

MOTIVE8 BRADFORD LTD

England & Wales · Charity number 1148147

Details

Status	Registered
Legal form	Charitable company
Company number	08128916
Registered	2012-07-17
Register	View on the Charity Commission register

Contact

Address	Motive8 B F D Ltd South Bradford Vocational Centre Huddersfield Road Wyke Bradford BD12 8AA
Phone	01274411691
Email	reception@sbvc.co.uk
Website	www.motive8vc.co.uk/

Activities

Objects: FOR THE PUBLIC BENEFIT TO PROMOTE THE EDUCATION (INCLUDING SOCIAL AND PHYSICAL TRAINING) OF PEOPLE IN THE AREA OF THE CITY OF BRADFORD METROPOLITAN DISTRICT COUNCIL AND THE SURROUNDING AREAS IN SUCH WAYS AS THE CHARITY TRUSTEES THINK FIT, INCLUDING BY PROVIDING THEIR EDUCATION, TO UNDERTAKE TRAVEL IN FURTHERANCE OF THAT EDUCATION OR TO PREPARE FOR ENTRY TO ANY OCCUPATION, TRADE OR PROFESSION ON LEAVING ANY EDUCATIONAL ESTABLISHMENT.

Activities: Motive8 Bradford Limited is a registered charity which supports young learners to find their own place in life, creating a path to their future. Our charity was established in 2012 and is based at the South Bradford Vocational Centre; we have brought a new management team to run the building, and our aim is to make it the most exciting and inspiring vocational education centre in Yorkshire.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities

Geography

- Bradford City
- Calderdale
- Kirklees

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£877,512	£624,540	£722,653	14
2024-07-31	£687,586	£520,538	£471,251	15
2023-07-31	£584,087	£584,090	£304,203	14
2022-07-31	£184,000	£373,000	-	-
2021-07-31	£519,796	£420,010	£441,658	13

Trustees

Name	Role	Appointed
DAVID BELMONT	Chair	2022-12-15
Andrew Walsh		2023-03-09
Bethany Suttill		2022-10-26
Dr Michael Ryder		2022-07-18
Jacqui Stringer		2020-12-03
Mayzee Grievson		2024-06-30
Victoria Metcalf		2012-09-01

MOTIVE8 BRADFORD LTD

England & Wales - Charity number 1148147

Accounts

Motive8 Bradford Ltd

Charity number 1148147

A company limited by guarantee number 08128916

Annual Report and Financial Statements for the year ended 31 July 2025



WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

**Annual Report and Financial Statements
for the year ended 31 July 2025**

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Prepared by West Yorkshire Community Accountancy Service CIO

Motive8 Bradford Ltd

Trustees' report for the year ended 31 July 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
David Belmont	Chair/Treasurer	
Victoria Metcalf		
Emily Blain		Resigned 21 February 2025
Dr Jacqui Stringer		
Dr Michael Ryder		
Bethany Suttill		
Andrew Walsh		
Mayzee Grievson		Appointed 30 June 2025

Senior Management team

Moy Grange
Melissa Simpson

Charity number	1148147	Registered in England and Wales
Company number	08128916	Registered in England and Wales

Registered and principal address	Bankers
The Vocational Centre	Barclays
Huddersfield Road	9 Town Gate, Wyke
Wyke	Bradford
Bradford	BD12 9PA
BD12 8AA	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 July 2012. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Motive8 is both a charity and a company limited by guarantee. It is run by its two directors who originally founded the college 13 years ago. They report to the Board of trustees, all of whom are independent and who represent a wide range of skills and experience.

Salaries for the directors and staff are agreed by the trustees at a meeting without the directors present. Historically, a discretionary bonus has also been agreed at the same meeting.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2025

Objectives and activities

The charity's objects

For the public benefit to promote the education (including social and physical training) of people in the area of the City of Bradford Metropolitan District Council and the surrounding areas in such ways as the charity trustees think fit, including by providing their education, to undertake travel in furtherance of that education or to prepare for entry to any occupation, trade or profession on leaving any educational establishment.

The charity's main activities

Here at Motive8 we are passionate about supporting young people to enhance their life opportunities by providing them with qualification options, optimising their employability and thus their future health and welfare. We pride ourselves on providing learners with a safe and nurturing environment where they can grow and progress on the understanding that it is not about them learning a trade so much as learning the essential skills needed to assist them in the future.

Good education is not a 'one size fits all' process and we offer choices to young people who may not feel motivated by a mainstream academic approach; we therefore offer a bespoke programme of education, skills development and support to help young people succeed in their next steps – whatever those might be.

Putting young people at the heart of everything that we do puts us in a position where we can adapt to the ever-changing environment and create opportunities for vocational training that are current and accessible for all learners.

Motive8 recognise the benefits of working with young people in a holistic way, providing them with opportunities to grow and develop in an environment that is safe and supporting. Young people feel safe, supported and respected at our training centre: we know this because that's what they tell us! The success of our learners is at the heart of everything we do. We work in partnership with parents, carers, schools and other providers of specialist support to help our learners move forward.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

Motive8 achieved a number of significant outcomes across its programmes and student cohorts:

- An overall achievement rate of 88.6% was recorded across all courses.
- An overall pass rate of 99.3% across the cohort.
- 100% achievement rates were attained in both Business Level 2 and Health and Social Care Level 2 programmes.
- A total of 54 students successfully completed substantial work placement experiences, enhancing their practical skills and employability.
- 6 students secured valuable work experience placements at Bradford Teaching Hospitals NHS Trust, further strengthening their professional development.
- Feedback from participants was overwhelmingly positive, with 100% of surveyed students agreeing that Motive8 provided a positive learning experience.
- 13 students from Level 3 Health and Social Care and Childcare programmes were accepted into their first-choice university, reflecting the high standard of academic and vocational preparation.
- Additionally, 100% of surveyed students indicated that they would recommend Motive8 to a friend, demonstrating strong satisfaction and confidence in the provision.
- Notably, one student received recognition at the Careers and Technical Education (CTE) Awards, highlighting individual excellence within the cohort.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2025

Achievements and performance continued

Overall attendance for the year was 95%. This figure takes into account authorised absences due to medical appointments or other health-related reasons.

Significant events

On 1 August 2023, Motive8 entered into an agreement with Leeds City College for them to fund the provision of education to a maximum of 150 Motive8 students for academic year 2023/2024. Leeds City College is part of the Luminate Education Group, a well-established educational provider which includes Harrogate College, Keighley College, Leeds City College, Leeds Conservatoire, Leeds Sixth Form College and University Centre Leeds.

During 2024/2025, Motive8's relationship with Leeds City College has strengthened, and we thank them for their support.

Since the end of the 2024/2025 year, the contract with Leeds City College was renewed for 2025/2026, and the expectation is that this funding arrangement will continue for the foreseeable future.

One of the largest risks to Motive8 had previously been the financial position of our previous funder, Aspire-Igen, which has since gone into administration.

Risks and uncertainties

The cessation of funding

We believe that following the appointment in September 2023 of Leeds City College as our prime contractor, Motive8's finances have now been put on a firm foundation for the foreseeable future.

Motive8 operates from its current premises under a tenancy at will with Bradford Council.

This does not provide us with the security of tenure that we need. The College has received tremendous support over the years from local councillors, our MP and the education establishment, and is currently trying to agree a longer lease with the Council.

Funding from Leeds City College is greatly reduced or ceases altogether.

Student progression rates at Motive8 are excellent. We have always matched or exceeded the targets set for us by Aspire-Igen, and more recently, Leeds City College. When our funder, Aspire-Igen went into administration in July 2023, the support received by the College, both locally and nationally, was overwhelming. This clearly demonstrated the high esteem in which the College is held, and the valuable education it provides to local students.

Another pandemic disrupts the ability to offer face-to-face learning.

Motive8 successfully provided remote learning during the earlier Covid lockdown, although this will never be as effective as face-to-face interaction.

High staff turnover/difficulty in recruiting new staff.

Motive8 has a very strong team ethos and has a silver standard in Investors in People. The College seeks to remunerate its colleagues fairly and during the last few years has provided all relevant staff with a well-deserved discretionary bonus at Christmas.

Financial review

The net income for the year was £251,402, including net income of £251,402 on unrestricted funds and net income of £nil on restricted funds.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2025

Reserves policy

The charity's total reserves were £722,653, of which £nil relates to restricted funds. Within the remaining funds, £10,189 was the value of tangible fixed assets. This leaves a balance of £712,464 free reserves.

The trustees have previously adopted a reserves policy which is to ensure that there are 9-12 months of budgeted running costs left in reserve. Based on budgeted 2025/2026 expenditure this equates to target reserves of between £540,375 and £720,500. In the last few years, there have been two occasions when, due to funding difficulties, Motive8 was required to utilise significant portions of its reserves. Without large reserves at these times, the College would have struggled to continue in existence and thereby risked adversely affecting the education of its students.

However, this policy is due to be reviewed by the trustees during academic year 2025/2026. There are a number of factors involved:

- Following 2024/2025, Motive8's actual reserves are now only marginally below the upper reserves target required by the current policy;
- Our funding through Leeds City College appears to be more secure than in the past;
- We have historically provided two-year courses to many of our students and therefore have felt the need to ensure that we are able to fulfil our obligations to them. Recently, there has been a significant increase in the proportion of one-year courses provided by the College, which may reduce the need for such a large amount to be held in reserve in the future; and
- We are still operating under a tenancy at will which means that we do not have security of tenure at our current premises. Motive8 is in discussions with Bradford Council to replace the current tenancy at will with a much longer lease. If/when a long lease is agreed and Motive8 has security of tenure for its premises, we will be able to invest more of our reserves into both our infrastructure and teaching resources. There is a second building within the college's footprint that has been unused for a number of years and this will require very significant funds to bring it back into effective use. For this reason, the trustees have been content to build up the organisation's reserves where it can, whilst anticipating that the application will be successful.

Future planning

Motive8 has always prided itself on providing vocational education to students, many of whom are not well-suited to the formality of school or college. We offer individual support and can devise student-specific study plans. For this reason, we do not intend to grow too large that we lose the individuality that is so important to our students.

In the short term, we wish to consolidate our position following the recent years of turbulence, and mature as an organisation under the welcome mentorship of Leeds City College.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2025

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 16/3/2026

David Belmont (Trustee)

Motive8 Bradford Ltd

Independent examiner's report to the trustees of Motive8 Bradford Ltd

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 July 2025, which are set out on pages 8 to 18.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

18/3/2026

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Motive8 Bradford Ltd
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 July 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Donations and legacies	(2)	-	1,570	1,570	3,000
Charitable activities	(3)	870,847	-	870,847	682,633
Other trading activities	(4)	1,230	-	1,230	1,200
Investments	(5)	692	-	692	33
Other income	(6)	3,173	-	3,173	720
Total income		875,942	1,570	877,512	687,586
Expenditure on:					
Raising funds	(7)	1,354	-	1,354	871
Charitable activities	(8)	623,186	1,570	624,756	519,667
Total expenditure		624,540	1,570	626,110	520,538
Net income / (expenditure)		251,402	-	251,402	167,048
Fund balances brought forward		471,251	-	471,251	304,203
Fund balances carried forward	(9)	722,653	-	722,653	471,251

All incoming resources and resources expended derive from continuing activities.

