

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS, CRAWLEY DOWN.

England & Wales · Charity number 1148157

Details

Other names	ALL SAINTS' CHURCH CRAWLEY DOWN PCC
Status	Registered
Legal form	Previously excepted
Registered	2012-07-17
Register	View on the Charity Commission register

Contact

Address	The Glebe Centre All Saints Church Vicarage Road Crawley Down Crawley RH10 4JJ
Phone	01342718741
Email	pccsecretary@allsaintscrawleydown.org
Website	www.allsaintscrawleydown.org

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: The PCC is part of the Church of England and the objects can be found in the PCC Powers Measure.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£91,432	£89,102	-	-
2023-12-31	£105,496	£86,309	-	-
2022-12-31	£96,168	£98,323	-	-
2021-12-31	£67,708	£55,643	-	-
2020-12-31	£71,281	£75,253	-	-

Trustees

Name	Role	Appointed
Rev Christine Evi Keyte	Chair	2017-07-19
Barbara Jacqueline Wozniakowski		2017-05-10
Dr Stephen Warr		2018-04-29
Gillian Barbara Crook		2020-10-25
Pamela Miller		2021-01-10
Rev Sandra Bale		2019-07-19
Sandra Cook		2020-10-25

Accounts

Trustees' Annual Report for the period

		Period start date					Period end date		
From	01	January	2024		To	31	December	2024	

Section A Reference and administration details

Charity name The Parochial Church Council of the Ecclesiastical Parish of All Saints, Crawley Down

Other names charity is known by The Parish Church of All Saints, Crawley Down

Registered charity number (if any) 1148157

Charity's principal address The Glebe Centre, All Saints Church, Vicarage Road
Crawley
Sussex
RH10 4JJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Christine Keyte	Incumbent Vicar		
2	Revd Sandra Bale	Associate Vicar		
3	Sandra Cook	PCC Secretary		
4	Pam Miller	Treasurer		
5	Gillian Crook			
6	Steve Warr			
7	Barbara Wozniakowski	Safeguarding Officer		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bankers	CAF Bank	25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Independent Examiner	Keith Halstead MA (Oxon) FCA	60 Woodcote Hurst, Epsom, Surrey KT1 8 7DT

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Parochial Church Councils (Powers) Measure 1956 as amended.
How the charity is constituted (eg. trust, association, company)	The PCC is part of the Church of England and the objects can be found in the PCC Powers Measure.
Trustee selection methods (eg. appointed by, elected by)	Trustees are determined under the Church Representation Rules and consists of certain ex-officio members and those who are elected at the Annual Parochial Church Meeting.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about: • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them.	Election to the PCC is based upon the desire to ensure a balance of skills and experience. New members are given the opportunity to fully discuss their role and responsibilities. The Secretary and Treasurer attend courses relevant to their role. The PCC meets five times during each year with an average level of attendance of 80%. The PCC adopts policies concerning Safeguarding, Health & Safety, Complaints Management, Risk Management, Investment, Conflicts of Interest, Volunteers and employed staff. There is a Standing Committee which has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC. Various other Committees deal with the fabric of the building, Missionary Strategy, Social and Fund-Raising Events, Finance, Parent & Toddler Group, Management of the Glebe Centre and HR policy. A "Friends of All Saints Church Committee" raise funds for mission and maintenance of church buildings. A regular risk analysis has been carried by the PCC members. The PCC has complied with its duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The primary objective of the charity is the promotion of the Gospel of Jesus Christ according to the doctrines and practices of the Church of England. The charity seeks to promote in the ecclesiastical parish the whole mission of the Church. All Saints Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent, the Reverend Christine Keyte, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. Our services and worship seek to put faith into practice through prayer and scripture, music and sacrament. To facilitate this work it is important that we maintain the fabric of the Church of All Saints Church and the Glebe Centre. Our objectives are set out in our Mission Action Plan as follows:

- To ensure that all our ministry and activities are focussed around an ethos of welcome, hospitality, respect and kindness.
- Building the ministry of the church and worship for people of all ages.
- Building discipleship and learning in our parish community.
- Continuing to work towards building a network of support and pastoral care in the parish.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. The main activities undertaken during 2024 are shown in sections D and E and captured in the minutes of All Saints Parochial Church Council.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Worship and Services

- Regular Sunday services continued with an average attendance of 38. Special services were held for Easter, Christmas, Memorial Services and Remembrance Sunday, which was attended by civic representatives and uniformed organisations and services were held for other significant liturgical dates. Recordings of services ensure those unable to attend in person can still view services on line.
- As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. This year we celebrated two baptisms and three weddings. We conducted two funerals in church and three internments of ashes.

Community, Outreach and Engagement

- The parish church maintained a strong presence in the community through its food bank support (a monthly food collection for Crawley Open House), pastoral care visits and collaboration with local schools.
- Family coffee mornings and family-friendly services and events encourages younger families to engage with the church. Cake and Company, our monthly coffee and cake club provides valuable fellowship opportunities for the elderly and vulnerable members of our community.
- A coffee machine has now been installed in the Glebe Centre with the aim of continuing to build our ministry of hospitality and fellowship. We are continuing to develop themed coffee mornings with craft for young families and a drop in space for those who would like coffee and a chat.
- We are seeking to build on our parish events at Christmas and Harvest, eg 'Breakfast with Santa' and 'Apple Coffee Morning' at Harvest.

Youth and Children

- Youth Club continued to meet, providing activities and social interaction for children from years 6-8.
- We have strengthened our interactions through clergy led collective worship in school, school participation in several 'big services' during the year, eg Mother's Day and Harvest. School groups have regular timetabled weekly visits to church at which church representatives are present.
- The Vicar and Foundation Governors represent the parish church on the governing body at the school and clergy also regularly attend school events.
- The Tiny Tots toddler group that meets from 9:30 to 11:00 am on Thursdays in termtime continues to thrive.

The Glebe Centre

- The Glebe Centre provides a modern and welcoming venue for many organisations in the Village to hold their meetings and events. Girl Guides and Women's Institute have regularly used the hall. Regular and one-off private hirers also use the facility along with regular Church run activities for the community such as

a Tiny Tots group each Thursday and Youth Club on alternate Fridays in term time.

- The building and fabric team have worked hard to ensure that routine maintenance of the building has been sustained.

Other information

- Prayer and study groups have met at various times in the year including a Lent course based on the film 'The King's Speech'.
- The ongoing work of maintaining and restoring all our church buildings continues to be taken seriously and carried out with due diligence and care.
- The churchyard workdays continue on a monthly basis providing significant assistance in the upkeep of the churchyard alongside the regular upkeep visits from Mid Sussex District Council.
- Jane Summers our parish administrator, provides essential support to the clergy and enables the church to communicate effectively with both the congregation and the wider community. She also edits and oversees the distribution of our parish magazine which is circulated to households through both the villages of Crawley Down and Turners Hill.
- Thanks must go to everyone on our staff team, our volunteers and the members of the PCC for all their hard work throughout the year and all parishioners and the many people who contribute hugely to the life of the church in seen and unseen ways and who work very hard to support All Saints mission and ministry.

Brief statement of the charity's policy on reserves

The PCC's policy is to maintain a sufficient level of Reserves as contingency against unforeseen circumstances and the policy is reviewed annually. The current policy is to maintain in excess of 2 months of estimated expenditure on unrestricted funds, which approximates to £10,000.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding comes from planned and ad hoc giving of the church members.

The charity continues to support its main activities through its expenditure on staff costs of key workers, maintenance of the buildings, the Diocesan Parish contribution towards the centralised organisation of the Church, and numerous missional activities.

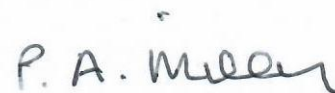
Unfortunately, during the current year, because of the drop in income over the last two years, it has not been deemed prudent to maintain our customary Missional and Charitable Giving towards third parties, but it is hoped this can be resumed in the near future.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rev'd Christine Keyte

Pamela Ann Miller

Position (eg Secretary, Chair, etc)

Vicar

Treasurer

Date

2 April 2025

Section A Receipts and payments

A1 Receipts

Total Donations and Legacies

Total Charitable Activities

Total Other Trading Activities

Interest Received

Other Funds Generated

Revaluation of CFB Investment

Sub total(Gross income for AR)

A2 Asset and investment sales, (see table).

