

TOXTETH WOMEN'S CENTRE

**TRUSTEES' REPORT &
FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31ST AUGUST 2020**

Charity Registration No. 1147835

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TOXTETH WOMEN'S CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST AUGUST 2020

The trustees are pleased to present their annual report for the year ended 31st August 2020.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) (effective 1st January 2015).

OBJECTIVES AND ACTIVITIES

To promote the well being of all women, particularly in the Toxteth area of Liverpool by:

- The advancement of education and training
- The relief of poverty, sickness and distress
- The promotion of good health
- The provision of recreational facilities in the interests of social welfare with the object of improving their conditions of life
- The advancement of the Christian faith

In relation to the above the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Toxteth Women's Centre (TWC) provides women from ethnic minorities with opportunities for personal development; educationally, socially, creatively, and to find support for issues causing stress and distress.

TWC is a diverse, supportive community, where dedicated volunteers create a warm and supportive environment, showing understanding for their particular experiences and struggles. Because of the warmth of the relationships formed at TWC, many women build trust with the volunteers and reach out for support with issues causing them stress. The Centre Manager supports the women with issues which require significant time and specialist knowledge.

All classes and sessions are free, female only and a crèche is provided to remove barriers to women accessing the opportunities available.

The staff and volunteers are passionate about providing a place where the women can flourish personally, grow in confidence and find support to improve their quality of life.

The women come from a variety of countries but mainly the Middle East, Asia and North African countries that are hot spots for political unrest and civil wars presently. Therefore, many of the women are either claiming asylum, have refugee status or are here on a visa. Immigration and the Home Office is often a source of conversation and stress for the women at TWC.

Women from these countries and cultures are often isolated and face barriers to accessing education, to socializing, to finding support for health, emotional, and legal/administrative needs. These barriers can be practical and cultural, and they do not have the trust and confidence to access the support they need.

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Measuring Outcomes

TWC's outcomes are measured by seeing the 190 women who registered over the year engaging with activities, accessing support, and by observing the positive benefits of this. We gain feedback where possible. The gardening project we'd like to launch has come about because the women asked for an opportunity to grow vegetables.

We measure the outcomes mainly through observing the positive benefits; seeing the women's English improve, socially isolated women enjoying community, growing in confidence and a growing sense of belonging. Relief from distress through the support provided and tangible outcomes are recorded in the support section.

We have provided observations by the Centre Manager, for the key areas of the outcomes for the women.

Summary of Activities

From September to March we ran English classes, Drama and Zumba classes, Table Tennis and Craft sessions, and provided one to one support to women. During the year, 70 women registered at Toxteth Tabernacle and 120 at Earle Road for classes and sessions.

In March we moved our support online due to COVID and the restrictions it placed on gathering face to face.

Responses from the women:

"I had messages from the women saying that they liked having video messages because it was nice to hear and see people. One student asked for the English class specifically as she said it was just being able to chat to someone and to see them. Some women would daily send a message to the group and would send messages thanking us for the care. Occasionally we would have questions about school homework sent to the Whatsapp groups and they were always very thankful for the help."

Summer Walks

- Volunteers met the women 1-1 for walks in the park and in July we organized the Gruffalo Walk. This event for women and their children involved a trail to find dressed up characters.
- During August we organized weekly walks but unfortunately Princes ward went into a local lockdown and because volunteers lived in this area, we couldn't continue the walks with students who lived outside the Princes Ward area.
- 8 families came to the Nature Walk in July, which took place in two parks over two days.
- There were lots of opportunities to chat as there were only a few families and a volunteer was with them for the whole time.
- All of the families said that they were anxious about going out of the house.

Observations of outcomes from Summer Walks:

- It was the first time that some families had been out of the house. It was good for their mental health to have face to face contact.

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- The families that came were so thankful. One child said 'my mum is scared so scared and we don't go out.'
- One lady was pregnant and had morning sickness but hadn't left the house since the beginning of March. She said she was determined to come to see us.
- A few of the women who came are single mums and they were saying that they were very worried if they got ill and who would look after their children. It was good to reassure them that we could provide support and that support is available for them.