Motive8 Bradford Ltd
Balance sheet
as at 31 July 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(10) 10,189	-	10,189	3,727
Total fixed assets	<u>10,189</u>	<u>-</u>	<u>10,189</u>	<u>3,727</u>
Current assets				
Debtors and prepayments	(11) 192,012	-	192,012	181,040
Cash at bank and in hand	(12) 552,052	-	552,052	303,195
Total current assets	<u>744,064</u>	<u>-</u>	<u>744,064</u>	<u>484,235</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(13) 31,600	-	31,600	16,711
Total current liabilities	<u>31,600</u>	<u>-</u>	<u>31,600</u>	<u>16,711</u>
Net current assets / (liabilities)	<u>712,464</u>	<u>-</u>	<u>712,464</u>	<u>467,524</u>
Net assets	<u>722,653</u>	<u>-</u>	<u>722,653</u>	<u>471,251</u>
Funds				
Unrestricted funds	722,653	-	722,653	471,251
Restricted funds	-	-	-	-
Total funds	<u>722,653</u>	<u>-</u>	<u>722,653</u>	<u>471,251</u>

For the year ending 31 July 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 16/3/2026

David Belmont (Trustee)

Motive8 Bradford Ltd
Statement of cash flows
for the year ended 31 July 2025

	2025	2024
	£	£
Cash flows from operating activities:	<u>260,137</u>	<u>128,118</u>
Net cash provided by (used in) operating activities	<u>260,137</u>	<u>128,118</u>
Cash flows from investing activities:		
Bank interest	-	33
Purchase of tangible fixed assets (excluding donated assets)	<u>(11,280)</u>	<u>-</u>
Net cash provided by (used in) investing activities	<u>(11,280)</u>	<u>33</u>
Change in cash and cash equivalents in the reporting period	248,857	128,151
Cash and cash equivalents at the beginning of the reporting period	<u>303,195</u>	<u>175,044</u>
Cash and cash equivalents at the end of the reporting period	<u>552,052</u>	<u>303,195</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2025	2024
	£	£
Net movement in funds for the reporting period (as per the statement of financial activities)	251,402	167,048
Adjustments for:		
Depreciation charges	4,818	2,000
Bank interest	-	(33)
(Increase) / decrease in debtors	(10,972)	(42,648)
Increase / (decrease) in creditors	<u>14,889</u>	<u>1,751</u>
Net cash provided by (used in) operating activities	<u>260,137</u>	<u>128,118</u>

Analysis of cash and cash equivalents	2025	2024
	£	£
Cash in hand	100	100
Notice deposits (less than 30 days)	<u>551,952</u>	<u>303,095</u>
Total cash and cash equivalents	<u>552,052</u>	<u>303,195</u>

Motive8 Bradford Ltd

Notes to the accounts

for the year ended 31 July 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Equipment: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Motive8 Bradford Ltd
Notes to the accounts
for the year ended 31 July 2025

1 Accounting policies continued

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2025

2 Donations and legacies

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Grants:				
Yorkshire Dales Millenium Trust	-	1,570	1,570	-
Affinity Care Community Partnership	-	-	-	500
Cash for Kids	-	-	-	2,500
	<u>-</u>	<u>1,570</u>	<u>1,570</u>	<u>3,000</u>

3 Charitable activities income

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Leeds City College/Aspire-igen	854,404	-	854,404	650,104
Schools income	16,443	-	16,443	32,529
	<u>870,847</u>	<u>-</u>	<u>870,847</u>	<u>682,633</u>

4 Other trading activities

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Room hire	1,230	-	1,230	1,200
	<u>1,230</u>	<u>-</u>	<u>1,230</u>	<u>1,200</u>

5 Investments

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Bank interest	692	-	692	33
	<u>692</u>	<u>-</u>	<u>692</u>	<u>33</u>

6 Other income

	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Insurance claim	3,085	-	3,085	-
Care to learn	-	-	-	720
Other	88	-	88	-
	<u>3,173</u>	<u>-</u>	<u>3,173</u>	<u>720</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2025

7 Raising funds

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Marketing and publicity	360	-	360	-
Allocated support costs	994	-	994	871
	<u>1,354</u>	<u>-</u>	<u>1,354</u>	<u>871</u>

8 Charitable activities expenditure

			2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	cost	cost
	£	£	£	£
Provision of educational services	(8a) 584,436	1,570	586,006	485,679
Allocated support costs	(8b) 38,750	-	38,750	33,988
	<u>623,186</u>	<u>1,570</u>	<u>624,756</u>	<u>519,667</u>

8a Charitable activities expenditure detail

			2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	cost	cost
	£	£	£	£
Salaries NI and pensions	(8c) 439,732	-	439,732	361,031
Freelance workers and quality insurance	1,300	-	1,300	1,795
CRB costs	295	-	295	-
Staff training and travel	4,785	-	4,785	5,796
Delivery and accreditation costs	34,327	1,570	35,897	36,890
Student bursaries	18,966	-	18,966	12,700
Rent and rates	6,312	-	6,312	7,115
Heat and light	26,489	-	26,489	24,065
Water	2,166	-	2,166	3,173
Building maintenance and waste	25,621	-	25,621	16,074
Building insurance	7,597	-	7,597	6,776
Kitchen costs	1,666	-	1,666	1,235
Resources	8,250	-	8,250	4,010
Other expenses	2,112	-	2,112	3,019
Depreciation	4,818	-	4,818	2,000
	<u>584,436</u>	<u>1,570</u>	<u>586,006</u>	<u>485,679</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2025

8b Support costs

			2025	2024
	Fundraising	Charitable	Total	Total
Support cost type	activity	activity	cost	cost
	£	£	£	£
Insurance	128	5,003	5,131	4,599
IT support	125	4,891	5,016	6,331
Printer costs	149	5,797	5,946	4,819
Telephone and internet	275	10,709	10,984	10,763
Professional fees	179	6,995	7,174	3,790
Independent examination	45	1,755	1,800	1,588
Bank charges	3	99	102	272
Subscriptions and licences	90	3,501	3,591	2,697
	<u>994</u>	<u>38,750</u>	<u>39,744</u>	<u>34,859</u>

8c Staff costs and numbers

	2025	2024
	£	£
Gross salaries	403,265	332,859
Social security costs	39,184	27,212
Employment allowance	(10,500)	(5,000)
Pensions	7,783	5,960
	<u>439,732</u>	<u>361,031</u>

The average number of employees during the year was 15.3, being an average of 11.6 full time equivalent (2024: 16, 10.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2025	2024
	£	£
Costs of the scheme to the charity for the year	7,783	5,960
Amount of any contributions outstanding at the year end	1,763	1,194

9 Restricted funds

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
YDMT - Transport	-	1,570	1,570	-	-
	<u>-</u>	<u>1,570</u>	<u>1,570</u>	<u>-</u>	<u>-</u>

Fund name

YDMT - Transport

Purpose of restriction

To contribute towards transportation costs for student trips.

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2025

10 Tangible assets	Equipment	Total
<u>Cost</u>	£	£
At 1 August 2024	15,562	15,562
Additions	11,280	11,280
At 31 July 2025	<u>26,842</u>	<u>26,842</u>
<u>Depreciation</u>		
At 1 August 2024	11,835	11,835
Charge for year	4,818	4,818
At 31 July 2025	<u>16,653</u>	<u>16,653</u>
<u>Net book value</u>		
At 31 July 2025	<u>10,189</u>	<u>10,189</u>
At 31 July 2024	<u>3,727</u>	<u>3,727</u>
 11 Debtors and prepayments	 2025	 2024
	£	£
Debtors	189,719	179,562
Prepayments	1,601	1,478
	<u>192,012</u>	<u>181,040</u>
 12 Cash at bank and in hand	 2025	 2024
	£	£
Cash at bank	551,952	303,095
Cash in hand	100	100
	<u>552,052</u>	<u>303,195</u>
 13 Creditors and accruals	 2025	 2024
	£	£
Creditors	8,970	8,014
Accruals	1,800	1,588
Taxation and social security	8,843	5,915
Other creditors	11,987	1,194
	<u>31,600</u>	<u>16,711</u>

14 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £125,791 (previous year: £119,993).

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2025

15 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2025	2024
	£	£
Within one year	16,079	8,946
In the second to fifth years inclusive	61,723	32,899
Over five years from the balance sheet date	16,944	-
	<u>94,746</u>	<u>41,845</u>

Motive8 Bradford Ltd

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 July 2025

	2025	2024	2025	2024	2025	2024
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Donations and legacies	-	-	1,570	3,000	1,570	3,000
Charitable activities	870,847	682,633	-	-	870,847	682,633
Other trading activities	1,230	1,200	-	-	1,230	1,200
Investments	692	33	-	-	692	33
Other income	3,173	720	-	-	3,173	720
Total income	875,942	684,586	1,570	3,000	877,512	687,586
Expenditure						
Raising funds	1,354	871	-	-	1,354	871
Charitable activities	623,186	516,667	1,570	3,000	624,756	519,667
Total expenditure	624,540	517,538	1,570	3,000	626,110	520,538
Net income / (expenditure)	251,402	167,048	-	-	251,402	167,048
Fund balances brought forward	471,251	304,203	-	-	471,251	304,203
Fund balances carried forward	722,653	471,251	-	-	722,653	471,251

MOTIVE8 BRADFORD LTD

England & Wales - Charity number 1148147

Accounts

Motive8 Bradford Ltd

Charity number 1148147

A company limited by guarantee number 08128916

Annual Report and Financial Statements for the year ended 31 July 2024



WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

**Annual Report and Financial Statements
for the year ended 31 July 2024**

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Prepared by West Yorkshire Community Accountancy Service CIO

Motive8 Bradford Ltd

Trustees' report for the year ended 31 July 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
David Belmont	Chair/Treasurer	
Victoria Metcalf		
Emily Blain		Resigned 21 February 2025
Dr Jacqui Stringer		
Dr Michael Ryder		
Bethany Suttill		
Andrew Walsh		

Senior Management team

Moy Grange
Melissa Simpson

Charity number 1148147 Registered in England and Wales

Company number 08128916 Registered in England and Wales

Registered and principal address

The Vocational Centre
Huddersfield Road
Wyke
Bradford
BD12 8AA

Bankers

Barclays
9 Town Gate, Wyke
Bradford
BD12 9PA

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 July 2012. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Motive8 is both a charity and a company limited by guarantee. It is run by its two directors who originally founded the college 12 years ago. They report to the Board of trustees, all of whom are independent and who represent a wide range of skills and experience.

Salaries for the directors and staff are agreed by the trustees at a meeting without the directors present. Historically, a discretionary bonus has also been agreed at the same meeting.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2024

Objectives and activities

The charity's objects

For the public benefit to promote the education (including social and physical training) of people in the area of the City of Bradford Metropolitan District Council and the surrounding areas in such ways as the charity trustees think fit, including by providing their education, to undertake travel in furtherance of that education or to prepare for entry to any occupation, trade or profession on leaving any educational establishment.

The charity's main activities

Here at Motive8 we are passionate about supporting young people to enhance their life opportunities by providing them with qualification options, optimising their employability and thus their future health and welfare. We pride ourselves on providing learners with a safe and nurturing environment where they can grow and progress on the understanding that it is not about them learning a trade so much as learning the essential skills needed to assist them in the future.

Good education is not a 'one size fits all' process and we offer choices to young people who may not feel motivated by a mainstream academic approach; we therefore offer a bespoke programme of education, skills development and support to help young people succeed in their next steps – whatever those might be.

Putting young people at the heart of everything that we do puts us in a position where we can adapt to the ever-changing environment and create opportunities for vocational training that are current and accessible for all learners.

Motive8 recognise the benefits of working with young people in a holistic way, providing them with opportunities to grow and develop in an environment that is safe and supporting. Young people feel safe, supported and respected at our training centre: we know this because that's what they tell us! The success of our learners is at the heart of everything we do. We work in partnership with parents, carers, schools and other providers of specialist support to help our learners move forward.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

At Motive8 we are preparing our students for their future by providing them with an engaging, ambitious programme of learning. We want all of our students to feel valued, respected, challenged and most importantly seen.

We offer a triage of qualifications that are adaptive and responsive to our students' needs. We recognise personal goals and have clear targets of how students will get there. We have planned programmes that are individualised that support starting points, identify gaps in learning, scaffold these and reinforce positive behaviours.

Hair and Beauty

Our certificates and diplomas are designed to build on interest and passion for the hair and beauty industry, covering a wide range of skills from styling, plaiting and twisting to make-up, massage or nail art. These qualifications are designed for learners who want to prepare for further learning or training in the hair and beauty sector. We introduce them to the skills required and develop these further, providing them with practical hands-on experience as well as theoretical skills needed.

