

Charity registration number 1148198 (England and Wales)

Company registration number 07987156

ADVOCACY MATTERS LTD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

ADVOCACY MATTERS LTD

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J A Steckles - Chair Mr R Punton Mr R Netherway Mr Gordon Law Mr L Campbell Mrs Tharanjit Biring	(Appointed 9 May 2024)
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Charity number (England and Wales)	1148198
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Company number	07987156
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Registered office	198 Boldmere Road Sutton Coldfield West Midlands B73 5UE
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Independent examiner	Jerroms Lumaneri House Blythe Gate Blythe Valley Park Solihull West Midlands B90 8AH
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ADVOCACY MATTERS LTD

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ADVOCACY MATTERS LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

Objectives and activities

The objects of the charity as set out in its Articles of Association are:

1. To promote the relief of the physical and mental sickness of persons in need by reason of addiction, bereavement or loss, and to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded, assisting them to integrate into society with the object of improving their conditions of life by the provision of an advocacy service in the counties of the West Midlands, Warwickshire, Worcestershire, Staffordshire and Herefordshire or elsewhere in England and Wales, where need is identified, and additional support with the object of improving their conditions of life.

For the purpose of this clause, 'socially excluded' means being excluded from society or parts of society as a result of one or more of the following factors: unemployment; financial hardship; youth and old age; ill health, (physical or mental); substance abuse or dependency, including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation, gender reassignment, poor education or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards); crime (i.e. either as a victim of crime or as an offender rehabilitating into society).

2. To advance education, in particular training in advocacy skills and disability issues, throughout the UK.

In support of these objects, the charity will provide advocacy to all disabled people although the requirements of funders may restrict either the geographical area or type of disability for projects.

When projects are first established, great care is taken to ensure that they are consistent with the aims and objectives of the charity and the trustees consider the Charity Commission's general guidance on public benefit. Each advocacy case is also reviewed regularly by management in supervision with the advocate responsible to ensure that these requirements continue to be met.

The advocacy provided is independent and is not subject to the direction or approval of the funder. Funds available and advocates' time will also restrict the numbers to whom advocacy can be provided. Subject to these limits, the projects are for the benefit of all members of the disabled community irrespective of ethnicity, gender or sexuality and advocacy is provided without charge to the recipient. Referrals are dealt with dependent on need, where a crisis situation or other complex issues may require immediate action.

Each project is reviewed annually to ensure that it continues to reflect the charity objectives and has delivered benefits to the group of people the project was set up to help.

Mission Statement

To provide Disabled People with an independent advocate to ensure individuals are heard and their rights, concerns and needs are acted upon.

Public benefit

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

ADVOCACY MATTERS LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Achievements and performance

Significant activities and achievements against objectives

The surge in demand following the pandemic has continued with waiting lists being a necessity for non-statutory advocacy referrals. With many facing issues with mental health as a direct result of isolation in lockdowns. Service users have also been in financial hardship due to the cost-of-living crisis, many needing support to access food bank services and support to pay their utilities.

Birmingham City Council issued a section 114 notice on September 5, 2023, which means it has halted all spending except on essential services such as schooling, housing, social care, waste collection and road maintenance. This has directly impacted the finances of Advocacy Matters with a cut to the hourly rate paid to us by BCC. It has also adversely affected the citizens we support with the potential for service provision being cut to disabled people. This has also created a larger demand for advocacy support.

Recruitment has not been an issue in the last financial year, and we remain fully staffed to meet the needs of all contracts and projects. Safeguarding issues remain prevalent within all projects. We continue to support advocacy partners in increasing situations of abuse. Whilst these cases have resulted in the greater awareness of such problems and have also resulted in the improvement of safeguarding procedures and in the scrutiny of care providers, progress has been frustratingly slow, and the demand never decreases. Incidents such as these, which can often lead to protracted investigations, emphasise the need for greater diligence and the importance of independent advocacy.

As a result of the independent advocacy provided by Advocacy Matters, care provision and financial arrangements are often challenged, enabling individuals to be heard who might not otherwise have a voice and control.

In January 2024 Advocacy Matters hosted our second social work student placement from Birmingham University. Riya is studying to be a social worker and was in her first year. She is bright and engaging and has added a lively addition to the team until her placement ends in May 2025.

Advocacy Matters were awarded the QPM in July 2023 for 3 years. We will need to begin the process of renewal in October 2025.

