

REPORT OF THE DIRECTORS
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020
FOR
THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
(A COMPANY LIMITED BY GUARANTEE)

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**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
(A COMPANY LIMITED BY GUARANTEE)**

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FOR THE YEAR ENDED 31 AUGUST 2020**

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**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
(A COMPANY LIMITED BY GUARANTEE)**

**COMPANY INFORMATION
FOR THE YEAR ENDED 31 AUGUST 2020**

DIRECTORS:	Malgorzata Gwozdz Lukasz Mlodziniak Magdalena Nowak
SECRETARY:	A Perek
REGISTERED OFFICE:	43 Ker Street Plymouth Devon PL1 4FQ
REGISTERED NUMBER:	07860334 (England and Wales)
CHARITY NUMBER:	1148123
BANKERS:	Lloyds Bank plc Royal Parade Plymouth Devon PL1 1DS
ACCOUNTANTS:	H M Williams Chartered Certified Accountants 5 Sandy Court Ashleigh Way Plympton PLYMOUTH PL7 5JX

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 AUGUST 2020**

The Directors present their report together with the unaudited financial statements of the Company for the year ended 31 August 2020

The organisation is a charitable Company limited by guarantee, incorporated on 24 November 2011 and registered with the Charities Commission on 16 July 2012. The Company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

AIMS AND OBJECTIVES

When planning our activities for the year the Directors have kept in mind the Charity Commission's guidance on public benefit.

The focuses of our activities are:

- the teaching of Polish language, religion, culture, and arts to adults and children,
- running a Polish school to complement and enhance education provided in mainstream schools,
- the organisation of classes enabling pupils to take national public examinations in GCSE Polish language and A-level Polish language,
- the promotion of Polish culture and traditions within the wider society through the organisation of events, exhibitions, concerts, shows, displays, fairs, trips and workshops and co-operation with other similar and complementary bodies and organisations,
- the promotion and teaching of English language, culture and traditions within the Polish community,
- to actively promote and explain the basis of English education system, as well as inform parents about schools (e.g. open days, transition process, OFSTED inspections and reports, school reports of individual pupils), and if parents require any specific help or support, direct them to the adequate service provider (parent support advisers, psychology service, citizen advisory bureau and many more).

PRINCIPAL ACTIVITY

The principal activities of the Company in the year under review were the promotion of the objects for which the Charity was formed, to advance education for the public benefit in Polish language, culture, tradition and heritage in particular within the Polish community.

REVIEW OF BUSINESS

The main focus of the charity continues to be week-to-week running of the Saturday school, with occasional social events, Christmas, family fairs, annual trips where we aim to promote the objectives of the charity

REVIEW OF CHARITABLE ACTIVITIES

Clear objectives have been set for the charity. Regular meetings are held at which performance measures against objectives are reviewed.

FINANCIAL REVIEW & RESERVES

The net movement in the Unrestricted Fund comprises a surplus of £4,522 being the excess of income over expenditure. The charity does not hold any restricted funds.

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 AUGUST 2020**

RISKS

The major risks to which the Company is exposed, as identified by the Directors, have been reviewed and systems have been established to mitigate these risks.

PLANS FOR THE FUTURE

The year 2020 was supposed to be an amazing year for our organisation with the 400th anniversary of the Mayflower Journey from Plymouth to America bringing many projects for schools and communities around our city.

The Road to Mayflower is a project to revive the arrival experience for the visitors and tourists by renovating the streets and bridges on the way to the city centre. One of the bridges on Gdynia Way (named after a Polish town - twinned with the city of Plymouth) is colloquially called the Polish Bridge, as the floral design was based on the regional folk pattern from the area of Gdynia. It is now faded after 30 years of exposure to the elements. Our community and children of the Polish School are involved in the planning and design of the new pattern for the bridge alongside James Edgar from James Edgar Design Studio in Plymouth and Emma Hewitt, Building Plymouth Skills Co-ordinator, from Plymouth City Council, we managed to bid for £3,000 from a charity towards funding this.

