

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 March 2021
for
Rabbit Residence Rescue

Godfrey Laws & Co Limited
69 Knowl Piece
Wilbury Way
Hitchin
Hertfordshire
SG4 0TY

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for the Year Ended 30 March 2021**

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Rabbit Residence Rescue

Report of the Trustees for the Year Ended 30 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objective of the Charity is to relieve the suffering of rabbits in need of care and attention and, in particular, to provide and maintain rescue homes or other facilities for the reception, care and treatment of such animals. This will include re-homing as many rabbits as possible to suitable new homes and promoting humane behaviour towards rabbits and providing a temporary boarding facility for rabbits owned outside the charity. The Charity is dedicated to providing the best possible care and to encouraging others with rabbits or wanting to adopt to do the same.

Significant activities

The Charity provides temporary homes for unwanted rabbits until such time as a suitable permanent home can be found. It also provides permanent homes, palliative care and rehabilitation for rabbits with long-term health or behavioural problems. The funds required are raised from appropriate sources, including donations, collections, grants, temporary boarding facilities, sales of charity merchandise and attendance at events such as those held in retail stores that support the charity and educational events held during Rabbit Awareness Week.

Public benefit

The Charity welcomes visits from people with physical and mental disabilities where the close contact with our rabbits helps in their rehabilitation and development.

The trustees encourages volunteers from all sections of the community in order to provide personal development. For example, the Charity provides volunteering opportunities for young people including those undertaking a Duke of Edinburgh Award. The volunteering helps build confidence for these young people and helps develop useful skills such as teamwork and communication. In addition, the Charity provides volunteering opportunities for people seeking a veterinary qualification, where they can learn the very different skills required in dealing with rabbits. As well as holding corporate volunteer days. During the year the trustees endeavour to keep up to date with all legal and regulatory requirements. In addition, new trustees are required to read the guidance given by the Charity Commission relating to trustee duties and responsibilities

Grantmaking

We have a dedicated volunteer who works on grant submissions and also sourcing grants we may be eligible to apply for.

Volunteers

We have several people who volunteer on site on a weekly basis, our sponsorship scheme is run by a volunteer and also any fundraising events are usually staffed by volunteers. We have an accountant who runs our payroll and pensions scheme on a voluntary basis. Gift aid is also managed by a volunteer.

The rescue 'manager' does so on a voluntary basis and is in charge of the day to day running of the charity as well as intake, re-homing, managing the charities social media accounts, website and various spreadsheets.

Rabbit Residence Rescue

Report of the Trustees for the Year Ended 30 March 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The charity took in 157 rabbits during the period from 1st April 2020 until 31st March 2021.

The number of rabbits under the charities care at any one time have continued to be slightly reduced to allow many improvements in all areas of rabbit welfare and greater focus on rehabilitation and rehoming thus enabling us to help more unwanted and neglected pet rabbits each year.

In addition to this we now have established working relationships with other reputable rescues nationwide in order to increase the number of rabbits we can assist and are also able to offer limited long term placement to rabbits requiring ongoing medical care due to our high welfare standards.

During this period we successfully rehomed 175 rabbits.

A further small reduction in the numbers of rabbits cared for at the rescue has enabled us to provide all rabbits in our care once out of isolation with RWAF recommended sized accommodation or greater, to provide more detailed individual diet and care plans and also provide more enrichment items, thus improving the welfare of all of the animals in our care.

The reduction in numbers has also meant that going forwards into 2021 and beyond the charity has been able to help a greater number of rabbits in need as well as continuing to focus on rehabilitation, rehoming alongside caring for those rabbits who are unable to be rehomed due to health or behavioural issues.

The number of rabbits rehomed has increased again this year. This has enabled us to take in more rabbits in need than in previous years. Along with the further reduction in the numbers housed at the Rescue this has led to an improvement in rabbit welfare.

Fundraising activities

A lack of volunteers who are able to commit regular hours due to Coronavirus has led to increased stress on staff and the rescues manager temporarily.

Coronavirus has led to us adapting our fundraising activities so that they are held online during lockdown.

We will be actively looking to recruit more volunteers by advertising in local newspapers, magazines, colleges, universities and also via social media once restrictions are lifted.

We have volunteers who handle grant applications, online fundraising auctions and creating merchandise for the rescue and hope to see an increase in revenue as a result of this.

FINANCIAL REVIEW

Financial position

Rising veterinary fees and rises in waste disposal costs as well as increased use of PPE has impacted welfare costs, despite an overall decrease in the numbers of rabbits being housed.

