

DORSET COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

DORSET COMMUNITY ASSOCIATION
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FOR THE YEAR ENDED 31 MARCH 2022

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Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	04	2021	To	31	03	2022

Reference and administration details

Charity name DORSET COMMUNITY ASSOCIATION

Other names charity is known by

Registered charity number (if any) 1147965

Company Registration Number 09246608

Charity's principal address Diss Street

London

Postcode

E2 7QX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Faruk Uddin	Chair		
2	Nazrul Islam	Secretary		
3	Anwar Ali	Treasurer		
4	Mohammed Abu Bakar	Trustee		
5	Muhammad Iftekar Ahmed	Trustee		

Names and addresses of advisers

Type of advisor	Name	Address
Legal Advisor	Rayhan Ahmed, Solicitor	160 Mile End Road, London, E1 4TP
Accountants	Moneysaver Accountants	2-6 Cressy Place, London, E1 3JG
Banker	HSBC Bank	465 Bethnal Green Road, London, E2 9QW

Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution Adopted 26/05/2012 as amended on 03/07/2012, April 2014 and September 2014
How the charity is constituted (e.g. trust, association, company)	The charity is constituted as an association.
Trustee selection methods (e.g. appointed by, elected by)	<p>The constitution allows for up to 10 Board of Trustee to be appointed. All Board of Trustee members are recruited from the membership of the charity which is detailed within the charity's constitution.</p> <p>Many of the Board of Trustee members take responsibility for monitoring the Association's activities in specific operational areas chairing sub-committees of the executive committee.</p>

Additional governance issues

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

Organisation

The charity is organised so that the Board of Trustee meet regularly to manage its affairs.

The Board of Trustee sets and reviews the charity's strategy, direction, staffing and resources. The Secretary who has delegated authority from the Board of Trustee and relevant sub-committee to manage the projects at the organisation carries out the day to day running of the charity.

Related Parties

The charity works closely with a number of partner organisations with which it cooperates to deliver its programmes.

Risk Management

All significant activities undertaken are subject to a risk review as part of the initial project assessment and implementation. Major risks are identified and ranked in terms of their potential impact and likelihood.

Major risks, for this purpose, are those that may have a significant effect on:

- Operational Performance, including risks to our personnel and volunteers;
- Achievement of our aims and objectives;
- Meeting the expectations of our beneficiaries or supporters

The Board of Trustee review these risks on an ongoing basis and satisfy themselves that adequate systems and procedures are in place to manage the risks identified. Where appropriate, risks are covered by insurance.

Summary of the objects of the charity set out in its governing document

The objects of the Charity shall be to facilitate and arrange social and recreational activities for the members of the local community. The "Charity" aims to promote community and cultural cohesion and develop the skills of local people and to tackle the issues of concern to them by delivering a package of a variety of activities. This will keep them away from the streets and urban negativity and encourage them to achieve their own goals and aspirations.

The "Charity" objectives are as follows:

- (a) Relieving those in poverty,
- (b) Relieving those in financial need, hardship or distress,
- (c) Preserving and protecting good health and relieving the sick,
- (d) Promoting healthy recreation and other leisure-time occupations in the interests of social welfare with the aim of improving the conditions of life of the inhabitants,
- (e) Promoting social inclusion by working with socially excluded people (in particular women, young people and older people) so they can play a fuller part in their communities so that their conditions of life may improve,
- (f) Advancing education and training,
- (g) Relieving unemployment,
- (h) Promoting equality and diversity,
- (i) Promoting racial harmony for the public benefit,
- (j) Protecting and preserving the natural environment for the public benefit; and
- (k) Developing the capacity and skills of the members of socially and economically disadvantaged communities on the Ward in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

The aim being to address the wellbeing of all those resident on the Weaver's Ward, Bethnal Green in the London Borough of Tower Hamlets.

"Wellbeing" shall mean ensuring the basic needs of individuals and the community are met in relation to health, education, financial security, employment, the built environment and access to public services, amenities and recreation facilities.

Summary of the main activities in relation to these objects

The Dorset Community Association has continued to grow and demonstrate a successful track record in delivering high quality and relevant services to build stronger communities. Over the past one year, we have delivered a range of community services to local people. We have provide following activities:

Healthy Lifestyle Partnership Programme: The project was to deliver healthy activities including physical exercise to improve health and wellbeing of local residents. 44 participants reported the sessions helped to become more active and physically fit.