Sub total

Total receipts

A3 Payments

Cost of raising funds

Cost of Charitable Activities

Expenditure on Church Buildings

Cost of other Trading Activities

Loss on Investment

Other payments

Sub total

A4 Asset and investment purchases, (see table)

Sub total

Total payments

Net of receipts/(payments)

A5 Transfers between funds

A6 Cash funds last year end

Cash funds this year end

Section B Statement of assets and liabilities at the end of the period

Categories

B1 Cash funds

B3 Investment assets

B4 Assets retained for the charity's own use

B5 Liabilities

Signed by one or two trustees on behalf of all the trustees

THE ECCLESIASTICAL PARISH OF ALL SAINTS, CRAWLEY DOWN

Receipts and payments accounts
For the period from

Period start date
01/01/24

Unrestricted funds
to the nearest £

Restricted funds
to the nearest £

	51343		382
	3489		3614
	29778	-	
	2503		
	323	-	
-		-	
-		-	
	87436		3996
-		-	
-		-	
-		-	
	87436		3996
	81	-	
	76197		3794
	1032	-	
	7998		
-		-	
-		-	
-		-	
-		-	
-		-	
	85308		3794
-		-	
-		-	
-		-	
	85308		3794
	2128		202
-		-	
	73893		2277
	76021		2479

Details

CAF 40-52-40 00027772

CBF C of E Deposit Fund

CAF 40-52+40 00034857

Tiny Tots Cash held

Youth Club Cash held

Cake & Co Cash held

CBF Investment Fund

Total cash funds

(agree balances with receipts and payments account(s))

Details

Details

Details

Details

DBF Agency

Signature

No (if any)

To

Period end date
31 December 2024

Endowment funds
to the nearest £

Total funds
to the nearest £

-	51725
-	7103
-	29778
-	2503
-	-
-	323
-	-
-	-
-	91432
-	-
-	-
-	-
-	91432
-	81
-	79991
-	1032
-	7998
-	-
-	-
-	-
-	-
-	-
-	89102
-	-
-	-
-	-
-	89102
-	2330
-	-
-	76170
-	78500

Unrestricted funds to nearest £		Restricted funds to nearest £	
	23769		1916
	20989	-	
	16834	-	
-			96
-			427
-			40
	14429	-	
	76021		2479

OK
Unrestricted funds
to nearest £

OK
Restricted funds
to nearest £

Fund to which asset belongs

Cost (optional)

-
-
-
-
-

Fund to which asset belongs

Cost (optional)

-
-
-
-
-
-
-
-
-

Fund to which liability relates
DBF Agency

Amount due (optional)
67

-
-
-
-

Print Name
P A Miller

CC16a

Last year
to the nearest £

	63767
	7154
	32308
	1054
-	
	1213
-	
-	
	105496
-	
-	
	105496
-	
	67297
-	
	16512
-	
	2500
-	
-	
-	
	86309
-	
	86309
	19187
-	
	56983
	76170

Endowment funds to nearest £	Total
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-	
-	
-	
-	
-	
-	
-	
-	
-	

OK

Endowment funds
to nearest £

Current value (optional)

-
-
-
-
-

Current value (optional)

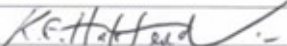
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When due (optional)

Date of approval

05/05/25

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE ECCLESIASTICAL PARISH OF ALL SAINTS, CRAWLEY DOWN**
(Registered Charity No 1148157)

Section A		Independent Examiner's Report	
Report to the trustees/ members of	Charity Name: The Parochial Church Council of the Ecclesiastical Parish of All Saints, Crawley Down		
On accounts for the year ended	31 st December 2024	Charity no (if any)	1148157
Set out on pages	1-8		
	I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.		
Responsibilities and basis of report	As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.		
Independent examiner's statement	I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect: • accounting records were not kept in accordance with section 130 of the Act or • the accounts do not accord with the accounting records I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.		
Signed:			Date: 04/05/2025
Name:	Keith Halstead		
Relevant professional qualification(s) or body (if any):	The Institute of Chartered Accountants in England and Wales		
Address:	60 Woodcote Hurst, Epsom, Surrey KT18 7DT		

Accounts

Trustees' Annual Report for the period

Period start date

Period end date

From

01

January 2023

To 31

December 2023

Section A

Reference and administration details

Charity name

The Parochial Church Council of the Ecclesiastical Parish of All Saints, Crawley Down

Other names charity is known by

The Parish Church of All Saints, Crawley Down

Registered charity number (if any)

1148157

Charity's principal address

The Glebe Centre, All Saints Church, Vicarage Road

Crawley

Sussex

RH10 4JJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Christine Keyte	Incumbent Vicar		
2	Revd Sandra Bale	Associate Vicar		
3	Sandra Cook	PCC Secretary		
4	Pam Miller	Treasurer		
5	Gillian Crook			
6	Steve Warr			
7	Barbara Wozniakowski	Safeguarding Officer		
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address
Bankers	CAF Bank	25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Independent Examiner	Keith Halstead MA (Oxon) FCA	60 Woodcote Hurst, Epsom, Surrey KT1 8 7DT

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Parochial Church Councils (Powers) Measure 1956 as amended.

How the charity is constituted

The PCC is part of the Church of England and the objects can be found in the PCC Powers Measure.

Trustee selection methods

Trustees are determined under the Church Representation Rules and consists of certain ex-officio members and those who are elected at the Annual Parochial Church Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Election to the PCC is based upon the desire to ensure a balance of skills and experience. New members are given the opportunity to fully discuss their role and responsibilities. The Secretary and Treasurer attend courses relevant to their role.

The PCC meets five times during each year with an average level of attendance of 80%. The PCC adopts policies concerning Safeguarding, Health & Safety, Complaints Management, Risk Management, Investment, Conflicts of Interest, Volunteers and employed staff.

There is a Standing Committee which has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Various other Committees deal with the fabric of the building, Missionary Strategy, Social and Fund-Raising Events, Finance, Parent & Toddler Group, Management of the Glebe Centre and HR policy.

A "Friends of All Saints Church Committee" raise funds for mission and maintenance of church buildings.

A regular risk analysis has been carried by the PCC members. The PCC has complied with its duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The primary objective of the charity is the promotion of the Gospel of Jesus Christ according to the doctrines and practices of the Church of England. The charity seeks to promote in the ecclesiastical parish the whole mission of the Church. All Saints Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent, the Reverend Christine Keyte, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. Our services and worship seek to put faith into practice through prayer and scripture, music and sacrament. To facilitate this work it is important that we maintain the fabric of the Church of All Saints Church and the Glebe Centre. Our objectives are set out in our Mission Action Plan as follows:

- To ensure that all our ministry and activities are focussed around an ethos of welcome, hospitality, respect and kindness.
- Building the ministry of the church and worship for people of all ages.
- Building discipleship and learning in our parish community.
- Continuing to work towards building a network of support and pastoral care in the parish.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. The main activities undertaken during 2023 are shown in sections D and E and captured in the minutes of All Saints Parochial Church Council.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Worship and Prayer and Mission

- Regular worship has continued throughout the year, building a solid worship focus with both traditional liturgy and family services and the partnership with St Leonard's Turners Hill continues to go from strength to strength.
- Our Harvest service was attended by the uniformed organisations and our Christmas and Easter services were well attended and feedback has been received that worship services are appreciated in both villages. The Remembrance Day service at the village war memorial had excellent attendance as many in the village make attendance at the service a priority.
- Recorded sermons are listed on the internet and have a solid following online.
- Production and distribution of the bimonthly parish magazine has continued and increased. The magazine is appreciated as a source of local information for both villages.
- Monthly coffee mornings have continued to build in attendance. Very well-attended special themed coffee mornings have been also held to coincide with the seasons i.e Christmas and Mothering Sunday offering craft, colouring and puzzles which are enjoyed by our young families and are also a place to enjoy coffee, cake and conversation for some of our older parishioners.
- There is also a monthly collection of food donations at the coffee mornings which are then taken to Crawley Open House.
- A monthly churchyard working party happens alongside the coffee morning with a church cleaning group.
- We have continued to build on our links with the church schools in both villages. Fortnightly corporate worship in each school has taken place and the vicar is a governor of both schools. The vicar also attends all special events and meetings at both schools as much as is possible. Additionally, our foundation and ex-officio governors have continued to support the work of our church schools throughout the year.
- Our youth club for children in years 6 to 8 continued to meet weekly in term time with an attendance of around 15-20 children each week.
- A silent prayer group was started in October and meets weekly.
- At the end of 2023 All Saints electoral roll had 82 members. Around 45 attend worship regularly.

The Glebe Centre

- The Glebe Centre provides a modern and welcoming venue for many organisations in the Village to hold their meetings and events. U3A, Girl Guides Women's Institute have regularly used the hall. Regular and one-off private hirers also use the facility along with regular Church run activities for the community such as

a Tiny Tots group each Thursday and a Youth Club on alternate Fridays in term time.

- The Glebe Centre has been open for bookings throughout the year and seen regular and new hirers use the facility as the year has progressed.
- The building and fabric team have worked hard to ensure that routine maintenance of the building has been sustained.

Pastoral Care

- We have continued to sustain support networks by phone as well as pastoral and home communion visits.
- Our clergy officiated at 1 baptism service and 13 funeral and bereavement related services in the church, churchyard and crematorium.
- The relaunch of our monthly Cake and Company group for people bereaved or living on their own took place in the new year. The group is well organised and meets once a month. The program has included a talk by the local PCSO and a thriving knitting subgroup is part of the meeting program as well.
- We have been hugely grateful for the continued generous support of our parishioners during year and for the faithful way in which people have served our church community.

As we look back over the last year, we thank all those who contribute to the life of the parish in whatever ways they can including those who welcome, clean, move chairs, arrange flowers, help within services, serve refreshments, look after our finances, plan events and help with churchyard maintenance. The many roles that volunteers fulfil not only builds the church community but extends outwards into the wider community that we serve. This support is vital and greatly valued. We would, without doubt, be a lesser organisation without them.

Brief statement of the charity's policy on reserves

The PCC's policy is to maintain a sufficient level of Reserves as contingency against unforeseen circumstances and the policy is reviewed annually. The current policy is to maintain in excess of 2 months of estimated expenditure on unrestricted funds, which approximates to £10,000.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding comes from planned and ad hoc giving of the church members.