Advocacy Matters office refurbishment started in February 2023 and was finished March 2023. The new office continues to be used regularly for training and community groups. We host the Sutton Coldfield Neighbourhood Network Scheme (NNS) and groups from Age Concern.

On 18th April 2024 we had a staff team awayday at the National Arboretum Staffordshire. We had team building exercises and wellbeing activities. This was a welcome reward to the staff team after a year of very hard work and high caseloads.

In June 2024 we held our second Volunteer Pamper Day to coincide with volunteer's week. We held this event at the local methodist hall as a thank you to all our dedicated volunteers. Volunteers and wider members of the public came along and experienced alternative therapies, such as hand massage, gong washing and mindfulness and music. There was also seated yoga for those that could participate.

In September 2024 due to the reduction in funding and hours on the Birmingham Project we began to take some spot purchase work from Birmingham and Solihull ICB. This work was to provide the 1.2 Rep role to individuals deprived of their liberty in their own homes.

October 2024 saw the beginning of our city-wide befriending offer. We have been able to develop and grow the new project with the support of our volunteers and have been providing befriending support and engaging activities to older adults without family living in care home settings. This has been funded for three years by The National Lottery Community fund. We launched this project in the office in our training room on the 18th of October 2024, this was well attended. People and older adults attending got to try some of our befriending activities, such as flower arranging, ceramic painting and paint by numbers.

ADVOCACY MATTERS LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Advocacy Matters Projects

The following is a brief review for the period of each of the major projects run and supported by Advocacy Matters.

1. My Side: Volunteer Advocacy and Befriending Matters

The trustees consider this type of project and particularly the training and employment of volunteers to be a fundamental part of the DNA of Advocacy Matters and have agreed to continue to fund a proportion of the project from Unrestricted Funds but with reduced numbers and mainly by trained Volunteers.

We continue to provide a range of services within our My Side project including 1:1 independent advocacy, group work, training to volunteers, user involvement, engagement and participation, befriending, admin opportunities, support and supervision, development and promotional work. We provide our advocacy support across Birmingham and Walsall, and our befriending support is now offered Birmingham city wide with thanks to the Big Lottery which commenced in October 2024.

During this financial year we have trained and supported new volunteers through face-to-face sessions in the office and through virtual ways via Microsoft Teams. Our Volunteer Co-Ordinator has supported new and longstanding existing volunteers to provide a range of invaluable roles within the organisation. We have had a core team of 56 volunteers covering Trustee roles, Steering Group, Volunteer Advocates, Volunteer Befrienders, Admin support and Fundraising support. Through Volunteer Advocacy we have been able to provide 1:1 crisis advocacy to 54 individuals.

There is still a clear demand for non-statutory advocacy work in Birmingham and Walsall, and we continue to receive referrals for Volunteer Advocacy through our own channels within the organisation such as the website, telephone and email and also undertake a proportion of the non-statutory work on the Birmingham Advocacy project in which we are a partner with POHWER.

Befriending Matters (falling under My Side)

This year we have been able to grow our pilot befriending project to now cover the whole of the city of Birmingham. We have been providing volunteers to offer befriending support and engaging activities to older adults without family living in care home settings. During the year we have provided this support and friendship to 47 individuals.

The Steering Group

This is an important part of this project and provides input into the charity's governance from all areas of Birmingham and Walsall. It functions to provide former and current advocacy partners with the opportunity to access peer advocacy as well as develop self-advocacy skills. The purpose of the group is to address common barriers that prevent people accessing facilities in their local communities. Members are actively involved in such matters as the interviewing of all new staff, the provision of advice as to what accessible information should be provided by the charity, the design and content of the accessible information documentation produced and in contributing to the development of future projects for which the charity applies for funding.

Through the facilitation of our Steering Group who now totals 12 individuals all of whom have at some point experienced receiving Independent Advocacy and who can guide and steer our organisation to ensure we are able to provide what is most needed in our communities. During this time period that Steering Group has engaged in a range of consultations with external services to provide service user voice including with Healthwatch, Mencap Capturing Change, West Midlands Police and Energy providers.

ADVOCACY MATTERS LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

In this financial year we have received grants from 29th May and the Big Lottery.

