

Registered Charity Number: 1148094
Company number: 08066719

Darnall Dementia Trust

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 31 March 2021

Darnall Dementia Trust

Contents

	Page
Trustees' annual report	1 - 8
Independent examiner's report	9
Statement of financial activities	10
Balance sheet	11
Notes to the accounts	12 - 16

Darnall Dementia Trust

Trustees' annual report

For the year ended 31 March 2021

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Objectives, activities and public benefit

The objects of the charity are for the public benefit, the relief of poverty and illness amongst persons living with dementia and their carers, to enable them to remain living in their own homes, including but not limited to the following:

- the provision of financial and other advice and information for people living with dementia, their carers and the general public; and
- the provision of relevant support services and training for people living with dementia, their carers and the medical and other staff who help them.

We provide advice, information, support and training to people with dementia, carers, staff and the general public.

We provide a safe environment for enjoyment, warmth, respect and friendship, valuing, including and involving people in relevant, appropriate, interesting, stimulating and enjoyable activities, acknowledging strengths, supporting disabilities and accepting limitations.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and Performance

During the past year, we have continued to work within the guidelines set out by the Government in respect of restrictions due to the Covid-19 pandemic.

We were fortunate to be able to keep in contact with all our attenders and carers over the internet or via telephone, some have attended regular Zoom sessions, some who could not manage this, have received regular phone calls from staff and have kept in touch.

We were able to open for face to face service in September 2020 and with a very restricted number, stringent safety precautions and Social Distancing, were able to provide a service to some of our regular attenders until the announcement of increased restrictions and subsequently another lockdown. We resumed the intensive support via telephone and Zoom and have continued to support attenders and carers in this way.

We re-opened at the beginning of April 2021, with 5 people on two days and strict precautions in place reviewed weekly.

Darnall Dementia Trust
Trustees' annual report
For the year ended 31 March 2021

The Day Centre

The day centre is normally open on Monday, Wednesday and Friday with 10 places for people living with dementia each day. The Centre remained closed due to the Covid-19 Pandemic on 20 March 2020 until September 2020, when face to face service was resumed for a limited number of people with very strict safety measures in place.

The Centre was again closed due to the increase in restrictions and reopened in early April 2021, again with a limited number of people attending and strict precautions in place. All through this time, telephone and internet contact has been maintained with all the clients. We have now received several new referrals and plans are underway to introduce new clients to the Day Centre.

The group is normally held in a church hall in Darnall. The day starts at around 11am and finishes at 3.00pm. We have a large airy room with a kitchen and a separate space for dining. A two course hot lunch is provided and transport to and from the centre is available for people who live locally.

The emphasis of the group is very much on creating a community feel. We spend most of our time around a big oval table and all eat lunch together at the dining table. If people do need time away from the larger group for any reason, they will always be accompanied.

We have an open referral system. Anyone who is living with dementia and lives in Sheffield can be referred for a place. We accept referrals from anyone, which may include professionals, carers or the person living with dementia themselves.

Following a referral a senior staff member will arrange to visit the person at home together with a family carer, relative or friend if appropriate. The visit is a chance to meet each other and discuss the service in an informal setting. This helps both parties decide whether attendance would be of benefit. People will then be invited to come along to Darnall together with a family carer for a cup of tea and a chance to meet the group members. If everyone agrees that the referral is appropriate then a full assessment would need to be carried out before a place is allocated. There may be a waiting list but whilst someone is waiting for a place they will continue to be supported by Darnall staff members either by telephone or home visits if appropriate.

By meeting the person at home and getting to know them, we ensure that once a person starts at Darnall they will already be familiar with at least one of the staff and this should help them feel more at ease.

From the start of the pandemic, we were not able to accept any new referrals, although some referrals were sent, to be considered when the restrictions are lifted.

We strive to get to know someone's preferences and how they like to spend their time. We focus on people's abilities and positive qualities and appreciate their differences. No-one is asked to fit in; the group belongs to the people who attend and we don't expect anyone to conform to our routines. As new members join, or as the needs of the existing members change, the group evolves to accommodate them.

We are always open to trying new things and are great believers in having a go, and building on our success. We have a team of volunteers working alongside the paid staff which means we are able to offer high levels of support to people and a wide range of activities. People living with dementia should feel able to express themselves and we work on building trusting relationships which we hope promotes feelings of wellbeing and self-worth.