Health and Social Care

This is a sector with a wealth of opportunities and skills gaps within our current economy. We offer a varied course covering compulsory areas such as Safeguarding, Health and Safety, Equality and Diversity, as well as being able to respond to individual needs. Students are supported to look at progression and undertake relevant placements. We are currently members of the Careers Technical Education Board for Health and Social Care - which provides us with an insight into opportunities for growth and where new opportunities exist.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2024

Achievements and performance (continued)

Business

The world of business is ever-changing and vitally important in the lives of everyone. Studying Business Studies allows our students to develop a thorough understanding of the business world, from the smallest sole trader to large multi-national organisations, and in doing so learn skills such as managing money, how to develop products, the role of marketing and employing personnel. Business has close links to Maths, including the calculation of profit, revenue, costs and performance ratios. In addition, Geography and History support the delivery of external factors and economic business cycles.

Childcare

Locally we have a skills gap for childcare vacancies in the area and progression opportunities are available in the sector. The qualification shares units with Entry 3 - so allowing the student to start at their entry points to be supported to progress in this sector. Our courses provide key skills and knowledge, values that employers are looking for. Level 1 knowledge-based childcare - allows the student to be placed in work placements to gain the essential skills and expertise to be successful in this field. A wider enrichment package helps to support the additional skills required to be a childcare practitioner. Activities include a forest school which focuses on wellbeing and the ability to facilitate activities outdoors, thereby embracing nature.

All these vocational courses are bolstered by GCSE Maths/English or functional skills if students do not have a prior attainment 4-9 grade.

2023-2024 Achievements

Overall pass rate: 93.8%

Overall progression – 83%

11 of our Level 3 courses Health and Social Care and Childcare have progressed to university.

Significant events

On 1 August 2023, Motive8 entered into an agreement with Leeds City College for them to fund the provision of education to a maximum of 150 Motive8 students for academic year 2023/2024. Leeds City College is part of the Luminate Education Group, a well-established educational provider which includes Harrogate College, Keighley College, Leeds City College, Leeds Conservatoire, Leeds Sixth Form College and University Centre Leeds. This followed the demise of our previous funder, Aspire-Igen Group Limited, which went into administration in July 2023, owing us £181,083.

The contract with Leeds City College was renewed for 2024/25, and the expectation is that this funding arrangement will continue for the foreseeable future.

One of the largest risks to Motive8 had previously been the financial position of our previous funder, Aspire-Igen, which had already led to us taking on 79 students in 2021/2022 totally at our expense, without any funding.

Risks and uncertainties

The cessation of funding

We believe that following the appointment in September 2023 of Leeds City College as our prime contractor, Motive8's finances have now been put on a firm foundation for the foreseeable future.

Motive8 operates from its current premises under a tenancy at will with Bradford Council.

This does not provide us with the security of tenure that we need. The college has received tremendous support over the years from local councillors, our MP, and the education establishment, and is currently trying to agree a longer lease with the Council.

Funding from Leeds City College is greatly reduced or ceases altogether.

Student progression rates at Motive8 are excellent. We have always matched or exceeded the targets set for us by Aspire-Igen, and more recently, Leeds City College. When our funder, Aspire-Igen went into administration in July 2023, the support received by the College, both locally and nationally, was overwhelming. This clearly demonstrated the high esteem in which the college is held, and the valuable education it provides to local students.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2024

Risks and uncertainties continued:

Another pandemic disrupts the ability to offer face-to-face learning.

Motive8 successfully provided remote learning during the earlier Covid lockdown, although this will never be as effective as face-to-face interaction.

High staff turnover/difficulty in recruiting new staff.

Motive8 has a very strong team ethos and has a silver standard in Investors in People. The college seeks to remunerate its colleagues fairly and during the last few years has provided all relevant staff with a well-deserved discretionary bonus at Christmas.

Financial review

The net income for the year was £167,048, including net income of £167,048 on unrestricted funds and net income of £nil on restricted funds.

The original expectation was that Motive8 would receive around £544,000 from the 2023/2024 contract with Leeds City College. However, due to the successful outcomes of our students, and the additional incentive payments based on these results, Motive8 has received a total of £650,000 in respect of the year. This is £106,000 more than first anticipated. This is a testament to the success of Motive8 in enabling its students to achieve their full potential.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £467,524.

The trustees have adopted a very prudent reserves policy which is to ensure that there are 9-12 months of budgeted running costs left in reserve. Based on budgeted 2024/2025 expenditure this equates to target reserves of between £448,125 and £597,500. We provide two-year courses to many of our students and therefore must ensure that we are able to fulfil our obligations to them.

Furthermore, we are operating under a tenancy at will which means that we do not have security of tenure at our current premises. This is a further reason for being very prudent with our resources. In the last few years, there have been two occasions when, due to funding difficulties, Motive8 was required to utilise significant portions of its reserves. Without such large reserves at these times, the college would have struggled to continue in existence and thereby risked adversely affecting the education of its students.

Motive8 has made a formal application for a long lease for its current premises from Bradford Council, to replace the current tenancy at will arrangement that it has. This is being actively considered by the Council. If/when a long lease is agreed and Motive8 has security of tenure for its premises, we will be able to invest more of our reserves into both our infrastructure and teaching resources. There is a second building within the college's footprint that has been unused for a number of years and will require very significant funds to bring it back into effective use. For this reason, the trustees are content to build up the organisation's reserves where it can, whilst anticipating that the application will be successful.

Future planning

Motive8 has always prided itself on providing vocational education to students, many of whom are not well-suited to the formality of school or college. We offer individual support and can devise student-specific study plans. For this reason, we do not intend to grow too large that we lose the individuality that is so important to our students.

In the short term, we wish to consolidate our position following the recent years of turbulence, and mature as an organisation under the welcome mentorship of Leeds City College.

Additionally, we would like to obtain a long lease for our current building which would allow us to invest both in our current teaching environment, and also renovate the unused secondary building across the playground.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2024

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 2/4/2025

David Belmont (Trustee)

Motive8 Bradford Ltd

Independent examiner's report to the trustees of Motive8 Bradford Ltd

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 July 2024, which are set out on pages 8 to 16.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

7/4/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Motive8 Bradford Ltd
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 July 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Donations and legacies	(2)	-	3,000	3,000	1,000
Charitable activities	(3)	682,633	-	682,633	618,494
Other trading activities	(4)	1,200	-	1,200	3,821
Investments	(5)	33	-	33	-
Other income	(6)	720	-	720	535
Total income		684,586	3,000	687,586	623,850
Expenditure on:					
Raising funds	(7)	871	-	871	3,662
Charitable activities	(8)	516,667	3,000	519,667	399,342
Other	(9)	-	-	-	181,083
Total expenditure		517,538	3,000	520,538	584,087
Net income / (expenditure)		167,048	-	167,048	39,763
Fund balances brought forward		304,203	-	304,203	264,440
Fund balances carried forward	(12)	471,251	-	471,251	304,203

All incoming resources and resources expended derive from continuing activities.

Motive8 Bradford Ltd
Balance sheet
as at 31 July 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(13) 3,727	-	3,727	5,727
Total fixed assets	<u>3,727</u>	<u>-</u>	<u>3,727</u>	<u>5,727</u>
Current assets				
Debtors and prepayments	(14) 181,040	-	181,040	138,392
Cash at bank and in hand	(15) 303,195	-	303,195	175,044
Total current assets	<u>484,235</u>	<u>-</u>	<u>484,235</u>	<u>313,436</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(16) 16,711	-	16,711	14,960
Total current liabilities	<u>16,711</u>	<u>-</u>	<u>16,711</u>	<u>14,960</u>
Net current assets / (liabilities)	<u>467,524</u>	<u>-</u>	<u>467,524</u>	<u>298,476</u>
Net assets	<u>471,251</u>	<u>-</u>	<u>471,251</u>	<u>304,203</u>
Funds				
Unrestricted funds	471,251	-	471,251	304,203
Restricted funds	-	-	-	-
Total funds	<u>471,251</u>	<u>-</u>	<u>471,251</u>	<u>304,203</u>

For the year ending 31 July 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 2/4/2025

David Belmont (Trustee)

Motive8 Bradford Ltd
Statement of cash flows
for the year ended 31 July 2024

	2024 £	2023 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>128,118</u>	<u>(51,854)</u>
Cash flows from investing activities:		
Bank interest	33	-
Purchase of tangible fixed assets (excluding donated assets)	<u>-</u>	<u>(6,922)</u>
Net cash provided by (used in) investing activities	<u>33</u>	<u>(6,922)</u>
Change in cash and cash equivalents in the reporting period	128,151	(58,776)
Cash and cash equivalents at the beginning of the reporting period	<u>175,044</u>	<u>233,820</u>
Cash and cash equivalents at the end of the reporting period	<u>303,195</u>	<u>175,044</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2024	2023
	£	£
Net movement in funds for the reporting period (as per the statement of financial activities)	167,048	39,763
Adjustments for:		
Depreciation charges	2,000	2,482
Bank interest	(33)	-
(Increase) / decrease in debtors	(42,648)	(98,631)
Increase / (decrease) in creditors	<u>1,751</u>	<u>4,532</u>
Net cash provided by (used in) operating activities	<u>128,118</u>	<u>(51,854)</u>

Analysis of cash and cash equivalents	2024	2023
	£	£
Cash in hand	100	100
Notice deposits (less than 30 days)	<u>303,095</u>	<u>174,944</u>
Total cash and cash equivalents	<u>303,195</u>	<u>175,044</u>

Motive8 Bradford Ltd

Notes to the accounts

for the year ended 31 July 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Equipment: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2024

2 Donations and legacies

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Affinity Care Community Partnership	-	500	500	-
Cash for Kids	-	2,500	2,500	-
Gay & Peter Hartley's Hillards Charitable Trust	-	-	-	1,000
	<u>-</u>	<u>3,000</u>	<u>3,000</u>	<u>1,000</u>

3 Charitable activities income

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City College/Aspire-igen	650,104	-	650,104	410,452
Department of Education	-	-	-	131,422
Schools income	32,529	-	32,529	76,620
	<u>682,633</u>	<u>-</u>	<u>682,633</u>	<u>618,494</u>

4 Other trading activities

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Room hire	1,200	-	1,200	1,321
Placement income	-	-	-	2,500
	<u>1,200</u>	<u>-</u>	<u>1,200</u>	<u>3,821</u>

5 Investment income

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bank interest received	33	-	33	-
	<u>33</u>	<u>-</u>	<u>33</u>	<u>-</u>

6 Other income

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Care to learn	720	-	720	510
Other	-	-	-	25
	<u>720</u>	<u>-</u>	<u>720</u>	<u>535</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2024

7 Raising funds

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Marketing and publicity	-	-	-	2,878
Allocated support costs	871	-	871	784
	<u>871</u>	<u>-</u>	<u>871</u>	<u>3,662</u>

8 Charitable activities expenditure

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Provision of educational services	482,679	3,000	485,679	368,861
Allocated support costs	33,988	-	33,988	30,481
	<u>516,667</u>	<u>3,000</u>	<u>519,667</u>	<u>399,342</u>

9 Other

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	cost	cost
	£	£	£	£
Bad Debts	-	-	-	181,083
	<u>-</u>	<u>-</u>	<u>-</u>	<u>181,083</u>

10 Support costs

	2024	2024	2024	2023
	Fundraising	Charitable	Total	Total
	activity	activity	cost	cost
	£	£	£	£
Insurance	115	4,484	4,599	2,950
IT support	158	6,173	6,331	6,103
Printer costs	120	4,699	4,819	3,120
Telephone and internet	269	10,494	10,763	4,502
Professional fees	95	3,695	3,790	11,112
Independent examination	40	1,548	1,588	1,512
Bank charges	7	265	272	104
Subscriptions and licences	67	2,630	2,697	1,862
	<u>871</u>	<u>33,988</u>	<u>34,859</u>	<u>31,265</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2024

11 Staff costs and numbers	2024	2023
	£	£
Gross salaries	332,843	274,620
Social security costs	27,212	23,117
Employment allowance	(5,000)	(5,000)
Pensions	5,960	5,491
	<u>361,015</u>	<u>298,228</u>

The average number of employees during the year was 15, being an average of 9.4 full time equivalent (2023: 13, 8.8 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the year	5,960	5,491
Amount of any contributions outstanding at the year end	1,194	1,957

12 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Affinity Care	-	500	500	-	-
Cash for Kids	-	2,500	2,500	-	-
	<u>-</u>	<u>3,000</u>	<u>3,000</u>	<u>-</u>	<u>-</u>

Fund name	Purpose of restriction
Affinity Care	To help facilitate a wellbeing and mindfulness week for students before GCSE's start in May – to include activities, refreshments and self-care pack,
Cash for Kids	Cost of living grant to support 50 children.