The charity continues to support its main activities through its expenditure on staff costs of key workers, maintenance of the buildings, the Diocesan Parish contribution towards the centralised organisation of the Church, and numerous missional activities.

Unfortunately, during the current year, because of the drop in income over the last two years, it has not been deemed prudent to maintain our customary Missional and Charitable Giving towards third parties, but it is hoped this can be resumed in the near future.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		<i>P. A. Miller</i>
Full name(s)	Rev'd Christine Keyte	Pamela Ann Miller
Position (eg Secretary, Chair, etc)	Vicar	Treasurer
Date	12 April 2024	

 CHARITY COMMISSION FOR ENGLAND AND WALES	THE ECCLESIASTICAL PARISH OF ALL SAINTS', CRAWLEY DOWN		1148157		CC16a
	Receipts and payments accounts				
	For the period from	Period start date 01/01/2023	To	Period end date 31/12/2023	

Categories	Details	Unrestricted to nearest £	Restricted funds to nearest £	Endowment to nearest £
B1 Cash funds	CAF 40-52-40 00027772	24,816	1,936	-
	CBF C of E Deposit - a/c 610229002D	20,989		
	CAF 40-52-40 00034857	13,889		-
	Cake & Co Cash		13	
	Glebe Cash	93		
	Tiny Tots		150	
	Youth Club bank account		178	
	CBF Investment Fund	14,106		
	Total cash funds	73,893	2,277	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted to nearest £	Restricted funds to nearest £	Endowment to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		Unrestricted	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		P A Miller		12/04/2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

The Parochial Church Council of the Ecclesiastical Parish of All Saints,
Crawley Down

On accounts for the year
ended

31st December 2023

Charity no
(if any)

1148157

Set out on pages

3-4

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

Signed:

K.E. Halstead

Date:

27/04/2024

Name:

Keith Halstead

Relevant professional
qualification(s) or body
(if any):

The Institute of Chartered Accountants in England and Wales

Address:

60 Woodcote Hurst, Epsom, Surrey KT18 7DT

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32,
Independent examination of charity accounts: directions and guidance for
examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

Accounts

Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	January	2021	To	31	December	2021

Section A Reference and administration details

Charity name

The Parochial Church Council of the Ecclesiastical Parish of All Saints, Crawley Down

Other names charity is known by

The Parish Church of All Saints, Crawley Down

Registered charity number (if any)

1148157

Charity's principal address

The Glebe Centre, All Saints Church, Vicarage Road

Crawley

Sussex

RH10 4JJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Christine Keyte	Incumbent Vicar		
2	Revd Sandra Bale	Associate Vicar		
3	Brian Moore	Reader	Retired May 2021	
4	Sandra Cook	PCC Secretary		
5	Pam Miller	Treasurer	Inducted in January 2021	
6	Rita Brasier	Safeguarding Officer		
7	Kerry Scott	Deanery Synod Rep.	Resigned May 2021	
8	Gillian Crook			
9	Jean Cynthia Clarke		Retired January 2021	
10	Sarah Hamilton			
11	Jane Jones		Retired January 2021	
12	Steve Warr			
13	Barbara Wozniakowski			
14	Zenon Wozniakowski		6 year term completed in May 2021	
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bankers	CAF Bank	25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Independent Examiner	Keith Halstead MA (Oxon) FCA	60 Woodcote Hurst, Epsom, Surrey KT1 8 7DT

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Parochial Church Councils (Powers) Measure 1956 as amended.
How the charity is constituted (eg. trust, association, company)	The PCC is part of the Church of England and the objects can be found in the PCC Powers Measure.
Trustee selection methods (eg. appointed by, elected by)	Trustees are determined under the Church Representation Rules and consists of certain ex-officio members and those who are elected at the Annual Parochial Church Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Election to the PCC is based upon the desire to ensure a balance of skills and experience. New members are given the opportunity to fully discuss their role and responsibilities. The Secretary and Treasurer attend courses relevant to their role.

The PCC meets nine times during each year with an average level of attendance of 80%. The PCC adopts policies concerning Safeguarding, Health & Safety, Complaints Management, Risk Management, Investment, Conflicts of Interest, Volunteers and employed staff.

There is a Standing Committee which has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Various other Committees deal with the fabric of the building, Missionary Strategy, Social and Fund-Raising Events, Finance, Parent & Toddler Group, Management of the Glebe Centre and HR policy.

A "Friends of All Saints Church Committee" raise funds for mission and maintenance of church buildings.

A regular risk analysis has been carried by the PCC members. The PCC has complied with its duty to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The primary objective of the charity is the promotion of the Gospel of Jesus Christ according to the doctrines and practices of the Church of England. The charity seeks to promote in the ecclesiastical parish the whole mission of the Church. All Saints Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent, the Reverend Christine Keyte, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. The main activities undertaken during 2021 were as follows:-

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All saints. Our services and worship seek to put faith into practice through prayer and scripture, music and sacrament. To facilitate this work it is important that we maintain the fabric of the Church of All Saints Church and the Glebe Centre. Our objectives are set out in our Mission Action Plan as follows:

- To ensure that all our ministry and activities are focussed around an ethos of welcome, hospitality, respect and kindness.
- Building the ministry of the church and worship for people of all ages.
- Building discipleship and learning in our parish community.
- Continuing to work towards building a network of support and pastoral care in the parish.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Worship and Prayer and Mission

- Despite the challenges presented by the pandemic in 2021, we have maintained prayer and zoom gatherings, the website, and expanded the content and sharing of resources through our news sheet and parish magazine – with different kinds of reflections and faith resources for those online and those without internet. Our parish magazine was also distributed bimonthly online via our website and by email. The magazine keeps our parishioners informed of the important matters affecting our Church and village. Our ex-officio governors at the school supported the work of our church schools during this difficult time.
- The church re-opened on Easter Sunday for public worship and continued to open for the rest of the year. We were delighted to be able to welcome back many of our worshippers, although some were necessarily isolating at home.
- Easter and Christmas are special times in the Christian life and a full worship programme took place with all the services and events that happen in the weeks leading up to Christmas.
- Due to the realities of the pandemic, certain groups had to pause or cease meeting but there were also significant creative changes to existing activities and the emergence of new ones, which supported the church community, and beyond, in their faith and life journey.
- We continued to create online worship in 2021 with a significant increase in people engaging with our worship not only in Crawley Down and Turners Hill but across the world.
- As we move into a new context as pandemic restrictions are lifted, we are seeing growth in service attendance which is very encouraging and we look to build on that in the years ahead.
- At the end of 2021 our electoral roll had 90 members, with around 45 attending regular worship as we re-opened after restrictions were lifted. 23 people attended worship at Easter rising to 77 over Christmas.

The Glebe Centre

- The Glebe Centre provides a modern and welcoming venue for many organisations in the Village to hold their meetings and events. U3A, Girl Guides Women's Institute regularly use the hall in addition to all the activities that Church runs for the community such as a Tiny Tots group each Thursday and a Youth Club on Friday.
- The Glebe Centre re-opened on a limited basis on the 17th of May 2021 and from September 2021 more regular use resumed, and has continued to see a steady increase in footfall and usage as restrictions have been lifted. Routine maintenance of the building has continued through the year.
- The building fabric team have worked tirelessly to get things running smoothly in the midst of pandemic restrictions related to all our buildings including the re-opening of the church and the Glebe Centre.

Pastoral Care

- We have worked hard to adjust our caring ministries to offer pastoral care despite the pandemic restrictions. This has meant creating support networks in managing the challenges related to the pandemic and in embracing online working as necessary due to Covid restrictions.
- The clergy made a significant number pastoral phone calls offering a listening ear and pastoral support, especially to those living alone and pastoral care has continued with visits as restrictions have been lifted.
- Baptism Services are held on the third Sunday of each month and have provided opportunities in 2021 to engage with young families in the village. Three such services were held after the church reopened.
- In addition our priests officiated at 16 funeral and bereavement related services in the church, churchyard and crematorium.
- Amongst the significant changes in 2021 was All Saints and partner parish St Leonard's working closely together planning for the merging of the two parishes into a joint benefice.
- We have been hugely grateful for the continued generous support of our parishioners during these difficult times as people have been faithful in serving our church community.

- As we look back over the last year, we thank all those who contribute to the life of the parish - those who welcome, clean, move chairs, arrange flowers, help within services, serve refreshments, and look after our finances, churchyard volunteers including our young volunteers from the uniformed organisations and Worth School.

Section E

Financial review

Brief statement of the charity's policy on reserves

The PCC's policy is to maintain a sufficient level of Reserves as contingency against unforeseen circumstances and the policy is reviewed annually. The current policy is to maintain in excess of 2 months of estimated expenditure on unrestricted funds, which approximates to £10,000.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding comes from planned and ad hoc giving of the church members. In common with many churches, the income has dropped over the past two years as a result of the Covid pandemic.

The charity continues to support its main activities through its expenditure on staff costs of key workers, maintenance of the buildings, the Diocesan Parish contribution towards the centralised organisation of the Church, and numerous missional activities.