Principal funding sources

Voluntary income is comprised primarily of donations, sponsorships and grant income and the gift aid reclaimed in relation to donations. Donations and sponsorship income are credited to the Statement of Financial Activities on a receipts basis. Gifts in kind and donated services and facilities are valued at fair value and recognised on a receipts basis, with the exception of the independent examination fee, which is recognised in the period to which it relates.

Investment policy and objectives

The Charity does not hold long term investments as its purpose is to use the annual donations and income received for the ongoing charitable activities. Any income arising on short-term deposits is ancillary to the main purpose of the Charity.

Reserves policy

The charity aims to retain reserves to cover at least one month's running for the rescue centre, as donations are heavily relied upon in order to fund the ongoing expenditure.

Going concern

The Rescue relies on donations and fundraising from the general public and volunteers. This income fluctuates and can lead to cash flow problems.

The impact of the Covid-19 outbreak and the resulting periods of lockdown has led to a loss income from fundraising, regular donations and boarding.

There is a repayment plan in place for the liability to HMRC and the accounts have been prepared on the basis that the charity are able meet the repayment obligations.

Rabbit Residence Rescue

Report of the Trustees for the Year Ended 30 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Rabbit Residence Rescue ("The Charity") was established by a memorandum and articles of association dated 6 December 2011. This document was subsequently amended on 13 February 2012, and again in October 2016.

Charity constitution

The Charity is a company limited by guarantee not having a share capital and is registered as a charity.

Recruitment and appointment of new trustees

The Charity's articles of association require that all new appointments of trustees must be full members of the company, and must apply in the form required by the trustees. Appointments must be approved by all trustees and refusal must be in the best interests of the Charity only.

Organizational structure

The charity is managed by 3 trustees. All employees report to Lea Facey who has voluntarily undertaken the role of acting manager for the charity. Volunteers on site report to the Senior Animal Care Assistant. Volunteers undertaking other activities report directly to the trustees. The charity works hard to form relationships with other rabbit rescues across the country thus enabling a greater number of rabbits in need to be helped.

Induction and training of new trustees

During the year the trustees endeavour to keep up to date with all legal and regulatory requirements. In addition, new trustees are required to read the guidance given by the Charity Commission relating to trustee duties and responsibilities.

Wider network

The charity works hard to maintain relationships with other organisations involved in rabbit welfare such as The Rabbit Welfare Association, the One Bun at a Time rescue network and One Voice for Animals UK.

We have numerous contacts within local and national media to help us raise awareness of 'proper rabbit care'.

We have collaborated with veterinarians by providing data used in scientific studies aimed at highlighting welfare issues.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07871810 (England and Wales)

Registered Charity number

1148016

Registered office

12 Langford Road
Henlow
SG16 6AF

Trustees

Ms C A Collings
Ms S Kent Secretary
Ms L Facey Treasurer

Company Secretary

Ms S Kent

Independent Examiner

Godfrey Laws & Co Limited
69 Knowl Piece
Wilbury Way
Hitchin
Hertfordshire
SG4 0TY

Rabbit Residence Rescue

**Report of the Trustees
for the Year Ended 30 March 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Ethics adviser

Iain Cope
Bsc (Vetsci) BVM&S
Cert AVM with ZM
MRCVS RCVS

Iain Cope c/o Vets4Pets, Pets at Home, Studlands Retail Park,
Fordham Road, Newmarket, Suffolk CB8 7SX

Approved by order of the board of trustees on and signed on its behalf by:

.....
Ms L Facey - Trustee

Independent Examiner's Report to the Trustees of Rabbit Residence Rescue

Independent examiner's report to the trustees of Rabbit Residence Rescue ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Howard Ashmore
Godfrey Laws & Co Limited
69 Knowl Piece
Wilbury Way
Hitchin
Hertfordshire
SG4 0TY

Date:

Rabbit Residence Rescue

Statement of Financial Activities for the Year Ended 30 March 2021

		30.3.21	30.3.20
		Unrestricted	Total
		fund	funds
	Notes	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies		92,892	83,716
Charitable activities			
Adoption fees		13,341	7,308
Boarding fees		7,381	16,508
Fundraising		1,188	200
Other trading activities	2	1,064	974
Other income		3	3
Total		115,869	108,709
EXPENDITURE ON			
Raising funds	3	805	408
Charitable activities			
Animal food and provisions		9,301	13,054
Veterinary and health care		33,685	32,154
Cleaning and waste disposal		12,803	7,603
Depreciation of assets		2,086	3,530
Insurance		582	285
Motor and travel		1,739	1,904
Printing, postage and stationery		215	641
Telephone		-	29
Other		42,813	52,866
Total		104,029	112,474
NET INCOME/(EXPENDITURE)		11,840	(3,765)
RECONCILIATION OF FUNDS			
Total funds brought forward		(60,563)	(56,798)
TOTAL FUNDS CARRIED FORWARD		(48,723)	(60,563)

