

HOME-START TELFORD & WREKIN

England & Wales · Charity number 1148269

Details

Status Registered

Legal form Charitable company

Company number [07004506](#)

Registered 2012-07-24

Register [View on the Charity Commission register](#)

Contact

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Meeting Point House
Southwater Square
Telford
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TF3 4HS

Phone 01952872280

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Website www.homestarttelfordandwrekin.co.uk

Activities

Objects: (A) TO SAFEGUARD, PROTECT AND PRESERVE THE GOOD HEALTH BOTH MENTAL AND PHYSICAL OF CHILDREN AND PARENTS OF CHILDREN. (B) TO PREVENT CRUELTY TO OR MALTREATMENT OF CHILDREN.(C) TO RELIEVE SICKNESS, POVERTY AND NEED AMONGST CHILDREN AND PARENTS OF CHILDREN.(D) TO PROMOTE THE EDUCATION OF THE PUBLIC IN BETTER STANDARDS OF CHILD CARE WITHIN THE AREA OF TELFORD AND THE WREKIN AND ITS ENVIRONS.

Activities: Recruit and train volunteers to visit families within Telford & Wrekin at home weekly, supporting parents in situations as diverse as isolation, bereavement, multiple births, illness, disability or who are finding parenting a struggle. Volunteers provide non-judgemental, practical and emotional support and help build family confidence. Provision of family groups and self esteem courses.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Other Defined Groups

Geography

- Telford & Wrekin

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£193,878	£174,908	-	-
2024-03-31	£193,304	£163,294	-	-
2023-03-31	£110,736	£130,401	-	-
2022-03-31	£131,652	£119,833	-	-
2021-03-31	£154,984	£107,505	-	-

Trustees

Name	Role	Appointed
Catherine Anne Landau	Chair	2020-02-10
Andrea Cole		2021-01-26
Linda Jane Sabini		2019-11-08
Lynn Howarth		2021-01-26
Sarah Jane Jones		2025-09-22
Wendy Holton		2024-11-26
Yoon Jung Chang		2024-02-26

Accounts

Annual Report

1st April 2024 to 31st March 2025

Because
Childhood
Can't Wait



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Mission Statement

Home-Start offers support, friendship and practical help to parents with young children in local communities throughout the UK and with British Forces in Germany and Cyprus.

Home-Start offers a unique service. We recruit and train volunteers who are usually parents themselves, to visit families with at least one child under 5, at home, and offer them informal, friendly and confidential support. We also support through groups.

Introduction

Home-Start Telford & Wrekin has been supporting local families for 36 years this year; we provide a core home-visiting service, self-esteem courses, mental health support drop-ins, young parent support and parent and child groups. The core service of Home-Start is to provide weekly home visits to young families under pressure to give parents the support they need to give their children the best possible start in life. We work with carefully selected, vetted, and trained volunteers who are matched with parents to provide friendship and emotional and practical support. In addition to volunteer and group support we have active social media channels providing information and signposting to other sources of help.

This report was adopted by Trustees on 16th October 2025

Signed: 

Catherine Landau, Chair, on behalf of Trustees

Chair's Report

For the year ended 31st March 2025

What is resilience?

Resilience is the ability to bounce back or adapt successfully to adversity, trauma, or stress. It's a process of adapting well in the face of difficult situations, and it's not something you're born with, but something that can be developed and strengthened through experiences and relationships. Resilience is the cornerstone of our work at Home Start Telford & Wrekin. This year, as we reflect on the challenges faced and the triumphs achieved, we are united by the shared goal of fostering resilience within our community. Whether among our users, volunteers, trustee board members, staff, or donors, the spirit of resilience has been evident in every interaction and initiative we have undertaken.

Our Families

For the families and individuals we support, resilience has been a journey of discovery and empowerment. Many have faced difficult circumstances—be it financial, emotional, or social challenges. Through our range of programmes and home-visiting, users have built the strength to navigate adversity and embrace opportunities for growth. For instance, one mother shared how being part of our network gave her the confidence to return to work after long-term unemployment, while others spoke of the sense of connection and hope fostered in their lives. These stories remind us that resilience is not just about surviving but thriving, as both individuals and as parents.

The Contribution of Volunteers

Our volunteers are the very backbone of Home Start, embodying resilience in every act of service. Their unwavering dedication enabled us to deliver vital ongoing support throughout the year. From mentoring and supporting families within home-visiting, to contributing to organising community and fund raising events, volunteers have demonstrated that resilience often manifests through collective action. One volunteer reflected on how working with families facing hardship strengthened their own understanding of resilience, remarking, "Helping others has taught me the power of persistence and the importance of building connections."

Our staff

Our amazing staff exemplify resilience: the ability to adapt and even thrive in the face of challenges and adversity. Resilience is not just about bouncing back from difficult situations, but also about growing stronger and more capable as a result. It involves a combination of mental toughness, emotional strength, and a positive outlook, enabling individuals to navigate through obstacles and emerge even more determined and resourceful - as you will see in the coming year!

Trustee Board Members and Chair's Perspective

As trustees and leaders, resilience has been integral to our strategic decision-making. This year, our board faced the challenge of changing funding landscapes and evolving community needs. Through collaborative efforts and a common vision, we ensured the continuity of our services and the expansion of our outreach. As Chair, I have witnessed the resilience of my fellow trustees, who have met these challenges with creativity and steadfast commitment.



The Role of Donors

Our donors have always played a critical role in building resilience within the organisation. Their support has enabled us to maintain vital programs and offer resources to those in need. Contributions, whether financial or in-kind, have been a testament to the trust and belief in our mission. One donor shared their motivation: “I give to Home Start because I see the impact it has on real lives. Knowing my contribution helps build resilience in families makes it deeply fulfilling.” This generosity has not gone unnoticed, and we are immensely grateful for the direct impact it has had on our ability to deliver services.

Conclusion

Building resilience is a collective endeavour that requires commitment, compassion, and vision. We are proud of the strides we have made this year in empowering users, supporting volunteers, collaborating as trustees, and engaging donors. Each perspective highlights the ways in which resilience transforms lives and strengthens community bonds. As we look to the future, we remain dedicated to fostering resilience in all its forms and continuing our mission of supporting families and individuals in meaningful, impactful ways. I personally thank each and every one of you for all you have, and continue to do.

Catherine Landau



Strategic Lead's Report

For the year ended 31st March 2025

Our AGM and annual report this year is focussed on building resilience, which is what Home-Start is all about – our overall aim is to build resilience in children and their parents, and my specific work/aim within the team is to help build organisational resilience. Therefore, with my specific role in mind, I am delighted to report that our on-going resilience is in a good place at the end of the year following recruitment of valuable new team members, a successful National Lottery bid and a stable financial outlook.

The two new team members, Fiona Edwards and Amy Moss, were recruited in April and August last year and have proved invaluable to the team. They both have excellent skills, work well together, and have had some amazing outcomes for families through the excellent work they have done.

The National Lottery bid included funding for a new Community Engagement Co-ordinator. This new role has been developed specifically to reach minority groups and to increase our diversity as well as our volunteer numbers. Recruiting sufficient volunteers to deliver our service has become increasingly challenging in recent years and it is hoped that this new post will address this issue, enable us to support more ethnic minority families and make us more resilient and sustainable.

Our financial resilience is always an on-going challenge and I'm very grateful to Sharon Uppal, our Corporate and Community Development Lead, for her invaluable support in helping us build our resilience by diversifying and increasing our funding streams – particularly for her work in engaging corporate partners and developing sponsorship event funding.

Sharon is also the driving force behind achieving the Kings Award for Voluntary Service and this was a highlight of our year and something which will help us build ongoing resilience as it is a testament to our quality - invaluable when looking for support, be it in recruitment of volunteers or in convincing businesses that we are a reputable organisation to invest in. The award also gave us many opportunities to improve our PR as we were able to celebrate the presentation of the award by The Princess Royal, the celebration we organised for volunteers with a further presentation for them by His Majesty's Lord Lieutenant of Shropshire and an invitation to a Buckingham Palace Garden party – a year of celebrations!

I can't finish my report without mentioning our wider team and the part they all play in making Home-Start Telford & Wrekin the wonderful family support organisation it is – thank you to the rest of our staff team not mentioned above (Naomi, Vikki, Heidi, Elysia and Tash), thank you to all our trustee volunteers for all their support to me and the staff team, thank you to all our family support volunteers for all your hard work and the amazing impact you have.

Caia Bryant-Griffiths



Operational Lead's Report

For the year ended 31st March 2025

Writing my report this year has been a bittersweet moment because, as most of you will know, it will be my last report, as I am retiring at the end of October.

The theme of our annual report and AGM this year is 'Building Resilience'. I am very proud to say that I believe we **have** built resilience into our organisation by recruiting such an amazing trustee, staff and volunteer team, meaning I am confident that Home-Start Telford & Wrekin will continue supporting families in Telford for many years to come.

As Caia has covered, 2024-2025 was an incredible year for our scheme. My personal highs have included attending the Royal Carol Service at Westminster Abbey, welcoming brilliant new staff, Amy & Fee, through to running my regular weekly drop-in group, ME TIME, and working with amazing volunteers and fabulous families.

Much of the work we do at Home-Start is focused on building resilience in families, helping them to develop the capacity to cope with life's ups and downs, and to 'bounce back' from adversity.

Sadly, much as we'd like to, we can't protect our families from adversity. Issues such as poverty, isolation, unstable relationships, developmental or behavioural concerns about the children, poor mental or physical health of the parent or child, poor housing etc will all have an impact on the family's resilience.

However, our wonderful volunteers visit their families each week providing a friendly, listening ear, bespoke emotional and practical support with a passion and dedication that is truly amazing. Through all their hard work, we help our families to weather those storms and sometimes, even learn to dance in the rain!

So, I'd like to say a huge THANK YOU to our outstanding team of volunteers, without them, we would have no Home-Start Telford & Wrekin.

Vikki Thomas



Corporate & Community Development Lead's Report

For the year ended 31st March 2025

Another year has flown by, and while reflecting on what we, as an organisation, have achieved, it is so easy to forget the small wins and the people met along the way. These individuals have signed up for challenge events, hosting quizzes or supporting the Christmas gift wrap. Their dedication and enthusiasm has been the heartbeat of our fundraising success, and I would not have managed without their unwavering support. I hope you know who you are, and, if I haven't said it before, thank you from the bottom of my heart!



To start the year, we had our wonderful Darren and his fellow running partner, Simon, complete the Ironbridge Half Marathon for us. Their determination was remarkable—Simon unfortunately injured himself 5 miles into the run, but soldiered on to the end. They were cheered through the finishing line raising a fantastic £725.



August saw Home-Start's first ever Skydive event at Tilstock Airfield, with 4 amazing and incredibly brave individuals taking part! The day was filled with excitement and anticipation as volunteers, colleagues, family and friends gathered to support Ruth, Helen, Michelle, and Zoe as they jumped out of a plane! Their courage and determination was truly inspiring, and together they raised an impressive £2,681 to support the work we do. It was a day we will never forget!



In September, we had another two runners wave the flag for Home-Start, when Leanne and Dan took part in the Great North Run in Newcastle. Our Trustee (and Dan's mum), Jen, went along to support them, with everyone wearing Home-Start T-shirts to raise our profile. They raised £1,109.



Then came my 2 biggest challenges of the year: the Big Give campaign and Christmas wrap. This was the second year of participating in Big Give, and after a slightly anxious week, I was delighted to see that we had exceeded our target of £10,000 and the final amount raised totalled £14,539.89!

I have to say a huge thank you to volunteers Linda and Natasha, who supported heavily with the Christmas Gift Wrap, giving their time at such a busy time of year, to help wrap presents whilst raising awareness of Home-Start and the work we do.

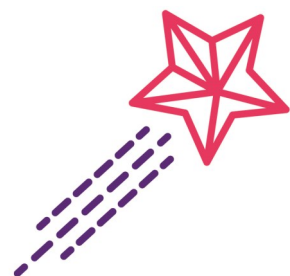


I also need to send special thanks to Lisa O, who organised a very successful quiz evening for us.

In January 2025, I was offered a new position and had to make the tough decision of reducing my hours with Home-Start. This was a challenge itself, not least because it meant passing the running of our Young Parents' group to someone else. Tash and Courtney stepped in and have been doing an amazing job, being there for those young mums who turn up each week for a chat and take part in activities.

I'm extremely fortunate to continue working for Home-Start and see first hand the wonderful work taking place. Thank you so much to all our supporters who help me bring new ideas to fruition and to all our volunteers, without whom we would not be able to make the difference to families lives that we do.

Sharon Uppal





Public Benefit Report

For the year ended 31st March 2025

The following is a report illustrating how our work this year has related to our governing objectives:

The objects for which Home-Start is established are:

To safeguard, protect and preserve the good health, both mental and physical of children and parents of children.

In order to meet this object all volunteers and staff are vetted and comprehensively trained. Safeguarding training is refreshed annually. Volunteers are carefully matched, supported and supervised. Families are supported with a range of issues and our work is aimed at promoting wellbeing – both mental and physical. Newly referred families receive telephone/online support in the interim between referral and the placement of a home-visiting volunteer, ensuring families are supported from the outset. Our National Lottery funded Parents Matter project supports families with issues of isolation, mental and physical health problems and domestic abuse. Home support visits are supplemented by ‘Me Time’ groups, where parents experiencing low mood/mental health issues can meet and talk. The format for these groups includes exercises to improve mental health and self esteem, and talks by relevant professionals. Our Children in Need and Family Hubs funded Teenage Parents’ project delivers well-being support to children and young people experiencing teenage parenthood. Activities aim to improve confidence, reduce isolation and improve relationships. A Family Hubs funded 0-1s group supports parents with a pregnancy and/or child up to the age of 1 year. Family Hubs also funded our Dads project which aimed to reduce isolation amongst fathers—support included a monthly meet at a soft play centre and WhatsApp support. Chatterbox and Playing Together groups held at Hadley Learning Community, aim to improve social interaction of both parents and children, with activities including crafts, song time and healthy snacks. We also deliver Something More Self Esteem Courses for vulnerable women.

To prevent cruelty to or maltreatment of children.

As above plus we maintain effective working relationships with other professionals in the sector. We attend safeguarding and family support meetings. The designated Trustee Board member and the staff Operational Lead both complete Designated Safeguarding Lead Level 3 training.

To relieve sickness, poverty and need amongst children and parents of children.

We signpost and accompany families to access specialist financial advice plus we help them think about ways to maximise their income, including introduction to community grocery stores and cooking on a budget. We access grants for items such as fridges and cookers and regularly make referrals to local food banks. Donations of food hampers, and items such as shoes and slow cookers are distributed to those most in need. Families are supported with medical issues and appointments, and a healthy lifestyle is encouraged.

To promote the education of the public in better standards of child care within the area of Telford & Wrekin and its environs.

The needs of the child are paramount throughout Home-Start’s work.

Our volunteer preparation courses include content on ‘Meeting the Needs of Children’. All staff and volunteers agree to model and encourage positive interaction with children. All groups and courses aim to offer support and information to enhance parents’ skills in raising their children.

A Taste of Home-Start Support

Family 1549:

Family support feedback:

"When homestart first worked with me up until now, it has changed my life, I was able to go to group settings and meet other parents which enabled me to socialise, do crafts and have open discussions. I had 2 volunteers support me for a short period of time, they were really nice and helpful and helped my house feel more like a home with practical support, the other volunteer we spent time doing playful things as a family. I would recommend homestart to other families, I think it would be really helpful for them, I didn't feel judged. I also got to go on a family day out which was great for me and my little one."

0-1s Baby Group attendee:

"I have found this group so useful to connect with other mums and Fee is so friendly and makes me feel comfortable to open up. I can't express enough how much I have needed baby groups whilst on maternity leave, they have been crucial for my mental health. And the Monday group is lovely as the venue and toys are good and I love when Fee gets people in to do different things. This is such a great group my baby loves interacting with other babies there. Keep up the good work!"

Referrer feedback

Perinatal Community Mental Health Nurse—February 2025:

"All I can say is that I am not sure Perinatal services would know what to do without the help and support from Homestart with some of our very socially complex ladies. I have had 2 ladies in about 1 year come under your support and they have needed 1:1 support with housing issues, childcare issues, general day to day support. Also support for them to help refer into other services. The knowledge from the family workers who work for home start are incredible, and an invaluable asset to supporting families."

Family 1570:

Wonderland Trip feedback, Spring 2025:

"my 3-year-old has been asking to go to Wonderland for ages but we couldn't afford it. I told him that you need a "magic ticket "to get in. This morning, I woke him up by saying "mate, we've got some magic tickets! We can go to Wonderland!!"

By the time the family arrived, the little boy was positively shaking with excitement. He spent the whole day grinning from ear to ear! He even managed to persuade 'Goldilocks' to let him have one more go on each of the rides after everyone else had left.



Objectives for 2025/2026

Develop further corporate relationships
and continue to diversify funding

Recruit more volunteers to
enable us to support more
families

Increase the diversity of volunteers and
supported families

Progress our EEDI
plan

Access continuation funding for
grants finishing within the year

Recruit a Marketing & Communications Champion

Recruit to replace Caia and
Vikki when they retire

Progress our new five year
strategic plan

The Home-Start Telford & Wrekin Family

For the year ended 31st March 2025

Home-Start UK

for legal guidance, quality resources, training, policies, Quality Assurance etc

Home-Start families

(home-visited, Me Time group, Teenage Parent group, Dads project, 0-1s group Wellington, Chatterbox and Playing Together groups). Some families access more than one project.

Volunteers

Alison, Amy M, Amy S, Bernice, Brenda, Brian, Caroline, Claire F, Claire R, Courtney, Deanne, Deb, Donna, Hannah, Jem, Jessica, Jude, June, Katherine, Lianne, Linda, Lisa O, Lisa P, Marg, Michelle H, Michelle P, Natasha G, Nicky, Pat, Paula, Ray, Sandra, Sara, Sarah, Saranjit, Tanya, Tash, Tina, Vicky and Wendy,

Staff Team

Caia Bryant-Griffiths, Strategic Lead
Naomi Calabrese, Charity Administrator
Heidi Carter, Administrator & Project Co-ordinator
Tash Crews, Group Facilitator
Fee Edwards, Family Support Practitioner
Amy Moss, Family Support Practitioner
Vikki Thomas, Operational Lead
Sharon Uppal, Corporate & Community Development Lead

Management Committee for the 2024-25 year

Kelly Chang, Trustee
Andrea Cole, Trustee
Wendy Holton, Trustee
Lynn Howarth, Trustee
Cathy Landau, Trustee, Chairperson
Jen Morris, Trustee
Linda Sabini, Trustee

Professional Services

Chartered Accountant: Stephanie James
Independent Examiner: Hilary Payne
Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Unity Trust Bank plc, 4 Brindley Place, Birmingham, B1 2JB
Insurers: Zurich Insurance plc, The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire, PO15 7JZ

Home-Start Telford & Wrekin is a charitable company limited by guarantee which is governed by Memorandum and Articles of Association. A Board of Trustees is responsible for the governance and management of the charity and employ a team of staff to recruit and train a team of volunteers who deliver support to families. New Trustees are recruited to the Board after consideration of an application form, references and Trustee Declaration and are subject to relevant checks. Trustees receive their initial training through an induction process where they meet with the Chairperson and staff and are provided with a range of information regarding the Charity including a full set of Policies and Procedures. All Trustees are offered the opportunity to attend induction training with Home-Start UK as well as on-going opportunities for both in-house and Home-Start UK in-service training.

Who were our Supporters?

For the year ended 31st March 2025

Sincere thanks to all the organisations and individuals who supported Home-Start Telford & Wrekin in various ways over the past financial year, including Corporate & Community Development Lead, **Sharon Uppal, and our amazing supporters who took part in challenge and fundraising events.** Thanks also go to players of the People's Postcode Lottery.

Asda Foundation
Jasmeet Aujla
Deanne Barnes
Big Give Trust
Cadent Gas Ltd/Centre for Warmth
Children in Need
Christmas Smile
Dr Julie Dakin
Roy Evans
Lady Forester Trust
HMRC Charities (Gift Aid)
Ironbridge Lions
Sarah Jones
Michelle Le Long
Lloyds Foundation
McPhillips
Meole Brace Golf Club
Millichope Foundation
Amy Moss
National Lottery
Nisa
Michelle Pearson
Pertemps
Postcode Lottery Community Trust
Rotary Club of Wellington
Saputo (Dairy Crest)
Shrewsbury Unitarian Church
Shropshire Community Foundation
Henry Smith Charity
Telford & Wrekin Council: Councillor's Pride
Telford & Wrekin Council: Family Hubs
Turas Accountants
Waitrose (John Lewis Partnership)
Mrs Wingfield's Charitable Trust
Woodward Trust

Contact us

Home-Start Telford & Wrekin

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TF3 4HS

Telephone: 01952 872280

E-mail: info@homestarttandw.org.uk

Website: www.homestarttelfordandwrekin.co.uk

Facebook: Home-Start Telford and Wrekin

Twitter: [homestarttw](https://twitter.com/homestarttw)

Other useful contact details:

Chief Executive, Home-Start UK

Clarence House, 46 Humberstone Gate, Leicester, LE1 3PJ

T: 0116 464 5490

E: info@home-start.org.uk

Charity Commission

T: 0300 066 9197

W: <https://www.gov.uk/government/organisations/charity-commission>

Companies House

T: 0303 123 4500

E: enquiries@companieshouse.gov.uk

Home-Start Telford & Wrekin

Registered Charity Number: 1148269

Company Limited by Guarantee Number: 07004506

**HOME-START TELFORD & WREKIN
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025**

Treasurer's Report

For the year ended 31 March 2025

The accounts have been prepared in accordance with *Accounting and Reporting by Charities: Statement of Recommended Practice* applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102, October 2019), and with the Companies Act 2006.

The organisation's funds are held in one current and two deposit accounts. A portion of income is designated for specific purposes and/or governed by Service Level Agreements (SLAs) and may carry restrictions on its use.

Financial position at the year end:

Total reserves of the charity have increased by 15.2% from £124,828 to £143,798. Free cash reserves – those available for use across any of the charity's aims – have also increased by approximately 2.4% from £40,986 to £41,956. These reserves are sufficient to cover around six months of unfunded salaries and core costs should no further funding be secured. The 2025–26 budget anticipates a balanced position, with income expected to meet or exceed expenditure without drawing on reserves.

Main sources of income in 2024–25 included:

- The Henry Smith Foundation
- Telford & Wrekin Family Hubs
- National Lottery
- Peoples' Postcode Lottery/Postcode Community Trust

Grants and donations of £1,000 or more were also received from:

- The Big Give Trust
- Children in Need - Teenage Parents
- The Lady Forester Trust
- The Mrs Wingfield Charitable Trust
- HSUK/Cadent
- The Millichope Foundation
- Shropshire Community Foundation/McPhillips
- NISA (Making a Difference Locally)
- The Woodward Trust

Fundraising income totalled £4,805 from activities including:

- Ironbridge Half Marathon
- Great North Run
- Telford & Wrekin Community Lottery
- Other Just Giving fundraising

We are immensely grateful to all our funders and community supporters whose generosity enables us to continue delivering our services across Telford & Wrekin.

Investment policy and objectives:

Home-Start Telford & Wrekin receives modest interest income from its bank accounts. The charity does not currently hold other investments. A long-term aim remains to build a sustainable investment fund to generate additional income for the organisation.

Designated funds/reserves:

The Trustees continue to hold £84,700 as a designated contingency reserve to cover potential redundancy and pension liabilities, reviewed and recalculated annually.

Principal risks:

While the charity remains in a stable financial position, there is continued reliance on a small number of key funders, and many of these funding streams are short-term in nature. Notably, National Lottery and Children in Need funding will conclude in the 2025–26 financial year, and work is ongoing to secure funding for the future.

Trustees regularly monitor financial performance against budget on a bi-monthly basis, alongside an annual review of reserves and the budget. Sub-groups comprising management team members actively monitor organisational needs, risk, and funding strategy.

Sustaining services across the Borough in the long term will require more consistent, guaranteed sources of income.

Looking ahead:

With the strategic review (funded by the Lloyds Foundation and Home-Start UK) now complete, the organisation is progressing work on a new 5-year strategy. Continued efforts by the Corporate and Community Development Lead are expanding and diversifying the funding base, and the organisation benefits from growing national partnerships facilitated by Home-Start UK.

We remain deeply thankful to all our partners and funders for their continued support.