Unfortunately, during the current year, because of the drop in income over the last two years, it has not been deemed prudent to maintain our customary Missional and Charitable Giving towards third parties, but it is hoped this can be resumed in the near future.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



P. A. Miller

Full name(s)

Christine Evi Keyte

Pamela Ann Miller

Position (eg Secretary, Chair, etc)	Vicar	Treasurer
Date	10 June 2022	



Receipts and payments accounts

CC16a

For the period from

Period start date

01/01/2021

To

Period end date

31/12/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Total Donations and legacies	48,518	1,139	-	49,657	64,422
Total Charitable Activities	3,516	121	-	3,637	285
Total Other Trading Activities	8,829	-	-	8,829	3,501
Interest Received	390	-	-	390	439
Other Funds Generated	3,367	-	-	3,367	229
Revaluation of CFB Investment	1,828	-	-	1,828	823
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	66,448	1,260	-	67,708	69,699
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	66,448	1,260	-	67,708	69,699
A3 Payments					
Cost of Charitable Activities	49,060	447	-	49,507	64,430
Expenditure on Church Buildings	-	437	-	437	827
Cost of other trading activities	5,699	-	-	5,699	10,470
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	54,759	884	-	55,643	75,727
A4 Asset and investment					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	54,759	884	-	55,643	75,727
Net of receipts/(payments)	11,689	376	-	12,065	- 6,028
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	44,861	2,212	-	47,073	53,101
Cash funds this year end	56,550	2,588	-	59,138	47,073

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted funds to nearest £	Endowment to nearest £
B1 Cash funds	CAF 40-52-40 00027772	11,921	2,147	-
	CBF C of E Deposit - a/c 610229002D	20,989		
	HSBC 40-20-09 21647598	8,946	-	-
	Cake & Co. - petty cash		18	
	Glebe Cash	81		
	Youth Club bank account		423	
	CBF Investment Fund	14,613		
	Total cash funds	56,550	2,588	-
(agree balances with receipts and payments account(s))				

[illegible]

	Details	Fund to which assets belong	Cost (optional)	Current value (optional)
B3 Investment assets		Unrestricted	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Signed by one or two trustees on behalf
of all the trustees

Signature

Print Name

Date of approval

P. A. Moran

P A Miller

26/05/2022

AL SAINTS CHURCH CRAWLEY DOWN PCC

FINANCIAL REVIEW

SUMMARY

Over the last 2 years, All Saints Church, like most other charities in the UK, has been seriously impacted by the Covid Pandemic. During 2021 income fell by £1,991 - over 2.8 per cent. Making a substantial drop in income over a 2 year period. -

Fortunately, expenditure also fell by £20,084. A percentage decrease in expenditure from 2020 of almost 26.5%.

Staff continued to be furloughed for part of the year and planned activities and improvements were put on hold.

The net effect was a surplus of £10,237 before investment gains of £1,828. This compared with a deficit of £6,851 in 2020 before an investment gain of £823.

The Glebe Centre had a surplus of £1,716 which contributed to the overall income of the Church. This compared to a deficit in 2020 of £1,790 which was after receiving a grant of £3,300 from the District Council's Emergency Covid Fund.

The Church's investment in the CBF Investment Fund (Income) Fund was revalued on the 31 December 2021 at £14,613. A gain of £1,828.

UNRESTRICTED FUNDS (see Note 1)

Income from most sources fell in 2021.

- Planned Giving fell by almost 26% as some members moved to pastures new.
- Loose collections fell from £1,946 to £1,152. Although this was compensated by the addition of a Card Reader which produced income of £649 and Envelope collections of £190. Making a total of £1,991 which is almost the same as in 2020.
- A Gift Day was held in October, which produced income of £2,627 plus Gift Aid claimed.
- Income from Weddings and Funerals increased slightly from £1,614 to £1,996.
- The total expenditure on the Unrestricted Funds was £54,759 which is detailed in Note 2 to the Accounts.
- Cash reserves had been under pressure in 2020 and it was agreed with the Diocese to reduce the parish contribution to £18,000 for 2021.
- No charitable payments were made in 2021 because of financial uncertainty due to Covid 19. It is anticipated that this will be addressed in 2022. (See Note 10)
- As in previous years the expenditure total would have been significantly higher without the time and effort given by many members of our church.
- The value of the Church's investments increased by £1,828 at the end of 2021; this together with the net outflow of funds mentioned above resulted in a balance of £56,550 in Unrestricted Funds compared with £44,861 at the end of the previous year.

RESTRICTED AND ENDOWMENT FUNDS (see Note 6)

- The Friends of All Saints received income of £375, including Gift Aid received, and contributed £304 to our expenditure on the Church Buildings and surrounds resulting in a carried forward balance on the Fund of £172.
- The Church Yard Fund received income of £764, including Gift Aid received, and contributed £437 to our expenditure on the Church Yard. This resulted in a carried forward balance on the Fund of £951.

Now that Covid restrictions have stopped we are hoping that the Church and Glebe Centre can get back to normal operational activities and that our new mission plan can come into operation.

There are many outstanding maintenance jobs to be dealt with in 2022 and these will take up a considerable amount of the surplus achieved in 2021. We hope to increase our Parish Contribution of £18,000 if finances allow. We also hope to restart our contributions to Missionary work.

Each year we thank God for His provision through the generosity of His people and pray in thankful anticipation of His provision in 2022 and future years.

RESERVES POLICY

The PCC policy to maintain a sufficient level of Reserves as contingency against unforeseen circumstances is reviewed annually. The current Policy is to maintain in excess of 2 months of estimated expenditure on unrestricted funds. The current level of unrestricted reserves of £56,550 indicates that there is compliance with the Policy.

It is PCC policy to invest fund balances not needed in the short term with the CBF Church of England deposit fund.

Signed on behalf of the PCC Rev'd Christine Keyte (Chairman)



.....

Date25/05/2022.....

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE ECCLESIASTICAL PARISH OF ALL SAINTS, CRAWLEY DOWN
(Registered Charity No 1148157) ON THE ACCOUNTS FOR THE YEAR
ENDED 31ST DECEMBER 2021**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:- 

Name:- Keith Halstead MA (Oxon) FCA

Professional Qualification:- Chartered Accountant, Institute of Chartered Accountants in England & Wales

Address:- 60, Woodcote Hurst, Epsom, Surrey KT18 7DT

Summary of Financial Receipts and Payments

	Unrestricted Fund	Restricted Fund/s	Total Funds 2021	Total Funds 2020
	£	£	£	£
Income and endowments from:				
Donations and legacies	48,518	£ 1,139	49,657	64,422
Charitable activities	3,516	£ 121	3,637	285
Other trading activities	8,840		8,840	3,501
Investments	390		390	439
Other receipts	3,356		3,356	229
Revaluation of CBF Investment Fund	1,828		1,828	823
Total income	66,448	1,260	67,708	69,699
Expenditure on:				
Raising funds			-	-
Charitable activities	49,060	£ 447	49,507	64,430
Expenditure on Church Buildings		£ 437	437	827
Other trading activities	5,699		5,699	10,470
Total expenditure	54,759	884	55,643	75,727
Net income or (net expenditure)	11,689	376	12,065	(6,028)
Transfers between funds				-
Other recognised gains/(losses):				
<i>Reconciliation of funds:</i>				
Net movement in funds	11,689	376	12,065	(6,028)
Total funds brought forward from previous year	44,861	£ 2,212	47,073	53,101
Total funds carried forward	56,550	2,588	59,138	47,073

All Saints Church Crawley Down - 1148157

Statement of Assets and Liabilities

As at 31 December 2021

£	Total Funds	Total Funds
	2021	2020
Fixed Assets		
Investments	£ 14,613	£ 12,784
Current Assets		
Debtors		£ -
Short Term Deposits	£ 20,989	£ 20,989
Cash at bank and in hand	£ 23,536	£ 13,300
Total current assets	£ 44,525	£ 34,289
Liabilities		
Creditors: Amounts falling due within one year		£ -
Net current assets	£ 44,525	£ 34,289
Creditors: Amounts falling due after more than one year		£ -
Provisions for liabilities		£ -
Total net assets	£ 59,138	£ 47,073
The Funds of the Charity:		
Endowment funds		
Restricted income funds	£ 2,588	£ 2,212
Unrestricted funds	£ 56,550	£ 44,861
Total charity funds	£ 59,138	£ 47,073

Signed on behalf of the PCC



Rev'd Christine Keyte PCC Chair

P A Miller, Treasurer *P. A. Miller*

Date25/05/2022.....

ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current (2015) Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

The financial statements have been prepared under the receipts and payments convention as modified by the inclusion of investments at market value and the revaluation of fixed assets.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds Accounting

Funds held by the PCC are:

Unrestricted funds - those that can be used for any PCC purpose. For convenience, some are designated for certain activities.

Restricted funds - donations or grants received for a specific object or invited by the PCC for a specific object. These funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold. Unrealised gains and losses are accounted for on revaluation at 31 December.

Resources Expended

Resources expended are accounted for as they are used.

Grants

Grants and donations are accounted for when approved and paid by the PCC.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s. 10(2) of the Charities Act 2011. Other property is shown at cost or nominal value. Fixtures, fittings and equipment is written off in the year of purchase

Investments

Investments are stated at market value at the balance sheet date.

Taxation As a registered Charity the PCC is exempt from income tax and capital gains tax.

