

SUSSEX WEST AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

England & Wales · Charity number 1147831

Details

Other names	SUSSEX WEST AREA MEETING (SWAQM), SUSSEX WEST AREA QUAKER MEETING (SWAQM)
Status	Registered
Legal form	Other
Registered	2012-06-26
Register	View on the Charity Commission register

Contact

Address	The Friends Meeting House Ship Street Brighton BN1 1AF
Phone	01273 770258
Email	sxwaqmtrusteeclerk@gmail.com

Activities

Objects: THE OBJECT OF SUSSEX WEST AREA MEETING IS THE FURTHERANCE OF THE GENERAL RELIGIOUS AND CHARITABLE PURPOSES OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN IN THE AREA OF SUSSEX WEST AREA MEETING AND BEYOND.

Activities: The Area Meeting holds regular Meetings for Worship open to all members of the public in eight locations within its area. It supports a variety of charitable activities within its area and beyond, as determined by its members as part of their Quaker witness.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Brighton And Hove
- East Sussex
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£285,186	£291,550	-	-
2023-12-31	£249,028	£358,933	-	-
2022-12-31	£231,658	£246,740	-	-
2021-12-31	£249,524	£178,807	-	-
2020-12-31	£180,161	£190,431	-	-

Trustees

Name	Role	Appointed
Dr Cheryll Denise Pitt		2025-01-18
Hilary Cooke		2022-01-01
Hugh Pritchard Jones		2021-01-01
Katharine Wellard Dyer		2024-08-11
PAUL HOWEY GIBSON		2012-06-25
Roy Alan Morris		2023-07-15

Accounts

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024
FOR
SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

Lewis Brownlee (Chichester) Limited
Chartered Accountants
Appledram Barns
Birdham Road
Chichester
West Sussex
PO20 7EQ

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

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FOR THE YEAR ENDED 31 DECEMBER 2024**

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**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Area Meeting is a charity established for the advancement of religion and other charitable purposes such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers) in the area of Sussex West Area Quaker Meeting and beyond. The principal activity is the holding of Meeting for Worship in the constituent Local Quaker Meetings of Bognor Regis, Brighton, Chichester, Ditchling, Littlehampton and Worthing.

The main objectives of the charity are:

- To administer and manage Sussex West Area Meeting and its property in accordance with its Governing Document
- To further the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the areas of Sussex West Area Meeting and beyond.

Significant activities

The six Local Quaker Meetings in Sussex West Area Quaker Meeting have held regular Meetings for Worship and Meetings for Business. The main purpose of these Meetings is to further spiritual growth and community development within the area of Sussex West.

The Area Meeting and the Local Meetings meet to inform and educate the members and attenders and to encourage its members and attenders to represent, as appropriate, the Area Meeting at national Quaker conferences.

Public benefit

The trustees have had due regard for the guidance from the Charity Commission for England and Wales in respect of public benefit and consider that the charity satisfies these criteria through the activities described above and in the course of this report.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

Our six Local Meetings worship every Sunday, plus twice a month there is a Meeting on a Sunday in Haywards Heath and Midhurst. In addition, some Meetings for Worship are held on weekdays. Most of our Meetings offer a Zoom option for those who cannot get to Meeting, including some who are abroad. Business meetings are held regularly. Whilst overall the number of members and attenders is slowly declining, we have regular Meetings for children and each Local Meeting supports Local Friends in a variety of ways.

We keep our buildings in a good state of repair as a matter of policy; our Meeting Houses are hired out to a wide range of local groups which are in alignment with our testimonies (values). These Meeting Houses are managed by Wardens. Many refurbishments have been carried out to ensure that our buildings are accessible to all, as far as is possible within our financial constraints, and that work is done in an eco-friendly way, wherever practicable.

We have a robust policy on safeguarding and ensure that everyone is aware of it by training, DBS checks and references for certain appointments.

Many Quaker community events were organised; shared lunches, film shows, outings, discussion groups and craft meetings. Most of these were open to the general public. There were workshops on many topics, including aspects of our spiritual life and how Local Meetings are part of, and support, their local communities. Events were held to mark the 400th anniversary of the birth of George Fox, founder of the Quaker faith. Local Meetings took part in Quaker Week.

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IN BRITAIN**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024**

ACHIEVEMENTS AND PERFORMANCE

Sustainability

Quakers have had a concern for the environment for centuries. This concern is more relevant today than ever before because of climate change. We have read Advices and Queries 41 and 42 in our book of discipline, Quaker Faith & Practice:

41. Try to live simply. A simple lifestyle freely chosen is a source of strength. Do not be persuaded into buying what you do not need or cannot afford. Do you keep yourself informed about the effects your style of living is having on the global economy and environment?

42. We do not own the World, and its riches are not ours to dispose of at will. Show a loving consideration for all creatures and seek to maintain the beauty and variety of the world. Work to ensure that our increasing power over nature is used responsibly, with reverence for life. Rejoice in the splendour of God's continuing creation.

Quaker Peace and Social Witness (QPSW) is working on climate change to link climate with justice, one of our testimonies. QPSW is also looking at the actions we can take on climate, individually and as an Area Meeting.

We are called to consider the effect of our lives on the world's limited resources, and to work together to build low-carbon, sustainable communities. In 2011, Britain Yearly Meeting made a statement, which is part of the Canterbury Commitment, named after the city where the Meeting took place:

'To individual Friends, we issue a clear call to action to consider the effect of their lives on the world's limited resources and in particular on their carbon usage... We are grateful to those Friends who have responded in their own lives and who have encouraged and informed us... there is much more which may yet be done.'

- Britain Yearly Meeting 2011

As an Area Meeting, we have considered the effect of our life and work on climate and the environment in terms of our buildings, our energy consumption, our waste, our travel, our investments and the way we live our private lives.

In 2024 and in earlier years, we have held discussions on our spiritual engagement with sustainability, developed low carbon practices for our Meeting Houses, recycled waste where possible, reduced travel where practical, invested in an ethical way and sought to minimise or eliminate our consumption of fish and meat. We use green suppliers of energy where possible.

FINANCIAL REVIEW

Results for the year

The total income in the year was £285,186 (2023: £249,028) of which £2,324 was attributable to restricted funds.

The total expenditure in the year was £291,550 (2023: £358,933), of which nil was attributable to restricted funds.

The trustees have considered the basis on which the freehold properties are recognised in the financial statements. These have historically been revalued on an annual basis to reflect the insured values as there is no record of the original costs and given the purposes for which the properties are held there is no reliable basis for a professional valuation. Using insured values is not in accordance with recommended accounting practice.

The trustees have agreed to restate the properties as heritage assets and to revalue them to nil. This has resulted in a one-off reduction in the property endowment fund of £10,171,258 as at 31 December 2024.

The total funds carried forward at 31 December 2024 were £1,163,515 (2023: £11,315,576), of which £356,737 (2023: £336,982) was attributable to restricted funds and £32,214 (2023: £10,203,623) was attributable to endowment funds.