Kelly Chang

Trustee & Treasurer

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	2025 Unrestricted Funds £	2025 Restricted Funds £	2025 Total £	2024 Total £
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	67,216	123,204	190,420	190,580
Investment Income	3,458	-	3,458	2,724
Total Income	70,674	123,204	193,878	193,304
EXPENDITURE:				
Raising Funds (note 3.1)	(1,358)	-	(1,358)	(1,146)
Charitable activities (note 3.2 & 7.1)	(62,643)	(110,907)	(173,550)	(162,148)
Total expenditure	(64,001)	(110,907)	(174,908)	(163,294)
Net income/(expenditure)	6,673	12,297	18,970	30,010
Transfer of funds	-	-	-	-
Total funds brought forward	115,427	9,401	124,828	94,818
Total funds carried forward	122,100	21,698	143,798	124,828

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

HOME-START TELFORD & WREKIN

BALANCE SHEET AS AT 31 MARCH 2025

Non-current Assets

Equipment (note 4)

Current Assets

Debtors (note 5)

Cash at bank and in hand

Total current assets

Current Liabilities

Creditors (note 6)

Net assets

Funds of the charity

Restricted funds (note 7.1)

Unrestricted funds (note 7.2)

Total funds

2025	2024
£	£
679	1,131
497	3,557
148,618	145,180
149,115	148,737
(5,996)	(25,040)
143,798	124,828
21,698	9,401
122,100	115,427
143,798	124,828

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102, October 2019), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following basis:

Equipment	25% straight line
-----------	-------------------

1.9 Debtors

Prepayments are valued at the amount prepaid

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

	This year £	Last year £
Grants & Trust Income	56,405	47,935
Donations	5,406	12,986
Fundraising	4,805	12,461
Family Events	600	720
	<u>67,216</u>	<u>74,102</u>

Note 3 Expenditure

3.1 Analysis of expenditure on raising funds

	This year £	Last year £
Fundraising costs	<u>1,358</u>	<u>1,146</u>

3.2 Analysis of expenditure on charitable activities

	This year £	Last year £
Staff costs	131,342	122,663
Staff travel expenses	1,999	1,437
Staff away days	160	140
Accounting	4,912	4,777
Volunteers' travel expenses	1,953	1,782
Volunteers' events & gifts	781	137
Management committee expenses	60	-
Courses/training	348	272
Printing, postage & stationery	167	239
Telephone & Internet	814	1,088
Creche	4,684	4,155
Rent and room hire	7,512	8,053
Insurance/data protection	2,024	1,833
Home-Start UK	3,425	1,993
Equipment expensed	506	474
Licences, repairs and servicing	1,937	920
CRM	713	3,284
Depreciation	452	2,059
Family Events	1,369	1,050
Materials	437	616
Refreshments	1,695	1,142
DBS Checks	484	243
Advertising	5,148	2,918
Miscellaneous	628	873
	<u>173,550</u>	<u>162,148</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	1	0
Total amount paid for travel expenses	£60	£0

3.4 Staff costs

	This year	Last year
	£	£
Gross salaries	123,263	94,619
Employer's national insurance costs	2,743	1,586
Pension costs	5,336	4,084
	<u>131,342</u>	<u>100,289</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	8	7

3.6 Independent examiner

Payments made for the independent examination of the accounts totalled £200.

Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

	Equipment £
<u>Cost</u>	
Balance at 1 April 2024	8,234
Balance at 31 March 2025	<u>8,234</u>
<u>Depreciation</u>	
Balance at 1 April 2024	7,103
Charge for the year	452
Balance at 31 March 2025	<u>7,555</u>
<u>Net Book Value</u>	
Balance at 1 April 2024	1,131
Balance at 31 March 2025	<u>679</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Accrued income	-	3,000
Prepayments	497	557
	<u>497</u>	<u>3,557</u>

HOME-START TELFORD WREKIN**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025****Note 6 Creditors and accruals****6.1 Analysis of creditors**

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Accruals	3,127	3,067
Short-term compensated absences (holiday pay)	1,226	1,958
PAYE/NI Liability	1,643	1,696
Deferred income	-	18,319
	<u>5,996</u>	<u>25,040</u>

Deferred income in the previous year relates to funding from The National Lottery and Children In Need.

Note 7 Funds**Note 7.1 Restricted income funds**

	Balance at 01/04/2024	Income	Expenditure	Transfer from/(to) unrestricted funds	Balance at 31/03/2025
Asda Foundation	-	270	(270)	-	-
Children in Need - Teenage Parents	(1,688)	5,835	(4,147)	-	-
Councillor's Pride	-	500	(500)	-	-
Henry Smith	-	36,700	(36,700)	-	-
HSUK/Cadent	-	4,375	(4,375)	-	-
Ironbridge Half Marathon Fundraising	-	368	(368)	-	-
John Lewis (1)	310	-	(184)	-	126
John Lewis (2)	-	250	(250)	-	-
National Lottery	(2,165)	35,606	(33,441)	-	-
NHS - Smoking Cessation	6,730	-	-	-	6,730
NISA (Making a Difference Locally)	-	500	-	-	500
Shropshire Community Foundation/McPhillips	-	2,800	-	-	2,800
Telford & Wrekin Family Hubs	6,214	36,000	(30,672)	-	11,542
	<u>9,401</u>	<u>123,204</u>	<u>(110,907)</u>	<u>-</u>	<u>21,698</u>

Asda Foundation: Funding towards the costs incurred in delivering a volunteer preparation course.

Children in Need: Teenage Project: To deliver well-being support to children and young people experiencing teenage parenthood in Telford & Wrekin. Activities aim to improve confidence, reduce isolation and improve relationships.

Councillor's Pride: Funding to be used towards volunteer preparation course costs

Henry Smith: Funding to cover core costs, and towards staff hours for a PR/fundraising role. The aim of this role is to diversify funding and improve use of technology and social media in order to strengthen and improve the charity's profile, as well as to raise funding from new sources, making it less reliant on grants.

HSUK/Cadent: Towards the provision of Chatterbox and Playing Together groups, held in term-time at Hadley Learning Community, for parents and pre-school children. The groups encourage social interaction and include craft activities, song time and the provision of healthy snacks.

Ironbridge Half Marathon Fundraising: Raising funds specifically for the annual seaside visit to Rhyl.

John Lewis (1): Provision of £400 worth of John Lewis Partnership vouchers as part of the Healthy, Happy Home initiative.

John Lewis (2) : Funding specifically for food for the Rhyl seaside trip

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

The National Lottery: This grant will enable work with more children and families impacted by issues including isolation, mental or physical health problems, and domestic abuse. As well as increasing the number of families worked with through core home-visiting work, the grant will also fund a 'Me Time' group, spread geographically across the Borough. These groups will enable mothers experiencing low mood/mental health issues to meet and talk to others in similar circumstances and enjoy time to themselves while their children are cared for in a creche. The groups will include exercises to improve mental health and self-esteem as well as talks by relevant professionals.

NHS Smoking Cessation: To provide support to mothers who have quit smoking during pregnancy, to remain smoke free after the birth of their child.

NISA (Making a Difference Locally): Funds to be used for emergency items for families

Shropshire Community Foundation/McPhillips: Provision of a Something More self-esteem course for vulnerable women.

Telford & Wrekin Family Hubs: Funding for 3 projects in the 2024-25 financial year: Teenage Parents Me Time – a term-time, weekly meet up for teenage parents, with creche provision for their children. Activities include visiting professionals, soft play and crafting. Dad Squad – initially a term-time, weekly group for dads and pre-school children which has evolved to a monthly meet at a local play centre, accompanied by support provided on WhatsApp. 0-1s Bump to Baby, High Ercall – a term-time weekly meet for parent with a pregnancy or child up to the age of 1 year. Initially held in Wellington, the group now meets in High Ercall.

Note 7.2 Designated Funds

£84,700 of the unrestricted funds are designated funds which have been set aside for potential redundancy costs.

Note 8 Other information

Home-Start Telford & Wrekin is a private company limited by guarantee and incorporated in England. Its registered office is:

Meeting Point House, Southwater Square, Telford TF3 4HS



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

HOME-START TELFORD & WREKIN

**On accounts for the year
ended**

31 MARCH 2025

**Charity no
(if any)**

1148269

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Hilary Payne

Date:

29/08/2025

Name:

Hilary Payne

**Relevant professional
qualification(s) or body
(if any):**

AAT Level 4

Address:

12 Mill Farm Drive, Randlay, Telford TF3 2NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**HOME-START TELFORD & WREKIN
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025**

Treasurer's Report

For the year ended 31 March 2025

The accounts have been prepared in accordance with *Accounting and Reporting by Charities: Statement of Recommended Practice* applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102, October 2019), and with the Companies Act 2006.

The organisation's funds are held in one current and two deposit accounts. A portion of income is designated for specific purposes and/or governed by Service Level Agreements (SLAs) and may carry restrictions on its use.

Financial position at the year end:

Total reserves of the charity have increased by 15.2% from £124,828 to £143,798. Free cash reserves – those available for use across any of the charity's aims – have also increased by approximately 2.4% from £40,986 to £41,956. These reserves are sufficient to cover around six months of unfunded salaries and core costs should no further funding be secured. The 2025–26 budget anticipates a balanced position, with income expected to meet or exceed expenditure without drawing on reserves.

Main sources of income in 2024–25 included:

- The Henry Smith Foundation
- Telford & Wrekin Family Hubs
- National Lottery
- Peoples' Postcode Lottery/Postcode Community Trust

Grants and donations of £1,000 or more were also received from:

- The Big Give Trust
- Children in Need - Teenage Parents
- The Lady Forester Trust
- The Mrs Wingfield Charitable Trust
- HSUK/Cadent
- The Millichope Foundation
- Shropshire Community Foundation/McPhillips
- NISA (Making a Difference Locally)
- The Woodward Trust

Fundraising income totalled £4,805 from activities including:

- Ironbridge Half Marathon
- Great North Run
- Telford & Wrekin Community Lottery
- Other Just Giving fundraising

We are immensely grateful to all our funders and community supporters whose generosity enables us to continue delivering our services across Telford & Wrekin.

Investment policy and objectives:

Home-Start Telford & Wrekin receives modest interest income from its bank accounts. The charity does not currently hold other investments. A long-term aim remains to build a sustainable investment fund to generate additional income for the organisation.

Designated funds/reserves:

The Trustees continue to hold £84,700 as a designated contingency reserve to cover potential redundancy and pension liabilities, reviewed and recalculated annually.

Principal risks:

While the charity remains in a stable financial position, there is continued reliance on a small number of key funders, and many of these funding streams are short-term in nature. Notably, National Lottery and Children in Need funding will conclude in the 2025–26 financial year, and work is ongoing to secure funding for the future.

Trustees regularly monitor financial performance against budget on a bi-monthly basis, alongside an annual review of reserves and the budget. Sub-groups comprising management team members actively monitor organisational needs, risk, and funding strategy.

Sustaining services across the Borough in the long term will require more consistent, guaranteed sources of income.

Looking ahead:

With the strategic review (funded by the Lloyds Foundation and Home-Start UK) now complete, the organisation is progressing work on a new 5-year strategy. Continued efforts by the Corporate and Community Development Lead are expanding and diversifying the funding base, and the organisation benefits from growing national partnerships facilitated by Home-Start UK.

We remain deeply thankful to all our partners and funders for their continued support.

Kelly Chang

Trustee & Treasurer

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	2025 Unrestricted Funds £	2025 Restricted Funds £	2025 Total £	2024 Total £
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	67,216	123,204	190,420	190,580
Investment Income	3,458	-	3,458	2,724
Total Income	70,674	123,204	193,878	193,304
EXPENDITURE:				
Raising Funds (note 3.1)	(1,358)	-	(1,358)	(1,146)
Charitable activities (note 3.2 & 7.1)	(62,643)	(110,907)	(173,550)	(162,148)
Total expenditure	(64,001)	(110,907)	(174,908)	(163,294)
Net income/(expenditure)	6,673	12,297	18,970	30,010
Transfer of funds	-	-	-	-
Total funds brought forward	115,427	9,401	124,828	94,818
Total funds carried forward	122,100	21,698	143,798	124,828

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

HOME-START TELFORD & WREKIN

BALANCE SHEET AS AT 31 MARCH 2025

Non-current Assets

Equipment (note 4)

Current Assets

Debtors (note 5)

Cash at bank and in hand

Total current assets

Current Liabilities

Creditors (note 6)

Net assets

Funds of the charity

Restricted funds (note 7.1)

Unrestricted funds (note 7.2)

Total funds

2025	2024
£	£
679	1,131
497	3,557
148,618	145,180
149,115	148,737
(5,996)	(25,040)
143,798	124,828
21,698	9,401
122,100	115,427
143,798	124,828

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102, October 2019), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following basis:

Equipment	25% straight line
-----------	-------------------

1.9 Debtors

Prepayments are valued at the amount prepaid

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

	This year £	Last year £
Grants & Trust Income	56,405	47,935
Donations	5,406	12,986
Fundraising	4,805	12,461
Family Events	600	720
	<u>67,216</u>	<u>74,102</u>

Note 3 Expenditure

3.1 Analysis of expenditure on raising funds

	This year £	Last year £
Fundraising costs	<u>1,358</u>	<u>1,146</u>

3.2 Analysis of expenditure on charitable activities

	This year £	Last year £
Staff costs	131,342	122,663
Staff travel expenses	1,999	1,437
Staff away days	160	140
Accounting	4,912	4,777
Volunteers' travel expenses	1,953	1,782
Volunteers' events & gifts	781	137
Management committee expenses	60	-
Courses/training	348	272
Printing, postage & stationery	167	239
Telephone & Internet	814	1,088
Creche	4,684	4,155
Rent and room hire	7,512	8,053
Insurance/data protection	2,024	1,833
Home-Start UK	3,425	1,993
Equipment expensed	506	474
Licences, repairs and servicing	1,937	920
CRM	713	3,284
Depreciation	452	2,059
Family Events	1,369	1,050
Materials	437	616
Refreshments	1,695	1,142
DBS Checks	484	243
Advertising	5,148	2,918
Miscellaneous	628	873
	<u>173,550</u>	<u>162,148</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	1	0
Total amount paid for travel expenses	£60	£0

3.4 Staff costs

	This year	Last year
	£	£
Gross salaries	123,263	94,619
Employer's national insurance costs	2,743	1,586
Pension costs	5,336	4,084
	<u>131,342</u>	<u>100,289</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	8	7

3.6 Independent examiner

Payments made for the independent examination of the accounts totalled £200.

Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

	Equipment £
<u>Cost</u>	
Balance at 1 April 2024	8,234
Balance at 31 March 2025	<u>8,234</u>
<u>Depreciation</u>	
Balance at 1 April 2024	7,103
Charge for the year	452
Balance at 31 March 2025	<u>7,555</u>
<u>Net Book Value</u>	
Balance at 1 April 2024	1,131
Balance at 31 March 2025	<u>679</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Accrued income	-	3,000
Prepayments	497	557
	<u>497</u>	<u>3,557</u>

HOME-START TELFORD WREKIN**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025****Note 6 Creditors and accruals****6.1 Analysis of creditors**

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Accruals	3,127	3,067
Short-term compensated absences (holiday pay)	1,226	1,958
PAYE/NI Liability	1,643	1,696
Deferred income	-	18,319
	<u>5,996</u>	<u>25,040</u>

Deferred income in the previous year relates to funding from The National Lottery and Children In Need.

Note 7 Funds**Note 7.1 Restricted income funds**

	Balance at 01/04/2024	Income	Expenditure	Transfer from/(to) unrestricted funds	Balance at 31/03/2025
Asda Foundation	-	270	(270)	-	-
Children in Need - Teenage Parents	(1,688)	5,835	(4,147)	-	-
Councillor's Pride	-	500	(500)	-	-
Henry Smith	-	36,700	(36,700)	-	-
HSUK/Cadent	-	4,375	(4,375)	-	-
Ironbridge Half Marathon Fundraising	-	368	(368)	-	-
John Lewis (1)	310	-	(184)	-	126
John Lewis (2)	-	250	(250)	-	-
National Lottery	(2,165)	35,606	(33,441)	-	-
NHS - Smoking Cessation	6,730	-	-	-	6,730
NISA (Making a Difference Locally)	-	500	-	-	500
Shropshire Community Foundation/McPhillips	-	2,800	-	-	2,800
Telford & Wrekin Family Hubs	6,214	36,000	(30,672)	-	11,542
	<u>9,401</u>	<u>123,204</u>	<u>(110,907)</u>	<u>-</u>	<u>21,698</u>

Asda Foundation: Funding towards the costs incurred in delivering a volunteer preparation course.

Children in Need: Teenage Project: To deliver well-being support to children and young people experiencing teenage parenthood in Telford & Wrekin. Activities aim to improve confidence, reduce isolation and improve relationships.

Councillor's Pride: Funding to be used towards volunteer preparation course costs

Henry Smith: Funding to cover core costs, and towards staff hours for a PR/fundraising role. The aim of this role is to diversify funding and improve use of technology and social media in order to strengthen and improve the charity's profile, as well as to raise funding from new sources, making it less reliant on grants.

HSUK/Cadent: Towards the provision of Chatterbox and Playing Together groups, held in term-time at Hadley Learning Community, for parents and pre-school children. The groups encourage social interaction and include craft activities, song time and the provision of healthy snacks.

Ironbridge Half Marathon Fundraising: Raising funds specifically for the annual seaside visit to Rhyl.

John Lewis (1): Provision of £400 worth of John Lewis Partnership vouchers as part of the Healthy, Happy Home initiative.

John Lewis (2) : Funding specifically for food for the Rhyl seaside trip

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

The National Lottery: This grant will enable work with more children and families impacted by issues including isolation, mental or physical health problems, and domestic abuse. As well as increasing the number of families worked with through core home-visiting work, the grant will also fund a 'Me Time' group, spread geographically across the Borough. These groups will enable mothers experiencing low mood/mental health issues to meet and talk to others in similar circumstances and enjoy time to themselves while their children are cared for in a creche. The groups will include exercises to improve mental health and self-esteem as well as talks by relevant professionals.

NHS Smoking Cessation: To provide support to mothers who have quit smoking during pregnancy, to remain smoke free after the birth of their child.

NISA (Making a Difference Locally): Funds to be used for emergency items for families

Shropshire Community Foundation/McPhillips: Provision of a Something More self-esteem course for vulnerable women.

Telford & Wrekin Family Hubs: Funding for 3 projects in the 2024-25 financial year: Teenage Parents Me Time – a term-time, weekly meet up for teenage parents, with creche provision for their children. Activities include visiting professionals, soft play and crafting. Dad Squad – initially a term-time, weekly group for dads and pre-school children which has evolved to a monthly meet at a local play centre, accompanied by support provided on WhatsApp. 0-1s Bump to Baby, High Ercall – a term-time weekly meet for parent with a pregnancy or child up to the age of 1 year. Initially held in Wellington, the group now meets in High Ercall.

Note 7.2 Designated Funds

£84,700 of the unrestricted funds are designated funds which have been set aside for potential redundancy costs.

Note 8 Other information

Home-Start Telford & Wrekin is a private company limited by guarantee and incorporated in England. Its registered office is:

Meeting Point House, Southwater Square, Telford TF3 4HS



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

HOME-START TELFORD & WREKIN

**On accounts for the year
ended**

31 MARCH 2025

**Charity no
(if any)**

1148269

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Hilary Payne

Date:

29/08/2025

Name:

Hilary Payne

**Relevant professional
qualification(s) or body
(if any):**

AAT Level 4

Address:

12 Mill Farm Drive, Randlay, Telford TF3 2NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts

Annual Report

1st April 2023 to 31st March 2024

**Because
Childhood
Can't Wait**



Contents

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Mission Statement

Home-Start offers support, friendship and practical help to parents with young children in local communities throughout the UK and with British Forces in Germany and Cyprus.

Home-Start offers a unique service. We recruit and train volunteers who are usually parents themselves, to visit families with at least one child under 5, at home, and offer them informal, friendly and confidential support. We also support through groups.

Introduction

Home-Start Telford & Wrekin has been supporting local families for 35 years this year; we provide a core home-visiting service, self-esteem courses, mental health support drop-ins, teenage parent support and parent and child groups. The core service of Home-Start is to provide weekly home visits to young families under pressure to give parents the support they need to give their children the best possible start in life. We work with carefully selected, vetted, and trained volunteers who are matched with parents to provide friendship and emotional and practical support. In addition to volunteer and group support we have active social media channels providing information and signposting to other sources of help.

This report was adopted by Trustees on 26th September 2024.

Signed: 

Catherine Landau, Chair, on behalf of Trustees

Chair's Report

For the year ending 31st March 2024

I am always grateful for our year being filled with precious moments: especially seeing firsthand how the Home Start team and volunteers support the families we work with. Our wonderful volunteers from all walks of life are the crucial part of how we have such a long standing Home-Start in Telford & Wrekin. They are the very essence of how we are able to provide the range of support and encouragement to parents and their families, and in November this was royally recognised with being awarded the King's Award for Voluntary Service (KAVS). Many may not be aware that this lifelong award equates to an MBE for voluntary services, and so is truly an honour, and I am doubly proud that the work that all of us do has been so highly recognised.

Sharon, in her PR role, along with her fund raising volunteer teams, were increasingly industrious in raising both our profile and funders. Alongside our annual Christmas Charity Gift Wrap (with a challenge of wrapping a golf club!), massive efforts were made with 'The Big Give' week, which along with match funding raised £11,534! To round off the year, March saw our runners do us proud again at the Ironbridge Half Marathon: thank you all for your stamina!

Looking to the future, we have also been working this year on: reviewing how best to use and develop the team and their skills as well as plan for key staff to work a balance towards retirement (but not going yet!). In January we commenced a trial adaptation of roles for Caia and Vikki to test how and where skills can be best placed to meet future needs, which will continue throughout 2024.

Building our information services:

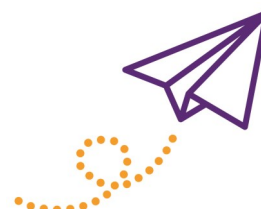
background administrative work by the team and volunteers is rarely recognised outside the office, but is essential in keeping our services going. The latter part of the year included planning the implementation of a new 'CRM' system (Customer Relationship Management); not the most exciting thing for most of us, so I am truly grateful – and relieved! – that we have the invaluable Naomi and Heidi as our administrative team, and who are looking forward to getting their teeth into making it work for all: streamlining processes, and being able to provide analyses to strengthen our funding applications to show evidence on paper the wonderful work that you all do.

Our Quality Assurance review from Home Start UK in 2024 has been another large preparatory task juggled around the day jobs, and once again, it is the commitment, conscientiousness, and downright perseverance of the staff that makes a big thank you to you all so well deserved.

At long last we have another Trustee Treasurer – and what a treasure! Kelly Chang has come to us through the Lloyds Bank Foundation, and along with her invaluable financial knowledge and skills, has life experiences and volunteering with children that we'll certainly be making the most of!

Our funders: you also make our work and achievement possible. We couldn't do what we do without you, and alongside planning for increasing financial stability, it is the ongoing support of each and every one of you: individuals, groups and organisations, that is both welcomed and truly appreciated. Thank you, as always.

Catherine Landau



Strategic Lead's Report

For the year ended 31st March 2024

Our AGM and annual report this year celebrates the impact of our volunteers who are the lifeblood of our organisation and provide excellent support and outcomes for families. The fantastic work carried out by our wonderful team of volunteers has been recognised this year by our achievement of The Kings Award for Voluntary Service – an achievement of which I'm inordinately proud!

Without our volunteers we would have no service and I continue to be inspired by their achievements and impact. Volunteers not only facilitate great outcomes for families, they have a huge impact on our funding and sustainability, they provide the figures and impact behind the statistics that I use in funding applications and the case studies of their work with families win hearts and minds – my heartfelt thanks go out to all of them!

A significant part of my work in 2023-24 was preparing our QA submission which was comprehensive and difficult to navigate as we were part of an electronic system pilot which had inevitable flaws. Part of our submission was lost and had to be re-done, so this work has been very time consuming and quite stressful; however, our subsequent interviews went very well, and we impressed the assessor with just a few minor adaptations to practice to process.

Another big project for us this year has been progressing with our CRM, this has involved several training days and a lot of time inputting data for our admin staff. We're nearly ready to go live now and training needs cascading out across the staff team. The CRM should have a significant positive impact on us – saving us time and enabling us to provide impactful reports and data easily and quickly.

A significant part of my work is ensuring financial stability and last year was a good year from this perspective as we were awarded a significant grant from Henry Smith and received funding through the Family Hubs budget for 3 new groups and an expansion of our teenage parent work; our Corporate and Community Development Lead, Sharon Uppal, also exceeded her funding target for the year and her work is vital in diversifying our funding streams. Our financial position for 2024-25 looks secure but, with charity funding, you're always looking at a potentially insecure future as grants come to an end and, for us, most of our current funding is due to finish in 2024-25 so I certainly can't afford to be complacent.

Our Family Hub work has meant a further expansion of our service, and we launched a recruitment campaign in February with the successful appointment of our new colleague, Fiona Edwards, in March – Fee is a welcome addition to the team.

For me personally, my role changed in line with our succession planning, with a gradual reduction in hours which will culminate in my eventual full retirement. My previous managerial workload has been divided between myself and our Senior Co-ordinator, Vikki Thomas, who has become Operational Lead.

Our staff team, family support volunteers and trustees have, as always, been incredible in their hard work in support of each other and our vital work – thank you to all of them!

Caia Bryant-Griffiths



Operational Lead's Report

For the year ended 31st March 2024

This year, the focus of our annual report is on volunteering and the impact it has on families. This is so difficult to put into words as our volunteers are truly amazing and the support they provide can be lifechanging!

As I struggled to know where to start, Caia suggested that I highlight some volunteer achievements, give some examples of great support that they provide, to think about what they bring to our organisation and families they support. No pressure there then!

Family support volunteers provide bespoke emotional and practical support to their families with passion and dedication, going the extra mile to help nurture and support in a way that is truly awe inspiring. Whether it is supporting an individual family, supporting by phone, taking part in fundraising events, helping in groups and courses or working as a Trustee, we are very much aware that without them, there is no Home-Start Telford & Wrekin.

Perhaps the best way to demonstrate how wonderful they are is to tell you some of the things that parents have said:

"My volunteer helped me so much! She listened to me when I was down and needed to talk; just having another adult to share my worries with made such a difference. She helped give me the courage to get my son to nursery, helped me to apply for PIP and sort out my finances, she helped me to see that I'm not worthless, not an idiot."

"My volunteer helped me in lots of ways, ideas and support with children's behaviour and managing day-to-day tasks. She built my confidence and helped me to see that I am doing a good job, and that I'm good enough."

"Home-Start supported me and my family when I was really struggling. The amount of support I received was phenomenal and if it wasn't for my volunteer, I'd never have got through that dark time of my life. Two years later, I am very proud to be volunteering myself, helping and supporting other families in need."

I can't really put it any better than that, so I'd just like to add a huge THANK YOU to you all.

Vikki Thomas



Corporate & Community Development Lead's Report

For the year ended 31st March 2024

It has been a busy year that has swiftly passed. To kickstart the year, in April 2023, I, along with Jayne, Paula and Deborah, participated in the London Landmarks Half Marathon. Crossing the finish line felt amazing, especially since this was my first running event since completing the Couch to 5K program with a local running group. We raised over £2,500 for Home-Start Telford & Wrekin.

This year I have continued to diversify our fundraising efforts by exploring events that we could get involved in. Hopefully, I can include some of these in my annual report next year.