NOTES TO THE ACCOUNTS

1. 2021 INCOME

Analysis of Income and Endowments	General	Designated	Total	Restricted	Total Funds	Total Funds
£	Unrestricted	Funds	Unrestricted	Funds	2021	2,020
	Fund		Funds			
	£	£	£	£	£	£
Planned giving (excl. tax refunds)	22,531		22,531	911	23,442	30,804
Planned giving (no tax refunds)	580		580		580	1,474
Loose cash collections	1,152		1,152		1,152	1,946
Donations/Appeals non Members	6,310		6,310		6,310	720
Donations from Members	4,829		4,829		4,829	7,022
Fundraising Events	-		-		-	407
Sundry Income	3,838		3,838		3,838	128
Tax recovered on Gift Aid	7,052		7,052	228	7,280	11,080
Flower Guild Income	-		-		-	100
Glebe Centre Donations	-		-		-	178
Grants	-		-		-	4,750
Furlough Receipts	1,308	918	2,226		2,226	3,888
Total Donations and legacies	47,600	918	48,518	1,139	49,657	62,497
Fees for weddings & funerals	1,996		1,996		1,996	1,614
Youth Club Income			-	121	121	191
Accrued	1,520		1,520		1,520	
Total Charitable activities	3,516	-	3,516	121	3,637	1,805
Glebe Centre Sundry Income	-	2,020	2,020		2,020	10
Glebe centre hiring fees	-	4,402	4,402		4,402	2,620
Magazine advertisement fees	-	2,418	2,418		2,418	782
Other Trading Activities	-		-		-	494
Total Other trading activities	-	8,840	8,840	-	8,840	3,906
Bank & CBF deposit interest	362	28	390		390	439
Total Investments	362	28	390	-	390	439
Other Funds Generated	5,184		5,184		5,184	1,052
Total income and endowments	56,662	9,786	66,448	1,260	67,708	69,699

2. 2021 EXPENDITURE

Analysis of Expenditure	General Unrestricted Fund	Designated Funds	Total Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£	£
Cost of fund raising activities	13	-	13		13	110
Missionary and charitable giving	-	-	-		-	2,302
Ministry:						
Diocesan parish share	18,000	-	18,000		18,000	40,500
Other clergy costs	4,010	-	4,010		4,010	4,109
Staff salaries	10,945	-	10,945		10,945	6,705
Church Administrative costs	1,901	-	1,901		1,901	3,207
Upkeep of services	59	-	59		59	410
Church heating and lighting	3,171	-	3,171		3,171	1,452
Church maintenance and repair	1,888	-	1,888	304	2,192	452
Church and Hall equipment	-	-	-		-	671
Church and Hall Insurance	1,948	-	1,948		1,948	1,555
Youth Club expenditure	-	-	-	143	143	236
Flower Guild expenditure	-	44	44		44	-
Miscellaneous	4,710	-	4,710		4,710	1,055
Sundry Church music costs	1,606	-	1,606		1,606	1,051
Governance	765	-	765		765	615
Cost of charitable activities	49,016	44	49,060	447	49,507	64,320
Expenditure on Church buildings and yard	-	-	-	437	437	827
Other Expenditure	-	-	-	437	437	827
Church Centre running costs	-	3,059	3,059		3,059	6,702
Church Centre Staff costs	-	1,637	1,637		1,637	3,100
Parish magazine costs	-	1,003	1,003		1,003	668
Cost of other trading activities	-	5,699	5,699	-	5,699	10,470
Total expended on all funds	49,016	5,743	54,759	884	55,643	75,727

3. TRANSFERS

The Flower Guild relinquished their ownership of funds in October 2021 and asked that the Church take control. The balance of the fund of £763.87 was transferred to a the Church bank account and placed in a Designated Fund.

4. INVESTMENT ASSETS

UNRESTRICTED FUND	Cost	Accumulated Revaluation	Market Value 01/01/2021	Gain on Revaluation in 2021	Market Value 31/12/2021
	£	£	£	£	£
624 CBF Investment Fund Shares	459	12,325	12,784	1,829	14,613

5. UNRESTRICTED FUNDS

£	Balance at 1.1.2021	Movements in Resources				Balance at 31.12.2021
		Incoming	Outgoing	Gains	Transfers	
General Fund	18,053	58,208	50,019	1,828	0	28,070
Glebe Centre Operating Fund Note (a)	25,313	6,412	4,696	0	0	27,029
Tithe Fund Note (b)	66	0	0	0	0	66
Contingency Fund Note (c)	565	0	0	0	0	565
Flower Guild	764	0	44	0	0	720
Choir Fund	100	0	0	0	0	100
Total	44,861	64,620	54,759	1,828	0	56,550

(a) Fund dedicated to the operations of the Glebe Community Centre

(b) Fund to make grants to support the Outreach and Mission of the Church

(c) Fund established to deal with exceptional and unbudgeted expenditure

6. RESTRICTED FUNDS

£	Balance at 1.1.2021	Movements in Resources				Balance at 31.12.2021
		incoming	Outgoing	Gains	Transfers	
Church Yard (a)	624	764	437	0	0	951
Cake & Co (b)	557	0	0	0	0	557
The Friends of All Saints' (c)	101	375	304	0	0	172
Home Study Fund (d)	97	0	0	0	0	97
Outreach Note (e)	260	0	0	0	0	260
Youth Fund (f)	446	121	143	0	0	424
Shoebox (g)	127	0	0	0	0	127
Total	2,212	1,260	884	0	0	2,588

(a) Church Yard Fund

This fund was established to enable contributions towards the upkeep and maintenance of the Church Yard.

(b) Cake & Co Fund

This fund was established in the first instance in conjunction with Age UK. The money raised is used to run a monthly coffee and cake outreach for the older people in the parish. Entire control of this Fund was transferred to the PCC on 1 January 2020.

(c) The Friends of All Saints Fund

The object of this Fund is to advance the mission and ministry of the church in the community through the repair, maintenance, restoration, preservation and improvement of All Saints Church and associated buildings, and of the fixtures and fittings in the Church, the churchyard and the associated buildings. The Friends may raise funds by any lawful means, and invite and receive contributions from any persons whatsoever.

(d) Home Study Fund

This Fund was established to cover the expenses incurred when running Home Study Groups.

(e) Outreach

This Fund was originally funded by the surplus funds of the Haven Baptist Church when they ceased meeting. Any money raised now benefits from special fundraising activities that are dedicated to activities of the Church in the Community.

(f) Youth Fund

This Fund is used to cover costs incurred by the Youth Group who meet regularly. Money raised is mainly from subscriptions.

(g) Shoebox Fund

The Shoebox Fund was set up for any money received for shoebox postage that was not used in the current year. The balance in this fund is used in subsequent years for any related expenses.

7. NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
Investment fixed assets	14,613		14,613	12,784
Current assets (except cash)				-
Cash at bank and on deposit	41,937	2,588	44,525	34,289
Current liabilities				-
Totals	56,550	2,588	59,138	47,073

8. STAFF COSTS

During the year the PCC employed three people, an Organist and Musical Director, a cleaner for the Glebe Centre and a Church Administrator. Furlough payments were received for all employees. Salaries were paid in accordance with the Furlough provisions.

The total of the salaries paid was £12,582. There were no social security or pension costs.

9. RELATED PARTIES AND TRANSACTIONS

No payments were made to related parties. The PCC supported the clergy by paying the cost of rectory utilities amounting to £4,110.

MISSIONARY GIVING

Missionary and charitable giving

	Total 2021	Total 2020
Overseas:		
Happy Home	£ -	£ 402
Home:		
British Legion	£ -	£ -
Bible Society	£ -	£ 200
Scripture Union	£ -	£ 100
Mothers Union	£ -	£ 200
Family Support	£ -	£ 400
Torch	£ -	£ 200
Shoebox	£ -	£ -
Diocesan Harvest Appeal	£ -	£ -
St Barnabas	£ -	
E G Food Bank	£ -	£ 250
Open House	£ -	£ 250
Care for the Family	£ -	£ 300
	£ -	£ 2,302

Accounts

The Parish Church of All Saints, Crawley Down
ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL
For the year ended 31 December 2020
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Incumbent: The Revd. Christine Keyte, The Vicarage, Vicarage Road, Crawley Down, West Sussex. RH10 4JJ

Independent Examiner: Steve Brentnall, FCIE, 1 Meadow View Cottages, Town Littleworth,

Cooksbridge, LEWES, East Sussex, BN8 4TH

Bankers: CAF Bank, 25, Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

HSBC Bank, 8 Canada Square, London E14 5HQ

1. Administrative information

All Saints' Church is situated on Vicarage Road, Crawley Down, with a secondary entrance off Turners Hill Road, Crawley Down. It is part of the Diocese of Chichester within the Church of England. All correspondence should be addressed to the Church Administrator, The Glebe Centre, Vicarage Road, Crawley Down, West Sussex. RH10 4JJ.
email: office@allsaintscrawleydown.org.

All Saints Church Crawley Down PCC was entered on the Register of Charities on 17th July 2012 with the registered charity number 1148157.