The second art project for our kids is to design covering panels for the industrial part of the Embankment Road, part of the Road to Mayflower Project.

Another prestigious project is the re-establishment of the Plymouth-Gdynia Twinning Panel, which was very active between the 1970s and 1990s. In January 2020 the official meeting took place to relaunch the Twinning, the people from our charity, descendants of the old panels and representatives of the city council were present. The contact with Gdynia City Council was initiated.

Due to Covid19 pandemic, all these projects were brought to a halt, all the above projects will recommence when it is safe to do so.

RESERVES

It is the policy of the Directors to maintain a level of reserves sufficient to fund future projects when the need arises. Total unrestricted reserves at 31 August 2020 were £10,289 (2019: £5,767)

DIRECTORS

The following Directors held office between 1 September 2019 and the date of this report:-

Malgorzata Gwozdz
Lukasz Mlodziniak
Magdalena Nowak

The Company is limited by guarantee and each Director's liability is limited to £1. The Directors, who are appointed by the members in general meeting, have received no remuneration or expenses, nor has any person connected with them. Decisions are made by the Directors collectively.

When new Directors are required, potential Directors are approached to see if they are interested in joining the Board. So far as possible, they reflect a balanced representation of the relevant interests of the Charity. Appropriate induction is provided for new Directors. All Directors have been provided with Charity Commission guidance on good governance.

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2020**

DIRECTORS' RESPONSIBILITIES

The Directors have a duty to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its income and expenditure for that year. In preparing those financial statements, the Directors are required to:

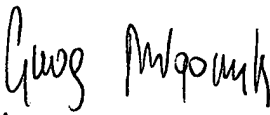
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors confirm that the financial statements comply with statutory requirements, the Articles of Association and the Statement of Recommended Practice on Accounting and Reporting by Charities.

Signed on behalf of the Board of Directors:

Mrs M Gwozdz
Date:


28/05/2021

THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH

**INDEPENDENT EXAMINER'S REPORT
to the Trustees of The Society for the Promotion of Anglo-Polish Culture in Plymouth**

I report on the accounts of the Trust for the year ended 31 August 2020 which are set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect

- (a) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- (b) the accounts did not accord with the accounting records; or
- (c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ashley Smith
FCCA CTA
H M Williams
5 Sandy Court
Ashleigh Way
Plympton
Plymouth
PL7 5JX

Date:

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES INCLUDING AN INCOME & EXPENDITURE ACCOUNT
& STATEMENT OF TOTAL RECOGNISED GAINS & LOSSES**

FOR THE YEAR ENDED 31 AUGUST 2020

		2020			2019
	Note	Unrestricted Fund £	Restricted Fund £	Total £	Total £
INCOMING RESOURCES					
Charitable Activities					
Parental Contributions		31,291	-	31,291	44,565
Polish Government Contributions		2,070	-	2,070	3,068
Other Funding		500	-	500	250
Government Grants		5,240	-	5,240	-
TOTAL INCOMING RESOURCES		39,101	-	39,101	47,883
RESOURCES EXPENDED					
Charitable Activities	4	33,264	-	33,264	43,173
Governance Costs	5	1,315	-	1,315	1,195
TOTAL RESOURCES EXPENDED		34,579	-	34,579	44,368
NET INCOMING/(OUTGOING) RESOURCES AND NET INCOME/(EXPENDITURE) FOR THE YEAR		4,522	-	4,522	3,515
Reconciliation of funds					
Total funds brought forward at 1st September 2019		5,767	-	5,767	2,252
TOTAL FUNDS CARRIED FORWARD AT 31 AUGUST 2020		10,289	-	10,289	5,767

During the above financial year the charitable company did not make any recognised gains or losses other than those shown in the statement above and none of its activities were acquired or discontinued.

The notes form part of these financial statements.