Observations of outcomes from providing Food Support:

- We had tears from families as we delivered food parcels as they were in dire situations.
- The Foodbank vouchers give you the basics (rice, cereal) but the Pret a Manger food delivery are the luxuries and it was lovely seeing their reactions to the luxuries.
- The food parcels were crucial for the families who had Covid. We did food shops for the families as the local Halal shops did not offer deliveries.

ESOL CLASSES

- 108 registered at Earle Road in September and 49 registered at Toxteth Tab
- 12 women are on a waiting list for Earle Road, all being told about Toxteth Tab, live in middle or too far to walk
- The classes at the Hub and the Tab pre Covid were well attended and we could see the women were making progress in all the levels.
- Each student has a file with their initial assessment and then copies of written work that they may have done through the year. This is kept as a record to show the progress and to also encourage the women with their progress. Due to Covid we haven't been able to show the file to the women yet but hope to do this when we can.
- The women interviewed each other during classes at the Tab, and wrote about who they thought was their hero. This work was collated and displayed during the 10-year anniversary celebration.
- We had hoped to continue this and collate more stories but due to Covid this has been put on hold.

Observations on Amel's Progress:

"One lady 'Amel' who attends the pre-entry class at the Tab and is making steady progress and it has been amazing to see her confidence grow. During a workshop, a lady in the highest-level group asked me how to spell a word and before I could answer Amel had told her."

READING GROUPS

- 35 women were involved in 4 reading groups which took place after the English classes.

Observations:

- One class started reading 'The Girl Who Stole an Elephant' and unfortunately due to COVID we haven't finished, but some women took the book home and I received messages when they had finished it and how they enjoyed it.
- One lady sent a message in September saying, all my children are at school now, and it is the first time I have to do something for me so I am reading the book.
- A few families asked for books during lockdown and we took bags of books to the families from the TWC library. We were given some books from the Reading Agency that we delivered to families.

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- Families that were having to isolate we took a box of activities for the children with books, jigsaws, educational toys and reading books age appropriate.

CRECHE

Before lockdown:

In September we had new children join us in crèche and returning families. We have introduced more sensory play using lights, music and messy play. At the end of a session we aim to have songs and get out the instruments.

Christmas 2019:

- The children had their own parties at crèche where they heard the Christmas story and received a gift.

Lockdowns:

-To help support the women in entertaining their children whilst at home we posted crafts, homemade games, songs, stories or family activities.

-One day of the week was especially focused on age appropriate activity for our children in the crèche. We have also put children's packs together with resources so that the children could participate in the crafts and games being suggested.

-We were also able to provide some families with toys to help the children during lockdown.

Supporting Women with registering for nursery places

- We've built really good links with the 'Sticky Fingers' nursery run by 'Imagine If' and we supported a family in registering there. Because of the good links, the staff makes it much easier for the women with the paperwork than other nurseries.
- The Centre Manager supported a family in registering their child at Sticky Fingers, by going to the initial meetings to help with the paperwork.
- The mum is very happy that she can go to the nursery but also still attend the creche at the charity.

ONE TO ONE SUPPORT WORK

The Centre Manager is available to the women who are facing distressing situations in which they need emotional or practical support. The women reach out to the Centre Manager for support due to the relationship she's built with them through the contact at TWC. Her support has helped resolve a number of situations causing significant distress to women.

She has 18 years' experience and knowledge of the asylum system, training on understanding forced marriage, domestic violence and Female Genital Mutilation (FGM), and the experiences of women from ethnic minorities.

She has also spent time training another volunteer in supporting the women with issues which arise due to their limited English.

Practical and emotional support was provided to:

A lady and her 2 children who were taken into care

Supported them through social worker appointments and with her solicitor. Heart-breaking case that had been ongoing for around 18 months before we were involved; no evidence supported why the children were taken into care. Once her social worker had been removed from the situation and replaced with a new social worker the situation was quickly resolved without having to go back to court and the children were reunited.

A single mum with two children who had all benefits stopped during June

The lady had applied for her next stage in the citizenship process in good time but the Home Office cancelled her biometric appointment due to COVID. It was very difficult to get anyone to help because no face to face appointments due to COVID. Having all benefits cut caused panic attacks.

