

# ODIHAM DISTRICT U3A

England & Wales · Charity number 1147920

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2012-07-03

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Coach House  
3 The Close  
Odiham  
Hook  
For  
FOR

**Phone** +447801370307

**Email** [secretary@odihamu3a.org.uk](mailto:secretary@odihamu3a.org.uk)

**Website** [odihamu3a.org.uk](http://odihamu3a.org.uk)

## Activities

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**Objects:** THE ADVANCEMENT OF EDUCATION AND, IN PARTICULAR, THE EDUCATION OF OLDER PEOPLE AND THOSE WHO ARE RETIRED FROM FULL TIME WORK, BY ALL MEANS INCLUDING ASSOCIATED ACTIVITIES CONDUCIVE TO LEARNING AND PERSONAL DEVELOPMENT.

**Activities:** Provision of opportunities for study, recreation and fellowship within the district of Odiham. The organisation operates on a self-help basis, making use of the skills and experiences of older people in order to share their hobbies and their interests.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Elderly/old People

## Geography

- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£91,622	£89,036	-	-
2024-06-30	£75,173	£70,482	-	-
2023-06-30	£63,711	£57,378	-	-
2022-06-30	£40,605	£34,970	-	-
2021-06-30	£13,035	£8,570	-	-

## Trustees

Name	Role	Appointed
Albert Boniface		2025-11-05
Anne Murray		2024-11-06
IAN GREEN		2022-11-02
Julie Helen Aldridge		2025-01-08
Marion Jean Sharp		2019-07-03
Peter Alexander		2026-05-12
Shirley Robottom		2025-11-05
Susan Mitchell		2023-11-01

**ODIHAM DISTRICT U3A**

England & Wales - Charity number 1147920

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# Accounts

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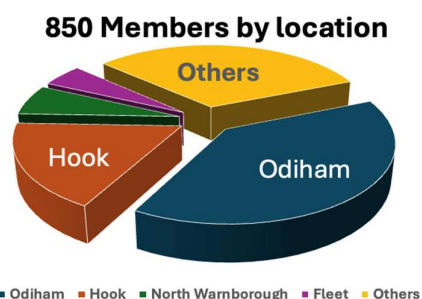
## Chair's letter for AGM 2025

### Dear fellow members,

This past year has been one of change and growth for Odiham District u3a. I am pleased to report that we have added many new groups throughout the 2024/25 academic year, which has attracted record numbers of new members. Perhaps more importantly we have maintained our sense of fun and enjoyment, helped by the creation of a new u3a wide events group.

In the past academic year, we have added groups ranging from Languages and Chess through to Flower Arranging and Physics, at the same time replicating some existing groups to accommodate our growing numbers. With over 150 weekly or monthly sessions, plus u3a wide activities we aim to provide enough variety to keep our more than 850 members busy.

Although we are called Odiham District we are pleased to welcome members from Hook and all the surrounding villages and towns, bringing fresh ideas and skills into our many and varied groups. We have had a net growth of over 100 members since our last AGM, joining a wide range of groups.



As a charity it is important that we balance our books, keeping enough in reserve to cover future difficulties whilst ensuring we do not run a deficit. Therefore, this year we took a conscious decision to support the growth of new groups financially, recognising that costs can be higher until a group gets established. This has helped the Languages groups for example, to be the success we have today.

We have also increased our subsidy for u3a wide events, open to all, such as quiz nights and concerts. To manage this, we have created a dedicated events team run by Albert Boniface, our Treasurer.

It is always sad to see people leave, but this year the leadership team is saying goodbye to some hard-working members. I would like to thank Gill Harden our groups lead who has been supporting us for nearly 8 years, Chris Gotla our Treasurer, Jane Osgood on publicity and Mike Shaw our webmaster. They are all stepping down after years of great teamwork and will be greatly missed by all the members they have supported. They will of course remain part of our wider u3a family.

I am pleased to welcome Albert Boniface into the role of Treasurer and Julie Aldridge who has joined the team as our business manager. They will join Anne Murray, Sue Mitchell and Marion Sharp, all of whom work tirelessly to keep everything running smoothly.

As my predecessor said, the u3a is all about its members, and especially those who take on the leadership of groups. I would like to make a special thanks to those group leaders for their support and hard work in making our u3a such an enjoyable place to be.

Wishing you all an educational and fun year.

**Ian Green**, Chair, Odiham District u3a

**ODIHAM and DISTRICT U3A**  
(Registered Charity 1147920)

**Statement of Financial Activities for the period ended 31st July 2025**

**Income and expenditure  
account**

	<b>Year ended 30th June</b>	
	<b>2025</b>	<b>2024</b>
<b>Income</b>		
Membership		
Membership subscriptions	15,958	14,455
Collected by groups	71,963	57,666
Gift Aid receivable	3,107	2,588
Miscellaneous income	594	464
<b>Total income</b>	91,622	75,173
<b>Expenditure</b>		
Charitable expenditure		
Third Age Trust Capitation	3,220	2,877
Cost of Groups' activities	75,011	58,521
Cost of monthly meetings	1,825	2,042
Cost of group coordination	1,923	1,722
Cost to set up groups	430	440
	82,409	65,602
Support costs		
Communication, stationery and postage	2,472	2,735
Software, finance and other costs	3,510	3,219
Equipment depreciation	645	624
	6,627	6,578
<b>Total expenditure</b>	89,036	72,180
<b>Net surplus for the year</b>	£2,585	£2,993

