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**HILLINGDON FOODBANK**

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**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

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## HILLINGDON FOODBANK

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## HILLINGDON FOODBANK

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2023

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**Trustees** Pastor Niyi Murele  
Canon Yemi Adedeji  
Pastor Babatunde Balogun

**Charity registered  
number** 1148148

**Principal office** 4 New Windsor Street  
Uxbridge  
Middlesex  
UB8 2TU

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## **HILLINGDON FOODBANK**

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### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023**

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The Trustees present their annual report together with the financial statements of the Hillingdon Foodbank for the 1 April 2022 to 31 March 2023.

Founded in 2009, the Hillingdon Foodbank holds the distinction of being the first foodbank in London. Our fundamental belief is that no one in our community should endure the hardship of hunger. Consequently, we offer three days' worth of nutritionally balanced emergency food and assistance to local individuals facing crises, relying on referrals.

As a proud member of the Trussell Trust-supported nationwide network of foodbanks, our mission is to combat poverty and hunger in Hillingdon. Additionally, the Hillingdon Foodbank serves as a valuable platform for volunteering, extending opportunities to schools, individuals, corporate entities, and faith organizations through social corporate partnerships.

The remarkable and commendable support from both donors and volunteers has been instrumental in our ongoing efforts to make a positive impact in our community.

#### **Objectives and activities**

##### **a. Policies and objectives**

The principal object of the charity is to provide support to needy individuals and families by providing a basic need of life; Food. The charity was constituted by trust deed dated 1 April 2012.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.



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## HILLINGDON FOODBANK

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### Objectives and activities (continued)

##### b. Activities undertaken to achieve objectives

As documented in previous years, the utilization of food banks experienced a surge during the fiscal year 2022/2023. While there has been an increase in donations, the demand has consistently outpaced the available supply.

The ongoing Russian/Ukrainian war, which commenced on February 24, 2022, has contributed to an escalated inflation rate, particularly in the Consumer Price Index (CPI). According to ons.gov.uk, the CPI jumped from 7.0% in March 2022 to 10.1% in March 2023, and this upward trend continues. This economic impact has compelled more individuals to seek food assistance.

In the 2022/2023 fiscal year, the demand for food banks witnessed an exponential rise, with 18,441 individuals accessing these services. Notably, children accounted for 40.1% (7,499) of this figure. Comparatively, in the previous fiscal year (2021/2022), 17,711 people utilized the food bank, with children representing 39% (6,966). This signifies an overall annual increase in demand of 4.1%.

##### Financial Inclusion Debt Advisory Service

Through collaboration with Citizens Advice Hillingdon, the Hillingdon Foodbank has formed a partnership supported by funding from the Trussell Trust Financial Inclusion fund. The provision of debt advice services to Hillingdon Foodbank clients commenced on February 27, 2023, by the end of March 2023, it has successfully served fourteen clients with a broad base counselling on debt management.

Clients express their satisfaction with this newfound support, appreciating that the root cause of their issues is being systematically addressed and resolved.

##### Home Deliveries

Since 2021, following the post-COVID period, the Hillingdon Foodbank has proactively sought ways to extend compassionate assistance to a significant number of our clients. This includes the elderly, individuals with medical conditions, those with physical disabilities, those facing childcare constraints, or those with COVID-related concerns that prevent them from visiting the foodbank. These clients can arrange for home delivery through various referral agencies.

##### Student Work Placement

One of the impactful initiatives by HFB in LBH involves providing students in the community with the opportunity to gain their initial work experience. This experience not only serves as their first job exposure but also offers them insights into the functioning of charity organizations as crucial hubs for giving back to humanity. Some of the beneficiaries of this program include Orchard Hill College, Uxbridge College, and Brunel University.

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## HILLINGDON FOODBANK

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### Objectives and activities (continued)

#### c. Main activities undertaken to further the Charity's purposes for the public benefit

##### Hillingdon Foodbank Lifeline

The primary source of food donations for the Hillingdon Foodbank includes contributions from individuals, corporate companies, schools, churches, and supermarket collections. These dedicated teams work tirelessly, committing themselves to the cause of ensuring that numerous families in need within our community do not go to bed hungry each day.