Darnall Dementia Trust

Trustees' annual report

For the year ended 31 March 2021

The regular phone calls to clients and visits observing strict social distancing where necessary continued throughout the past 14 months. The development of the technology and our knowledge and skill in managing this led to the development of Face-time and Zoom meetings with individuals, carers and groups. Since the re-opening of the Centre these have continued as they have been so much welcomed by the people involved, and clearly meet a need for connection which had not apparently been possible previously.

Safe re-opening the Day Centre has continued to be the focus of discussion as the Government announced easing of the lockdown rules and advice for vulnerable people who had been shielding. Assessment of risk and weighing up of the risks to physical health against the continuation of an intensely stressful situation for carers and for the clients themselves, both of whose mental health might be suffering needed to be ongoing, extremely careful and flexible.

Carers Support

We believe that in order to support people living with dementia, their carers needs should also be attended to. As well as taking advantage of the break in caring that attendance at the group gives them, we offer the chance to join one of our carers groups. This is a chance to meet others in similar situations, share stories, tips and information, and just let it all out in a supportive environment.

"A problem shared is a problem halved."

Carers have reported feeling that the group helps them as much as the person they care for and that we help them cope with stress. We ensure that carers are involved in the life of the group and that they are consulted about our activities and events. Carers are always informed of any concerns that we may have concerning the person for whom they care.

We have two groups for carers. The afternoon group is held on the first Wednesday of every month at the day centre. A "Singing With Andrea" session is held simultaneously with this group. Any carers wanting to attend the group can book a place for their person at the day centre so that they can join the carers group in the knowledge that their person will be well supported and cared for.

We asked some of the carers who attend the afternoon group what benefit they got from their attendance. Here are some of their comments: -

"We can be ourselves in this group."

"It's not just for my husband – it's for me too."

"I always feel better when I've been to the group – people really understand."

"Meeting other carers has really helped me learn more about being a carer myself."

Since the start of the pandemic, the Carers' Group has continued via Zoom and has proved very successful.

Darnall Dementia Trust

Trustees' annual report

For the year ended 31 March 2021

The organisation in the time of Covid-19

The organisation, like many others, has been challenged by the effects of the pandemic.

The central core of our work is face to face contact and close relationships with the people we serve.

Closing the Day centre and then re-opening were carefully considered and the situation continues to be monitored daily. With the roll-out of vaccinations there is felt to be more safety for most clients and staff, but partly because the vaccination is known not to be 100% effective against all variants and as it is not known if vaccinated people can carry the virus, and also as not all clients are fully vaccinated, there is still need to act with extreme caution.

The Manager and Day Centre Coordinator have continued to work their normal hours, remotely contacting clients and carers on a regular basis and establishing new ways to contact and support people during the lockdown and easing phase, and recently working back in the Day Centre in addition to this.

Four members of staff were unable to carry out their normal duties and were furloughed from the beginning of April 2020. Staff have gradually returned from furlough as Day Centre hours and attendance have been increased.

Volunteers were invited to remain in contact by phone and via Zoom conferences. The role of volunteers has been vital in maintaining the service. They have all kept in touch and two have committed to the two days that the Centre is open, both are fully vaccinated and all volunteers and staff take regular Lateral Flow tests.

Weekly staff team meetings have continued.

Staff have continued their outreach work in networking and supporting other organisations which support the lives of people living with dementia. This has expanded during the period of Covid and the closure of the Day Centre

The learning from this has been that there are many ways in which it is possible to support both clients and carers and some of the newly found ways will be continued once the Day centre is able to re-open.

As of the beginning of September 2020 the Day Centre opened to a limited number of clients for a limited time. A full Risk assessment was made, advice sought from Public Health England, the Local Authority and other experts in the field. A Special Operational Procedure was devised over the summer and put in place to allow the Day Centre to open safely. This is revised weekly.

From early September to the end of October the Day centre operated with ten clients, five attending on each of two days per week. The weekly Zoom sessions continued, attended by carers, often accompanied by the person they care for.

Following the new Government guidance for a National Lockdown in the beginning of November 2020, advice was sought from Public Health England and the Local Authority about remaining open during the proposed four week lockdown starting on November 5. The advice was that the precautions that had been taken by our organisation and the successful running of the Centre following the Special Operational Procedure ensured as far as possible the physical safety of clients, carers and staff, and that the Centre should remain open.