We have delivered regular healthy activity sessions throughout the year. It was very busy during the summer time. Due to the Government restriction, we had delivered sessions online and onsite. We have been offering a wide variety of activities and tasks in the sessions, and users have been able to have choice in how they contribute to the running of the activities.

Older People Lunch Club Project: The project activity was including: To provide freshly cooked food, healthy eating/cooking sessions, health awareness workshop, engage in recreational activities; providing emotional support and building confidence. The project was delivered 2 days a week and 3 hours per day. The project target group was local older people those over 50. Average 58 people participated per week in the sessions during 2021/22. Last year, total 68 older people participated in the lunch club sessions and the project did a positive impact by reducing social isolation of the 43 participants & improved their quality of life and mental health.

Social Welfare Advice Project: The project activities are to provide legal advice services, assisted with social welfare advice, housing advice and general advices. In 2021/22, advice service provided to 5 people average per month.

Study Support Project: This project is for local young people to receive homework support in a safe space where learning is encouraged through by subject specific teachers and local volunteers. The project activity was including: Study Support classes in English and Maths for local young people, support with SATS, helping children to meet the National Literacy Targets. The project was delivered 2 days a week and 2 hours per day. In 2021/22, 38 young people attended study support classes with 14 achieving either A* or A grades in their year 4 and year 6 Standard Assessment Tests (SATS).

Get Involved: The is to recruit diverse group of residents, who regularly meet to discuss community issues, agree priorities, engage other groups as appropriate and influence local decisions. This project is funded by London Borough of Tower Hamlets. The Christmas party and Easter party are the ward's premier events, attracting residents, providing fun activities, information stalls, sports participation, education and engagement with service providers. The project brought together a representative group of residents in structured activities via the community engagement meeting. The project empowered people, encourage them to set the agenda, combat social exclusion/isolation, promote greater inter-communal/faith understanding and a sharper shared sense of place and community.

Summer Youth Activities: Summer Youth Activities projects hosts a wide range of activities to engage youngsters from the local area into having fun and exciting activities. It has been established after several parents raised concerns about their children playing outside in areas that are prone to anti-social behaviour. Therefore the club has been carried out with delivering one thing in mind: fun. The projects offer activities ranging from arts and crafts, general quiz, to physical exercise and sports. The children love the wide range of options they are given to select from. These fun activities are occasionally supplemented with learning about roots and causes of anti-social behaviour, smoking and drug abuse and citizenship.

Essential Items: Covid-19 saw us engage with many individuals who have never previously accessed our services. These individuals live largely hand-to-mouth, with no formal status or prior interaction with UK statutory bodies. During this time demand for our food service in particularly; hot meal, essential items also increased, serving 700 individuals per month. This revealed the scale of individuals either too scared or unable to understand how to access state support. Our organisation has responded quickly to support such individuals. We have also distributed 60 tablets to our service users.

Volunteering: We also provided volunteering opportunities to 16 local unemployed people in 2021-22, up-skilled them and provided them with short-term work-placements.

Women's Engagement Programme & Community Business

Renewal: We encourage long term unemployed local residents to access local job opportunities and be financially independent. We usually run schemes in partnership with local job centres to support local residents to become job ready and help with basic administration, translation, ESOL classes and work experience. Some women we support learn sewing skills through our services and go on to find work as seamstresses locally which helps them financially in a flexible way conducive to being a parent with young children. We use small local businesses to deliver our activities and employ local people, for example local people are paid to deliver food and run fitness classes and local restaurants provide food and nutrition advice to our older residents. This year we have engaged over 62 women to deliver activities.

Achievements and performance

Summary of the main achievements of the charity during the year

Achievement and Performance

Operating through 2021-22 and the Covid-19 pandemic has arguably been the greatest test of and need for our services. Sadly, the pandemic has seen an even greater need for our services, and we have continued to expand the services we offer and also the geographical areas in which we operate. The severity with which the pandemic hit the community was nothing short of devastating. As has been well documented, the pandemic hit disadvantaged and BAME communities harder than most. The economic impact of the pandemic has also been devastating. Our approach to service delivery during this period of national crisis has been to help address the immediate and critical needs of our community whilst also continuing to impact some of the entrenched inequalities that have exposed our residents disproportionately to the effects of Covid-19. In terms of setting up new service delivery, we have relied on our long-standing ability to be "fleet of foot" and managed to develop responses to help tackle issues that quickly arose within our community:

Food Hub- our aim through the height of the pandemic was to ensure that no-one goes hungry and that the poorest in our community including refugees and migrants and those with no recourse to public funds have access to nutritious food for themselves and their families. We have achieved this by increasing our foodbank provision, partnering with Tower Hamlets Council to access surplus food supplies. At the height of the pandemic, we were providing food for over 200 people per week.