2. Physical Disability Advocacy

PD Advocacy is funded by Birmingham Solihull Integrated Care Board and continues to be renewed and receive positive praise from commissioning about its impact and scope. We provide 1:1 Independent Advocacy for people living with the effects of Stroke, brain injury, neurological conditions, long term chronic conditions and the wider experiences of living with a physical disability. We have continued to find good engagement from commissioning contacts and meet quarterly. Work is being done to improve the scope of recording for the project to reflect the in-depth work by the Independent Advocate. We have seen a huge rise in the instances of housing issues and homelessness on this project and continue to support to resolve these which can be challenging and time consuming. During the period we have supported 63 people.

3. Walsall Care Act

The nature and scope of this project is the same as that of the Birmingham Care Act Advocacy project, see 4 below, albeit on a smaller scale. The arrangement was direct with Walsall Metropolitan Borough Council up until October 2022. Since October 2022 we have been providing this Care Act Service in a partnership with POHWER. April 2024 until 31st March 2025 support was provided for 280 individuals.

4. Birmingham Advocacy Hub

Birmingham City Council issued a tender encompassing not only statutory advocacy but also a pre-defined amount of non-statutory advocacy and volunteer training. This project was awarded to POHWER, a national advocacy provider. Advocacy Matters entered into a partnership agreement with POHWER to provide Advocacy Services on an agreed basis. This project commenced on 1st April 2019. It was retendered and re-won in April 2022 and will be contracted until April 2027. This Partnership is of critical importance to Advocacy Matters. It incorporated the Care Act, IMCA, and a part of the My Side projects. In addition, another statutory advocacy and some non-statutory advocacy is also included.

Birmingham City Council issued a section 114 notice on September 5th, 2023, which means it must halt all spending except on essential services such as schooling, housing, social care, waste collection and road maintenance. The council are planning to cut the hourly rate paid for this work from April 2024 which has not affected our continued inclusion in this work from April 2025. A summary of each of the elements of the project is given below.

Care Act Advocacy

Care Act Advocacy is a form of statutory Advocacy governed by the Care Act 2014 whereby local authorities must arrange an independent advocate to facilitate the involvement of a person in their assessment, in the preparation of their care and support plan, in the review of their care plan, and in appropriate safeguarding procedures. This independent advocacy must be implemented to provide assistance if the following two conditions are met:

- Where the potential recipient has substantial difficulty in being fully involved in these processes
- Where there is no one appropriate available to support and represent the person's wishes.

The role of the independent advocate is to support and represent the person and to facilitate their involvement in the key processes and interactions with the local authority. Acting as an advocate for a person who has substantial difficulty in engaging with care and support processes is a responsible position.

ADVOCACY MATTERS LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2025**

This work includes: -

- Assisting a person to understand the assessment, the care and support planning and the review processes. This requires advocates to understand local authority policies and processes, the available assessment tools, the planning options and the options available at the review of a care or support plan. It may involve advocates spending considerable time with the individual, considering their communications needs, their wishes and feelings and their life story, and using all this to assist the person to be involved and where possible to make decisions.
- Assisting a person to communicate their views, wishes and feelings to the staff who are carrying out an assessment or developing a care or support plan or reviewing an existing plan.
- Assisting a person to understand how their needs can be met by the local authority or otherwise – understanding, for example, how a plan can be personalised, how it can be tailored to meet specific needs, how it can be creative and inclusive and how it can be used to promote a person's rights to liberty and to family life.
- Assisting the person to make decisions about their care and support arrangements – assisting them to weigh up various care and support options and to choose the ones that best meet the person's needs and wishes.
- Assisting the person to understand their rights under the Care Act – for an assessment which considers their wishes and feelings, and which considers the views of other people; their right to have their eligible needs met and to have a care or support plan that reflects their needs and their preferences. Also assisting the person to understand their wider rights, including their rights to liberty and family life. A person's rights are complemented by the local authority's duties, for example, to involve the person, to meet needs in a way that is least restrictive of a person's rights.
- Assisting a person to challenge a decision made by the local authority; and where a person cannot challenge the decision even with assistance, then

The Mental Capacity Act

The Mental Capacity Act came into force in April 2007 introducing statutory independent advocacy and imposing on the NHS and Local Authorities the duty to consult in defined situations concerning vulnerable individuals. IMCA requires the provision of non-instructed advocacy to individuals, aged 16 and over, who have been assessed to lack capacity for specific decisions and who have no family or friends who might otherwise advocate on their behalf.