Darnall Dementia Trust

Trustees' annual report - continued For the year ended 31 March 2021

When the full lockdown was announced in early 2021, the centre was again closed until April 2021.

Funding continues to be sought from organisations specialising in providing funds for continuation and development of services in the light of the pandemic.

The service has developed over the past more than 1 year during the pandemic, and has shown that with imaginative innovation, the client group can receive care that is valued and sustaining for both clients and carers.

There is no other day service in the city providing specialist day care to the particular vulnerable group of people whom we serve, and for whom the service provides a means to remain at home due to the care provided for the persons living with dementia and relief and support for their carers.

Reserves policy

The Darnall Dementia Trust (DDT) provides day care for people living with dementia, plus support for carers and training and mentorship for volunteers. DDT employs a small number of staff in order to provide this service. The Trustees wish to ensure that the charity's committed costs can be covered if there are short term funding issues or in the event that they need to dissolve the charity. Since income can be volatile, the general reserve should represent approximately 3 months running costs and the amount required to cover staff redundancies. With the current staff levels and monthly outgoings, the reserves should be approximately £48,000. The Trustees are considering ways of reducing the charity's dependence on volatile forms of income and increasing more reliable forms of income for its services. In addition, plans for the coming years allow for general reserves to be increased to provide 6 months cover for commitments. The Trustees review the policy and progress towards meeting the target level of reserves annually.

Free reserves at 31 March 2021 were £61,599.

Future plans

Our current dementia day care contracts with Sheffield City Council have been extended until the end of January 2022. We will not know whether our tender for the revised contract is successful until October 2021.

Due to the continued uncertainty over the tendered contract, we have to consider various outcomes for the future. In the best case scenario, we expect to be awarded the contract to continue to provide Day Care as we have previously done and to expand to include another day for people with a recent diagnosis of dementia.

Darnall Dementia Trust

Trustees' annual report - continued For the year ended 31 March 2021

In the worst case scenario, we would not be awarded the contract and in this case we would have to wind down the organisation, as we rely most heavily on the funding from the Local Authority, and charitable grants would not be sufficient or sufficiently reliable to maintain the service.

In this case, we have built up reserves to allow us to continue to provide a service for 3 months and to make the staff redundant.

We know that there is a heavy reliance by other Day care providers on funding from charitable donations but we are also aware that this would not be possible within the current situation.

The possible outcomes are:

1. Award of both day activity and day care contracts which would mean an increase in our income and result in a fully funded service starting from February 2022
2. Partial award of the new contracts meaning a revision of our service provision, including offering privately funded places
3. No contract awarded, in which case the Day centre would have to close.

We still anticipate an ongoing need for home and telephone support, funding options for this will be offering a paid-for service, or fundraising to cover or partly cover the costs to service users

In view of the above, the trustees have adopted the following approach to the short and longer term consequences that this might have for our services, should we not be successful in winning and agreeing a contract with the Council:

1. To scale down the activities to reflect the changes in income, if we are not able to fully replace the lost funding.
2. Should all these options fail, or be subject to a weakening in the quality of the service that we have become renowned for providing, we would seek to take action from February 2022 to run down the service and ensure a safe, relevant and supported change for those attendees and carers who presently form our client base. Any such transfer and change for our clients would not be rushed; our reserves would allow us to have maximum patience and high levels of support throughout such a testing and difficult time.

No final decision can be made regarding the future of the charity until the outcome of the tender is known in October 2021. Reserves are forecast to be sufficient to wind down the service and the charity if required, but no alternative funding can be secured at this time.

The Trustees therefore consider that there is a material uncertainty regarding the future of the organisation for 12 months from the signing of these accounts, due to the lack of secure funding and, therefore, fixed plans regarding the direction of the charity.

The organisation has faced this situation for many years and the trustees are optimistic and hopeful that the council will continue to support the work of the organisation and award the contract after January 2022.

Darnall Dementia Trust

Trustees' annual report - continued For the year ended 31 March 2021

Structure, governance and management

The organisation is a Company Limited by Guarantee and a registered Charity. The Charity's governing documents are its Memorandum and Articles of Association.

The charity was incorporated as a company limited by guarantee without share capital, 11 May 2012 and was registered with the Charity Commission as a charity on 13 July 2012.

The Trustees meet at least six times a year to monitor the progress of the organisation, including its Day Centre, Carers' Support, supervision, support and training for staff and volunteers, outreach work, advice and information, financial planning and monitoring. The trustee board also monitors and updates the terms and conditions for staff, arrangements for renting the premises used, and all policies and guidelines.