- The Centre Manager supported her over the phone to try and calm the lady when she was having a panic attack.
- The Centre Manager got Citizens Advice involved but they were only doing appointments on the phone, so she re-explained everything to the lady as she didn't understand.
- The Centre Manager wrote down exactly what the lady needed to say to the benefits agency.
- Her intervention reduced her distress and enabled her to receive her benefits.

A lady who received her asylum and was then suddenly rehoused outside of Liverpool, causing great emotional trauma.

The lady was supported although when she was moved outside of Liverpool it was a little more difficult. A volunteer brought her to Liverpool for appointments and then for her pre op when she was waiting for an operation.

A lady who had suspected breast cancer (fortunately it was benign).

Centre Manager supported her emotionally through the difficult process, listening to her as she went through a stressful time.

A lady without a cooker

A volunteer noticed a lady didn't have a cooker when dropping off some of her possessions after a move. She said the housing association had ordered one and that it would arrive soon. A few weeks later when the volunteer revisited, she was still without a cooker, as she'd not understood she had to go online to book a delivery slot. The volunteer arranged a delivery date for her to receive her cooker.

A lady who during 2019-2020 left her abusive husband.

Helping understand and complete paperwork and practically (helping source items for house etc).

Continuing to support a lady with a family reunion visa.

Centre Manager helped understand and complete the paperwork for a new house and for children's school.

Distressed calls from women who needed to talk due to COVID.

The women have been very fearful about going out which then had negative psychological affects due to not going out.

Centre Manager listened to their fears and anxieties and reassured them.

A lady having trouble sorting her gas bills

Another student was also moved to a new house. She was having trouble sorting out her gas bills due to her limited English.

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"I was able to help her resolve the issues though I did find this a challenge myself even though I'm a native English speaker. "

"As a team we were also able to sort her out with some gardening tools and plants as she had a garden, but had more pressing needs for her limited money. This meant that her and her children were able to enjoy being out in the garden rather than looking at a wilderness from the window."

CREATIVE OPPORTUNITIES

Drama Workshops:

- The women have renamed drama to Flourish; It feels that this is a perfect name for the group as we definitely see the women flourish during the sessions.
- 18 women participated in session from Sept-February.
- The women were encouraged by Lina the drama teacher to lead the session.

Observations:

- The women really enjoy singing.
- The teacher then did a song with no words, just sounds; it is a song you can't help but laugh whilst doing the sounds. All the women joined in, there were maybe 8 women at this point, some singing and the women started to move and dance to the song.
- Afterwards Lina said 'How do you feel?' Mariam* replied 'I feel I can now speak English.'
- The women who attend the drama seem to grow in confidence and seem to relish the opportunity to lead the sessions. They lead drama workshops at the 10-year anniversary celebration which was just amazing.

Theatre Tour:

- We had arranged for the women to have a tour of the Unity Theatre and to see the dress rehearsal and then evening performance of a drama that was going to be part of the Arabic Arts Festival 2020. Unfortunately, due to COVID this was cancelled, and we're hoping to reschedule as and when it is possible.

'Home' Art Project:

- Two local artists came to run workshops with the women for a project called Home.
- 18 women participated in the workshop which explored the question 'Where or when do you feel most 'at home?' What smell reminds you of home? Where is home to you?
- The workshops were exploratory with an interactive interview around the idea of home. The outcomes of the project were to be exhibited at Museum of Liverpool on Light Night (15th May). (Event postponed due to COVID.)
- The women recalled sights and smells from their home countries and drew their memories.
- One of the women translated for the Centre Manager and the artists. Although she was the main translator, they were all translating and helping each other to understand and to ask questions.
- The women enjoyed doing the artwork and have asked if they could keep the artwork.

Observations from the Centre Manager:

- "I appreciate it must be so hard to leave your home country; during the artwork there were lots of tears as the women spoke about their memories of their home."