13 Tangible assets	Equipment	Total
<u>Cost</u>	£	£
At 1 August 2023	15,562	15,562
Additions	-	-
At 31 July 2024	<u>15,562</u>	<u>15,562</u>
<u>Depreciation</u>		
At 1 August 2023	9,835	9,835
Charge for year	2,000	2,000
At 31 July 2024	<u>11,835</u>	<u>11,835</u>
<u>Net book value</u>		
At 31 July 2024	<u>3,727</u>	<u>3,727</u>
At 31 July 2023	<u>5,727</u>	<u>5,727</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2024

14 Debtors and prepayments	2024	2023
	£	£
Debtors	179,562	137,131
Prepayments	1,478	1,261
	<u>181,040</u>	<u>138,392</u>

15 Cash at bank and in hand	2024	2023
	£	£
Cash at bank	303,095	174,944
Cash in hand	100	100
	<u>303,195</u>	<u>175,044</u>

16 Creditors and accruals	2024	2023
	£	£
Creditors	8,014	6,495
Accruals	1,588	1,512
Taxation and social security	5,915	4,996
Other creditors	1,194	1,957
	<u>16,711</u>	<u>14,960</u>

17 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £119,993 (previous year: £110,307).

18 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2024	2023
	£	£
Within one year	8,946	7,924
In the second to fifth years inclusive	32,899	29,562
Over five years from the balance sheet date	-	5,543
	<u>41,845</u>	<u>43,029</u>

Motive8 Bradford Ltd

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 July 2024

	2024	2023	2024	2023	2024	2023
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Donations and legacies	-	-	3,000	1,000	3,000	1,000
Charitable activities	682,633	618,494	-	-	682,633	618,494
Other trading activities	1,200	3,821	-	-	1,200	3,821
Investments	33	-	-	-	33	-
Other income	720	535	-	-	720	535
Total income	684,586	622,850	3,000	1,000	687,586	623,850
Expenditure						
Raising funds	871	3,662	-	-	871	3,662
Charitable activities	516,667	385,922	3,000	13,420	519,667	399,342
Other	-	181,083	-	-	-	181,083
Total expenditure	517,538	570,667	3,000	13,420	520,538	584,087
Net income / (expenditure)	167,048	52,183	-	(12,420)	167,048	39,763
Fund balances brought forward	304,203	252,020	-	12,420	304,203	264,440
Fund balances carried forward	471,251	304,203	-	-	471,251	304,203

MOTIVE8 BRADFORD LTD

England & Wales - Charity number 1148147

Accounts

Motive8 Bradford Ltd

Charity number 1148147

A company limited by guarantee number 08128916

Annual Report and Financial Statements for the year ended 31 July 2023



WYCAS
COMMUNITY ACCOUNTING
WEST YORKSHIRE

**Annual Report and Financial Statements
for the year ended 31 July 2023**

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Prepared by West Yorkshire Community Accountancy Service CIO

Motive8 Bradford Ltd

Trustees' report for the year ended 31 July 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
David Belmont	Chair/Treasurer	
Victoria Metcalf		
Liz Cole		Resigned 15 December 2022
Emily Blain		
Dr Jacqui Stringer		
Dr Michael Ryder		
Bethany Suttill		Appointed 26 October 2022
Andrew Walsh		Appointed 9 March 2023

Senior Management team

Moy Grange
Melissa Simpson

Charity number	1148147	Registered in England and Wales
Company number	08128916	Registered in England and Wales

Registered and principal address	Bankers
The Vocational Centre	Barclays
Huddersfield Road	9 Town Gate, Wyke
Wyke	Bradford
Bradford	BD12 9PA
BD12 8AA	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 July 2012. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2023

Objectives and activities

The charity's objects

For the public benefit to promote the education (including social and physical training) of people in the area of the City of Bradford Metropolitan District Council and the surrounding areas in such ways as the charity trustees think fit, including by providing their education, to undertake travel in furtherance of that education or to prepare for entry to any occupation, trade or profession on leaving any educational establishment.

The charity's main activities

Here at Motive8 we are passionate about supporting young people to enhance their life opportunities by providing them with qualification options, optimising their employability and thus their future health and welfare. We pride ourselves on providing learners with a safe and nurturing environment where they can grow and progress on the understanding that it is not about them learning a trade so much as learning the essential skills needed to assist them in the future.

Good education is not a 'one size fits all' process and we offer choices to young people who may not feel motivated by a mainstream academic approach; we therefore offer a bespoke programme of education, skills development and support to help young people succeed in their next steps – whatever those might be.

Putting young people at the heart of everything that we do puts us in a position where we can adapt to the ever-changing environment and create opportunities for vocational training that are current and accessible for all learners.

Motive8 recognise the benefits of working with young people in a holistic way, providing them with opportunities to grow and develop in an environment that is safe and supporting. Young people feel safe, supported and respected at our training centre: we know this because that's what they tell us! The success of our learners is at the heart of everything we do. We work in partnership with parents, carers, schools and other providers of specialist support to help our learners move forward.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

Motive8 remains a designated college for young people, with the focus being on providing a safe space for students aged 14-19 years, where wrap-around pastoral support is provided. The number of 16-19 students was 129 - which was a growth of 31 students (32%) compared to the previous year. Our two-year L3 Health & Social Care and Childcare students achieved a 100% pass rate, with 50% obtaining an A grade or above, and the remaining 50% achieving a Grade C or above. The students organised a "free coming together for Christmas" event that brought organisations together, creating a warm space where local businesses and the community could meet each other. All activities and refreshments were free and the students planned a range of activities that individuals could engage with.

Motive8 has joined different educational boards to ensure that we are coordinating our efforts to support our students with information about the Bradford District. This has enabled us to gain greater insight into Bradford's educational landscape. The students that completed their programme and progressed from Motive8 went into varied destination - 49.3% progressed into further learning; 10.8% entered the workforce; 6.9% took up apprenticeship opportunities; and 23.9% went to university. Motive8 is particularly proud that one of our EHCP (Education Health Care Plan) students had offers at four different universities. 65 students benefited from essential pastoral and well-being support within this year. Motive8 also successfully retained the Matrix standard for careers support which included positive feedback about their experiences, from students both past and present.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2023

Achievements and performance (continued)

Retention remains high, with 97% of our funded students completing their core aim. Students were retained to the end of the 'core aim' of their study programme. 99% of students who enrolled were retained. This year, the college was teaching in the classroom, and utilising all the skills gained to instil additional value to the teaching session. Student wellbeing and experience is woven into the fabric of their experience. Students gain an enriching and holistic education, helping them to become happy, active, safe, valued and involved members of the college community. All students have received a minimum of 10% enrichment activities, these experiences having varied from student to student. Motive8 strives for continuous improvement, and to this end employs an independent company to undertake all teaching observations and provide feedback to the directors. All Motive8 tutors had observations that were good, and some received good with outstanding features. Although Motive8 formed part of an Ofsted inspection for Aspire-igen that received an inadequate grading, all of the feedback that Motive8 received was positive and this was reflected in relevant aspects of the report.

2023/23 has been another challenging year through no fault of itself. Last year, Motive8 had a very significant cut in funding from our prime contractor due to their financial position and the after effects. This year our prime contractor filed for administration resulting in us having to write off a bad debt of £181,083. Despite this, everyone at Motive8 pulled together and managed to continue serving our students without any disruption. In addition, we took on 36 of the organisation's students who were in danger of not completing their L3 qualification and who faced losing their places at university. This was done with no guarantee at the time that the college would be reimbursed for this provision. Despite the challenges, we were determined to succeed, and ensure that we would not go down without a fight. As a college, we were deeply touched by the support we received from the Bradford District. From individuals to colleges, and even government officials, everyone rallied behind us to ensure that our institution remained a vital part of the Bradford community. We are proud to have received recognition for the value we bring to the district. This helped us to cement our place, and also realise the support that Motive8 has in the wider community, it also helped us to demonstrate how resilient we are when faced with fresh challenges.

Financial review

The net income for the year was £39,763, including net income of £52,183 on unrestricted funds and net expenditure of £12,420 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £298,476.

The Trustees have adopted a reserves policy which is to ensure that there are 9-12 months of budgeted running costs left in reserve. Based on budgeted 2023/2024 expenditure this equates to target reserves of between £385,875 and £514,500.

We provide two-year courses to our students and therefore must ensure that we are able to fulfil our obligations to them. Furthermore, we are operating under a tenancy at will which means that we do not have security of tenure at our current premises. This is a further reason for being very prudent with our resources. It is clear that without this prudent policy which allowed Motive8 to utilise significant portions of these reserves, the college would have struggled to continue in existence during the funding challenges of the last two years.

Motive8 has made a formal application for a long lease for its current premises from Bradford Council under the Council's Community Asset Transfer programme. On 21 January 2022 the Council's Community Asset Transfer Board allowed the application to proceed to Stage 2 of the process. This application came to a standstill in June 2023 after the administration of our prime contractor, but is now being pursued with the Council by Motive8's trustees. If/when a long lease is agreed and Motive8 has security of tenure for its premises, we will be able to invest more of our reserves into both our infrastructure and teaching resources. For this reason the trustees are content to build up the organisation's reserves where it can, whilst anticipating that the application will be successful.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 27/3/2024

David Belmont (Trustee)

Motive8 Bradford Ltd

Independent examiner's report to the trustees of Motive8 Bradford Ltd

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 July 2023, which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

28/3/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Motive8 Bradford Ltd
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 July 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Donations and legacies	(2)	-	1,000	1,000	17,880
Charitable activities	(3)	618,494	-	618,494	176,868
Other trading activities	(4)	3,821	-	3,821	1,250
Other	(5)	535	-	535	1,069
Total income		622,850	1,000	623,850	197,067
Expenditure on:					
Raising funds	(6)	3,662	-	3,662	5,403
Charitable activities	(7)	385,922	13,420	399,342	368,882
Other	(8)	181,083	-	181,083	-
Total expenditure		570,667	13,420	584,087	374,285
Net income / (expenditure)		52,183	(12,420)	39,763	(177,218)
Fund balances brought forward		252,020	12,420	264,440	441,658
Fund balances carried forward	(11)	304,203	-	304,203	264,440

All incoming resources and resources expended derive from continuing activities.

