

Annual Report

1st April 2020 to 31st March 2021

Because Childhood Can't Wait



**BBO Herefordshire
BBO Shropshire**
where will **your** journey take you?



The project is funded by The National Lottery Community Fund and the European Social Fund.

Contents

	Page No.
Chair's Report	3
Manager's Report: Caia Bryant-Griffiths	4
Co-ordinator's Report: Vikki Thomas	5
Co-ordinator's Report: Sharon Uppal	6
Public Benefit Report	7
A Taste of Home-Start—feedback	8
Objectives for 2021/2022	9
The Home-Start Telford & Wrekin 'Family'	10
Who were our Supporters?	11
Contact us	12

Mission Statement

Home-Start offers support, friendship and practical help to parents with young children in local communities throughout the UK and with British Forces in Germany and Cyprus.

Home-Start offers a unique service. We recruit and train volunteers who are usually parents themselves to visit families with at least one child under 5, at home, and offer them informal, friendly and confidential support.

Introduction

Home-Start Telford & Wrekin has been supporting local families for 32 years this year; we provide a core home-visiting service, self-esteem courses, mental health support drop-ins, teenage parent support and parent and child groups. The core service of Home-Start is to provide weekly home visits to young families under pressure to give parents the support they need to give their children the best possible start in life. We work with carefully selected, vetted and trained volunteers who are matched with parents to provide friendship and emotional and practical support.

This report was approved by Trustees on 2nd November 2021

Signed: 

Catherine Landau, Chair, on behalf of Trustees

Chair's Report

For the year ended 31st March 2021

Home-Start Telford & Wrekin adapts...

No-one could say 2020 -2021 was like any other year, rather, it was possibly one of the most taxing of our lifetimes so far with the continuing Covid pandemic restrictions throughout. It has challenged each and every one of us in some expected and unexpected ways, and which has both brought about personal and working changes for most of us - both positive ones, and not so great, along the way. So, what was it like at Home-Start Telford & Wrekin?

For the families – changes in 'normal' contacts hit hard, and for many it increased aspects of isolation and strains on mental health, therefore the team adapted and often increased, their contacts to support in ways that could work for each and every one of them.

For the staff team – 'working from home' took on a whole new meaning – and increased workloads: balancing maintaining their contacts with families, volunteers, team members, the Board, and community networks. Changing ways of working were further developed, including more of, and new, tools – and like everyone, life now consisted of Zooms, WhatsApp, Teams meetings, additional telephone contacts - as well as bringing on board remote office systems. All being useful, but never quite the same as the human contact we appreciate. I know it has been far from easy for you: thank you each for all you do, every day.

For the volunteers – happily, new ones continued to join us: again remotely, including our new, online volunteer induction courses (which, with their success, continue into 2021), and like our ongoing volunteers, showed extraordinary commitment to being with us, going above and beyond, and embracing alternative and additional ways to develop and keep contact with the families and staff. It does not go without saying that without you too, our service would not be possible – to all a big, and grateful, thank you.

Our Trustee Board has been fortunate again in having three more Trustees join us during early 2021, bringing a further range of experience and skills that we now look forward to tapping into. They too have had the challenge of learning and having contact remotely, but we're all looking forward to meeting in person later in 2021. Board members have juggled working lives and commitments too, to maintain support for all: I am equally proud and respectful of all you contribute.

Community links – just like in the War, it brought a time of pulling together, and acts of generosity were felt through and from, the Home-Start service, be it food, clothing, toys, and Easter eggs, for children and even pamper gifts for mums. I hope to see us continue the spirit and strengthen initiatives that bring us together.

We were also fortunate to gain additional funding streams through the sterling, expert, and artful funding proposals put forward by our Home Start Manager, Caia Bryant-Griffiths, together with the Family Co-ordinators Vikki and Sharon, that means we have maintained, and increased our position, though long term funding is still an ongoing challenge and target. It has, however, included funds to develop our Strategic plan further into the next 3 years. Whilst this may seem a bit of a dry subject, and we stalled a bit in its development during 2020, this couldn't have come at a better time, as we have known there has been the need to take stock of our skills, resources, and ways to better support the families: both from our own teams and with others.

So looking forward: 2020 saw us having to adapt; 2021-2024 is about choosing to step up to meeting our aspirations. This is both exciting and at the same time a bit scary, but I have every confidence, respect, and belief that we have the drive and enthusiasm to go for it – and we look forward to continuing and expanding our relationships with each and every one of you; families, volunteers, champions, ambassadors, and partners from our wider community.....Watch out for next year's annual report!

Catherine Landau

Manager's Report

For the year ended 31st March 2021

Well, what can I say about 2020/21 - to say it was challenging for all is a huge understatement! Vikki Thomas's Co-ordinator report talks about some of the challenges experienced by families so I'm going to concentrate on the effect operationally and on our funding.

Unfortunately, none of our groups were able to run during the year but we did manage to work 1:1 with 43 families through volunteer and staff support as well as using WhatsApp to support additional families who had been attending our Something More course, teenage parent drop-in and our new 'Me Time' group; we also ran a Zoom family support group. Operationally we all moved to home-working and increased our staff contact and support for families and volunteers. Thanks to a National Lottery grant we were able to upgrade and update our IT hardware and electronic capability which enabled us to work remotely. We opened the office briefly between lockdowns, operating a staff rota and strict cleansing programme; we were also able to provide limited outside face-to-face support when needed and actually managed some doorstep introductions for new families.

Working from home proved surprisingly time consuming, partly due to increased staff contact with families and volunteers but also due to an increase in email traffic, WhatsApp messages, a huge number of Zoom and TEAMS meetings and lots of free online training and forums, many relating to the pandemic and new ways of working - these were too valuable to miss but consumed considerable time. In addition to the increased workload due to the new ways of working we also secured funding for much needed development work and have been working with four separate consultants on: financial reporting; developing our strategic plan; improving/diversifying funding; sustainability and general development. The latter work is through Lloyds Foundation who will work with us over a two-year period to develop our structure, address succession planning, look at monitoring and reporting, develop our communication strategy/PR and anything else identified within the period.

The impact of our increased workload plus staff illness meant we needed to access funding for additional hours in the Scheme during the year as well as for specific project work. Our fundraising plans were affected by lockdowns but we did manage to access Covid-specific grants which enabled us to develop new ways of working, take on new families and increase staff hours.