This may include those with learning difficulties, dementia, mental health problems, acquired brain injury and cognitive impairments associated with serious physical illness.

IMCA is a very specialist form of advocacy and all advocates involved in this form of advocacy are required to undertake specialist training.

IMCA advocates will also be involved in any Safeguarding aspects related to Deprivation of Liberty (DoLs) under the Mental Capacity Act 2009.

Independent Mental Health Advocacy (IMHA)

IMHA is covered by Mental Health Act Revision 2007 and relates to inpatients held under a section of the Mental Health Act 1983.

ADVOCACY MATTERS LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Independent Complaints Advocacy Service (ICAS)

National Health Complaints are the statutory responsibility of the National Health Service but these are commissioned through Public Health England and the local authority.

Community Advocacy

Community Advocacy applies to all issues that vulnerable people face which fall outside the above legislation.

Volunteer Advocacy Training

One of the forms of advocacy which Birmingham City Council are keen to support is advocacy by volunteers which they are promoting by supporting the training of potential new advocates.

1576 referrals were dealt with during the period and 4 training courses were held providing volunteer training for 60 participants.

5. Spot Purchase 1.2 Rep

A "1.2 representative" refers to a person appointed by the Court of Protection to represent someone who lacks the capacity to consent to restrictions on their freedom, particularly when a Deprivation of Liberty (DOLS) is being authorized in a community or domestic setting. This representative acts as an advocate for the individual, ensuring their views and wishes are considered in the legal process. We have been undertaking this work since September 2024 and have worked with 27 individuals in the financial year. Providing COP 11 Annex C and Cop 24 witness reports.

6. Children's Age Assessments

Appropriate Adult The age assessment of unaccompanied children seeking asylum is a challenging process and is there to establish if the individual will be supported as a child or adult. Often Children and young people seeking asylum do not have documentation with proof of age and sometimes are not aware of how old they are or their birthdate. A child or young person undergoing an age assessment must have the opportunity to have an appropriate adult present with them during the interviews. It is important that the role of the appropriate adult is clearly explained at the outset of the interviews, and it is recommended that the same appropriate adult is used throughout the age assessment. Advocacy Matters were awarded a contract to provide this service from Birmingham Children's Trust in January 2023. As in this financial period we have received 61 Referrals.

Financial review

The results for the year are set out in the attached Financial Statements and Notes. The net movement of funds for the period amounted to a surplus of £36,150. The total retained reserves at 31st March 2025 amounted to £725,055.

Reserves policy

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

ADVOCACY MATTERS LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees periodically review the reserves position of the charity to ascertain whether or not the funds that they are holding are adequate for its work. In doing this they take into consideration the financial risks to which the charity is subject, the assets and working capital requirements for continued service delivery and for unforeseen circumstances, particularly relating to uncertainties of future funding.

A further major consideration is the drastic change in the way that many projects are being funded. In many cases remuneration is on a per hour or per referral basis with payment in arrears with no guarantee of the number of referrals which will be required. This places all the risk on to the provider and could have a catastrophic effect on the charity's funds if things go wrong.

At 31 March 2025 the charity had reserves of £725,055. The trustees have reviewed whether unrestricted funds can be applied for public benefit whilst maintaining an appropriate level of free reserves. The trustees are of the opinion that free reserves (reserves available for working capital, development and provision of the service) should be at least six months costs of running the organisation. The trustees therefore consider that the free reserves are adequate.

Plans for future periods

The trustees will continue to seek new projects which are suitable and beneficial to the community of people with disabilities, which are consistent with the charity's aims and objectives and which deliver public benefit to all members of the community.

The reduction in funding from Local Authorities generally and the reluctance of other potential funders to fund non-statutory advocacy means that different approaches to fundraising are required if the charity is to remain sustainable with adequate levels of funding and this is now a priority which is being urgently addressed.

One of the Objects of the charity is to advance education, in particular by providing training in advocacy skills and disability issues. This training is now handled by the Volunteer Advocacy Training section of the Birmingham Advocacy Hub (see 4 above) and will continue to be a priority. A brief outline of the type of facilities which could be provided is available on the charity's website. This training will normally be provided to other advocacy organisations or health professionals to the ultimate public benefit of the disabled community.

Structure, governance and management

The Charity is a company limited by guarantee. The trustees/directors named on page 1 are also the only members of the company. In the event of the company being wound up, their liability in respect of the guarantee is limited to £1 each.