I secured a grant through Home-Start UK with Cadent for a 2-year project, allowing us to provide slow cookers and CO2 alarms to our families. This has allowed us to run workshops in our groups around healthy cooking and being more energy efficient. Within this grant we have also been able to part-fund our HLC family groups. For the first time, we engaged in the national campaign called the Big Give 'Together with Families' to secure additional funds, enabling us to extend support to an additional 10 families. I am very pleased to share with you that we exceeded our target of £10,000 and raised over £11,000 which is phenomenal. This campaign also allowed us to welcome Fee to the team.

We participated in the Christmas Gift Wrap at Telford Town Centre for the second consecutive year. I would like to express my gratitude to our volunteers for their support during the week, with special thanks to Natasha and Linda for their invaluable support at the stall.

Following on from last year's report, we have made promising progress in enhancing our social media platforms and now have regular posts raising our profile and services on offer.

In November, we were honoured with the King's Award for Voluntary Service in recognition of all the hard work our volunteers put in, and most of all, their gift of time, to help others in need. I look forward to sharing our celebratory moments in the upcoming year's report.

Our Teenage Mum 'Me Time' drop-in group has thrived since moving to a more central location, with over 14 families registered, most of them attending weekly. We also welcomed two new baby boys to our 'family'.

Lastly, I extend heartfelt thanks to Darren and Simon, who participated in the Ironbridge Half Marathon on our behalf and successfully raised over £505, inclusive of gift aid. I also wish to thank our volunteers, who have offered unwavering support throughout the past year. I extend my appreciation to our Trustees and the staff team, who consistently provided guidance and encouragement and kept me going to reach my targets. I eagerly anticipate the prospects of the upcoming year for Home-Start Telford & Wrekin.

Sharon Uppal





Public Benefit Report

For the year ended 31st March 2024

The following is a report illustrating how our work this year has related to our constitutional objectives:

The objects for which Home-Start is established are:

To safeguard, protect and preserve the good health, both mental and physical of children and parents of children.

In order to meet this object all volunteers and staff are vetted and comprehensively trained. Training is refreshed annually. Volunteers are carefully matched, supported and supervised. Families are supported with a range of issues and our work is aimed at promoting wellbeing – both mental and physical. Newly referred families receive telephone/online support in the interim between referral and the placement of a home-visiting volunteer, ensuring families are supported from the outset. Our National Lottery funded Parents Matter project supports families with issues of isolation, mental and physical health problems and domestic abuse. Home support visits are supplemented by 'Me Time' groups, where mothers' experiencing low mood/mental health issues can meet and talk. The format for these groups includes exercises to improve mental health and self esteem, and talks by relevant professionals. Our Children in Need and Family Hubs funded Teenage Parents' project delivers well-being support to children and young people experiencing teenage parenthood. Activities aim to improve confidence, reduce isolation and improve relationships. A Family Hubs funded 0-1s group supports parents with a pregnancy and/or child up to the age of 1 year. Family Hubs also fund our Dads project which aims to reduce isolation amongst fathers—support includes a monthly meet at a soft play centre and WhatsApp support. Chatterbox and Playing Together groups held at Hadley Learning Community, aim to improve social interaction of both parents and children, with activities including crafts, song time and healthy snacks. We also deliver Something More Self Esteem Courses for vulnerable women.

To prevent cruelty to or maltreatment of children.

As above plus we maintain effective working relationships with other professionals in the sector. We attend safeguarding and family support meetings. The designated Trustee Board member and the staff Operational Lead both complete Designated Safeguarding Lead Level 3 training.

To relieve sickness, poverty and need amongst children and parents of children.

We signpost and accompany families to access specialist financial advice plus we help them think about ways to maximise their income, including introduction to community grocery stores and cooking on a budget. We access grants for items such as fridges and cookers and regularly make referrals to local food banks. Donations of food hampers, and items such as shoes and slow cookers are distributed to those most in need. Families are supported with medical issues and appointments and a healthy lifestyle is encouraged.

To promote the education of the public in better standards of child care within the area of Telford & Wrekin and its environs.

The needs of the child are paramount throughout Home-Start's work.

Our volunteer preparation courses include content on 'Meeting the Needs of Children'. All staff and volunteers model and encourage positive interaction with children. All groups and courses aim to offer support and information to enhance parents' skills in raising their children.

A Taste of Home-Start Support

Family 1585:

Family support feedback:

"I would say honestly from the start I didn't take it seriously and didn't think I would get much help but I have not regretted it one bit, I feel the service is one of the best out there as an organisation and would recommend it to anyone for support. They understand your situation and walk you through and try everything they can help you the best they can. Homestart allowed me to get back on my feet and they went above to help me. The support has made me so happy when I was in a hard place and I think I will go on now to live a happy life."

Family 1570: Lottery 'Me Time' group:

Following attendance at an 'Improving the Home Learning Environment' conference, Vikki facilitated a session on the subject for families attending the group.

"Hi Vicki I needed to send you a message separate from the group. I just really wanted the opportunity to thank you sincerely for everything that you're doing! You may not feel that you are doing much however you are vastly changing mine and the boys lives in a positive way. Yesterday after group I come home and we read three books together. Having that quality time is something that I haven't really thought about the positive repercussions for the boys but as silly as it sounds it was so special. Today we have been playing Mr funny face and had a lot of laughs and giggles. I do spend time with my boys bit it is very rare that we spend quality time together however thanks to the group yesterday and the things you told us about the impact on the children etc I am working hard to change this and have more quality time (learning without realising) this is all changing because of you so thank you from the bottom of my heart X."

Family/Volunteer 551 feedback regarding the King's Award:

"I actually had Home-Start Telford & Wrekin supporting me and my 4 children 2 years ago when I was really struggling. The amount of support and help I received from them was phenomenal, and if it hadn't of been for them I wouldn't have got through that dark time of my life and my kids wouldn't have had a Christmas that year either. 2 years later I am now volunteering for Home-Start Telford & Wrekin to help and support other families that are in need like I was 2 years ago. I am very proud to be a part of the Home-Start family. I am even prouder that the hard work from the trustees, volunteers and staff has been recognised and we have been given this award."

Teenage 'Me Time' group: Family Nurse feedback:

"It was so lovely coming out to group. I really enjoyed myself. I would love this to be a more permanent fixture once a month or so!! It was such a lovely session!!! I've had some fantastic feedback from Adele and Megan! Both thoroughly enjoyed their time, both excited to come back next week. Megan shared she felt so confident coming out of the group which was lovely to hear!!"



Objectives for 2024/2025

Develop further corporate relationships and continue to diversify funding

Recruit more volunteers to enable us to support more families

Celebrate our King's Award for Voluntary Service and use it to raise our profile further

Access continuation funding for grants finishing within the year

Progress our EEDI plan

Complete transition from 365 files to our new CRM and start fully utilising the system

Develop a new 5 year strategic plan

Recruit a Marketing and Communications Champion

Review new staff role structure and further develop our succession plan

The Home-Start Telford & Wrekin Family

For the year ended 31st March 2024

Home-Start UK

for legal guidance, quality resources, training, policies, Quality Assurance etc

223 families

(home-visited, Me Time group, Teenage Parent group, Dads project, 0-1s group High Ercall, Chatterbox and Playing Together groups). Some families access more than one project.

Volunteers

Amy, Bernice, Brian, Caroline, Claire, Courtney, Deanne, Donna, Jem, Jen, Jennifer, Jessica, Jude, June, Linda, Lisa O, Lisa P, Marg, Michelle H, Michelle P, Natasha, Pat, Samantha, Sandra, Sara, Sarah, Saranjit, Tanya, Tash, Tina, Vicky, Wendy

Staff Team

Caia Bryant-Griffiths, Strategic Lead
Vikki Thomas, Operational Lead
Sharon Uppal, Corporate & Community Development Lead
Donna Sayer, Family Support Practitioner
Elysia Davison, Family Support Practitioner
Heidi Carter, Administrator & Project Co-ordinator
Naomi Calabrese, Charity Administrator

Management Committee for the 2023-24 year

Cathy Landau, Trustee, Chairperson
Kelly Chang, Trustee
Andrea Cole, Trustee
Lynn Howarth, Trustee
Jen Morris, Trustee
Linda Sabini, Trustee
Lois Kim, Trustee—resigned 25.07.23
Lisa Oosthuizen, Trustee—resigned 11.12.23
Mel Ward, Trustee—resigned 30.06.23

Professional Services

Independent Examiner: Hilary Payne
Bankers: CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Unity Trust Bank plc, 4 Brindley Place, Birmingham, B1 2JB
Insurers: Zurich Insurance plc, The Zurich Centre, 3000 Parkway, Whiteley, Fareham,
Hampshire, PO15 7JZ
Chartered Accountant: Stephanie James

Home-Start Telford & Wrekin is a charitable company limited by guarantee which is governed by Memorandum and Articles of Association. A Board of Trustees is responsible for the governance and management of the charity and employ a team of staff to recruit and train a team of volunteers who deliver support to families. New Trustees are recruited to the Board after consideration of an application form, references and Trustee Declaration and are subject to relevant checks. Trustees receive their initial training through an induction process where they meet with the Chairperson and staff and are provided with a range of information regarding the Charity including a full set of Policies and Procedures. All Trustees are offered the opportunity to attend induction training with Home-Start UK as well as on-going opportunities for both in-house and Home-Start UK in-service training.

Who were our Supporters?

For the year ended 31st March 2024

Sincere thanks to all the organisations and individuals who supported Home-Start Telford & Wrekin in various ways over the past financial year, including Corporate & Community Development Lead, **Sharon Uppal**, and our amazing supporters who took part in challenge and fundraising events.

Adams Grammar School
Asda Foundation
Katrina Baker
Deanne Barnes
Barratt Homes
Big Give Trust
Elizabeth Blakemore
Bridge Inn, Trench
BT
Cadent/Centre for Warmth
Children in Need
Eve Clevenger
Clicking Mad
Co-op Local Community Fund
CQS Solutions
Roy Evans
Lady Forester Trust
Susan Gowers
Cy Grove
Gymphobics
Haughton School
Hollinswood & Randlay Parish Council
Veronika Horvath
Lynn Howarth
Albert Hunt Trust
Adam Kelsey
Catherine Landau
Lawley & Overdale Parish Council
Guy & Karen Lewis
Millichope Foundation
J D Morgan
National Lottery
Novuna Business Cash Flow
Oakengates Town Council
Rotary Club of Wellington
Shropshire Masonic Charitable Association
Henry Smith Charity
Dr Thomas Taylor
Thomas Telford School
Telford & Wrekin Council: Councillor's Pride
Telford & Wrekin Council: Family Hubs
Tibbetts Group, Shrewsbury: Easter eggs
Topinambour Trust
Turas Accountants
Waitrose (John Lewis Partnership)
Wellington Cricket Club
Wellington Town Council
Mrs Wingfield's Charitable Trust
Diane Wood
Woodward Trust
Wrekin Housing Trust
Wynn Foundation

Contact us

Home-Start Telford & Wrekin

8-10 Duke Street
Wellington
Telford
TF1 1BJ

Telephone: 01952 872280

E-mail: info@homestarttandw.org.uk

Website: www.homestarttelfordandwrekin.co.uk

Facebook: Home-Start Telford and Wrekin

Twitter: homestarttw

Other useful contact details:

Chief Executive, Home-Start UK

Clarence House, 46 Humberstone Gate, Leicester, LE1 3PJ

T: 0116 464 5490

E: info@home-start.org.uk

Charity Commission

T: 0300 066 9197

W: <https://www.gov.uk/government/organisations/charity-commission>

Companies House

T: 0303 123 4500

E: enquiries@companieshouse.gov.uk

Home-Start Telford & Wrekin

Registered Charity Number: 1148269

Company Limited by Guarantee Number: 7004506

**HOME-START TELFORD & WREKIN
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

Treasurer's Report

For the year ended 31st March 2024

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102, October 2019), and with the Companies Act 2006.

The organisation's funds are incorporated into one current and two deposit accounts.

A portion of income is for 'specific purposes' and/or subject to Service Level Agreements (SLAs) and/or has restrictions on its use.

Financial position at the year end:

Total reserves of the charity have increased by 32% since last year from £94,818 to £124,828. Free cash reserves, which the charity is able to spend on any of its aims, have increased by 63% from £26,768 to £43,505. The Trustees believe Home-Start Telford & Wrekin is in a stable financial position: The free cash reserves are sufficient to cover 6 months of unfunded salaries and core costs with no further funding, and the 2024-25 budget anticipates that income will exceed expenditure without the use of its reserves.

Principal sources of funds including fundraising:

The principal funds of Home-Start Telford & Wrekin during the 2023-24 year came from:

- Children in Need – Teenage Parents project
- Henry Smith Charity – PR/Fundraising role
- National Lottery – Parents Matter project
- NHS – Smoking Cessation project
- Telford & Wrekin Council: Family Hubs – Teenage Parents, Dads and 0-1s projects

Grants and donations of £1,000 or more were also received from:

- Barratt Homes
- The Big Give Trust
- Cadent/Centre for Warmth
- Co-op Local Community Fund
- The Lady Forester Trust
- The Albert Hunt Trust
- Guy & Karen Lewis
- The Millichope Foundation
- Novuna Business Cash Flow
- Thomas Telford School (via The Big Give)
- Telford & Wrekin Council: Councillor's Pride
- Waitrose (John Lewis Partnership)
- Mrs Wingfield's Charitable Trust
- The Woodward Trust
- The Wrekin Housing Group Ltd (via The Big Give)
- The Wynn Foundation

Fundraising income totalled £12,461 from activities including:

- Adams Grammar School, various fundraising activities
- Christmas gift wrapping
- Haughton School, various fundraising activities
- Ironbridge Half Marathon
- Lawley Family Fun Day toy stall
- London Landmarks Half Marathon
- Muller, raffle

We are hugely appreciative of all the funding we receive from our supporters, regardless of the amount. Please see the Annual Report 2023-24 for a full list of supporters.

Investment policy & objectives:

Home-Start Telford & Wrekin receives interest payable to the one current and two deposit accounts. The charity does not hold any other investments. A long-term objective is to raise funds to set up an investment fund from which the charity could receive an amount of income.

Designated funds/Reserves:

The Trustees took the decision in 2007/08 to put £42,700 aside for contingency purposes. Following annual re-calculation of potential costs this amount has been set at £73,900. The purpose of this money is to cover redundancy and pension costs.

Principal risks:

The year was a very positive one and our current financial position is good, however, the organisation has historically depended on a small number of funders and their ongoing support has been short term in nature and is constantly under review. National Lottery and Children in Need funding will come to an end in the 2024-25 financial year and there remains the need to raise funds for both the current and future financial years. For this reason, the organisation remains at short term risk.

The Trustees receive financial information relating to actual spend versus budget, on a bi-monthly basis, along with an overview of total funds. Reserves and budgets are reviewed annually. The scheme has a strategic plan and there are sub-groups consisting of management members who meet to address on-going needs.

Continued effective operation of the organisation over the whole of Telford & Wrekin Borough will require long term guaranteed funding.

Looking to the future

The third year of the strategic review, funded by the Lloyds Foundation and HSUK, has been completed and work has begun on a replacement 5-year strategic plan. Employment of a Corporate and Community Development Lead continues to pay dividends, with funds being received from more diverse and growing funding streams. High profile partnerships secured by HSUK continue to raise awareness, profile, and funds.

We remain, as ever, immensely grateful to all our partners for their invaluable financial support.

Cathy Landau

Chair, Trustee

Treasurer position vacant for the last 3 months of the 2023-24 accounting period.

HOME-START TELFORD & WREKIN
BALANCE SHEET AS AT 31 MARCH 2024

Non-current Assets

Equipment (note 4)

Current Assets

Debtors (note 5)

Cash at bank and in hand

Total current assets

Current Liabilities

Creditors (note 6)

Net assets

Funds of the charity

Restricted funds (note 7.1)

Unrestricted funds (note 7.2)

Total funds

2024	2023
£	£
1,131	2,276
3,557	487
145,180	138,034
148,737	138,521
(25,040)	(45,979)
124,828	94,818
9,401	4,399
115,427	90,419
124,828	94,818

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	2024 Unrestricted Funds	2024 Restricted Funds	2024 Total	2023 Total
	£	£	£	£
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	74,102	116,478	190,580	109,611
Investment Income	2,724		2,724	1,125
Total Income	76,826	116,478	193,304	110,736
EXPENDITURE:				
Raising Funds (note 3.1)	(1,146)	-	(1,146)	(1,287)
Charitable activities (note 3.2 & 7.1)	(50,672)	(111,476)	(162,148)	(129,114)
Total expenditure	(51,818)	(111,476)	(163,294)	(130,401)
Net income/(expenditure)	25,008	5,002	30,010	(19,665)
Transfer of funds	-	-	-	-
Total funds brought forward	90,419	4,399	94,818	114,483
Total funds carried forward	115,427	9,401	124,828	94,818

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102, October 2019), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following basis:

Equipment	25% straight line
-----------	-------------------

1.9 Debtors

Prepayments are valued at the amount prepaid

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

	This year £	Last year £
Grants & Trust Income	47,935	13,241
Donations	12,986	2,902
Fundraising	12,461	6,447
Family Events	720	575
	<u>74,102</u>	<u>23,165</u>

Note 3 Expenditure

3.1 Analysis of expenditure on raising funds

	This year £	Last year £
Fundraising costs	<u>1,146</u>	<u>1,287</u>

3.2 Analysis of expenditure on charitable activities

	This year £	Last year £
Staff costs	122,663	100,289
Staff travel expenses	1,437	991
Staff away days	140	120
Accounting	4,777	4,456
Volunteers' travel expenses	1,782	1,927
Volunteers' events & gifts	137	266
Courses/training	272	116
Printing, postage & stationery	239	320
Telephone & Internet	1,088	877
Creche	4,155	5,656
Rent and room hire	8,053	4,276
Insurance/data protection	1,833	1,514
Home-Start UK	1,993	2,370
Equipment expensed	474	258
Licences, repairs and servicing	920	1,164
CRM	3,284	
Depreciation	2,059	1,830
Family Events	1,050	694
Materials	616	282
Refreshments	1,142	471
DBS Checks	243	351
Advertising	2,918	-
Miscellaneous	873	886
	<u>162,148</u>	<u>129,114</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	0	0
Total amount paid for travel expenses	£0	£0

3.4 Staff costs

	This year	Last year
	£	£
Gross salaries	115,140	94,619
Employer's national insurance costs	2,677	1,586
Pension costs	4,846	4,084
	<u>122,663</u>	<u>100,289</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	7	6

3.6 Independent examiner

Payments made for the independent examination of the accounts totalled £200.

Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

	Equipment £
<u>Cost</u>	
Balance at 1 April 2023	10,320
Additions	914
Disposals	(3,000)
Balance at 31 March 2024	<u>8,234</u>
<u>Depreciation</u>	
Balance at 1 April 2023	8,044
Disposals	(3,000)
Charge for the year	2,059
Balance at 31 March 2024	<u>7,103</u>
<u>Net Book Value</u>	
Balance at 1 April 2023	2,276
Balance at 31 March 2024	<u>1,131</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Accrued income	3,000	-
Prepayments	557	487
	<u>3,557</u>	<u>487</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

Note 6 Creditors and accruals

6.1 Analysis of creditors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Accruals	3,067	3,505
Short-term compensated absences (holiday pay)	1,958	1,150
PAYE/NI Liability	1,696	1,385
Deferred income	18,319	39,939
	<u>25,040</u>	<u>45,979</u>

Deferred income relates to funding from The National Lottery and Children In Need.

Note 7 Funds

Note 7.1 Restricted income funds

	Balance at 01/04/2023	Income	Expenditure	Transfer from/(to) unrestricted funds	Balance at 31/03/2024
Children in Need - Teenage Parents	(510)	10,000	(11,178)	-	(1,688)
Councillor's Pride	500	-	(500)	-	-
Home-Start UK/Cadent - Centre For Warmth	-	2,188	(2,188)	-	-
Henry Smith	-	17,500	(17,500)	-	-
J D Morgan	-	100	(100)	-	-
John Lewis	400	-	(90)	-	310
Lawley and Overdale Parish Council	-	500	(500)	-	-
National Lottery	(988)	36,815	(37,992)	-	(2,165)
National Lottery - IT	1,493	-	(1,493)	-	-
NHS - Smoking Cessation	1,004	21,375	(15,649)	-	6,730
Shropshire Masonic Charitable Association	-	500	(500)	-	-
Telford & Wrekin Family Hubs	-	25,500	(19,286)	-	6,214
Wrekin Housing Group Ltd	2,500	-	(2,500)	-	-
Wynn Foundation	-	2,000	(2,000)	-	-
	<u>4,399</u>	<u>116,478</u>	<u>(111,476)</u>	<u>-</u>	<u>9,401</u>

Children in Need: Teenage Project: To deliver well-being support to children and young people experiencing teenage parenthood in Telford & Wrekin. Activities aim to improve confidence, reduce isolation and improve relationships.

Councillor's Pride Grants: Grants received supported the provision of a 'Triage' style service, providing telephone/online support to families awaiting the placement of a home-visiting volunteer, and supporting the recruitment and training of new family support volunteers.

HSUK/Cadent: Towards the provision of Chatterbox and Playing Together groups, held in term-time at Hadley Learning Community, for parents and pre-school children. The groups encourage social interaction and include craft activities, song time and the provision of healthy snacks.

Henry Smith: Funding to cover core costs, and towards staff hours for a PR/fundraising role. The aim of this role is to diversify funding and improve use of technology and social media in order to strengthen and improve the charity's profile, as well as to raise funding from new sources, making it less reliant on grants.

JD Morgan: A staff away day held on 17 October 2023, to support staff wellbeing.

John Lewis: Provision of £400 worth of John Lewis Partnership vouchers as part of the Healthy, Happy Home initiative.

Lawley & Overdale Parish Council : Grant towards a fund to purchase a CRM system to improve sustainability by delivering improved administrative processing of all family referrals and volunteers.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

The National Lottery: This grant will enable work with more children and families impacted by issues including isolation, mental or physical health problems, and domestic abuse. As well as increasing the number of families worked with through core home-visiting work, the grant will also fund a 'Me Time' group, spread geographically across the Borough. These groups will enable mothers experiencing low mood/mental health issues to meet and talk to others in similar circumstances and enjoy time to themselves while their children are cared for in a creche. The groups will include exercises to improve mental health and self-esteem as well as talks by relevant professionals.

National Lottery - IT: To upgrade our IT capability during the first lockdown to enable us to move to virtual platforms in order to continue to support families effectively and communicate as a staff team.

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Wynn Foundation: Funding towards the provision of Chatterbox and Playing Together groups, held in term-time at Hadley Learning Community, for parents and pre-school children. The groups encourage social interaction and include craft activities, song time and the provision of healthy snacks.

Note 7.2 Designated Funds

£73,900 of the unrestricted funds are designated funds which have been set aside for potential redundancy costs.

Note 8 Other information

Home-Start Telford & Wrekin is a private company limited by guarantee and incorporated in England. Its registered office is:

8-10 Duke Street, Wellington, Telford TF1 1BJ



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
HOME-START TELFORD & WREKIN

On accounts for the year
ended

31 MARCH 2024

Charity no
(if any)

1148269

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Hilary Payne

Date:

28/08/2024

Name:

Hilary Payne

Relevant professional
qualification(s) or body
(if any):

AAT Level 4

Address:

12 Mill Farm Drive, Randlay, Telford TF3 2NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**HOME-START TELFORD & WREKIN
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

Treasurer's Report

For the year ended 31st March 2024

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102, October 2019), and with the Companies Act 2006.

The organisation's funds are incorporated into one current and two deposit accounts.

A portion of income is for 'specific purposes' and/or subject to Service Level Agreements (SLAs) and/or has restrictions on its use.

Financial position at the year end:

Total reserves of the charity have increased by 32% since last year from £94,818 to £124,828. Free cash reserves, which the charity is able to spend on any of its aims, have increased by 63% from £26,768 to £43,505. The Trustees believe Home-Start Telford & Wrekin is in a stable financial position: The free cash reserves are sufficient to cover 6 months of unfunded salaries and core costs with no further funding, and the 2024-25 budget anticipates that income will exceed expenditure without the use of its reserves.

Principal sources of funds including fundraising:

The principal funds of Home-Start Telford & Wrekin during the 2023-24 year came from:

- Children in Need – Teenage Parents project
- Henry Smith Charity – PR/Fundraising role
- National Lottery – Parents Matter project
- NHS – Smoking Cessation project
- Telford & Wrekin Council: Family Hubs – Teenage Parents, Dads and 0-1s projects

Grants and donations of £1,000 or more were also received from:

- Barratt Homes
- The Big Give Trust
- Cadent/Centre for Warmth
- Co-op Local Community Fund
- The Lady Forester Trust
- The Albert Hunt Trust
- Guy & Karen Lewis
- The Millichope Foundation
- Novuna Business Cash Flow
- Thomas Telford School (via The Big Give)
- Telford & Wrekin Council: Councillor's Pride
- Waitrose (John Lewis Partnership)
- Mrs Wingfield's Charitable Trust
- The Woodward Trust
- The Wrekin Housing Group Ltd (via The Big Give)
- The Wynn Foundation

Fundraising income totalled £12,461 from activities including:

- Adams Grammar School, various fundraising activities
- Christmas gift wrapping
- Haughton School, various fundraising activities
- Ironbridge Half Marathon
- Lawley Family Fun Day toy stall
- London Landmarks Half Marathon
- Muller, raffle

We are hugely appreciative of all the funding we receive from our supporters, regardless of the amount. Please see the Annual Report 2023-24 for a full list of supporters.

Investment policy & objectives:

Home-Start Telford & Wrekin receives interest payable to the one current and two deposit accounts. The charity does not hold any other investments. A long-term objective is to raise funds to set up an investment fund from which the charity could receive an amount of income.