The Role of Chair was taken this year by Hazel Wood. The Secretary role remains with Lisa Heller. The Treasurer role was taken by Joanna Saul. Staff Supervision has been undertaken by Kristin Bash. Clinical supervision for staff has been undertaken by Lisa Heller.

Trustees are recruited through advertisements placed via Voluntary Action Sheffield, and the two Universities in the city. They are also recruited by word of mouth through the volunteer group, and through contacts with staff and existing trustees.

The Trustees are elected or re-elected each year at the AGM. New Trustees are elected then, or may be co-opted during the year. Any co-opted trustee may stand for election at the following AGM. Each new trustee is offered the opportunity to observe the day centre, (when functioning), to observe at least one Management Meeting, to meet the staff and trustees and to have an induction which may include accessing VAS sessions and services, and any other sessions designed for trustees.

A trustee induction pack is made available to all new trustees.

Staff Salaries:

Staff Salaries are reviewed and set in consideration of the salary scales used within the Local Authority. All staff job descriptions and contracts are undergoing a review. Staff Salaries have been raised in April 2021 in line with Local Authority pay-scales.

Darnall Dementia Trust

**Trustees' annual report - continued
For the year ended 31 March 2021**

Legal and administrative information

Trustees

Hazel Wood	Chair	
Jessica Goodall	Deputy Chair	Appointed 11 June 2020
Joanna Saul	Treasurer	Appointed 9 July 2020
Lisa Heller	Secretary	
Andrew Needham		
Kristin Bash		
Linda Woollen		
Jessica Goodall		Appointed 9 July 2020
John Thompson		Appointed 26 November 2020
Kimberly Holland		Appointed 2 February 2021

Key management

Manager	Sheila Manclark
Day Centre Co-ordinator	Bev Graham

Charity number
1148094

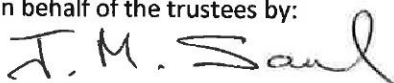
Company number
08066719

Registered office
Lightwood House
Lightwood Lane
Sheffield
S8 8BG

Independent Examiner
Sarah Lightfoot, FCA DChA
On behalf of:
VAS Community Accountancy
The Circle
33 Rockingham Lane
Sheffield
S1 4FW

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the Trustees' annual report above on 27/8/2021 and signed on behalf of the trustees by:


Print name: J. M. SAUL
Trustee

Independent examiner's report to the directors of Darnall Dementia Trust ('the Company')

I report to the directors on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement – matter of concern

I have completed my examination. I have identified a matter of concern in my report because I have concerns over the going concern of the organisation, which is reflected in the trustees' assessment of going concern and detailed under the future plans in the trustees' annual report.

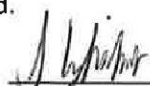
The future operations of the charity are largely dependent on the outcome of the Sheffield City Council's tender of the contract, the outcome of which will be in place from October 2021. The trustees have plans to revise the activities of the charity dependent on the outcome, however at the time of signing the accounts, there is a material uncertainty over the future of the organisation.

I confirm that no other matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I confirm that there are no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Sarah Lightfoot, FCA DChA

On behalf of:

VAS Community Accountancy

The Circle

33, Rockingham Lane

Sheffield

S1 4FW

Date: 20 September 2021

Darnall Dementia Trust

Statement of Financial Activities (incorporating the income and expenditure account) for the year ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Income from:							
Donations and grants	2	6,480	24,602	31,082	5,663	12,320	17,983
Charitable activities	3	81,917	-	81,917	109,013	-	109,013
Total income		88,397	24,602	112,999	114,676	12,320	126,996
Expenditure on:							
Charitable activities	4	71,004	30,287	101,291	122,568	14,682	137,250
Total expenditure		71,004	30,287	101,291	122,568	14,682	137,250
Net income/(expenditure)		17,393	(5,685)	11,708	(7,892)	(2,362)	(10,254)
Transfers between funds	10	-	-	-	-	-	-
Net movement in funds		17,393	(5,685)	11,708	(7,892)	(2,362)	(10,254)
Total funds brought forward		44,206	8,384	52,590	52,098	10,746	62,844
Total funds carried forward		61,599	2,699	64,298	44,206	8,384	52,590