February saw us finally starting a delayed project for Health and, in anticipation of this, we recruited a new member of staff, Sharon Uppal; Sharon has settled in amazingly quickly, has brought a fresh approach and added new dimensions to our work and it feels like she's been with us for years not months!

In this very challenging year our trustees have also had to adapt and all meetings have been by Zoom. At the start of the pandemic we had just appointed a new Chair, Catherine Landau, and we have actually managed to recruit 3 new trustees during the pandemic. When we went into lockdown 1 our new Chair, who was a fairly new trustee at that point, had only attended a few face-to-face meetings but she has managed to Chair remotely with an incredible level of commitment, skill and enthusiasm. All trustees have shown amazing commitment to regular meetings to develop our new strategic plan which gives us great clarity and ambition to move forward. I'd like to thank all the trustees for their time, commitment, and support during this most difficult of years.

No report from me can be complete without huge thanks going to our wonderful little staff team and our volunteers for their time, skill and commitment and also to the families we support for letting us into their lives and homes - THANKYOU!

Caia Bryant-Griffiths

Co-ordinator's Report—Vikki Thomas

For the year ended 31st March 2021

Following recent events, it's hard to cast my mind back to life before lockdown however I do recall beginning the year concerned about a funding shortfall.

Fortunately, due to a healthy financial position brought forward from the previous year, we managed to weather the storm and thanks to some very successful funding bids, fundraising projects and events as well as PR support from Zen, things soon improved. This meant as well as continuing our core work supporting families on a 1-1 home visiting basis, we were able to go ahead with some new projects.

For me, that meant having the opportunity to realise a long held ambition to facilitate a Something More Course specifically for teenage mums. Becoming a mother for the first time is an exciting but challenging time for any of us but to do that at such a young age, when perhaps practicalities such as not living in your own home, being in a stable relationship or in a secure career can make it doubly difficult. Many felt very isolated as their peers' lives continued down one path and their own lives had taken a very different course. It was so rewarding to see these women become more confident, with improved communication skills and higher self-esteem and the biggest bonus was that they became such close friends. After a short break, we were able to continue meeting regularly with a Me Time group, again aimed at teenage parents. We still regularly discussed topics covered in the Something More course but Me Time is a slower paced group with the content decided by the group themselves meaning we could plan sessions to include craft activities or pampering sessions, career support or guest speakers from other agencies. I would like to thank our volunteers Lauren, Elysia and Linda for their support with these groups.

We had also just begun another Me Time Group in South Telford but unfortunately it was put on hold after only a few weeks due to lockdown. Hopefully, we will be able to continue with this before too long. I would like to thank volunteer Carol who came along to one session to teach us how to knit! One mum had never tried before and was thrilled to produce her first square. I am a prolific producer of squares but Carol promises to teach me about the wonders of following a pattern so I hope we can resume soon!

Having mentioned specific volunteers for their support with groups, I'd like to take this opportunity to thank all our volunteers. Visiting your families each week offering emotional and practical support, sharing the highs and lows, offering advice and guidance at a pace that parents need is still as crucial as ever and we massively appreciate all your hard work and dedication. A huge thank you to you all.

Vikki Thomas

Co-ordinator's Report—Sharon Uppal

For the year ended 31st March 2021

Hello, my name is Sharon, I am one of the Co-ordinators here at Home-Start Telford & Wrekin. I am very new to Home-Start, having begun work with the scheme in February 2021 but I hit the ground running and have worked to successfully obtain the HSUK Caring for Families Grant from which we have been able to provide warm clothing, food and other household item to families as well as looking at ways in which we can remove the digital exclusion some of our families experience.

I have found the role of Co-ordinator immensely rewarding through seeing how families' lives can be improved by early intervention at the right time, reducing adverse childhood experiences. Home-Start is a wonderful charitable organisation and I am honoured to have been given the opportunity to work alongside some amazing colleagues who have welcomed me with open arms. Saying that, it hasn't all been plain sailing, as I joined the team mid-way through their journey of going paperless, getting to grips with 365 and shortly after we had the challenge of finding new, suitable office premises. However, with the support of our trustees and volunteers we managed to find solutions and overcome any barriers thrown at us. I think this is one of the reasons why Home-Start is so unique and has a very special place in my heart.

Finally, I would like to say a heartfelt thank you to all our wonderful volunteers who have continued to provide support to their Home-Start families and the scheme throughout a very challenging year! We would never be able to achieve the outcomes we do without their endless time and support.

I am now looking forward to increased face to face work with the scheme in 2021/22 as we go from strength to strength.

Sharon Uppal



Public Benefit Report

For the year ended 31st March 2021

The following is a report illustrating how our work this year has related to our constitutional objectives:

The objects for which Home-Start is established are:

- a) To safeguard, protect and preserve the good health, both mental and physical of children and parents of children.

In order to meet this object all volunteers and staff are vetted and comprehensively trained (including statutory sector safeguarding training). Volunteers are carefully matched, supported and supervised. Families are supported with a range of issues and our work is aimed at promoting wellbeing – both mental and physical. Our National Lottery funded Parents Matter project supports families with issues of isolation, mental and physical health problems and domestic abuse. Home support visits are supplemented by 'Me Time' groups where mothers' experiencing low mood/mental health issues can meet and talk. The format for these groups includes exercises to improve mental health and self esteem and talks by relevant professionals. Our Children in Need funded Teenage Parents' Project provides group support to teenage parents and their babies as well as helping them to get out and access appointments and community facilities. We also deliver Something More Self Esteem Courses for vulnerable women.

- b) To prevent cruelty to or maltreatment of children.

As above plus we maintain effective working relationships with other professionals in the sector. We attend safeguarding and family support meetings, plus the manager sits on the Safeguarding Children Board.

- c) To relieve sickness, poverty and need amongst children and parents of children.

We signpost and accompany families to access specialist financial advice plus we help them think about ways to maximise their income. We access grants for items such as fridges and cookers, plus have accessed holidays and summer days out for some families. Funding from Saputo Dairy UK for Christmas 2020 was used to purchase food and toy vouchers for each family. Families are supported with medical issues and appointments and a healthy lifestyle is encouraged. Our Building Better Opportunities project provides the opportunity for volunteers to gain skills to enhance their employability.