Supermarket donation points are strategically located around the borough, and you can find them at the following stores:

- Tesco Bulls Bridge
- Tesco Yeading
- Tesco Gerrard's Cross
- Tesco Feltham
- Waitrose Northwood
- Waitrose Gerrard's Cross
- Sainsbury Ruislip
- Sainsbury Uxbridge
- Sainsbury's Eastcote

##### Seasons of Giving

In the borough of Hillingdon, more than 50 schools, 29 churches, and 33 corporate companies actively contribute food donations to the Hillingdon food bank, particularly during the Harvest and Christmas seasons. The distribution of collections is as follows:

- Individuals' donations through supermarket collection points constitute 57.34%.
- Churches and schools together account for 24.44% of the donations.
- Corporate companies and walk-in individuals contribute 16.44% to our donation pool.

#### d. Food distribution

The table below shows the number of people that were fed during the same period and the amount of food given out with its monetary value. A total of 18,411 people were fed with a total of 120,070.2kg food with an approximate value of £288,168.48.

	Number of people fed.	Amount of food given out	Monetary Value
Total	18,441	120,070.2 kg	£288,168.48

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## HILLINGDON FOODBANK

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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(continued)

#### a. Main achievements of the Charity

	<u>April 2021 to March 2022</u>	<u>April 2022 to March 2023</u>	<u>Difference in amount</u>	<u>Percentage difference</u>
- No. of people fed	17,712	18,441	729	+4%
- Amount of food distributed (Kg)	260,673.5kg	120,070.2kg	140,603.3	- 54%

Between April 2021 and March 2022, a total of 260,673.5 Kg of food was distributed to feed 17,712 people, while between April 2022 to March 2023 a total of 120,070.2 kg was distributed to feed 18,441 people.

#### Voucher Partners

The Hillingdon Foodbank has a total of 149 registered voucher partners, with 89 of them currently active. A significant portion of these partners are statutory agencies, and this year, Emmanuel Church and St. Gregory the Great in Ruislip have been major contributors to the referral process.

#### Volunteers

Collectively across all distribution centers, we are supported by 194 volunteers, including 68 individuals who manage operations at the main warehouse. The distribution centers are as follows:

- St Margaret's Church Uxbridge: 11 volunteers
- HFB main center Uxbridge: 68 volunteers
- Emmanuel Church Northwood: 26 volunteers
- St Gregory the Great Church Ruislip: 60 volunteers
- United Reformed Church Eastcote: 7 volunteers
- St Edmunds Church Yeading: 10 volunteers
- The Com Cafe West Drayton: 7 volunteers
- Life Oasis Church Hayes: 5 volunteers

#### Corporate Volunteers

There are 15 corporate companies that are regularly volunteering at the food bank to carry out their corporate responsibility service (CRS) these companies are GSK, Coca-Cola Uxbridge, Mondelez, Nationwide building society, Rocket Software, CISCO, Herbalife, IHG, SITA, Reed Business International, HSBC, MDLZ, Nexen

#### School Volunteers

Five schools regularly contribute volunteers to the food bank. These schools include Uxbridge College, St Helens School Northwood, Brunel University, Orchard Hill School Uxbridge, and Eden Academy.



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## HILLINGDON FOODBANK

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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(continued)

#### b. Review of activities

##### Operations

The Hillingdon Foodbank conducted its operations at both its main warehouse and seven distribution centres throughout the Hillingdon borough. While the warehouse functions as the central operational hub with a distribution centre, the additional centres include:

- St Margaret's Church Uxbridge
- Emmanuel Church Northwood
- St Gregory the Great Church Ruislip
- United Reformed Church Eastcote
- St Edmunds Church Yeading
- The Com Cafe West Drayton
- Life Oasis Church Hayes

##### Annual Christmas Campaign

Continuing our annual tradition, this year's Christmas hampers, known as "Buckets of Joy," were distributed to families in our community. One hundred hampers were carefully assembled and delivered within the community to a hundred families, providing a festive top-up to their food parcels. This heart-warming initiative was made possible with the dedicated assistance of our volunteers and distribution centres, leaving the beneficiaries filled with excitement and gratitude.

