

16 MAY 2024

REPORT OF THE DIRECTORS

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

FOR

THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH  
(A COMPANY LIMITED BY GUARANTEE)

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH  
(A COMPANY LIMITED BY GUARANTEE)**

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FOR THE YEAR ENDED 31 AUGUST 2023**

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THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH  
(A COMPANY LIMITED BY GUARANTEE)

COMPANY INFORMATION  
FOR THE YEAR ENDED 31 AUGUST 2023

<b>DIRECTORS:</b>	Malgorzata Gwozdz Lukasz Mlodziniak Magdalena Nowak
<b>SECRETARY:</b>	A Perek
<b>REGISTERED OFFICE:</b>	43 Ker Street Plymouth Devon PL1 4FQ
<b>REGISTERED NUMBER:</b>	07860334 (England and Wales)
<b>CHARITY NUMBER:</b>	1148123
<b>BANKERS:</b>	Lloyds Bank plc Royal Parade Plymouth Devon PL1 1DS
<b>ACCOUNTANTS:</b>	H M Williams Chartered Certified Accountants 5 Sandy Court Ashleigh Way Plympton PLYMOUTH PL7 5JX

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 AUGUST 2023**

The Directors present their report together with the unaudited financial statements of the Company for the year ended 31 August 2023.

The organisation is a charitable Company limited by guarantee, incorporated on 24 November 2011 and registered with the Charities Commission on 16 July 2012. The Company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

**AIMS AND OBJECTIVES**

Our key aims and objectives are as follows:

Overseeing the Running of Polish Saturday School:

- To provide high-quality educational opportunities for children and young people to learn the Polish language, history, culture and traditions.
- To foster a sense of pride and connection to Polish heritage among Polish-British children in Plymouth.

Promoting Polish Culture:

- To actively promote Polish culture through various initiatives including workshops, exhibitions and cultural events that showcase Polish traditions, art, music and cuisine.
- To collaborate with other cultural organisations and community groups to raise awareness of Polish contributions to British society and promote intercultural understanding.

Organising Charity Events:

- To organise fundraising events that support charitable causes related to Polish-British culture such as heritage preservation projects, community outreach programs and initiatives to benefit disadvantaged individuals and families.
- To collaborate with the biggest Polish charitable organisation to maximise the impact of our fundraising efforts and provide assistance where it is most needed.

Supporting Polish Parents:

- To offer support, guidance and resources to Polish parents in Plymouth including assistance with navigating local services, promoting cultural integration and maintaining Polish language skills within their families.
- To facilitate networking opportunities and social gatherings that create a sense of community among Polish parents and foster mutual support.

Assisting Local Schools in Organising GCSE Polish and A-Level Polish Examinations:

- To collaborate with local schools to support the organisation and administration of GCSE Polish and A-Level Polish examinations ensuring that students have the opportunity to pursue qualifications in the Polish language and culture.
- To provide resources and guidance to teachers, students and parents to enhance the teaching and learning of Polish as an academic subject.

Celebrating National Holidays and Traditions:

- To celebrate and raise awareness of Polish national holidays and traditions in Plymouth, organising events and activities that showcase the rich cultural heritage of Poland and promote cross-cultural exchange.
- To collaborate with local authorities and community organisations to ensure the inclusion of Polish culture in multicultural celebrations and events within the wider community.

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**PRINCIPAL ACTIVITY**

The principal activities of the Company in the year under review were the promotion of the objects for which the Charity was formed, to advance education for the public benefit in Polish language, culture, tradition and heritage in particular within the Polish community.

**REVIEW OF BUSINESS**

The main focus of the charity continues to be week-to-week running of the Saturday school, with occasional social events, Christmas, family fairs, annual trips where we aim to promote the objectives of the charity

**REVIEW OF CHARITABLE ACTIVITIES**

Clear objectives have been set for the charity. Regular meetings are held at which performance measures against objectives are reviewed.

**FINANCIAL REVIEW & RESERVES**

The net movement in the Unrestricted Fund comprises a surplus of £3,665 being the excess of income over expenditure. The charity does not hold any restricted funds.

**RISKS**

The major risks to which the Company is exposed, as identified by the Directors, have been reviewed and systems have been established to mitigate these risks.

**PLANS FOR THE FUTURE**

Future Plan for the Society for the Promotion of Anglo-Polish Culture in Plymouth:

Running Polish Saturday School:

- Strengthen and expand the Polish Saturday School by offering a wider range of educational activities including language classes, history lessons, cultural workshops and arts and crafts sessions.
- Collaborate with local educational institutions to provide professional development opportunities for Polish language teachers and promote the inclusion of Polish language and culture in the mainstream curriculum.

Promoting Polish Traditions and Cultural Events to the Local Community:

- Organise regular cultural events such as Polish music and dance performances, art exhibitions, film screenings and culinary festivals to showcase the richness and diversity of Polish traditions to the wider community in Plymouth.
- Collaborate with local venues, community centres and cultural organisations to host joint events and promote cross-cultural exchange.
- Our school has developed a plan to offer Polish language learning courses for adult English speakers, catering to the needs of local residents in Plymouth who are seeking such a language course.