- d) To promote the education of the public in better standards of child care within the area of Telford & Wrekin and its environs.

Our volunteer preparation courses and all support for families address this object. Our Children in Need funded project, Big Hopes, Big Future, addressed families needs associated with children's school readiness including household routines and developmental milestones. Groups and courses held at Hadley Learning Community offer support, information and training to enhance parents' skills.

The charity's trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake.

A Taste of Home-Start Support

'I am so glad I found Home-Start. I rang up when my twins were about 6 months old basically because I felt really lonely and isolated. Being a single mom and not having a lot of family or support. Best thing I ever did as a I wouldn't of met my volunteer. I do appreciate your support it goes a long way. Thank you'.
Family 1497

I met Mum when she attended a Me Time Group that I was running. She told us in the group that in the past she had been homeless, addicted to heroin and described herself as "the lowest of the low" adding that she would "do ANYTHING for money, just to get my next fix." When her first child was born, he was immediately removed to the care of family members. M describes this as her "wake up call" and she began trying to change her life for the sake of her child. Since those times Mum has worked incredibly hard, she has now been off all drugs for over 4 years, she has a home and most importantly she has custody of her children, all be it under close supervision of Social Services. She told us that although she would never risk losing her children by using drugs again, every day was a struggle. With tears in her eyes, she told us that she felt completely isolated as all her old friends were addicts so she no longer mixes with them. Her family were estranged "because of everything I put them through." She was very frightened of "messing up again", felt that she did not deserve to be happy and couldn't forgive herself for her past mistakes. I suggested that rather than focus on the mistakes she had made, she should be proud of how far she had come. It was obvious that she really had not heard this before and I think the whole group shed some tears that day. A few weeks after Mum started the Me Time group, we went into lock down! The following week, I rang Mum (as I did all group participants.) It was obvious that she was feeling very low; she was lonely before, but this was a whole new level! With my manager's permission we decided to offer 1-1 support. We did a socially distanced doorstep matching but due to guidance from Home-Start UK and central Government, the volunteer could only support remotely. Fortunately, despite this restriction, Mum and the volunteer hit it off immediately! They communicated by phone or text several times a week and Mum reported that it made a massive difference to her mood having someone to share things with, someone who cared and who believed in her. Mum had asked for help with setting some boundaries as she had always felt she needed to "spoil" her children in order to compensate for not being there when they were babies. With lots of praise and encouragement from her volunteer, she began to see that she was being a good mum. It was OK to have rules, to say no, her children would still love her, and she would still have created a happy home environment. By the time lock down was over and the older one started school, Mum was feeling so much more positive. She has even made enquiries about volunteering herself as she knows first-hand what a difference Home-Start support can make.
Family 1481

Feedback from the Christmas food and toy vouchers 2020, funded by Saputo Dairy UK.

"I was completely shocked when Naomi told me about the vouchers, I'm so grateful, it really will help me so much. I have some presents for xxx (Child 1) but no money left for xxx (Child 2) most of her stuff is hand-me-downs and it will be so nice for her to have something new, just for her. It's so nice to think that there are people out there who just want to help, it's made me feel properly emotional!"
Family 1480

Thank you so much - it brings me joy, I feel tearful."
Family 1486

"Hiya Vikki, I can't thank you enough for all the goodies. It's amazing, and what you do is amazing, is so nice to have you guys supporting us because sometimes we get lost in the system and forgotten about. I just went on my emails and received the gift card. I feel overwhelmed with how kind you all are, it's made me feel that there is nice people in the world. Thank you again xxx."
Family 1489

Objectives for 2021/2022

Develop a new
Fundraising strategy

Recruit a Fundraising
Trustee and Champion

Recruit a Marketing &
Communications Trustee and
Champion

To put in place a new Customer Relationship Management
system and improve data collection/analysis to enable impact
and outcomes to be easily articulated

To develop a
succession plan

Strengthen the Board of
Trustees

Engage a Kickstart young person to support
with Marketing &
Communications plus IT
development and digital fundraising

Recruit and train enough new
volunteers each year to meet
service needs

To develop a paperless
office

The Home-Start Telford & Wrekin ‘Family’

For the year ended 31st March 2021

Home-Start UK

for legal guidance, quality resources, training, policies, Quality Assurance etc

130 families

(home-visited, Something More Courses and family groups)

Volunteers

Sandra, Marg, Carol, Carrieann, Katie, Richard, Pat, Lauren, Elysia, Hayley, Claire, Bernice, Courtney, Liz, Pat, Wendy, Leanne, Kibra, Virginia, Julie J, Angela, Donna, Julie R, Tina, Linda, Nic, Jen, Jude, Sharlene, Pat A and Tanya.

Staff Team

Caia Bryant-Griffiths, Manager
Vikki Thomas, Co-ordinator
Sharon Uppal, Co-ordinator
Donna Sayer, Family Support Worker
Heidi Carter, Administrator & Project Co-ordinator
Naomi Calabrese, Charity Administrator

Management Committee

Cathy Landau, Trustee, Chairperson
David Thomas, Trustee, Hon. Treasurer
Andrea Cole, Trustee
Lynn Howarth, Trustee
Lois Kim, Trustee
Linda Sabini, Trustee
Katie Shoosmith, Trustee
Mel Ward, Trustee
Gayle Desouza, Health Representative
CLlr Jacqui Seymour, Telford & Wrekin Council

Professional Services

Independent Examiner—Hilary Payne

Bankers—CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Unity Trust Bank plc, 4 Brindley Place, Birmingham, B1 2JB

Insurers—Zurich Insurance plc, The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire, PO15 7JZ

Accountant—Stephanie James

Home-Start Telford & Wrekin is a charitable company limited by guarantee which is governed by Memorandum and Articles of Association. A Board of Trustees is responsible for the Governance and management of the charity and employ a team of staff to recruit and train a team of volunteers who deliver support to families. New Trustees are recruited to the Board after consideration of an application form, references and Trustee Declaration and are subject to relevant checks. Trustees receive their initial training through an induction process where they meet with the Chairperson and staff and are provided with a range of information regarding the Charity including a full set of Policies and Procedures. All Trustees are offered the opportunity to attend induction training with Home-Start UK as well as on-going opportunities for both in-house and Home-Start UK in-service training.