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET
31 AUGUST 2020**

		2020 £	2019 £
	Notes		
FIXED ASSETS			
Tangible assets	6	-	-
CURRENT ASSETS			
Prepayments		2	-
Cash in hand and at bank		<u>11,246</u>	<u>6,597</u>
		11,248	6,597
CURRENT LIABILITIES			
Creditors & Accruals	7	959	830
NET CURRENT ASSETS		<u>10,289</u>	<u>5,767</u>
NET ASSETS		<u>10,289</u>	<u>5,767</u>
REPRESENTED BY:			
Unrestricted funds			
General Reserve	8	10,289	5,767
TOTAL FUNDS		<u>10,289</u>	<u>5,767</u>

The Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2020.

The Members have not required the Company to obtain an audit of its financial statements for the year ended 31 August 2020 in accordance with Section 476 of the Companies Act 2006.

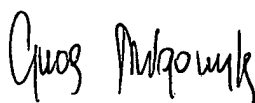
The Directors acknowledge their responsibilities for:

- (a) ensuring that the Company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 394 to 397 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the Company.

The financial statements have been prepared in accordance with the provisions applicable to small companies, subject to the small companies regime and in accordance with the FRS102 SORP.

ON BEHALF OF THE BOARD:

Director: Mrs M Gwozdz



Date 28/01/2021

The notes form part of these financial statements

**THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
FOR THE YEAR ENDED 31 AUGUST 2020
(A COMPANY LIMITED BY GUARANTEE)**

NOTES TO THE FINANCIAL STATEMENTS

1 STATUTORY INFORMATION

The Society for Anglo-Polish Culture in Plymouth is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page

2 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102, effective 1 January 2015) - (Charities SORP, FRS 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act

Incoming Resources

Incoming resources (including legacies) are included on a receivable basis, and stated after trade discounts. No incoming resources are deferred. No incoming resources have been included in the statements of financial activities net of expenditure.

Resources Expended

Liabilities are recognised when a contractual obligation arises. Items are included within types of resources expended on the basis of their predominant characteristics.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer Equipment	-	Over 3 years
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3 AVERAGE NUMBER OF EMPLOYEES

The average number of employees during the year was 16 (2019:18).

THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
FOR THE YEAR ENDED 31 AUGUST 2020
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

	Unrestricted	2020 Restricted	Total	2019 Total
	Fund	Fund		
	£	£	£	£
4 CHARITABLE ACTIVITIES				
Saturday school activity costs	2,193	-	2,193	4,665
Staff wages and awards	26,891	-	26,891	30,721
Training	-	-	-	-
Rent	1,980	-	1,980	5,100
Insurance	1,191	-	1,191	1,138
Computer and internet costs	129	-	129	129
Repairs and renewals	195	-	195	-
Postage and stationery	397	-	397	301
Payroll and professional fees		-	-	50
Memberships		-	-	180
Sundry expenses	288	-	288	333
Depreciation of Computer Equipment	-	-	-	556
	33,264	-	33,264	43,173

	Unrestricted	2020 Restricted	Total	2019 Total
	Fund	Fund		
	£	£	£	£
5 GOVERNANCE COSTS				
Accountancy	1,312	-	1,312	1,195
HMRC interest	3	-	3	-
	1,315	-	1,315	1,195

6 TANGIBLE FIXED ASSETS

	Computer Equipment £
COST	
At 1 September 2019	1,670
Additions	-
At 31 August 2020	1,670
AMORTISATION	
At 1 September 2019	1,670
Charge for the year	-
At 31 August 2020	1,670
NET BOOK VALUE	
At 31 August 2020	-
At 31 August 2019	-

THE SOCIETY FOR THE PROMOTION OF ANGLO-POLISH CULTURE IN PLYMOUTH
FOR THE YEAR ENDED 31 AUGUST 2020
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

	2020 £	2019 £
7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
Accruals	959	830
	<u>959</u>	<u>830</u>

8 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Fund £	Restricted Fund £	Total £
Fixed Assets	-	-	-
Current Assets	11,248	-	11,248
Current Liabilities	959	-	959
	<u>10,289</u>	<u>-</u>	<u>10,289</u>

9 ULTIMATE CONTROLLING PARTY

The Company is ultimately controlled by its Directors.