Darnall Dementia Trust

Balance sheet

As at 31 March 2021

	Notes	2021 £	2020 £
Current assets			
Debtors	8	1,644	6,864
Cash at bank and in hand		82,793	50,999
Total current assets		84,437	57,863
Creditors: amounts falling due within one year	9	(20,139)	(5,273)
Net current assets		64,298	52,590
Total assets less current liabilities		64,298	52,590
Creditors: amounts falling due after more than one year		-	-
Total net assets		64,298	52,590
Funds of the charity			
Unrestricted funds		61,599	44,206
Restricted income funds	10	2,699	8,384
Total funds	11	64,298	52,590

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the directors on 27/08/2021 and signed on behalf of the directors by:



Name:

J. M. SAUL

Director

**Notes to the Accounts
for the year ended 31 March 2021**

1 Accounting Policies

(a) General

Darnall Dementia Trust is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and with the Charities Act 2011. The financial statements have taken advantage of the exemption to prepare a Statement of Cash Flows.

Darnall Dementia Trust meets the definition of a public benefit entity under FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

(b) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from services provided is included in the year in which the service took place.

Bank interest is recognised as income when it is credited to the bank statement. All bank interest is treated as unrestricted income to the General Fund.

(c) Expenditure and liabilities

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

(e) Debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables.

(f) Creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Notes to the Accounts - continued
for the year ended 31 March 2021

1 Accounting Policies - continued**(g) Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

(h) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(i) Defined contribution pension scheme

The charity contributes to a defined contribution pension scheme for the benefit of the employees. The pension costs charged against net incoming resources are the contributions payable to the scheme in respect of the accounting period in accordance with FRS102.

(j) Leases

Rental payable and receivable under operation leases are charged to the SOFA on a straight line basis over the period of the lease.

(k) Taxation

As a charity, the organisation is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

(l) Funds

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Restricted funds are to be used for specific purposes as laid down by the funder.

(m) Going concern

The financial statements have been prepared on a going concern basis. Not all funding streams are secure this far in advance however the trustees will develop a plan of action to be taken to reduce costs, should the required income not be secured - for further details see the future plans in the trustees' report. There is a material uncertainty regarding the ability of the organisation to continue to August 2022 if the Sheffield City Contract is not renewed. If the contract is not renewed, the organisation has sufficient reserves to pay redundancy costs and wind down the day centre, but at the time of signing of the accounts no decision regarding the final closure of the charity (or ability to continue in a reduced form) has been determined by the trustees. This decision will be taken if required, when the outcome of the tender for the contract is known.

2 Income from donations and grants

	Unrestricted funds	Restricted funds	Total 2021	Unrestricted funds	Restricted funds	Total 2020
	£	£	£	£	£	£
Donations	3,480	-	3,480	3,663	-	3,663
The Belms Trust	-	3,102	3,102	-	2,820	2,820
Independent Age	-	15,000	15,000	-	-	-
The Facey Foundation	3,000	-	3,000	2,000	-	2,000
Sheffield Town Trust	-	-	-	-	1,500	1,500
South Yorkshire's Community Foundation	-	5,000	5,000	-	5,000	5,000
The Zachary Merton And George Woofindin Convalescent Trust	-	1,500	1,500	-	2,500	2,500
Darnall Well Being	-	-	-	-	500	500
	6,480	24,602	31,082	5,663	12,320	17,983

3 Income from charitable activities

	Unrestricted funds	Restricted funds	Total 2021	Unrestricted funds	Restricted funds	Total 2020
	£	£	£	£	£	£
Sheffield City Council	45,923	-	45,923	45,923	-	45,923
Clinical Commissioning Group	31,119	-	31,119	30,360	-	30,360
Client fees	3,475	-	3,475	32,730	-	32,730
Student placement fees	1,400	-	1,400	-	-	-
	81,917	-	81,917	109,013	-	109,013