**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**Balance Sheet at 31 July 2025**

**Year ended 30th  
June**

	Notes	2025	2024
Fixed Assets	3	-	-
Current Assets			
Prepayments		4,057	0
Cash at Bank		21,301	21,393
Cash in hand	4	5,380	2,603
		30,738	23,996
Less: Current Liabilities			
Third Age Trust		0	-
Accruals		482	-
Others	5	6,922	3,247
		7,404	3,247
Net Assets		£23,334	£20,749
Represented by:			
Funds at the beginning of the year		20,749	17,756
Net surplus for the year		2,585	2,993
Funds at the end of the year		£23,334	£20,749

Approved by the Trustees 10 September 2025

Ian Green - Chair

Chris Gotla -  
Treasurer




10/9/25

10/9/25

## ODIHAM and DISTRICT U3A

(Registered Charity Number 1147920)

### NOTES ON THE ACCOUNTS FOR THE PERIOD ENDED 31st JULY 2025

#### 1. ACCOUNTING POLICIES

##### 1.1 Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable UK accounting standards, the Charities SORP (FRS102) and the Charities Act 2011.

##### 1.2 Fixed Assets and Depreciation

Fixed assets are fully depreciated in the year of purchase.

##### 1.3 Going concern

The accounts are prepared on a going concern basis.

##### 1.4 Gift Aid

Gift Aid receivable is included in the SOFA when there is a valid declaration from the donor. Any Gift Aid recovered on a donation is attributed to be part of gift.

#### 2. MEMBERSHIP

Membership subscriptions are due in August and there were no outstanding subscriptions at the end of the year.

#### 3. FIXED ASSETS

At cost

At the beginning of the year	4,265
Additions	645
At the end of the year	<u>4,910</u>

Depreciation

At the beginning of the year	4,265
Charge for the year	645
At the end of the year	<u>4,910</u>

Net book value at the end of the year £ (0)

**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**NOTES ON THE ACCOUNTS FOR THE PERIOD ENDED 31st JULY 2025**  
(Continued)

**4 CASH IN HAND**

This is made up of Treasurer's Main Petty Cash together with balances held by most of the large individual groups. There are 3 groups, or activities, with their own bank accounts and their balances (totalling £3254) are included in Cash in Bank.

A few small groups, with insignificant amounts involved, are not included.

**5 CREDITORS**

Money held in all u3a Bank Accounts on behalf of Groups and their members.

**6 TRUSTEES REMUNERATION AND EXPENSES**

No remuneration directly or indirectly was paid or payable for the year to any trustee or to any person or persons connected with any of them.

No amounts have been paid to any of the trustees for expenses they may have had to meet personally in order to carry out their duties.

**Independent Examiner's Report to the Trustees of Odiham and  
District U3A**

Charity number 1147920

I report to the trustees on my examination of the accounts, set out in pages 1 to 4, of Odiham and District U3A for the period ended 31<sup>st</sup> July 2025.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the act').

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect :

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts do not accord with the accounting records; or
- The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Graham Deverill FCA Retired

7 Reyntiens View

Odiham RG29 1AF

Date: 11 October 2025

**ODIHAM DISTRICT U3A**

England & Wales - Charity number 1147920

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# Accounts

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# Minutes of 2024 annual general meeting, Wednesday, 6th November

## ***Voting was completed online ahead of the AGM.***

- Chairman Hugh Thomas welcomed the members present at the Cross Barn to the 14<sup>th</sup> AGM of the Odiham District u3a.
- Apologies for absence were received from Committee member Mike Shaw and from u3a members Elaine Alderton, Kate Fagan and Pat Jones.
- The Chairman introduced the meeting saying that the Odiham District u3a Constitution states that 10% of members must have voted in order for the results to be valid so the meeting was quorate as nearly 25% had voted. Four motions had been approved by the voters:
  - Approval of the Minutes of the 2023 AGM. Proposed by Hugh Thomas, Seconded by Ian Green, Approved by 158 members with 11 abstentions.
  - Approval of the 2023/24 accounts. Proposed by Ian Green, Seconded by Jane Osgood.
- The Chairman noted that the Accounts are checked to ensure they were robust by an “Examiner of the Accounts”. John Markham had once again kindly undertaken this task and was thanked.
  - As the Treasurer had mentioned in his report attached to the Accounts, the u3a had at the end of last fiscal £22k in reserves of which £5k belong to a few large groups. Even so, we have more reserves than we need, so earlier in the year we set up a task force to explore ideas, took the discussion to the Group Leaders Conference, and have now set up 5 specific budgets to strengthen aspects of our u3a in the coming year including Events, Technological help and help for members with disabilities. The new Chairman will explain these ideas further in the coming months.
  - There were no questions about the Accounts which were approved by 159 members with 10 absentions.

- Approval of a small rewording of the Constitution to increase flexibility and thus help ensure continuity on the Committee. Proposed by Hugh Thomas, Seconded by Marion Sharp.
  - The Chairman explained that under the original Constitution several members of the Committee would have had to step down at the same time this autumn so we have made a small change so as to stagger the handovers and better manage continuity of the roles.
  - The motion was approved by 163 members with 6 abstentions.
  