Designated funds/Reserves:

The Trustees took the decision in 2007/08 to put £42,700 aside for contingency purposes. Following annual re-calculation of potential costs this amount has been set at £73,900. The purpose of this money is to cover redundancy and pension costs.

Principal risks:

The year was a very positive one and our current financial position is good, however, the organisation has historically depended on a small number of funders and their ongoing support has been short term in nature and is constantly under review. National Lottery and Children in Need funding will come to an end in the 2024-25 financial year and there remains the need to raise funds for both the current and future financial years. For this reason, the organisation remains at short term risk.

The Trustees receive financial information relating to actual spend versus budget, on a bi-monthly basis, along with an overview of total funds. Reserves and budgets are reviewed annually. The scheme has a strategic plan and there are sub-groups consisting of management members who meet to address on-going needs.

Continued effective operation of the organisation over the whole of Telford & Wrekin Borough will require long term guaranteed funding.

Looking to the future

The third year of the strategic review, funded by the Lloyds Foundation and HSUK, has been completed and work has begun on a replacement 5-year strategic plan. Employment of a Corporate and Community Development Lead continues to pay dividends, with funds being received from more diverse and growing funding streams. High profile partnerships secured by HSUK continue to raise awareness, profile, and funds.

We remain, as ever, immensely grateful to all our partners for their invaluable financial support.

Cathy Landau

Chair, Trustee

Treasurer position vacant for the last 3 months of the 2023-24 accounting period.

HOME-START TELFORD & WREKIN
BALANCE SHEET AS AT 31 MARCH 2024

Non-current Assets

Equipment (note 4)

Current Assets

Debtors (note 5)

Cash at bank and in hand

Total current assets

Current Liabilities

Creditors (note 6)

Net assets

Funds of the charity

Restricted funds (note 7.1)

Unrestricted funds (note 7.2)

Total funds

2024	2023
£	£
1,131	2,276
3,557	487
145,180	138,034
148,737	138,521
(25,040)	(45,979)
124,828	94,818
9,401	4,399
115,427	90,419
124,828	94,818

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	2024 Unrestricted Funds	2024 Restricted Funds	2024 Total	2023 Total
	£	£	£	£
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	74,102	116,478	190,580	109,611
Investment Income	2,724		2,724	1,125
Total Income	76,826	116,478	193,304	110,736
EXPENDITURE:				
Raising Funds (note 3.1)	(1,146)	-	(1,146)	(1,287)
Charitable activities (note 3.2 & 7.1)	(50,672)	(111,476)	(162,148)	(129,114)
Total expenditure	(51,818)	(111,476)	(163,294)	(130,401)
Net income/(expenditure)	25,008	5,002	30,010	(19,665)
Transfer of funds	-	-	-	-
Total funds brought forward	90,419	4,399	94,818	114,483
Total funds carried forward	115,427	9,401	124,828	94,818

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102, October 2019), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following basis:

Equipment	25% straight line
-----------	-------------------

1.9 Debtors

Prepayments are valued at the amount prepaid

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

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Note 3 Expenditure

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	<u>162,148</u>	<u>129,114</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	0	0
Total amount paid for travel expenses	£0	£0

3.4 Staff costs

	This year	Last year
	£	£
Gross salaries	115,140	94,619
Employer's national insurance costs	2,677	1,586
Pension costs	4,846	4,084
	<u>122,663</u>	<u>100,289</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	7	6

3.6 Independent examiner

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Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

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Balance at 1 April 2023	8,044
Disposals	(3,000)
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Balance at 31 March 2024	<u>7,103</u>
<u>Net Book Value</u>	
Balance at 1 April 2023	<u>2,276</u>
Balance at 31 March 2024	<u>1,131</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
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Accrued income	3,000	-
Prepayments	557	487
	<u>3,557</u>	<u>487</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

Note 6 Creditors and accruals

6.1 Analysis of creditors

	Amounts falling due within 1 year	
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	£	£
Accruals	3,067	3,505
Short-term compensated absences (holiday pay)	1,958	1,150
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	<u>25,040</u>	<u>45,979</u>

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Note 7.1 Restricted income funds

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Wynn Foundation	-	2,000	(2,000)	-	-
	<u>4,399</u>	<u>116,478</u>	<u>(111,476)</u>	<u>-</u>	<u>9,401</u>

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HOME-START TELFORD WREKIN

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Note 8 Other information

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8-10 Duke Street, Wellington, Telford TF1 1BJ



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
HOME-START TELFORD & WREKIN

On accounts for the year
ended

31 MARCH 2024

Charity no
(if any)

1148269

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Hilary Payne

Date:

28/08/2024

Name:

Hilary Payne

Relevant professional
qualification(s) or body
(if any):

AAT Level 4

Address:

12 Mill Farm Drive, Randlay, Telford TF3 2NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts

Annual Report

1st April 2022 to 31st March 2023

Because Childhood Can't Wait

**HOME
START**

**Telford &
Wrekin**



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Mission Statement

Home-Start offers support, friendship and practical help to parents with young children in local communities throughout the UK and with British Forces in Germany and Cyprus.

Home-Start offers a unique service. We recruit and train volunteers who are usually parents themselves, to visit families with at least one child under 5, at home, and offer them informal, friendly and confidential support. We also support through groups.

Introduction

Home-Start Telford & Wrekin has been supporting local families for 34 years this year; we provide a core home-visiting service, self-esteem courses, mental health support drop-ins, teenage parent support and parent and child groups. The core service of Home-Start is to provide weekly home visits to young families under pressure to give parents the support they need to give their children the best possible start in life. We work with carefully selected, vetted, and trained volunteers who are matched with parents to provide friendship and emotional and practical support. In addition to volunteer and group support we have active social media channels providing information and signposting to other sources of help.

This report was adopted by Trustees on 26th September 2023

Signed: 

Catherine Landau, Chair, on behalf of Trustees

Chair's Report

For the year ending 31st March 2023

Home-Start Telford & Wrekin – changing times continue ...

It can be hard to separate the years, whether it be the ongoing activities, when new ones started, or the impacts of the stressors in the economy having escalated. However, it makes the supporting work of our Home-Start even more critical for families, and I'm especially proud of all our staff and volunteers, who have continued to give of their time, energy, and commitment to respond to the ever -growing needs. So I'm also taking the opportunity to thank again the volunteers to whom we awarded the **Tracy Chilton Award** at the AGM. This annual award, in memory of our Clerical Assistant, Tracy Chilton, is to acknowledge outstanding service from Home-Start volunteers, and this time we decided to make the award to several of them: **Wendy Holton:** Home-Start Telford & Wrekin's longest serving, active, family support volunteer, and her support to staff with various tasks. **Elysia Davison:** in supporting individual families, facilitating courses, groups, and helping staff with various tasks. **Pat Murray and Sandra Ashton-Cox:** for their facilitating of family groups at Hadley Learning Community. **Mel Ward:** for her long service of 8 years on the Trustee Board. Her calm overview of issues and constructive perspectives have been invaluable.

This year we've had a range of changes in the Home Start Telford & Wrekin family:

Trustees: Deborah Knight, our newest Trustee at the time, stepped down due to family commitments changing, but we had 2 Trustees join – Jen Morris: already known to some as a home volunteer, who is emerging as a budding social events planner too, and Lisa Oosthuizen - who also valiantly stepped into being our Treasurer (thank goodness!).

New staff member: Elysia Davison joined us in January, and in a new role co-ordinating supporting new mums in Telford and Oswestry to stay quit from smoking since in pregnancy.

A changing role: Sharon now has a dual role too, to develop our public relations and marketing ... I can barely imagine the heights her enthusiasm and energy will take us to!

New volunteers: who have undertaken the training and are being matched to families: thank you - you are the lifeblood of our service ... and we are happy to welcome more of you!

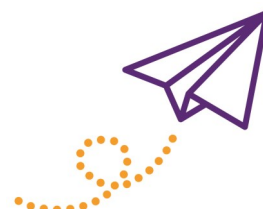
Have you noticed the development pathways of some of our volunteers to trusteeship and role development? We have many ways you can contribute that are always good on a CV too!

A goodbye to Jacqui Seymour: who has been our T&W Council member on the Management Committee for several years, sadly stepped down at the end of January. We have been very fortunate to have Jacqui, who consistently attended, contributed and supported our efforts.

Reviews of governance, raising our profile – the former, not the most exciting topic perhaps, but vital to our stability and ensuring we're at strength to continue flourishing and included ensuring we met the requirements of the new Home Start UK agreement. Building up partnerships are developing with 'Unlocking Potential in Telford' (UPiT), and we applied for the (now) King's Award for Voluntary Service: good news on these next year we hope!

Our funds are in a healthy state again this year, for which our continued thanks go to Caia, our manager, for additional successful bids, and from Sharon, within her new role. However, we continue to plan to secure longer term, and sustainable, funding, combined with continued support from local sources: you remain invaluable, and my enormous thanks go to you all.

Catherine Landau





Manager's Report

For the year ended 31st March 2023

2022 -23 has been a year of consolidation of structural changes and development work. One of our developments from last year was a new PR and fundraising post to promote our work, increase our network of supporters and bring new funds in—all essential for developing our presence and ensuring that we are here for the long term. This work has gone extremely well but is still in its infancy and Sharon Uppall, our PR/FR lead postholder, has ambitious plans for this year and beyond which will massively increase our profile and bring new sources of funding in.

Development support from Lloyds Foundation continued with a consultant who worked with trustees to review their skills, interests and how they can best support the Board. The consultant was very impressed with the current Board; her in-depth work has been very useful and has resulted in a comprehensive action plan to further improve engagement and productivity.

Family work has been busy as always and the difference we can make to families under stress is what makes our work so rewarding. Our groups are once again thriving and our 'Me Time' low mood group and 'Something More' courses have produced excellent, inspiring outcomes for families. Hybrid working continues to be part of our support portfolio and we have an active minimal support triage service to provide support to families waiting to be matched with volunteers. Our new family support staffing structure is working well.

A meeting at the end of March brought exciting news about contributing to the new Family Hubs with teenage parent work and an invitation to quote for 2 new drop-in groups in the north of the borough and a dads group. The Children's Centre that we run at HLC will also become a Family Hub later in the year.

In December we finally agreed a project plan with Health to work with postnatal smoking cessation; we recruited a new member of staff, Elysia Davison, to deliver this project as well as having some hours to support more families with core support. Elysia is an ex-volunteer who previously worked as an antenatal smoking cessation support practitioner for the health service, so she has slipped into the role seamlessly and is a valued new member of the team.

Zoom continues to be a useful tool for meetings and some volunteer supervisions; management/trustee meetings now convene using a mix of face-to-face and Zoom to meet the needs of all. Last year saw our first use of remote volunteer training as there is now an online volunteer preparation course – this is combined with face-to-face meetings so we can still get to know the volunteers (essential for matching with families).

Our other major technology focus has been driven by a need for a Customer Relationship Management system, we have obtained some funding towards this and have carried out a thorough analysis of our data; we are now at the stage of choosing provider.

Networking continues to be a big part of my work and I attend a number of council and health Boards/meetings as well as VCS groups – some online and some face-to-face.

Home-Start UK have updated their Quality Assurance programme and we are among the first schemes to be assessed under the new system. There have been some inevitable issues/glitches and feedback has brought some changes which will benefit future local Home-Starts assessed under the system. We had to submit our desk top evidence by the end of March – this was very time consuming, and the system was laborious, but we met our deadlines; we are now waiting for stage 2 which includes interviews – this has been delayed due to calendar clashes and staff changes at Home-Start UK.

Our staff team, family support volunteers and trustees have, as always, been incredible in their hard work in support of each other and our vital work – thank you to all of them!

Caia Bryant-Griffiths

Senior Co-ordinator's Report

For the year ended 31st March 2023

I always find it difficult to produce a report that focuses on the previous year, as we all naturally tend to concentrate on our latest families, projects, and groups, but a quick flick through my diary reminded me what a busy year it was.

We began the year part way through a Something More Course in Brookside. As always, it was rewarding watching the women on the course develop more confidence, improve their communication skills, learn to set boundaries and goals, and generally develop strategies to increase their happiness. For example, one participant explained on week one that she had never left her daughters with anyone before, not even her husband or mother, due to her anxiety. As the weeks went on, through gently challenging what fears were real, what was true, what was important, she began to make real changes in her life. Towards the end of the course, she told me that she and her husband had been to a friend's wedding, staying over at the hotel while the children stayed at their grandma's! We were all so proud of her, but best of all, she felt proud of herself. Later in the year we held two more equally successful courses, one in Hadley and one in Sutton Hill, and again, it was an absolute privilege to watch these women develop their confidence and self-esteem. Participants from these groups have kept in touch with each other and have said that the course has changed their view of the world. Some of them continued to meet at our Me Time group, which offers them time to focus on things they enjoy, rather than their everyday responsibilities. The way this group have bonded and support each other is incredible.

We also started the year part way through a Volunteer Preparation Course which was held in the training room at CAB. Those of you who know me well can imagine how I felt when I was told to surrender my beloved flip chart for a smart screen, but I'm completely converted! To be able to share documents and websites in a few clicks was a revelation! The lovely new volunteers were very patient with me and SUPERSHARON was also on standby in case of IT emergency! By the time the Autumn Prep Course arrived, we were even managing to have zoom participants joining some sessions simultaneously!! Obviously, welcoming such a great group of new volunteers to the team is the biggest win of all, but it was probably time I joined the 21st century!

Our volunteers continue to provide bespoke emotional and practical support to their families with passion and dedication, going the extra mile to help nurture and support in a way that is truly awe inspiring. Whether it is supporting an individual family, groups, courses or working as a Trustee, we are truly grateful for all their hard work and are very much aware that without them, there is no Home-Start Telford & Wrekin.

In January Elysia joined us to work on a health project. Her skill with families, as well as her warmth and good humour, have already made her a valued colleague and friend.

In conclusion, it's been another very busy, successful year and I'd like to express my personal thanks for your support in making this happen.

Vikki Thomas



PR & Fundraising Lead's Report

For the year ended 31st March 2023

Well, it's been a truly busy year since taking on my new role as PR & Fundraising Lead with Home-Start Telford & Wrekin, and I must say, I've loved every second of it! I've been working on building relationships with local stores and businesses to help raise our profile as an organisation. This is something I will be prioritising in my second year, as there is a lot of work still to be done.

Throughout the year we had various organisations hosting fundraising events for us, with Nuffield Health, Telford, raising over £1,600 from a 4-hour Spinathon - a phenomenal amount raised! Home-Start also participated in the Christmas Charity Wrap at Telford Town Centre in December, and we couldn't have done it without the help of our wonderful volunteers, Trustees, local businesses, and TCAT. It was truly heartwarming to see everyone come together for such a great cause, even if it was one of the most stressful weeks of the year for me!

I am so proud of our amazing team of 9 runners, including the incredible Elysia, who all completed the challenging Ironbridge Half-Marathon in March, whilst representing Home-Start and raising vital funds for our cause — their dedication and perseverance on race day was truly inspiring, especially considering the gruelling hills that come after mile 8! We couldn't have asked for a better group of individuals to represent us, and I will be forever grateful for their support and commitment.

Even though I have largely stepped away from family work, I continue to run the Teenage Parent 'Me Time' drop-in group. This year, unfortunately, attendance at the group decreased and so the decision was made to relocate to a more central location to make it easier for parents to get to. The group means a lot to me personally and I'm hopeful that the new location will attract more attendees and continue to provide support to teenage parents.

I am eagerly looking forward to next year and have big plans to build on this year's successes and look at ways for growth both online and with corporate partners. Witnessing the remarkable things we can accomplish through collaboration is truly inspiring!

I would like to give a big shout out to our amazing volunteers who have been such an incredible support to me this past year. I would also like to extend my gratitude to our Trustees and the staff team who always offer advice, encouragement and cheer me on when I need that extra push!

However, first I need to put on my running trainers and Home-Start t-shirt for the London Landmarks Half Marathon on 2nd of April 2023, along with my fellow running buddies Paula, Jane, and Deb's. I am feeling both excited and nervous about the race, but I'm determined to do my best and wave the flag for Home-Start. Wish me luck!

Sharon Uppal





Public Benefit Report

For the year ended 31st March 2023

The following is a report illustrating how our work this year has related to our constitutional objectives:

The objects for which Home-Start is established are:

- a) To safeguard, protect and preserve the good health, both mental and physical of children and parents of children.

In order to meet this object all volunteers and staff are vetted and comprehensively trained. Training is refreshed annually. Volunteers are carefully matched, supported and supervised. Families are supported with a range of issues and our work is aimed at promoting wellbeing – both mental and physical. Our National Lottery funded Parents Matter project supports families with issues of isolation, mental and physical health problems and domestic abuse. Home support visits are supplemented by 'Me Time' groups where mothers' experiencing low mood/mental health issues can meet and talk. The format for these groups includes exercises to improve mental health and self esteem, and talks by relevant professionals. Our Children in Need funded Teenage Parents' Project provides group support to teenage parents and their babies as well as helping them to get out and access appointments and community facilities. Newly referred families receive telephone/online support in the interim between referral and the placement of a home-visiting volunteer, ensuring families are supported from the outset. We also deliver Something More Self Esteem Courses for vulnerable women.

- b) To prevent cruelty to or maltreatment of children.

As above plus we maintain effective working relationships with other professionals in the sector. We attend safeguarding and family support meetings, and the manager sits on the Safeguarding Children Board.

- c) To relieve sickness, poverty and need amongst children and parents of children.

We signpost and accompany families to access specialist financial advice plus we help them think about ways to maximise their income, including introduction to community grocery stores and cooking on a budget. We access grants for items such as fridges and cookers, plus have accessed holidays and summer days out for some families. Donations of food hampers, and items such as shoes and slow cookers are distributed to those most in need. Families are supported with medical issues and appointments and a healthy lifestyle is encouraged.

- d) To promote the education of the public in better standards of child care within the area of Telford & Wrekin and its environs.

The needs of the child are paramount throughout Home-Start's work.

Our volunteer preparation courses include content on 'Meeting the Needs of Children'. All staff and volunteers model and encourage positive interaction with children. All groups and courses aim to offer support and information to enhance parents' skills in raising their children.

The charity's Trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake.

A Taste of Home-Start Support

HLC family became volunteer:

"I feel Home-Start really provide an invaluable service to support families and I have started my journey to volunteer at this organisation so I could help others. The prep course, I have begun will allow me to volunteer on completion. I am very keen to give something back to the organisation that really helped me. Due to my life experiences, I feel I would be able to help those in difficult and challenging situations. I have volunteered previously for good causes, but I think this organisation will allow me to make a real difference to families."

Professional:

Strengthening Families Worker:

Email received following the Something More Course held 11th Jan – 29th March 2023:

"Thank you for the delivery of a fabulous course, the ladies I put forward absolutely loved the course and their confidence is obvious to see now, they are getting involved in things they wouldn't of done previously, so great job, and well delivered" ... "thank you for all your hard work, it has made a great impact on some wonderful people."

Something More course participants:

"This course helped me to identify and re-enforce my boundaries. I now know how to make myself heard and understood if things upset me."

"The course has given me a safe space to discuss my insecurities and helped me to gain confidence."

"This course has helped me to deal with aggressive or abusive people, I am now able to stand up to them and challenge their behaviour."

"Being a mum, I felt I'd lost my identity but I've remembered who I am!"

Me Time Group participants supporting one-another:

16.01.23

"Today in the group, one mum shared that although her children were born in this country, she didn't currently have a 'right to remain'. Another mum said, "Oh yes, this happened to my partner, you can look at the information on the gov.uk website". She then found it on her phone and showed it to the mum. Mum explained, "I already have the forms but I can't do it by myself". The other mum quickly found the number for an organisation who could support with this and gave it to the mum."

Family 1524:

"I just wanted to say thank you to you and Home-Start, it's been such a positive experience. I have never felt as comfortable with anyone else around myself and my child, but I felt completely at ease, so thank you so much."



Objectives for 2023/2024

Expand our service to support more families under stress with a variety of service provision.

Recruit a marketing and communications Champion

Family Hub work:

- Develop/expand our teenage parent work
- Start a dads group
- Open two new groups in the north of the borough
- Promote/develop HLC as a Family Hub

Choose and put in place a new Customer Relationship Management system and improve data collection/analysis to enable impact and outcomes to be easily articulated

Develop a succession plan

Further develop our use of IT systems/social media and train staff

Continue to diversify funding and raise sufficient income to maintain and increase service levels

Recruit quality staff, as needed, to meet expansion

Recruit and train enough new volunteers each year to meet service needs

Review staffing structure

The Home-Start Telford & Wrekin Family

For the year ended 31st March 2023

Home-Start UK

for legal guidance, quality resources, training, policies, Quality Assurance etc

152 families

(home-visited, Something More courses, Me Time groups, Teenage Parent group and Chatterbox and Playing Together groups). Some families access more than one project.

Volunteers

Bernice, Brenda, Caroline, Charlotte, Claire F, Claire R, Courtney, Deanne, Donna, Elysia, Fiona, Hannah, Jen, Jude, Laura, Leeann, Linda, Lisa O, Lisa P, Liz, Margaret, Maryke, Michelle, Pat, Rebecca, Richard, Samantha, Sandra, Sara, Sarah H, Sarah J, Saranjit, Tanya, Tina, Wendy

Staff Team

Caia Bryant-Griffiths, Manager
Vikki Thomas, Senior Co-ordinator
Sharon Uppal, Co-ordinator/Fundraiser & PR Lead
Donna Sayer, Family Support Practitioner
Elysia Davison, Family Support Practitioner
Heidi Carter, Administrator & Project Co-ordinator
Naomi Calabrese, Charity Administrator

Management Committee

Cathy Landau, Trustee, Chairperson
Andrea Cole, Trustee
Lynn Howarth, Trustee
Lois Kim, Trustee
Deborah Knight, Trustee—resigned 26/09/2022
Jen Morris, Trustee
Lisa Oosthuizen, Trustee
Linda Sabini, Trustee
Katie Shoosmith, Trustee—resigned 24/11/2022
Mel Ward, Trustee
Gayle Desouza, Health Representative
Cllr Jacquie Seymour, Telford & Wrekin Council

Professional Services

Independent Examiner—Hilary Payne

Bankers—CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Unity Trust Bank plc, 4 Brindley Place, Birmingham, B1 2JB

Insurers—Zurich Insurance plc, The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire, PO15 7JZ

Accountant—Stephanie James

Home-Start Telford & Wrekin is a charitable company limited by guarantee which is governed by Memorandum and Articles of Association. A Board of Trustees is responsible for the Governance and management of the charity and employ a team of staff to recruit and train a team of volunteers who deliver support to families. New Trustees are recruited to the Board after consideration of an application form, references and Trustee Declaration and are subject to relevant checks. Trustees receive their initial training through an induction process where they meet with the Chairperson and staff and are provided with a range of information regarding the Charity including a full set of Policies and Procedures. All Trustees are offered the opportunity to attend induction training with Home-Start UK as well as on-going opportunities for both in-house and Home-Start UK in-service training.

Who were our Supporters?

For the year ended 31st March 2023

Sincere thanks to all the organisations and individuals who supported Home-Start Telford & Wrekin in various ways over the past financial year, including Fundraising Lead **Sharon Uppal** and her incredible recruits who took part in challenge events.

The Asda Foundation
Barratt Homes
Children in Need
Baron Davenport's Charity
Roy Evans
The Lady Forester Trust
Dean Harris
Home-Start UK
Lynn Howarth
The Ironmonger's Company
John Lewis Partnership
C Kaur
Catherine Landau
Lawley & Overdale Parish Council
Guy Lewis
Lloyds Bank Foundation
Madeleys Surveyors
The Millichope Foundation
The National Lottery
Rotary Club of Wellington
Donna Sayer
Stirchley & Brookside Parish Council
David Thomas
Vikki Thomas
Bill Tomlinson
Telford & Wrekin Councillors' Pride Fund
M Uppal
The Virgin Money Foundation
Waitrose Ltd (Newport)
White Stuff
Wrekin College
The Wrekin Housing Group

Gifts in Kind:

Admaston Methodist Church: toys and knitted goods
BT: 20 Samsung Galaxy Tab A7 Lite + Christmas toys for families
Christmas Smile: Christmas Party gifts
Church of Jesus Christ & Latter Day Saints: chocolates & biscuits for families
Sharon Dalton: Christmas gifts for families + craft items
Elysia Davison: 3 x £5 Sainsbury's vouchers
Ironbridge & Severn Gorge Lions: Christmas food hampers
Linus Project: Baby quilts
Little Stars: Christmas gifts
Morrisons, Wellington: Easter eggs and various grocery items
White Stuff: various merchandise for families & volunteers

Contact us

Home-Start Telford & Wrekin

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Wellington
Telford
TF1 1HW

Telephone: 01952 872280

E-mail: info@homestarttandw.org.uk

Website: www.homestarttelfordandwrekin.co.uk

Facebook: Home-Start Telford and Wrekin

Twitter: [homestarttw](https://twitter.com/homestarttw)

Other useful contact details:

Chief Executive, Home-Start UK

4th Floor, Arnhem House, 31 Waterloo Way, Leicester, LE1 6LP

T: 0116 464 5490

E: info@home-start.org.uk

Charity Commission

T: 0300 066 9197

W: <https://www.gov.uk/government/organisations/charity-commission>

Companies House

T: 0303 123 4500

E: enquiries@companieshouse.gov.uk

Home-Start Telford & Wrekin

Registered Charity Number: 1148269

Company Limited by Guarantee Number: 7004506

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01952 872280



Annual Accounts

For the year ended 31st March 2023

Lisa Oosthuizen

A handwritten signature in black ink, appearing to read "Lisa Oosthuizen".

Director

Approved by the Board on: 26th September 2023



Treasurer's Report

For the year ended 31st March 2023

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1st January 2015), and with the Companies Act 2006.

The organisation's funds are incorporated into one current and two deposit accounts.

A portion of income is for 'specific purposes' and/or subject to Service Level Agreements (SLAs) and/or has restrictions on its use.