Who were our Supporters?

For the year ended 31st March 2021

Sincere thanks to all the organisations and individuals who supported Home-Start Telford & Wrekin over the past financial year, including fundraisers **Vikki Thomas** and **Sharon Uppal**.

The Asda Foundation
Charity Car
Children in Need
Community Foundation for Staffordshire
Co-op Local Community Fund
Department for Culture, Media & Sport
Charlotte Edwards
European Social Fund
Euro Quality Foundation
Roy Evans
The Lady Forester Trust
Groundworks UK
Home-Start UK
Ironbridge & Severn Gorge Lions Club
Lloyds Bank Foundation
The Millichope Foundation
The NHS
The National Lottery
Pears
The Julia and Hans Rausing Trust
Rotary Club of Wellington
Saputo Dairy UK
TSI Packing Ltd
The Wynn Foundation

Gifts in Kind:

Admaston Methodist Church—Christmas gifts, baby goods and knitwear
The Aloe Vera Company—pamper products for Something More course
Anonymous—Easter eggs
Asda, Donnington Wood—15 x wellbeing packs for mums
Balfour Beatty—IT equipment
Free IT, Stafford—IT equipment
Ironbridge & Severn Gorge Lions—food hampers for both Christmas and Easter
Morrisons, Wellington—food and toiletries
PC Net Solutions—IT support
David Thomas, MD Warranty Support Services Ltd—IT support
Zen Communications Ltd –PR support

Contact us

Home-Start Telford & Wrekin

Room 23
40 Tan Bank
Wellington
Telford
TF1 1HW

Telephone: 01952 872280

E-mail: info@homestarttandw.org.uk

Website: www.homestarttelfordandwrekin.co.uk

Facebook: Home-Start Telford and Wrekin

Twitter: [homestarttw](https://twitter.com/homestarttw)

Other useful contact details:

Chief Executive, Home-Start UK

The Crescent, King Street, Leicester, LE1 6RX

T: 0116 464 5490

E: info@home-start.org.uk

Charity Commission

T: 0300 066 9197

W: <https://www.gov.uk/government/organisations/charity-commission>

Companies House

T: 0303 123 4500

E: enquiries@companieshouse.gov.uk

Home-Start Telford & Wrekin

Registered Charity Number: 1148269

Company Limited by Guarantee Number: 7004506

Home-Start Telford & Wrekin
Room 23
40 Tan Bank
Wellington
Telford
TF1 1HW
info@homestarttandw.org.uk
www.homestarttelfordandwrekin.co.uk
01952 872280



Annual Accounts

For the year ended 31st March 2021

David Thomas

A handwritten signature in black ink, appearing to read 'D Thomas', with a long horizontal flourish extending to the right.

Director

Approved by the Board on: 2nd November 2021



**BBO Herefordshire
BBO Shropshire**
where will **your** journey take you?



**COMMUNITY
FUND**



The project is funded by The National Lottery Community Fund and the European Social Fund.

Charity No. 1148269
Company No. 07004506 Registered office: The Glebe Centre, Glebe Street, Wellington, Telford. TF1 1JP

Treasurer's Report

For the year ended 31st March 2021

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1st January 2015), and with the Companies Act 2006.

The organisation's funds are incorporated into one current and two deposit accounts.

A portion of income is for 'specific purposes' and/or subject to Service Level Agreements (SLAs) and/or has restrictions on its use.

Incoming Resources

Income for the financial year was £154,984, an increase of £89,701 on the previous year. The increase was largely due to the receipt of grants from a number of sources.

Grants towards specific projects were funded by the National Lottery (£33,890, Parents Matter Project, £9,792, Covid-19 Response and £6,188, IT). Funding was also received from the National Lottery Community Fund / European Social Fund (£11,763, Building Better Opportunities project). Children in Need funding (£10,000) continued into the third and final year for the Teenage Parents project. An amount of £12,020 was received via Home-Start UK from the Department for Culture, Media & Sport / Pears, £8,720 of which was designated for specific work relating to strategic development. An amount of £2,000 was given by the Wynn Foundation with £1,000 to be used for a families' event and the remainder for general funds. £1,000 was given by Saputo Dairy UK to support families with Christmas 2020.

Unrestricted Grants and Trust income improved significantly to £62,564 which was an increase of £49,814 on the previous year. £15,000 from the Julia and Hans Rausing Trust is included in this figure. The amount received in donations decreased, however this reduction was more than compensated for by other income. Income from fundraising activities produced £3,839 which was similar to the 2019/20 year. Income for Family Events increased slightly and income from bank interest remained low.

We are extremely grateful for the financial support from all sources and a full list of supporters can be found in the 2020/21 Annual Report.

Expended Resources

Expenditure for the year amounted to £107,505, an increase of £19,694 compared with last year.

The expenditure against Accounting, Insurance and Family Events remained largely the same with only slight variances.

Expenditure from a number of budgets decreased as methods of service delivery changed to online due to the pandemic: these were Staff Expenses, Volunteer Expenses, Volunteer Events & Gifts, Postage, Printing & Stationary, Materials, Refreshments, DBS checks, Creche and Away Days. The amount paid for rent was less than in the previous year as occupancy of a small interview room had ended. The decrease in levy payment to Home-Start UK was due to the reduced amount of funding received in the previous year.

Staff costs increased by £13,419 on the previous year as staff hours increased in line with funding secured for projects and an additional worker was recruited. Phone costs increased by £316 on the previous year as more staff had work mobile phones to use remotely due to the pandemic, and also a slight increase in charges to TalkTalk for telephone and Broadband. The expenditure against Courses and Training was greater than last year as this included funded payments to consultants for their input regarding the strategic review, Mental Health training for 2 members of staff and 3 online training sessions. Depreciation increased due to the purchase of IT equipment funded by the National Lottery. The Miscellaneous spend increased on last year as this included the purchase

of £1,000 worth of vouchers for families and the purchase of PPE supplies due to the pandemic. Fundraising costs increased due to the funded payment of a consultant's fee for fundraising and income generation support. The Equipment spend increased due to the purchase of IT equipment following receipt of a grant for the purpose from the National Lottery.