During the calendar year 2020 the following served as members of the Parochial Church Council (PCC):

Incumbent:	Revd Christine Keyte	
Associate Vicar:	Revd Sandra Bale	
Reader:	Mr Brian Moore	
Churchwarden and Deanery Synod Rep:	Mr John Wells	Resigned October 2020
Churchwarden, Treasurer and Deanery Synod Rep:	Mr Kerry Scott	Resigned October 2020
PCC Secretary:	Mrs Sandra Cook	Inducted January 2020
Treasurer:	Mrs Pam Miller	Inducted January 2021
Safeguarding Officer:	Mrs Rita Brasier	
Deanery Synod Rep:	Mr Kerry Scott	Inducted October 2020
Elected Members:	Mrs Gill Crook	Inducted October 2020
	Mrs Jean Cynthia Clarke	Inducted October 2020
	Ms Sarah Hamilton	Inducted October 2020
	Mrs Jane Jones	Resigned January 2021
	Mrs Chris Sumpter	Resigned October 2020
	Mr David Sumpter	Resigned October 2020
	Mr Steve Warr	
	Mrs Barbara Wozniakowski	
	Mr Zenon Wozniakowski	

2. Structure, governance and management

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members and members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety and disability legislation and Safeguarding of Vulnerable Adults and Children. In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of the parish finances. The PCC works to ensure that each member of the council is equipped to fulfil their role. New members of the PCC are invited to discuss their role and responsibilities at the first PCC meeting after the APCM each year. The PCC Honorary Secretary and Honorary Treasurer are also elected at this meeting. The Secretary and Treasurer each attend courses run by the diocese on their particular work. The PCC has appointed Rita Brasier as Parish Safeguarding Co-ordinator. The full PCC met seven times during the year with an average of level of attendance of 80%.

The PCC has adopted policies concerning Safeguarding, Health and Safety, Complaints Management, Risk Management, Investment, Conflicts of Interest, Volunteers and employed staff.

There are also a number of PCC committees which report to the PCC and which are responsible for specific areas of the church's activities:

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Fabric Committee

Attends to matters relating to the stewardship of the church buildings, the churchyard, the Glebe Centre and the church grounds.

Missionary committee

Recommends to the PCC a missionary strategy for All Saints' Church and assists the PCC in carrying it out.

Social Committee

Organises and runs social and fund raising events.

HR Committee

Has responsibility for the recruitment and well-being of our employees

Friends of All Saints' Church Committee

On 17th October 2006 the PCC resolved to establish a "Friends of All Saints, Crawley Down" scheme as a committee of the PCC. The objects of the scheme are to advance the mission and ministry of the church in the community through the repair, maintenance, restoration, preservation and improvement of All Saints Church and associated buildings, and of the fixtures and fittings in the Church, the churchyard and the associated buildings. The Friends may raise funds by any lawful means, and invite and receive contributions from any persons whatsoever.

The All Saints Church Finance Team

On 16th October 2012 the PCC agreed to establish this committee with the aim of maintaining and extending the financial means to support the mission of the church.

Tiny Tots Management Team

On 13th March 2012 the PCC resolved to establish a Tiny Tots Management Team as a committee of the PCC. This team met for the first time on 13th November 2012. The function of the team is to manage Tiny Tots parent and toddler group and to support the two adults who run Tiny Tots in the Glebe Centre.

The Glebe Centre Management Team

On 7th May 2013 the PCC resolved to establish the Glebe Centre Management Team. This team has the responsibility of managing the Glebe Centre on behalf of the PCC.

3. Risk assessment

The PCC confirms that the major risks to which the council has been exposed have been identified by a risk analysis exercise carried out by PCC members. The risks have been reviewed and systems and procedures have been established to manage them. During 2019 the Finance Team carried out a review of the Financial Policies and Procedures and provided a report to the PCC. No issues were identified, however, some additional procedures were instituted to assist the Treasurer. The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

4. Objectives and Activities

The primary objective of All Saints PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

When undertaking our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

Our objectives and activities are as follows:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus
- Provision of pastoral care for people living in the parish
- Providing assistance to the lonely and needy of the parish
- Giving grants to missionary organisations
- Reaching out to the unchurched through providing Baptism, Wedding and Funeral Services and our Community Hall as a venue for Village activities.
- Maintaining the fabric of the church building and churchyard as a historic centre and focus of life in the village.

What we achieved and how we have succeeded in affecting our beneficiaries' lives

All Saints Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Christine Keyte, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. In reflection of that our aims are to build Christian community and to promote mission through worship and outreach. The PCC is also specifically responsible for the maintenance of the Church and Glebe Centre complex in Vicarage Rd, Crawley Down.

Prayer and Worship: All Saints' Church promotes positive outreach and community building activities that bring people to know the good news of faith in Jesus Christ. PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at All Saints. Our services and worship put faith into practice through prayer and scripture, music and sacrament. We have faced some challenges with that related to the COVID 19 Pandemic. Our online services have been very well received, gaining 6800 views in total as of 15 December 2020. Our online Sunday School lesson has had a solid following of about 30 families each week. Our Facebook Page features a 'Today We Pray for' calendar in which we pray for each street in Crawley Down through the space of one month. The congregation has continued to take part in intercessory prayers during the online services, prepared and recorded by various members of our congregation. Our online services have followed our usual in church pattern of Worship Together Communion, our more

family based contemporary service on the first and third Sundays of the month and Parish Communion, our more traditional service, on the second and fourth Sundays. We have also conducted a variety of special services online including a service marking the anniversary of VE Day and we held a simple Remembrance service in the churchyard and a service was broadcast online later in the day. All of these services were planned in conjunction with the local branch of the Royal British Legion

Pastoral Care and Outreach: We share updates regarding our services and online activities together with those from the Church of England via our Facebook Page and our website. The clergy have stayed in contact with parishioners by phone, making in excess of 200 pastoral phone calls over the last year. We distribute a weekly newsletter to parishioners listed on our electoral roll and to anyone who requests a copy. It is also posted to those who don't have online access and listed on our Facebook page each week. Our average Facebook circulation is in excess of 1000 each week. The Parish Magazine has been distributed online which has enabled it to reach a wide circulation. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus. Cake and Company, a group we host offering an afternoon of social activities for mature people to meet and enjoy conversation once a month met twice in the year before Covid restrictions took effect. Some of our Cake and Company volunteers have stayed in contact with members of the group during the year.

Connection with the local School: Our working relationship with Crawley Down Church of England School has continued. Our 'Open the Book' assemblies have been on hold due to Covid restrictions but the Vicar has remained in touch with the Headteacher on a regular basis and has attended online meetings as ex officio Foundation Governor. The Chair of Governors is a member of our PCC and both he and our newly appointed Foundation Governor are both regular communicant members of the parish church congregation. The Headteacher, students and teachers from the school have also taken part in various online services.

Bereavement: The Church has always been a haven for those grieving and this has continued in 2020. There were ten funerals or interments of cremated remains held in the churchyard. This included 2 services at the local crematorium and five graveside funeral services, as the church has been closed for worship due to Covid restrictions. There have been three services for interment of cremated remains. Our Churchyard provides a much-needed opportunity for contemplation and meditation for our community. We take great pride in our Churchyard and have undertaken extensive work to maintain and improve it. It is now no longer possible for new burials to take place since the churchyard was closed in October 2020 by an Order in Council.

We still are able to conduct burials in existing grave plots with space and ashes interments in our memorial garden.

Bible Discussion Group: An online Bible Discussion group meets every Sunday evening and the group continues to be a place of discussion and study of the Christian faith and has gained five members since its inception a year ago. One parishioner who does not have internet access dials in to Zoom via a phone number made available in our news sheet each week.

The Glebe Centre: Our Community Hall provides a modern, safe and very welcoming venue for many organisations in the Village to hold their meetings and events. The Glebe Centre has had to remain closed due to Covid restrictions but we look forward to opening for Covid safe activities in due course. The building is prepared and ready with Covid safe measures in place. The Glebe Centre received many individual bookings for parties and social events for our community when Covid restrictions were not in place and users are not just restricted to people or organisations in the Village but also further afield.

APCM and PCC meetings: PCC meetings and the APCM were held on the online Zoom platform with over 80% attendance and both the Vicar and PCC Secretary have made weekly checks on the building and churchyard, as per Church of England guidelines.

Electoral Roll and Service Attendance: We have been unable to conduct baptisms and weddings due to the limitations of Covid restrictions but we have five families who have placed their plans on hold and services will be organised when restrictions are lifted. There are also two weddings booked for 2022. Our electoral roll number is 92.

Average attendance in October was 16, limited due to Covid restrictions, as the church can only accommodate 30 people for worship and a pre-booking system was in place for services. 19 people attended our Christmas Day service with the same Covid Safe measures in place.

Deanery: The Deanery provides the PCC with an important link between the parish and the wider structures of the church. We are also in the process of preparing for our parish forming one Benefice with the parish of St Leonard's, Turners Hill.

Ecumenical Relationships: The church is a member of Churches Together including St Leonard's, Turners Hill, St Margaret's West Hoathly, All Saints, Highbrook, St Peter's, Ardingly and Turners Hill Free Church and Worth Abbey. We hosted a joint online Pentecost service on our Youtube Channel and prior to lockdown the clergy met on a bi-monthly basis for discussion and fellowship at Worth Abbey.

Safeguarding: We understand safeguarding to be an integral part of the life and ministry of our Church. The care and protection of children, young people and vulnerable adults visiting and participating in Church activities is important to us, everyone who participates in the life of the church has a role to play in promoting a safer church for all.