Financial position at the year end:

Total reserves of the charity have reduced by 17% since last year from £114,483 to £94,818. Free cash reserves, which the charity is able to spend on any of its aims, have reduced by 48% from £51,004 to £26,768. Despite this reduction in reserves, the Trustees believe Home-Start Telford & Wrekin is in a stable financial position: The free cash reserves are sufficient to cover 4 months of unfunded salaries and core costs with no further funding, and the 2023-24 budget anticipates that income will exceed expenditure without the use of its reserves.

Principal sources of funds including fundraising:

The principal funds of Home-Start Telford & Wrekin during the 2022-23 year came from:

- Children in Need – Teenage Parents project
- National Lottery – Parents Matter project
- National Lottery – Awards 4 All
- National Lottery – IT grant
- NHS – Smoking Cessation project

Grants and donations of £1,000 or more were also received from:

- Baron Davenport's Charity
- Barratt Homes
- The Lady Forester Trust
- The Ironmongers' Company
- John Lewis Partnership/Waitrose
- Lloyds Bank Foundation
- The Millichope Foundation
- Stirchley & Brookside Parish Council
- Telford & Wrekin Councillor's Pride
- White Stuff/Home-Start UK
- The Wrekin Housing Group Ltd

Fundraising income totalled £6,447, from activities including:

- Sponsored gym event with Nuffield
- Quiz night
- Christmas gift wrapping
- Participation in the Ironbridge Half Marathon

We are hugely appreciative of all the funding we receive from our supporters, regardless of the amount. Please see the Annual Report 2022-23 for a full list of supporters.

Investment policy & objectives:

Home-Start Telford & Wrekin receives interest payable to the one current and two deposit accounts. The charity does not hold any other investments. A long-term objective is to raise funds to set up an investment fund from which the charity could receive an amount of income.

Designated funds/Reserves

The Trustees took the decision in 2007/08 to put £42,700 aside for contingency purposes. Following annual re-calculation of potential costs this amount has been set at £66,928. The

purpose of this money is to cover redundancy and pension costs.

Principal risks:

The year was a very positive one and our current financial position is good, however, the organisation has historically depended on a small number of funders and their ongoing support has been short term in nature and is constantly under review. The National Lottery 5-year grant has helped to stabilise this although there remains the need to raise funds for both the current and future financial years. For this reason, the organisation remains at short term risk.

The Trustees receive financial information relating to actual spend versus budget, on a bi-monthly basis, along with an overview of total funds. Reserves and budgets are reviewed annually. The scheme has a strategic plan and there are sub-groups consisting of management members who meet to address on-going needs.

Continued effective operation of the organisation over the whole of Telford & Wrekin Borough will require long term guaranteed funding.

Looking to the future

The second year of the strategic review, funded by the Lloyds Foundation and HSUK, has been completed. A fundraising strategy was developed with the aim of improving funding diversification. Employment of a Fundraising/Public Relations Lead has already paid dividends, with funds being received from more diverse and growing funding streams. High profile partnerships secured by HSUK continue to raise awareness, profile, and funds.

We remain, as ever, immensely grateful to all our partners for their invaluable financial support.

Lisa Oosthuizen

Treasurer, Trustee

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total £	2022 Total £
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	23,165	86,446	109,611	131,610
Investment Income	1,125		1,125	42
Total Income	24,290	86,446	110,736	131,652
EXPENDITURE:				
Raising Funds (note 3.1)	(1,287)	-	(1,287)	(7)
Charitable activities (note 3.2 & 7.1)	(39,156)	(89,958)	(129,114)	(119,826)
Total expenditure	(40,443)	(89,958)	(130,401)	(119,833)
Net income/(expenditure)	(16,153)	(3,512)	(19,665)	11,819
Transfer of funds	-	-	-	-
Total funds brought forward	106,572	7,911	114,483	102,664
Total funds carried forward	90,419	4,399	94,818	114,483

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

HOME-START TELFORD & WREKIN
BALANCE SHEET AS AT 31 MARCH 2023

Non-current Assets

Equipment (note 4)

Current Assets

Debtors (note 5)

Cash at bank and in hand

Total current assets

Current Liabilities

Creditors (note 6)

Net assets

Funds of the charity

Restricted funds (note 7.1)

Unrestricted funds (note 7.2)

Total funds

2023 £	2022 £
2,276	3,215
487	402
138,034	183,099
138,521	183,501
(45,979)	(72,233)
94,818	114,483
4,399	7,911
90,419	106,572
94,818	114,483

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1 January 2015), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following basis:

Equipment	25% straight line
-----------	-------------------

1.9 Debtors

Prepayments are valued at the amount prepaid

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

	This year £	Last year £
Grants & Trust Income	13,241	39,485
Donations	2,902	12,265
Fundraising	6,447	2,480
Family Events	575	-
	<u>23,165</u>	<u>54,230</u>

Note 3 Expenditure

3.1 Analysis of expenditure on raising funds

	This year £	Last year £
Fundraising costs	<u>1,287</u>	<u>7</u>

3.2 Analysis of expenditure on charitable activities

	This year £	Last year £
Staff costs	100,289	92,000
Staff travel expenses	991	764
Staff away days	120	-
Accounting	4,456	4,722
Volunteers' travel expenses	1,927	1,095
Volunteers' events & gifts	266	269
Courses/training	116	558
Printing, postage & stationery	320	575
Telephone & Internet	877	683
Creche	5,656	2,263
Rent and room hire	4,276	4,348
Insurance/data protection	1,514	1,494
Home-Start UK	2,370	2,790
Equipment expensed	258	1,537
Licences, repairs and servicing	1,164	1,059
Depreciation	1,830	1,607
Family Events	694	279
Materials	282	757
Refreshments	471	187
DBS Checks	351	601
Advertising	-	495
Miscellaneous	886	1,743
	<u>129,114</u>	<u>119,826</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	-	-
Total amount paid for travel expenses	£0	£0

3.4 Staff costs

	This year	Last year
	£	£
Gross salaries	94,619	86,918
Employer's national insurance costs	1,586	1,443
Pension costs	4,084	3,639
	<u>100,289</u>	<u>92,000</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	6	6

3.6 Independent examiner

Payments made for the independent examination of the accounts totalled £200.

Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

	Equipment £
<u>Cost</u>	
Balance at 1 April 2022	9,429
Additions	891
Disposals	
Balance at 31 March 2023	<u>10,320</u>
<u>Depreciation</u>	
Balance at 1 April 2022	6,214
Disposals	
Charge for the year	1,830
Balance at 31 March 2023	<u>8,044</u>
<u>Net Book Value</u>	
Balance at 1 April 2022	3,215
Balance at 31 March 2023	<u>2,276</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Prepayments	<u>487</u>	<u>402</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

Note 6 Creditors and accruals

6.1 Analysis of creditors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Accruals	3,505	2,166
Short-term compensated absences (holiday pay)	1,150	2,965
PAYE/NI Liability	1,385	1,288
Deferred income	39,939	65,814
	<u>45,979</u>	<u>72,233</u>

Deferred income relates to funding from the NHS, National Lottery, Children In Need and Lawley and Overdale Parish Council received in advance of the period to which it relates.

Note 7 Funds

Note 7.1 Restricted income funds

	Balance at 04/01/2022	Income	Expenditure	Transfer from/(to) unrestricted funds	Balance at 31/03/2023
Albert Hunt Trust	-	3,000	(3,000)	-	-
Baron Davenport's Charity	-	759	(759)	-	-
Building Better Opportunities	(781)	781	-	-	-
Children in Need - Teenage Parents	2,052	10,500	(13,062)	-	(510)
Councillor's Pride	-	5,221	(4,721)	-	500
Home-Start UK/White Stuff	-	2,440	(2,440)	-	-
Ironmonger's Company	-	2,500	(2,500)	-	-
John Lewis	-	400	-	-	400
Madeleys Chartered Surveyors	-	200	(200)	-	-
National Lottery	3,454	35,993	(40,435)	-	(989)
National Lottery - Awards 4 All	-	10,000	(10,000)	-	-
National Lottery - IT	2,986	-	(1,493)	-	1,493
NHS - Smoking Cessation	-	8,625	(7,621)	-	1,004
Home-Start UK/Pears - Recovery & Resilience	200	1,327	(1,527)	-	-
Stirchley & Brookside Parish Council	-	1,200	(1,200)	-	-
Veolia Envirogrant	-	1,000	(1,000)	-	-
Wrekin Housing Group Ltd	-	2,500	-	-	2,500
	<u>7,911</u>	<u>86,446</u>	<u>(89,958)</u>	<u>-</u>	<u>4,399</u>

Building Better Opportunities: This project, which has now ended, focused on improving employability of volunteers by providing the opportunity to complete a six month placement to gain experience and skills in either family support or administrative skills.

Children in Need - Teenage Project: To deliver well-being support to children and young people experiencing teenage parenthood in Telford & Wrekin. Activities aim to improve confidence, reduce isolation and improve relationships.

Councillor's Pride Grants: Grants received supported the provision of a 'Triage' style service, providing telephone/online support to families awaiting the placement of a home-visiting volunteer, and supporting the recruitment and training of new family support volunteers.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

The National Lottery: This grant will enable work with more children and families impacted by issues including isolation, mental or physical health problems, and domestic abuse. As well as increasing the number of families worked with through core home-visiting work, the grant will also fund three 'Me Time' groups, spread geographically across the Borough. These groups will enable mothers experiencing low mood/mental health issues to meet and talk to others in similar circumstances and enjoy time to themselves while their children are cared for in a creche. The groups will include exercises to improve mental health and self-esteem as well as talks by relevant professionals.

National Lottery - IT: To upgrade our IT capability during the first lockdown to enable us to move to virtual platforms in order to continue to support families effectively and communicate as a staff team.

NHS Smoking Cessation: To provide support to mothers who have quit smoking during pregnancy, to remain smoke free after the birth of their child.

Pears - Recovery & Resilience: To fund staff hours associated with the implementation of a CRM system, fundraising and social media work.

Wrekin Housing Group Ltd: Grant towards a fund to purchase a CRM system to improve sustainability by delivering improved administrative processing of all family referrals and volunteers.

Note 7.2 Designated Funds

£66,928 of the unrestricted funds are designated funds which have been set aside for potential redundancy costs.

Note 8 Other information

Home-Start Telford & Wrekin is a private company limited by guarantee and incorporated in England. Its registered office is:

Room 23, 40 Tan Bank, Wellington, Telford, TF1 1HW



Section A

Independent Examiner's Report

Report to the trustees

Home-Start Telford & Wrekin

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1148269

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Hilary Payne

Date:

30/08/2023

Name:

Hilary Payne

Relevant professional
qualification(s) or body
(if any):

AAT level 4

Address:

12 Mill Farm Drive, Randlay, Telford TF3 2NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Home-Start Telford & Wrekin
Room 23
40 Tan Bank
Wellington
Telford
TF1 1HW
info@homestarttandw.org.uk
www.homestarttelfordandwrekin.co.uk
01952 872280



Annual Accounts

For the year ended 31st March 2023

Lisa Oosthuizen

A handwritten signature in black ink, appearing to read "Lisa Oosthuizen".

Director

Approved by the Board on: 26th September 2023



Treasurer's Report

For the year ended 31st March 2023

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1st January 2015), and with the Companies Act 2006.

The organisation's funds are incorporated into one current and two deposit accounts.

A portion of income is for 'specific purposes' and/or subject to Service Level Agreements (SLAs) and/or has restrictions on its use.

Financial position at the year end:

Total reserves of the charity have reduced by 17% since last year from £114,483 to £94,818. Free cash reserves, which the charity is able to spend on any of its aims, have reduced by 48% from £51,004 to £26,768. Despite this reduction in reserves, the Trustees believe Home-Start Telford & Wrekin is in a stable financial position: The free cash reserves are sufficient to cover 4 months of unfunded salaries and core costs with no further funding, and the 2023-24 budget anticipates that income will exceed expenditure without the use of its reserves.

Principal sources of funds including fundraising:

The principal funds of Home-Start Telford & Wrekin during the 2022-23 year came from:

- Children in Need – Teenage Parents project
- National Lottery – Parents Matter project
- National Lottery – Awards 4 All
- National Lottery – IT grant
- NHS – Smoking Cessation project

Grants and donations of £1,000 or more were also received from:

- Baron Davenport's Charity
- Barratt Homes
- The Lady Forester Trust
- The Ironmongers' Company
- John Lewis Partnership/Waitrose
- Lloyds Bank Foundation
- The Millichope Foundation
- Stirchley & Brookside Parish Council
- Telford & Wrekin Councillor's Pride
- White Stuff/Home-Start UK
- The Wrekin Housing Group Ltd

Fundraising income totalled £6,447, from activities including:

- Sponsored gym event with Nuffield
- Quiz night
- Christmas gift wrapping
- Participation in the Ironbridge Half Marathon

We are hugely appreciative of all the funding we receive from our supporters, regardless of the amount. Please see the Annual Report 2022-23 for a full list of supporters.

Investment policy & objectives:

Home-Start Telford & Wrekin receives interest payable to the one current and two deposit accounts. The charity does not hold any other investments. A long-term objective is to raise funds to set up an investment fund from which the charity could receive an amount of income.

Designated funds/Reserves

The Trustees took the decision in 2007/08 to put £42,700 aside for contingency purposes. Following annual re-calculation of potential costs this amount has been set at £66,928. The

purpose of this money is to cover redundancy and pension costs.

Principal risks:

The year was a very positive one and our current financial position is good, however, the organisation has historically depended on a small number of funders and their ongoing support has been short term in nature and is constantly under review. The National Lottery 5-year grant has helped to stabilise this although there remains the need to raise funds for both the current and future financial years. For this reason, the organisation remains at short term risk.

The Trustees receive financial information relating to actual spend versus budget, on a bi-monthly basis, along with an overview of total funds. Reserves and budgets are reviewed annually. The scheme has a strategic plan and there are sub-groups consisting of management members who meet to address on-going needs.

Continued effective operation of the organisation over the whole of Telford & Wrekin Borough will require long term guaranteed funding.

Looking to the future

The second year of the strategic review, funded by the Lloyds Foundation and HSUK, has been completed. A fundraising strategy was developed with the aim of improving funding diversification. Employment of a Fundraising/Public Relations Lead has already paid dividends, with funds being received from more diverse and growing funding streams. High profile partnerships secured by HSUK continue to raise awareness, profile, and funds.

We remain, as ever, immensely grateful to all our partners for their invaluable financial support.

Lisa Oosthuizen

Treasurer, Trustee

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total £	2022 Total £
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	23,165	86,446	109,611	131,610
Investment Income	1,125		1,125	42
Total Income	24,290	86,446	110,736	131,652
EXPENDITURE:				
Raising Funds (note 3.1)	(1,287)	-	(1,287)	(7)
Charitable activities (note 3.2 & 7.1)	(39,156)	(89,958)	(129,114)	(119,826)
Total expenditure	(40,443)	(89,958)	(130,401)	(119,833)
Net income/(expenditure)	(16,153)	(3,512)	(19,665)	11,819
Transfer of funds	-	-	-	-
Total funds brought forward	106,572	7,911	114,483	102,664
Total funds carried forward	90,419	4,399	94,818	114,483

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

HOME-START TELFORD & WREKIN
BALANCE SHEET AS AT 31 MARCH 2023

Non-current Assets

Equipment (note 4)

Current Assets

Debtors (note 5)

Cash at bank and in hand

Total current assets

Current Liabilities

Creditors (note 6)

Net assets

Funds of the charity

Restricted funds (note 7.1)

Unrestricted funds (note 7.2)

Total funds

2023 £	2022 £
2,276	3,215
487	402
138,034	183,099
138,521	183,501
(45,979)	(72,233)
94,818	114,483
4,399	7,911
90,419	106,572
94,818	114,483

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1 January 2015), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following basis:

Equipment	25% straight line
-----------	-------------------

1.9 Debtors

Prepayments are valued at the amount prepaid

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

	This year	Last year
	£	£
Grants & Trust Income	13,241	39,485
Donations	2,902	12,265
Fundraising	6,447	2,480
Family Events	575	-
	<u>23,165</u>	<u>54,230</u>

Note 3 Expenditure

3.1 Analysis of expenditure on raising funds

	This year	Last year
	£	£
Fundraising costs	<u>1,287</u>	<u>7</u>

3.2 Analysis of expenditure on charitable activities

	This year	Last year
	£	£
Staff costs	100,289	92,000
Staff travel expenses	991	764
Staff away days	120	-
Accounting	4,456	4,722
Volunteers' travel expenses	1,927	1,095
Volunteers' events & gifts	266	269
Courses/training	116	558
Printing, postage & stationery	320	575
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Rent and room hire	4,276	4,348
Insurance/data protection	1,514	1,494
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DBS Checks	351	601
Advertising	-	495
Miscellaneous	886	1,743
	<u>129,114</u>	<u>119,826</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	-	-
Total amount paid for travel expenses	£0	£0

3.4 Staff costs

	This year	Last year
	£	£
Gross salaries	94,619	86,918
Employer's national insurance costs	1,586	1,443
Pension costs	4,084	3,639
	<u>100,289</u>	<u>92,000</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	6	6

3.6 Independent examiner

Payments made for the independent examination of the accounts totalled £200.

Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

	Equipment £
<u>Cost</u>	
Balance at 1 April 2022	9,429
Additions	891
Disposals	
Balance at 31 March 2023	<u>10,320</u>
<u>Depreciation</u>	
Balance at 1 April 2022	6,214
Disposals	
Charge for the year	1,830
Balance at 31 March 2023	<u>8,044</u>
<u>Net Book Value</u>	
Balance at 1 April 2022	3,215
Balance at 31 March 2023	<u>2,276</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Prepayments	<u>487</u>	<u>402</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

Note 6 Creditors and accruals

6.1 Analysis of creditors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Accruals	3,505	2,166
Short-term compensated absences (holiday pay)	1,150	2,965
PAYE/NI Liability	1,385	1,288
Deferred income	39,939	65,814
	<u>45,979</u>	<u>72,233</u>

Deferred income relates to funding from the NHS, National Lottery, Children In Need and Lawley and Overdale Parish Council received in advance of the period to which it relates.

Note 7 Funds

Note 7.1 Restricted income funds

	Balance at 04/01/2022	Income	Expenditure	Transfer from/(to) unrestricted funds	Balance at 31/03/2023
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Baron Davenport's Charity	-	759	(759)	-	-
Building Better Opportunities	(781)	781	-	-	-
Children in Need - Teenage Parents	2,052	10,500	(13,062)	-	(510)
Councillor's Pride	-	5,221	(4,721)	-	500
Home-Start UK/White Stuff	-	2,440	(2,440)	-	-
Ironmonger's Company	-	2,500	(2,500)	-	-
John Lewis	-	400	-	-	400
Madeleys Chartered Surveyors	-	200	(200)	-	-
National Lottery	3,454	35,993	(40,435)	-	(989)
National Lottery - Awards 4 All	-	10,000	(10,000)	-	-
National Lottery - IT	2,986	-	(1,493)	-	1,493
NHS - Smoking Cessation	-	8,625	(7,621)	-	1,004
Home-Start UK/Pears - Recovery & Resilience	200	1,327	(1,527)	-	-
Stirchley & Brookside Parish Council	-	1,200	(1,200)	-	-
Veolia Envirogrant	-	1,000	(1,000)	-	-
Wrekin Housing Group Ltd	-	2,500	-	-	2,500
	<u>7,911</u>	<u>86,446</u>	<u>(89,958)</u>	<u>-</u>	<u>4,399</u>

Building Better Opportunities: This project, which has now ended, focused on improving employability of volunteers by providing the opportunity to complete a six month placement to gain experience and skills in either family support or administrative skills.

Children in Need - Teenage Project: To deliver well-being support to children and young people experiencing teenage parenthood in Telford & Wrekin. Activities aim to improve confidence, reduce isolation and improve relationships.

Councillor's Pride Grants: Grants received supported the provision of a 'Triage' style service, providing telephone/online support to families awaiting the placement of a home-visiting volunteer, and supporting the recruitment and training of new family support volunteers.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

The National Lottery: This grant will enable work with more children and families impacted by issues including isolation, mental or physical health problems, and domestic abuse. As well as increasing the number of families worked with through core home-visiting work, the grant will also fund three 'Me Time' groups, spread geographically across the Borough. These groups will enable mothers experiencing low mood/mental health issues to meet and talk to others in similar circumstances and enjoy time to themselves while their children are cared for in a creche. The groups will include exercises to improve mental health and self-esteem as well as talks by relevant professionals.

National Lottery - IT: To upgrade our IT capability during the first lockdown to enable us to move to virtual platforms in order to continue to support families effectively and communicate as a staff team.

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Pears - Recovery & Resilience: To fund staff hours associated with the implementation of a CRM system, fundraising and social media work.

Wrekin Housing Group Ltd: Grant towards a fund to purchase a CRM system to improve sustainability by delivering improved administrative processing of all family referrals and volunteers.

Note 7.2 Designated Funds

£66,928 of the unrestricted funds are designated funds which have been set aside for potential redundancy costs.

Note 8 Other information

Home-Start Telford & Wrekin is a private company limited by guarantee and incorporated in England. Its registered office is:

Room 23, 40 Tan Bank, Wellington, Telford, TF1 1HW



Section A

Independent Examiner's Report

Report to the trustees

Home-Start Telford & Wrekin

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1148269

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Hilary Payne

Date:

30/08/2023

Name:

Hilary Payne

Relevant professional
qualification(s) or body
(if any):

AAT level 4

Address:

12 Mill Farm Drive, Randlay, Telford TF3 2NA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts

Annual Report

1st April 2021 to 31st March 2022

Because Childhood Can't Wait

**HOME
START**

**Telford &
Wrekin**



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Mission Statement

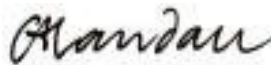
Home-Start offers support, friendship and practical help to parents with young children in local communities throughout the UK and with British Forces in Germany and Cyprus.

Home-Start offers a unique service. We recruit and train volunteers who are usually parents themselves to visit families with at least one child under 5, at home, and offer them informal, friendly and confidential support. We also support through groups

Introduction

Home-Start Telford & Wrekin has been supporting local families for 33 years this year; we provide a core home-visiting service, self-esteem courses, mental health support drop-ins, teenage parent support and parent and child groups. The core service of Home-Start is to provide weekly home visits to young families under pressure to give parents the support they need to give their children the best possible start in life. We work with carefully selected, vetted and trained volunteers who are matched with parents to provide friendship and emotional and practical support.

This report was adopted by Trustees on 16th November 2022

Signed: 

Catherine Landau, Chair, on behalf of Trustees

Chair's Report

For the year ending 31st March 2022

Home-Start Telford & Wrekin – a transitioning year

Looking back at the objectives we planned for the year: keeping what we do well, putting in place new ways to meet parenting needs, as well as developing them, and ourselves, for the future, it is heartening to be able to say that - despite continued Covid impacts - we did make great strides in progressing work on all, as well as completion of some key ones. This was no mean feat, and shows the personal commitment, determination, and grit we have within all our staff, family and Trustee volunteers, and I'm also proud to be one of you – thank you!

By summer's end we finally achieved completion of our Strategic Plan for 2021 -2024 and the action plans to make it happen. It continues to be a live, working tool. Our manager, Caia Bryant-Griffiths, continued securing funding to support making real the associated new staff structure, roles, and enable working on areas that had often so frustratingly had to be put on the back burner. Supreme efforts from all the team made the background work worthwhile, and were needed for the coming years to help release more time to working with more families, in more efficient and effective ways, and communicate more effectively with our wider communities, families, and funders. Our "back office" team have been instrumental in keeping us going with achieving an – almost! - "paperless office": grateful thanks go to Naomi Calabrese in particular, for her enthusiasm and steady determination in keeping us on track.

Thanks go to Trustee Andrea Cole for facilitating our signing up to the Armed Forces Covenant, with achievement of the Bronze Award, and Sharon taking forward the engagement with the local military community and SSAFA, demonstrating that we are there to support all demographics.

Increasing our volunteer numbers is a crucial ingredient in our work, success, and plans: both those who work with families in a variety of ways, and those with fund raising or general support. Vikki Thomas, now Senior Co-ordinator, continued developing and delivering our online Volunteer training through the year, enabling us to also bring a wider range of volunteers on board. As her heart is more in working with people face -to-face, it's a special thank you to Vikki for continuing to conquer this personal challenge! Going forward into 2022-23 Sharon Uppal, our other dynamic Co-ordinator, will be taking on an additional role plus expanding the range of volunteers' work and activities: exciting developments ahead!

We've had changes in our volunteer Trustee Board this year too. Treasurer David Thomas needed to step down, but his conscientious, and extended, support to us is greatly appreciated, and we'll miss him. Two Trustees moved out of county, but continue their active commitment and practical support, just by more virtual means! We also had a new Trustee, Deborah Knight, join us ready for going live in 2022: a very welcome addition, and who has already given us insights into improvements in our training, induction, and recruitment.

No report goes without reference to funding. We are fortunate to have been in a relatively healthy position again this year, but we are no means complacent - our challenge and aims continue to be to secure longer term, and sustainable, funding, as well as having the continued support from local sources: you remain invaluable, and our thanks go to you all.

Catherine Landau

Manager's Report

For the year ended 31st March 2022

2021-22 has been an extremely busy year with lots of operational changes being introduced including a staff restructure. We were fortunate to gain development funding from Lloyds Foundation in December 2019 and this has helped fund consultant work and hours to evaluate, plan and develop our service.