Magnified loneliness and isolation – With lengthy national lockdowns and an absence of face-to-face support services, many vulnerable adults in Tower Hamlets found themselves facing lonely and frightening circumstances, often exacerbated by bereavement, unemployment, depression / anxiety and low level mental health needs. Working with local residents, we moved quickly to establish a free volunteer led support and listening telephone line which provided support on issues including access to food, local services and above all a friendly and trained volunteer to talk to in order to ease isolation and anxiety.

In addition to developing of new services and dealing with new client groups, we also managed to modify and continue to deliver all regular services. We have managed to continue, and in some cases expand our service offerings through a combination of telephone, online and appropriately socially distanced face to face provision. We have also continued to provide our Healthy activities through this period, providing hot meals and additional wellbeing support for residents.

Financial review

Brief statement of the charity's policy on reserves

Reserves Policy

The Board of Trustees consider it prudent to maintain an adequate level of reserves to cover the charity's contractual commitments and to provide a secure base for the future and have set this at a minimum level of 6 months of the annual expenditure. The members are endeavouring to increase the unrestricted reserves to this minimum level.

Further financial review details

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The principal funding sources for the charity are London Borough of Tower Hamlets, other funders, through members and user group donations and various activities for generating fund.

Financial Procedure

All cheque payments need two signatories; three Board of Trustees members are signatories.

Risk Management

All significant activities undertaken are subject to a risk review as part of the initial project assessment and implementation. Major risks are identified and ranked in terms of their potential impact and likelihood.

Major risks, for this purpose, are those that may have a significant effect on:

- Operational Performance, including risks to our personnel and volunteers;
- Achievement of our aims and objectives;
- Meeting the expectations of our beneficiaries or supporters

The Board review these risks on an ongoing basis and satisfy themselves that adequate systems and procedures are in place to manage the risks identified. Where appropriate, risks are covered by insurance. The following framework is central to ensuring adequate risk assurance.

- An annual review of the risks the charity may face
- The establishment of systems and procedures to mitigate those risks identified

STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES'

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year that give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- a) Select suitable accounting policies and apply them consistently;
- b) Make judgments and estimates that are reasonable and prudent;
- c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

The trustees' annual report and (including Directors' report) has been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime. The trustees' annual report and (including Directors' report) has been approved by the trustees on 30/12/2022 and signed on its behalf by:

Nazrul Islam
Nazrul Islam
Director

REPORT OF THE INDEPENDENT EXAMINER'S TO THE TRUSTEES OF
DORSET COMMUNITY ASSOCIATION
FOR THE YEAR ENDED 31 MARCH 2022

We report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 11 to 15. This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Moneysaver Accountants

Moneysaver Accountants
2-6 Cressy Place
London
E1 3JG

Date: 30/12/2022

DORSET COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 31.03.2022 £	Total 31.03.2021 £
<u>INCOME AND ENDOWMENTS FROM</u>					
Donations and Legacies		28,066	63,762	91,828	84,184
Activities for Generating Funds	3				
Total		28,066	63,762	91,828	84,184
<u>RESOURCES EXPENDED</u>					
Charitable Activities	5				
Older People Lunch Club Project Costs			7,000	7,000	10,610
Women's Engagement Project Costs		2,450		2,450	1,560
Healthy Food Home Delivery					9,950
Study Support Project Costs		9,759		9,759	1,345
Get Involved		1,480		1,480	1,389
Summer Youth Activity Programme		1,366		1,366	1,150
Healthy Lifestyle Partnership Programme			11,916	11,916	6,809
Essential Services Recovery					22,738
Community Response			9,950	9,950	
Dorset Community Essential Services			9,980	9,980	
Community Business Renewal			18,000	18,000	
Food Hub & Digital Upskilling					9,978
Total Charitable Activities		15,055	56,846	71,901	65,529
Support Cost / Centre Core Cost	6				
Rent & Rates		10,625		10,625	10,625
Insurance & Licence		1,360		1,360	1,112
Telephone, Fax & Internet		815		815	720
Gas, Electricity & Water		670		670	640
Cleaning		730		730	480
Volunteer Expenses		360		360	320
Centre Core Costs					
Repairing & Maintenance		751		751	625
Total Support Cost / Centre Core Cost		15,311		15,311	14,522
Governance Costs	7				
Accountancy Costs		500		500	500
Total Governance Costs		500		500	500
Total Resources Expended		30,866	56,846	87,712	80,551
NET INCOME/(EXPENDITURE)		(2,800)	6,916	4,116	3,633
Reconciliation of funds:					
Total funds brought forward		23,752	(1,906)	21,846	18,213
Total funds carried forward		20,952	5,010	25,962	21,846