**SUSSEX WEST AREA QUAKER MEETING OF THE
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IN BRITAIN**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024**

Reserves policy

As part of their responsibility for the financial affairs of Sussex West Area Meeting, trustees have regularly reviewed the reserves held by the Area Meeting and the constituent Local Meetings, following guidance provided by Britain Yearly Meeting, to ensure there are sufficient reserves for the efficient working of the Area Meeting.

The target level of free reserves at 31 December 2024 was £450,000, to hold in case of ongoing revenue expenditure not covered by income and for planned and unplanned capital expenditure, again not covered by income.

The actual level of free reserves at the year end, excluding investments which are held for the long term, was £405,702 (2023: £414,390), which is below the target level. The trustees plan to use these free reserves to cover the costs of a course to engender spiritual growth for the Area Meeting and also cover increased general and salary costs, as paid employees take the place of volunteers owing to the dearth of volunteers.

FUTURE PLANS

The key objective is to encourage spiritual growth within Sussex West Area Quaker Meeting and its constituent Local Meetings and to support the Quaker community and Quaker values in Sussex West and beyond.

In 2022, trustees asked Area Meeting for guidance on the vision of the future of the organisation, to enable trustees to apply financial and other resources to deliver on that vision. Area Meeting asked a small working group of Friends to consider this matter and report back. This has been ongoing through 2024.

In 2025, the working group produced a report called the Vibrancy Report and this Report has been approved by Area Meeting. The Report sets out three sets of recommendation, one each for Area Meeting, Local Meetings and trustees. Trustees plan to comment on the Vibrancy Report and their response on the recommendations in their Trustees' Report for the financial year 2025.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is administered in accordance with its governing document, a deed of trust and is an unincorporated charity.

The affairs of the Area Meeting are governed by "Quaker Faith and Practice", the Book of Discipline of Britain Yearly Meeting. The Area Meeting has a Governing Document dated 8 March 2008. It was formerly excepted from registration with the Charity Commission under Statutory Instruments 180 of 1996 and 1598 of 2002. It was registered as a charity with charity number 1147831 on 26 June 2012.

Recruitment and appointment of new trustees

The members of the Area Meeting are all those persons whose names are for the time being recorded in its official register of members. The Managing Trustees are those appointed as such by the Area Meeting in session, generally on a triennial basis. The Area Meeting also appoints two members to serve on Meeting for Sufferings, a representative conference which advises the Trustee body for the centrally-managed work of Britain Yearly Meeting.

Organisational structure

The Managing Trustees are appointed by the Area Meeting in session and the following persons served as Trustees during the period covered by this report, as set out below:

Officers

Co-Clerks: P Gibson, Littlehampton Local Meeting and K Grove, Chichester Local Meeting

Treasurer: K Grove, Chichester Local Meeting

Holding Trustee for Property

Friends Trusts Ltd
Friends House
173 Euston Road
London
NW1 2BJ

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024**

Holding Trustee for Investments

Fidelity Investment Services (UK) Ltd
Oakhill House
130 Tonbridge Road
Hildenborough
Tonbridge
TN11 9DZ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have considered the risks which the charity faces and put in place policies to mitigate these. The two major risks are the safeguarding of children and vulnerable adults and the securing of the long-term financial viability of the charity. The trustees have set up and operate a safeguarding policy. They hold reserves to ensure the charity's financial viability.

The trustees consider that there is sufficient cash held in unrestricted funds to secure the financial viability of the charity in 2025 and beyond. In addition, long term investments of £360,000 are held in unrestricted funds and, as such, not included in the calculation of reserves. These long-term investments could be realised as cash, if needed. Accordingly, the trustees concluded that the charity is a going concern and that the 2024 accounts should be, and have been, prepared on the going concern basis of accounting.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1147831

Principal address

Friends Meeting House
Priory Road
Chichester
West Sussex
PO19 1NX

Trustees

Ms K W Dyer (appointed 11/8/2024)
R A Morris
Ms H Cooke
H P Jones
G Dean (resigned 1/1/2025)
Ms K Grove (resigned 31/12/2024)
P H Gibson
Dr C Pitt (appointed 18/1/2025)

Independent Examiner

Sarah Alexander FCCA FCA
Lewis Brownlee (Chichester) Limited
Chartered Accountants
Appledram Barns
Birdham Road
Chichester
West Sussex
PO20 7EQ

**SUSSEX WEST AREA QUAKER MEETING OF THE
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IN BRITAIN**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024**

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Santander
Bootle
Merseyside
L30 4GB

Mansfield Building Society
Regents Street
Mansfield
NG18 1SS

CaffBank Ltd
Kings Hall
West Malling
Kent
ME9 4TA

Triodos Bank
Brunel House
11 The Promenade
Bristol
BS8 3NN

Co-operative Bank
1 Balloon Street
Manchester
M60 4EP

Unity Bank
Nine Brindleyplace
Birmingham
B1 2HB

Lloyds Bank
Bognor Regis Branch
33-37 High Street
Bognor Regis
PO21 1RS

Barclays Bank PLC
2 Liscard Village
Wallasey
CH45 4JS

Shawbrook Bank
Prospero
73 London Road
Redhill
RH1 1LQ

Approved by order of the board of trustees on 7.11.25 and signed on its behalf by:

Paul Gibson
P H Gibson - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

Independent examiner's report to the trustees of Sussex West Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain

I report to the charity trustees on my examination of the accounts of Sussex West Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sarah Alexander FCCA FCA

Lewis Brownlee (Chichester) Limited
Chartered Accountants
Appledram Barns
Birdham Road
Chichester
West Sussex
PO20 7EQ

Date: 13 November 2025.....

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	69,103	-	-	69,103	68,318
Other trading activities	3	200,178	-	-	200,178	170,684
Investment income	4	13,581	2,324	-	15,905	10,026
Total		282,862	2,324	-	285,186	249,028
EXPENDITURE ON						
Raising funds	5	7,969	-	-	7,969	5,729
Charitable activities	6					
Quaker Activities		283,581	-	-	283,581	353,204
Total		291,550	-	-	291,550	358,933
Net gains/(losses) on investments		8,281	17,431	(151)	25,561	47,893
NET INCOME/(EXPENDITURE)		(407)	19,755	(151)	19,197	(62,012)
Other recognised gains/(losses)						
Gains/(losses) on revaluation of fixed assets		-	-	(10,171,258)	(10,171,258)	1,089,781
Net movement in funds		(407)	19,755	(10,171,409)	(10,152,061)	1,027,769
RECONCILIATION OF FUNDS						
Total funds brought forward		774,971	336,982	10,203,623	11,315,576	10,287,807
TOTAL FUNDS CARRIED FORWARD		774,564	356,737	32,214	1,163,515	11,315,576

