



# ***Lutterworth Community Transport***

***Lutterworth Volunteer Centre Limited***

## **Annual Report & Accounts**



## **April 2023 to March 2024**

### **Lutterworth Volunteer Centre Limited**

(A Charitable Company registered in England & Wales)

Company No: 07798878 & Charity No: 1148255

**Lutterworth Volunteer Centre Limited is a full member of  
The National Council for Voluntary Organisations  
and  
The Community Transport Association**

**SUPPORTED BY**



**Leicestershire  
County Council**

Department of Highways, Transportation & Waste Management



**DISTRICT OF  
HARBOROUGH**

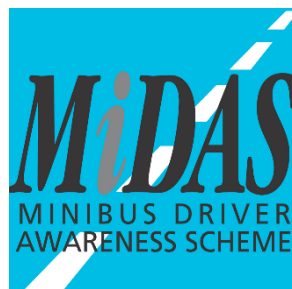


**LUTTERWORTH AREA  
COMMUNITY FUND**

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**MEMBERS OF**

**cta**  
community transport  
association



**NCVO**  
CHAMPIONING  
VOLUNTARY  
ACTION

## PERSONNEL

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### TRUSTEE-DIRECTORS:

**Chair:** John Warren

**Treasurer:** Rob Harrop

**Secretary:** Paul Jackson

**Vice Chair:** Jane Beaumont  
Lewis Freeman  
Simon O'Donnell

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**Independent Examiners:** Crowfoot and Co.

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### STAFF:

**General Manager:** Graeme Thomson

**Administrator:** Nigel Essen

**Fleet Operations Support:** Rick Allsopp (*Retired 1 March 2024*)

**Transport Co-ordinator:** Inger Parsons

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**Office Volunteers:** Sylvia Bills  
Anne Cooper  
Sue Goodwin  
Manisha Malegaonkar  
Millie Thomson  
Fiona Winton

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## **MANAGEMENT COMMITTEE**

### **TRUSTEE DIRECTORS:**

#### **John Warren—Chair**

Past manager of Lutterworth Volunteer Centre for 18 years retiring in 2015. Set up the One Stop Shop with 10 organisations co-locating under one roof. A founder member and Chairman of Lutterworth and Villages Foodbank. Chair of Directors at Lutterworth College, a governor and Director for over years.

#### **Rob Harrop—Treasurer**

Rob joined Community Transport several years ago as a volunteer minibuss driver and became a trustee in 2018. Prior to retirement he ran several HR consultancy and business support companies. His former career with the Automobile Association comes in handy when trying to understand the complexities of running a successful and safe community transport organisation.

#### **Jane Beaumont**

Jane spent 20 years in engineering followed by 17 years teaching. She ran the Community Computer Centre at the One Stop Shop and The Enterprise Centre next door for a number of years. Currently she is the Manager of the Academy for Dementia Research and Education and leads groups of teenagers doing their Duke of Edinburgh's Award.

#### **Lewis Freeman**

Former teacher with Lutterworth College and the Enterprise Centre, currently a Volunteer bus and car driver.

#### **Paul Jackson - Secretary**

Volunteer bus and car driver since October 2019.

#### **Simon O'Donnell- Vice Chair**

Following an extensive career in Retail Management, Simon successfully developed several businesses. He is now a Management Consultant specialising in Customer Experience.

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### **STAFF:**

#### **Graeme Thomson - General Manager**

Appointed 1 November 2021, after retiring from Leicestershire Police.

#### **Nigel Essen - Administrator**

Joined as a volunteer in 1996 assisting in the Transport office. Employed as Administrator from 1998. Becoming Co-Services Manager in 2015-2021.

#### **Rick Allsopp – Fleet Operations Support (Retired 1 March 2024)**

Appointed June 2021, after retiring from 31 years as an electrician at Cavendish Nuclear.

