



# Aylesbury Town Chaplaincy

Reports & Accounts  
Financial Year Ending 31/12/2025

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## Legal & Administrative Details

Charity Name: Aylesbury Town Chaplaincy

Charity Number: 1147949

Charity Address: c/o Holy Trinity Church  
Walton Street  
AYLESBURY  
Bucks  
HP21 7QX

Trustees: Andrew Henderson

David Finn

Fr Doug Zimmerman

Sandi Latimer (Appointed 19/11/2025)

Independent Examiner: Marks Accountancy Services

10 Chesterfield Close,  
Stone,  
Aylesbury,  
Bucks  
HP17 8PY.

# Trustees Report

## Objects of the charity

Aylesbury Town Chaplaincy was formed as a charitable trust in 2011, governed by a trust deed (dated 15/09/2011) and registered with the Charity Commission in July 2012. Its main objects are:

a/ to bring the Christian ministry to people living, visiting and/or working in the centre of Aylesbury in the county of Buckinghamshire, by the provision of pastoral care, including, but not limited by, the formation of a chaplaincy service.

b/ the relief of the need and provision of good health in Aylesbury by the provision of advice and support.

**Our Vision:** We love our town and, by coming alongside those who work, shop, socialise and live here, we wish to demonstrate God's unconditional love. We aim to provide comfort, support and encouragement (practical, emotional and spiritual) to all, through our regular, visible and caring presence. We aim to work in co-operation with like-minded partners for the wellbeing of all in our community. We are members of the ROC Angels Network.

## Summary of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

### Chairman's Report

As I look back at the past year I'm immediately taken to the resolute service and dedication of all those concerned with Aylesbury Town Chaplaincy. Some of our volunteers have been with us from the very early years and have a great deal of experience and practical wisdom to share. But each month I also learn about new people enquiring how they can be involved and our numbers are continuing to grow. So may I say a huge, 'THANK YOU' to you all.

This growth has meant that we have been able to send a bigger Healing On The Streets team out and the Street Angels teams can be put together much more easily. It's always heartening to see newer volunteers soon becoming confident and taking on leading roles, which of course also means that, as needed, others can take a step back for a while. I love to see folk from different churches working together on our teams, it's a very healthy thing and we all learn so much from each other. This is all coordinated and led by Ellie, our Operations Manager, and Mark, our Lead Chaplain who have once again done a wonderful job even while facing challenging situations with family health concerns. Again, a very big 'thank you' to them both.

Our hidden volunteers are the regular prayers and encouragers who are so important to us. You are very much valued. Also our board of Trustees who bring particular wisdom and expertise to their role. I really appreciate knowing they are there. We've recently welcomed Sandi Latimer as a Trustee. Thank you to all of you. I've left to last, for a special mention, the day chaplains. They are a team of really committed individuals who have forged great relationships in each area they cover, offering a listening ear, words of comfort and encouragement, often praying with and for the people they meet. Their conversations are of course confidential but I know they encounter many people with real concerns and worries and it is a privilege for us to serve them in this way. Some of our chaplains have been dealing with their own particular health issues. So, well done and thank you

everyone. To conclude, I return to my regular theme of how good it is to see Christians from so many different churches working together. Long may it continue, throughout 2026 and beyond.

### **PARTNERSHIPS & COMMUNICATION:**

We send out regular newsletters to our volunteers (monthly), our Friends (quarterly), church groups and other partner organisations (monthly). In addition, we share fortnightly updates with prayer supporters. All these are sent on Mailchimp which enables us to keep track of which emails are opened. Our speaking engagements this year included Southcourt Baptist Church and homegroup, Holy Trinity and The Joy Club.

Mark gave ATC updates at the Church in the Park and three of our Chaplains were on the Welcome Team. Mark also prayed at the TVP Remembrance service and Victory in Japan day. Mark has attended the IAG meetings, as well as attending Pubwatch, the ACN and TVP Chaplaincy meetings. ROC Angels, our umbrella organisation celebrated their 20th birthday in November and to mark this Ellie, Claire and Mark were filmed for a short piece on ITV Meridan. Mark gave a short interview and we were filmed walking one of the routes the Street Angels take. Three of our Chaplains attended the Mayors Civic Service and Alan Henderson, our Chair of Trustees attended the Mayor Making ceremony. Ellie & Mark attended the Mayor's Carol service at St Mary's. All of these ongoing partnerships and supporters are so appreciated by all of us at the Chaplaincy. Thank you for all you do for our town.