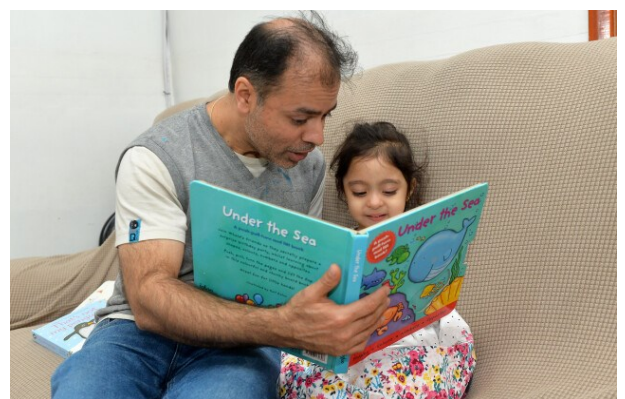
We are in the middle of a development phase that has seen us adopt a cloud-based file sharing system for remote and hybrid working as well as taking a look at our staffing structure and implementing changes to ensure greater efficiency and help our sustainability. One of these changes has been the development of a PR and fundraising post to promote our work, increase our network of supporters and bring new funds in—all essential for developing our presence and ensuring that we are here for the long term.

Family work has returned to face-to-face and numbers attending our groups have gradually increased as families re-gain confidence to go out into the community. The pandemic has caused increased mental health issues and isolation for parents and we are also struggling to recruit home-visiting volunteers. The complexity and safeguarding issues in the families referred into the service has notably increased as have development issues with children.

As we have come out of Covid restrictions our family support has largely returned to normal but staff have adopted hybrid working practices which seem to be working well—we all meet for team meetings and come into the office regularly but enjoy the benefits of the quieter home-working environment for some of our working hours. We also continue to use Zoom for a number of meetings, some volunteer prep courses, trustee meetings and some volunteer and staff supervisions; using Zoom for trustee meetings has meant that two trustees who have left the area can remain on the Board.

Our staff team, family support volunteers and trustees have all been incredibly flexible, adaptable, hard-working and supportive—thank you so much to them all!

Caia Bryant-Griffiths



Co-ordinator's Report—Vikki Thomas

For the year ended 31st March 2022

It's always tricky to cast my mind back to the previous year as we spend much of our time focusing on new challenges, new projects and groups as well as new families. However, the stand out memory for 21-22 has to be ongoing issues caused by the Covid19 pandemic.

We began the year working from home and with any outdoor contact limited to a "rule of 6" but as the year progressed many people received their vaccines and cautiously tried to get used to "the new normal." However, families, volunteers and staff had all been affected by various lockdowns and restrictions so that brought it's own difficulties.

We found ourselves dealing with a tidal wave of referrals for families with increased needs: more feelings of isolation, more parental anxiety at mixing again, children who hadn't had much social interaction, lockdown babies who had had virtually none, children with developmental issues that hadn't been picked up because services had been delivered remotely.

New families always bring about the need for new volunteers, so we delivered prep courses remotely in March and July and a face to face course in January, all of which brought some wonderful new volunteers to our fantastic team. Volunteers really are the lifeblood of what we do, our USP, our heart and soul. We simply could not deliver the vital support that families need without them, so I would like to say a massive thank you to each and every one of you.

Lock down had halted a Something More course part way through the previous year but so much time had passed where restrictions had prevented us from continuing the course, that we decided to start again from the beginning and we held a face to face course in September. This was followed by another face to face course in February that was delivered very successfully by volunteers, Jen and Elysia. The outcomes from both of these courses were as impressive as ever.

During the year, we also learned that The Glebe Centre, where we had our office, was being sold off so we needed to find new premises and on 19th May we moved into the CAB building. We still haven't quite found the right place for everything but our new landlords have been very welcoming and it's lead to some very productive joint working, including a really interesting training workshop on supporting families with money management.

One of the most positive things about this year was getting to know our new colleague, SUPERSHARON! Having selected Sharon "remotely" due to lockdown restrictions, she then had to begin work without much face to face support and in very tricky circumstances but boy did she hit the ground running! Her skills and experience, as well as her warmth and good humour, soon made her a vital part of the team. Her skills in PR, fundraising and anything technology related soon earned her the title SUPERSHARON!

As can be seen, it's been a year of challenges and triumphs but I continue to feel so proud of what we do and so grateful to those who help us to do it.

Vikki Thomas

Co-ordinator's Report—Sharon Uppal

For the year ended 31st March 2022

It has been another busy year with many positive changes being made towards ensuring the long-term sustainability of the organisation. Family work remains at the top of my agenda, with myself and the parents we support, celebrating small wins and progress throughout the year towards overall positive outcomes for families. The impact of the pandemic on children's social skills has been widely noticed and we are fortunate to have volunteers from all walks of life, who work alongside parents in modelling and encouraging activities to help improve children's outcomes.

In addition to home-visiting support for families, myself and two wonderful, inspiring volunteers, Elysia and Courtney, facilitate a 'Me Time' drop-in group for Teenage parents. A lovely group of mums attend on a regular basis and even in the short time the group has existed, we have seen a huge improvement in parents' mental health and overall wellbeing. This has resulted in one mum enrolling onto an access course with a view to studying midwifery, as well as securing herself a work placement at the local hospital! Another young mum returned to college to achieve her maths and English qualifications! I feel so proud that, through the work of Home-Start, we've had the opportunity to make a positive difference to these young mums' lives.

Here is an excerpt of feedback from one of the group attendees:

"I would recommend this group to friends, it's just a shame it's only for the younger mums, as any first-time mums could do with the help and encouragement. Sometimes it's not always the case, but I think it would be fab for young mums and first-time mums that are starting out. I strongly agree my moods have improved with this group, not taking consideration to what's going on now, but even with this, this group has helped me so much."

I experienced my first Christmas working for Home-Start and was taken aback by the number of gifts-in-kind donated for families. Thomas Telford School donated Christmas Eve boxes, BT, Christmas Smile and Admaston Church donated Christmas presents, and Ironbridge Lions provided each family with two bags of food and toiletries. Saputo Dairy UK provided funding for the purchase of food vouchers. The extra expenditure that comes at Christmas time can be extremely stressful for families and they always appreciate these generous gifts.

Looking ahead to the 2022-23 year, I have taken on the additional role of Fundraising and Marketing Lead. Initially, I will be focusing on content for our website and input to our other social media platforms, which will help grow our profile and build on our relationships and engagement with services users and partners who can support us with fundraising events.

Finally, I have to mention the life blood of our organisation, our volunteers! They adapted the way they offered support to families during lockdowns by providing outdoor home visits and remote support. They have supported the staff team by helping deliver Christmas parcels to families, with promotional stands and fundraising pot collections. They are the heart and the heroes of Home-Start for the life changing work they do and we appreciate them all.

Sharon Uppal

Public Benefit Report

For the year ended 31st March 2022

The following is a report illustrating how our work this year has related to our constitutional objectives:

The objects for which Home-Start is established are:

- a) To safeguard, protect and preserve the good health, both mental and physical of children and parents of children.

In order to meet this object all volunteers and staff are vetted and comprehensively trained. Training is refreshed annually. Volunteers are carefully matched, supported and supervised. Families are supported with a range of issues and our work is aimed at promoting wellbeing – both mental and physical. Our National Lottery funded Parents Matter project supports families with issues of isolation, mental and physical health problems and domestic abuse. Home support visits are supplemented by ‘Me Time’ groups where mothers’ experiencing low mood/mental health issues can meet and talk. The format for these groups includes exercises to improve mental health and self esteem, and talks by relevant professionals. Our Children in Need funded Teenage Parents’ Project provides group support to teenage parents and their babies as well as helping them to get out and access appointments and community facilities. We have recently initiated a ‘Triage’ service for family referrals, whereby we provide telephone/online support in the interim between referral enquiry and the placement of a home-visiting volunteer, thereby being able to support a larger number of families. We also deliver Something More Self Esteem Courses for vulnerable women.

- b) To prevent cruelty to or maltreatment of children.

As above plus we maintain effective working relationships with other professionals in the sector. We attend safeguarding and family support meetings, plus the manager sits on the Safeguarding Children Board.

- c) To relieve sickness, poverty and need amongst children and parents of children.

We signpost and accompany families to access specialist financial advice plus we help them think about ways to maximise their income. We access grants for items such as fridges and cookers, plus have accessed holidays and summer days out for some families. Funding from Saputo Dairy UK for Christmas 2021 was used to purchase food vouchers for each family. Families are supported with medical issues and appointments and a healthy lifestyle is encouraged. Our Building Better Opportunities project provided the opportunity for volunteers to gain skills to enhance their employability.

- d) To promote the education of the public in better standards of child care within the area of Telford & Wrekin and its environs.

The needs of the child are paramount throughout Home-Start’s work. Our volunteer preparation courses include content on ‘Meeting the Needs of Children’. All staff and volunteers model and encourage positive interaction with children. Groups and courses held at Hadley Learning Community offer support, information and training to enhance parents’ skills.

The charity’s Trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake.

A Taste of Home-Start Support

Family 1503:

"Thank you for everything, you've helped me so much, listened to me when I was down and needed to talk, just having another adult to share my worries with makes such a difference. You've helped give me the courage to get my son to nursery, helped sort my PIP and my finances and make me feel that I'm not worthless, not an idiot."



Something More course participant:

"Last weekend, me and my husband were supposed to go to a friend's wedding and stay overnight. The kids were supposed to be staying with my mum. I have always been so anxious about leaving my kids with anyone else that I had said I wouldn't go. After what you said last week, I did go, I even turned my phone off during the actual wedding (my husband's was still on) and completely relaxed. I had a wonderful time and feel so much better having spent time being myself rather than someone's mum!"

Volunteer 518:

"... as a single parent myself I have always fought against the negative connotations that the phrase 'single parent family' evokes. Unless you have been there, I don't believe you know how hard it can be to be Mum and Dad, in the middle of the night to a distressed child or stand alone on the side of a football pitch. For me though, the hardest part was doing all the thinking alone. With no-one to confer with I constantly worried that (if) I was making the right choices for my children. I was surrounded by friends and family, knew how the education system worked and had a good job. What must it be like to do this alone in a strange town? Through my work with Home-Start I was about to find out."

"My Home-Start supervisor introduced us, and Mum talked for a little while. She was moved to Telford for her own safety, following horrific domestic abuse leaving everything and everyone she knew behind. Having arrived just before the start of the pandemic, she had not been able to join any toddler groups or get to know anyone. She had not really ventured further than the local shops and nursery."

"... It was hard for my supervisor and I to get away as Mum just wanted to talk to us. I could feel her loneliness and isolation and the task ahead to befriend this family seemed more important than ever."

A Health Visitor says ... she thinks our service is needed now more than ever as families have become so isolated and so many children born in lock down have missed the socialisation and early learning from toddler groups or nursery.

Objectives for 2022/2023

Develop a new
Fundraising strategy

Recruit a marketing and
communications Champion

Further develop our use of IT
systems/social media and train
staff

Put in place a new Customer Relationship Management system
and improve data collection/analysis to enable impact and
outcomes to be easily articulated

Develop a
succession plan

Recruit a new Trustee Treasurer

Diversify funding and raise sufficient income
to maintain and increase service levels

Recruit and train enough new
volunteers each year to meet
service needs

Raise funding for a new child
development/speech and
language project

The Home-Start Telford & Wrekin 'Family'

For the year ended 31st March 2022

Home-Start UK

for legal guidance, quality resources, training, policies, Quality Assurance etc

95 families

(home-visited, Something More courses, Me Time groups, Teenage Parent group and Chatterbox and Playing Together groups). Some families access more than one project.

Volunteers

Angela, Beckii, Bernice, Carol, Caroline, Carrieanne, Charlotte, Chelsey, Claire H, Claire P, Claire R, Courtney, Dawn, Elysia, Estella, Esther, Hayley, Jen, Jude, Julie J, Julie R, Katie, Kerry, Kibra, Kirsty, Laura, Leanne V, Leanne H, Linda, Lisa, Liz, Marg, Maryke, Michelle, Nic, Nighat, Pat, Rebecca, Richard, Sally, Sam, Samantha, Sandra, Sarah, Sophie, Tanya, Tina, Toni, Virginia, Wendy

Staff Team

Caia Bryant-Griffiths, Manager
Vikki Thomas, Senior Co-ordinator
Sharon Uppal, Co-ordinator/Fundraiser & PR Lead
Donna Sayer, Family Support Practitioner
Heidi Carter, Administrator & Project Co-ordinator
Naomi Calabrese, Charity Administrator

Management Committee

Cathy Landau, Trustee, Chairperson
David Thomas, Trustee, Hon. Treasurer—resigned 09/03/2022
Andrea Cole, Trustee
Lynn Howarth, Trustee
Lois Kim, Trustee
Deborah Knight, Trustee
Jen Morris, Trustee
Linda Sabini, Trustee
Katie Shoosmith, Trustee
Mel Ward, Trustee
Gayle Desouza, Health Representative
Cllr Jacque Seymour, Telford & Wrekin Council

Professional Services

Independent Examiner—Hilary Payne

Bankers—CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Unity Trust Bank plc, 4 Brindley Place, Birmingham, B1 2JB

Insurers—Zurich Insurance plc, The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire, PO15 7JZ

Accountant—Stephanie James

Home-Start Telford & Wrekin is a charitable company limited by guarantee which is governed by Memorandum and Articles of Association. A Board of Trustees is responsible for the Governance and management of the charity and employ a team of staff to recruit and train a team of volunteers who deliver support to families. New Trustees are recruited to the Board after consideration of an application form, references and Trustee Declaration and are subject to relevant checks. Trustees receive their initial training through an induction process where they meet with the Chairperson and staff and are provided with a range of information regarding the Charity including a full set of Policies and Procedures. All Trustees are offered the opportunity to attend induction training with Home-Start UK as well as on-going opportunities for both in-house and Home-Start UK in-service training.

Who were our Supporters?

For the year ended 31st March 2022

Sincere thanks to all the organisations and individuals who supported Home-Start Telford & Wrekin over the past financial year, including fundraisers **Vikki Thomas** and **Sharon Uppal**.

The Asda Foundation
Arnold Clark
Charity Car
Chauhan Ltd (The Geek Guys)
Children in Need
Co-op Community Fund
Department for Culture, Media & Sport
European Social Fund
Roy Evans
Four Acre Trust
Mrs Groom
Casper Harratt
Dean Harris
Home-Start UK
The Albert Hunt Trust
Ironbridge & Severn Gorge Lions Club
JPCS Rejuvo Ltd
Lawley & Overdale Parish Council
Guy & Karen Lewis
Lloyds Bank Foundation
The Millichope Foundation
The National Lottery
Pears
Rotary Club of Wellington
St James's Place Foundation
Saputo Dairy UK
Mrs M R Stelmach
Stirchley & Brookside Parish Council
Taylor Wimpey, West Midlands
Telford & Wrekin Councillors' Pride Fund
Kevin Thorner
TK Maxx & Homesense Foundation
Veolia Envirogrant
Waitrose Ltd (Newport)
Mrs Wingfield's Charitable Trust
Yorkshire Bank Foundation

Gifts in Kind:

Admaston Methodist Church: toys and knitted goods
The Book Trust: 4 boxes of books
BT: toys, chocolates and activity packs
Christmas Smile: toys
Dunelm: coat hangers
Gamely: card games for volunteers to use with families
Hadley Women's Fellowship: knitted goods
Ironbridge & Severn Gorge Lions: Christmas food hampers
Keepmoat: furniture
Little Stars: toys for under 5s
Morrisons, Wellington: food and toiletries
Sainsbury's: gift voucher
Simple Acts of Kindness: clothes and gifts
Telford Crisis Network: toys, clothes and gifts
Thomas Telford School: 66 childrens' gift boxes
Waitrose, Newport: toiletries for mums and babies

Contact us

Home-Start Telford & Wrekin

Room 23
40 Tan Bank
Wellington
Telford
TF1 1HW

Telephone: 01952 872280

E-mail: info@homestarttandw.org.uk

Website: www.homestarttelfordandwrekin.co.uk

Facebook: Home-Start Telford and Wrekin

Twitter: [homestarttw](https://twitter.com/homestarttw)

Other useful contact details:

Chief Executive, Home-Start UK

4th Floor, Arnhem House, 31 Waterloo Way, Leicester, LE1 6LP

T: 0116 464 5490

E: info@home-start.org.uk

Charity Commission

T: 0300 066 9197

W: <https://www.gov.uk/government/organisations/charity-commission>

Companies House

T: 0303 123 4500

E: enquiries@companieshouse.gov.uk

Home-Start Telford & Wrekin

Registered Charity Number: 1148269

Company Limited by Guarantee Number: 7004506

Home-Start Telford & Wrekin
Room 23
40 Tan Bank
Wellington
Telford
TF1 1HW
info@homestarttandw.org.uk
www.homestarttelfordandwrekin.co.uk
01952 872280



Annual Accounts

For the year ended 31st March 2022

A handwritten signature in black ink that reads 'Catherine Landau'.

Catherine Landau

Director

Approved by the Board on: 16th November 2022



Treasurer's Report

For the year ended 31st March 2022

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1st January 2015), and with the Companies Act 2006.

The organisation's funds are incorporated into one current and two deposit accounts.

A portion of income is for 'specific purposes' and/or subject to Service Level Agreements (SLAs) and/or has restrictions on its use.

Incoming Resources

Income for the financial year was £131,652, a decrease of £23,332 on the previous year.

Grants received to fund specific projects included National Lottery (£35,326, Parents Matter project, £8,510 funding from the Community Fund/European Social Fund for the Building Better Opportunities project), and Children in Need extended their support of the Teenage Parents' project with a further £10,000. Two grants were also received from Telford & Wrekin Councillor's Pride fund (£2,000 in total towards a triage service for referrals), £3,000 from the Albert Hunt Trust to fund development work, and £1,000 from Veolia Envirogrant towards running the family groups at HLC. Lawley & Overdale Parish Council provided £1,000 towards volunteer preparation course costs, and Saputo Dairy UK gave £1,000 to support families at Christmas time. Income in relation to these restricted grants is only recognised in the accounts once any conditions attached to the grant have been met, in line with the Charities SORP.

Unrestricted Grants and Trust income reduced by £23,079 compared with the previous year. However, support was received from a range of Trusts and Foundations, including £25,000 from the Lloyds Foundation, match funding of £5,275 from the Four Acre Trust, £5,000 from St James's Place Foundation, and £3,000 from both the Millichope Foundation and Arnold Clark. Two grants were received from The Mrs Wingfield's Trust during the year, totalling £3,000, and both the Yorkshire Bank Foundation and the Co-op Community Fund supported Home-Start with £1,775 and £1,606 respectively.

The amount received in donations increased significantly on the previous year to £12,265. Income from fundraising decreased slightly from £3,839 to £2,480, whilst income from bank interest remained low.

We are extremely grateful for the financial support from all sources and a full list of supporters can be found in the 2021/22 Annual Report.

Expended Resources

Expenditure for the year amounted to £119,833, an increase of £12,328 compared with last year.

The expenditure against Accounting and Miscellaneous remained largely the same with only slight variances.

Expenditure of a number of budgets increased due to the return to face-to-face services following the pandemic. These were: staff expenses, volunteer expenses, volunteer events and gifts, printing, postage and stationery, creche, rent and room hire, materials, refreshments, DBS checks and advertising. Staff costs increased by £11,093 due to an additional member of staff who joined Home-Start at the end of the previous financial year. The equipment expensed/servicing budget increased due to IT support costs provided by the Geek Guys and the amount paid for insurance increased due to market trends.

The Courses and Training expenditure reduced significantly as the previous year had included payments to 2 consultants as part of the scheme strategic review. Phone payments decreased

following the move to the new website and there no longer being the need to pay IONOS for website hosting. Some assets became fully depreciated which reduced expenditure accordingly, and the family events expenditure decreased as there was only one family event during the year, due to restrictions.

Designated funds/Reserves

The Trustees took the decision in 2007/08 to put £42,700 aside for contingency purposes. Following annual re-calculation of potential costs this amount has been set at £58,370. The purpose of this money is to cover redundancy and pension costs.

Looking to the future

The return to face-to-face service delivery following the pandemic has been widely appreciated by families, volunteers, and staff. The impact of the pandemic on children and families has been considerable and Home-Start continues to receive referrals on a regular basis.

Long term funding from the National Lottery provides some welcome financial stability into the future as does the annual commitment of the Millichope Foundation.

The first year of the strategic review, funded by the Lloyds Foundation and HSUK, has been completed with all objectives met. The second year has begun and includes fundraising strategy development with the aim of improving funding diversification. Employment of a Fundraising/Public Relations Lead will continue the drive towards diversifying and growing funding streams. High profile partnerships secured by HSUK continue to raise awareness, profile, and funds.

We remain, as ever, immensely grateful to all our partners for their invaluable financial support.

Risk

This year has been a very positive one and our current financial position is good, however, the organisation has historically depended on a small number of funders and their ongoing support has been short term in nature and constantly under review. The National Lottery 5-year grant and support from the Millichope Foundation goes some way to stabilise this although there remains the need to raise funds for both the current and future financial years. For this reason, the organisation remains at short term risk.

Risk management

The scheme's financial picture is presented to the management committee bi-monthly. Reserves and budgets are considered annually. The scheme has a strategic plan and there are sub-groups consisting of management members who meet to address on-going needs.

Continued effective operation of the organisation over the whole of Telford & Wrekin Borough will require long term guaranteed funding.

Cathy Landau

Trustee, Chair

Treasurer position currently vacant



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

HOME-START TELFORD & WREKIN

On accounts for the year
ended

31 MARCH 2022

Charity no
(if any)

114 8269

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Hilary Payne

Date:

04.10.2022

Name:

HILARY PAYNE

Relevant professional
qualification(s) or body
(if any):

AAT L4

Address:

12 MILL FARM DRIVE

RANDLAY, TELFORD

SHROPSHIRE TF3 2NA.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**HOME-START TELFORD & WREKIN
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total £	2021 Total £
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	54,230	77,380	131,610	154,913
Investment Income	42		42	71
Total Income	54,272	77,380	131,652	154,984
EXPENDITURE:				
Raising Funds (note 3.1)	(7)	-	(7)	(3,443)
Charitable activities (note 3.2 & 7.1)	(41,775)	(78,051)	(119,826)	(104,062)
Total expenditure	(41,782)	(78,051)	(119,833)	(107,505)
Net income/(expenditure)	12,490	(671)	11,819	47,479
Transfer of funds	-	-	-	-
Total funds brought forward	94,082	8,582	102,664	55,185
Total funds carried forward	106,572	7,911	114,483	102,664

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

HOME-START TELFORD & WREKIN
BALANCE SHEET AS AT 31 MARCH 2022

	2022	2021
	£	£
Non-current Assets		
Equipment (note 4)	3,215	4,822
Current Assets		
Debtors (note 5)	402	298
Cash at bank and in hand	183,099	177,958
Total current assets	183,501	178,256
Current Liabilities		
Creditors (note 6)	(72,233)	(80,414)
Net assets	114,483	102,664
Funds of the charity		
Restricted funds (note 7.1)	7,911	8,582
Unrestricted funds (note 7.2)	106,572	94,082
Total funds	114,483	102,664

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1 January 2015), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following basis:

Equipment	25% straight line
-----------	-------------------

1.9 Debtors

Prepayments are valued at the amount prepaid

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

	This year	Last year
	£	£
Grants & Trust Income	39,485	62,564
Donations	12,265	300
Fundraising	2,480	3,839
Family Events	-	1,000
	<u>54,230</u>	<u>67,703</u>

Note 3 Expenditure

3.1 Analysis of expenditure on raising funds

	This year	Last year
	£	£
Fundraising costs	7	3,200
Fundraising staff costs	-	243
	<u>7</u>	<u>3,443</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

3.2 Analysis of expenditure on charitable activities

	This year	Last year
	£	£
Staff costs	92,000	80,907
Staff expenses	764	311
Accounting	4,722	4,578
Volunteers' expenses	1,095	106
Volunteers' events & gifts	269	8
Courses/training	558	6,275
Printing/stationery/postage	575	116
Telephone	683	941
Creche	2,263	-
Rent and room hire	4,348	2,532
Insurance/data protection	1,494	1,161
Home-Start UK	2,790	1,175
Equipment expensed/servicing	2,596	1,180
Depreciation	1,607	2,381
Family Events	279	651
Materials	757	21
Refreshments	187	-
DBS Checks	601	152
Advertising	495	-
Miscellaneous	1,743	1,567
	<u>119,826</u>	<u>104,062</u>

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	-	-
Total amount paid for travel expenses	£0	£0

3.4 Staff costs

	This year	Last year
	£	£
Gross salaries (including fundraising salaries)	86,918	76,858
Employer's national insurance costs	1,443	657
Pension costs	3,639	3,635
	<u>92,000</u>	<u>81,150</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	6	5

3.6 Independent examiner

Payments made for the independent examination of the accounts totalled £200.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

Equipment
£

Cost

Balance at 1 April 2021	9,429
Additions	-
Disposals	
Balance at 31 March 2022	<u>9,429</u>

Depreciation

Balance at 1 April 2021	4,607
Disposals	
Charge for the year	1,607
Balance at 31 March 2022	<u>6,214</u>

Net Book Value

Balance at 1 April 2021	4,822
Balance at 31 March 2022	<u>3,215</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Prepayments	<u>402</u>	<u>298</u>

Note 6 Creditors and accruals

6.1 Analysis of creditors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Short-term compensated absences (holiday pay)	2,965	3,593
Other creditors	3,454	8,316
Deferred income	65,814	68,505
	<u>72,233</u>	<u>80,414</u>

Deferred income relates to funding from the NHS, National Lottery, Children In Need, BBO and Allen Lane received in advance of the period to which it relates.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

Note 7 Funds

Note 7.1 Restricted income funds

	Balance at 01/04/2021	Income	Expenditure	Transfer from/(to) unrestricted funds	Balance at 31/03/2022
Allen Lane	-	4,000	(4,000)	-	-
Building Better Opportunities	(794)	7,832	(7,819)	-	(781)
Children in Need - Teenage Parents	214	9,998	(8,160)	-	2,052
Councillors' Pride	-	279	(279)	-	-
Lawley & Overdale	-	1,000	(1,000)	-	-
National Lottery	1,783	34,975	(33,304)	-	3,454
National Lottery - IT	4,695	-	(1,709)	-	2,986
NHS - Vulnerable Young Family Support	2,684	14,570	(17,254)	-	-
NHS	-	2,400	(2,400)	-	-
Pears - Recovery & Resilience	-	1,326	(1,126)	-	200
Saputo Dairy UK	-	1,000	(1,000)	-	-
	8,582	77,380	(78,051)	-	7,911

Allen Lane Foundation: For the provision of 3 "Something More" self esteem courses for vulnerable women.