#### **Inger Parsons – Transport Co-ordinator**

Joined in 2003 as a Co-ordinator for the Village Link Bus service after retirement from the Post Office Management Training Centre at Coton House. Now oversees the Social Car Scheme.

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## **CHAIRPERSON'S REPORT**

In my last Chairperson's Report, I was pleased to report that we were continuing to get back to normality post COVID. I can now advise that things are back to normal and tremendous progress has been made thanks to all the staff, volunteers and trustees in the organization. 2 March 2020 seems a long time ago now.

A special thank you to the staff Graeme, Nigel, Inger and Rick who have done an amazing job with the support of the office volunteers Anne, Fiona, Manisha, Millie, Sue and Sylvia. Of course, without our amazing team of Volunteers in Community Transport in our community we would not be able to do the fantastic job on a day-to-day basis, transforming the lives of so many people who access our services.

This last year has seen the retirement of volunteer drivers Peter Swales, John Coughlan, Reg Linford and John and Bev Larosa. Their commitment has been vital and has been appreciated.

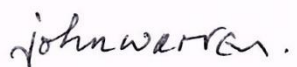
We are planning a get together and thank you event in September which will be the first time for a while that we have all got together. – I'm really looking forward to catching up with everyone face to face.

A special thank you is due to Rick who has retired. I remember interviewing Rick with Rob Harrop in the back of a minibus in the OSS car park in April 2021. We both instantly knew that Rick was going to be the right choice for us and it proved to be the case. He has done a great job and we're so pleased that he'll be available to help out if required. We all wish Rick well for the future.

We continue to work in partnership with a range of local groups and organisations which enable us all to make a difference in the community. These include Age Concern Lutterworth and District, The Academy for Dementia Research and Education (ADRE), Lutterworth and Villages Foodbank, Lutterworth College, Lutterworth High School and South Kilworth Primary School to name but a few.

And finally, a big thank you to our core funders who continue to support us, these being Leicestershire County Council and Harborough District Council. We have been successful in securing funds for a further electric wheelchair accessible vehicle with funds made available from the Leicestershire County Council Rural Transport budget courtesy of

Councilor Rosita Page and with the remainder financed by the Lutterworth Area Community Fund provided by the developers of Magna Park.

A handwritten signature in black ink, reading "john warren.", enclosed within a light pink rectangular border.

John Warren

Chair

## **GENERAL MANAGER'S REPORT**

As ever, I must draw attention to the magnificent work carried out by our volunteer drivers and office staff.

Every week day on average our Social Car Scheme volunteers carry out at least 10 passenger journeys making sure that our clients are able to attend sessions at the Academy For Dementia Research and Education, or hospital, health centre or other medical appointments. The bare statistics don't tell the whole story though of the commitment shown when the passenger is unavoidably delayed meaning our volunteer spends a lot longer sitting outside than they expected.

We run our own minibus trips every Monday, and then the "Market Trips" on a Thursday. Added to these are the weekly Gilmorton Lunch Club trips, at least 3 trips per month for Age Concern, 2 trips per week for the foodbank and usually something for another partner such as the U3A or Community Champions. Each of these drives is usually a minimum of a half day commitment from the driver, and possibly more. On "Party Days" for Age Concern we can often have 3 buses running and one of our electric cars picking up those that are less able.

Nigel also manages the "third party hire" where our minibuses are hired to other not for profit organisations. Regular clients include Lutterworth College, Lutterworth High School and South Kilworth Primary School. We are told that without being able to source transport at reasonable cost, their extra curricular activities would have to be curtailed. Other users include the Broughton Astley Volunteer Group, Rotary and several Scout groups.

All this could not be achieved without our team in the office, so special mention must go to Nigel, Inger, Fiona, Sylvia, Ann, Sue, Manisha and Millie, all of whom give of their time to make sure the organisation runs as smoothly as possible.