Designated funds/Reserves

The Trustees took the decision in 2007/08 to put £42,700 aside for contingency purposes. Following annual re-calculation of potential costs this amount has been set at £40,279. The purpose of this money is to cover redundancy and pension costs.

Looking to the future

The Covid-19 pandemic has a substantial impact on the way the scheme operates and how services are delivered. Much work has taken place to continue support for families and we strive towards being able to deliver all our projects, in a Covid secure way, during the pandemic.

Long term funding from the National Lottery provides some welcome financial stability into the future as does the annual commitment of the Millichope Foundation.

Cash was received during the year from the NHS to fund 2 projects which will carry forward into 2021-22: Breastfeeding Peer Support (£19,426) and Smoking Cessation (£32,400). Following discussions during the year it was agreed that the Breastfeeding project would transition to become a Supporting Vulnerable Families project. Some of the work was undertaken during 2020-21 and funding relating to this (£4,857) is included in income. The remaining amount forms part of the deferred income figure in the balance sheet. The Smoking Cessation project had not begun by the year end and all of this amount is included in deferred income at the year end.

Funding secured from the Lloyds Foundation and HSUK/DCMS/Pears grant included the cost of consultants to help with funding diversification, financial reporting, charting where we are as an organisation and where we need to go, organisation structure and facilitation. Stage 1 of the process is nearing completion and key objectives of the plan will be put into motion alongside the ongoing work of growing fundraising contacts and income across the Borough and further afield. This will be our continued focus to diversify and grow our funding streams. High profile partnerships secured by HSUK, such as the one with the John Lewis/Waitrose group are proving beneficial in raising awareness, our profile and funds.

We remain, as ever, immensely grateful to all our partners for their invaluable financial support.

Risk

As my report demonstrates, financially this year has been a very positive one and our current financial position is better than in previous years, however, the organisation has historically depended on a small number of funders and their ongoing support has been short term in nature and constantly under review. The National Lottery 5 year grant and support from the Millichope Foundation goes some way to stabilise this although there remains the need to raise funds for both the current and future financial years. For this reason the organisation remains at short term risk.

Risk management

The scheme's financial picture is presented to the management committee bi-monthly and monthly finance figures are provided to Trustees. Reserves and budgets are considered annually. The scheme has a strategic plan and there are sub-groups consisting of management members who meet to address on-going needs.

Continued effective operation of the organisation over the whole of Telford & Wrekin Borough will require long term guaranteed funding.

David Thomas

Hon. Treasurer
Trustee



Report to the trustees/
members of

Charity Name

HOME-START TELFORD & WREKIN

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1148269

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Hilary Payne

Date:

20.08.2021

Name:

HILARY PAYNE

Relevant professional
qualification(s) or body (if
any):

AAT L4

Address:

12 MILL FARM DRIVE

RANDOLAY TELFORD

SHROPSHIRE TF3 2NA

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total	2020 Total
	£	£	£	£
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	67,703	87,210	154,913	65,083
Investment Income	71		71	200
Total Income	67,774	87,210	154,984	65,283
EXPENDITURE:				
Raising Funds (note 3.1)	(3,443)	-	(3,443)	(478)
Charitable activities (note 3.2 & 7.1)	(23,342)	(80,720)	(104,062)	(87,333)
Total expenditure	(26,785)	(80,720)	(107,505)	(87,811)
Net income/(expenditure)	40,989	6,490	47,479	(22,528)
Transfer of funds	-	-	-	-
Total funds brought forward	53,093	2,092	55,185	77,713
Total funds carried forward	94,082	8,582	102,664	55,185

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

HOME-START TELFORD & WREKIN
BALANCE SHEET AS AT 31 MARCH 2021

	2021	2020
	£	£
Non-current Assets		
Equipment (note 4)	4,822	774
	<hr/>	<hr/>
Current Assets		
Debtors (note 5)	298	-
Cash at bank and in hand	177,958	79,067
Total current assets	<hr/> 178,256	<hr/> 79,067
	<hr/>	<hr/>
Current Liabilities		
Creditors (note 6)	(80,414)	(24,656)
	<hr/>	<hr/>
Net assets	<hr/> 102,664	<hr/> 55,185
	<hr/>	<hr/>
Funds of the charity		
Restricted funds (note 7.1)	8,582	2,092
Unrestricted funds (note 7.2)	94,082	53,093
Total funds	<hr/> 102,664	<hr/> 55,185

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1 January 2015), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following bases:

Equipment	25% straight line
-----------	-------------------

1.9 Debtors

Prepayments are valued at the amount prepaid

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

	This year	Last year
	£	£
Grants & Trust Income	62,564	12,750
Donations	300	8,094
Fundraising	3,839	3,085
Family Events	1,000	630
Other Income	-	-
	<u>67,703</u>	<u>24,559</u>

Grants and trust income includes amounts received from Lloyds Bank Foundation, Millichope Foundation, The Community Foundation, The Wynn Foundation, Julia & Hans Rausing Trust, DCMS/PEARS, Home-Start UK & Groundwork UK

Fundraising includes amounts raised by Co-op, Asda and Ironbridge Lions

Note 3 Expenditure

3.1 Analysis of expenditure on raising funds

	This year	Last year
	£	£
Fundraising costs	3,200	168
Fundraising staff costs	243	310
	<u>3,443</u>	<u>478</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

3.2 Analysis of expenditure on charitable activities

	This year £	Last year £
Staff costs	80,907	67,488
Staff expenses	311	1,160
Accounting	4,578	4,483
Volunteers' expenses	106	1,952
Volunteers' events & gifts	8	192
Courses/training	6,275	18
Printing/stationery/postage	116	664
Telephone	941	625
Rent and room hire	2,532	2,932
Insurance/data protection	1,161	1,244
Home-Start UK	1,175	1,927
Equipment expensed/servicing	1,180	376
Depreciation	2,381	704
Materials	21	323
Refreshments	-	152
DBS Checks	152	233
Miscellaneous	1,567	505
Family Events	651	614
Creche	-	1,653
Away Days	-	88
	<u>104,062</u>	<u>87,333</u>

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	-	-
Total amount paid for travel expenses	£0	£0