##### Achievements

1. Foodbank staff members have successfully cultivated positive relationships with both corporate entities and individual volunteers, fostering enduring partnerships with the foodbank.
2. One hundred Christmas hampers were meticulously prepared and distributed to families in need within the community through the Hillingdon Foodbank's main center and various distribution centers across the Hillingdon borough.
3. A generous £2000 donation was received from Heathrow Airport Ltd., contributing significantly to the foodbank's mission of ensuring that no neighbour in the community goes to bed hungry.
4. The Tesco summer and winter collection initiatives achieved notable success, further bolstering the foodbank's resources.
5. TEMPUR UK Ltd. made a substantial donation of £5000 to the foodbank, expressing a willingness to extend their support by providing mattresses and pillows to clients in need. Additionally, they offered assistance in the warehouse for the preparation of food parcels.
6. A total of 18,441 individuals received food parcels within the 2022/2023 fiscal year.
7. The foodbank amassed a total of 120 tonnes of food donations in the 2022/2023 fiscal year.
8. Collaborating with the Citizens Advice Bureau and Trussell Trust Financial Inclusion Project, the Foodbank provided free debt advice to support 50 clients.

##### Challenges

1. The pressing need to secure a new warehouse that is more functional and have the space capacity to accommodate the expansion plan of the Hillingdon Foodbank to cover other initiatives targeted toward social mobility and employability.
2. Ongoing need for food and financial donors.
3. The challenge of language interpretation for clients seeking refuge in England from other countries; Hillingdon Council, through "Help through Hardship," has been assisting to ensure that clients in need are not turned away due to language barriers.

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## HILLINGDON FOODBANK

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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(continued)

#### c. Fundraising activities and income generation

##### Voucher Partners

The Hillingdon Food bank has a total of 248 registered voucher partners out of this number 88 of them are still active. Most of these partners are statutory agencies. This year the Emmanuel Church & St. Gregory the Great in Ruislip have done a large part of the referring.

##### Corporate Donors

We are fortunate to have a select group of corporate donors consistently providing financial support for the operations of the Hillingdon Foodbank. Notable organizations among them include The Kingsborough Church, Nexen Petroleum, Gilead Sciences, Nationwide Building Society, Cisco, Coca-Cola, and Heathrow Properties.

#### Financial review

##### a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

##### b. Reserves policy

The Charity seeks to maintain reserves which match any obligation, such as to employees, and to ensure sustainability beyond the next quarter. The target is to build and maintain unrestricted reserves equating to at least three months normal expenditure. The trustees also aim to build up reserves to enable the charity acquire its own place of operation. This has been identified as a key success factor by the trustees in furtherance of the charitable objects of the charity.

At the balance sheet date, the unrestricted reserves stood at £243,153 (2022 - £237,163).

##### c. Financial risk management objectives and policies

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

#### Structure, governance and management

##### a. Constitution

Hillingdon Foodbank is a registered charity, number 1148148, and is constituted under a Trust deed.

##### b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.



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## HILLINGDON FOODBANK

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### Plans for future periods

1. The food bank is envisioning the creation of additional services for the less privileged, including plans for English classes for non-English speakers and computer literacy classes. Collaboration with other welfare organizations is underway to provide comprehensive support to most of the food bank clients.
2. An ongoing plan involves acquiring a new van to replace the old one for the efficient delivery and collection of food donations.
3. There is a need to purchase a bus that would serve the purpose of transporting staff and volunteer teams to training centers and seminars enhancing their skill sets and serving as a token of appreciation for their commitment and efforts.
4. A vision to evolve into a "Community Hub," offering empowerment services to clients in the community to assist them in overcoming their current crisis situations.
5. A concerted effort to increase the number of food donors, financial donors, and sponsors supporting Hillingdon Foodbank projects.

#### Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 31 January 2024 and signed on their behalf by:



.....  
**Pastor Babatunde Balogun**  
(Trustee)

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## HILLINGDON FOODBANK

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### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

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#### Independent Examiner's Report to the Trustees of Hillingdon Foodbank ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2023.