The notes form part of these financial statements

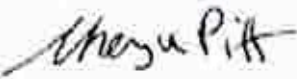
**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**BALANCE SHEET
31 DECEMBER 2024**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS						
Tangible assets	11	-	-	-	-	10,171,258
Investments	13	<u>368,862</u>	<u>301,678</u>	<u>31,314</u>	<u>701,854</u>	<u>676,293</u>
		368,862	301,678	31,314	701,854	10,847,551
CURRENT ASSETS						
Debtors	14	24,422	-	-	24,422	36,668
Cash at bank		<u>392,941</u>	<u>55,059</u>	<u>900</u>	<u>448,900</u>	<u>446,719</u>
		417,363	55,059	900	473,322	483,387
CREDITORS						
Amounts falling due within one year	15	<u>(11,661)</u>	-	-	<u>(11,661)</u>	<u>(15,362)</u>
NET CURRENT ASSETS		<u>405,702</u>	<u>55,059</u>	<u>900</u>	<u>461,661</u>	<u>468,025</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>774,564</u>	<u>356,737</u>	<u>32,214</u>	<u>1,163,515</u>	<u>11,315,576</u>
NET ASSETS		<u>774,564</u>	<u>356,737</u>	<u>32,214</u>	<u>1,163,515</u>	<u>11,315,576</u>
FUNDS	16					
Unrestricted funds					774,564	774,971
Restricted funds					356,737	336,982
Endowment funds					<u>32,214</u>	<u>10,203,623</u>
TOTAL FUNDS					<u>1,163,515</u>	<u>11,315,576</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 7.11.25 and were signed on its behalf by:


P H Gibson - Trustee


Dr C Pitt - Trustee

The notes form part of these financial statements

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(13,724)</u>	<u>(117,906)</u>
Net cash used in operating activities		<u>(13,724)</u>	<u>(117,906)</u>
Cash flows from investing activities			
Dividends & interest		<u>15,905</u>	<u>10,026</u>
Net cash provided by investing activities		<u>2,181</u>	<u>10,026</u>
		<u> </u>	<u> </u>
Change in cash and cash equivalents in the reporting period		2,181	(107,880)
Cash and cash equivalents at the beginning of the reporting period		<u>446,719</u>	<u>554,599</u>
Cash and cash equivalents at the end of the reporting period		<u><u>448,900</u></u>	<u><u>446,719</u></u>

The notes form part of these financial statements

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2024**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024	2023
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	19,197	(62,012)
Adjustments for:		
Gain on investments	(25,561)	(47,893)
Dividends & interest	(15,905)	(10,026)
Decrease/(increase) in debtors	12,246	(3,310)
(Decrease)/increase in creditors	(3,701)	5,335
Net cash used in operations	<u>(13,724)</u>	<u>(117,906)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/24	Cash flow	At 31/12/24
	£	£	£
Net cash			
Cash at bank	<u>446,719</u>	<u>2,181</u>	<u>448,900</u>
	<u>446,719</u>	<u>2,181</u>	<u>448,900</u>
Total	<u>446,719</u>	<u>2,181</u>	<u>448,900</u>

The notes form part of these financial statements

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment but not accrued as expenditure.

Raising funds

Costs of generating funds comprise those costs directly attributable to publicising the charity.

Governance costs

Governance costs include the costs of governance arrangements which relate to the general running of the charity.

Allocation and apportionment of costs

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Heritage assets

The Charity owns a number of Meeting Houses. These properties are held in perpetuity for Meetings for Worship or other charitable activities and contribute to the furtherance of the charitable objectives. There is no cost and no accumulated depreciation recognised for these heritage assets, as allowed under Section 18 of FRS 102. Whilst it is believed that the market value, both at the time of acquisition and at the balance sheet date, was significantly in excess of the deemed cost and net book value, it is not possible to obtain a reliable estimate of the market value at either date. Conventional valuation techniques are not appropriate for the unique and historical nature of the assets.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds can only be used for particular restricted purposes relating to the capital element of the asset in question.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	<u>69,103</u>	<u>68,318</u>

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Hall / room hire of surplus space	<u>200,178</u>	<u>170,684</u>

4. INVESTMENT INCOME

	2024	2023
	£	£
Dividend income	11,789	6,441
Bank interest	<u>4,116</u>	<u>3,585</u>
	<u>15,905</u>	<u>10,026</u>

5. RAISING FUNDS

Raising donations and legacies

	2024	2023
	£	£
Quaker activities	<u>7,969</u>	<u>5,729</u>

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RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Quaker Activities	<u>18,261</u>	<u>7,476</u>	<u>257,844</u>	<u>283,581</u>

7. GRANTS PAYABLE

	2024 £	2023 £
Quaker Activities	<u>7,476</u>	<u>6,474</u>

The total grants paid to institutions during the year was as follows:

	2024 £	2023 £
Britain Yearly Meeting	336	-
Other Quaker Bodies	1,544	1,255
Non-Quaker Bodies	<u>4,811</u>	<u>2,599</u>
	<u>6,691</u>	<u>3,854</u>

Grants to Non-Quaker institutions are made to promote the charitable objects, after agreement and approval at the relevant Meeting for Business.

8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Quaker Activities	<u>252,744</u>	<u>5,100</u>	<u>257,844</u>

The greater part of the charitable work is carried out by trustees and members as volunteers, at no charge to the charity. The governance costs comprise entirely the fee of the independent examiner.

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

During the year, one (2023: one) trustee was reimbursed for travel and treasurer expenses of £192 (2023: £29).

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

10. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	132,995	119,450
Social security costs	2,561	851
Other pension costs	3,371	3,216
	<u>138,927</u>	<u>123,517</u>

The average monthly number of employees during the year was as follows:

	2024	2023
	10	10
Administration	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

11. TANGIBLE FIXED ASSETS

	Freehold property £
COST OR VALUATION	
At 1 January 2024	10,171,258
Disposals	<u>(10,171,258)</u>
At 31 December 2024	<u>-</u>
NET BOOK VALUE	
At 31 December 2024	<u>-</u>
At 31 December 2023	<u>10,171,258</u>

As a result of a change in accounting policy the freehold property shown above has been transferred to heritage assets in 2024. The basis for this is that the buildings are maintained by the Charity for their contribution to knowledge and culture of the Quaker faith and it would be impracticable and an inefficient use of the Charity's funds to obtain market valuations for such unique assets.

12. HERITAGE ASSETS

The Charity is the beneficial owner of six heritage asset properties. The historical cost of the properties was unable to be obtained and as such no value has been listed in the accounts. However, the insured values of the properties are listed below.

	£
Bognor Meeting House	814,446
Brighton Meeting House	5,968,208
Chichester Meeting House	1,211,887
Ditchling Meeting House	439,023
Littlehampton Meeting House	1,034,449
Worthing Meeting House	<u>1,313,524</u>
	<u>10,781,537</u>

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

13. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 January 2024	676,293
Revaluations	<u>25,561</u>
At 31 December 2024	<u>701,854</u>
NET BOOK VALUE	
At 31 December 2024	<u>701,854</u>
At 31 December 2023	<u>676,293</u>

There were no investment assets outside the UK.

Cost or valuation at 31 December 2024 is represented by:

	Listed investments £
Valuation in 2024	<u>701,854</u>
HISTORICAL COST	
At 31st December 2024	<u>616,920</u>
At 31st December 2023	<u>616,920</u>

The investment portfolio is held to finance improvements to the Meeting Houses. The policy is to invest sustainably for the future, in accordance with the Charity's ethical investment policy. Further details of the ethical investment policy are available on request.