3.4 Staff costs

	This year £	Last year £
Gross salaries (incl fundraising)	76,858	64,156
Employer's national insurance costs	657	441
Pension costs	3,635	3,201
	<u>81,150</u>	<u>67,798</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	5	5

3.6 Independent examiner

Payments made for the independent examination of the accounts totalled £200.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

	Equipment £
<u>Cost</u>	
Balance at 1 April 2020	3,000
Additions	6,429
Disposals	
Balance at 31 March 2021	<u>9,429</u>
<u>Depreciation</u>	
Balance at 1 April 2020	2,226
Disposals	
Charge for the year	2,381
Balance at 31 March 2021	<u>4,607</u>
<u>Net Book Value</u>	
Balance at 1 April 2020	774
Balance at 31 March 2021	<u>4,822</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Prepayments	<u>298</u>	<u>-</u>

Note 6 Creditors and accruals

6.1 Analysis of creditors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Short-term compensated absences (holiday pay)	3,593	863
Other creditors	8,316	2,371
Deferred income	68,505	21,422
	<u>80,414</u>	<u>24,656</u>

Deferred income relates to funding from the NHS, National Lottery, Children In Need, BBO and Allen Lane received in advance of the period to which it relates.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 7 Funds

Note 7.1 Restricted income funds

	Balance at 01/04/2020	Income	Expenditure	Transfer from/(to) unrestricted funds	Balance at 31/03/2021
Allen Lane	1,210	-	(1,210)		-
Building Better Opportunities	(284)	11,763	(12,273)		(794)
Children in Need	372	10,000	(10,158)		214
HSUK/DCMS/Pears	-	8,720	(8,720)		-
National Lottery	794	33,890	(32,901)		1,783
National Lottery Covid-19 grant	-	9,792	(9,792)		-
National Lottery IT grant	-	6,188	(1,493)		4,695
NHS Vulnerable Young Family Support	-	4,857	(2,173)		2,684
Saputo Dairy UK	-	1,000	(1,000)		-
Wynn Foundation	-	1,000	(1,000)		-
	2,092	87,210	(80,720)	-	8,582

Allen Lane Foundation: for the provision of 3 "Something More" self esteem courses for vulnerable women.

Building Better Opportunities: focuses on improving employability of volunteers by providing the opportunity to complete a six month placement to gain experience and skills in either family support or administrative skills.

Children in Need: school readiness project. Targeted support is offered by specially trained volunteers with issues such as morning routines, toileting, holding a pencil and the child being able to recognise their name when it is written.

HSUK/DCMS/Pears: Development support through Home-Start UK focussing on working with consultants on the following areas: financial reporting; governance and strategic plan development; income diversification

The National Lottery grant will enable work with more children and families impacted by issues including isolation, mental or physical health problems, and domestic abuse. As well as increasing the number of families worked with through core home-visiting work, the grant will also fund three 'Me Time' groups, spread geographically across the Borough. These groups will enable mothers experiencing low mood/mental health issues to meet and talk to others in similar circumstances and enjoy time to themselves while their children are cared for in a creche. The groups will include exercises to improve mental health and self-esteem as well as talks by relevant professionals.

National Lottery Covid-19 : Providing support for 10 extra families through the crisis

National Lottery IT: To upgrade our IT capability during the first lockdown to enable us to move to virtual platforms so we could continue to support families effectively and communicate as a staff team

NHS Vulnerable young families: To support additional vulnerable families and set up a 'Bumps to Babies during Covid' group to work specifically around the issues experienced through pregnancy, birth and beyond during the pandemic

Saputo Dairy UK: Donation to support Home-Start families with Christmas 2020. Food and toy vouchers

Wynn Foundation: Grant to cover the cost of an event for Home-Start families: a trip was organised to Wonderland in Summer 2020. The remainder of the grant was for general purposes.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 7.2 Designated Funds

£40,279 of the unrestricted funds are designated funds which have been set aside for potential redundancy costs.

Note 7.3 Funds Received as an Agent

During the year Home-Start received an amount from Wellington Rotary Club which was then used to reimburse families for the purchase of toys . There were no balances of these funds at the year end. Detailed records are kept to ensure any funds held as agent during the year can be identified from the charity's own assets.

Note 8 Other information

Home-Start Telford & Wrekin is a private company limited by guarantee and incorporated in England. Its registered office is:

Room 23, 40 Tan Bank, Wellington, Telford, TF1 1HW

Home-Start Telford & Wrekin
Room 23
40 Tan Bank
Wellington
Telford
TF1 1HW
info@homestarttandw.org.uk
www.homestarttelfordandwrekin.co.uk
01952 872280



Annual Accounts

For the year ended 31st March 2021

David Thomas

A handwritten signature in black ink, appearing to read 'D Thomas', with a long horizontal flourish extending to the right.

Director

Approved by the Board on: 2nd November 2021



**BBO Herefordshire
BBO Shropshire**
where will **your** journey take you?



**COMMUNITY
FUND**



The project is funded by The National Lottery Community Fund and the European Social Fund.

Charity No. 1148269

Company No. 07004506 Registered office: The Glebe Centre, Glebe Street, Wellington, Telford. TF1 1JP

Treasurer's Report

For the year ended 31st March 2021

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1st January 2015), and with the Companies Act 2006.

The organisation's funds are incorporated into one current and two deposit accounts.

A portion of income is for 'specific purposes' and/or subject to Service Level Agreements (SLAs) and/or has restrictions on its use.

Incoming Resources

Income for the financial year was £154,984, an increase of £89,701 on the previous year. The increase was largely due to the receipt of grants from a number of sources.

Grants towards specific projects were funded by the National Lottery (£33,890, Parents Matter Project, £9,792, Covid-19 Response and £6,188, IT). Funding was also received from the National Lottery Community Fund / European Social Fund (£11,763, Building Better Opportunities project). Children in Need funding (£10,000) continued into the third and final year for the Teenage Parents project. An amount of £12,020 was received via Home-Start UK from the Department for Culture, Media & Sport / Pears, £8,720 of which was designated for specific work relating to strategic development. An amount of £2,000 was given by the Wynn Foundation with £1,000 to be used for a families' event and the remainder for general funds. £1,000 was given by Saputo Dairy UK to support families with Christmas 2020.