5. Financial Review

SUMMARY

As was foretold in last years' Trustees Report, All Saints Church, like most other charities in the UK, has been seriously impacted by the Covid Pandemic. Total income fell by 25% or nearly £23,500. Expenditure also fell as staff were furloughed and planned activities and improvements were cancelled. The net effect was a deficit, before investment gains, of £3,972 compared to a surplus in 2019 of £8,549.

Particularly badly affected was the Glebe Centre which had to close in March and has not reopened. In 2019 it contributed £6,350 towards net income; in 2020 it incurred a deficit of £1,790 after receiving a grant of £3,300 from the District Council's Emergency Covid Fund.

The Church's investment in the CBF Investment Fund (Income) Fund was revalued on the 31 December 2020 at £12,784, a gain of £823 this ameliorated the fall in the funds of the Church. These totalled £43,043 at end year 2020 compared to £46,192 at the end of 2019.

UNRESTRICTED FUNDS (see Note 5)

Income from all sources fell in 2020.

- Planned Giving fell by over 10% as older members passed on and very few new donors emerged.
- Loose Collections could not be taken as the Church was closed for most of the year.
- A Gift Day was held in October, without the income from this of over £4,000, cash reserves in the General Fund would have been under severe pressure by the end of the year.
- Income from Weddings and Funerals reduced sharply to £1,614.
- It was not possible to deliver 4 issues of the Parish Magazine in 2020 and we committed to our advertisers to deliver 6 copies to all houses in the Village. When possible in 2021, we will deliver the remaining 4 copies and therefore 2/3 of our advertising revenue has been designated as deferred income from 2020 to 2021. This shows in the accounts as General Fund Creditors.
- The total expenditure on the Unrestricted funds, including charitable payments, fell to £73,606 and is detailed in Note 2 to the Accounts.
- It had been planned to only maintain the parish contribution payment at £45,000 to try to build reserves in anticipation of expenditure on overdue Church maintenance and improvements. However, cash reserves were under pressure in the final quarter of 2020 and it was agreed with the Diocese to reduce the contribution by 10%, £4,500, to £40,500.
- Charitable payments from our Tithe Fund were reduced although it was decided to make two new donations to the East Grinstead Food Bank and Crawley Open House in recognition of the difficulties these essential local charities have been facing. (See Note 12)
- As in previous years the expenditure total would have been significantly higher without the time and effort given by many members of our church.

The value of the Church's investments increased by £823 at the end of 2020; this together with the net outflow of funds mentioned above resulted in a balance of £40,831 in Unrestricted Funds compared with £45,057 at the end of the previous year.

RESTRICTED AND ENDOWMENT FUNDS (see Note 6)

- A new Restricted Fund, Cake and Co, was created in 2020 as East Grinstead Age UK decided to pass total control for this initiative to the Church. Accordingly, the balance in the Agency Account of £439 was transferred as the opening balance of a Restricted Fund.
- The Friends of All Saints received income of £648, including Gift Aid received, and contributed £672 to our expenditure on the Church Buildings and surrounds resulting in a carried forward balance on the Fund of £101.
- Expenditure on the Churchyard fell in 2020. Approval to close the Churchyard for full body burials in new graves was received from the Privy Council and responsibility for essential maintenance will be passed to the District Council. This might result in us losing the annual grant from the Parish Council for Churchyard maintenance.

Looking ahead to 2021, a forecast for income and expenditure has been prepared but there are so many uncertainties that it is unrealistic to plan for anything other than to maintain the fabric of the Church and the Glebe Centre so that they can be opened again for religious and community activities as quickly as allowed. The Parish Contribution pledge has been further reduced to £30,000.

We undertook a Gift Day during October 2020 and it is hoped this will be an annual event as it has proved difficult to persuade our regular donors to increase their stewardship contributions and new regular donors have proved difficult to

find. It is hoped that we may again receive a grant to cover some of the lost income from the Glebe Centre but we must expect that the Glebe Centre will run a deficit again in 2021 as many of our regular hirers are not planning to return until late in the year.

Each year as a church we look at our budget for the coming year and in human terms have concerns that we can continue to raise such a large sum of money. However, at the end of each year we wonder how God has provided for his church through the generosity of his people and the support of the parish community. We thank God once again for his provision for us and pray in thankful anticipation of his provision in 2021 and future years.

RESERVES POLICY

The PCC policy to maintain a sufficient level of Reserves as contingency against unforeseen circumstances is reviewed annually. The current Policy is to maintain in excess of 2 months of estimated expenditure on unrestricted funds which, having regard to the 2021 budgeted expenditure, equates to £10,000. The current level of unrestricted reserves of £40,831 indicates that there is compliance with the Policy.

It is PCC policy to invest fund balances not needed in the short term with the CBF Church of England deposit fund.

Signed on behalf of the PCC Rev'd Christine Keyte

(Chairman).....



Date.....

13/04/21

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE ECCLESIASTICAL PARISH OF ALL SAINTS, CRAWLEY DOWN
[Registered Charity No. 1148157]**

I report on the accounts of All Saints Church, Crawley Down for the year ended 31st December 2020 which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the church is eligible for independent examination, it is my responsibility to :-

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the 2011 Act, or
- the accounts do not accord with the accounting records, or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by :-

Steve Brentnall FCIE

I Meadow View Cottages

Town Littleworth

LEWES

BN8 4TH



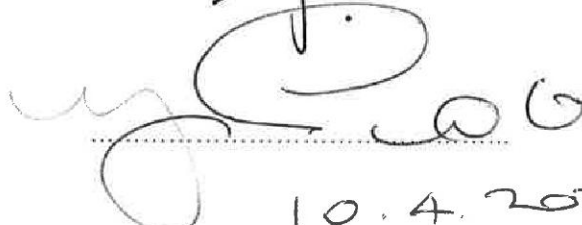
Date *24 April 2021*

Statement of Financial Activities

£	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019	Notes
Income and endowments from:					
Donations and legacies	61,171	2,533	63,704	68,543	
Charitable activities	1,614	191	1,805	4,314	
Other trading activities	5,094	-	5,094	20,991	
Investments	449	-	449	485	
Other receipts	229	-	229	-	
Total income	68,557	2,724	71,281	94,333	1
Expenditure on:					
Raising funds	32	78	110	212	
Charitable activities	62,939	907	63,846	72,247	
Other trading activities	10,470	-	10,470	9,001	
Other expenditure	165	662	827	4,324	
Total expenditure	73,606	1,647	75,253	85,784	2
Net gains (or losses) on investments	823	-	823	1,885	4
Net income or (net expenditure)	(4,226)	1,077	(3,149)	10,434	
Transfers between funds					
Other recognised gains/(losses):					
Reconciliation of funds:					
Net movement in funds	(4,226)	1,077	(3,149)	10,434	
Total funds brought forward	45,057	1,135	46,192	35,758	
Total funds carried forward	40,831	2,212	43,043	46,192	

Signed on behalf of the PCC
Rev'd Christine Keyte PCC Chair

KJH Scott, Treasurer



 10.4.2021

All Saints Crawley Down – 1148157

Balance Sheet

As at 31 December 2020

£	Total Funds	Total Funds	Notes
	2020	2019	
Fixed Assets			
Investments	12,784	11,961	4
Current Assets			
Debtors	1,558	2,904	8
Short Term Deposits	20,989	20,989	
Cash at bank and in hand	13,300	20,151	
Total current assets	35,847	44,044	
Liabilities			
Creditors: Amounts falling due within one year	(5,588)	(9,813)	7
Net current assets	30,259	34,231	
Creditors: Amounts falling due after more than one year	-	-	
Provisions for liabilities	-	-	
Total net assets	43,043	46,192	
The funds of the charity:			
Endowment funds	-	-	
Restricted income funds	2,212	1,135	6
Unrestricted funds	40,831	45,057	5
Total charity funds	43,043	46,192	

ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current (2015) Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

Funds Accounting

Funds held by the PCC are:

Unrestricted funds – those that can be used for any PCC purpose. For convenience, some are designated for certain activities.

Restricted funds – donations or grants received for a specific object or invited by the PCC for a specific object. These funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Incoming Resources

Income and endowments

All income and endowments are accounted for without deduction for any costs of its receiving, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC.

Charitable activities

Sales of magazines and study notes are recognised when received.

Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in question, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold. Unrealised gains and losses are accounted for on revaluation at 31 December.

Resources Expended

Resources expended are accounted for on an accruals basis.

Grants

Grants and donations are accounted for when approved by the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s. 10(2) of the Charities Act 2011.

Other property is shown at cost or nominal value. Fixtures, fittings and equipment is written off in the year of purchase

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Investments

Investments are stated at market value at the balance sheet date.

Taxation As a registered Charity the PCC is exempt from income tax and capital gains tax.