### **CHAPLAINS:**

In the town centre, Melissa & Mike and Jean encouraged and supported shoppers and shopworkers in Friars' Square, Ken & Coralie covered the Kingsbury & Market Square areas, and Mark visited the town centre weekly. David and Pete continued to support people in Vale Park, along the canal/canal basin area and The Exchange part of the town centre. David also continued his work with the British Legion and Royal Naval Association. Melody continued with building relationships and supporting those at Aylesbury Crown Court and Melissa & Mike continued to support those in Morrisons supermarket. Kane continued to support the staff and students at the College and was joined by Joe, who has been volunteering with us as both a Chaplain and a Street Angel as part of his ministry training for the Oxford diocese. Mark continued supporting Thames Valley officers and staff at the Police Station, plus attending when the Welfare van visited the Station.

We welcomed 3 new Chaplains in 2025, in addition to Joe – Viv & Daphne in Griffin Place on a Tuesday and Angela in Buckingham St on a Friday. In total the Chaplains were out on over 461 occasions - 800+ volunteer hours. This is double the shifts and hours of 2024 which is a great achievement mainly due to our Chaplain recruitment.

### **STREET ANGELS:**

Our Street Angels have continued to be able to help people, providing first aid, water, flips flops and lollies to revellers and hot meals and drinks, warm clothing and sleeping bags to the rough sleepers. They also provided encouragement to door staff and others working in the night-time economy. We continue to carry a Critical Bleed Kit and Emergency Homeless Packs to support our work. We have an arrangement with a local food van and have vouchers to give away hot food and a drink to the rough sleepers. We welcomed 4 new Street Angel volunteers to the team during the year. In 2025 the Street Angels were out on 52 occasions - a total of 640 volunteer hours. On 6

months of the year we were able to field a team twice on one weekend, we were also able to field teams of 4 due to healthy volunteer numbers.

### **HOTS:**

Sue's Healing On The Streets team had a full year. They were able to listen to and pray with 165 people in 2025. They regularly see people return for prayer because they feel listened to and cared for.

### **SUPPORTING VOLUNTEERS:**

We continued our regular newsletters & annual volunteer reviews during the year. We are continuing to offer a more informal review which is working well for those who prefer it. In June we held a 'Thank You' afternoon tea, which was very well attended and much enjoyed by all who came. We held a Prayer Lunch in March and a Conflict Resolution & Diffuse Training run by Alpha Security which was a very worthwhile event and well received.

In planning the activities, the trustees have applied the guidance on public benefit issued by the Charity Commission.

### **Financial Review**

We have managed to maintain a fairly healthy financial position due to the steadfast commitment of the churches and individuals who fund us, alongside the continued support from Thames Valley Police and the Town Council. We are also extremely grateful to a number of charities who have been willing to support us and without whose help we would have faced significant budget challenges. A huge thank you to all our funders during the year; 14 church groups, 21 Friends who give regularly & grant funders (TVP, Putnam House Charity, Aylesbury Town Council, Winchendon Parish Council, The Holy Spirit Monastery, The Saddlers Company, The William Harding Charity). We also received a few ad hoc donations for which we are very grateful and were the recipients of the collection taken at the Church in the Park service. Two churches (Holy Trinity and Aylesbury Vineyard) have kindly allowed us to use space for our office, meetings and HOTS team. Thank you to all our supporters.

ATC must have at least 3 trustees, who are usually appointed to serve for a period of 3 years at a time. It employs 2 part-time members of staff. During 2025 there were 5 trustee meetings. Trustees, as at 31st December 2025: Andrew Henderson (Chair), David Finn, Fr Doug Zimmerman, Sandi Latimer.


### **Reserves Policy**

The charity aims to hold a minimum of £9000 (which is approximately [3] months of expenditure) as unrestricted cash, so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of [£27370.83].

**Signature**

This report was approved by the trustees, and is signed on their behalf by:

Name ANDREW HENDERSON

Signature  


Date 11<sup>th</sup> May, 2026

## **Independent Examiners Report**

### **TO THE TRUSTEES OF AYLESBURY TOWN CHAPLAINCY.**

I report on the accounts for year ended 31<sup>st</sup> December 2025 which are attached to this Report.

#### **Respective responsibilities of Trustees and Examiner.**

The Charity's Trustees are responsible for the preparation of the accounts. The Trustees consider that an Audit is not required for this year, but consider that an Independent examination is needed.

It is my responsibility to:-

Examine the accounts in accordance with Charities Act and comply with their procedures.

Report any particular matters which have come to my attention.

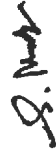
#### **Basis of Independent Examination.**

My examination was carried out in accordance with directions issued by the Charity Commission and includes a review of the accounting records. This procedure does not provide all the evidence that would be required in a full audit and consequently no opinion is given regarding a true and fair view

#### **Examiner's Statement.**

In connection with my examination, there are no matters which need to be reported upon, however I am pleased to report that this year indicated an overall surplus of £1,356, compared to previous years loss of £1,100. This indicates that my previous recommendations have been followed and I would therefore recommend continued efforts to ensure this financial situation is maintained.