Unrestricted Grants and Trust income improved significantly to £62,564 which was an increase of £49,814 on the previous year. £15,000 from the Julia and Hans Rausing Trust is included in this figure. The amount received in donations decreased, however this reduction was more than compensated for by other income. Income from fundraising activities produced £3,839 which was similar to the 2019/20 year. Income for Family Events increased slightly and income from bank interest remained low.

We are extremely grateful for the financial support from all sources and a full list of supporters can be found in the 2020/21 Annual Report.

Expended Resources

Expenditure for the year amounted to £107,505, an increase of £19,694 compared with last year.

The expenditure against Accounting, Insurance and Family Events remained largely the same with only slight variances.

Expenditure from a number of budgets decreased as methods of service delivery changed to online due to the pandemic: these were Staff Expenses, Volunteer Expenses, Volunteer Events & Gifts, Postage, Printing & Stationary, Materials, Refreshments, DBS checks, Creche and Away Days. The amount paid for rent was less than in the previous year as occupancy of a small interview room had ended. The decrease in levy payment to Home-Start UK was due to the reduced amount of funding received in the previous year.

Staff costs increased by £13,419 on the previous year as staff hours increased in line with funding secured for projects and an additional worker was recruited. Phone costs increased by £316 on the previous year as more staff had work mobile phones to use remotely due to the pandemic, and also a slight increase in charges to TalkTalk for telephone and Broadband. The expenditure against Courses and Training was greater than last year as this included funded payments to consultants for their input regarding the strategic review, Mental Health training for 2 members of staff and 3 online training sessions. Depreciation increased due to the purchase of IT equipment funded by the National Lottery. The Miscellaneous spend increased on last year as this included the purchase

of £1,000 worth of vouchers for families and the purchase of PPE supplies due to the pandemic. Fundraising costs increased due to the funded payment of a consultant's fee for fundraising and income generation support. The Equipment spend increased due to the purchase of IT equipment following receipt of a grant for the purpose from the National Lottery.

Designated funds/Reserves

The Trustees took the decision in 2007/08 to put £42,700 aside for contingency purposes. Following annual re-calculation of potential costs this amount has been set at £40,279. The purpose of this money is to cover redundancy and pension costs.

Looking to the future

The Covid-19 pandemic has a substantial impact on the way the scheme operates and how services are delivered. Much work has taken place to continue support for families and we strive towards being able to deliver all our projects, in a Covid secure way, during the pandemic.

Long term funding from the National Lottery provides some welcome financial stability into the future as does the annual commitment of the Millichope Foundation.

Cash was received during the year from the NHS to fund 2 projects which will carry forward into 2021-22: Breastfeeding Peer Support (£19,426) and Smoking Cessation (£32,400). Following discussions during the year it was agreed that the Breastfeeding project would transition to become a Supporting Vulnerable Families project. Some of the work was undertaken during 2020-21 and funding relating to this (£4,857) is included in income. The remaining amount forms part of the deferred income figure in the balance sheet. The Smoking Cessation project had not begun by the year end and all of this amount is included in deferred income at the year end.

Funding secured from the Lloyds Foundation and HSUK/DCMS/Pears grant included the cost of consultants to help with funding diversification, financial reporting, charting where we are as an organisation and where we need to go, organisation structure and facilitation. Stage 1 of the process is nearing completion and key objectives of the plan will be put into motion alongside the ongoing work of growing fundraising contacts and income across the Borough and further afield. This will be our continued focus to diversify and grow our funding streams. High profile partnerships secured by HSUK, such as the one with the John Lewis/Waitrose group are proving beneficial in raising awareness, our profile and funds.

We remain, as ever, immensely grateful to all our partners for their invaluable financial support.

Risk

As my report demonstrates, financially this year has been a very positive one and our current financial position is better than in previous years, however, the organisation has historically depended on a small number of funders and their ongoing support has been short term in nature and constantly under review. The National Lottery 5 year grant and support from the Millichope Foundation goes some way to stabilise this although there remains the need to raise funds for both the current and future financial years. For this reason the organisation remains at short term risk.

Risk management

The scheme's financial picture is presented to the management committee bi-monthly and monthly finance figures are provided to Trustees. Reserves and budgets are considered annually. The scheme has a strategic plan and there are sub-groups consisting of management members who meet to address on-going needs.

Continued effective operation of the organisation over the whole of Telford & Wrekin Borough will require long term guaranteed funding.

David Thomas

Hon. Treasurer
Trustee



Report to the trustees/
members of

Charity Name

HOME-START TELFORD & WREKIN

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1148269

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Hilary Payne

Date:

20.08.2021

Name:

HILARY PAYNE

Relevant professional
qualification(s) or body (if
any):

AAT L4

Address:

12 MILL FARM DRIVE

RANDOLAY TELFORD

SHROPSHIRE TF3 2NA

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total	2020 Total
	£	£	£	£
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	67,703	87,210	154,913	65,083
Investment Income	71		71	200
Total Income	67,774	87,210	154,984	65,283
EXPENDITURE:				
Raising Funds (note 3.1)	(3,443)	-	(3,443)	(478)
Charitable activities (note 3.2 & 7.1)	(23,342)	(80,720)	(104,062)	(87,333)
Total expenditure	(26,785)	(80,720)	(107,505)	(87,811)
Net income/(expenditure)	40,989	6,490	47,479	(22,528)
Transfer of funds	-	-	-	-
Total funds brought forward	53,093	2,092	55,185	77,713
Total funds carried forward	94,082	8,582	102,664	55,185

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

HOME-START TELFORD & WREKIN
BALANCE SHEET AS AT 31 MARCH 2021

	2021	2020
	£	£
Non-current Assets		
Equipment (note 4)	4,822	774
	<hr/>	<hr/>
Current Assets		
Debtors (note 5)	298	-
Cash at bank and in hand	177,958	79,067
Total current assets	<hr/> 178,256	<hr/> 79,067
	<hr/>	<hr/>
Current Liabilities		
Creditors (note 6)	(80,414)	(24,656)
	<hr/>	<hr/>
Net assets	<hr/> 102,664	<hr/> 55,185
	<hr/>	<hr/>
Funds of the charity		
Restricted funds (note 7.1)	8,582	2,092
Unrestricted funds (note 7.2)	94,082	53,093
Total funds	<hr/> 102,664	<hr/> 55,185