#### Responsibilities and Basis of Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent Examiner's Statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



D Tabiri

Dated: 31 January 2024

FCCA

177 Ballens Road, Chatham, Kent. ME5 8PG

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**HILLINGDON FOODBANK**

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**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2023**

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	<b>Note</b>	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
<b>Income from:</b>				
Donations and legacies	3	150,485	150,485	176,035
Charitable activities		-	-	536,063
<b>Total income</b>		<b>150,485</b>	<b>150,485</b>	<b>712,098</b>
<b>Expenditure on:</b>				
Charitable activities		144,495	144,495	669,496
<b>Total expenditure</b>		<b>144,495</b>	<b>144,495</b>	<b>669,496</b>
<b>Net movement in funds</b>		<b>5,990</b>	<b>5,990</b>	<b>42,602</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		237,163	237,163	194,561
Net movement in funds		5,990	5,990	42,602
<b>Total funds carried forward</b>		<b>243,153</b>	<b>243,153</b>	<b>237,163</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 12 to 21 form part of these financial statements.



# HILLINGDON FOODBANK

## BALANCE SHEET AS AT 31 MARCH 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	9	10,682	16,880
		<u>10,682</u>	<u>16,880</u>
<b>Current assets</b>			
Stocks	10	5,000	5,000
Debtors	11	5,000	-
Cash at bank and in hand		239,076	221,090
		<u>249,076</u>	<u>226,090</u>
Creditors: amounts falling due within one year	12	(16,605)	(5,807)
<b>Net current assets</b>		<u>232,471</u>	<u>220,283</u>
<b>Total assets less current liabilities</b>		<u>243,153</u>	<u>237,163</u>
<b>Net assets excluding pension asset</b>		<u>243,153</u>	<u>237,163</u>
<b>Total net assets</b>		<u><u>243,153</u></u>	<u><u>237,163</u></u>
<b>Charity funds</b>			
Restricted funds	13	-	-
Unrestricted funds	13	243,153	237,163
<b>Total funds</b>		<u><u>243,153</u></u>	<u><u>237,163</u></u>

The financial statements were approved and authorised for issue by the Trustees on 31 January 2024 and signed on their behalf by:



**Pastor Babatunde Balogun**

The notes on pages 12 to 21 form part of these financial statements.

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## HILLINGDON FOODBANK

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 1. General information

Hillingdon Foodbank is a charity, registered in England and Wales. The charity's registered number and registered office address can be found on the Reference and Administration information page 1.

#### 2. Accounting policies

##### 2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Hillingdon Foodbank meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### 2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects.

##### 2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

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## HILLINGDON FOODBANK

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 2. Accounting policies (continued)

##### 2.3 Expenditure (continued)

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

##### 2.4 Tangible fixed assets and depreciation

Tangible fixed assets costing £NIL or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Long-term leasehold property	- 33.3% straight line
Plant and machinery	- 25% reducing balance
Motor vehicles	- 25% straight line
Computer equipment	- 25% reducing balance

##### 2.5 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

##### 2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### 2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.



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## HILLINGDON FOODBANK

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### **2. Accounting policies (continued)**

##### **2.8 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

##### **2.9 Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

##### **2.10 Operating leases**

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

##### **2.11 Pensions**

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

##### **2.12 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

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## HILLINGDON FOODBANK

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 3. Income from donations and legacies

	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Donations	77,253	77,253
Grants	73,232	73,232
	<u>150,485</u>	<u>150,485</u>

  

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Donations	59,264	59,264
Grants	116,771	116,771
	<u>176,035</u>	<u>176,035</u>

#### 4. Analysis of grants - Food

	<b>Grants to Individuals 2023 £</b>	<b>Total funds 2023 £</b>
Food distributions	536,063	536,063

  

	<i>Grants to Individuals 2022 £</i>	<i>Total funds 2022 £</i>
Food distributions	536,063	536,063

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**HILLINGDON FOODBANK**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**5. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2023 £</b>	<b>Support costs 2023 £</b>	<b>Total funds 2023 £</b>
Rent, rates and support costs	107,533	8,071	115,604
Food purchases/distribution	11,655	-	11,655
Other professional fees	475	-	475
Insurance	4,622	-	4,622
Motor expenses	4,407	-	4,407
Light and heat	7,732	-	7,732
	<u>136,424</u>	<u>8,071</u>	<u>144,495</u>