Motive8 Bradford Ltd
Balance sheet
as at 31 July 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(12) 5,727	-	5,727	1,287
Total fixed assets	<u>5,727</u>	<u>-</u>	<u>5,727</u>	<u>1,287</u>
Current assets				
Debtors and prepayments	(13) 138,392	-	138,392	39,761
Cash at bank and in hand	(14) 175,044	-	175,044	233,820
Total current assets	<u>313,436</u>	<u>-</u>	<u>313,436</u>	<u>273,581</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(15) 14,960	-	14,960	10,428
Total current liabilities	<u>14,960</u>	<u>-</u>	<u>14,960</u>	<u>10,428</u>
Net current assets / (liabilities)	<u>298,476</u>	<u>-</u>	<u>298,476</u>	<u>263,153</u>
Net assets	<u>304,203</u>	<u>-</u>	<u>304,203</u>	<u>264,440</u>
Funds				
Unrestricted funds	304,203	-	304,203	252,020
Restricted funds	-	-	-	12,420
Total funds	<u>304,203</u>	<u>-</u>	<u>304,203</u>	<u>264,440</u>

For the year ending 31 July 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 27/3/2024

David Belmont (Trustee)

Motive8 Bradford Ltd
Statement of cash flows
for the year ended 31 July 2023

	2023 £	2022 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>(51,854)</u>	<u>(79,179)</u>
Cash flows from investing activities:		
Purchase of tangible fixed assets (excluding donated assets)	<u>(6,922)</u>	<u>(1,074)</u>
Net cash provided by (used in) investing activities	<u>(6,922)</u>	<u>(1,074)</u>
Change in cash and cash equivalents in the reporting period	(58,776)	(80,253)
Cash and cash equivalents at the beginning of the reporting period	<u>233,820</u>	<u>314,073</u>
Cash and cash equivalents at the end of the reporting period	<u>175,044</u>	<u>233,820</u>
Reconciliation of net movement in funds to net cash flow from operating activities	2023	2022
	£	£
Net movement in funds for the reporting period (as per the statement of financial activities)	39,763	(177,218)
Adjustments for:		
Depreciation charges	2,482	751
(Increase) / decrease in debtors	(98,631)	95,338
Increase / (decrease) in creditors	<u>4,532</u>	<u>1,950</u>
Net cash provided by (used in) operating activities	<u>(51,854)</u>	<u>(79,179)</u>
Analysis of cash and cash equivalents	2023	2022
	£	£
Cash in hand	100	100
Cash at bank	<u>174,944</u>	<u>233,720</u>
Total cash and cash equivalents	<u>175,044</u>	<u>233,820</u>

Motive8 Bradford Ltd

Notes to the accounts

for the year ended 31 July 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Equipment: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Motive8 Bradford Ltd

Notes to the accounts continued

for the year ended 31 July 2023

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Donations and legacies

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Gay & Peter Hartley's Hillards Charitable Trust	-	1,000	1,000	-
Bradford District Metropolitan Council (BDMC)	-	-	-	550
National Lottery Community Fund (NLCF)	-	-	-	9,830
Persimon Homes	-	-	-	5,000
Sir George Martin Trust	-	-	-	2,500
	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>17,880</u>

3 Charitable activities income

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Aspire-igen	410,452	-	410,452	131,032
Department of Education	131,422	-	131,422	-
Schools income	76,620	-	76,620	45,836
	<u>618,494</u>	<u>-</u>	<u>618,494</u>	<u>176,868</u>

4 Other trading activities

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Room hire	1,321	-	1,321	1,250
Placement income	2,500	-	2,500	-
	<u>3,821</u>	<u>-</u>	<u>3,821</u>	<u>1,250</u>

5 Other income

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Care to learn	510	-	510	574
Other	25	-	25	495
	<u>535</u>	<u>-</u>	<u>535</u>	<u>1,069</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2023

6 Raising funds

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Marketing and publicity	2,878	-	2,878	4,681
Allocated support costs	(9) 784	-	784	722
	<u>3,662</u>	<u>-</u>	<u>3,662</u>	<u>5,403</u>

7 Charitable activities expenditure

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	cost	cost
	£	£	£	£
Provision of educational services	355,441	13,420	368,861	340,748
Allocated support costs	(9) 30,481	-	30,481	28,134
	<u>385,922</u>	<u>13,420</u>	<u>399,342</u>	<u>368,882</u>

8 Other

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	cost	cost
	£	£	£	£
Bad Debts	181,083	-	181,083	-
	<u>181,083</u>	<u>-</u>	<u>181,083</u>	<u>-</u>

9 Support costs

	2023	2023	2023	2022
	Fundraising	Charitable	Total	Total
	activity	activity	cost	cost
	£	£	£	£
Insurance	74	2,876	2,950	2,047
IT support	153	5,950	6,103	7,390
Printer costs	78	3,042	3,120	2,834
Telephone and internet	113	4,389	4,502	7,563
Professional fees	278	10,834	11,112	5,208
Independent examination	38	1,474	1,512	1,440
Bank charges	3	101	104	100
Subscriptions and licences	47	1,815	1,862	2,274
	<u>784</u>	<u>30,481</u>	<u>31,265</u>	<u>28,856</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2023

10 Staff costs and numbers	2023	2022
	£	£
Gross salaries	274,620	245,314
Social security costs	23,117	21,067
Employment allowance	(5,000)	(5,000)
Pensions	5,491	4,992
	<u>298,228</u>	<u>266,373</u>

The average number of employees during the year was 12, being an average of 8.8 full time equivalent (2022: 11.1, 8.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	5,491	4,992
Amount of any contributions outstanding at the year end	1,957	765

11 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
NLCF - Learning to Start	9,830	-	9,830	-	-
Sir George Martin	2,500	-	2,500	-	-
BDMC - Mental Health	90	-	90	-	-
Hillards Charitable Trust	-	1,000	1,000	-	-
	<u>12,420</u>	<u>1,000</u>	<u>13,420</u>	<u>-</u>	<u>-</u>

Fund name	Purpose of restriction
NLCF - Learning to Start	To support students to develop and retain knowledge.
Sir George Martin	To support a programme of student enrichment activities.
BDMC - Mental Health	To support mental health support activities.
Hillards Charitable Trust	To enable the purchase of educational resources.

12 Tangible assets	Equipment	Total
	£	£
Cost		
At 1 August 2022	8,640	8,640
Additions	6,922	6,922
At 31 July 2023	<u>15,562</u>	<u>15,562</u>
Depreciation		
At 1 August 2022	7,353	7,353
Charge for year	2,482	2,482
At 31 July 2023	<u>9,835</u>	<u>9,835</u>
Net book value		
At 31 July 2023	<u>5,727</u>	<u>5,727</u>
At 31 July 2022	<u>1,287</u>	<u>1,287</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2023

13 Debtors and prepayments	2023	2022
	£	£
Debtors	137,131	38,625
Prepayments	1,261	1,136
	<u>138,392</u>	<u>39,761</u>

14 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	174,944	233,720
Cash in hand	100	100
	<u>175,044</u>	<u>233,820</u>

15 Creditors and accruals	2023	2022
	£	£
Creditors	6,495	4,341
Accruals	1,512	1,440
Taxation and social security	4,996	3,882
Other creditors	1,957	765
	<u>14,960</u>	<u>10,428</u>

16 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £110,307 (previous year: £103,409).

17 Operating leases

Expected future minimum lease payments over the remaining life of the	2023	2022
	£	£
Within one year	7,924	12,789
In the second to fifth years inclusive	29,562	42,436
Over five years from the balance sheet date	5,543	12,933
	<u>43,029</u>	<u>68,158</u>

18 Post balance sheet events

In September 2023 Motive8 signed a new contract for the provision of post-16 educational services with Leeds City College, which is part of the Luminate Education Group. This contract has secured income for the 2023/2024 year following the administration in June 2023 of Aspire-igen - further details concerning Aspire-igen's administration are detailed in the trustees' annual report.

Motive8 Bradford Ltd

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 July 2023

	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Donations and legacies	-	5,000	1,000	12,880	1,000	17,880
Charitable activities	618,494	176,868	-	-	618,494	176,868
Other trading activities	3,821	1,250	-	-	3,821	1,250
Other	535	1,069	-	-	535	1,069
Total income	622,850	184,187	1,000	12,880	623,850	197,067
Expenditure						
Raising funds	3,662	5,403	-	-	3,662	5,403
Charitable activities	385,922	368,422	13,420	460	399,342	368,882
Other	181,083	-	-	-	181,083	-
Total expenditure	570,667	373,825	13,420	460	584,087	374,285
Net income / (expenditure)	52,183	(189,638)	(12,420)	12,420	39,763	(177,218)
Fund balances brought forward	252,020	441,658	12,420	-	264,440	441,658
Fund balances carried forward	304,203	252,020	-	12,420	304,203	264,440

MOTIVE8 BRADFORD LTD

England & Wales - Charity number 1148147

Accounts

Motive8 Bradford Ltd

Charity number 1148147

A company limited by guarantee number 08128916

Annual Report and Financial Statements **for the year ended 31 July 2022**



West Yorkshire Community Accounting Service

Annual Report and Financial Statements
for the year ended 31 July 2022

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Motive8 Bradford Ltd

Trustees' report for the year ended 31 July 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
David Belmont	Chair/Treasurer	
Victoria Metcalf		
Liz Cole		Resigned 15 December 2022
Emily Blain		
Anna Wos		Resigned 18 July 2022
Jacqui Stringer		
Emily West		Resigned 15 December 2022
Dr Michael Ryder		Appointed 18 July 2022
Bethany Suttill		Appointed 26 October 2022
Company secretary	Victoria Metcalf	Appointed 15 December 2022
	Emily West	Resigned 15 December 2022

Senior Management team

Moy Grange
Melissa Simpson

Charity number	1148147	Registered in England and Wales
Company number	08128916	Registered in England and Wales

Registered and principal address

The Vocational Centre
Huddersfield Road
Wyke
Bradford
BD12 8AA

Bankers

Barclays
9 Town Gate, Wyke
Bradford
BD12 9PA

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 July 2012. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2022

Objectives and activities

The charity's objects

For the public benefit to promote the education (including social and physical training) of people in the area of the City of Bradford Metropolitan District Council and the surrounding areas in such ways as the charity trustees think fit, including by providing their education, to undertake travel in furtherance of that education or to prepare for entry to any occupation, trade or profession on leaving any educational establishment.

The charity's main activities

Here at Motive8 we are passionate about supporting young people to enhance their life opportunities by providing them with qualification options, optimising their employability and thus their future health and welfare. We pride ourselves on providing learners with a safe and nurturing environment where they can grow and progress on the understanding that it is not about them learning a trade so much as learning the essential skills needed to assist them in the future.

Good education is not a 'one size fits all' process and we offer choices to young people who may not feel motivated by a mainstream academic approach; we therefore offer a bespoke programme of education, skills development and support to help young people succeed in their next steps – whatever those might be.

Putting young people at the heart of everything that we do, puts us in a position where we can consult and adapt to the ever changing environment and create opportunities for vocational training that are current and accessible for all learners.

Motive8 recognise the benefits of working with young people in a holistic way, providing them with opportunities to grow and develop in an environment that is safe and supporting. Young people feel safe, supported and respected at our training centre: we know this because that's what they tell us! The success of our learners is at the heart of everything we do. We work in partnership with parents, carers, schools and other providers of specialist support to help our learners move forward.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

2021/2022 has been a challenging year for Motive8 and the British educational system in general. Motive8 had a very significant cut in funding from our prime contractor due to their financial position and the after effects of Covid. This resulted in the college taking on a total of 79 students at its own expense for 2021/2022. However due to our consistent policy of building up our financial reserves, we were able to weather the storm and still stay in good financial health.

This year we worked towards looking for grants and awards to help us enrich our students' programmes of learning. We managed to secure a lovely pot of funding from Bradford Council to put on a Jubilee Party for our students, the elderly and the nursery children in our village. This was a real coming together of people with intergenerational work at play. We even had a boogie with the elders.

We also made a real conscious effort to put employer engagement on our to do list. We made wonderful contacts who offered to come and enrich our programmes by guest speaking, creating activities and providing placements for our students.

In July 2022 we celebrated our tenth anniversary celebration, during which time we have provided education to more than 1,200 young people with outstanding results. At this event we brought education professionals, students, parents and our trustees together to celebrate just how far we have come in our 10 years of service to our Bradford community. We celebrated our successes, highlights and our humble beginnings. This event really cemented Motive8 College's reputation and clearly demonstrated our value within the Bradford area.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2022

Achievements and performance continued

Motive8 has been moving towards gaining a Community Asset Transfer of the building we occupy. This year we have started to get this lengthy process underway and aim to submit our formal in 2023. The aim is to give Motive8 College and thereby move forward into the future with confidence.