The notes form part of these financial statements

Rabbit Residence Rescue

Balance Sheet 30 March 2021

		30.3.21 Unrestricted fund £	30.3.20 Total funds £
FIXED ASSETS	Notes		
Tangible assets	7	10,596	15,995
CURRENT ASSETS			
Stocks	8	714	854
Debtors	9	4,038	4,158
Prepayments and accrued income		143	143
Cash at bank and in hand		21,024	8,226
		25,919	13,381
CREDITORS			
Amounts falling due within one year	10	(32,144)	(89,939)
NET CURRENT ASSETS/(LIABILITIES)		(6,225)	(76,558)
TOTAL ASSETS LESS CURRENT LIABILITIES		4,371	(60,563)
CREDITORS			
Amounts falling due after more than one year	11	(53,094)	-
NET ASSETS/(LIABILITIES)		(48,723)	(60,563)
FUNDS	12		
Unrestricted funds		(48,723)	(60,563)
TOTAL FUNDS		(48,723)	(60,563)

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Rabbit Residence Rescue

Balance Sheet - continued **30 March 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
L Facey - Trustee

**Notes to the Financial Statements
for the Year Ended 30 March 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 20% on reducing balance
Hutches and runs	- 20% on reducing balance
Motor vehicles	- 20% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Preparation of the accounts on a going concern basis

The charity reported a cash inflow of £11,840 for the year. The trustees are pleased to see this result, and are of the view that the Rescue can continue for the next 12 to 18 months and that on this basis the charity is a going concern. The accounts show a liability to HMRC, a payment plan is in place, and the accounts have been prepared on the basis that the Charity is able to meet the repayment obligations.

**Notes to the Financial Statements - continued
for the Year Ended 30 March 2021**

1. ACCOUNTING POLICIES - continued

Preparation of the accounts on a going concern basis

The uncertain economic outlook, particularly in relation to the impact of COVID-19 and willingness of the public to make donations and fundraise is a significant area of financial uncertainty which the trustees have mitigated by reviewing the fundraising platforms for charities. The trustees remain in regular contact with donors to secure their ongoing financial support.

2. OTHER TRADING ACTIVITIES

	30.3.21	30.3.20
	£	£
Merchandise sales	1,064	974
	<u> </u>	<u> </u>

3. RAISING FUNDS

Raising donations and legacies

	30.3.21	30.3.20
	£	£
Support costs	805	408
	<u> </u>	<u> </u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.3.21	30.3.20
	£	£
Depreciation - owned assets	2,086	3,506
Deficit on disposal of fixed assets	4,751	-
	<u> </u>	<u> </u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 March 2021 nor for the year ended 30 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 March 2021 nor for the year ended 30 March 2020.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.3.21	30.3.20
	4	4
Charitable activities	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

**Notes to the Financial Statements - continued
for the Year Ended 30 March 2021**

7. TANGIBLE FIXED ASSETS

	Plant and machinery £	Hutches and runs £	Motor vehicles £	Totals £
COST				
At 31 March 2020	1,252	46,038	600	47,890
Additions	-	1,438	-	1,438
Disposals	(738)	(17,127)	(600)	(18,465)
	<hr/>	<hr/>	<hr/>	<hr/>
At 30 March 2021	514	30,349	-	30,863
	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION				
At 31 March 2020	1,015	30,432	448	31,895
Charge for year	28	2,058	-	2,086
Eliminated on disposal	(589)	(12,677)	(448)	(13,714)
	<hr/>	<hr/>	<hr/>	<hr/>
At 30 March 2021	454	19,813	-	20,267
	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE				
At 30 March 2021	60	10,536	-	10,596
	<hr/>	<hr/>	<hr/>	<hr/>
At 30 March 2020	237	15,606	152	15,995
	<hr/>	<hr/>	<hr/>	<hr/>

8. STOCKS

	30.3.21	30.3.20
	£	£
Closing stock	714	854
	<hr/>	<hr/>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.3.21	30.3.20
	£	£
VAT	18	1,181
Prepayments and accrued income	4,020	2,977
	<hr/>	<hr/>
	4,038	4,158
	<hr/>	<hr/>