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade debtors	4,222	14,925
Other debtors	<u>20,200</u>	<u>21,743</u>
	<u>24,422</u>	<u>36,668</u>

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other creditors	<u>11,661</u>	<u>15,362</u>

16. MOVEMENT IN FUNDS

	At 1/1/24 £	Net movement in funds £	Transfers between funds £	At 31/12/24 £
Unrestricted funds				
General fund	(7,694)	1,940	20,208	14,454
Woodbrooke	340	(100)	-	240
Property Maintenance	391,007	8,153	-	399,160
Insurance	(140)	(9,259)	-	(9,399)
Worthing	157,034	(15,681)	(3,360)	137,993
Brighton	121,370	19,903	(9,840)	131,433
Ditchling	15,036	1,803	(3,153)	13,686
Chichester	62,108	(6,500)	(6,600)	49,008
Bognor Regis	16,945	3,550	(1,080)	19,415
Littlehampton	<u>18,965</u>	<u>(4,216)</u>	<u>3,825</u>	<u>18,574</u>
	774,971	(407)	-	774,564
Restricted funds				
Edward Hamper	6,444	1,208	-	7,652
Gwendoline Barker Trust	<u>330,538</u>	<u>18,547</u>	<u>-</u>	<u>349,085</u>
	336,982	19,755	-	356,737
Endowment funds				
Area Meeting Property Fund	10,172,158	(10,171,258)	-	900
Edward Hamper Capital	<u>31,465</u>	<u>(151)</u>	<u>-</u>	<u>31,314</u>
	<u>10,203,623</u>	<u>(10,171,409)</u>	<u>-</u>	<u>32,214</u>
TOTAL FUNDS	<u>11,315,576</u>	<u>(10,152,061)</u>	<u>-</u>	<u>1,163,515</u>

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	9,600	(7,660)	-	1,940
Woodbrooke	-	(100)	-	(100)
Property Maintenance	-	(86)	8,239	8,153
Insurance	-	(9,259)	-	(9,259)
Worthing	30,927	(46,608)	-	(15,681)
Brighton	173,115	(153,254)	42	19,903
Ditchling	6,811	(5,008)	-	1,803
Chichester	35,628	(42,128)	-	(6,500)
Bognor Regis	9,350	(5,800)	-	3,550
Littlehampton	17,431	(21,647)	-	(4,216)
	282,862	(291,550)	8,281	(407)
Restricted funds				
Edward Hamper	1,208	-	-	1,208
Gwendoline Barker Trust	1,116	-	17,431	18,547
	2,324	-	17,431	19,755
Endowment funds				
Area Meeting Property Fund	-	-	(10,171,258)	(10,171,258)
Edward Hamper Capital	-	-	(151)	(151)
	-	-	(10,171,409)	(10,171,409)
TOTAL FUNDS	<u>285,186</u>	<u>(291,550)</u>	<u>(10,145,697)</u>	<u>(10,152,061)</u>

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/1/23 £	Net movement in funds £	Transfers between funds £	At 31/12/23 £
Unrestricted funds				
General fund	(11,571)	(1,552)	5,429	(7,694)
Woodbrooke	340	-	-	340
Property Maintenance	413,716	22,708	(45,417)	391,007
Insurance	795	(9,179)	8,244	(140)
Worthing	183,144	(22,398)	(3,712)	157,034
Brighton	158,972	(28,072)	(9,530)	121,370
Ditchling	15,467	2,585	(3,016)	15,036
Chichester	67,384	(52,776)	47,500	62,108
Bognor Regis	15,366	2,623	(1,044)	16,945
Littlehampton	19,060	(1,641)	1,546	18,965
	862,673	(87,702)	-	774,971
Restricted funds				
Edward Hamper	5,786	658	-	6,444
Gwendoline Barker Trust	307,144	23,394	-	330,538
	312,930	24,052	-	336,982
Endowment funds				
Area Meeting Property Fund	9,082,377	1,089,781	-	10,172,158
Edward Hamper Capital	29,827	1,638	-	31,465
	9,112,204	1,091,419	-	10,203,623
TOTAL FUNDS	10,287,807	1,027,769	-	11,315,576

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	5,270	(6,822)	-	(1,552)
Property Maintenance	-	(384)	23,092	22,708
Insurance	-	(9,179)	-	(9,179)
Worthing	23,866	(46,264)	-	(22,398)
Brighton	164,152	(192,374)	150	(28,072)
Ditchling	8,512	(5,927)	-	2,585
Chichester	24,809	(77,585)	-	(52,776)
Bognor Regis	7,234	(4,611)	-	2,623
Littlehampton	<u>13,013</u>	<u>(14,654)</u>	<u>-</u>	<u>(1,641)</u>
	246,856	(357,800)	23,242	(87,702)
Restricted funds				
Edward Hamper	1,158	(500)	-	658
Gwendoline Barker Trust	<u>1,014</u>	<u>(633)</u>	<u>23,013</u>	<u>23,394</u>
	2,172	(1,133)	23,013	24,052
Endowment funds				
Area Meeting Property Fund	-	-	1,089,781	1,089,781
Edward Hamper Capital	<u>-</u>	<u>-</u>	<u>1,638</u>	<u>1,638</u>
	<u>-</u>	<u>-</u>	<u>1,091,419</u>	<u>1,091,419</u>
TOTAL FUNDS	<u><u>249,028</u></u>	<u><u>(358,933)</u></u>	<u><u>1,137,674</u></u>	<u><u>1,027,769</u></u>

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/1/23 £	Net movement in funds £	Transfers between funds £	At 31/12/24 £
Unrestricted funds				
General fund	(11,571)	388	25,637	14,454
Woodbrooke	340	(100)	-	240
Property Maintenance	413,716	30,861	(45,417)	399,160
Insurance	795	(18,438)	8,244	(9,399)
Worthing	183,144	(38,079)	(7,072)	137,993
Brighton	158,972	(8,169)	(19,370)	131,433
Ditchling	15,467	4,388	(6,169)	13,686
Chichester	67,384	(59,276)	40,900	49,008
Bognor Regis	15,366	6,173	(2,124)	19,415
Littlehampton	19,060	(5,857)	5,371	18,574
	862,673	(88,109)	-	774,564
Restricted funds				
Edward Hamper	5,786	1,866	-	7,652
Gwendoline Barker Trust	307,144	41,941	-	349,085
	312,930	43,807	-	356,737
Endowment funds				
Area Meeting Property Fund	9,082,377	(9,081,477)	-	900
Edward Hamper Capital	29,827	1,487	-	31,314
	9,112,204	(9,079,990)	-	32,214
TOTAL FUNDS	10,287,807	(9,124,292)	-	1,163,515

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	14,870	(14,482)	-	388
Woodbrooke	-	(100)	-	(100)
Property Maintenance	-	(470)	31,331	30,861
Insurance	-	(18,438)	-	(18,438)
Worthing	54,793	(92,872)	-	(38,079)
Brighton	337,267	(345,628)	192	(8,169)
Ditchling	15,323	(10,935)	-	4,388
Chichester	60,437	(119,713)	-	(59,276)
Bognor Regis	16,584	(10,411)	-	6,173
Littlehampton	30,444	(36,301)	-	(5,857)
	529,718	(649,350)	31,523	(88,109)
Restricted funds				
Edward Hamper	2,366	(500)	-	1,866
Gwendoline Barker Trust	2,130	(633)	40,444	41,941
	4,496	(1,133)	40,444	43,807
Endowment funds				
Area Meeting Property Fund	-	-	(9,081,477)	(9,081,477)
Edward Hamper Capital	-	-	1,487	1,487
	-	-	(9,079,990)	(9,079,990)
TOTAL FUNDS	<u>534,214</u>	<u>(650,483)</u>	<u>(9,008,023)</u>	<u>(9,124,292)</u>

Funds in Deficit

The deficits on the general fund will be cleared by further designations of unrestricted funds in 2024.