Overall, we continue to move from strength to strength and we are excited to see what 2022/2023 has to offer!

Financial review

The net expenditure for the year was £177,218, including net expenditure of £189,638 on unrestricted funds and net income of £12,420 on restricted funds.

This income deficit was caused by our prime contractor reducing the number of students it would pay by approximately 73%. The trustees agreed to fund the education of a total of 79 students out of the reserve fund that it had built up over the last 10 years.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £250,733.

The Trustees have adopted a reserves policy which is to ensure that there are 9-12 months of budgeted running costs left in reserve. However, following the use of £177,010 of our reserves last year, the current figure is equivalent to about 6 months of our budgeted expenditure for 2022/23. We provide two-year courses to our students and therefore must ensure that we are able to fulfil our obligations to them. Furthermore, we are operating under a tenancy at will which means that we do not have security of tenure at our current premises. This is a further reason for being very prudent with our resources.

In January 2020, Motive8 made a formal application for the transfer of its current premises from Bradford Council under the Council's Community Asset Transfer programme. On 21 January 2022 the Council's Community Asset Transfer Board approved Motive8's application which is now moving to the next stage - Stage 2. This is the stage at which Motive8 will need to present a detailed Business Case. If/when an asset transfer is agreed, and Motive8 has security of tenure, we will be able to invest more of our reserves into both our infrastructure and teaching resources. For this reason the trustees are content to build up the organisation's reserves where it can, whilst anticipating that the application will be successful.

Future Plans

As noted above, Motive8 has passed the first stage in its application to Bradford Council to agree a longer term lease for its current premises, under the Community Asset Transfer programme. Once this transfer is completed, Motive8 intends to invest further into its premises and thereby increase the number of educational courses that are offered.

We were delighted that our main contractor has been able to restore its funding for 2022/23 and we are therefore looking to rebuild our student numbers after the drop last year.

In terms of going concern, the trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and have concluded that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern during this time.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 9/3/2023

David Belmont (Trustee)

Motive8 Bradford Ltd

Independent examiner's report to the trustees of Motive8 Bradford Ltd

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 July 2022, which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

15/3/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Motive8 Bradford Ltd

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 July 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income and endowments from:					
Donations and legacies	(2)	5,000	12,880	17,880	-
Charitable activities	(3)	176,868	-	176,868	519,213
Other trading activities	(4)	1,250	-	1,250	-
Investments	(5)	-	-	-	3
Other income	(6)	1,069	-	1,069	580
Total income		<u>184,187</u>	<u>12,880</u>	<u>197,067</u>	<u>519,796</u>
Expenditure on:					
Raising funds	(7)	5,403	-	5,403	11,211
Charitable activities	(8)	368,422	460	368,882	408,865
Total expenditure		<u>373,825</u>	<u>460</u>	<u>374,285</u>	<u>420,076</u>
Net income / (expenditure)		<u>(189,638)</u>	<u>12,420</u>	<u>(177,218)</u>	<u>99,720</u>
Fund balances brought forward		<u>441,658</u>	<u>-</u>	<u>441,658</u>	<u>341,938</u>
Fund balances carried forward	(11)	<u>252,020</u>	<u>12,420</u>	<u>264,440</u>	<u>441,658</u>

All incoming resources and resources expended derive from continuing activities.

Motive8 Bradford Ltd

Balance sheet

as at 31 July 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(12)	1,287	-	1,287	964
Total fixed assets		<u>1,287</u>	<u>-</u>	<u>1,287</u>	<u>964</u>
Current assets					
Debtors and prepayments	(13)	39,761	-	39,761	135,099
Cash at bank and in hand	(14)	221,400	12,420	233,820	314,073
Total current assets		<u>261,161</u>	<u>12,420</u>	<u>273,581</u>	<u>449,172</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(15)	10,428	-	10,428	8,478
Total current liabilities		<u>10,428</u>	<u>-</u>	<u>10,428</u>	<u>8,478</u>
Net current assets / (liabilities)		<u>250,733</u>	<u>12,420</u>	<u>263,153</u>	<u>440,694</u>
Net assets		<u>252,020</u>	<u>12,420</u>	<u>264,440</u>	<u>441,658</u>
Funds					
Unrestricted funds		252,020	-	252,020	441,658
Restricted funds		-	12,420	12,420	-
Total funds		<u>252,020</u>	<u>12,420</u>	<u>264,440</u>	<u>441,658</u>

For the year ending 31 July 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 9/3/2023

David Belmont (Trustee)

Motive8 Bradford Ltd
Statement of cash flows
for the year ended 31 July 2022

	2022 £	2021 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>(79,179)</u>	<u>88,753</u>
Cash flows from investing activities:		
Dividends and interest	-	3
Proceeds of sale of assets	-	-
Purchase of tangible fixed assets	(1,074)	-
Net cash provided by (used in) investing activities	<u>(1,074)</u>	<u>3</u>
Cash flows from financing activities:		
Repayments on borrowing	-	-
Cash inflows from new borrowing	-	-
Net cash provided by (used in) financing activities	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	(80,253)	88,756
Cash and cash equivalents at the beginning of the reporting period	314,073	225,317
Cash and cash equivalents at the end of the reporting period	<u>233,820</u>	<u>314,073</u>

	2022	2021
Reconciliation of net movement in funds to net cash flow from operating activities		
	£	£
Net movement in funds for the reporting period (as per the statement of financial activities)	(177,218)	99,720
Adjustments for:		
Depreciation charges	751	1,890
Dividends and interest from investments	-	(3)
(Increase) / decrease in debtors	95,338	4,232
Increase / (decrease) in creditors	1,950	(17,086)
Net cash provided by (used in) operating activities	<u>(79,179)</u>	<u>88,753</u>

	2022	2021
Analysis of cash and cash equivalents		
	£	£
Cash at bank	233,720	313,973
Cash in hand	100	100
Total cash and cash equivalents	<u>233,820</u>	<u>314,073</u>

Motive8 Bradford Ltd

Notes to the accounts

for the year ended 31 July 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Equipment: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Motive8 Bradford Ltd

Notes to the accounts continued

for the year ended 31 July 2022

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Donations and legacies

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
National Lottery Community Fund (NLCF)	-	9,830	9,830	-
Persimon Homes	5,000	-	5,000	-
Sir George Martin Trust	-	2,500	2,500	-
Bradford District Metropolitan Council (BDMC)	-	550	550	-
	<u>5,000</u>	<u>12,880</u>	<u>17,880</u>	<u>-</u>

3 Charitable activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Aspire-igen	105,430	-	105,430	438,070
Schools income	45,836	-	45,836	34,470
Adult education income	25,602	-	25,602	46,673
	<u>176,868</u>	<u>-</u>	<u>176,868</u>	<u>519,213</u>

4 Other trading activities

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Room hire	1,250	-	1,250	-
	<u>1,250</u>	<u>-</u>	<u>1,250</u>	<u>-</u>

5 Investments

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Interest receivable	-	-	-	3
	<u>-</u>	<u>-</u>	<u>-</u>	<u>3</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2022

6 Other income	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Care to learn	574	-	574	580
Other	495	-	495	-
	<u>1,069</u>	<u>-</u>	<u>1,069</u>	<u>580</u>

7 Raising funds	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Marketing and publicity	4,681	-	4,681	10,291
Allocated support costs	(9) 722	-	722	920
	<u>5,403</u>	<u>-</u>	<u>5,403</u>	<u>11,211</u>

8 Charitable activities	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Provision of educational services	340,748	460	340,748	372,906
Allocated support costs	(9) 28,134	-	28,134	35,959
	<u>368,882</u>	<u>460</u>	<u>368,882</u>	<u>408,865</u>

9 Support costs	2022	2022	2022	2021
	Fundraising	Charitable	Total	Total
	activity	activity	cost	funds
	£	£	£	£
Insurance	51	1,996	2,047	1,968
IT support	185	7,205	7,390	7,790
Printer costs	71	2,763	2,834	3,136
Telephone and internet	189	7,374	7,563	4,614
Trustee expenses	-	-	-	138
Professional fees	130	5,078	5,208	15,811
Independent examination	36	1,404	1,440	1,440
Bank charges	3	97	100	1,890
Subscriptions and licences	57	2,217	2,274	92
	<u>722</u>	<u>28,134</u>	<u>28,856</u>	<u>36,879</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2022

10 Staff costs and numbers	2022	2021
	£	£
Gross salaries	245,314	254,685
Social security costs	21,067	20,466
Employment allowance	(5,000)	(4,000)
Pensions	4,992	4,796
	<u>266,373</u>	<u>275,947</u>

The average number of employees during the year was 11.1, being an average of 8.7 full time equivalent (6602: 13.7, 9.5 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2022	2021
	£	£
Costs of the scheme to the charity for the year	4,992	4,796
Amount of any contributions outstanding at the year end	765	1,494

11 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
NLCF - Learning to Start	-	9,830	-	-	9,830
Sir George Martin	-	2,500	-	-	2,500
BDMC - Mental Health	-	300	210	-	90
BDMC - Queen's Jubilee	-	250	250	-	-
	<u>-</u>	<u>12,880</u>	<u>460</u>	<u>-</u>	<u>12,420</u>

Fund name	Purpose of restriction
NLCF - Learning to Start	To support students to develop and retain knowledge.
Sir George Martin	To support a programme of student enrichment activities.
BDMC - Mental Health	To support mental health support activities.
BDMC - Queen's Jubilee	To enable a community event to celebrate the Queens Platinum Jubilee.

12 Tangible assets	Equipment	Total
	£	£
Cost		
At 1 August 2021	7,566	7,566
Additions	1,074	1,074
At 31 July 2022	<u>8,640</u>	<u>8,640</u>
Depreciation		
At 1 August 2021	6,602	6,602
Charge for year	751	751
At 31 July 2022	<u>7,353</u>	<u>7,353</u>
Net book value		
At 31 July 2022	<u>1,287</u>	<u>1,287</u>
At 31 July 2021	<u>964</u>	<u>964</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2022

13 Debtors and prepayments	2022	2021
	£	£
Debtors	38,625	134,006
Prepayments	1,136	1,093
	<u>39,761</u>	<u>135,099</u>

14 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	233,720	313,973
Cash in hand	100	100
	<u>233,820</u>	<u>314,073</u>

15 Creditors and accruals	2022	2021
	£	£
Creditors	4,341	2,014
Accruals	1,440	1,440
Taxation and social security	3,882	3,530
Other creditors	765	1,494
	<u>10,428</u>	<u>8,478</u>

16 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £103,409 (previous year: £102,248).

17 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2022	2021
	£	£
Within one year	12,789	4,991
In the second to fifth years inclusive	42,436	15,761
Over five years from the balance sheet date	12,933	3,577
	<u>68,158</u>	<u>24,329</u>

Motive8 Bradford Ltd

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 July 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Donations and legacies	5,000	-	12,880	-	17,880	-
Charitable activities	176,868	519,213	-	-	176,868	519,213
Other trading activities	1,250	-	-	-	1,250	-
Investments	-	3	-	-	-	3
Other income	1,069	580	-	-	1,069	580
Total income	184,187	519,796	12,880	-	197,067	519,796
Expenditure						
Raising funds	5,403	11,211	-	-	5,403	11,211
Charitable activities	368,422	408,799	460	66	368,882	408,865
Total expenditure	373,825	420,010	460	66	374,285	420,076
Net income / (expenditure)	(189,638)	99,786	12,420	(66)	(177,218)	99,720
Fund balances brought forward	441,658	341,872	-	66	441,658	341,938
Fund balances carried forward	252,020	441,658	12,420	-	264,440	441,658

MOTIVE8 BRADFORD LTD

England & Wales - Charity number 1148147

Accounts



10th March 2022

Annual General Meeting

AGM Chair's Report 2020-21

This has been a year of living with the realisation of risks. The risk of running a covid-safe, hybrid operation and the implications for staff and students; the risk of a changed student profile and a wider educational achievement gap as a result of Centre-Assessed-Grades (CAGs); and finally the realisation of our fragile income-model.