The charity was incorporated on 12th March 2012 and is governed by its Memorandum and Articles of Association. The company was formed specifically to take over the operations of Advocacy Matters, an unincorporated charity which has since been decommissioned. The company commenced operations on 1st October 2012 at which point any remaining assets or liabilities of the unincorporated charity were transferred to the company.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs J A Steckles - Chair

Mr R Punton

Mr P Shergold

(Resigned 9 May 2024)

Mr R Netherway

Mr Gordon Law

Mr L Campbell

(Appointed 9 May 2024)

Mr S Watson

(Appointed 9 May 2024 and resigned 3 July 2025)

Mrs Tharanjit Biring

Recruitment and appointment of trustees

ADVOCACY MATTERS LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2025**

The charity is governed by an Executive Committee comprising all the Trustees who are also Directors and the only members of the company. During the year under review, the day-to-day management of the charity was undertaken by the Chief Executive Officer with the assistance of three Operations Managers and two Senior Advocates.

Where there is a requirement for a new trustee, candidates will normally be identified from recommendations by existing trustees or Operations Managers, particularly bearing in mind the skills and experience which such candidates would bring in areas which are beneficial to the charity but may not necessarily be represented by the existing trustees. Potential new trustees will usually be interviewed by the Chair and one of the Chief Executive who will explain the concept of advocacy and the aims and objectives of the charity. They are also informed of their legal obligations under charity and company law, the Charity Commission guidance on public benefit and are provided with leaflets from the Charity Commission so that they are aware of their roles and responsibilities before they decide to take on the role. Successful candidates are invited to attend the next trustees' meeting as observers and are provided with a copy of the Memorandum and Articles of Association.

New trustees are voted in by the Executive Committee and appointments are subject to Enhanced Disclosure and Barring Scheme checks. New trustees are provided with a trustee Induction Pack and offered Trustee training. Advocacy Training is available to ensure the new trustee is fully aware of the meaning of advocacy.

All members of the Executive Committee give their time voluntarily and do not receive any benefits from the charity. Note 7 to the accounts shows any expenses claimed by the Trustees during the period.

The Steering Group, which is incorporated into the My Side project, ensures that the charity remains "user led" and provides an important element of the charity's structure and governance.

Risk management

The Trustees continually assess the risks to which the charity and its staff are exposed. This has been more relevant than ever because of the potential dangers of COVID 19. Where appropriate, systems, policies and procedures have been implemented to reduce these risks. They cover areas such as health and safety of staff, volunteers and visitors and lone working for staff and volunteers. These policies and procedures are regularly reviewed to ensure they are up to date and cover all areas involving the charity. All staff and volunteer appointments are subject to Enhanced Disclosure and Barring Scheme checks and full training is given to safeguard not only the safety of staff and volunteers but also the users for whom they may be advocating. A written risk assessments are carried out for every disabled person who is to be supported by a member of staff or volunteer and is held on file.

Risk Assessments relating to the office are carried out annually and Health and Safety is included on the Agenda of Staff Meetings.

Financial Risk is a major consideration for a small charity and liquid funds and reserves are regularly reviewed to ensure that there is sufficient working capital for the charity's needs. This includes the ability to finance the expenditure for those projects where payment for services is made in arrears.

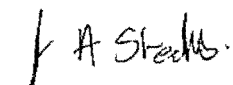
Pay policy

The trustees consider the Chief Executive Officer and the three Operations Managers to be key management personnel but the pay policy for these key personnel is the same as for other staff. The pay of all staff is reviewed annually and will normally be increased in line with, or above, average earnings benchmarked against similar roles at other charities or the public sector, with a view to ensuring that they are paid at least as well as those benchmarks.

ADVOCACY MATTERS LTD

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2025**

The Trustees' report was approved by the Board of Trustees.