Restricted Funds

Edward Hamper

Income to this fund is used to pay welfare grants to individuals.

The Gwendoline Barker Trust Fund

The Gwendoline Barker Trust fund is held for the benefit of Chichester Local Meeting for those in financial need of urgent medical treatment or short term nursing home care.

Endowment Funds

Area Meeting Property Fund

This fund holds the meeting houses as a permanent endowment for the Charity.

Edward Hamper Capital

This fund holds investments as a permanent endowment. Income from these investments is paid into the Edward Hamper restricted fund and disbursed as detailed above.

**SUSSEX WEST AREA QUAKER MEETING OF THE
RELIGIOUS SOCIETY OF FRIENDS (QUAKERS)
IN BRITAIN**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

16. MOVEMENT IN FUNDS - continued

Transfers between funds

Transfers between funds represents area levies paid for on behalf of the individual meeting houses as well as miscellaneous repair work.

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2024.

18. FUNDS RECEIVED AS AGENT

The Charity receives funds as agent rather than as principal and with no discretion as to how these funds are to be spent. Such funds are not accounted for as income or expenditure of the Charity in these financial statements. The funds received as agent were:

	2024	2023
	£	£
Britain Yearly Meetings	4,077	2,025
Other Quaker Bodies	-	-
Non-Quaker Bodies	5,799	3,940
	9,876	5,965

The balance of funds received as agent at 31 December 2024 was a credit of £12,024 (31 December 2023: credit £10,027), reflecting timing differences between receipts and payments.

Accounts

REGISTERED CHARITY NUMBER: 1147831

**Report of the Trustees and
Financial Statements for the Year Ended 31st December 2023
for
Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

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for the Year Ended 31st December 2023**

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**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2023**

The trustees present their report with the financial statements of the charity for the year ended 31st December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Area Meeting is a charity established for the advancement of religion and other charitable purposes such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers) in the area of Sussex West Area Meeting and beyond. The principal activity is the holding of Meeting for Worship in the constituent Local Quaker Meetings of Bognor Regis, Brighton, Chichester, Ditchling, Littlehampton and Worthing.

The main objectives of the charity are:

- To administer and manage Sussex West Area Meeting and its property in accordance with its Governing Document
- To further the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the areas of Sussex West Area Meeting and beyond.

Significant activities

The six Local Quaker Meetings in Sussex West Area Quaker Meeting have held regular Meetings for Worship and Meetings for Business. The main purpose of these Meetings is to further spiritual growth and community development within the area of Sussex West.

The Area Meeting and the Local Meetings meet to inform and educate the members and attenders and to encourage its members and attenders to represent, as appropriate, the Area Meeting at national Quaker conferences.

Public benefit

The trustees have had due regard for the guidance from the Charity Commission for England and Wales in respect of public benefit and consider that the charity satisfies these criteria through the activities described above and in the course of this report.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2023**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our six Local Meetings worship every Sunday, plus twice a month there is a Meeting on a Sunday in Haywards Heath and Midhurst. In addition, some Meetings for Worship are held on weekdays. Most of our Meetings offer a Zoom option for those who cannot get to Meeting, including some who are abroad. Business meetings are held regularly. Whilst overall the number of members and attenders is slowly declining, we have four regular meetings for children, and especially in Chichester, we have had a good number of new attenders.

We keep our buildings in a good state of repair as a matter of policy; five of our Meeting Houses are hired out to a wide range of local groups which are in alignment with our testimonies (values). These are managed by Wardens. Many refurbishments have been done to ensure that our buildings are accessible to all, as far as is possible within our financial constraints, and that work is done in an eco-friendly way if practicable.

We have a robust policy on safeguarding and ensure that everyone is aware of it by posters, training, DBS checks and references for some appointments.

Many Quaker community events were organised; shared lunches, film shows, outings, discussion groups, craft meetings, a sexual orientation and gender identity group. Most of these were open to the general public. There are workshops on many topics, on aspects of our spiritual life, gender issues, and on the situation that exists between Palestine and Israel and more. Several of our meetings are active in the Interfaith movement and are members of the Sanctuary Movement, which supports refugees and asylum seekers.

All of our Meetings are actively involved in exploring how we might simplify our meetings - what roles are necessary, which jobs need doing, and do we really need all these committees etc. This is becoming increasingly necessary as our membership declines.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2023**

ACHIEVEMENT AND PERFORMANCE

Sustainability

Quakers have had a concern for the environment for centuries. This concern is more relevant today than ever before because of climate change. We have read Advices and Queries 41 and 42 in our book of discipline, Quaker Faith & Practice:

41. Try to live simply. A simple lifestyle freely chosen is a source of strength. Do not be persuaded into buying what you do not need or cannot afford. Do you keep yourself informed about the effects your style of living is having on the global economy and environment?

42. We do not own the World, and its riches are not ours to dispose of at will. Show a loving consideration for all creatures, and seek to maintain the beauty and variety of the world. Work to ensure that our increasing power over nature is used responsibly, with reverence for life. Rejoice in the splendour of God's continuing creation.

Quaker Peace and Social Witness (QPSW) is working on climate change to link climate with justice, one of our testimonies. QPSW is also looking at the actions we can take on climate, individually and as an Area Meeting.

We are called to consider the effect of our lives on the world's limited resources, and to work together to build low-carbon, sustainable communities. In 2011, Britain Yearly Meeting made a statement, which is part of the Canterbury Commitment, named after the city where the Meeting took place:

'To individual Friends, we issue a clear call to action to consider the effect of their lives on the world's limited resources and in particular on their carbon usage... We are grateful to those Friends who have responded in their own lives and who have encouraged and informed us... there is much more which may yet be done.'

- Britain Yearly Meeting 2011

As an Area Meeting, we have considered the effect of our life and work on climate and the environment in terms of our buildings, our energy consumption, our waste, our travel, our investments and the way we live our private lives.

In 2023 and in earlier years, we have held discussions on our spiritual engagement with sustainability, developed low carbon practices for our Meeting Houses, recycled waste where possible, reduced travel where practical, invested in an ethical way and sought to minimise or eliminate our consumption of fish and meat.