Together with the staff team, the Directors have worked tirelessly managing the daily operation of the centre to establish the best possible routine and learning environment for our young people. This has involved the challenge of maintaining a covid protocols and flexing the education provision between in-person and online as necessary in accordance with both government restrictions and dealing local outbreaks amongst the organisation. Whilst this has been largely successful for the young people in our care, the restrictions have taken their toll on the welfare and wellbeing of our staff team who have felt the isolation of teaching bubbles and online working, as well as the anxiety of changing, unpredictable situation but all-the-while still concentrating on doing their best by their students. The unexpected achievement gaps caused by CAG has also demanded additional resource, commitment, creativity and initiative to ensure our new starters were both academically, socially and emotionally integrated into our centre. Despite these challenges, our student achievement, progression and retention indicators remain positive; the MDs have successfully applied for Matrix and Investors in People awards, added Relate counselling services to our offer, and have retained key staff demonstrating the collective commitment to our services and our young people.

The additional major risk to come to fruition is the loss of our major income stream due to the lagged funding model within further education and our reliance of an intermediary funder Aspire-Igen. In August 2021, the Board of Trustees, together with the Directors, made the decision to risk funds from our reserves to continue to finance the students already within our care, despite the risk that we will be unable to reclaim those costs. That decision was not taken lightly; currently we are able to sustain that financial commitment but it is not feasible to maintain our current study body from our reserves in the medium to long term. The directors



therefore have been working hard toward our ultimate goal of achieving direct claim status, but also overseen by our Treasurer, exploring opportunities to diversify our access to income by making use of our earlier investment in a marketing strategy. This remains our priority and will do so until we have recouped the reserves required to secure our future.

Looking ahead into the months to come, our key challenges will continue to be managing and resourcing the ongoing impacts of the pandemic on young peoples' education, and positioning ourselves as an appropriate solution and so diversifying our income. As a board will endeavour to make ourselves available to Directors as needed. Succession planning of our support is also a key priority this year, since a number of trustees have indicated their intention to give their notice. Together with the directors, we will work to raise our profile and recruit additional talent to our organisation to support its long term viability.

Directors' report 2020-21

This year has been a turbulent year for the directors in terms of ensuring that the staff, students and other partners get the support required to make progress. In all honesty the directors were overwhelmed with the amount of support that individuals committed to the bounce back, post covid.

The focus of the organisation as a whole was based on getting students back into the college, to assess the situation in terms of responding to the whole covid pandemic and to evaluate the impact it had on the student's attainment and wider social and emotional development.

Students who joined Motive8 with centre assessed grades (CAG) had to go through a rigorous assessment period, where gaps in educational achievement were assessed but so were the personal, social, emotional aspects of their lives so that a rich programme of learning could be planned and implemented to support wellbeing too.

The whole of the staff team had to swiftly change to blended learning to supplement and support the isolation periods and ensure that loss of learning did not have a detrimental effect on the students. The directors' were flexible in supporting the delivery of the teaching as well as the coordination of covering staff absence and ensuring that the centre remained 'business as usual'. The staff's well-being was also an essential consideration throughout this period as they were having to deal with a lot of chopping and changing, not just work but also personally.



The covid protocol also was an essential aspect of this year, ensuring that PPE, one way systems, mask guidance and policy and update were filtered down into the operation of the college.

The roll out of the marketing work and the website updates were all coordinated remotely and were a huge success in terms of informing individuals and organisations about the work that Motive8 undertake. The materials were presented in a professional way and the budget allocated to this project was utilised effectively to actively support recruitment of new students, strengthen partnerships and promote a professional image.

All networking and maintaining relationships with outside agencies were switched to digital and remote delivery. All conferences, networking and other meetings were held outside of the college, although this was time efficient, it also prevented some of the informal networking opportunities that previously took place face to face.

Staff retention and commitment to the centre remained high and within this year Motive8 achieved Investors in people- Silver and gained the Matrix standard. This year also saw the roll out of the remuneration policy in recognition of our engaged and committed employees. Added to this was the additional support and dedication of the board of trustees who supported the directors throughout the whole period. Being there to pitch in as required and always there to provide the advice, guidance and to inform our practice.

A key strength in this period was the implementation of in house face to face counselling provided by relate, which is a fantastic resource for supporting our students and something that was required.

Throughout this period it was essential to keep pursuing the Community Asset Transfer application for the building we pride ourselves in working from. The board took responsibility for ensuring that this was pursued and didn't lose momentum.

Financially Covid had indirectly impacted on the resources of the charity, as any fundraising had been directed to charities who lost finances due to not being able to operate through the pandemic. This was not the case for Motive8 at this particular time, however, it later transpired that the lagged funding model of further education and training had significantly reduced the amount of funding available to two of our contractors. This directly impinged on the certainty of the contracts held. With careful negotiation Motive8 have responded to the challenge and ensured that all students who applied for a course, were guaranteed to complete their learning journey with them, with the help of the reserves.



This raised a significant issue for the directors'; that has always been of concern but this situation demonstrated how vulnerable Motive8 are for being over reliant on one funding stream. The solution to this situation would be to be able to directly deliver a government contract, if only it was that easy. Motive8 made a business case to the Education and skills funding agency (ESFA) and were directed to our local council- to highlight a gap in provision. Which through discussions were advised against as it would go out initially to all grade 2 good Ofsted providers – for open competitive tender. Where Motive8 wouldn't be guaranteed a contract.

This led to us making contact with our local MP and the Lead officer of Education and skills at Bradford Council, to seek support and raise awareness of the plight of small independent training providers who rely on prime delivers to work in partnership with them to gain funding. Our MP with the support of the local council wrote and highlighted this issue in parliament. The response from Alex Burghart MP the Parliamentary under Secretary of State for Skills was a rationale of the funding has always been on a lagged funding model, and although the government recognised the value of independent training providers they offered the option of demonstrating a gap in provision as a solution. But nothing in terms of gaining a contract there were no guidance.

Since this point the directors' have been actively making contact with other colleges and training providers to request the opportunity to subcontract. This has also been very challenging with colleges not currently open to subcontracting. However, we remain positive that this will eventually change once the pandemic has ceased to be an issue. The initial contacts have been made so that when subcontracting is available going forward they have our contact details.

Motive8 continue to drive the quality of the organisation and the below figures demonstrate how our commitment to the education and well-being of our students brings in good results. Although admittedly these have been impacted with all the restrictions and barriers to engagement.

Achievement 84%

Retention 95%

Pass rate 88%

Progression 74%

Lastly we would like to thank all the organisations we work with, who offer us support and guidance and who update us on opportunities available to us and our trustee who help steer our organisation.



Motive8 Bradford Ltd

Charity number 1148147

A company limited by guarantee number 08128916

Annual Report and Financial Statements for the year ended 31 July 2021



West Yorkshire Community Accounting Service

**Annual Report and Financial Statements
for the year ended 31 July 2021**

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Prepared by West Yorkshire Community Accounting Service

Motive8 Bradford Ltd

Trustees' report for the year ended 31 July 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Victoria Metcalf	Chair	
David Belmont	Treasurer	
Liz Cole		
Emily Blain		
Anna Wos		
Jacqui Stringer		Appointed 3 December 2020
Emily West		

Company secretary Emily West

Senior Management team

Moy Grange
Melissa Simpson

Charity number 1148147 Registered in England and Wales

Company number 08128916 Registered in England and Wales

Registered and principal address

The Vocational Centre
Huddersfield Road
Wyke
Bradford
BD12 8AA

Bankers

Barclays
9 Town Gate, Wyke
Bradford
BD12 9PA

Independent examiner

Rhys North ACA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 3 July 2012. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2021

Objectives and activities

The charity's objects

For the public benefit to promote the education (including social and physical training) of people in the area of the City of Bradford Metropolitan District Council and the surrounding areas in such ways as the charity trustees think fit, including by providing their education, to undertake travel in furtherance of that education or to prepare for entry to any occupation, trade or profession on leaving any educational establishment.

The charity's main activities

Here at Motive8 we are passionate about supporting young people to enhance their life opportunities by providing them with qualification options, optimising their employability and thus their future health and welfare. We pride ourselves on providing learners with a safe and nurturing environment where they can grow and progress on the understanding that it is not about them learning a trade so much as learning the essential skills needed to assist them in the future.

Good education is not a 'one size fits all' process and we offer choices to young people who may not feel motivated by a mainstream academic approach; we therefore offer a bespoke programme of education, skills development and support to help young people succeed in their next steps – whatever those might be.

Putting young people at the heart of everything that we do, puts us in a position where we can consult and adapt to the ever changing environment and create opportunities for vocational training that are current and accessible for all learners.

Motive8 recognise the benefits of working with young people in a holistic way, providing them with opportunities to grow and develop in an environment that is safe and supporting. Young people feel safe, supported and respected at our training centre: we know this because that's what they tell us! The success of our learners is at the heart of everything we do. We work in partnership with parents, carers, schools and other providers of specialist support to help our learners move forward.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

2020-2021 has been another Covid year but Motive8 College has managed to weather the storm and be proactive to vulnerable students' needs by ensuring the centre stayed open and wellbeing was at the forefront for our students. More remote learning was undertaken with students which has helped the staff team to embrace technologies into their teaching and all students had access to Laptops.

All students achieved their intended main aims despite the current situation with gratitude to the dedication of the tutors and the support staff.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2021

Financial review

The net income for the year was £99,720, including net income of £99,786 on unrestricted funds and net expenditure of £66 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £440,694.

The Trustees have adopted a reserves policy which is to ensure that there are 9-12 months of budgeted running costs left in reserve; which based on budgeted 2021/2022 expenditure equates to between £284,000 and £378,000. We provide two year courses to our students and therefore must ensure that we are able to fulfil our obligations to them. Furthermore, we are operating under a tenancy at will which means that we do not have security of tenure at our current premises. This is a further reason for being very prudent with our resources

In January 2020, Motive8 made a formal application for the transfer of its current premises from Bradford Council under the Council's Community Asset Transfer programme. On 21 January 2022 the Council's Community Asset Transfer Board approved Motive8's application which is now moving to the next stage - Stage 2. This is the stage at which Motive8 will need to present a detailed Business Case. If/when an asset transfer is agreed, and Motive8 has security of tenure, we will be able to invest more of our reserves into both our infrastructure and teaching resources. For this reason the trustees are content to build up the organisation's reserves, whilst anticipating that the application will be successful.

Future Plans

As noted above, Motive8 has passed the first stage in its application to Bradford Council to agree a longer term lease for its current premises, under the Community Asset Transfer programme. Once this transfer is completed, Motive8 intends to invest further into its premises and thereby increase the number of educational courses that are offered.

However, following Covid-19, the funding from its main sponsor, Aspire-Igen has been dramatically reduced for 2021-2022. We are hoping that the quality of our education provision will result in funding reverting back to historic levels. If this is not the case, planning for the medium term becomes more uncertain.

In terms of going concern though, the trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern during this time.

Motive8 Bradford Ltd

Trustees' report (continued) for the year ended 31 July 2021

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees on

Signed: (Trustee)

Name:

Motive8 Bradford Ltd

Independent examiner's report to the trustees of Motive8 Bradford Ltd

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 July 2021, which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Name: Rhys North ACA

Date:

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Motive8 Bradford Ltd
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 July 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income and endowments from:					
Donations and legacies	(2)	-	-	-	22,390
Charitable activities	(3)	519,213	-	519,213	446,000
Other trading activities	(4)	-	-	-	690
Investments	(5)	3	-	3	7
Other income	(6)	580	-	580	80
Total income		519,796	-	519,796	469,167
Expenditure on:					
Raising funds	(7)	11,211	-	11,211	34
Charitable activities	(8)	408,799	66	408,865	396,214
Total expenditure		420,010	66	420,076	396,248
Net income / (expenditure)		99,786	(66)	99,720	72,919
Fund balances brought forward		341,872	66	341,938	269,019
Fund balances carried forward	(11)	441,658	-	441,658	341,938

All incoming resources and resources expended derive from continuing activities.