- Approval of the election of offices and committee members for 2024/2/25. Proposed by Hugh Thomas, Seconded by Maggie Brain and Approved by 167 members with 2 abstentions. A full list of the new Committee is below.
  
- There were no new motions put forward and no members offered to join the Committee.
  
- The Chairman announced that he had four “Thank You’s” to make:
  - Viv Needham who is retiring from the Committee and her position as Business Secretary – Viv was presented with a bouquet.
  - Maggie Brain, also retiring from the Committee and from her position as Membership Secretary – and also presented with a bouquet.
  - A personal thank you to his wife for all her support over the years – the Chairman had a bouquet bought personally to present.
  - The last thank you was to all his colleagues on the Committee which is truly a team effort: Maggie has kept the Membership going, the magazine is a wonderful achievement by Jane Osgood, Gill Harden keeps the Groups and the Events vibrant. Many of the Committee members are continuing to serve, though there is one current vacancy, the Business Secretary, which the new Chairman has in hand.
  
- At this point the Retiring Chairman handed over the keys of the Odiham District u3a cabinet to the new Chairman, Ian Green, who was welcomed to the floor.

- Ian thanked Hugh for leading the u3a through the pandemic and helping to make the u3a a joyful place for its 700+ members. It is the members who are important and who, together with the Group Leaders, all help to keep our u3a fresh and moving forward. Ian will follow that philosophy and looks forward to leading the u3a over the next 3 years.

### **Confirmation of the Committee for 2025**

- **Chair** Ian Green
  - **Vice Chair** Chris Gotla
  - **Treasurer** Chris Gotla
  - **Treasurer Designate** Albert Boniface
  - **Business Secretary** *to be appointed*
  - **Membership Secretary** Anne Murray
  - **Beacon** first port of call: Marion Sharp
  - **Website** first port of call: Mike Shaw
  - **Groups Co-ordinator** Gill Harden
  - **Publicity & Newsletter** Jane Osgood
  - **Minutes and Monthly Meeting Speakers** Sue Mitchell
-

## Chair's letter for AGM 2024

Dear fellow Members,

I'm glad to report that the Odiham and District u3a had another successful year with a small increase in membership numbers, in the number of groups and in our financial reserves.

As the u3a is run by its members for its members this is very much an achievement which everybody has contributed towards. Whether it is as a member of the committee, or as a member of a group leadership team, or as a key member of the teams which make our monthly meetings so successful, or simply as a member making new members feel welcome, it is a result everybody has played an important part in bringing about. Thank you.

They often say "success breeds success" and a key element in this is to gradually evolve to meet the changing needs and interests of our members. Thus, for example in the last 12 months we have substantially upgraded our website and began to look at how we can use our financial strength to benefit our members by widening the range of groups we offer. We love it when members propose and offer to help establish a new group but in some areas such as languages, a more structured approach involving outside tutors may be helpful and we will continue to explore this idea in 2025.

Also, key to maintaining the continued vitality of our u3a is to ensure that our Committee attracts new talents and skills. During the year, we have therefore been delighted that both Anne Murray and Albert Boniface have joined the committee. Anne will be taking over the membership secretary role from November and Albert will become our Treasurer during the coming year.

In connection with this I would want to record my thanks to Chris Gotla for agreeing to stay on the Committee to facilitate a smooth transition from him to Albert. Under our existing constitution Chris would have had to step down at the forthcoming AGM and this clearly was not in the interests of our u3a. We therefore are proposing a small change to the detailed wording regarding terms of office in our constitution to provide greater flexibility. This change has been fully agreed by the Third Age Trust and so that it

can formally take effect we are seeking member's approval at the AGM.

We have however, retained the requirement that, at the end of a three-year term, the chair has to step down. This rule sensibly ensures that we do not become locked into one person's point of view. So, effective this AGM I will be stepping down and I'm delighted that Ian Green, who has been a brilliant vice chair for the last 12 months, has agreed to become our next chairman. He has extensive experience of chairing local charities and with his depth of knowledge of our community will, I'm sure, be very effective chairman. I really wish him and the new committee every success,

For me it has been a great pleasure to serve as your chairman for the last three years and in stepping down I really want to pay particular tribute to all my colleagues on the Committee. In truth what we have achieved as a team, is a result of their particular efforts and I thank them all, not only for this but also for their tolerance of me.

Also stepping down this year are Maggie Brain and Viv Needham and behalf of all members I would like to say a big "thank you" for all that they have done as membership secretary and business secretary respectively.

Finally, I'd like to thank you all for your support over the last few years and I look forward to the continued success of our u3a in the coming years.

Best wishes,

Hugh.



## Treasurer's report for 2023/2024

This is the second year where we have recorded a healthy surplus. This is due to our encouraging rise in membership numbers and to the continuing move to digital platforms which keeps our communication costs down. We have achieved this whilst at all times supporting new groups and making funds available to groups seeking new initiatives. We have an open-door policy for members or groups who require start-up or development funds.

A significant increase in Group activities is clearly demonstrated by a 20% rise in the amount which has been collected and spent in the past 12 months. Nearly £58,000 was collected by our Groups, up from £47,500 last year, and double the amount immediately post-Covid.