We use green suppliers of energy where possible. We collated our consumption of energy in 2019 for the six Meeting Houses which we own and use the figure as a baseline of our energy consumption as an Area Meeting. The energy figures for Brighton were not available at the time of writing the report owing to the illness of the Brighton warden. Our consumption in 2023 was:

Meeting House	Electricity Kilowatt hours		Gas Kilowatt hours	
	2023	2022	2023	2022
Brighton	-	12,909	-	56,650
Bognor	708	-	-	-
Chichester	1,707	-	305	-
Ditchling	2,000	1,500	-	-
Littlehampton	132	-	-	-
Worthing	14,419	20,988	-	-

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2023**

FINANCIAL REVIEW

Results for the year

The total income in the year was £249,028 (2022: £231,658) of which £2,172 was attributable to restricted funds.

The total expenditure in the year was £358,933 (2022: £246,740), of which £1,133 was attributable to restricted funds.

The net movement in funds for the year was £1,027,769 (2022: £531,809) after gains on revaluation of fixed assets of £1,089,781 (2022: £672,705). The total funds carried forward at the year end was £11,315,576 (2022: £10,287,807), of which £336,982 (2022: £312,930) was attributable to restricted funds and £10,203,623 (2022: £9,112,204) was attributable to endowment funds.

Reserves policy

As part of their responsibility for the financial accounts of Sussex West Area Meeting, trustees have regularly reviewed the reserves held by the Area Meeting and the constituent Local Meetings, following guidance provided by the national Quaker Stewardship Committee, to ensure there are sufficient reserves for the efficient working of the Area Meeting.

The target level of free reserves at 31 December 2023 was £450,000, to hold in case of ongoing revenue expenditure not covered by income and for planned and unplanned capital expenditure, again not covered by income, both in the context of the impact and aftermath of the COVID-19 pandemic. The principal financial risk of the pandemic to the charity is that all the Meeting Houses closed in March 2020 for both worship and lettings, being the hire of surplus space to individuals and organisations whose work is in sympathy with Area Meeting's purposes. COVID restrictions have ceased by 2023, but the annual income from hirings has not yet returned to the pre-pandemic level of about £160,000 per annum.

The actual level of free reserves at the year end, excluding investments which are held for the long term, was £414,390 (2022: £525,334), which is below the target level. The trustees plan to use these free reserves to cover the costs of the recovery from the pandemic, for instance IT equipment for blended Zoom Meetings and also cover increased general and salary costs after a period of high inflation.

FUTURE PLANS

The key objective is to encourage spiritual growth within Sussex West Area Quaker Meeting and its constituent Local Meetings and to support the Quaker community and Quaker values in Sussex West.

Trustees continue to monitor the impact of the aftermath of the pandemic on the charity's affairs. The trustees' top priority is the health, safety and well-being of Friends, wardens, hirers, cleaners and others who are involved in the charity's work.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is administered in accordance with its governing document, a deed of trust and is an unincorporated charity.

The affairs of the Area Meeting are governed by "Quaker Faith and Practice", the Book of Discipline of Britain Yearly Meeting. The Area Meeting has a Governing Document dated 8 March 2008. It was formerly excepted from registration with the Charity Commission under Statutory Instruments 180 of 1996 and 1598 of 2002. It was registered as a charity with charity number 1147831 on 26 June 2012.

Recruitment and appointment of new trustees

The members of the Area Meeting are all those persons whose names are for the time being recorded in its official register of members. The Managing Trustees are those appointed as such by the Area Meeting in session, generally on a triennial basis. The Area Meeting also appoints two members to serve on Meeting for Sufferings, a representative conference which advises the Trustee body for the centrally-managed work of Britain Yearly Meeting.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The Managing Trustees are appointed by the Area Meeting in session and the following persons served as Trustees during the period covered by this report, as set out below:

Officers

Co-Clerks: P Gibson, Littlehampton Local Meeting and K Grove, Chichester Local Meeting

Treasurer: K Grove, Chichester Local Meeting

Holding Trustee for Property

Friends Trusts Ltd

Friends House

173 Euston Road

London

NW1 2BJ

Holding Trustee for Investments

Fidelity Investment Services (UK) Ltd

Oakhill House

130 Tonbridge Road

Hildenborough

Tonbridge

TN11 9DZ

Risk management

The trustees have considered the risks which the charity faces and put in place policies to mitigate these. The three major risks are the aftermath of the COVID-19 pandemic and its impact on the charity's activities, the safeguarding of children and vulnerable adults and the long-term financial viability of the Charity. The trustees have set up and operate a safeguarding policy. They hold reserves to ensure the Charity's financial viability.

The trustees produced projections for the period 2020 to 2022 on two scenarios. Scenario A is optimistic, in terms of when the Meeting Houses will re-open for lettings and how quickly lettings income will return to 2019 levels. Scenario B is more pessimistic on both of these variables.

The trustees concluded that there is sufficient cash held in unrestricted funds to cover both scenarios for the period 2020 to 2022 and also to cover financial years 2023 and 2024. In addition, long term investments of £360,000 held in unrestricted funds could be realised as cash, if needed. Accordingly, the trustees concluded that the charity is a going concern and that the 2023 accounts should be, and have been, prepared on the going concern basis of accounting.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1147831

Principal address

Friends Meeting House

Ship Street

Brighton

East Sussex

BN1 1AF

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2023**

Trustees

Hilary Cooke
George Dean
Paul Gibson
Katherine Grove
Hugh Pritchard Jones
Roy Morris (appointed 15.7.23)

Independent Examiner

Paul Wright FCA DChA
Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

Bankers

Santander
Bootle
Merseyside
L30 4GB

CafBank Ltd
Kings Hall
West Malling
Kent
ME9 4TA

Co-operative Bank
1 Balloon Street
Manchester
M60 4EP

Lloyds Bank
Bognor Regis Branch
33-37 High Street
Bognor Regis
PO21 1RS

Shawbrook Bank
Prospero
73 London Road
Redhill
RH1 1LQ

Mansfield Building Society
Regents Street
Mansfield
NG18 1SS

Triodos Bank
Brunel House
11 The Promenade
Bristol
BS8 3NN

Unity Bank
Nine Brindleyplace
Birmingham
B1 2HB

Barclays Bank PLC
2 Liscard Village
Wallasey
CH45 4JS

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2023**

Approved by order of the board of trustees on 18.10.24..... and signed on its behalf by:

Paul Gibson

.....
Paul Gibson - Trustee

**Independent Examiner's Report to the Trustees of
Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

Independent examiner's report to the trustees of Sussex West Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain

I report to the charity trustees on my examination of the accounts of Sussex West Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain (the Trust) for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul Wright FCA DChA