DORSET COMMUNITY ASSOCIATION
BALANCE SHEET AS AT 31 MARCH 2022

		Unrestricted Funds £	Restricted Funds £	Total 31.03.2022 £	Total 31.03.2021 £
FIXED ASSETS:					
Tangible assets	10				
CURRENT ASSETS					
Cash at Bank and in Hand		60212		60212	53048
Accrued Income	12				
		60212		60212	53048
CREDITORS:					
Amount falling due within one year	11	34250		34250	31202
		34250		34250	31202
NET CURRENT ASSETS		25962		25962	21846
Total asset less current liabilities		25962		25962	21846
NET ASSETS		25962		25962	21846
FUNDS:					
Fund brought down		21846		21846	18213
Restricted /Unrestricted		4116		4116	3633
		25962		25962	21846

The Financial Statements were approved by the Board of Trustee on 30/12/2022 and were signed on its behalf by:

Faruk Uddin
Faruk Uddin
Chair / Director

Nazrul Islam
Nazrul Islam
Director

DORSET COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

1 ACCOUNTING POLICIES

a) Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

b) Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

c) Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributable to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful economic life.

Improvement to property - 4% on cost

Computer equipment- 33% on cost

Fixture and fittings – 25% on cost

Fund accounting

Unrestricted fund can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted fund can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and the purpose of each fund is included in the notes to the financial statements.

3 ACTIVITIES FOR GENERATING FUNDS

	31.03.2022	31.03.2021
	<u>£</u>	<u>£</u>
Fund Generated from general activities		

DORSET COMMUNITY ASSOCIATION
NOTES TO THE FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

5 CHARITABLE ACTIVITIES COSTS

	Total Direct cost £	Support cost (note-6)	Total 31.03.2022 £	Total 31.03.2021 £
Older People Lunch Club Project	7,000		7,000	10,610
Women's Engagement Project	2,450		2,450	1,560
				9,950
Study Support Project	9,759		9,759	1,345
Get Involved	1,480		1,480	1,389
Summer Youth Activity	1,366		1,366	1,150
Healthy Lifestyle Partnership	11,916		11,916	6,809
Community Response	9,950		9,950	22,738
Dorset Community Essential Services	9,980		9,980	
Community Business Renewal	18,000		18,000	
Food Hub & Digital Upskilling				9,978
	71,901		71,901	65,529

6 SUPPORT COSTS

	31.03.2021 £	31.03.2021 £
Centre Core cost	15,311	14,522
Depreciation		
	15,311	14,522

7 GOVERNANCE COSTS

	31.03.2022 £	31.03.2021 £
Fundraising Trading Cost		
Accountancy Costs	500	500
	500	200

8 NET INCOMING/(OUTGOING) RESOURCES

	31.03.2022 £	31.03.2021 £
Net resources are stated after charging:		
Depreciation-owned assets		

9 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustee's remuneration or other benefits for the year ended 31 March 2022 and nor for the year ended 31 March 2021.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

10 TANGIBLE FIXED ASSETS	Improvement to property £	Office equipment £	Fixture and fittings £	Total £
Cost				
At 1 April 2021		0	0	0
Additions				
		0	0	0
Depreciation				
At 1 April 2021		0	0	0
Charge for the year				
		0	0	0
Net Book Value				
At 31/03/2022				
At 01/04/2021		0	0	0

11 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.03.2022 £	31.03.2021 £
Amounts due within one year	34,250	31,202
	34,250	31,202

12 ACCRUALS AND DEFERRED INCOME	31.03.2022 £	31.03.2021 £
Donation		

13 MOVEMENT IN FUNDS	Opening Balance	Movement	At 31.03.2022
Unrestricted funds	23,752	-2,800	20,952
	23,752	-2,800	20,952
Restricted funds	-1,906	6,916	5,010
Total funds	21,846	4,116	25,962