Mrs J A Steckles - Chair
Chair of Trustees

22 July 2025

ADVOCACY MATTERS LTD

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees, who are also the directors of Advocacy Matters Ltd for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Insofar as the trustees are aware:

- there is no relevant audit information of which the charitable company's Independent Examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

The strategic report under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 is not required as the charity qualifies as a small charitable company.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ADVOCACY MATTERS LTD

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ADVOCACY MATTERS LTD

I report to the Trustees on my examination of the financial statements of Advocacy Matters Ltd (the Charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Jerroms

Richard Alan Horton

Chartered Certified Accountant

Lumaneri House

Blythe Gate

Blythe Valley Park

Solihull

West Midlands

B90 8AH

22 July 2025

ADVOCACY MATTERS LTD

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
Income from:							
Donations and legacies	3	298	-	298	570	-	570
Charitable activities	4	627,696	23,900	651,596	748,568	-	748,568
Investments	5	7,316	-	7,316	8,888	-	8,888
Total income		<u>635,310</u>	<u>23,900</u>	<u>659,210</u>	<u>758,026</u>	<u>-</u>	<u>758,026</u>
Expenditure on:							
Raising funds	6	5,943	-	5,943	10,043	-	10,043
Charitable activities	7	593,217	23,900	617,117	650,602	-	650,602
Total expenditure		<u>599,160</u>	<u>23,900</u>	<u>623,060</u>	<u>660,645</u>	<u>-</u>	<u>660,645</u>
Net income		<u>36,150</u>	<u>-</u>	<u>36,150</u>	<u>97,381</u>	<u>-</u>	<u>97,381</u>
Transfers between funds		-	-	-	76,677	(76,677)	-
Net movement in funds	8	<u>36,150</u>	<u>-</u>	<u>36,150</u>	<u>174,058</u>	<u>(76,677)</u>	<u>97,381</u>
Reconciliation of funds:							
Fund balances at 1 April 2024		<u>688,905</u>	<u>-</u>	<u>688,905</u>	<u>514,847</u>	<u>76,677</u>	<u>591,524</u>
Fund balances at 31 March 2025		<u>725,055</u>	<u>-</u>	<u>725,055</u>	<u>688,905</u>	<u>-</u>	<u>688,905</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ADVOCACY MATTERS LTD

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	12		2,410		4,435
Current assets					
Debtors	13	49,934		57,807	
Cash at bank and in hand		676,525		630,473	
		726,459		688,280	
Creditors: amounts falling due within one year	14	(3,814)		(3,810)	
Net current assets			722,645		684,470
Total assets less current liabilities			725,055		688,905
The funds of the Charity					
Unrestricted funds	17		725,055		688,905
			725,055		688,905

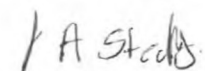
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 22 July 2025



Mrs J A Steckles - Chair
Chair of Trustees

Company registration number 07987156 (England and Wales)

ADVOCACY MATTERS LTD

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Cash flows from operating activities					
Cash generated from operations	19		40,550		81,969
Investing activities					
Purchase of tangible fixed assets		(1,814)		(2,090)	
Investment income received		7,316		8,888	
Net cash generated from investing activities			5,502		6,798
Net cash generated from financing activities			-		-
Net increase in cash and cash equivalents			46,052		88,767
Cash and cash equivalents at beginning of year			630,473		541,706
Cash and cash equivalents at end of year			676,525		630,473

ADVOCACY MATTERS LTD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Advocacy Matters Ltd is a private company limited by guarantee incorporated in England and Wales. The registered office is 198 Boldmere Road, Sutton Coldfield, West Midlands, B73 5UE.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ADVOCACY MATTERS LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	3 years straight line
Fixtures and fittings	3 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

ADVOCACY MATTERS LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Donations and gifts	298	570

ADVOCACY MATTERS LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

4 Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Project						
Power Contract	582,994	23,900	606,894	704,132	-	704,132
Physical Disability	44,702	-	44,702	44,436	-	44,436
	<u>627,696</u>	<u>23,900</u>	<u>651,596</u>	<u>748,568</u>	<u>-</u>	<u>748,568</u>

5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	<u>7,316</u>	<u>8,888</u>

6 Expenditure on raising funds

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising and publicity		
Seeking donations, grants and legacies	8	1,787
Staff costs	5,935	8,256
	<u>5,943</u>	<u>10,043</u>