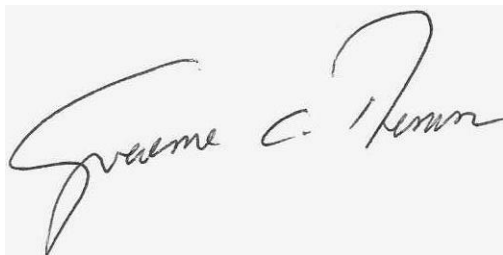
Running a fleet of vehicles has its own challenges and we have been extremely fortunate to have Rick Allsopp looking after them for the last few years. Thanks to Rick we have had no major problems as he has looked after all the maintenance issues and fixed most things before they became expensive. Sadly for us Rick has decided to retire at the end of the financial year, and we wish him a long and happy retirement. Thankfully, he has agreed to step in occasionally when his expertise is required.

A lot of effort this year has gone into making processes more efficient and therefore less expensive. Our computer services have for many years been looked after by a firm of consultants for a monthly fee. However, we

found that we could obtain free software licences for Microsoft products through Charity Digital and move our files onto the "Cloud" for set up costs that amounted to 2 months payment to our previous suppliers.

By now we also intended to digitise how we manage our bookings and record keeping with a view to becoming paperless and reduce the time taken to invoice our clients. Many hours were spent and I must thank Nigel, Sue and Manisha in particular for the effort they put into the project. Unfortunately, we found that as we tested each part of the software it needed to be re-written to make it work and after a year in development we agreed to part company with the supplier. We continue to monitor the market for an alternative solution, armed with what we have learned.

Our highlight of the year has been the purchase of a second electric wheelchair adapted vehicle (WAV) with funds supplied by Leicestershire County Council and the Local Area Community Fund. The rationale for this vehicle was that our original WAV was already in use up to 4 days a week with regular clients meaning that it was not always available when needed to take a wheelchair client to a medical appointment. We also made sure that the vehicle was flexible enough to carry passengers with other disabilities so we added a step to the side entrance and included a rotating front passenger seat that lifts the client into the vehicle. This is superb for those who struggle to get in and out of a normal car.

A handwritten signature in black ink, reading 'Graeme Thomson', on a light grey background.

Graeme Thomson  
Manager



## COMMUNITY TRANSPORT

### Social Car Scheme

A comparison of this year's activities with the previous 4 years:

<b>Passenger Journeys</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>
P&T Journeys <sup>1</sup>	1,793	322	833	1400	1921
Hospital Journeys <sup>2</sup>	628	119	279	693	583
Social Enterprise <sup>3</sup>	76	10	2	0	0
<b>Totals</b>	<b>2,497</b>	<b>451</b>	<b>1,114</b>	<b>2093</b>	<b>2504</b>