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1 January 2015), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following bases:

Equipment	25% straight line
-----------	-------------------

1.9 Debtors

Prepayments are valued at the amount prepaid

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

	This year	Last year
	£	£
Grants & Trust Income	62,564	12,750
Donations	300	8,094
Fundraising	3,839	3,085
Family Events	1,000	630
Other Income	-	-
	<u>67,703</u>	<u>24,559</u>

Grants and trust income includes amounts received from Lloyds Bank Foundation, Millichope Foundation, The Community Foundation, The Wynn Foundation, Julia & Hans Rausing Trust, DCMS/PEARS, Home-Start UK & Groundwork UK

Fundraising includes amounts raised by Co-op, Asda and Ironbridge Lions

Note 3 Expenditure

3.1 Analysis of expenditure on raising funds

	This year	Last year
	£	£
Fundraising costs	3,200	168
Fundraising staff costs	243	310
	<u>3,443</u>	<u>478</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

3.2 Analysis of expenditure on charitable activities

	This year £	Last year £
Staff costs	80,907	67,488
Staff expenses	311	1,160
Accounting	4,578	4,483
Volunteers' expenses	106	1,952
Volunteers' events & gifts	8	192
Courses/training	6,275	18
Printing/stationery/postage	116	664
Telephone	941	625
Rent and room hire	2,532	2,932
Insurance/data protection	1,161	1,244
Home-Start UK	1,175	1,927
Equipment expensed/servicing	1,180	376
Depreciation	2,381	704
Materials	21	323
Refreshments	-	152
DBS Checks	152	233
Miscellaneous	1,567	505
Family Events	651	614
Creche	-	1,653
Away Days	-	88
	<u>104,062</u>	<u>87,333</u>

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	-	-
Total amount paid for travel expenses	£0	£0

3.4 Staff costs

	This year £	Last year £
Gross salaries (incl fundraising)	76,858	64,156
Employer's national insurance costs	657	441
Pension costs	3,635	3,201
	<u>81,150</u>	<u>67,798</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	5	5

3.6 Independent examiner

Payments made for the independent examination of the accounts totalled £200.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

	Equipment £
<u>Cost</u>	
Balance at 1 April 2020	3,000
Additions	6,429
Disposals	
Balance at 31 March 2021	<u>9,429</u>
<u>Depreciation</u>	
Balance at 1 April 2020	2,226
Disposals	
Charge for the year	2,381
Balance at 31 March 2021	<u>4,607</u>
<u>Net Book Value</u>	
Balance at 1 April 2020	774
Balance at 31 March 2021	<u>4,822</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Prepayments	<u>298</u>	<u>-</u>

Note 6 Creditors and accruals

6.1 Analysis of creditors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Short-term compensated absences (holiday pay)	3,593	863
Other creditors	8,316	2,371
Deferred income	68,505	21,422
	<u>80,414</u>	<u>24,656</u>

Deferred income relates to funding from the NHS, National Lottery, Children In Need, BBO and Allen Lane received in advance of the period to which it relates.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 7 Funds

Note 7.1 Restricted income funds

	Balance at 01/04/2020	Income	Expenditure	Transfer from/(to) unrestricted funds	Balance at 31/03/2021
Allen Lane	1,210	-	(1,210)		-
Building Better Opportunities	(284)	11,763	(12,273)		(794)
Children in Need	372	10,000	(10,158)		214
HSUK/DCMS/Pears	-	8,720	(8,720)		-
National Lottery	794	33,890	(32,901)		1,783
National Lottery Covid-19 grant	-	9,792	(9,792)		-
National Lottery IT grant	-	6,188	(1,493)		4,695
NHS Vulnerable Young Family Support	-	4,857	(2,173)		2,684
Saputo Dairy UK	-	1,000	(1,000)		-
Wynn Foundation	-	1,000	(1,000)		-
	2,092	87,210	(80,720)	-	8,582

Allen Lane Foundation: for the provision of 3 "Something More" self esteem courses for vulnerable women.

Building Better Opportunities: focuses on improving employability of volunteers by providing the opportunity to complete a six month placement to gain experience and skills in either family support or administrative skills.

Children in Need: school readiness project. Targeted support is offered by specially trained volunteers with issues such as morning routines, toileting, holding a pencil and the child being able to recognise their name when it is written.

HSUK/DCMS/Pears: Development support through Home-Start UK focussing on working with consultants on the following areas: financial reporting; governance and strategic plan development; income diversification

The National Lottery grant will enable work with more children and families impacted by issues including isolation, mental or physical health problems, and domestic abuse. As well as increasing the number of families worked with through core home-visiting work, the grant will also fund three 'Me Time' groups, spread geographically across the Borough. These groups will enable mothers experiencing low mood/mental health issues to meet and talk to others in similar circumstances and enjoy time to themselves while their children are cared for in a creche. The groups will include exercises to improve mental health and self-esteem as well as talks by relevant professionals.

National Lottery Covid-19 : Providing support for 10 extra families through the crisis

National Lottery IT: To upgrade our IT capability during the first lockdown to enable us to move to virtual platforms so we could continue to support families effectively and communicate as a staff team

NHS Vulnerable young families: To support additional vulnerable families and set up a 'Bumps to Babies during Covid' group to work specifically around the issues experienced through pregnancy, birth and beyond during the pandemic

Saputo Dairy UK: Donation to support Home-Start families with Christmas 2020. Food and toy vouchers

Wynn Foundation: Grant to cover the cost of an event for Home-Start families: a trip was organised to Wonderland in Summer 2020. The remainder of the grant was for general purposes.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 7.2 Designated Funds

£40,279 of the unrestricted funds are designated funds which have been set aside for potential redundancy costs.

Note 7.3 Funds Received as an Agent

During the year Home-Start received an amount from Wellington Rotary Club which was then used to reimburse families for the purchase of toys . There were no balances of these funds at the year end. Detailed records are kept to ensure any funds held as agent during the year can be identified from the charity's own assets.

Note 8 Other information

Home-Start Telford & Wrekin is a private company limited by guarantee and incorporated in England. Its registered office is:

Room 23, 40 Tan Bank, Wellington, Telford, TF1 1HW