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- "They showed photos on their mobile of their home; they wanted to talk about happy memories from their childhood.
- "All of the women have said if their country was safe, they would go back; but they also said that it is the people and not the physical place."
- "There was a warmth in the room, a familiarity, perhaps even an over familiarity. It was like the women were showing to the 2 artists that this was their place, that they were familiar with the surroundings and with me."

Summary from Centre Manager:

- I felt sad that someone in the group felt they had never felt home; I was also struck that all the other comments were positive but this person had made themselves vulnerable to not just think this but to write this thought. Ironically (to me she may not see it this way) she felt comfortable enough to share this thought so does she feel accepted in the Centre to be able to share her thoughts free from judgement so actually does she feel 'at home' at the Centre?
- The women were relaxed and there were many jokes, often at my expense, but it was a fun familiarity. It was as if they were saying to the 2 facilitators of the workshop this is our place. It's amazing to see their sense of belonging strengthened.

HEALTH AND WELLBEING

Healthy eating workshops:

- A healthy eating workshop is held once a term. The last session was on yoghurt and how much sugar is in children's yoghurts; these sessions were held at both locations and were effective in educating on hidden sugars and their effects.
- A Weekly recipe video was sent to the Whatsapp groups during lockdown to encourage healthy eating.

Table Tennis:

- 10 women staying and playing Table Tennis each week across both venues
- The Table Tennis created a nice social time as women chatted on the sofas while waiting to play.
- The relaxed environment was a time to build relationships as well as gently exercise.
- We're aiming to get women to be table tennis champions and involve more women
- Bats and balls were provided by the council and Table Tennis tables were available at the venues.

Zumba Classes:

- 20 women participated in the Zumba sessions
- The Zumba teacher Jennie encourage the women to lead parts of the sessions, leading to them leading at the Christmas party and the 10 year Anniversary celebration. The women chose the music and Jennie incorporated Bollywood dance moves into the Zumba sessions.
- During lockdown a group of women from Bangladesh carried on the Zumba sessions and would facetime each other to do the Zumba class together.

Observations:

- Women who said they never do exercise were actively participating at the session; it was women only and in a safe place/familiar place.

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- It was amazing to see the women lead the Zumba session at the 10 year anniversary, building their confidence and improving their health.

AL MASSIRA SESSIONS

- These courses are run as and when interest arises, allowing opportunity for women to explore and discuss questions around faith.
- One Al Massira course ran from Sept 2019-August 2020. 2 women and their husbands attended but the course was run in a home as husbands wanted to attend as well.
- All 4 who attended engaged really positively with the course.

EVENTS AND SOCIAL

Christmas Parties:

- Christmas parties were held at both sites with the theme was "The Greatest Gift". There were party games and food, with a time to have fun together and give the women gifts.
- Each woman was given a handmade Giftbox by the volunteers
- Toiletries donated from the shoebox appeal were given to the women as gifts.
- Giving gifts to the women demonstrated love and care, and affirms that they belong in the community.
- There was a really fun atmosphere at the parties which created lots of connection, strengthening the sense of community.

10 Year Anniversary Celebration:

- Some of the women facilitated the workshops. They shared that they really enjoyed being able to lead the workshops. It was wonderful seeing the confidence in the women as they spoke and shared. They particularly loved teaching the Arabic dancing and doing henna for the Lord Mayor Councillor Anne Rothery.
- At the women only parties we had a great time celebrating with the women and there was of course amazing food and lots of dancing.
- We had a mirror and the women had to write what they saw when they looked in the mirror. They wrote statements about themselves, declaring truths about who they are.

Finding a place to socialise locally:

- The Centre Manager and some of the women from the Tab went to a café and community organization called 'Squash' near by the Tab as an end of year social. The women all enjoyed the trip together and said they had wanted to go there for a while.
- The women had never been to 'Squash' before and enjoyed the chance to go, they were nervous about going to a place that was unfamiliar to them.
- They all said that they felt relaxed and wanted to attend again, they enjoyed being able to sit and chat to their friends. There are not many places the women feel comfortable to socialize with friends but the warmth and hospitality of the 'Squash' staff made them feel at ease.