### Note

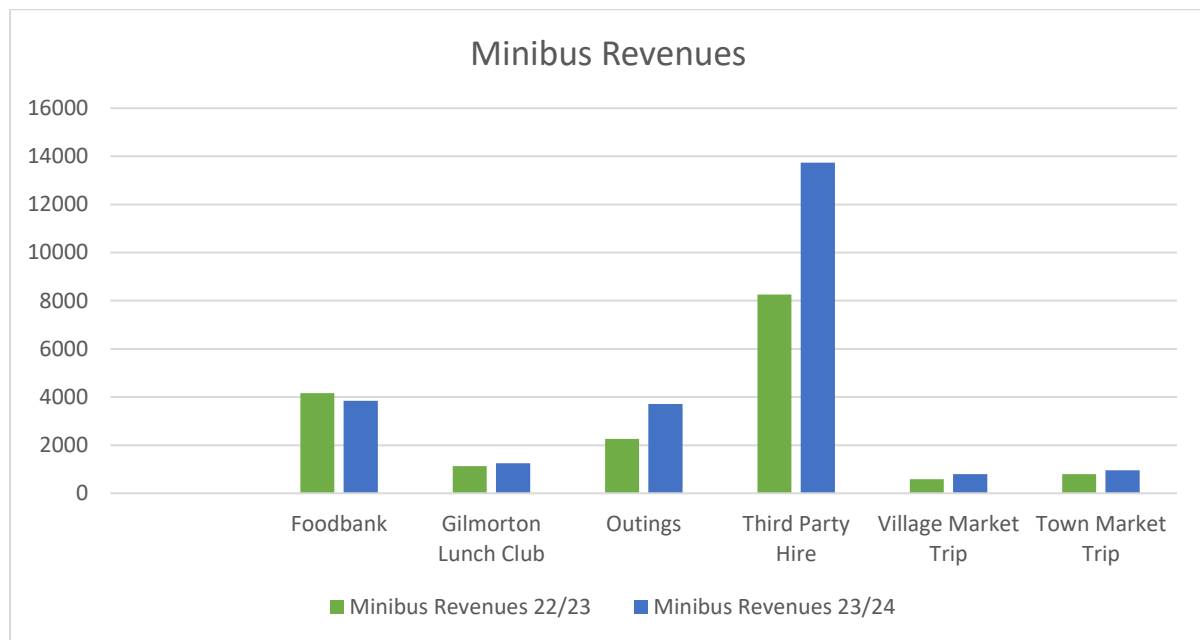
- 1- P&T (Planning and Transportation) now defined as all non-hospital trips
- 2- Hospital trips now include trips to outpatients that are not necessarily at a hospital setting
- 3- Social Enterprise – trips paid for by Social Care agencies

### Narrative

Having fallen to 18% of its pre-pandemic level in 2020/21, we saw a slow recovery in 21/22 and 22/23 to the point where in 23/24 we are now back to 2019/20 levels. The challenge ahead is to match increasing demand to the supply of drivers.

## Community Transport Minibuses

A breakdown of revenue associated with the Minibus Fleet



Third Party Hire makes up a significant proportion of our income, however a large amount of this comes from sources that complement our core objective of our Charity; ie the prevention of loneliness through social and rural isolation. Age Concern and the BAVG are included here, and both organise social events for their clients that bring people together. Without us, those that are unable to travel independently would be excluded from these events.

The large increase is attributed to our existing school clients increasing their extra curricular activities and increased marketing to other social groups such as the Scouts.

The traditional Thursday Market trips are now recovering well and we intend to go back to two separate buses once we have sufficient drivers available to guarantee the service. Though a small part of our revenue, we are determined to keep this service running to make sure our clients are able to get out of the house and socialise.

The Foodbank is now fully on to a pay per mile basis. Though revenue has fallen slightly we longer maintain a bus purely for this purpose.

# **Lutterworth Volunteer Centre Ltd**

**Financial Statements for the year ended**

**31 March 2024**

**Registered number 7798878**

**Registered charity number 1148255**

**Registered Office**

**Wycliffe House  
Gilmorton Road  
Lutterworth  
LE17 4DY**

**Crowfoot & Co Accountants Ltd**

**Lonsdale House  
High Street  
Lutterworth  
LE17 4AD**

**email: [enquiries@crowfootaccountants.com](mailto:enquiries@crowfootaccountants.com)**

## **Lutterworth Volunteer Centre Limited**

### **Report to the Management Committee for the year ended 31 March 2024**

The Management Committee presents its directors report and financial statements for the year ended 31st March 2024

#### **Reference and administrative information**

Charity name	The Volunteer Centre
Charity registration number	1148255
Company registration number	07798878
Registered office and Operational address	Wycliffe House Gilmorton Road Lutterworth Leicestershire LE17 4DY

#### **Executive Committee**

J A Beaumont  
L E Freeman  
R Harrop  
P A Jackson  
S O'Donnell  
J G P Warren

<b>Manager</b>	Graeme Thomson
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<b>Independent financial examiners</b>	Crowfoot & Co Accountants Ltd Lonsdale House High Street Lutterworth LE17 4AD
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<b>Bankers</b>	NATWEST Bank Barclays Bank Hinckley & Rugby Building Society
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<b>Solicitors</b>	Harvey Ingram Shakespeares 20 New Walk Leicester LE1 6TX
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## **Chartered Certified Accountants' report to the Board of Directors on the unaudited accounts of Lutterworth Volunteer Centre Limited**

In accordance with the engagement letter dated 17 March 2024, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Profit and Loss Account and Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made solely to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body for our work or for this report.