Notes to the Accounts - continued
for the year ended 31 March 2021

4 Expenditure on charitable activities

Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Staff costs						
Staff salary costs	59,450	30,099	89,549	83,872	6,008	89,880
HR and IT contracts	199	-	199	720	-	720
Training and supervision	1,892	-	1,892	4,149	-	4,149
Travel	(150)	-	(150)	179	-	179
Payroll fees	633	-	633	593	-	593
Direct client costs						
Activities	275	188	463	-	3,993	3,993
Refreshments	151	-	151	725	-	725
Meals	14	-	14	8,925	-	8,925
Rent	2,030	-	2,030	7,968	-	7,968
Travel and transport	2,314	-	2,314	7,425	-	7,425
Cleaning materials	29	-	29	277	-	277
Volunteer costs	-	-	-	-	2,614	2,614
Office costs						
Postage	84	-	84	264	-	264
Stationery	112	-	112	202	-	202
Telephone and internet	668	-	668	531	-	531
Other costs						
Advertising and publicity	198	-	198	357	-	357
Equipment	111	-	111	531	2,067	2,598
Insurance	572	-	572	561	-	561
Miscellaneous expenses	895	-	895	369	-	369
Bad debts	544	-	544	-	-	-
Support costs						
Other professional fees	263	-	263	4,200	-	4,200
Independent examination fee	720	-	720	720	-	720
	71,004	30,287	101,291	122,568	14,682	137,250

5 Staff Costs

	2021 £	2020 £
Salaries	82,383	81,682
Employer's national insurance	5,290	5,342
Employer's allowance	(4,000)	(3,000)
Employer pension contributions	5,876	5,856
	89,549	89,880

No employee received emoluments of more than £60,000. The average number of employees during the period was 6 (2020: 6).

6 Fees paid to the independent examiner's organisation

	2021 £	2020 £
Independent examination fee	720	720
Other fees paid to the independent examiner's organisation:		
Payroll administration costs	633	593
HR and IT contracts	199	720
Other professional fees	-	-
	832	1,313

Notes to the Accounts - continued
for the year ended 31 March 2021

7 Trustees and key management remuneration, benefits and expenses

The trustees were not paid or received any other benefits from employment with the charity in the year (2020: £nil). No trustees were reimbursed any out of pocket expenses during the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

The key management personnel of the charity comprise the trustees, the Manager and the Day Centre Co-ordinator. The total employee benefits of the key management personnel of the Trust were £49,212 (2020: £48,893).

8 Debtors

	2021 £	2020 £
Trade debtors	25	6,864
Prepayments	261	-
Other debtors	1,358	-
	1,644	6,864

9 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	731	2,536
Accruals	720	720
Taxes & social security	1,401	1,335
Other creditors	762	682
Coronavirus Job Retention Scheme grant	16,525	-
	20,139	5,273

10 Restricted funds

	Balance at 01-Apr-20 £	Income £	Expenditure £	Transfers £	Balance at 31-Mar-21 £
J G Graves Charitable Trust	300	-	-	-	300
Sheffield Town Trust - Tables	1,500	-	-	-	1,500
South Yorkshire's Community Foundation	2,500	5,000	(7,500)	-	-
The Zachary Merton And George Woofindin Convalescent Trust - volunteer costs	2,000	500	-	(2,000)	500
The Zachary Merton And George Woofindin Convalescent Trust - activity costs	188	-	(188)	-	-
The Zachary Merton And George Woofindin Convalescent Trust - staffing support	-	1,000	(3,000)	2,000	-
The Brelms Trust CIO - Carers Group	1,896	3,102	(4,599)	-	399
Independent Age - Home visiting	-	15,000	(15,000)	-	-
	8,384	24,602	(30,287)	-	2,699

Prior year comparison

	Balance at 01-Apr-18 £	Income £	Expenditure £	Transfers £	Balance at 31-Mar-19 £
Westfield Health	1,498	-	(1,498)	-	-
J G Graves Charitable Trust	1,500	-	(1,200)	-	300
National Lottery Awards for All	7,718	-	(7,718)	-	-
South Yorkshire's Community Foundation	30	5,000	(2,530)	-	2,500
Darnall Well Being	-	500	(500)	-	-
Sheffield Town Trust - Tables	-	1,500	-	-	1,500
The Zachary Merton And George Woofindin Convalescent Trust - activity costs	-	500	(312)	-	188
The Zachary Merton And George Woofindin Convalescent Trust - volunteer costs	-	2,000	-	-	2,000
The Brelms Trust CIO - Carers Group	-	2,820	(924)	-	1,896
	10,746	12,320	(14,682)	-	8,384

Darnall Dementia Trust

**Notes to the Accounts - continued
for the year ended 31 March 2021**

11 Net assets by fund

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020
Net current assets	61,599	2,699	64,298	44,206	8,384	52,590
	61,599	2,699	64,298	44,206	8,384	52,590

12 Related party transactions

There were no related party transactions during the year, other than those noted in note 7.