TWC's Response to COVID

Supporting the women through WhatsApp groups

- We set up 8 WhatsApp groups (one for each class) with 140 women included.
- The aim was to support the women through maintaining social contact, resourcing with ideas and activities for the children while in lockdown, and helping the women understand the COVID regulations.

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- We sent information and encouragement to the women too who were stressed and fearful due to the virus and its implications. We were very concerned about the mental health of the women and slightly alarmed that a few women had said they hadn't gone out at all.
- Weekly content included a cookery video and Karen, crèchem, organized activities, craft, story, song and a family game for the children Monday to Friday.
- A weekly Zoom class was run for the highest-level class. This was well attended but we had many technical issues because the women were accessing zoom on their mobiles. We found that many women didn't have access to laptops or computers at home.
- The centre manager was concerned about how they were supporting their children doing schoolwork and contacted the local councillors in L8. We were assured that a councillor was looking into how to support families where English wasn't a first language.
- We met one to one with many of the women whether that was in a park or just on their doorstep. We also called the women to check they were doing ok. Using the WhatsApp groups, we sent daily messages checking they were ok and letting them know we are there to help if needed.

Volunteers

- 25 volunteers are now involved at TWC including 4 student volunteers, which is really encouraging, and we'd love to see more student volunteers.
- One lady has been attending the classes for a few years, and started volunteering at the charity in January 2020. She asked if she could volunteer at the charity; she said she wanted to help and to learn more English. She was volunteering in the crèche.

Arwa's Story:

- *"The confidence in Arwa seems to be overflowing; remembering the first day I met her to today. She walks with confidence and sometimes she'll play Arabic music and just start dancing. She has said to me and to many other volunteers: 'I am happy here with children, I am sad in home.'"*

FINANCIAL REVIEW

Total income for the year was £32,195 (2019: £36,443) of which £9,400 (2019: £13,000), related to funding for projects upon which restrictions are placed.

Total expenditure for the year was £33,953 (2019: £36,148), leaving a deficit for the year of £1,758 (2019: surplus £295).

At 31st August 2020 the charity's reserves stood at £19,881 (2019: £21,639) of which £3,586 (2019: £6,461) represented restricted funds.

We recognise the need to establish a more sustainable and predictable income and support base through increasing regular giving from individuals or churches who will commit their support over several years. We would also like to strengthen our fundraising and sustainability by broadening our support base from grant making organisations, and seeking to establish funding for a set period, example three years

RISK MANAGEMENT

Health and Safety, Vulnerable Adults, Confidentiality, and Risk Assessment Policies are in place to manage major risks by regular review and evaluation. Appropriate action is taken by Trustees as necessary.

RESERVES POLICY

It is the policy of the charity to maintain unrestricted funds, which are free reserves at a level to cover redundancy provision and six months' running costs should no further funding be received.

As at the end of the financial year the unrestricted funds totalled £16,295. The charity requires £2,132 for redundancy provision and £10,839 for six months' running costs, (total £12,971).

PLANS FOR THE FUTURE

Increase Zumba and Drama sessions due to positive impact on mental health

We would like to continue with what we have already established especially with the impact on mental health with the women. We would like to increase the number of Zumba and drama sessions as we have had to limit the number of women attending each session due to Covid restrictions. We would really like to encourage the women to lead more sessions within the Zumba and Drama.

Formalise the library

We would like to formalise the library, and have it grow in use. Covid restrictions have hindered the library being actively used.

Art Exhibition

To have an exhibition of the artwork the women produced as part of the Home workshop.

Facilitate women volunteering

We'd like to encourage and facilitate the women being volunteers at TWC, whether in the crèche, making craft items to fundraise, hospitality and helping with food deliveries. This will have many benefits, including creating a greater ownership and opportunities to support each other. It will also help some who are looking for work for work experience and references, as well as having a positive impact on mental health.