Becoming a Hub of Support for the Polish Community:

- Establish a resource centre to provide information, advice and support services to the Polish community in Plymouth including assistance with housing, employment, healthcare and integration into the local community.
- Facilitate social gatherings, support groups and networking opportunities to foster a sense of community among Polish residents and create a support network for individuals and families.

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH  
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**REPORT OF THE DIRECTORS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2023**

Informing about the Contribution of the Polish Armed Forces in World War II:

- Organise educational events, exhibitions and lectures to raise awareness about the significant role of the Polish Armed Forces in World War II particularly highlighting the contribution of the Polish Navy in the city of Plymouth.
- Collaborate with local history societies, museums and schools to develop educational resources and ensure the inclusion of Polish history in local history curricula.

Supporting the Plymouth-Gdynia City Twinning Panel:

- Collaborate closely with the Plymouth-Gdynia City Twinning Panel to strengthen cultural, educational and economic ties between Plymouth and Gdynia.
- Facilitate exchange programs, cultural visits and joint initiatives to promote understanding and collaboration between the two cities.

Getting Involved in the Great Orchestra of Christmas Charity (GOCC):

- Participate actively in the annual GOCC charity event which is the largest charitable initiative in Poland.
- Organise fundraising activities, events and campaigns in Plymouth to support the GOCC's mission of providing medical equipment to hospitals and healthcare institutions in Poland.

Enhancing Organisational Capacity:

- Seek additional funding and grant opportunities to support the expansion of activities and services provided by the Society.
- Develop partnerships with local businesses, philanthropic organisations and government bodies to secure sustainable funding and resources.
- Invest in staff training and development to ensure the Society has the necessary skills and expertise to fulfil its objectives effectively.

By implementing this future plan, the Society for the Promotion of Anglo-Polish Culture in Plymouth aims to strengthen cultural ties, promote Polish traditions and support the Polish community in Plymouth. Through collaboration, education and community engagement, we aspire to create an inclusive and vibrant cultural landscape that celebrates the contributions and heritage of the Polish-British community.

## **RESERVES**

It is the policy of the Directors to maintain a level of reserves sufficient to fund future projects when the need arises. Total unrestricted reserves at 31 August 2023 were £8,238 (2022: £4,573)

## **DIRECTORS**

The following Directors held office between 1 September 2022 and the date of this report:-

Malgorzata Gwozdz  
Lukasz Mlodziniak  
Magdalena Nowak

The Company is limited by guarantee and each Director's liability is limited to £1. The Directors, who are appointed by the members in general meeting, have received no remuneration or expenses, nor has any person connected with them. Decisions are made by the Directors collectively.

When new Directors are required, potential Directors are approached to see if they are interested in joining the Board. So far as possible, they reflect a balanced representation of the relevant interests of the Charity. Appropriate induction is provided for new Directors. All Directors have been provided with Charity Commission guidance on good governance.

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2023**

**DIRECTORS' RESPONSIBILITIES**

The Directors have a duty to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its income and expenditure for that year. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors confirm that the financial statements comply with statutory requirements, the Articles of Association and the Statement of Recommended Practice on Accounting and Reporting by Charities.

Signed on behalf of the Board of Directors:



Mrs M Gwozdz

Date: 16/05/2024

THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH

INDEPENDENT EXAMINER'S REPORT  
to the Trustees of The Society for the Promotion of Anglo-Polish Culture in Plymouth

I report on the accounts of the Trust for the year ended 31 August 2023 which are set out on pages 7 to 11.

*Respective responsibilities of trustees and examiner*

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

*Independent examiner's statement*

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect

- (a) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- (b) the accounts did not accord with the accounting records; or
- (c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ashley Smith  
FCCA CTA  
H M Williams  
5 Sandy Court  
Ashleigh Way  
Plympton  
Plymouth  
PL7 5JX

Date: 16/05/2024



**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH**  
**(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES INCLUDING AN INCOME & EXPENDITURE ACCOUNT  
& STATEMENT OF TOTAL RECOGNISED GAINS & LOSSES**

**FOR THE YEAR ENDED 31 AUGUST 2023**

		2023		2022
		Unrestricted Fund £	Restricted Fund £	Total £
	Note			Total £
<b>INCOMING RESOURCES</b>				
Charitable Activities				
Parental Contributions		45,065	-	45,065
Polish Government Contributions		-	-	-
Other Funding		500	-	500
Government Grants		-	-	-
<b>TOTAL INCOMING RESOURCES</b>		<b>45,565</b>	<b>-</b>	<b>45,565</b>
<b>RESOURCES EXPENDED</b>				
Charitable Activities	4	40,391	-	40,391
Governance Costs	5	1,509	-	1,509
<b>TOTAL RESOURCES EXPENDED</b>		<b>41,900</b>	<b>-</b>	<b>42,775</b>
<b>NET INCOMING/(OUTGOING) RESOURCES AND NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		<b>3,665</b>	<b>-</b>	<b>3,665</b>
Reconciliation of funds				(1,523)
Total funds brought forward at 1st September 2022		4,573	-	4,573
<b>TOTAL FUNDS CARRIED FORWARD AT 31 AUGUST 2023</b>		<b>8,238</b>	<b>-</b>	<b>8,238</b>

During the above financial year the charitable company did not make any recognised gains or losses other than those shown in the statement above and none of its activities were acquired or discontinued.