We have carried out this engagement in accordance with the technical guidance issued by the Association of Chartered Certified Accountants and have complied with the ethical guidance laid down by the Association relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31 March 2023 your duty to ensure that the company has kept proper accounting records and to prepare the financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or the information and explanations you have given to us and we do not, therefore express any opinion on the financial statements.

Crowfoot & Co Accountants Ltd  
Chartered Certified Accountants  
Lonsdale House  
High Street  
Lutterworth  
Leicestershire  
LE17 4AD

March 2024

## **Lutterworth Volunteer Centre Limited**

### **Statement of Financial Activities**

#### **Income & Expenditure Account for the year ended 31 March 2024**

			2024	2023
	Notes	Restricted funds	Unrestricted funds	Total
		£	£	£
Incoming resources				
Grants & donations	2	-	99,746	99,746
Community transport	3	-	34,368	34,368
Interest received		-	1,088	1,088
		-	135,202	135,202
Expenditure				
Community transport expenses		-	30,124	30,124
Staff payroll costs		-	64,208	64,208
Staff recruitment		-	644	644
Premises costs		-	7,592	7,592
Office costs		-	6,311	6,311
Publicity		-	2,379	2,379
Professional fees		-	925	925
Miscellaneous		-	197	197
Depreciation		-	10,591	10,591
		-	122,971	122,971
Surplus/(Deficit) for the period		-	12,231	12,231
Funds brought forward		-	180,864	180,864
		-	193,095	193,095

The statement of financial activities includes all gains & losses in the period.

All incoming resources and resources expended derive from continuing activities.

**Lutterworth Volunteer Centre Limited**  
**Balance Sheet as at 31 March 2024**

	Notes	2024		2023	
		£	£	£	£
Fixed assets	7		99,194		59,930
Current assets					
Bank		116,790		145,106	
Debtors	8	6,427		3,125	
		<u>123,217</u>	-	<u>148,231</u>	
Current liabilities					
Creditors	9	7,838		<u>6,297</u>	
Net current assets			115,379		141,934
		<u>214,573</u>		<u>201,864</u>	
Unrestricted funds	11				
General funds		59,906		47,197	
Designated funds		154,667		<u>154,667</u>	
			214,573		201,864
		<u>214,573</u>		<u>201,864</u>	

These accounts have been prepared in accordance with the special provisions relating to small companies within part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

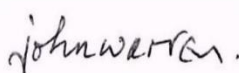
For the financial year ended 31 March 2023, the company was entitled to exemption from audit under section 4 Companies Act 2006 and that no notice has been deposited under section 476.

The management committee acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of the Companies Act 2006 so far as is applicable to the company

Signed on behalf of the executive committee



Treasurer



Chair

Approved by the executive committee 20 March 2024

**Lutterworth Volunteer Centre Limited**  
**Notes forming part of the Financial Statements**  
**for the year ended 31 March 2024**

**1 Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

**a Basis of accounting**

The financial statements have been prepared under the historic cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued March 2005.

**b Fund accounting**

Unrestricted funds are available for use at the discretion of the executive in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Executive Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

**c Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

Income received by way of grants and donations and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Income from the provision of community transport services is recognised when the service is supplied.

Investment income is included when received.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

**d Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Community transport costs comprise the vehicle costs and volunteer expenses in providing transport services.