'The Jasmine Garden' Gardening Project

In response to many women expressing desire to grow vegetables and herbs, we've been looking for opportunities to create a gardening space for the women. TWC has been given space in 2 communal gardens. The gardens are in perfect locations just 5 minutes' walk from where we have the English classes. We plan to start a gardening project 'The Jasmine Garden', which will give opportunities to:

- Provide a safe, outdoor location with reduced risk of Coronavirus transmission for the women. This can have a wide range of benefits including improving mental and physical wellbeing, as well as providing a 'classroom outside the classroom' to practice their English in a practical setting, and a natural place to share worries and concerns.
- Grow fruit, vegetables and salad that can be used as part of teaching on healthy diet for the women and their families.
- Grow culinary plants commonly found in their countries of origin, in order to provide familiar produce that may not be readily available and encourage their mental wellbeing.

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Providing Food Support

- it became clear that some families were in dire financial situations due to Covid. We registered with the Trussel Trust to give out Foodbank vouchers and also with Food drop, where we now do a weekly food collection from Pret a Manger, and deliver to the women.
- We delivered care packages (cleaning products, shampoo etc that were given to us via HIL.)

Risk

A risk assessment has been undertaken for the period 2020-21 and the following has been determined using the Risk Identification approach:-

Unrestricted Income: Low

75% of our income is donations from individuals and churches, which is given on an ongoing monthly basis which doesn't fluctuate. The remaining 25% comes from one off gifts which vary from year to year but one off gifts contribute less than 10% to our total budget so the impact of changes is not severe.

Restricted Income: Medium

25% of our income comes from charitable grants. We continue to make applications to trusts on an ongoing basis and we now have a number who have made or promised repeat grants. However our success in any future application depends on factors outside our control, for example. Charitable funders having sufficient funds and the number of other applicants.

External Potential Major Risks: Low

We don't receive any statutory grants so we would not be strongly affected by a change of Government. An economic recession as we have had this year with Covid-19 could impact on the funds that charitable trusts will have available to provide grants.

COVID-19 update

Toxteth Women's Refuge received the following grant funding and donation after September 2020:

Grants

Childs Charitable Grant	£5,000
Eleanor Rathbone Charitable Trust	£2,333
Jug of Oil	£1,000
Goodnews Evan	£3,000
Women's Day of Payer	£3,000

	£14,333

Donations over £1,000

J W Laing Trust	£4,000
Echoes	£2,500
Sola Trust	£2,000

	£8,500

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STRUCTURE, GOVERNANCE AND MANAGEMENT

Toxteth Women's Centre is a registered charity, number 1147835 formed in 26th June 2012.

The Governing Document is a Trust Deed adopted on 1st June 2012. The charity operates a Women's Resource Centre in Liverpool and its work includes support of women throughout Merseyside.

The Board of Trustees also forms the Management Committee which appoints officers who are responsible for the day-to-day running of the charity.

Toxteth Women's Centre is managed and governed by a Management Committee, consisting of trustees and the Centre Manager. Management Committee meetings are held bi-monthly and agenda items include finance, health & safety and staff reports.

REFERENCE AND ADMINISTRATIVE DETAILS

Name Toxteth Women's Centre

Charity Number 1147835

Address & Office 37 Leyfield Road
Liverpool
L12 9EY

Trustees During the year members of the Board of Trustees were as follows:

C Adams
B Clarke
F Dobrush (Appointed 10th February 2021)
H C Northover
D Williams

Independent Examiner Graham Wright B A (Hons), FCA, DChA
c/o LCVS,
151 Dale Street,
Liverpool,
L2 2AH

Bankers The Co-operative Bank plc,
PO Box 250,
Skelmersdale,
WN8 6WT

Signed on behalf of the Trustees

..... *H C Northover*
H C Northover
Trustee

Date: *14/05/21*

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF TOXTETH WOMEN'S CENTRE

I report on the accounts of the charity for the year ended 31st August 2020 which are set out on pages 15 to 24.

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mr Graham Wright**



Relevant professional qualification or body: **FCA DChA**

Address: **c/o LCVS 151 Dale Street, L2 2AH**

Dated: **18 May 2021**.....