	<b>Activities undertaken directly 2022 £</b>	<b>Grants - Food distribution activities 2022 £</b>	<b>Support costs 2022 £</b>	<b>Total funds 2022 £</b>
Rent, rates and support costs	95,811	-	4,877	100,688
Food purchases/distribution	20,360	536,063	-	556,423
Food purchases	2,330	-	-	2,330
Insurance	3,279	-	-	3,279
Motor expenses	5,171	-	-	5,171
Light and heat	1,605	-	-	1,605
	<u>128,556</u>	<u>536,063</u>	<u>4,877</u>	<u>669,496</u>

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## HILLINGDON FOODBANK

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 5. Analysis of expenditure by activities (continued)

##### Analysis of direct costs

	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
Staff costs (including pensions)	54,365	45,216
Rent and water rates	40,184	40,146
Food Purchases	11,655	20,360
Other professional fees	475	2,330
Motor expenses	4,407	5,171
Depreciation	7,183	6,901
Repairs and maintenance	1,709	390
Other donations	4,092	3,158
Insurance	4,622	3,279
Light & heat	7,732	1,605
	<b>136,424</b>	<b>128,556</b>

##### Analysis of support costs

	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
Consultancy fees	54	-
Accountancy fees	1,350	1,190
Motor expenses	2,763	2,615
Travelling	584	-
Telephone & fax	267	260
Sundry expenses	3,053	812
	<b>8,071</b>	<b>4,877</b>

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## HILLINGDON FOODBANK

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 6. Independent examiner's remuneration

	2023 £	2022 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	650	650
Fees payable to the Charity's independent examiner in respect of: All other services not included above	<u>700</u>	<u>540</u>

#### 7. Staff costs

	2023 £	2022 £
Wages and salaries	53,414	44,764
Contribution to defined contribution pension schemes	951	452
	<u>54,365</u>	<u>45,216</u>

The average number of persons employed by the Charity during the year was as follows:

	2023 No.	2022 No.
Staff	<u>4</u>	<u>4</u>

No employee received remuneration amounting to more than £60,000 in either year.

#### 8. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).



# HILLINGDON FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

### 9. Tangible fixed assets

	Long-term leasehold property £	Plant and machinery £	Motor vehicles £	Computer equipment £	Total £
<b>Cost or valuation</b>					
At 1 April 2022	25,888	83	10,000	15,765	51,736
Additions	-	-	-	985	985
At 31 March 2023	25,888	83	10,000	16,750	52,721
<b>Depreciation</b>					
At 1 April 2022	18,209	83	10,000	6,564	34,856
Charge for the year	3,833	-	-	3,350	7,183
At 31 March 2023	22,042	83	10,000	9,914	42,039
<b>Net book value</b>					
At 31 March 2023	3,846	-	-	6,836	10,682
At 31 March 2022	7,679	-	-	9,201	16,880

### 10. Stocks

	2023 £	2022 £
Food and grocery stocks	5,000	5,000

### 11. Debtors

	2023 £	2022 £
<b>Due within one year</b>		
Other debtors	5,000	-
	5,000	-

# HILLINGDON FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

### 12. Creditors: Amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	325	627
Pension fund loan payable	773	394
Other creditors	4,857	4,136
Accruals and deferred income	10,650	650
	<u>16,605</u>	<u>5,807</u>

### 13. Statement of funds

#### Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
General Funds 1	237,163	150,485	(144,495)	243,153

#### Statement of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>				
General Funds 1	194,561	712,098	(669,496)	237,163

## HILLINGDON FOODBANK

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

#### 14. Analysis of net assets between funds

##### Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	10,682	10,682
Current assets	249,076	249,076
Creditors due within one year	(16,605)	(16,605)
<b>Total</b>	<b>243,153</b>	<b>243,153</b>

##### Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	16,880	16,880
Current assets	226,090	226,090
Creditors due within one year	(5,807)	(5,807)
<b>Total</b>	<b>237,163</b>	<b>237,163</b>

#### 15. Pension commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £951 (2022 - £452). £773 (2022 - £394) were payable to the fund at the balance sheet date and are included in creditors.

#### 16. Operating lease commitments

At 31 March 2023 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023 £	2022 £
Not later than 1 year	40,000	40,000