Building Better Opportunities: Focuses on improving employability of volunteers by providing the opportunity to complete a six month placement to gain experience and skills in either family support or administrative skills.

Children in Need - Teenage Project: To deliver well-being support to children and young people experiencing teenage parenthood in Telford & Wrekin. Activities aim to improve confidence, reduce isolation and improve relationships.

Councillor's Pride Grants: Both grants will support the provision of a 'Triage' style service. This new way of working will increase the number of vulnerable families we can work with by providing telephone/online support in the interim between referral enquiry and the placement of a home-visiting volunteer.

Lawley & Overdale Parish Council: Staff costs associated with the delivery of one Home-Start volunteer preparation course.

The National Lottery grant will enable work with more children and families impacted by issues including isolation, mental or physical health problems, and domestic abuse. As well as increasing the number of families worked with through core home-visiting work, the grant will also fund three 'Me Time' groups, spread geographically across the Borough. These groups will enable mothers experiencing low mood/mental health issues to meet and talk to others in similar circumstances and enjoy time to themselves while their children are cared for in a creche. The groups will include exercises to improve mental health and self-esteem as well as talks by relevant professionals.

National Lottery - IT: To upgrade our IT capability during the first lockdown to enable us to move to virtual platforms so we could continue to support families effectively and communicate as a staff team

NHS Vulnerable young families: To support additional vulnerable families and set up a 'Bumps to Babies during Covid' group to work specifically around the issues experienced through pregnancy, birth and beyond during the pandemic

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

NHS: Funds held awaiting the commencement of a new project.

Pears - Recovery & Resilliance: To fund staff hours associated with the implementation of a CRM system, fundraising and social media work.

Saputo Dairy UK: To provide Home-Start families with food vouchers around Christmastime 2021.

Note 7.2 Designated Funds

£58,370 of the unrestricted funds are designated funds which have been set aside for potential redundancy costs.

Note 8 Other information

Home-Start Telford & Wrekin is a private company limited by guarantee and incorporated in England. Its registered office is:

Room 23, 40 Tan Bank, Wellington, Telford, TF1 1HW



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

HOME-START TELFORD & WREKIN

On accounts for the year
ended

31 MARCH 2022

Charity no
(if any)

114 8269

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~ *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Hilary Payne

Date:

04.10.2022

Name:

HILARY PAYNE

Relevant professional
qualification(s) or body
(if any):

AAT L4

Address:

12 MILL FARM DRIVE

RANDLAY, TELFORD

SHROPSHIRE TF3 2NA.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts

Annual Report

1st April 2020 to 31st March 2021

Because Childhood Can't Wait



**BBO Herefordshire
BBO Shropshire**
where will **your** journey take you?



The project is funded by The National Lottery Community Fund and the European Social Fund.

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Mission Statement

Home-Start offers support, friendship and practical help to parents with young children in local communities throughout the UK and with British Forces in Germany and Cyprus.

Home-Start offers a unique service. We recruit and train volunteers who are usually parents themselves to visit families with at least one child under 5, at home, and offer them informal, friendly and confidential support.

Introduction

Home-Start Telford & Wrekin has been supporting local families for 32 years this year; we provide a core home-visiting service, self-esteem courses, mental health support drop-ins, teenage parent support and parent and child groups. The core service of Home-Start is to provide weekly home visits to young families under pressure to give parents the support they need to give their children the best possible start in life. We work with carefully selected, vetted and trained volunteers who are matched with parents to provide friendship and emotional and practical support.

This report was approved by Trustees on 2nd November 2021

Signed: 

Catherine Landau, Chair, on behalf of Trustees

Chair's Report

For the year ended 31st March 2021

Home-Start Telford & Wrekin adapts...

No-one could say 2020 -2021 was like any other year, rather, it was possibly one of the most taxing of our lifetimes so far with the continuing Covid pandemic restrictions throughout. It has challenged each and every one of us in some expected and unexpected ways, and which has both brought about personal and working changes for most of us - both positive ones, and not so great, along the way. So, what was it like at Home-Start Telford & Wrekin?

For the families – changes in 'normal' contacts hit hard, and for many it increased aspects of isolation and strains on mental health, therefore the team adapted and often increased, their contacts to support in ways that could work for each and every one of them.

For the staff team – 'working from home' took on a whole new meaning – and increased workloads: balancing maintaining their contacts with families, volunteers, team members, the Board, and community networks. Changing ways of working were further developed, including more of, and new, tools – and like everyone, life now consisted of Zooms, WhatsApp, Teams meetings, additional telephone contacts - as well as bringing on board remote office systems. All being useful, but never quite the same as the human contact we appreciate. I know it has been far from easy for you: thank you each for all you do, every day.

For the volunteers – happily, new ones continued to join us: again remotely, including our new, online volunteer induction courses (which, with their success, continue into 2021), and like our ongoing volunteers, showed extraordinary commitment to being with us, going above and beyond, and embracing alternative and additional ways to develop and keep contact with the families and staff. It does not go without saying that without you too, our service would not be possible – to all a big, and grateful, thank you.

Our Trustee Board has been fortunate again in having three more Trustees join us during early 2021, bringing a further range of experience and skills that we now look forward to tapping into. They too have had the challenge of learning and having contact remotely, but we're all looking forward to meeting in person later in 2021. Board members have juggled working lives and commitments too, to maintain support for all: I am equally proud and respectful of all you contribute.

Community links – just like in the War, it brought a time of pulling together, and acts of generosity were felt through and from, the Home-Start service, be it food, clothing, toys, and Easter eggs, for children and even pamper gifts for mums. I hope to see us continue the spirit and strengthen initiatives that bring us together.

We were also fortunate to gain additional funding streams through the sterling, expert, and artful funding proposals put forward by our Home Start Manager, Caia Bryant-Griffiths, together with the Family Co-ordinators Vikki and Sharon, that means we have maintained, and increased our position, though long term funding is still an ongoing challenge and target. It has, however, included funds to develop our Strategic plan further into the next 3 years. Whilst this may seem a bit of a dry subject, and we stalled a bit in its development during 2020, this couldn't have come at a better time, as we have known there has been the need to take stock of our skills, resources, and ways to better support the families: both from our own teams and with others.

So looking forward: 2020 saw us having to adapt; 2021-2024 is about choosing to step up to meeting our aspirations. This is both exciting and at the same time a bit scary, but I have every confidence, respect, and belief that we have the drive and enthusiasm to go for it – and we look forward to continuing and expanding our relationships with each and every one of you; families, volunteers, champions, ambassadors, and partners from our wider community.....Watch out for next year's annual report!

Catherine Landau

Manager's Report

For the year ended 31st March 2021

Well, what can I say about 2020/21 - to say it was challenging for all is a huge understatement! Vikki Thomas's Co-ordinator report talks about some of the challenges experienced by families so I'm going to concentrate on the effect operationally and on our funding.

Unfortunately, none of our groups were able to run during the year but we did manage to work 1:1 with 43 families through volunteer and staff support as well as using WhatsApp to support additional families who had been attending our Something More course, teenage parent drop-in and our new 'Me Time' group; we also ran a Zoom family support group. Operationally we all moved to home-working and increased our staff contact and support for families and volunteers. Thanks to a National Lottery grant we were able to upgrade and update our IT hardware and electronic capability which enabled us to work remotely. We opened the office briefly between lockdowns, operating a staff rota and strict cleansing programme; we were also able to provide limited outside face-to-face support when needed and actually managed some doorstep introductions for new families.

Working from home proved surprisingly time consuming, partly due to increased staff contact with families and volunteers but also due to an increase in email traffic, WhatsApp messages, a huge number of Zoom and TEAMS meetings and lots of free online training and forums, many relating to the pandemic and new ways of working - these were too valuable to miss but consumed considerable time. In addition to the increased workload due to the new ways of working we also secured funding for much needed development work and have been working with four separate consultants on: financial reporting; developing our strategic plan; improving/diversifying funding; sustainability and general development. The latter work is through Lloyds Foundation who will work with us over a two-year period to develop our structure, address succession planning, look at monitoring and reporting, develop our communication strategy/PR and anything else identified within the period.

The impact of our increased workload plus staff illness meant we needed to access funding for additional hours in the Scheme during the year as well as for specific project work. Our fundraising plans were affected by lockdowns but we did manage to access Covid-specific grants which enabled us to develop new ways of working, take on new families and increase staff hours.

February saw us finally starting a delayed project for Health and, in anticipation of this, we recruited a new member of staff, Sharon Uppal; Sharon has settled in amazingly quickly, has brought a fresh approach and added new dimensions to our work and it feels like she's been with us for years not months!

In this very challenging year our trustees have also had to adapt and all meetings have been by Zoom. At the start of the pandemic we had just appointed a new Chair, Catherine Landau, and we have actually managed to recruit 3 new trustees during the pandemic. When we went into lockdown 1 our new Chair, who was a fairly new trustee at that point, had only attended a few face-to-face meetings but she has managed to Chair remotely with an incredible level of commitment, skill and enthusiasm. All trustees have shown amazing commitment to regular meetings to develop our new strategic plan which gives us great clarity and ambition to move forward. I'd like to thank all the trustees for their time, commitment, and support during this most difficult of years.

No report from me can be complete without huge thanks going to our wonderful little staff team and our volunteers for their time, skill and commitment and also to the families we support for letting us into their lives and homes - THANKYOU!

Caia Bryant-Griffiths

Co-ordinator's Report—Vikki Thomas

For the year ended 31st March 2021

Following recent events, it's hard to cast my mind back to life before lockdown however I do recall beginning the year concerned about a funding shortfall.

Fortunately, due to a healthy financial position brought forward from the previous year, we managed to weather the storm and thanks to some very successful funding bids, fundraising projects and events as well as PR support from Zen, things soon improved. This meant as well as continuing our core work supporting families on a 1-1 home visiting basis, we were able to go ahead with some new projects.

For me, that meant having the opportunity to realise a long held ambition to facilitate a Something More Course specifically for teenage mums. Becoming a mother for the first time is an exciting but challenging time for any of us but to do that at such a young age, when perhaps practicalities such as not living in your own home, being in a stable relationship or in a secure career can make it doubly difficult. Many felt very isolated as their peers' lives continued down one path and their own lives had taken a very different course. It was so rewarding to see these women become more confident, with improved communication skills and higher self-esteem and the biggest bonus was that they became such close friends. After a short break, we were able to continue meeting regularly with a Me Time group, again aimed at teenage parents. We still regularly discussed topics covered in the Something More course but Me Time is a slower paced group with the content decided by the group themselves meaning we could plan sessions to include craft activities or pampering sessions, career support or guest speakers from other agencies. I would like to thank our volunteers Lauren, Elysia and Linda for their support with these groups.

We had also just begun another Me Time Group in South Telford but unfortunately it was put on hold after only a few weeks due to lockdown. Hopefully, we will be able to continue with this before too long. I would like to thank volunteer Carol who came along to one session to teach us how to knit! One mum had never tried before and was thrilled to produce her first square. I am a prolific producer of squares but Carol promises to teach me about the wonders of following a pattern so I hope we can resume soon!

Having mentioned specific volunteers for their support with groups, I'd like to take this opportunity to thank all our volunteers. Visiting your families each week offering emotional and practical support, sharing the highs and lows, offering advice and guidance at a pace that parents need is still as crucial as ever and we massively appreciate all your hard work and dedication. A huge thank you to you all.

Vikki Thomas

Co-ordinator's Report—Sharon Uppal

For the year ended 31st March 2021

Hello, my name is Sharon, I am one of the Co-ordinators here at Home-Start Telford & Wrekin. I am very new to Home-Start, having begun work with the scheme in February 2021 but I hit the ground running and have worked to successfully obtain the HSUK Caring for Families Grant from which we have been able to provide warm clothing, food and other household item to families as well as looking at ways in which we can remove the digital exclusion some of our families experience.

I have found the role of Co-ordinator immensely rewarding through seeing how families' lives can be improved by early intervention at the right time, reducing adverse childhood experiences. Home-Start is a wonderful charitable organisation and I am honoured to have been given the opportunity to work alongside some amazing colleagues who have welcomed me with open arms. Saying that, it hasn't all been plain sailing, as I joined the team mid-way through their journey of going paperless, getting to grips with 365 and shortly after we had the challenge of finding new, suitable office premises. However, with the support of our trustees and volunteers we managed to find solutions and overcome any barriers thrown at us. I think this is one of the reasons why Home-Start is so unique and has a very special place in my heart.

Finally, I would like to say a heartfelt thank you to all our wonderful volunteers who have continued to provide support to their Home-Start families and the scheme throughout a very challenging year! We would never be able to achieve the outcomes we do without their endless time and support.

I am now looking forward to increased face to face work with the scheme in 2021/22 as we go from strength to strength.

Sharon Uppal



Public Benefit Report

For the year ended 31st March 2021

The following is a report illustrating how our work this year has related to our constitutional objectives:

The objects for which Home-Start is established are:

- a) To safeguard, protect and preserve the good health, both mental and physical of children and parents of children.

In order to meet this object all volunteers and staff are vetted and comprehensively trained (including statutory sector safeguarding training). Volunteers are carefully matched, supported and supervised. Families are supported with a range of issues and our work is aimed at promoting wellbeing – both mental and physical. Our National Lottery funded Parents Matter project supports families with issues of isolation, mental and physical health problems and domestic abuse. Home support visits are supplemented by 'Me Time' groups where mothers' experiencing low mood/mental health issues can meet and talk. The format for these groups includes exercises to improve mental health and self esteem and talks by relevant professionals. Our Children in Need funded Teenage Parents' Project provides group support to teenage parents and their babies as well as helping them to get out and access appointments and community facilities. We also deliver Something More Self Esteem Courses for vulnerable women.

- b) To prevent cruelty to or maltreatment of children.

As above plus we maintain effective working relationships with other professionals in the sector. We attend safeguarding and family support meetings, plus the manager sits on the Safeguarding Children Board.

- c) To relieve sickness, poverty and need amongst children and parents of children.

We signpost and accompany families to access specialist financial advice plus we help them think about ways to maximise their income. We access grants for items such as fridges and cookers, plus have accessed holidays and summer days out for some families. Funding from Saputo Dairy UK for Christmas 2020 was used to purchase food and toy vouchers for each family. Families are supported with medical issues and appointments and a healthy lifestyle is encouraged. Our Building Better Opportunities project provides the opportunity for volunteers to gain skills to enhance their employability.

- d) To promote the education of the public in better standards of child care within the area of Telford & Wrekin and its environs.

Our volunteer preparation courses and all support for families address this object. Our Children in Need funded project, Big Hopes, Big Future, addressed families needs associated with children's school readiness including household routines and developmental milestones. Groups and courses held at Hadley Learning Community offer support, information and training to enhance parents' skills.

The charity's trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake.

A Taste of Home-Start Support

'I am so glad I found Home-Start. I rang up when my twins were about 6 months old basically because I felt really lonely and isolated. Being a single mom and not having a lot of family or support. Best thing I ever did as a I wouldn't of met my volunteer. I do appreciate your support it goes a long way. Thank you'.
Family 1497

I met Mum when she attended a Me Time Group that I was running. She told us in the group that in the past she had been homeless, addicted to heroin and described herself as "the lowest of the low" adding that she would "do ANYTHING for money, just to get my next fix." When her first child was born, he was immediately removed to the care of family members. M describes this as her "wake up call" and she began trying to change her life for the sake of her child. Since those times Mum has worked incredibly hard, she has now been off all drugs for over 4 years, she has a home and most importantly she has custody of her children, all be it under close supervision of Social Services. She told us that although she would never risk losing her children by using drugs again, every day was a struggle. With tears in her eyes, she told us that she felt completely isolated as all her old friends were addicts so she no longer mixes with them. Her family were estranged "because of everything I put them through." She was very frightened of "messing up again", felt that she did not deserve to be happy and couldn't forgive herself for her past mistakes. I suggested that rather than focus on the mistakes she had made, she should be proud of how far she had come. It was obvious that she really had not heard this before and I think the whole group shed some tears that day. A few weeks after Mum started the Me Time group, we went into lock down! The following week, I rang Mum (as I did all group participants.) It was obvious that she was feeling very low; she was lonely before, but this was a whole new level! With my manager's permission we decided to offer 1-1 support. We did a socially distanced doorstep matching but due to guidance from Home-Start UK and central Government, the volunteer could only support remotely. Fortunately, despite this restriction, Mum and the volunteer hit it off immediately! They communicated by phone or text several times a week and Mum reported that it made a massive difference to her mood having someone to share things with, someone who cared and who believed in her. Mum had asked for help with setting some boundaries as she had always felt she needed to "spoil" her children in order to compensate for not being there when they were babies. With lots of praise and encouragement from her volunteer, she began to see that she was being a good mum. It was OK to have rules, to say no, her children would still love her, and she would still have created a happy home environment. By the time lock down was over and the older one started school, Mum was feeling so much more positive. She has even made enquiries about volunteering herself as she knows first-hand what a difference Home-Start support can make.
Family 1481

Feedback from the Christmas food and toy vouchers 2020, funded by Saputo Dairy UK.

"I was completely shocked when Naomi told me about the vouchers, I'm so grateful, it really will help me so much. I have some presents for xxx (Child 1) but no money left for xxx (Child 2) most of her stuff is hand-me-downs and it will be so nice for her to have something new, just for her. It's so nice to think that there are people out there who just want to help, it's made me feel properly emotional!"
Family 1480

Thank you so much - it brings me joy, I feel tearful."
Family 1486

"Hiya Vikki, I can't thank you enough for all the goodies. It's amazing, and what you do is amazing, is so nice to have you guys supporting us because sometimes we get lost in the system and forgotten about. I just went on my emails and received the gift card. I feel overwhelmed with how kind you all are, it's made me feel that there is nice people in the world. Thank you again xxx."
Family 1489

Objectives for 2021/2022

Develop a new
Fundraising strategy

Recruit a Fundraising
Trustee and Champion

Recruit a Marketing &
Communications Trustee and
Champion

To put in place a new Customer Relationship Management
system and improve data collection/analysis to enable impact
and outcomes to be easily articulated

To develop a
succession plan

Strengthen the Board of
Trustees

Engage a Kickstart young person to support
with Marketing &
Communications plus IT
development and digital fundraising

Recruit and train enough new
volunteers each year to meet
service needs

To develop a paperless
office

The Home-Start Telford & Wrekin ‘Family’

For the year ended 31st March 2021

Home-Start UK

for legal guidance, quality resources, training, policies, Quality Assurance etc

130 families

(home-visited, Something More Courses and family groups)

Volunteers

Sandra, Marg, Carol, Carrieann, Katie, Richard, Pat, Lauren, Elysia, Hayley, Claire, Bernice, Courtney, Liz, Pat, Wendy, Leanne, Kibra, Virginia, Julie J, Angela, Donna, Julie R, Tina, Linda, Nic, Jen, Jude, Sharlene, Pat A and Tanya.

Staff Team

Caia Bryant-Griffiths, Manager
Vikki Thomas, Co-ordinator
Sharon Uppal, Co-ordinator
Donna Sayer, Family Support Worker
Heidi Carter, Administrator & Project Co-ordinator
Naomi Calabrese, Charity Administrator

Management Committee

Cathy Landau, Trustee, Chairperson
David Thomas, Trustee, Hon. Treasurer
Andrea Cole, Trustee
Lynn Howarth, Trustee
Lois Kim, Trustee
Linda Sabini, Trustee
Katie Shoosmith, Trustee
Mel Ward, Trustee
Gayle Desouza, Health Representative
Cllr Jacqui Seymour, Telford & Wrekin Council

Professional Services

Independent Examiner—Hilary Payne

Bankers—CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Unity Trust Bank plc, 4 Brindley Place, Birmingham, B1 2JB

Insurers—Zurich Insurance plc, The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire, PO15 7JZ

Accountant—Stephanie James

Home-Start Telford & Wrekin is a charitable company limited by guarantee which is governed by Memorandum and Articles of Association. A Board of Trustees is responsible for the Governance and management of the charity and employ a team of staff to recruit and train a team of volunteers who deliver support to families. New Trustees are recruited to the Board after consideration of an application form, references and Trustee Declaration and are subject to relevant checks. Trustees receive their initial training through an induction process where they meet with the Chairperson and staff and are provided with a range of information regarding the Charity including a full set of Policies and Procedures. All Trustees are offered the opportunity to attend induction training with Home-Start UK as well as on-going opportunities for both in-house and Home-Start UK in-service training.

Who were our Supporters?

For the year ended 31st March 2021

Sincere thanks to all the organisations and individuals who supported Home-Start Telford & Wrekin over the past financial year, including fundraisers **Vikki Thomas** and **Sharon Uppal**.

The Asda Foundation
Charity Car
Children in Need
Community Foundation for Staffordshire
Co-op Local Community Fund
Department for Culture, Media & Sport
Charlotte Edwards
European Social Fund
Euro Quality Foundation
Roy Evans
The Lady Forester Trust
Groundworks UK
Home-Start UK
Ironbridge & Severn Gorge Lions Club
Lloyds Bank Foundation
The Millichope Foundation
The NHS
The National Lottery
Pears
The Julia and Hans Rausing Trust
Rotary Club of Wellington
Saputo Dairy UK
TSI Packing Ltd
The Wynn Foundation

Gifts in Kind:

Admaston Methodist Church—Christmas gifts, baby goods and knitwear
The Aloe Vera Company—pamper products for Something More course
Anonymous—Easter eggs
Asda, Donnington Wood—15 x wellbeing packs for mums
Balfour Beatty—IT equipment
Free IT, Stafford—IT equipment
Ironbridge & Severn Gorge Lions—food hampers for both Christmas and Easter
Morrisons, Wellington—food and toiletries
PC Net Solutions—IT support
David Thomas, MD Warranty Support Services Ltd—IT support
Zen Communications Ltd –PR support

Contact us

Home-Start Telford & Wrekin

Room 23
40 Tan Bank
Wellington
Telford
TF1 1HW

Telephone: 01952 872280

E-mail: info@homestarttandw.org.uk

Website: www.homestarttelfordandwrekin.co.uk

Facebook: Home-Start Telford and Wrekin

Twitter: [homestarttw](https://twitter.com/homestarttw)

Other useful contact details:

Chief Executive, Home-Start UK

The Crescent, King Street, Leicester, LE1 6RX

T: 0116 464 5490

E: info@home-start.org.uk

Charity Commission

T: 0300 066 9197

W: <https://www.gov.uk/government/organisations/charity-commission>

Companies House

T: 0303 123 4500

E: enquiries@companieshouse.gov.uk

Home-Start Telford & Wrekin

Registered Charity Number: 1148269

Company Limited by Guarantee Number: 7004506

Home-Start Telford & Wrekin
Room 23
40 Tan Bank
Wellington
Telford
TF1 1HW
info@homestarttandw.org.uk
www.homestarttelfordandwrekin.co.uk
01952 872280



Annual Accounts

For the year ended 31st March 2021

David Thomas

A handwritten signature in black ink, appearing to read 'D Thomas', with a long horizontal flourish extending to the right.

Director

Approved by the Board on: 2nd November 2021



**BBO Herefordshire
BBO Shropshire**
where will **your** journey take you?



**COMMUNITY
FUND**



The project is funded by The National Lottery Community Fund and the European Social Fund.

Charity No. 1148269

Company No. 07004506 Registered office: The Glebe Centre, Glebe Street, Wellington, Telford. TF1 1JP

Treasurer's Report

For the year ended 31st March 2021

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1st January 2015), and with the Companies Act 2006.

The organisation's funds are incorporated into one current and two deposit accounts.

A portion of income is for 'specific purposes' and/or subject to Service Level Agreements (SLAs) and/or has restrictions on its use.

Incoming Resources

Income for the financial year was £154,984, an increase of £89,701 on the previous year. The increase was largely due to the receipt of grants from a number of sources.

Grants towards specific projects were funded by the National Lottery (£33,890, Parents Matter Project, £9,792, Covid-19 Response and £6,188, IT). Funding was also received from the National Lottery Community Fund / European Social Fund (£11,763, Building Better Opportunities project). Children in Need funding (£10,000) continued into the third and final year for the Teenage Parents project. An amount of £12,020 was received via Home-Start UK from the Department for Culture, Media & Sport / Pears, £8,720 of which was designated for specific work relating to strategic development. An amount of £2,000 was given by the Wynn Foundation with £1,000 to be used for a families' event and the remainder for general funds. £1,000 was given by Saputo Dairy UK to support families with Christmas 2020.

Unrestricted Grants and Trust income improved significantly to £62,564 which was an increase of £49,814 on the previous year. £15,000 from the Julia and Hans Rausing Trust is included in this figure. The amount received in donations decreased, however this reduction was more than compensated for by other income. Income from fundraising activities produced £3,839 which was similar to the 2019/20 year. Income for Family Events increased slightly and income from bank interest remained low.

We are extremely grateful for the financial support from all sources and a full list of supporters can be found in the 2020/21 Annual Report.

Expended Resources

Expenditure for the year amounted to £107,505, an increase of £19,694 compared with last year.

The expenditure against Accounting, Insurance and Family Events remained largely the same with only slight variances.

Expenditure from a number of budgets decreased as methods of service delivery changed to online due to the pandemic: these were Staff Expenses, Volunteer Expenses, Volunteer Events & Gifts, Postage, Printing & Stationary, Materials, Refreshments, DBS checks, Creche and Away Days. The amount paid for rent was less than in the previous year as occupancy of a small interview room had ended. The decrease in levy payment to Home-Start UK was due to the reduced amount of funding received in the previous year.