TOXTETH WOMEN'S CENTRE
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST AUGUST 2020

	Notes	Unrestricted Funds 2020 £	Restricted Fund 2020 £	Total Funds 2020 £	Total Funds 2019 £
Income and endowments from:					
Donations and legacies	2a	22,561	-	22,561	21,890
Charitable activities	2b	234	9,400	9,634	14,553
Total income		22,795	9,400	32,195	36,443
Expenditure on:					
Charitable activities	3	21,678	12,275	33,953	36,148
Total expenditure		21,678	12,275	33,953	36,148
Net income/(expenditure), net movement in the year		1,117	(2,875)	(1,758)	295
Total funds brought forward	8,9	15,178	6,461	21,639	21,344
Total funds carried forward	7-9	16,295	3,586	19,881	21,639

The notes on pages 17 to 24 form part of these accounts.

All the above amounts relate to continuing activities of the charity.

TOXTETH WOMEN'S CENTRE
BALANCE SHEET AS AT 31ST AUGUST 2020

	Notes	31 st August 2020 £	31 st August 2019 £
Fixed assets			
Tangible fixed assets	4	227	340
Current assets			
Debtors	5	287	263
Cash at bank and in hand		19,992	21,761
		<u>20,279</u>	<u>22,024</u>
Current liabilities			
Creditors: amounts falling due within one year	6	(625)	(725)
		<u>19,654</u>	<u>21,299</u>
Net current assets			
		<u>19,881</u>	<u>21,639</u>
Total assets less current liabilities		<u>19,881</u>	<u>21,639</u>
Funds:			
Unrestricted funds	7, 8	16,295	15,178
Restricted funds	7, 9	3,586	6,461
		<u>19,881</u>	<u>21,639</u>

Approved by Trustees on 14/5/21

H C Northover
H C Northover – Trustee

B Clarke
B Clarke – Trustee

1. Accounting Policies

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP 2015) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1st January 2015) and Charities Act 2011.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity has taken advantage of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Going concern

The Charity has not been significantly impacted financially by Covid-19, due to receiving emergency funding from five funders and regular donations. At the time of approving the accounts, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Trustees have therefore adopted the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charity's free reserves available for the trustees to apply in accordance with the charities objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Fixed Assets

Capital expenditure is stated in the balance sheet at cost less accumulated depreciation. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Fixture & Fittings	20% per annum straight line basis
--------------------	-----------------------------------

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

TOXTETH WOMEN'S CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2020

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the year in which the estimate is revised where the revision affects only that year, or in the year of the revision and future years where the revision affects both current and future years.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Cost of charitable activities relate to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charity. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charity

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions. The charity is not able to recover Value Added Tax. Expenditure is recorded in the accounts inclusive of VAT.

2. Income and endowments from

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
a. Donations and legacies				
Donations	22,561	-	22,561	21,890
	=====	=====	=====	=====

TOXTETH WOMEN'S CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2020

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
b. Charitable activities				
Activity income	234	-	234	1,553
F G Charitable Trust	-	-	-	3,000
Hemby Charitable Trust	-	-	-	2,000
Imagine If Trust Liverpool Catalyst	-	-	-	2,000
John Gilpin Trust	-	2,000	2,000	-
John Mason Family Trust	-	3,000	3,000	-
Jug of Oil Trust	-	1,000	1,000	1,000
Lord Leverhulme's Charitable Trust	-	-	-	3,000
Marsh Christian Trust	-	400	400	-
Norman Whiteley Trust	-	-	-	2,000
P H Holt Foundation	-	3,000	3,000	-
	234	9,400	9,634	14,553

3. Expenditure on Charitable Activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2020 £	Total 2019 £
To promote the well-being of all women by advancing education, alleviating poverty, improving health and well-being	24,313	9,640	33,953	36,148

a. Analysed as follows:

	2020 £	2019 £
<i>Direct charitable expenditure:</i>		
Staff salary costs	19,964	16,276
Pension	517	325
Volunteer training	180	-
Volunteer expenses	337	-
Activity costs	3,315	5,626
	24,313	22,227

TOXTETH WOMEN'S CENTRE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2020**

	2020	2019
	£	£
<i>Support & Governance costs:</i>		
Office costs	291	680
Running costs	7,000	10,640
Insurance	961	846
Training	-	301
Refreshments	111	-
Website costs	-	177
Payroll fees	539	539
Accountancy	625	625
Depreciation	113	113
	9,640	13,921
Total expenditure on charitable activities	33,953	36,148

£12,275 (2019: £18,099) of the above expenditure is restricted expenditure

b. Staff Costs	2020	2019
	£	£
Gross salaries	19,964	16,276
Pension	517	325
	20,481	16,601

c. Particulars of employees:

Average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2020	2019
	1	1
Charitable activities	1	1

No employee received emoluments of more than £60,000 during the year (2019: nil)

The Trustees are not remunerated for their services and are not included in the above number of employees.