Our central costs are all in line with expectations, and some of the anticipated rises in affiliation fees and licencing charges are yet to materialise.

We finish the year with a healthy balance sheet showing net assets of £22,447 of which some £5,100 still belongs to individual groups, which they have been encouraged to use. We are conscious that the surpluses made are for our members. As such I have this year led a working party to explore how our accumulated funds can be best utilised to enhance members' experiences and improve the learning and social programmes. The recent language initiative is one of such ideas with others to follow.

Next year will be my last year as Treasurer and I am delighted that Albert Boniface, a qualified Accountant, has agreed to take on the role which has grown significantly over the last six years. I look forward to involving him in my communication and dealings with all Group Leaders.

Chris Gotla,

Treasurer

( Click [here to see full report, including accounts](#) )

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## **Minor revision to our constitution**

*Agreed by the Committee on 14th February, 2024  
Approved by Third Age Trust 15<sup>th</sup> February 2024*

For the avoidance of doubt these are the only changes to our existing Constitution but need Members Agreement at the AGM to become effective.

The only changes are to Para 6v of the constitution and are simply being made to increase flexibility and thus help ensure continuity on the Committee.

### **New wording for paragraph 6v**

*V Terms of office and limits on periods of service*

(a) All members of the Executive Committee shall have a fixed 3 year term of office and may be re-elected for a further 3 year term. In addition, if they are willing, they may serve all or part of a third term, subject to the approval of the committee and the members at the AGM. This is with the view to retaining certain skill sets on the committee such as Publicity & IT and also to ensure continuity if needed.

(b) The Chairman and Vice Chairman shall have a fixed 3-year term of office. They may be re-elected and serve a further 3 years provided it is in a different role.

### **To assist members to understand the change the previous wording is shown below**

*V Terms of office and limits on periods of service*

(a) A non-officer member of the Executive Committee shall have a fixed 3 year term of office and may be re-elected for a further 3 year term. In addition, they may serve a third term subject to the approval of the committee. This is with the view to retaining certain skill sets on the committee such as IT.

(b) The Chairman and Vice Chairman shall have a fixed 3 year term of office. They may be re-elected and serve a further 3 years provided it is in a different role.

(c) The Treasurer and Business Secretary shall have a fixed three year term of office and may be re-appointed to one further term (to give a maximum period of six year's service in the office of Treasurer and Business Secretary).

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## Treasurer's Report 2023-2024

This is the second year where we have recorded a healthy surplus. This is due to our encouraging rise in membership numbers and to the continuing move to digital platforms which keeps our communication costs down. We have achieved this whilst at all times supporting new groups and making funds available to groups seeking new initiatives. We have an open-door policy for members or groups who require start up or development funds.

A significant increase in Group activities is clearly demonstrated by a 20% rise in the amount which has been collected and spent in the past 12 months. Nearly £58,000 was collected by our Groups, up from £47,500 last year, and double the amount immediately post-Covid. Our central costs are all in line with expectations, and some of the anticipated rises in affiliation fees and licencing charges are yet to materialise.

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Next year will be my last year as Treasurer and I am delighted that Albert Boniface, a qualified Accountant, has agreed to take on the role which has grown significantly over the last 6 years. I look forward to involving him in my communication and dealings with all Group Leaders.



Chris Gotla  
Treasurer

**ODIHAM and DISTRICT U3A**  
(Registered Charity 1147920)

**Statement of Financial Activities for the year ended 30th June, 2024**

<b>Income and expenditure account</b>	<b>2024</b>	<b>2023</b>
<b>Income</b>		
Membership		
Membership subscriptions	14,455	13,475
Collected by groups	57,666	47,505
Gift Aid receivable	2,588	2,450
Miscellaneous income	464	281
<b>Total income</b>	<u>75,173</u>	<u>63,711</u>
<b>Expenditure</b>		
Charitable expenditure		
Third Age Trust Capitation	2,877	2,708
Cost of Groups' activities	56,823	46,318
Cost of monthly meetings	2,042	1,822
Cost of group coordination	1,722	1,614
Cost to set up groups	440	745
	<u>63,904</u>	<u>53,207</u>
Support costs		
Communication, stationery and postage	2,735	2,142
Software, finance and other costs	3,219	2,029
Equipment depreciation	624	0
	<u>6,578</u>	<u>4,171</u>
<b>Total expenditure</b>	<u>70,482</u>	<u>57,378</u>
<b>Net surplus for the year</b>	<u>£4,691</u>	<u>£6,333</u>

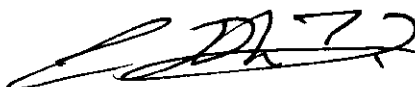
**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**Balance Sheet at 30th June, 2024**


	Notes	2024	2023
Fixed Assets	3	-	-
Current Assets			
Debtors - Gift aid		0	0
Cash at Bank		21,393	17,338
Cash in hand	4	<u>2,603</u>	<u>1,729</u>
		23,996	19,067
Less: Current Liabilities			
Third Age Trust			-
Others	5	1,549	1,311
Net Assets		<u>£22,447</u>	<u>£17,756</u>
Represented by:			
Funds at the beginning of the year		17,756	11,423
Net surplus for the year		4,691	6,333
Funds at the end of the year		<u>£22,447</u>	<u>£17,756</u>

Approved by the Trustees 11 September 2024

Hugh Thomas - Chair



Chris Gotla - Treasurer



**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 30th JUNE, 2024**

**1. ACCOUNTING POLICIES**

**1.1 Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable UK accounting standards, the Charities SORP (FRS102) and the Charities Act 2011.