Staff costs increased by £13,419 on the previous year as staff hours increased in line with funding secured for projects and an additional worker was recruited. Phone costs increased by £316 on the previous year as more staff had work mobile phones to use remotely due to the pandemic, and also a slight increase in charges to TalkTalk for telephone and Broadband. The expenditure against Courses and Training was greater than last year as this included funded payments to consultants for their input regarding the strategic review, Mental Health training for 2 members of staff and 3 online training sessions. Depreciation increased due to the purchase of IT equipment funded by the National Lottery. The Miscellaneous spend increased on last year as this included the purchase

of £1,000 worth of vouchers for families and the purchase of PPE supplies due to the pandemic. Fundraising costs increased due to the funded payment of a consultant's fee for fundraising and income generation support. The Equipment spend increased due to the purchase of IT equipment following receipt of a grant for the purpose from the National Lottery.

Designated funds/Reserves

The Trustees took the decision in 2007/08 to put £42,700 aside for contingency purposes. Following annual re-calculation of potential costs this amount has been set at £40,279. The purpose of this money is to cover redundancy and pension costs.

Looking to the future

The Covid-19 pandemic has a substantial impact on the way the scheme operates and how services are delivered. Much work has taken place to continue support for families and we strive towards being able to deliver all our projects, in a Covid secure way, during the pandemic.

Long term funding from the National Lottery provides some welcome financial stability into the future as does the annual commitment of the Millichope Foundation.

Cash was received during the year from the NHS to fund 2 projects which will carry forward into 2021-22: Breastfeeding Peer Support (£19,426) and Smoking Cessation (£32,400). Following discussions during the year it was agreed that the Breastfeeding project would transition to become a Supporting Vulnerable Families project. Some of the work was undertaken during 2020-21 and funding relating to this (£4,857) is included in income. The remaining amount forms part of the deferred income figure in the balance sheet. The Smoking Cessation project had not begun by the year end and all of this amount is included in deferred income at the year end.

Funding secured from the Lloyds Foundation and HSUK/DCMS/Pears grant included the cost of consultants to help with funding diversification, financial reporting, charting where we are as an organisation and where we need to go, organisation structure and facilitation. Stage 1 of the process is nearing completion and key objectives of the plan will be put into motion alongside the ongoing work of growing fundraising contacts and income across the Borough and further afield. This will be our continued focus to diversify and grow our funding streams. High profile partnerships secured by HSUK, such as the one with the John Lewis/Waitrose group are proving beneficial in raising awareness, our profile and funds.

We remain, as ever, immensely grateful to all our partners for their invaluable financial support.

Risk

As my report demonstrates, financially this year has been a very positive one and our current financial position is better than in previous years, however, the organisation has historically depended on a small number of funders and their ongoing support has been short term in nature and constantly under review. The National Lottery 5 year grant and support from the Millichope Foundation goes some way to stabilise this although there remains the need to raise funds for both the current and future financial years. For this reason the organisation remains at short term risk.

Risk management

The scheme's financial picture is presented to the management committee bi-monthly and monthly finance figures are provided to Trustees. Reserves and budgets are considered annually. The scheme has a strategic plan and there are sub-groups consisting of management members who meet to address on-going needs.

Continued effective operation of the organisation over the whole of Telford & Wrekin Borough will require long term guaranteed funding.

David Thomas

Hon. Treasurer
Trustee



Report to the trustees/
members of

Charity Name

HOME-START TELFORD & WREKIN

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1148269

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Hilary Payne

Date:

20.08.2021

Name:

HILARY PAYNE

Relevant professional
qualification(s) or body (if
any):

AAT L4

Address:

12 MILL FARM DRIVE

RANDOLAY TELFORD

SHROPSHIRE TF3 2NA

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total	2020 Total
	£	£	£	£
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	67,703	87,210	154,913	65,083
Investment Income	71		71	200
Total Income	67,774	87,210	154,984	65,283
EXPENDITURE:				
Raising Funds (note 3.1)	(3,443)	-	(3,443)	(478)
Charitable activities (note 3.2 & 7.1)	(23,342)	(80,720)	(104,062)	(87,333)
Total expenditure	(26,785)	(80,720)	(107,505)	(87,811)
Net income/(expenditure)	40,989	6,490	47,479	(22,528)
Transfer of funds	-	-	-	-
Total funds brought forward	53,093	2,092	55,185	77,713
Total funds carried forward	94,082	8,582	102,664	55,185

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

HOME-START TELFORD & WREKIN
BALANCE SHEET AS AT 31 MARCH 2021

	2021	2020
	£	£
Non-current Assets		
Equipment (note 4)	4,822	774
Current Assets		
Debtors (note 5)	298	-
Cash at bank and in hand	177,958	79,067
Total current assets	178,256	79,067
Current Liabilities		
Creditors (note 6)	(80,414)	(24,656)
Net assets	102,664	55,185
Funds of the charity		
Restricted funds (note 7.1)	8,582	2,092
Unrestricted funds (note 7.2)	94,082	53,093
Total funds	102,664	55,185

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1 January 2015), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following bases:

Equipment	25% straight line
-----------	-------------------

1.9 Debtors

Prepayments are valued at the amount prepaid

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

	This year	Last year
	£	£
Grants & Trust Income	62,564	12,750
Donations	300	8,094
Fundraising	3,839	3,085
Family Events	1,000	630
Other Income	-	-
	<u>67,703</u>	<u>24,559</u>

Grants and trust income includes amounts received from Lloyds Bank Foundation, Millichope Foundation, The Community Foundation, The Wynn Foundation, Julia & Hans Rausing Trust, DCMS/PEARS, Home-Start UK & Groundwork UK

Fundraising includes amounts raised by Co-op, Asda and Ironbridge Lions

Note 3 Expenditure

3.1 Analysis of expenditure on raising funds

	This year	Last year
	£	£
Fundraising costs	3,200	168
Fundraising staff costs	243	310
	<u>3,443</u>	<u>478</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

3.2 Analysis of expenditure on charitable activities

	This year	Last year
	£	£
Staff costs	80,907	67,488
Staff expenses	311	1,160
Accounting	4,578	4,483
Volunteers' expenses	106	1,952
Volunteers' events & gifts	8	192
Courses/training	6,275	18
Printing/stationery/postage	116	664
Telephone	941	625
Rent and room hire	2,532	2,932
Insurance/data protection	1,161	1,244
Home-Start UK	1,175	1,927
Equipment expensed/servicing	1,180	376
Depreciation	2,381	704
Materials	21	323
Refreshments	-	152
DBS Checks	152	233
Miscellaneous	1,567	505
Family Events	651	614
Creche	-	1,653
Away Days	-	88
	<u>104,062</u>	<u>87,333</u>

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	-	-
Total amount paid for travel expenses	£0	£0

3.4 Staff costs

	This year	Last year
	£	£
Gross salaries (incl fundraising)	76,858	64,156
Employer's national insurance costs	657	441
Pension costs	3,635	3,201
	<u>81,150</u>	<u>67,798</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	5	5

3.6 Independent examiner

Payments made for the independent examination of the accounts totalled £200.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

	Equipment £
<u>Cost</u>	
Balance at 1 April 2020	3,000
Additions	6,429
Disposals	
Balance at 31 March 2021	<u>9,429</u>
<u>Depreciation</u>	
Balance at 1 April 2020	2,226
Disposals	
Charge for the year	2,381
Balance at 31 March 2021	<u>4,607</u>
<u>Net Book Value</u>	
Balance at 1 April 2020	774
Balance at 31 March 2021	<u>4,822</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Prepayments	<u>298</u>	<u>-</u>

Note 6 Creditors and accruals

6.1 Analysis of creditors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Short-term compensated absences (holiday pay)	3,593	863
Other creditors	8,316	2,371
Deferred income	68,505	21,422
	<u>80,414</u>	<u>24,656</u>

Deferred income relates to funding from the NHS, National Lottery, Children In Need, BBO and Allen Lane received in advance of the period to which it relates.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 7 Funds

Note 7.1 Restricted income funds

	Balance at 01/04/2020	Income	Expenditure	Transfer from/(to) unrestricted funds	Balance at 31/03/2021
Allen Lane	1,210	-	(1,210)		-
Building Better Opportunities	(284)	11,763	(12,273)		(794)
Children in Need	372	10,000	(10,158)		214
HSUK/DCMS/Pears	-	8,720	(8,720)		-
National Lottery	794	33,890	(32,901)		1,783
National Lottery Covid-19 grant	-	9,792	(9,792)		-
National Lottery IT grant	-	6,188	(1,493)		4,695
NHS Vulnerable Young Family Support	-	4,857	(2,173)		2,684
Saputo Dairy UK	-	1,000	(1,000)		-
Wynn Foundation	-	1,000	(1,000)		-
	2,092	87,210	(80,720)	-	8,582

Allen Lane Foundation: for the provision of 3 "Something More" self esteem courses for vulnerable women.

Building Better Opportunities: focuses on improving employability of volunteers by providing the opportunity to complete a six month placement to gain experience and skills in either family support or administrative skills.

Children in Need: school readiness project. Targeted support is offered by specially trained volunteers with issues such as morning routines, toileting, holding a pencil and the child being able to recognise their name when it is written.

HSUK/DCMS/Pears: Development support through Home-Start UK focussing on working with consultants on the following areas: financial reporting; governance and strategic plan development; income diversification

The National Lottery grant will enable work with more children and families impacted by issues including isolation, mental or physical health problems, and domestic abuse. As well as increasing the number of families worked with through core home-visiting work, the grant will also fund three 'Me Time' groups, spread geographically across the Borough. These groups will enable mothers experiencing low mood/mental health issues to meet and talk to others in similar circumstances and enjoy time to themselves while their children are cared for in a creche. The groups will include exercises to improve mental health and self-esteem as well as talks by relevant professionals.

National Lottery Covid-19 : Providing support for 10 extra families through the crisis

National Lottery IT: To upgrade our IT capability during the first lockdown to enable us to move to virtual platforms so we could continue to support families effectively and communicate as a staff team

NHS Vulnerable young families: To support additional vulnerable families and set up a 'Bumps to Babies during Covid' group to work specifically around the issues experienced through pregnancy, birth and beyond during the pandemic

Saputo Dairy UK: Donation to support Home-Start families with Christmas 2020. Food and toy vouchers

Wynn Foundation: Grant to cover the cost of an event for Home-Start families: a trip was organised to Wonderland in Summer 2020. The remainder of the grant was for general purposes.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 7.2 Designated Funds

£40,279 of the unrestricted funds are designated funds which have been set aside for potential redundancy costs.

Note 7.3 Funds Received as an Agent

During the year Home-Start received an amount from Wellington Rotary Club which was then used to reimburse families for the purchase of toys . There were no balances of these funds at the year end. Detailed records are kept to ensure any funds held as agent during the year can be identified from the charity's own assets.

Note 8 Other information

Home-Start Telford & Wrekin is a private company limited by guarantee and incorporated in England. Its registered office is:

Room 23, 40 Tan Bank, Wellington, Telford, TF1 1HW

Home-Start Telford & Wrekin
Room 23
40 Tan Bank
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info@homestarttandw.org.uk
www.homestarttelfordandwrekin.co.uk
01952 872280



Annual Accounts

For the year ended 31st March 2021

David Thomas

A handwritten signature in black ink, appearing to read 'D Thomas', with a long horizontal flourish extending to the right.

Director

Approved by the Board on: 2nd November 2021



BBO Herefordshire
BBO Shropshire
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COMMUNITY
FUND



The project is funded by The National Lottery Community Fund and the European Social Fund.

Charity No. 1148269

Company No. 07004506 Registered office: The Glebe Centre, Glebe Street, Wellington, Telford. TF1 1JP

Treasurer's Report

For the year ended 31st March 2021

The Accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1st January 2015), and with the Companies Act 2006.

The organisation's funds are incorporated into one current and two deposit accounts.

A portion of income is for 'specific purposes' and/or subject to Service Level Agreements (SLAs) and/or has restrictions on its use.

Incoming Resources

Income for the financial year was £154,984, an increase of £89,701 on the previous year. The increase was largely due to the receipt of grants from a number of sources.

Grants towards specific projects were funded by the National Lottery (£33,890, Parents Matter Project, £9,792, Covid-19 Response and £6,188, IT). Funding was also received from the National Lottery Community Fund / European Social Fund (£11,763, Building Better Opportunities project). Children in Need funding (£10,000) continued into the third and final year for the Teenage Parents project. An amount of £12,020 was received via Home-Start UK from the Department for Culture, Media & Sport / Pears, £8,720 of which was designated for specific work relating to strategic development. An amount of £2,000 was given by the Wynn Foundation with £1,000 to be used for a families' event and the remainder for general funds. £1,000 was given by Saputo Dairy UK to support families with Christmas 2020.

Unrestricted Grants and Trust income improved significantly to £62,564 which was an increase of £49,814 on the previous year. £15,000 from the Julia and Hans Rausing Trust is included in this figure. The amount received in donations decreased, however this reduction was more than compensated for by other income. Income from fundraising activities produced £3,839 which was similar to the 2019/20 year. Income for Family Events increased slightly and income from bank interest remained low.

We are extremely grateful for the financial support from all sources and a full list of supporters can be found in the 2020/21 Annual Report.

Expended Resources

Expenditure for the year amounted to £107,505, an increase of £19,694 compared with last year.

The expenditure against Accounting, Insurance and Family Events remained largely the same with only slight variances.

Expenditure from a number of budgets decreased as methods of service delivery changed to online due to the pandemic: these were Staff Expenses, Volunteer Expenses, Volunteer Events & Gifts, Postage, Printing & Stationary, Materials, Refreshments, DBS checks, Creche and Away Days. The amount paid for rent was less than in the previous year as occupancy of a small interview room had ended. The decrease in levy payment to Home-Start UK was due to the reduced amount of funding received in the previous year.

Staff costs increased by £13,419 on the previous year as staff hours increased in line with funding secured for projects and an additional worker was recruited. Phone costs increased by £316 on the previous year as more staff had work mobile phones to use remotely due to the pandemic, and also a slight increase in charges to TalkTalk for telephone and Broadband. The expenditure against Courses and Training was greater than last year as this included funded payments to consultants for their input regarding the strategic review, Mental Health training for 2 members of staff and 3 online training sessions. Depreciation increased due to the purchase of IT equipment funded by the National Lottery. The Miscellaneous spend increased on last year as this included the purchase

of £1,000 worth of vouchers for families and the purchase of PPE supplies due to the pandemic. Fundraising costs increased due to the funded payment of a consultant's fee for fundraising and income generation support. The Equipment spend increased due to the purchase of IT equipment following receipt of a grant for the purpose from the National Lottery.

Designated funds/Reserves

The Trustees took the decision in 2007/08 to put £42,700 aside for contingency purposes. Following annual re-calculation of potential costs this amount has been set at £40,279. The purpose of this money is to cover redundancy and pension costs.

Looking to the future

The Covid-19 pandemic has a substantial impact on the way the scheme operates and how services are delivered. Much work has taken place to continue support for families and we strive towards being able to deliver all our projects, in a Covid secure way, during the pandemic.

Long term funding from the National Lottery provides some welcome financial stability into the future as does the annual commitment of the Millichope Foundation.

Cash was received during the year from the NHS to fund 2 projects which will carry forward into 2021-22: Breastfeeding Peer Support (£19,426) and Smoking Cessation (£32,400). Following discussions during the year it was agreed that the Breastfeeding project would transition to become a Supporting Vulnerable Families project. Some of the work was undertaken during 2020-21 and funding relating to this (£4,857) is included in income. The remaining amount forms part of the deferred income figure in the balance sheet. The Smoking Cessation project had not begun by the year end and all of this amount is included in deferred income at the year end.

Funding secured from the Lloyds Foundation and HSUK/DCMS/Pears grant included the cost of consultants to help with funding diversification, financial reporting, charting where we are as an organisation and where we need to go, organisation structure and facilitation. Stage 1 of the process is nearing completion and key objectives of the plan will be put into motion alongside the ongoing work of growing fundraising contacts and income across the Borough and further afield. This will be our continued focus to diversify and grow our funding streams. High profile partnerships secured by HSUK, such as the one with the John Lewis/Waitrose group are proving beneficial in raising awareness, our profile and funds.

We remain, as ever, immensely grateful to all our partners for their invaluable financial support.

Risk

As my report demonstrates, financially this year has been a very positive one and our current financial position is better than in previous years, however, the organisation has historically depended on a small number of funders and their ongoing support has been short term in nature and constantly under review. The National Lottery 5 year grant and support from the Millichope Foundation goes some way to stabilise this although there remains the need to raise funds for both the current and future financial years. For this reason the organisation remains at short term risk.

Risk management

The scheme's financial picture is presented to the management committee bi-monthly and monthly finance figures are provided to Trustees. Reserves and budgets are considered annually. The scheme has a strategic plan and there are sub-groups consisting of management members who meet to address on-going needs.

Continued effective operation of the organisation over the whole of Telford & Wrekin Borough will require long term guaranteed funding.

David Thomas

Hon. Treasurer
Trustee



Report to the trustees/
members of

Charity Name

HOME-START TELFORD & WREKIN

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1148269

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Hilary Payne

Date:

20.08.2021

Name:

HILARY PAYNE

Relevant professional
qualification(s) or body (if
any):

AAT L4

Address:

12 MILL FARM DRIVE

RANDOLAY TELFORD

SHROPSHIRE TF3 2NA

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HOME-START TELFORD & WREKIN

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total	2020 Total
	£	£	£	£
INCOME:				
Donations and legacies (notes 2.1 & 7.1)	67,703	87,210	154,913	65,083
Investment Income	71		71	200
Total Income	67,774	87,210	154,984	65,283
EXPENDITURE:				
Raising Funds (note 3.1)	(3,443)	-	(3,443)	(478)
Charitable activities (note 3.2 & 7.1)	(23,342)	(80,720)	(104,062)	(87,333)
Total expenditure	(26,785)	(80,720)	(107,505)	(87,811)
Net income/(expenditure)	40,989	6,490	47,479	(22,528)
Transfer of funds	-	-	-	-
Total funds brought forward	53,093	2,092	55,185	77,713
Total funds carried forward	94,082	8,582	102,664	55,185

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

HOME-START TELFORD & WREKIN
BALANCE SHEET AS AT 31 MARCH 2021

	2021	2020
	£	£
Non-current Assets		
Equipment (note 4)	4,822	774
Current Assets		
Debtors (note 5)	298	-
Cash at bank and in hand	177,958	79,067
Total current assets	178,256	79,067
Current Liabilities		
Creditors (note 6)	(80,414)	(24,656)
Net assets	102,664	55,185
Funds of the charity		
Restricted funds (note 7.1)	8,582	2,092
Unrestricted funds (note 7.2)	94,082	53,093
Total funds	102,664	55,185

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 1 Accounting Policies

1.1 Basis of preparation

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (Charities SORP FRS 102) (effective 1 January 2015), and with the Companies Act 2006.

1.2 Preparation of the accounts on a going concern basis

The charity has secured funding for at least the next 12 months. The trustees consider the charity to be a going concern.

1.3 Income

Grant income is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in the year in which they are receivable, which is when the charity becomes entitled

1.4 Interest receivable

Interest on funds is included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the interest paid by the bank.

1.5 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Designated funds are unrestricted funds that the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are solely used for particular areas of the charity's work specified by the donor.

1.6 Funds received as an agent

Funds received by the charity acting as an agent are not recognised as an asset in the accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as expenditure in the statement of financial activities.

1.7 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

1.8 Tangible fixed assets

Costs are capitalised if the asset can be used for more than one year. Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised to write off the cost of assets less their residual values over their useful lives on the following bases:

Equipment	25% straight line
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1.9 Debtors

Prepayments are valued at the amount prepaid

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investment.

1.11 Creditors

Other creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured reliably.

1.12 Pensions

Home-Start contributes 5% of employees' salaries into pension schemes of staff.

Note 2 Income

2.1 Analysis of donations and legacies from unrestricted funds

	This year	Last year
	£	£
Grants & Trust Income	62,564	12,750
Donations	300	8,094
Fundraising	3,839	3,085
Family Events	1,000	630
Other Income	-	-
	<u>67,703</u>	<u>24,559</u>

Grants and trust income includes amounts received from Lloyds Bank Foundation, Millichope Foundation, The Community Foundation, The Wynn Foundation, Julia & Hans Rausing Trust, DCMS/PEARS, Home-Start UK & Groundwork UK

Fundraising includes amounts raised by Co-op, Asda and Ironbridge Lions

Note 3 Expenditure

3.1 Analysis of expenditure on raising funds

	This year	Last year
	£	£
Fundraising costs	3,200	168
Fundraising staff costs	243	310
	<u>3,443</u>	<u>478</u>

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

3.2 Analysis of expenditure on charitable activities

	This year £	Last year £
Staff costs	80,907	67,488
Staff expenses	311	1,160
Accounting	4,578	4,483
Volunteers' expenses	106	1,952
Volunteers' events & gifts	8	192
Courses/training	6,275	18
Printing/stationery/postage	116	664
Telephone	941	625
Rent and room hire	2,532	2,932
Insurance/data protection	1,161	1,244
Home-Start UK	1,175	1,927
Equipment expensed/servicing	1,180	376
Depreciation	2,381	704
Materials	21	323
Refreshments	-	152
DBS Checks	152	233
Miscellaneous	1,567	505
Family Events	651	614
Creche	-	1,653
Away Days	-	88
	<u>104,062</u>	<u>87,333</u>

3.3 Trustees expenses

	This year	Last year
Number of trustees who were paid expenses	-	-
Total amount paid for travel expenses	£0	£0

3.4 Staff costs

	This year £	Last year £
Gross salaries (incl fundraising)	76,858	64,156
Employer's national insurance costs	657	441
Pension costs	3,635	3,201
	<u>81,150</u>	<u>67,798</u>

3.5 Average number of employees in the year

	This year	Last year
Charitable activities	5	5

3.6 Independent examiner

Payments made for the independent examination of the accounts totalled £200.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 4 Tangible Fixed Assets

4.1 Analysis of Tangible Fixed Assets

	Equipment £
<u>Cost</u>	
Balance at 1 April 2020	3,000
Additions	6,429
Disposals	
Balance at 31 March 2021	<u>9,429</u>
<u>Depreciation</u>	
Balance at 1 April 2020	2,226
Disposals	
Charge for the year	2,381
Balance at 31 March 2021	<u>4,607</u>
<u>Net Book Value</u>	
Balance at 1 April 2020	774
Balance at 31 March 2021	<u>4,822</u>

Note 5 Debtors and Prepayments

5.1 Analysis of Debtors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Prepayments	<u>298</u>	<u>-</u>

Note 6 Creditors and accruals

6.1 Analysis of creditors

	Amounts falling due within 1 year	
	This year	Last year
	£	£
Short-term compensated absences (holiday pay)	3,593	863
Other creditors	8,316	2,371
Deferred income	68,505	21,422
	<u>80,414</u>	<u>24,656</u>

Deferred income relates to funding from the NHS, National Lottery, Children In Need, BBO and Allen Lane received in advance of the period to which it relates.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 7 Funds

Note 7.1 Restricted income funds

	Balance at 01/04/2020	Income	Expenditure	Transfer from/(to) unrestricted funds	Balance at 31/03/2021
Allen Lane	1,210	-	(1,210)		-
Building Better Opportunities	(284)	11,763	(12,273)		(794)
Children in Need	372	10,000	(10,158)		214
HSUK/DCMS/Pears	-	8,720	(8,720)		-
National Lottery	794	33,890	(32,901)		1,783
National Lottery Covid-19 grant	-	9,792	(9,792)		-
National Lottery IT grant	-	6,188	(1,493)		4,695
NHS Vulnerable Young Family Support	-	4,857	(2,173)		2,684
Saputo Dairy UK	-	1,000	(1,000)		-
Wynn Foundation	-	1,000	(1,000)		-
	2,092	87,210	(80,720)	-	8,582

Allen Lane Foundation: for the provision of 3 "Something More" self esteem courses for vulnerable women.

Building Better Opportunities: focuses on improving employability of volunteers by providing the opportunity to complete a six month placement to gain experience and skills in either family support or administrative skills.

Children in Need: school readiness project. Targeted support is offered by specially trained volunteers with issues such as morning routines, toileting, holding a pencil and the child being able to recognise their name when it is written.

HSUK/DCMS/Pears: Development support through Home-Start UK focussing on working with consultants on the following areas: financial reporting; governance and strategic plan development; income diversification

The National Lottery grant will enable work with more children and families impacted by issues including isolation, mental or physical health problems, and domestic abuse. As well as increasing the number of families worked with through core home-visiting work, the grant will also fund three 'Me Time' groups, spread geographically across the Borough. These groups will enable mothers experiencing low mood/mental health issues to meet and talk to others in similar circumstances and enjoy time to themselves while their children are cared for in a creche. The groups will include exercises to improve mental health and self-esteem as well as talks by relevant professionals.

National Lottery Covid-19 : Providing support for 10 extra families through the crisis

National Lottery IT: To upgrade our IT capability during the first lockdown to enable us to move to virtual platforms so we could continue to support families effectively and communicate as a staff team

NHS Vulnerable young families: To support additional vulnerable families and set up a 'Bumps to Babies during Covid' group to work specifically around the issues experienced through pregnancy, birth and beyond during the pandemic

Saputo Dairy UK: Donation to support Home-Start families with Christmas 2020. Food and toy vouchers

Wynn Foundation: Grant to cover the cost of an event for Home-Start families: a trip was organised to Wonderland in Summer 2020. The remainder of the grant was for general purposes.

HOME-START TELFORD WREKIN

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Note 7.2 Designated Funds

£40,279 of the unrestricted funds are designated funds which have been set aside for potential redundancy costs.

Note 7.3 Funds Received as an Agent

During the year Home-Start received an amount from Wellington Rotary Club which was then used to reimburse families for the purchase of toys . There were no balances of these funds at the year end. Detailed records are kept to ensure any funds held as agent during the year can be identified from the charity's own assets.

Note 8 Other information

Home-Start Telford & Wrekin is a private company limited by guarantee and incorporated in England. Its registered office is:

Room 23, 40 Tan Bank, Wellington, Telford, TF1 1HW