Notes to the Financial Statements - continued
for the Year Ended 30 March 2021

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.3.21	30.3.20
	£	£
Trade creditors	247	2,660
Social security and other taxes	2,182	4,795
Other creditors	565	566
Pension payable	210	124
Creditor re VAT adjustments	27,500	80,594
Accruals and deferred income	1,440	1,200
	<u>32,144</u>	<u>89,939</u>

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	30.3.21	30.3.20
	£	£
Other creditors - due 2-5 years	30,000	-
Other creditors due more than 5 years	23,094	-
	<u>53,094</u>	<u>-</u>

Included in creditors due within one year and after one year is a total liability of £80,594. This is in respect of VAT arising following a review of earlier years returns. An error had arisen in the preparation of the VAT returns. This was identified following a change in advisers.

A lump sum payment of £22,000 was made on 29th April 2021. Agreement has been reached with HMRC to settle the remaining liability at the rate of £500 per month.

12. MOVEMENT IN FUNDS

	At 31.3.20 £	Net movement in funds £	At 30.3.21 £
Unrestricted funds			
General fund	(60,563)	11,840	(48,723)
	<u>(60,563)</u>	<u>11,840</u>	<u>(48,723)</u>
TOTAL FUNDS	<u>(60,563)</u>	<u>11,840</u>	<u>(48,723)</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	115,869	(104,029)	11,840
	<u>115,869</u>	<u>(104,029)</u>	<u>11,840</u>
TOTAL FUNDS	<u>115,869</u>	<u>(104,029)</u>	<u>11,840</u>

Notes to the Financial Statements - continued
for the Year Ended 30 March 2021

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 31.3.19 £	Net movement in funds £	At 30.3.20 £
Unrestricted funds			
General fund	(56,798)	(3,765)	(60,563)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>(56,798)</u>	<u>(3,765)</u>	<u>(60,563)</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	108,709	(112,474)	(3,765)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>108,709</u>	<u>(112,474)</u>	<u>(3,765)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 31.3.19 £	Net movement in funds £	At 30.3.21 £
Unrestricted funds			
General fund	(56,798)	8,075	(48,723)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>(56,798)</u>	<u>8,075</u>	<u>(48,723)</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	224,578	(216,503)	8,075
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>224,578</u>	<u>(216,503)</u>	<u>8,075</u>

**Notes to the Financial Statements - continued
for the Year Ended 30 March 2021**

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 March 2021.

Rabbit Residence Rescue

Detailed Statement of Financial Activities for the Year Ended 30 March 2021

	30.3.21 £	30.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	57,449	41,456
Gift aid	7,529	9,571
Grants	7,425	14,825
Subscriptions and Sponsorships	17,752	10,833
Donated goods and services	2,737	7,031
	<hr/>	<hr/>
	92,892	83,716
Other trading activities		
Merchandise sales	1,064	974
Charitable activities		
Boarding fees	7,381	16,508
Adoption fees	13,341	7,308
Fundraising events	1,188	200
	<hr/>	<hr/>
	21,910	24,016
Other income		
Other income	3	3
	<hr/>	<hr/>
Total incoming resources	115,869	108,709
EXPENDITURE		
Charitable activities		
Insurance	582	285
Telephone	-	29
Postage and stationery	215	657
Motor and travel	1,739	1,904
Animal food and provisions	9,301	13,054
Veterinary fees and health care	33,685	32,154
Cleaning and waste disposal	12,803	7,603
Plant and machinery	2,086	3,514
	<hr/>	<hr/>
	60,411	59,200
Other		
Wages	31,965	36,691
Pensions	309	345
Repairs and maintenance	1,181	1,641
Sundries	70	-
Staff training	-	33
Loss on sale of tangible fixed assets	4,751	-
	<hr/>	<hr/>
	38,276	38,710

This page does not form part of the statutory financial statements

Rabbit Residence Rescue

Detailed Statement of Financial Activities for the Year Ended 30 March 2021

	30.3.21 £	30.3.20 £
Support costs		
Management		
Advertising	635	200
Finance		
Paypal fees	170	208
Disallowed Input VAT	-	10,322
	<hr/>	<hr/>
	170	10,530
 Governance costs		
Independent Examination	4,524	3,474
Legal fees	13	360
	<hr/>	<hr/>
	4,537	3,834
 Total resources expended	<hr/>	<hr/>
	104,029	112,474
 Net income/(expenditure)	<hr/>	<hr/>
	11,840	(3,765)