I would like to thank the Operations Manager for her co-operation with this Examination and her efforts to ensure financial stability of the Chaplaincy.



Mr S Marks FMAAT.

Dated 9<sup>th</sup> April 2026.

10 Chesterfield Close,

Stone

Aylesbury,

Bucks.

File Ref Chap Cert 2025

## Receipts & Payments Statement

	Receipts			Total	Prior Year
Donations & Legacies					
Donations	17,287	0	17,287	16,657	
Gift Aid	921	0	921	901	
Grants	10,000	4,000	14,000	15,500	
Charitable Activities					
Event Income	0	0	0	0	
Investments					
Bank Interest	511	0	511	465	
Trading Activities					
Rental Income	0	0	0	0	
Sales	0	0	0	0	
Other					
Loans Received	0	0	0	0	
Other Income	0	0	0	0	
Sale of Fixed Assets	0	0	0	0	
Sale of Investments	0	0	0	0	
Total receipts	28,719	4,000	32,719	33,523	
Payments					
Charitable Activities					
Activities	0	154	154	234	
Admin	3	0	3	197	
Advertising	112	0	112	0	
Bank Charges	146	0	146	184	
Event Costs	170	0	170	200	
Gifts Given	0	0	0	0	
Other Expenditure	345	59	404	568	
Premises	180	0	180	192	
Staff Costs	24,660	4,117	28,777	31,775	
Governance Costs					
Governance Costs	1,249	159	1,408	1,268	
Other					
Fixed Asset Purchases	10	0	10	6	
Loans Repaid	0	0	0	0	
Money Invested	0	0	0	0	
Total payments	26,874	4,489	31,363	34,623	
Net Receipts / Payments (before transfers)	1,845	-489	1,356	-1,100	
Fund Transfers In					
Fund Transfers Out	0	0	0	0	
Net Movement of Cash Funds	1,845	-489	1,356	-1,100	
Total Cash Funds Brought Forward	25,526	1,197	26,723	27,823	
Total Cash Funds Carried Forward	27,371	708	28,078	26,723	
Represented By					
General (Unrestricted)	27,371	0	27,371	25,526	
Restricted Funds (Restricted)	0	708	708	1,197	



## Asset & Liability Statement

### Cash Assets

	Unrestricted	Restricted	Total	Prior Year
General (Unrestricted)	27,371	0	27,371	25,526
Restricted Funds (Restricted)	0	708	708	1,197
Cash Assets Total	27,371	708	28,078	26,723

### Other Monetary Assets

	Notes	Unrestricted	Restricted	Total	Prior Year
Gift Aid		0	0	0	0
Stock		0	0	0	0
Other		0	0	0	0

### Investment Assets

	Notes	Unrestricted	Restricted	Total	Prior Year
Property		0	0	0	0
Investment Accounts		0	0	0	0
Other		0	0	0	0

### Fixed Assets

	Notes	Unrestricted	Restricted	Total	Prior Year
Land & Buildings		0	0	0	0
Music & PA Equipment		0	0	0	0
Computers & IT		0	0	0	0
Furniture		0	0	0	0
Motor Vehicles		0	0	0	0

### Liabilities

	Notes	Unrestricted	Restricted	Total	Prior Year
Loans Outstanding		0	0	0	0
Pension Payment Owed		0	0	0	0
HMRC Payments Owed		0	0	0	0
Independent Examination Fee Due		300	0	300	300
Other		0	0	0	0

#### Signature

These accounts have been approved by the trustees, and are signed on their behalf by:

Name **ANDREW HENDERSON**

Signature

*Andrew Henderson*

Date **11<sup>th</sup> May, 2026**

## Notes to the Accounts

### Accounting Policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

### Transactions to Related Parties

There were no transactions related parties during the accounting period.

### Movement of Funds

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
<b>Unrestricted</b>					
General (Unrestricted)	25,526	28,719	26,874	0	27,371
Total	25,526	28,719	26,874	0	27,371
Unrestricted Total	25,526	28,719	26,874	0	27,371
<b>Restricted</b>					
Restricted Funds (Restricted)	1,197	4,000	4,489	0	708
Total	1,197	4,000	4,489	0	708
Restricted Total	1,197	4,000	4,489	0	708
<b>TOTAL</b>	<b>26,723</b>	<b>32,719</b>	<b>31,363</b>	<b>0</b>	<b>28,078</b>