NOTES TO THE ACCOUNTS

1. 2020 INCOME

£	General	Designated	Unrestricted	Restricted	Total Funds	Total Funds
	Fund	Funds	Funds	Funds	2020	2019
Planned giving (excl. tax refunds)	31,984	0	31,984	420	32,404	32,749
Planned giving (no tax refunds)	1,354	0	1,354	120	1,474	1,460
Loose cash collections	1,946	0	1,946	0	1,946	6,938
Donations/Appeals non Members	281	0	281	439	720	3,037
Donations from Members	6,121	901	7,022	0	7,022	8,127
Fundraising Events	211	0	211	196	407	857
Sundry Income	535	0	535	0	535	835
Tax recovered on Gift Aid	10,172	0	10,172	108	10,280	11,996
Flower Guild Income	0	100	100	0	100	1,207
Glebe Centre Donations	0	178	178	0	178	712
Grants	200	3,300	3,500	1,250	4,750	625
Furlough Receipts	1,915	1,973	3,888	0	3,888	
Total Donations and legacies	54,719	6,452	61,171	2,533	63,704	68,543
Fees for weddings & funerals	1,614	0	1,614	0	1,614	3,442
Youth Club Income	0	0		191	191	872
Total Charitable activities	1,614	0	1,614	191	1,805	4,314
Glebe Centre Sundry Income	0	10	10	0	10	10
Glebe centre hiring fees	0	2,096	2,096	0	2,096	13,275
Magazine advertisement fees	2,494	0	2,494	0	2,494	6,551
Other Trading Activities	494	0	494	0	494	1,155
Total Other trading activities	2,988	2,106	5,094	0	5,094	20,991
Bank & CBF deposit interest	372	77	449	0	449	485
Total Investments	372	77	449	0	449	485
Other Funds Generated	229	0	229	0	229	0
Total income and endowments	59,922	8,635	68,557	2,724	71,281	94,333

2. 2020 EXPENDITURE

£	General Funds	Designated Funds	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
Cost of fundraising activities	32	0	32	78	110	212
Missionary and charitable giving	0	2,302	2,302	0	2,302	2,896
Ministry:	0	0	0	0	0	0
Diocesan parish share	40,500	0	40,500	0	40,500	45,000
other clergy costs	4,109	0	4,109	0	4,109	4,648
Staff Salaries	6,705	0	6,705	0	6,705	7,296
Church Administration Costs	3,207	0	3,207	0	3,207	3,769
Upkeep of services	410	0	410	0	664	664
Church Heating and Lighting	1,452	0	1,452	0	1,452	1,870
Church maintenance and repair	452	0	452	0	452	759
Church and Hall Equipment	0	0	0	671	671	254
Church and Hall Insurance	1,555	0	1,555	0	1,555	1,975
Youth Club Expenditure	0	0	0	236	236	840
Flower Guild Expenditure	0	0	0	0	0	762
Miscellaneous	581	0	581	0	581	163
Sundry Church Music Costs	1,051	0	1,051	0	1,051	766
Governance	495	120	615	0	615	585
Cost of charitable activities	60,517	2,422	62,939	907	63,846	72,247
Exp. on Church Buildings and Yard	0	165	165	662	827	4,324
Other Expenditure	0	165	165	662	827	4,324
Church Centre running costs	663	6,039	6,702	0	6,702	4,391
Church Centre Staff costs	0	3,100	3,100	0	3,100	2,976
Parish magazine costs	668	0	668	0	668	1,634
Cost of other trading activities	1,331	9,139	10,470	0	10,470	9,001
Total expended on all funds	61,880	11,726	73,606	1,647	75,253	85,784

3. TRANSFERS

In accordance with our policy and previous practice, during the year, The General Fund transferred £1,200 to the Tithe Fund.

Age UK relinquished their joint ownership of the Cake and Co funds in early 2020 and asked that the Church take control. Therefore the balance of the Funds (£439) was transferred to a new Restricted Account. See Note 6.

4. INVESTMENT ASSETS

	Cost	Accumulated Revaluation	Market Value 1.1.2020	Gain on Revaluation in 2019	Market Value 31.12.2020
UNRESTRICTED FUND					
624 CBF Investment Fund Shares	459	11,502	11,961	823	12,784

5. UNRESTRICTED FUNDS

£	Balance at 1.1.2020	Incoming	Movements in Resources Outgoing	Gains	Transfers	Balance at 31.12.2020
General Fund	16,358	59,922	61,880	823	(1,200)	14,023
Glebe Centre Operating Fund Note (a)	27,103	7,634	9,424	0	0	25,313
Tithe Fund Note (b)	267	901	2,302	0	1,200	66
Contingency Fund Note (c)	565	0	0	0	0	565
Flower Guild	664	100	0	0	0	764
Choir Fund	100	0	0	0	0	100
Total	45,057	68,557	73,606	823	0	40,831

(a) Fund dedicated to the operations of the Glebe Community Centre

(b) Fund to make grants to support the Outreach and Mission of the Church

(c) Fund established to deal with exceptional and unbudgeted expenditure

6. RESTRICTED FUNDS

£	Balance at 1.1.2020	Incoming	Movements in Resources Outgoing	Gains	Transfers	Balance at 31.12.2020
Churchyard	35	1,250	661	0	0	624
Cake and Co (Note a)	0	635	78	0	0	557
The Friends of All Saints' Note (b)	125	648	672	0	0	101
Home Study Fund	97	0	0	0	0	97
Outreach Note (c)	260	0	0	0	0	260
Youth Fund	491	191	236	0	0	446
Shoebox	127	0	0	0	0	127
Total	1,135	2,724	1,647	0	0	2,212

Note (a) The control of Cake and Co is now with the Church. Until 2020 the funds held were treated as an Agency Account

The Balance of £439 was transferred to the Restricted Account on 1 January 2020 from the Age UK Agency Account

Note (b) The Friends of All Saints, by regular donations, support the fabric of the Church and the Churchyard

Note (c) The Outreach Fund was originally funded by the surplus funds of the Haven Baptist Church

It now benefits from special fundraising activities that are dedicated to activities of the Church in the Community

7. CREDITORS FALLING DUE WITHIN ONE YEAR

£	General	Designated	Restricted	31.12.2020 Total	31.12.2019 Total
Creditors for Goods and Services	480	120	0	600	1074
Magazine advertising income received in advance	4988	0	0	4988	6700
Tithe Fund Donations	0	0	0	0	1600
Agency Accounts	0	0	0	0	439
Total	5468	120	0	5588	9813

8. DEBTORS

£	General	Designated	Restricted	31.12.2020 Total	31.12.2019 Total
Glebe Centre Rental Income Due	0	0	0	0	524
Gift Aid due	1520	0	26	1546	2346
Sundry Debtors	2	10	0	12	34
Total	1,522	10	26	1,558	2904

9. NET ASSETS BY FUND

£	Unrestricted Funds	Restricted Fund/s	Total Funds 2020	Total Funds 2019
Investment fixed assets	12,784		12,784	11,962
Current assets (except cash)	1,532	26	1,558	2,904
Cash at bank and on deposit	32,103	2,186	34,289	41,139
Current liabilities	5,588	-	5,588	9,813
Totals	40,831	2,212	43,043	46,192

10. STAFF COSTS

During the year the PCC employed three people, an Organist and Musical Director, a cleaner for the Glebe Centre and a Church Administrator. Furlough payments were received for all employees. Salaries were paid in accordance with the Furlough provisions

The Total of the salaries paid was £9,994 there were no social security or pension costs.

11. RELATED PARTIES AND TRANSACTIONS

No payments were made to related parties. The PCC supported the clergy by paying the cost of rectory utilities amounting to £4,109 (2019 = £4,648).

12. MISSIONARY GIVING

Missionary and charitable giving

Missionary and charitable giving

£	Total 2020	Total 2019		Total 2018	Total 2017
Overseas:			Overseas:		
Happy Home	402	400	Happy Home	400	400
Home:			Home:		
British Legion	0	205	Samaritans	401	631
Bible Society	200	300	British Legion	200	288
Scripture Union	100	200	Bible Society		200
Mothers Union	200	200	Scripture Union	200	400
Family Support	400	800	Mothers Union	400	200
Torch	200	300	Family Support	300	400
Shoebox	0	267	Care	350	300
Diocesan Harvest Appeal	0	200	Torch	0	300
St Barnabas	0	200	Christian Aid		330
EG Food Bank	250	28	Shoebox	18	267
Open House	250		Diocesan Harvest Appeal		108
Care for the Family	300		Others		42
Totals	2,302	3,100	Totals	2,269	3866

NOTE 13. STATEMENT OF PRIOR YEAR FINANCIAL ACTIVITY FOR COMPARISON PURPOSES**All Saints Crawley Down – 1148157****Statement of Financial Activities****For the year ended 31 December 2019**

	Unrestricted Fund	Restricted Fund/s	Total Funds 2019	Total Funds 2018
	£	£	£	£
Income and endowments from:				
Donations and legacies	66,224	2,319	68,543	70,691
Charitable activities	3,442	872	4,314	7,655
Other trading activities	20,991	-	20,991	19,403
Investments	485		485	420
Other receipts	-	-	-	-
Total income	91,142	3,191	94,333	98,169
Expenditure on:			-	-
Raising funds	212	-	212	20
Charitable activities	70,616	1,631	72,247	81,354
Other trading activities	9,001	-	9,001	9,450
Other expenditure	2,526	1,798	4,324	9,659
Total expenditure	82,355	3,429	85,784	100,483
Net gains (or losses) on investments	1,885	-	1,885	(153)
Net income or (net expenditure)	10,672	(238)	10,434	(2,467)
Transfers between funds	65	(65)	-	-
Other recognised gains/(losses):				
<i>Reconciliation of funds:</i>				
Net movement in funds	10,737	(303)	10,434	(2,467)
Total funds brought forward	34,320	1,438	35,758	38,225
Total funds carried forward	45,057	1,135	46,192	35,758