Shreen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

Date: 18/12/24

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Statement of Financial Activities
for the Year Ended 31st December 2023**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	68,318	-	-	68,318	90,827
Other trading activities	3	170,684	-	-	170,684	136,285
Investment income	4	7,854	2,172	-	10,026	4,546
Total		<u>246,856</u>	<u>2,172</u>	<u>-</u>	<u>249,028</u>	<u>231,658</u>
EXPENDITURE ON						
Raising funds	5	5,729	-	-	5,729	9,197
Charitable activities						
Quaker Activities	6	352,071	1,133	-	353,204	237,543
Total		<u>357,800</u>	<u>1,133</u>	<u>-</u>	<u>358,933</u>	<u>246,740</u>
Net gains/(losses) on investments		<u>23,242</u>	<u>23,013</u>	<u>1,638</u>	<u>47,893</u>	<u>(125,814)</u>
NET INCOME/(EXPENDITURE)		<u>(87,702)</u>	<u>24,052</u>	<u>1,638</u>	<u>(62,012)</u>	<u>(140,896)</u>
Other recognised gains/(losses)						
Gains on revaluation of fixed assets		<u>-</u>	<u>-</u>	<u>1,089,781</u>	<u>1,089,781</u>	<u>672,705</u>
Net movement in funds		<u>(87,702)</u>	<u>24,052</u>	<u>1,091,419</u>	<u>1,027,769</u>	<u>531,809</u>
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>862,673</u>	<u>312,930</u>	<u>9,112,204</u>	<u>10,287,807</u>	<u>9,755,998</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>774,971</u></u>	<u><u>336,982</u></u>	<u><u>10,203,623</u></u>	<u><u>11,315,576</u></u>	<u><u>10,287,807</u></u>

The notes form part of these financial statements

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Balance Sheet
31st December 2023**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS						
Tangible assets	11	-	-	10,171,258	10,171,258	9,081,477
Investments	12	360,581	284,247	31,465	676,293	628,400
		<u>360,581</u>	<u>284,247</u>	<u>10,202,723</u>	<u>10,847,551</u>	<u>9,709,877</u>
CURRENT ASSETS						
Debtors	13	36,668	-	-	36,668	33,358
Cash at bank		393,084	52,735	900	446,719	554,599
		<u>429,752</u>	<u>52,735</u>	<u>900</u>	<u>483,387</u>	<u>587,957</u>
CREDITORS						
Amounts falling due within one year	14	(15,362)	-	-	(15,362)	(10,027)
		<u>414,390</u>	<u>52,735</u>	<u>900</u>	<u>468,025</u>	<u>577,930</u>
NET CURRENT ASSETS						
		<u>774,971</u>	<u>336,982</u>	<u>10,203,623</u>	<u>11,315,576</u>	<u>10,287,807</u>
TOTAL ASSETS LESS CURRENT LIABILITIES						
		<u>774,971</u>	<u>336,982</u>	<u>10,203,623</u>	<u>11,315,576</u>	<u>10,287,807</u>
NET ASSETS		<u>774,971</u>	<u>336,982</u>	<u>10,203,623</u>	<u>11,315,576</u>	<u>10,287,807</u>

The notes form part of these financial statements

Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain

Balance Sheet - continued
31st December 2023

FUNDS	15		
Unrestricted funds		774,971	862,673
Restricted funds		336,982	312,930
Endowment funds		10,203,623	9,112,204
TOTAL FUNDS		11,315,576	10,287,807

The financial statements were approved by the Board of Trustees and authorised for issue on 18.10.24
and were signed on its behalf by:

Paul Gibson

Paul Gibson - Trustee

Katherine Grove

Katherine Grove - Trustee

The notes form part of these financial statements

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Cash Flow Statement
for the Year Ended 31st December 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	(117,906)	(26,899)
Net cash used in operating activities		(117,906)	(26,899)
Cash flows from investing activities			
Purchase of fixed asset investments		-	(11,475)
Dividends & interest		10,026	4,546
Net cash provided by/(used in) investing activities		10,026	(6,929)
Change in cash and cash equivalents in the reporting period		(107,880)	(33,828)
Cash and cash equivalents at the beginning of the reporting period		554,599	588,427
Cash and cash equivalents at the end of the reporting period		446,719	554,599

The notes form part of these financial statements

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Cash Flow Statement
for the Year Ended 31st December 2023**

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES			
	2023	2022	
	£	£	
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(62,012)	(140,896)	
Adjustments for:			
(Gain)/losses on investments	(47,893)	125,814	
Dividends & interest	(10,026)	(4,546)	
Increase in debtors	(3,310)	(9,330)	
Increase in creditors	5,335	2,059	
Net cash used in operations	(117,906)	(26,899)	
2. ANALYSIS OF CHANGES IN NET FUNDS			
	At 1.1.23	Cash flow	At 31.12.23
	£	£	£
Net cash			
Cash at bank	554,599	(107,880)	446,719
	<u>554,599</u>	<u>(107,880)</u>	<u>446,719</u>
Total	<u>554,599</u>	<u>(107,880)</u>	<u>446,719</u>

The notes form part of these financial statements

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements
for the Year Ended 31st December 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Raising funds

Costs of generating funds comprise those costs directly attributable to publicising the charity.

Governance costs

Governance costs include the costs of governance arrangements which relate to the general running of the charity.

Allocation and apportionment of costs

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Freehold property is revalued each year in line with its insured value.

No depreciation is provided on freehold property.

The charity has a policy of only capitalising freehold property.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2023**

1. ACCOUNTING POLICIES - continued

Fund accounting

Endowment funds can only be use for particular restricted purposes relating to the capital element of the asset in question.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	68,318	90,827

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Hall / room hire of surplus space	170,684	136,285

4. INVESTMENT INCOME

	2023	2022
	£	£
Dividend income	6,441	3,267
Bank interest	3,585	1,279
	10,026	4,546

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2023**

5. RAISING FUNDS

Raising donations and legacies

	2023	2022
	£	£
Quaker activities	<u>5,729</u>	<u>9,197</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Quaker Activities	<u>25,173</u>	<u>6,474</u>	<u>321,557</u>	<u>353,204</u>

7. GRANTS PAYABLE

	2023	2022
	£	£
Quaker Activities	<u>6,474</u>	<u>15,589</u>

The total grants paid to institutions during the year was as follows:

	2023	2022
	£	£
Britain Yearly Meeting	-	473
Other Quaker Bodies	1,255	3,906
Non-Quaker Bodies	<u>2,599</u>	<u>5,006</u>
	<u>3,854</u>	<u>9,385</u>

Grants to Non-Quaker institutions are made to promote the charitable objects, after agreement and approval at the relevant Meeting for Business.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2023**

8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Quaker Activities	316,457	5,100	321,557

The greater part of the charitable work is carried out by trustees and members as volunteers, at no charge to the charity. The governance costs comprise entirely the fee of the independent examiner.

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2023 nor for the year ended 31st December 2022.

Trustees' expenses

During the year, one (2022: one) trustee was reimbursed for travel and treasurer expenses of £29 (2022: £98).

10. STAFF COSTS

	2023 £	2022 £
Wages and salaries	119,450	96,009
Social security costs	851	932
Other pension costs	3,216	2,769
	<u>123,517</u>	<u>99,710</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Administration	<u>10</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2023**

11. TANGIBLE FIXED ASSETS

	Freehold property £
COST OR VALUATION	
At 1st January 2023	9,081,477
Revaluations	1,089,781
	<u>10,171,258</u>
At 31st December 2023	
NET BOOK VALUE	
At 31st December 2023	10,171,258
	<u>9,081,477</u>
At 31st December 2022	

Cost or valuation at 31st December 2023 is represented by:

	Freehold property £
Valuation in 2023	<u>10,171,258</u>

In line with the Charity's policy; freehold property is revalued each year to its insured value.