**1.2 Fixed Assets and Depreciation**

Fixed assets are fully depreciated in the year of purchase.

**1.3 Going concern**

The accounts are prepared on a going concern basis.

**1.4 Gift Aid**

Gift Aid receivable is included in the SOFA when there is a valid declaration from the donor. Any Gift Aid recovered on a donation is attributed to be part of gift.

**2. MEMBERSHIP**

Membership subscriptions are due in July and there were no outstanding subscriptions at the end of theyear.

**3. FIXED ASSETS**

At cost

At the beginning of the year	4,265
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Additions	624
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At the end of the year	4,889
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Depreciation

At the beginning of the year	4,265
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Charge for the year	624
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At the end of the year	4,889
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Net book value at the end of the year	£ -
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**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 30th JUNE, 2024**  
(Continued)

**4 CASH IN HAND**

This is made up of Treasurer's Main Petty Cash together with balances held by most of the large individual groups. There are 4 groups, or activities, with their own bank accounts and their balances (totalling £1698) are included in Cash in Bank.

A few small groups, with insignificant amounts involved, are not included.

**5 CREDITORS**

Money held in Main Bank Account on behalf of Groups and their members.

**6 TRUSTEES REMUNERATION AND EXPENSES**

No remuneration directly or indirectly was paid or payable for the year to any trustee or to any person or persons connected with any of them.

No amounts have been paid to any of the trustees for expenses they may have had to meet personally in order to carry out their duties.

**Independent Examiner's Report to the  
Trustees of Odiham and District U3A  
Charity Number 1147920**

I report to the trustees on my examination of the accounts, set out on pages 1 to 4, of Odiham and District U3A for the year ended 30<sup>th</sup> June, 2024.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



John Markham FCA - Retired

Clevedge House, Hook Road, North Warnborough, Hampshire RG29 1ER

Date: 11<sup>th</sup> September 2024

**Independent Examiner's Report to the  
Trustees of Odiham and District U3A  
Charity Number 1147920**

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**Responsibilities and basis of report**

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- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



John Markham FCA - Retired

Clevedge House, Hook Road, North Warnborough, Hampshire RG29 1ER

Date: 11<sup>th</sup> September 2024

**ODIHAM DISTRICT U3A**

England & Wales - Charity number 1147920

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# Accounts

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## Odiham District U3A Annual Report 2022-2023

Dear Members,

The last year for our u3a has been very positive:

- membership reached its highest level ever;
- 7 new groups were launched by our members;
- and financially we increased our reserves.

All this says so much about the strength of our u3a, the active involvement of so many of our members and above all the vibrancy of our groups - "the beating heart of our u3a".

The core ethos of the u3a is that it is run by members for its members. This means that if we are to remain vital and relevant it is important to be looking toward the next generation of leaders. This not only enables existing leaders to take a well-deserved respite but also it can provide new impetus and ideas.

As part of this process in the spring of 2023 two teams of students from Southampton University undertook a free consultancy exercise looking at us and the sort of issues that we might face in the coming years. Their excellent reports really brought home the fact that the next generation of retirees are far more tech-savvy than most of us. They also suggested simple steps we could take to update both our printed and electronic communications.

Already our printed material has been updated to show a far wider range of age groups & activities as well as incorporating a QR code. This Autumn we are very hopeful that we will be able to implement the same updating process with our website.

Another aspect of looking to the future is ensuring that your Committee is also refreshed. Last year Ian Green joined the Committee and during this year we have been delighted to welcome Helen New, Mike Shaw and Sue Mitchell. Helen led the UoS project, Mike is leading the new website and Sue will gradually take over the Membership role.

Sadly, however in November we will lose both Jim Osgerby and Chris Clark. Jim was a member of the founding u3a committee and more recently has strengthened our links with the local community and Chris comes to the end of his 6 years on the Committee. Most recently Chris has been Vice Chairman and throughout his time on the Committee he has been both a wise head and an innovator – a brilliant combination. On behalf of us all I would like to say "Thank You" to both of them for all they have done, over many years, for our u3a.

Looking ahead, a key challenge in the coming year will be to continue the evolution of the Committee. As the next step we are proposing that in November '23, Ian Green becomes Vice Chairman and we are delighted he has agreed to do that. In addition, we will continue to look for new skills and members, as in November 2024 rather a lot of us will be obliged to step down under the rules of our constitution, which are specifically intended to ensure none of us overstays our welcome.

So, if you think you can help or know someone who could, but is too shy to put themselves forward, we'd love to hear from you. After all, your u3a needs you!

## Treasurer's Report 2022-2023


We have had a strong financial year thanks to a number of unexpected, but encouraging, factors. Our membership numbers have returned to, or even surpassed, pre-Covid levels and as such membership income has risen to over £13,000, boosted of course by the increase in subscriptions to £20. This has also led to a rise in our Gift Aid received. Once again, the benefits of on-line joining, and payment through Paypal, have been significant and we thank members for embracing this change which makes all our lives easier and is the envy of most other U3As! The cost is small, less than £300.