No out of pocket expenses were reimbursed to trustees in the year (2019: £nil)

TOXTETH WOMEN'S CENTRE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2020**

4. Tangible fixed assets

	Fixtures & Fittings	Total
Cost	£	£
Balance at 1 st September 2019	566	566
Additions in the year	-	-
	-----	-----
Balance at 31st August 2020	566	566
	-----	-----
Depreciation		
Balance at 1 st September 2019	226	226
Charge for the year	113	113
	-----	-----
Balance at 31st August 2020	339	339
	-----	-----
Net book value at 31st August 2020	227	227
	=====	=====
Net book value at 31 st August 2019	340	340
	=====	=====

5. Debtors

	2020	2019
	£	£
Prepayments	287	263
	=====	=====

6. Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals	625	725
	=====	=====

TOXTETH WOMEN'S CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2020

7. Analysis of Net Assets between Funds

	Tangible Fixed Assets £	Net Current Assets £	Total £
Unrestricted Funds			
General Fund	227	16,068	16,295
	-----	-----	-----
Restricted Funds			
Imagine If Trust Liverpool Catalyst	-	1,636	1,636
P H Holt Foundation	-	1,950	1,950
	-----	-----	-----
	-	3,586	3,586
	-----	-----	-----
Totals	227	19,654	19,881
	=====	=====	=====

8. Unrestricted Funds

	Resources at Beginning of year £	Movements in the year		Resources at End of year £
		Income £	Expenditure £	
General Fund	15,178	22,795	(21,678)	16,295
	=====	=====	=====	=====

General Fund is used to finance the charity's general activities and core costs as outlined in the Trustees' Report.

TOXTETH WOMEN'S CENTRE**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST AUGUST 2020****9. Restricted Funds**

	Resources at Beginning of year £	Movements in the year		Resources at End of year £
		Income £	Expenditure £	
Allen Lane Foundation	265	-	(265)	-
F G Charitable Trust	954	-	(954)	-
Hemby Charitable Trust	2,000	-	(2,000)	-
Imagine If Trust Liverpool Catalyst	2,000	-	(364)	1,636
John Gilpin Trust	-	2,000	(2,000)	-
John Mason Family Trust	-	3,000	(3,000)	-
Jug of Oil Trust	1,000	1,000	(2,000)	-
Lord Leverhulme's Charitable Trust	242	-	(242)	-
Marsh Christian Trust	-	400	(400)	-
P H Holt Foundation	-	3,000	(1,050)	1,950
	-----	-----	-----	-----
	6,461	9,400	(12,275)	3,586
	=====	=====	=====	=====

Description of Funds

These are monies given to the charity to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

Allen Lane Foundation - Contribution towards the rent.

F G Charitable Trust - Contribution towards centre activities.

Hemby Charitable Trust - Contribution towards the core costs.

Imagine If Trust Liverpool Catalyst - Contribution towards core costs.

John Gilpin Trust - Contribution towards core costs.

John Mason Family Trust – Contribution towards salary costs.

Jug of Oil Trust - Contribution towards the core costs.

Lord Leverhulme's Charitable Trust - Contribution towards centre manager salary.

Marsh Christian Trust - Contribution towards the core costs.

Norman Whiteley Trust - Contribution towards Centre activities.

P H Holt Foundation – Contribution towards drama classes for young women.

10. Guarantees and Other Financial Commitments

There are no financial commitments under non-cancellable operating leases (2019: £nil).

11. Related Parties

There were no material related party transactions during the year which require disclosure (2019: None).