**e Fixed assets**

Fixed assets are stated at cost less accumulated depreciation. The cost of minor additions costing below £1,000 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. Vehicles purchased new are expected to have a useful life of 7 years. The estimated useful life of a second hand vehicle is reduced appropriately. Impairment reviews are carried out as and when evidence comes to light that the recoverable amount of a fixed asset is below its net book value due to damage or other relevant factors.

**2 Grants & donations**

			2024	2023
	Restricted	Unrestricted	Total	Total
Leicestershire County Council	-	60,830	60,830	60,470
Harborough District Council	-	4,900	4,900	23,323
Other Grants	-	27,000	27,000	28,075
Donations & other income	-	7,016	7,016	5,518
	-	99,746	- 99,746	117,386



**Lutterworth Volunteer Centre Limited**  
**Notes forming part of the Financial Statements**  
**for the year ended 31 March 2024**

	2024	2023
	£	£
<b>3 Community transport</b>		
Fares etc	34,368	<u>25,364</u>

**4 Net incoming resources**

This is stated after charging:

Depreciation	<u>10,591</u>	<u>12,362</u>
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The average number of employees during the year was	4	4
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**5 Executive Committee Remuneration & Related Party Transactions**

No members of the Executive Committee received any remuneration during the period.

No members of the executive committee or other persons related to the charity had any personal interest in any contract or transaction entered into by the charity.

**6 Taxation**

As a charity, Lutterworth Volunteer Centre Ltd is exempt from corporation tax on income and gains falling within part 11 of the Corporation tax act 2010 or s256 of the Chargeable Gains Act 1992 to the extent that they are applied to its charitable objectives. No tax charges have arisen in the Charity.

**7 Tangible Fixed Assets**

Cost

At 1 April 2022	167,247
Additions	56,716
Disposals	<u>41,000</u>
At 31 March 2024	<u>264,963</u>

Depreciation

At 1 April 2023	107,317
Added for year	10,591
Disposals	<u>34,139</u>
At 31 March 2023	<u>83,769</u>

Net Book Value

At 31 March 2024	<u>83,478</u>
At 31 March 2023	<u>59,930</u>

**8 Debtors**

	2024	2023
		£
Fares & bus hire income	6427	3,125
	<u>6427</u>	<u>3,125</u>

**Lutterworth Volunteer Centre Limited**  
**Notes forming part of the Financial Statements**  
**for the year ended 31 March 2024**

	2024 £	2023 £
<b>9 Creditors falling due within 1 year</b>		
Trade creditors	380	128
Social security	5634	5,269
Other creditors & accruals	1825	900
	<u>7,839</u>	<u>-</u>
		<u>6,297</u>

**10 Analysis of net assets between funds**

	Restricted	Unrestricted	Total
Tangible fixed assets	-	99,194	99,194
Current assets	-	6,427	6,427
Current liabilities	-	7,838	7,838
Net assets at 31 March 2024	<u>-</u>	<u>113,459</u>	<u>113,459</u>

**11 Movement in funds**

	Brought forward	Incoming resources	Outgoing resources	Transfers	At 31 March 2024
Restricted funds					
There were no restricted funds during the year	-	-	-	-	-
Unrestricted funds					
Designated funds					
Vehicle replacement fund	154,667	-	-	-	154,667
	<u>154,667</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>154,667</u>
General funds	47,197	135,202	122,971	-	59,428
	<u>201,864</u>	<u>135,202</u>	<u>122,971</u>	<u>-</u>	<u>214,095</u>
Total funds	<u>201,864</u>	<u>135,202</u>	<u>122,971</u>	<u>-</u>	<u>214,095</u>

**12 Purpose of restricted funds**

None

**13 Purpose of designated funds**

Vehicle replacement fund

To replace vehicles at the end of their useful life.