Motive8 Bradford Ltd

Balance sheet

as at 31 July 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(12) 964	-	964	2,854
Total fixed assets	<u>964</u>	<u>-</u>	<u>964</u>	<u>2,854</u>
Current assets				
Debtors and prepayments	(13) 135,099	-	135,099	139,331
Cash at bank and in hand	(14) 314,073	-	314,073	225,317
Total current assets	<u>449,172</u>	<u>-</u>	<u>449,172</u>	<u>364,648</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(15) 8,478	-	8,478	25,564
Total current liabilities	<u>8,478</u>	<u>-</u>	<u>8,478</u>	<u>25,564</u>
Net current assets / (liabilities)	<u>440,694</u>	<u>-</u>	<u>440,694</u>	<u>339,084</u>
Net assets	<u>441,658</u>	<u>-</u>	<u>441,658</u>	<u>341,938</u>
Funds				
Unrestricted funds	441,658	-	441,658	341,872
Restricted funds	-	-	-	66
Total funds	<u>441,658</u>	<u>-</u>	<u>441,658</u>	<u>341,938</u>

For the year ending 31 July 2021 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on

Signed: (Trustee)

Name:

Motive8 Bradford Ltd
Statement of cash flows
for the year ended 31 July 2021

	2021 £	2020 £
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>88,753</u>	<u>64,383</u>
Cash flows from investing activities:		
Dividends and interest	3	7
Proceeds of sale of assets	-	-
Purchase of tangible fixed assets	-	(1,928)
Net cash provided by (used in) investing activities	<u>3</u>	<u>(1,921)</u>
Cash flows from financing activities:		
Repayments on borrowing	-	-
Cash inflows from new borrowing	-	-
Net cash provided by (used in) financing activities	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	88,756	62,462
Cash and cash equivalents at the beginning of the reporting period	<u>225,317</u>	<u>162,855</u>
Cash and cash equivalents at the end of the reporting period	<u>314,073</u>	<u>225,317</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2021 £	2020 £
Net movement in funds for the reporting period (as per the statement of financial activities)	99,720	72,919
Adjustments for:		
Depreciation charges	1,890	1,892
Dividends and interest from investments	(3)	(7)
(Increase) / decrease in debtors	4,232	(27,016)
Increase / (decrease) in creditors	(17,086)	16,595
Net cash provided by (used in) operating activities	<u>88,753</u>	<u>64,383</u>

Analysis of cash and cash equivalents	2021 £	2020 £
Cash at bank	313,973	225,217
Cash in hand	100	100
Total cash and cash equivalents	<u>314,073</u>	<u>225,317</u>

Motive8 Bradford Ltd

Notes to the accounts

for the year ended 31 July 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Equipment: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2021

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Donations and legacies

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
HMRC - Coronavirus Job Retention Scheme	-	-	-	21,940
Yorkshire Dales Trust	-	-	-	200
Rank Foundation	-	-	-	250
	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,390</u>

3 Charitable activities

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Aspire-i	438,070	-	438,070	361,335
Schools income	34,470	-	34,470	36,975
Adult education income	46,673	-	46,673	47,690
	<u>519,213</u>	<u>-</u>	<u>519,213</u>	<u>446,000</u>

4 Other trading activities

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Room hire	-	-	-	690
	<u>-</u>	<u>-</u>	<u>-</u>	<u>690</u>

5 Investments

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Interest receivable	3	-	3	7
	<u>3</u>	<u>-</u>	<u>3</u>	<u>7</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2021

6 Other income	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Care to learn	580	-	580	80
	<u>580</u>	<u>-</u>	<u>580</u>	<u>80</u>
7 Raising funds	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Marketing and publicity	10,291	-	10,291	34
Allocated support costs	920	-	920	-
	<u>11,211</u>	<u>-</u>	<u>11,211</u>	<u>34</u>
8 Charitable activities	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Provision of educational services	372,906	-	372,906	369,324
Allocated support costs	35,959	-	35,959	26,890
	<u>408,865</u>	<u>-</u>	<u>408,865</u>	<u>396,214</u>
9 Support costs	2021 Fundraising activity £	2021 Charitable activity £	2021 Total cost £	2020 Total cost £
Support cost type				
Insurance	49	1,919	1,968	1,949
IT support	195	7,595	7,790	8,625
Printer costs	78	3,058	3,136	3,139
Telephone and internet	115	4,499	4,614	3,279
Trustee expenses	3	135	138	-
Professional fees	395	15,416	15,811	6,617
Independent examination	36	1,404	1,440	1,308
Bank charges	47	1,843	1,890	1,892
Subscriptions and licences	2	90	92	81
	<u>920</u>	<u>35,959</u>	<u>36,879</u>	<u>26,890</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2021

10 Staff costs and numbers

	2021	2020
	£	£
Gross salaries	254,684	244,615
Social security costs	20,466	19,969
Employment allowance	(4,000)	(4,000)
Pensions	4,796	4,388
	<u>275,946</u>	<u>264,972</u>

The average number employees during the year was 13.5, being an average of 9.3 full time equivalent (2020: 12, 8.7 FTE).

There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021	2020
	£	£
Costs of the scheme to the charity for the year	4,796	4,388
Amount of any contributions outstanding at the year end	1,494	651

11 Restricted funds

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Youth Café	66	-	66	-	-
	<u>66</u>	<u>-</u>	<u>66</u>	<u>-</u>	<u>-</u>

Fund name

Youth Café

Purpose of restriction

To enable the provision of enriched vocational training via the operation of a youth café.

12 Tangible assets

	Equipment	Total
	£	£
<u>Cost</u>		
At 1 August 2020	7,566	7,566
Additions	-	-
At 31 July 2021	<u>7,566</u>	<u>7,566</u>
<u>Depreciation</u>		
At 1 August 2020	4,712	4,712
Charge for year	1,890	1,890
At 31 July 2021	<u>6,602</u>	<u>6,602</u>
<u>Net book value</u>		
At 31 July 2021	<u>964</u>	<u>964</u>
At 31 July 2020	<u>2,854</u>	<u>2,854</u>

13 Debtors and prepayments

	2021	2020
	£	£
Debtors	134,006	138,243
Prepayments	1,093	1,088
	<u>135,099</u>	<u>139,331</u>

Motive8 Bradford Ltd
Notes to the accounts continued
for the year ended 31 July 2021

14 Cash at bank and in hand	2021	2020
	£	£
Cash at bank	313,973	225,217
Cash in hand	100	100
	<u>314,073</u>	<u>225,317</u>

15 Creditors and accruals	2021	2020
	£	£
Creditors	3,508	20,581
Accruals	1,440	1,308
Taxation and NI	3,530	3,675
	<u>8,478</u>	<u>25,564</u>

16 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and two Managing Directors. The total employee benefits received by the Managing Directors were £92,251 (2020: £88,090).

17 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment expires:	2021	2020
	£	£
Within one year	4,991	4,991
In the second to fifth years inclusive	15,761	17,361
Over five years from the balance sheet date	3,577	6,968
	<u>24,329</u>	<u>29,320</u>

Motive8 Bradford Ltd

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 July 2021

	2021	2020	2021	2020	2021	2020
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Donations and legacies	-	250	-	22,140	-	22,390
Charitable activities	519,213	446,000	-	-	519,213	446,000
Other trading activities	-	690	-	-	-	690
Investments	3	7	-	-	3	7
Other income	580	80	-	-	580	80
Total income	519,796	447,027	-	22,140	519,796	469,167
Expenditure						
Raising funds	11,211	34	-	-	11,211	34
Charitable activities	408,799	364,190	66	32,024	408,865	396,214
Total expenditure	420,010	364,224	66	32,024	420,076	396,248
Net income / (expenditure)	99,786	82,803	(66)	(9,884)	99,720	72,919
Fund balances brought forward	341,872	259,069	66	9,950	341,938	269,019
Fund balances carried forward	441,658	341,872	-	66	441,658	341,938

Motive8 Bradford Ltd**Management letter issues for the accounting period 1 August 2020 to 31 July 2021.**

Please take some time at your next meeting to consider the following issues arising from our work.

Priority 1 issues must be addressed promptly, providing evidence that they have been actioned provided for the next accounting year.

Priority 2 issues are good practice and will improve your organisation's financial management systems.

Priority 3 issues are for your information or requests from WYCAS.

Support to action any of these points is available from WYCAS.

Issue	Recommendation / Tips for improvement	Priority (1=High)
Approval and signing the accounts - As trustees you are required to approve and sign the accounts, including the trustees annual report.	Please have a careful read through the accounts and make sure you are happy with the text and the figures. We encourage you to pay particular attention to the balances on the restricted funds note and also on the commentary about the reserves in the trustees annual report.	3
Pages to sign	Please sign pages 5 and 8 in black ink	1
Compliance with your governing document - Whilst there are no specific issues arising from the independent examination, we are using this opportunity to remind trustees to have an understanding of their own charity's rules - ie. the constitution, trust deed or memorandum and articles of association. Please ask your fellow trustees if you have not had access to the governing document.	If you are thinking about any significant change in your activities or engaging a trustee or a close relative to do some work for the charity, the governing document is the first place to check to see what is possible. We would also encourage trustees to refer to the Charity Commission's guidance for more general information about your responsibilities. This is a really helpful guide and is very user friendly. It can be found here: The Essential Trustee - Charity Commission Guidance	3
Companies House filing deadline	30 April 2022	1
Filing accounts at the Charity Commission	31 May 2022	1
Please remember to update the Charity Commission when trustees join or leave the charity.	The charity register details must be up-to-date at all times.	1

Update directors details at Companies House.	All appointments and resignations should be notified within 14 days of any such event. Companies House shows Emily West as being the Company Secretary whilst she is shown as a trustee at the Charity Commission. Since all the trustees are directors for the purposes of Company Law, Emily should be recorded as a director as well as Company Secretary at Companies House.	1
Annual Return	When reviewing the charity's information on the Charity Commission's website I noted that the reported income and expenditure per the Annual Return only referred to unrestricted amounts (rounded to nearest £'000). This should refer to total income and expenditure ie restricted and unrestricted funds.	2
Financial Position	At 31 March 2021 the charity had unrestricted reserves totalling £440,694, representing nearly 14 months of budgeted 2021/2022 expenditure.	
	Accordingly the charity's financial position at 31 March 2021 is clearly a positive one. However, with regard to the financial position, in 2021/2022 I understand that monthly contract income received from Aspire-i has reduced significantly from £29,596 per month to £5,250 per month. As a result, I understand income from Aspire-i could reduce from £438k in 2020/2021 to £90k in 2021/2022. Additionally I understand income from Bradford College and other school income is lower in 2021/2022 compared to 2020/2021.	
	Notwithstanding these reductions in income trustees are confident as to the going concern position of the charity; a position which I understand, given the level of reserves available.	
	However if income does not recover in 2022/2023 then it will be important for trustees to carefully consider the financial position of the charity.	

	Given the changing financial position for the charity I recommend that trustees develop financial reports that enable actual and budgeted income and expenditure to be monitored on a year to date and forecast basis. This would allow trustees to both monitor the charity's in year performance and enable the future financial position of the charity to be kept under regular review so that any necessary actions can be taken to manage the charity's financial position on a timely basis. If helpful I would be happy to support the charity concerning how such a report could be prepared.	1
	I have attached our simple budgeting tool which should help you to map in your known monthly expenditure across the next few years. You can then map in the income on a monthly basis - this will give you a rough idea of whether it looks like your are making surpluses or deficits over the medium, term and should help you to plan.	
	If the forecast financial position indicates the financial viability of the charity is at risk I would advise you to take advice concerning your responsibilities as trustees at an early stage. Concerning this I can provide contact details for a Business Recovery Practitioner who would be able to provide such advice.	1
Remember to complete WYCAS online survey.	See link on management letter or request a printed copy from your community accountant.	3