Group Activity has clearly flourished this year. Over £47,000 has gone through the Group's finances, up from just under £30,000 in the previous year. Four Groups now have their own bank accounts. Costs have risen, specifically hiring of halls and rooms, and this trend is likely to continue. Expenditure on communication is up, partly due to our investment in better promotional material and also the rise in cost of the Third Age Magazine. Our National Capitation Fee remains at risk of further increases, as are other central costs such as our Beacon and Website licences. Broadly however our central cost base is now stable, and relatively predictable.

As such we have achieved an operating surplus of £6,333 for the year. We are always looking at ways to invest any surplus for enhanced member benefits or experiences. Seed funding is available to assist those wishing, or willing, to start new groups and we will support requests for new equipment or group licences as required. The Group Leaders Conference and Members Day are now more ambitious and, hopefully, enjoyable affairs and this year we also added a Members picnic which we plan to be an annual event.

We finish the year with a healthy balance sheet showing net assets of £17,756 of which some £3,000 still belongs to individual groups.

Hugh Thomas – Chair



13/9/23

Chris Gotla – Treasurer



13/9/23

**ODIHAM and DISTRICT U3A**  
(Registered Charity 1147920)

**Statement of Financial Activities for the year ended 30th June, 2023**

**Income and expenditure account**

	2023	2022
<b>Income</b>		
Membership		
Membership subscriptions	13,475	9,141
Collected by groups	47,505	29,820
Gift Aid receivable	2,450	1,575
Miscellaneous income	281	69
<b>Total income</b>	<u>63,711</u>	<u>40,605</u>
<b>Expenditure</b>		
Charitable expenditure		
Third Age Trust Capitation	2,708	2,380
Cost of Groups' activities	46,318	29,183
Cost of monthly meetings	1,822	1,650
Cost of group coordination	1,614	1,592
Cost to set up groups	745	165
	<u>53,207</u>	<u>34,970</u>
Support costs		
Communication, stationery and postage	2,142	1,555
Software, finance and other costs	2,029	2,298
Equipment depreciation	0	139
	<u>4,171</u>	<u>3,992</u>
<b>Total expenditure</b>	<u>57,378</u>	<u>38,962</u>
<b>Net surplus for the year</b>	<u>£6,333</u>	<u>£1,643</u>

**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**Balance Sheet at 30th June, 2023**

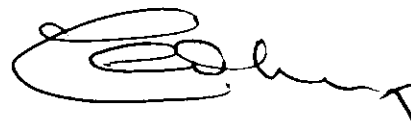
	Notes	2023	2022
Fixed Assets	3	-	-
Current Assets			
Cash at Bank		17,338	11,383
Cash in hand	4	1,729	1,293
		19,067	12,676
Less: Current Liabilities			
Creditors	5	1,311	1,253
Net Assets		£17,756	£11,423
Represented by:			
Funds at the beginning of the year		11,423	9,780
Net surplus for the year		6,333	1,643
Funds at the end of the year		£17,756	£11,423

Approved by the Trustees on 13 September 2023

Signed: Hugh Thomas - Chair



Signed: Chris Gotla - Treasurer



**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 30th JUNE, 2023**

**1. ACCOUNTING POLICIES**

**1.1 Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable UK accounting standards, the Charities SORP (FRS102) and the Charities Act 2011.

**1.2 Fixed Assets and Depreciation**

Fixed assets are fully depreciated in the year of purchase.

**1.3 Going concern**

The accounts are prepared on a going concern basis.

**1.4 Gift Aid**

Gift Aid receivable is included in the SOFA when there is a valid declaration from the donor. Any Gift Aid recovered on a donation is attributed to be part of gift.

**2. MEMBERSHIP**

Membership subscriptions are due in July and there were no outstanding subscriptions at the end of theyear.

**3. FIXED ASSETS**

At cost

At the beginning of the year	4,265
Additions	<u>0</u>
At the end of the year	<u>4,265</u>

Depreciation

At the beginning of the year	4,265
Charge for the year	<u>0</u>
At the end of the year	<u>4,265</u>

Net book value at the end of the year	<u>£ -</u>
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**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 30th JUNE, 2023**  
(Continued)

**4 CASH IN HAND**

This is made up of Treasurer's Main Petty Cash together with balances held by most of the large individual groups. There are 4 groups with their own bank accounts and their balances (totalling £1,771) are included in Cash in Bank.

A few small groups, with insignificant amounts involved, are not included.

**5 CREDITORS**

Money held in Main Bank Account on behalf of Groups and their members.

**6 TRUSTEES REMUNERATION AND EXPENSES**

No remuneration directly or indirectly was paid or payable for the year to any trustee or to any person or persons connected with any of them.

No amounts have been paid to any of the trustees for expenses they may have had to meet personally in order to carry out their duties.