# **Lutterworth Volunteer Centre Limited**

## **Cashflow Statement**

**for the year ended 31 March 2024**

	2024		2023	
	£		£	
<b>RECEIPTS</b>				
Core funding	92730		83692	
Fares	7016		27046	
Other income	34368		31983	
Interest	1088	135202	388	143109
<b>PAYMENTS</b>				
Salaries etc.	64208		63204	
Volunteer expenses	644		9012	
Vehicle running costs	30124		18784	
Premises costs	7592		7000	
Office & other costs	10038	112606	11586	109586
Net cash flow on unrestricted funds		22596		33523
<b>CAPITAL COSTS</b>				
New vehicles	56,716			
Sale of vehicles	0			
Other assets	0			
Bank balance at the start of the year	145,106			111583
Bank balance at the end of the year	116790			145106

## **TREASURER'S REPORT 2023-24**

Firstly, I am pleased to report that despite a difficult year, we managed to achieve a slightly better than expected financial position. This was down to the hard work, perseverance and diligence of staff and volunteers. I must say a big thank you to Graeme and the team for pursuing new systems and processes to help improve our efficiency; some worked, some didn't. Our fleet income was enhanced by additional minibus hire and this compensated for the slow return to passenger income. We continued to support the Food Bank and the social car scheme was very much in demand.

Whilst funding from our main providers, Leicestershire County Council and Harborough District Council remained the same as in previous years, in real terms this is now worth around 30% less than in 2013. As a consequence our reserves, set aside for vehicle replacement, have been partially used up to maintain the service. The cost of running the fleet of three minibuses and two all-electric vehicles increased due to fuel and energy cost rises. Staffing continued to be our highest cost.

On a positive note we were successful in acquiring funds to cover the majority of costs for a new all-electric wheelchair accessible MPV. Our oldest bus has been sold to make up part of the shortfall. One of our remaining minibuses is now well past its sell-by date and will need replacing as soon as we are able to find a suitable benefactor/funder.

Looking forward, Leicestershire County Council funding has been secured for 2024-25 at its current level, whilst Harborough District Council funding will be significantly reduced. This means that we will still be able to offer services to our current customer base but will likely require further support from our reserves. It remains to be seen how any future change of government will impact on the ability of local authorities to continue their financial support to us. It is recognised that our services are seen as a vital part of our community support, therefore I remain optimist for the future.



Rob Harrop (Treasurer)

## **RESERVES POLICY**

As part of their responsibility for the management of the charity, it is acknowledged by the Trustees that funding is reviewed annually by the providers. Consequently, as a result of this inherent uncertainty that could impact on the charity's ability to continue its various services and projects and/or meet its obligations, a minimum level of funds is required in reserve. This level is considered by the Trustees to be a minimum of six months expenditure for general operations and a greater level to ensure long-term continuity of specific projects.

In addition and in accordance with their ongoing policy of maintaining and improving the services and resources provided, the Trustee recognise the need for designated reserves in respect of specific capital expenditure.



"Takes away the worry knowing this service is available"

"Improved my life tremendously, I would be stuck without you"

## Social Car Scheme

Volunteers use their own vehicle to take clients on:

- Medical/ hospital appointments

"I would be a prisoner in my own home without community transport"

"Given me a social life"

## Community Bus Services

- Weekly shopping trips
- Visits to places of interest
- Lunch clubs
- Transport for local community groups and charities using their own or volunteer drivers

"I don't know what we would do without you"

"Made a big difference. Hassle free transport"



# ***Lutterworth Community Transport***

***Lutterworth Volunteer Centre Limited***

**General Manager: Graeme Thomson**

Tel: 01455 555571

Email: **graeme@luttct.com**

**Administrator: Nigel Essen**

Tel: 01455 555571

Email: **admin@luttct.com**

**All correspondence to:**

Lutterworth Community Transport  
Wycliffe House  
Gilmorton Road  
Lutterworth  
Leicestershire  
LE17 4DY

**[www.luttct.com](http://www.luttct.com)**

Opening Times:  
Monday to Friday 9:00 am to 2:00 pm