The notes form part of these financial statements.

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH  
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**BALANCE SHEET  
31 AUGUST 2023**

	Notes	2023 £	2022 £
<b>FIXED ASSETS</b>			
Tangible assets	6	<u>63</u>	<u>127</u>
<b>CURRENT ASSETS</b>			
Prepayments		517	-
Cash in hand and at bank		<u>8,709</u>	<u>5,734</u>
		<b>9,226</b>	<b>5,734</b>
<b>CURRENT LIABILITIES</b>			
Creditors & Accruals	7	1,051	1,288
<b>NET CURRENT ASSETS</b>		<u><b>8,175</b></u>	<u><b>4,446</b></u>
<b>NET ASSETS</b>		<u><u><b>8,238</b></u></u>	<u><u><b>4,573</b></u></u>
<b>REPRESENTED BY:</b>			
<b>Unrestricted funds</b>			
General Reserve	8	8,238	4,573
<b>TOTAL FUNDS</b>		<u><u><b>8,238</b></u></u>	<u><u><b>4,573</b></u></u>

The Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2023.

The Members have not required the Company to obtain an audit of its financial statements for the year ended 31 August 2023 in accordance with Section 476 of the Companies Act 2006.

The Directors acknowledge their responsibilities for:

- (a) ensuring that the Company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 394 to 397 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the Company.

The financial statements have been prepared in accordance with the provisions applicable to small companies, subject to the small companies regime and in accordance with the FRS102 SORP.

**ON BEHALF OF THE BOARD:**

Director: Mrs M Gwozdz

*Gwog Mlgounyk*

Date 16/05/2024

The notes form part of these financial statements

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH  
FOR THE YEAR ENDED 31 AUGUST 2023  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**

**1 STATUTORY INFORMATION**

The Society for Anglo-Polish Culture in Plymouth is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page

**2 ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102, effective 1 January 2015) - (Charities SORP, FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act

**Incoming Resources**

Incoming resources (including legacies) are included on a receivable basis, and stated after trade discounts. No incoming resources are deferred. No incoming resources have been included in the statements of financial activities net of expenditure.

**Resources Expended**

Liabilities are recognised when a contractual obligation arises. Items are included within types of resources expended on the basis of their predominant characteristics.

**Tangible Fixed Assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer Equipment	-	Over 3 years
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**3 AVERAGE NUMBER OF EMPLOYEES**

The average number of employees during the year was 16 (2022:16).

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH**  
**FOR THE YEAR ENDED 31 AUGUST 2023**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**

	2023		2022
	Unrestricted Fund £	Restricted Fund £	Total £
<b>4 CHARITABLE ACTIVITIES</b>			
Saturday school activity costs	3,064	-	3,064
Staff wages and awards	31,346	-	31,346
Bank Charges	2	-	2
Rent	3,960	-	3,960
Insurance	970	-	970
Computer and internet costs	127	-	127
Repairs and renewals	-	-	-
Postage and stationery	290	-	290
Payroll and professional fees	72	-	72
Staff training	180	-	180
Advertising	66	-	66
Sundry expenses	250	-	250
Depreciation of Computer Equipment	64	-	64
	<u>40,391</u>	<u>-</u>	<u>40,391</u>
			<u>41,332</u>

	2023		2022
	Unrestricted Fund £	Restricted Fund £	Total £
<b>5 GOVERNANCE COSTS</b>			
Accountancy	1,509	-	1,509
HMRC interest	-	-	-
	<u>1,509</u>	<u>-</u>	<u>1,509</u>
			<u>1,443</u>

**6 TANGIBLE FIXED ASSETS**

**COST**

At 1 September 2022

Additions

**At 31 August 2023**

Computer  
Equipment

£

1,860

-

1,860

**AMORTISATION**

At 1 September 2022

Charge for the year

**At 31 August 2023**

1,733

64

1,797

**NET BOOK VALUE**

**At 31 August 2023**

At 31 August 2022

63

127

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH**  
**FOR THE YEAR ENDED 31 AUGUST 2023**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**

	2023	2022
	£	£
<b>7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		
Taxation and Social Security	1	221
Accruals	1,050	1,067
	<u>1,051</u>	<u>1,288</u>

**8 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted Fund £	Restricted Fund £	Total £
Fixed Assets	63	-	63
Current Assets	9,226	-	9,226
Current Liabilities	1,051	-	1,051
	<u>8,238</u>	<u>-</u>	<u>8,238</u>

**9 ULTIMATE CONTROLLING PARTY**

The Company is ultimately controlled by its Directors.