



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **18 July 2023** To

17 July 2024

Charity name: Butterfly Space

Charity registration number: 1148162

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charitable objects as detailed in the governing document are: To relieve poverty and distress, to protect and preserve good health, to advance education in Malawi by provision of financial assistance, equipment and facilities, to establish self help projects, to provide medical aid all with the object of improving conditions of life for persons in the community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity supports 5 Nursery Schools, a Primary School, a Youth club, food and school garden projects, permaculture, HIV/AIDS education and counselling, a radio station, teacher training, radio journalism training, volunteer programmes with internships, maternity hospitals, a training centre for adults with physical disabilities, a vocational training for young adults and school leavers.</p> <p>The trustees see the charitable support of these worthwhile organisations in the relief of poverty and the provision of support for health and education to be for the public benefit.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have due regard to the guidance issued by the Charity Commission on public benefits.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society.	Para 1.20	<p>272 children attend Stepping Stones Primary School.</p> <p>141 children from severely deprived backgrounds: orphans, fostered, poverty, no work. Morning snacks and nutritious lunch give some food security on school days and help brain development and learning.</p> <p>Over subscription in Standard 1 has led to class being split in 2 to accommodate more children, keep class size small and allow 15 more children to be educated. Class room extensions need fixtures and furnishings which provide employment and additional finances for builders and carpenters in the locality thus helping the prosperity of local families.</p> <p>Completion of huge library and computer suite building. Whole community involvement in celebratory opening: tribal chiefs attended giving credence to the establishment. The entire unit for community use not just school so reaching a much wider network to enable learning for all ages. English lessons offered to adults in community.</p> <p>After school clubs and sports have improved life skills learning in cooking, permaculture, social skills, netball, football.</p> <p>Provision of sanitary pads, underwear, and soap as well as menstrual health education have ensured girls stay in education during their menstrual cycle and given boys a knowledge and understanding of female sexual health.</p> <p>Teacher training has provided our teachers with understanding how to differentiate the curriculum delivery to enhance understanding at all levels, deal with behavioural difficulties presented by pupils so enabling all to engage in learning and make progress, learn about neuro-diversity and the workings of the brain to further teaching skills pinpointing ways to develop individual attainment.</p> <p>Building a perimeter wall around Nursery class at Stepping Stones has ensured any safety and safe guarding issues. Also flushing toilets have installed been creating improved sanitation and hygiene. 4 other</p>

		<p>nurseries in rural settings. 202 children attending across all 5 nurseries. All nursery school children receive daily nutritious porridge. They are taught in an inclusive, supportive well resourced environment.</p> <p>Completion of on site dormitory facilities has given opportunities for vocational students from afar to enrol and engage in further education and learn skills towards employment. The dormitory also ensures Standard 8 students a safe and secure place to stay and study for National exams, for entry to Secondary School, receive 3 meals a day from resident cook and supervision from their resident teacher. A place at Secondary School will ensure future employment or the entry to university and a path to a better future, prosperity and well being for the candidate and his/her family.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Gross income for the year was £75,992.</p> <p>Total expenditure for the year was £73,758.</p> <p>The charity held cash funds of £54,020 at the reporting date.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The policy for holding funds is to support an estimated six months worth of expenditure. During the financial year, an increased level of income was received, resulting in an increased fund balance. The trustees will seek to support further projects during the following two years to utilise this surplus.
Amount of reserves held	Para 1.22	The total unrestricted funds held at the reporting date are £54,020.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The charity is governed by its governing document - a declaration of trust.

How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is constituted as a charitable trust.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees positions are advertised amongst the local supporters of the charity.

Reference and Administrative details

Charity name	Butterfly Space
Other name the charity uses	Stepping Stones
Registered charity number	1148162
Charity's principal address	Dot Cottage 7, Castle Street Thornbury BS35 1HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gillian Margot Leaper BA NPQH			
2	Christopher John Prince BAHons			
3	Colin Johnson		Resigned December 2023	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GILLIAN M LEAPER	CHRISTOPHER J. PRINCE
Position (eg Secretary, Chair, etc)	FIRST TRUSTEE	TRUSTEE
Date	24/06/2025	

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BUTTERFLY SPACE

Independent examiner's report to the trustees of Butterfly Space

I report to the charity trustees on my examination of the accounts of Butterfly Space for the year ended 17 July 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I have identified matters of concern in my report regarding insufficient documentation relating to charitable expenditure and related party transactions.


During the course of my examination, I noted that expenditure totalling £61,711 out of the reported £68,955 could not be vouched to supporting documentation or appropriate evidence.

As a result, I was unable to verify the accuracy and completeness of this portion of the expenditure.

I confirm that no other matters have come to my attention that give me cause to believe that in any material respect:

1. except for the matter of concern noted above accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Matthew Dobbins FCA
Dunkley's
Woodlands Grange
Woodlands Lane
Bradley Stoke
Bristol
BS32 4JY
Date: 25/06/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

BUTTERFLY SPACE

1148162

Receipts and payments accounts

CC16a

For the period
from

18/07/2023

To

17/07/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations from individuals	39,678	-	-	39,678	13,970
Donations from businesses and charities	35,829	-	-	35,829	23,768
Interest income	485	-	-	485	104
Sub total (Gross income for AR)	75,992	-	-	75,992	37,843
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	75,992	-	-	75,992	37,843
A3 Payments					
Charitable giving - project in Malawi	68,955	-	-	68,955	24,045
Storage	-	-	-	-	100
Miscellaneous	4,803	-	-	4,803	117
Sponsorship	-	-	-	-	10
Donations	-	-	-	-	603
	-	-	-	-	-
Sub total	73,758	-	-	73,758	24,875
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	73,758	-	-	73,758	24,875
Net of receipts/(payments)	2,234	-	-	2,234	12,968
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	51,786	-	-	51,786	38,818
Cash funds this year end	54,020	-	-	54,020	51,786

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest - 1st Butterfly Space	8,567	-	-
	Natwest - Little Leapers	723	-	-
	Co-op Community DirectPlus	702	-	-
	Lloyds Treasurers Account	44,008	-	-
	Total cash funds	54,020	-	-
	(agree balances with receipts and payments account(s))			


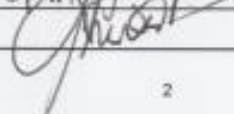
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	GILLIAN LEAPER	30.06.25
	CHRISTOPHER PRINCE	30.06.25