**Independent Examiner's Report to the  
Trustees of Odiham and District U3A  
Charity Number 1147920**

I report to the trustees on my examination of the accounts, set out on pages 1 to 4, of Odiham and District U3A for the year ended 30<sup>th</sup> June, 2023.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

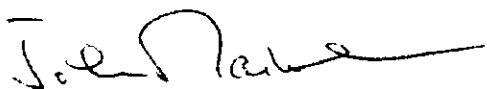
**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



John Markham FCA - Retired

Clevedge House, Hook Road, North Warnborough, Hampshire RG29 1ER

Date: 13<sup>th</sup> September, 2023

Viv Needham, Business Secretary to Odiham District u3A

(secretary@odihamu3a.org.uk)

13/09/2023



*Note: The current Committee consists of not less than 5 and no more than 14 members who are elected to serve a fixed term of 3 years in office and who may be re-elected for one further consecutive 3 year term.*

*On being elected to the Committee the Member automatically becomes a Trustee of Odiham District u3A.*

**The current committee:**

Chair	Hugh Thomas
Vice Chair	Chris Clark
Treasurer	Chris Gotla
Business Secretary	Viv Needham
Membership Secretary	Maggie Brain
Groups Coordinator	Gill Harden
Minutes Secretary	Jane Osgood
Technology & Website	Marion Sharp
Community Relations	Jim Osgerby
Speaker Secretary	Ian Green

**Officers and Members continuing in current role:**

Chair	Hugh Thomas
Vice Chair	
Treasurer	Chris Gotla
Business Secretary	Viv Needham
Membership Secretary	Maggie Brain
Groups Coordinator	Gill Harden
Minutes Secretary	Jane Osgood
Technology & Website	Marion Sharp
Speaker Secretary	Ian Green

**Officers and Members continuing in different role:**

Ian Green Vice Chair

**Candidates for election to the Committee:**

Proposed and seconded nominations are held on behalf of the following:

Helen New	Nominated Jane Osgood	Seconded Viv Needham
Mike Shaw Technology and Web site	Nominated Marion Sharp	Seconded Chris Clark
Susan Mitchell	Nominated Hugh Thomas	Seconded Maggie Brain

**Vacancy on Committee:**

Odiham District U3A is a Registered Charity No: 1147920 at The Cross Barn, Palace Gate Farm, Odiham RG29 1JX

**ODIHAM DISTRICT U3A**

England & Wales - Charity number 1147920

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# Accounts

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## CHAIRMAN'S REVIEW OF 2021/22 FOR ANNUAL REPORT

For our u3a, as indeed for the whole nation, 2021/22 was the year we largely emerged from the lockdowns and uncertainty caused by Covid.

Groups increasingly reverted to face-to-face meetings, often starting cautiously ("please take a test before you come") and then attracting more and more attendees. Monthly meetings restarted at the Cross Barn with a booking system to avoid overcrowding. The emergence of omicron created some uncertainty but, even if it was more prevalent it fortunately was less debilitating, so yet again Zoom proved invaluable to keeping things going.

The changing mood music around covid was also reflected in our membership numbers. As life gradually moved toward a "new norm" people of our age group began to look forward and wanted to be active. By the year-end our membership numbers were back to pre-pandemic levels.

This sense of renewed momentum also came through in our first group leaders conference for two years and especially in our open day during August.

Our financial results for the year reflect this cadence with reported turnover increasing simply because groups restarted in earnest. In fact, nearly  $\frac{3}{4}$ 's of our turnover and expenditure is controlled by groups. As a result, a large part of the reported surplus, as the treasurer notes, stemmed from groups collecting more than they spent. Central costs were within budget but in the face of rising costs, especially from the Third Age Trust, we felt it was prudent to increase our membership fee to £20 for 2022/23.

The u3a is run by its members for its members and this success is due in a large part to those members who are prepared to help lead groups, provide refreshments and even join the committee! To all of them we owe a big "thank you".

And an especially big thank you is due to Helen Smith who stood down as our Chair at the AGM last November. Helen's calm and considered leadership was truly inspirational and ensured our u3a survived and indeed thrived as we all faced a pandemic for the first time in our lives. Thank you, Helen, from us all.

We start 22/23 in good shape, with a high renewal rate, new members, new groups and financially stable. Yet no doubt the coming year will provide new challenges, (e.g. inflation, heating costs, winter flu, new covid strain) to make sure we never become complacent but always gradually evolve to reflect the changing needs of our members and our environment.

With best wishes and thanks for your support of our u3a.

## Treasurer's Report 2021-2022

The 12 months to June 2022 have seen a return to some form of normality with most groups active either in person or online throughout the year. I am pleased to report a small surplus for the year, slightly inflated by some of the new groups generating greater income than anticipated due to their popularity. Of the £1643 surplus reported, the majority sits in these Groups' bank accounts. In reality we had a close to break-even year which, given the recent uncertainties, is a healthy result.

Taking out the activities of the Groups themselves, our administrative income and expenditure is as budgeted. Membership was strong with over 550 members joining throughout the year, thanks to the excellent programme of events and the dedication and enthusiasm of our Group Leaders. Many other U3As have seen a marked decline in numbers during the Covid pandemic. Our costs returned to expected levels. The move to an on-line, and flexible, programme has reduced our communication expenditure considerably from the printed version days. The move to on-line joining and payment is now complete and many thanks to all Members for embracing this change. It makes all our roles easier and the cost is small, some £210 of fees to Paypal who act as our payment portal. Our Capitation, the amount we pay to the National U3A, has risen by nearly 15% with further annual increases proposed to cover their central costs. This, together with rising costs of Beacon licences and Third Age Matters, are partly responsible for our own rise in Membership fees to £20 for the year 2022/2023. Monthly meetings costs, which includes speakers' fees, remains constant despite hosting hybrid versions, and we reintroduced the Group Leaders conference and some informal coffee mornings for new and prospective members which appears under Group Co-ordination. Licences and other costs include a central Zoom licence accessible by Groups. It remains our focus to spend any surplus we generate on member events and group support.