ADVOCACY MATTERS LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

7 Expenditure on charitable activities

	Charitable expenditure	Governance costs	Admin costs	Depreciation	Total
	2025	2025	2025	2025	2025
	£	£	£	£	£
Direct costs					
Staff costs	21,140	39,110	468,332	-	528,582
Depreciation and impairment	-	-	-	3,839	3,839
Charitable activities	2,761	-	54,173	-	56,934
	<u>23,901</u>	<u>39,110</u>	<u>522,505</u>	<u>3,839</u>	<u>589,355</u>
Share of support and governance costs (see note)					
Support	20,158	-	-	-	20,158
Governance	-	7,604	-	-	7,604
	<u>44,059</u>	<u>46,714</u>	<u>522,505</u>	<u>3,839</u>	<u>617,117</u>
Analysis by fund					
Unrestricted funds	20,159	46,714	522,505	3,839	593,217
Restricted funds	23,900	-	-	-	23,900
	<u>44,059</u>	<u>46,714</u>	<u>522,505</u>	<u>3,839</u>	<u>617,117</u>
Previous year:					
	Charitable expenditure	Governance costs	Admin costs	Depreciation	Total
	2024	2024	2024	2024	2024
	£	£	£	£	£
Direct costs					
Staff costs	-	40,959	509,847	-	550,806
Depreciation and impairment	-	-	-	7,063	7,063
Charitable activities	2	-	58,998	-	59,000
	<u>2</u>	<u>40,959</u>	<u>568,845</u>	<u>7,063</u>	<u>616,869</u>
Share of support and governance costs (see note)					
Support	24,080	-	-	-	24,080
Governance	-	9,653	-	-	9,653
	<u>24,082</u>	<u>50,612</u>	<u>568,845</u>	<u>7,063</u>	<u>650,602</u>
Analysis by fund					
Unrestricted funds	24,082	50,612	568,845	7,063	650,602

ADVOCACY MATTERS LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

8	Net movement in funds	2025	2024
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the independent examination of the charity's financial statements	2,700	3,120
	Depreciation of owned tangible fixed assets	3,839	7,063
		<u> </u>	<u> </u>

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2025	2024
	Number	Number
	20	21
	<u> </u>	<u> </u>

Employment costs

	2025	2024
	£	£
Wages and salaries	483,569	506,683
Social security costs	36,924	38,470
Other pension costs	14,024	13,909
	<u> </u>	<u> </u>
	534,517	559,062
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was more than £60,000.

11 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

ADVOCACY MATTERS LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

12 Tangible fixed assets

	Plant and equipment £	Fixtures and fittings £	Total £
Cost			
At 1 April 2024	66,327	25,914	92,241
Additions	-	1,814	1,814
	<u>66,327</u>	<u>27,728</u>	<u>94,055</u>
At 31 March 2025	66,327	27,728	94,055
Depreciation and impairment			
At 1 April 2024	66,327	21,479	87,806
Depreciation charged in the year	-	3,839	3,839
	<u>66,327</u>	<u>25,318</u>	<u>91,645</u>
At 31 March 2025	66,327	25,318	91,645
Carrying amount			
At 31 March 2025	-	2,410	2,410
	<u>-</u>	<u>2,410</u>	<u>2,410</u>
At 31 March 2024	-	4,435	4,435
	<u>-</u>	<u>4,435</u>	<u>4,435</u>

13 Debtors

	2025 £	2024 £
Amounts falling due within one year:		
Trade debtors	43,197	54,342
Other debtors	3,272	-
Prepayments and accrued income	3,465	3,465
	<u>49,934</u>	<u>57,807</u>

14 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	714	810
Accruals and deferred income	3,100	3,000
	<u>3,814</u>	<u>3,810</u>

15 Retirement benefit schemes

	2025 £	2024 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	14,024	13,909
	<u>14,024</u>	<u>13,909</u>

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

ADVOCACY MATTERS LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
	-	23,900	(23,900)	-	-
Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Crisis Advocacy	34,374	-	-	(34,374)	-
Moving on Project	42,303	-	-	(42,303)	-
	76,677	-	-	(76,677)	-

17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
General funds	688,905	635,310	(599,160)	-	725,055
Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
General funds	514,847	758,026	(660,645)	76,677	688,905

18 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

ADVOCACY MATTERS LTD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

19	Cash generated from operations	2025 £	2024 £
	Surplus for the year	36,150	97,380
	Adjustments for:		
	Investment income recognised in statement of financial activities	(7,316)	(8,888)
	Depreciation and impairment of tangible fixed assets	3,839	7,063
	Movements in working capital:		
	Decrease/(increase) in debtors	7,873	(14,917)
	Increase in creditors	4	1,331
	Cash generated from operations	<u>40,550</u>	<u>81,969</u>

20 Analysis of changes in net funds

The Charity had no material debt during the year.