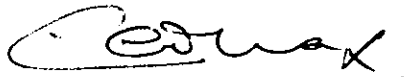
Our balance sheet remains similar to the previous year with net assets of £11,423 of which some £3000 belongs to individual groups.

Signed: Hugh Thomas – Chair



23/9/22.

Signed: Chris Gotla - Treasurer



23/9/22.

**ODIHAM and DISTRICT U3A**  
(Registered Charity 1147920)

**Statement of Financial Activities for the year ended 30th June, 2022**

**Income and expenditure account**

	2022	2021
<b>Income</b>		
Membership		
Membership subscriptions	9,141	8,510
Collected by groups	29,820	1,594
Gift Aid receivable	1,575	1,525
Miscellaneous income	69	1,406
<b>Total income</b>	<b>40,605</b>	<b>13,035</b>
 <b>Expenditure</b>		
Charitable expenditure		
Third Age Trust Capitation	2,380	1,876
Cost of Groups' activities	29,183	1,493
Cost of monthly meetings	1,650	1,661
Cost of group coordination	1,592	-
Cost to set up groups	165	127
	<b>34,970</b>	<b>5,157</b>
Support costs		
Communication, stationery and postage	1,555	1,814
Software, finance and other costs	2,298	1,028
Equipment depreciation	139	571
	<b>3,992</b>	<b>3,413</b>
<b>Total expenditure</b>	<b>38,962</b>	<b>8,570</b>
 <b>Net surplus for the year</b>	<b>£1,643</b>	<b>£4,465</b>

**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**Balance Sheet at 30th June, 2022**

	Notes	2022	2021
Fixed Assets	3	-	-
Current Assets			
Debtors - Gift aid	4	-	1,525
Cash at Bank		11,383	9,247
Cash in hand	5	1,293	1,547
		<u>12,676</u>	<u>12,319</u>
Less: Current Liabilities			
Third Age Trust		-	-
Others	6	1,253	2,539
Net Assets		<u>£11,423</u>	<u>£9,780</u>

Represented by:

Funds at the beginning of the year	9,780	5,315
Net surplus for the year	1,643	4,465
Funds at the end of the year	<u>£11,423</u>	<u>£9,780</u>

Approved by the trustees on 14th September, 2022

Signed: Hugh Thomas- Chair  23/9/22.

Chris Gotla - Treasurer  23/9/22

**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 30th JUNE, 2022**

**1. ACCOUNTING POLICIES**

**1.1 Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable UK accounting standards, the Charities SORP (FRS102) and the Charities Act 2011.

**1.2 Fixed Assets and Depreciation**

Fixed assets are fully depreciated in the year of purchase.

**1.3 Going concern**

The accounts are prepared on a going concern basis.

**1.4 Gift Aid**

Gift Aid receivable is included in the SOFA when there is a valid declaration from the donor. Any Gift Aid recovered on a donation is attributed to be part of gift.

**2. MEMBERSHIP**

Membership subscriptions are due in July and there were no outstanding subscriptions at the end of the year.

**3. FIXED ASSETS**

At cost

At the beginning of the year	4,126
Additions	139
At the end of the year	<u>4,265</u>

Depreciation

At the beginning of the year	4,126
Charge for the year	139
At the end of the year	<u>4,265</u>

Net book value at the end of the year	<u>£ -</u>
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**ODIHAM and DISTRICT U3A**  
(Registered Charity Number 1147920)

**NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 30th JUNE, 2022**  
(Continued)

**4. DEBTORS**

	2022	2021
Gift aid receivable	£ -	£1,525
		<u>£1,525</u>

**5 CASH IN HAND**

This is made up of Treasurer's Main Petty Cash together with balances held by most of the large individual groups. There are 3 Groups with their own bank accounts, and their balances (totalling £1391) are included in Cash in Bank.

A few small groups, with insignificant amounts involved, are not included.

**6 CREDITORS**

Money held in Main Bank Account on behalf of Groups and their members.

**7 TRUSTEES REMUNERATION AND EXPENSES**

No remuneration directly or indirectly was paid or payable for the year to any trustee or to any person or persons connected with any of them.

No amounts have been paid to any of the trustees for expenses they may have had to meet personally in order to carry out their duties.

**Independent Examiner's Report to the  
Trustees of Odiham and District U3A  
Charity Number 1147920**

I report to the trustees on my examination of the accounts, set out on pages 1 to 4, of Odiham and District U3A for the year ended 30<sup>th</sup> June, 2022.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

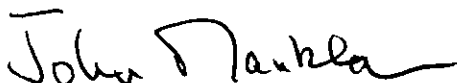
**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



John Markham FCA - Retired

Clevedge House, Hook Road, North Warnborough, Hampshire RG29 1ER

Date: 23<sup>rd</sup> September 2022