The freehold properties comprise the following Meeting Houses:

	£
Bognor Meeting House	768,345
Brighton Meeting House	5,630,384
Chichester Meeting House	1,143,289
Ditchling Meeting House	414,172
Littlehampton Meeting House	975,895
Worthing Meeting House	1,239,173
	<u>10,171,258</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2023**

12. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1st January 2023	628,400
Revaluations	47,893
	<u>676,293</u>
At 31st December 2023	
NET BOOK VALUE	
At 31st December 2023	<u>676,293</u>
At 31st December 2022	<u>628,400</u>

There were no investment assets outside the UK.

Cost or valuation at 31st December 2023 is represented by:

	Listed investments £
Valuation in 2023	<u>676,293</u>
HISTORICAL COST	
At 31st December 2023	<u>616,920</u>
At 31st December 2022	<u>616,920</u>

The investment portfolio is held to finance improvements to the Meeting Houses. The policy is to invest sustainably for the future, in accordance with the Charity's ethical investment policy. Further details of the ethical investment policy are available on request.

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	14,925	5,452
Other debtors	21,743	27,906
	<u>36,668</u>	<u>33,358</u>

Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain

Notes to the Financial Statements - continued
for the Year Ended 31st December 2023

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other creditors	15,362	10,027

15. MOVEMENT IN FUNDS

	At 1.1.23	Net movement in funds	Transfers between funds	At 31.12.23
	£	£	£	£
Unrestricted funds				
General fund	(11,571)	(1,552)	5,429	(7,694)
Woodbrooke	340	-	-	340
Property Maintenance	413,716	22,708	(45,417)	391,007
Insurance	795	(9,179)	8,244	(140)
Worthing	183,144	(22,398)	(3,712)	157,034
Brighton	158,972	(28,072)	(9,530)	121,370
Ditchling	15,467	2,585	(3,016)	15,036
Chichester	67,384	(52,776)	47,500	62,108
Bognor Regis	15,366	2,623	(1,044)	16,945
Littlehampton	19,060	(1,641)	1,546	18,965
	862,673	(87,702)	-	774,971
Restricted funds				
Edward Hamper	5,786	658	-	6,444
Gwendoline Barker Trust	307,144	23,394	-	330,538
	312,930	24,052	-	336,982
Endowment funds				
Area Meeting Property Fund	9,082,377	1,089,781	-	10,172,158
Edward Hamper Capital	29,827	1,638	-	31,465
	9,112,204	1,091,419	-	10,203,623
TOTAL FUNDS	10,287,807	1,027,769	-	11,315,576

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2023**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	5,270	(6,822)	-	(1,552)
Property Maintenance	-	(384)	23,092	22,708
Insurance	-	(9,179)	-	(9,179)
Worthing	23,866	(46,264)	-	(22,398)
Brighton	164,152	(192,374)	150	(28,072)
Ditchling	8,512	(5,927)	-	2,585
Chichester	24,809	(77,585)	-	(52,776)
Bognor Regis	7,234	(4,611)	-	2,623
Littlehampton	13,013	(14,654)	-	(1,641)
	<u>246,856</u>	<u>(357,800)</u>	<u>23,242</u>	<u>(87,702)</u>
Restricted funds				
Edward Hamper	1,158	(500)	-	658
Gwendoline Barker Trust	1,014	(633)	23,013	23,394
	<u>2,172</u>	<u>(1,133)</u>	<u>23,013</u>	<u>24,052</u>
Endowment funds				
Area Meeting Property Fund	-	-	1,089,781	1,089,781
Edward Hamper Capital	-	-	1,638	1,638
	<u>-</u>	<u>-</u>	<u>1,091,419</u>	<u>1,091,419</u>
TOTAL FUNDS	<u>249,028</u>	<u>(358,933)</u>	<u>1,137,674</u>	<u>1,027,769</u>

Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain

Notes to the Financial Statements - continued
for the Year Ended 31st December 2023

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	-	(2,005)	(9,566)	(11,571)
Woodbrooke	771	(668)	237	340
Property Maintenance	457,953	(72,392)	28,155	413,716
Insurance	-	(8,685)	9,480	795
Worthing	209,195	(20,600)	(5,451)	183,144
Brighton	159,329	9,021	(9,378)	158,972
Ditchling	12,501	5,982	(3,016)	15,467
Chichester	60,246	14,214	(7,076)	67,384
Bognor Regis	19,417	(3,450)	(601)	15,366
Littlehampton	23,730	(1,886)	(2,784)	19,060
	<u>943,142</u>	<u>(80,469)</u>	<u>-</u>	<u>862,673</u>
Restricted funds				
Edward Hamper	4,799	987	-	5,786
Gwendoline Barker Trust	361,618	(54,474)	-	307,144
	<u>366,417</u>	<u>(53,487)</u>	<u>-</u>	<u>312,930</u>
Endowment funds				
Area Meeting Property Fund	8,409,672	672,705	-	9,082,377
Edward Hamper Capital	36,767	(6,940)	-	29,827
	<u>8,446,439</u>	<u>665,765</u>	<u>-</u>	<u>9,112,204</u>
TOTAL FUNDS	<u>9,755,998</u>	<u>531,809</u>	<u>-</u>	<u>10,287,807</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2023**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	5,826	(7,831)	-	(2,005)
Woodbrooke	-	(668)	-	(668)
Property Maintenance	-	(5,160)	(67,232)	(72,392)
Insurance	-	(8,685)	-	(8,685)
Worthing	14,439	(35,039)	-	(20,600)
Brighton	142,103	(132,233)	(849)	9,021
Ditchling	9,052	(3,070)	-	5,982
Chichester	34,245	(20,031)	-	14,214
Bognor Regis	7,211	(10,661)	-	(3,450)
Littlehampton	17,211	(19,097)	-	(1,886)
	<u>230,087</u>	<u>(242,475)</u>	<u>(68,081)</u>	<u>(80,469)</u>
Restricted funds				
Edward Hamper	987	-	-	987
Gwendoline Barker Trust	584	(4,265)	(50,793)	(54,474)
	<u>1,571</u>	<u>(4,265)</u>	<u>(50,793)</u>	<u>(53,487)</u>
Endowment funds				
Area Meeting Property Fund	-	-	672,705	672,705
Edward Hamper Capital	-	-	(6,940)	(6,940)
	<u>-</u>	<u>-</u>	<u>665,765</u>	<u>665,765</u>
TOTAL FUNDS	<u>231,658</u>	<u>(246,740)</u>	<u>546,891</u>	<u>531,809</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2023**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	-	(3,557)	(4,137)	(7,694)
Woodbrooke	771	(668)	237	340
Property Maintenance	457,953	(49,684)	(17,262)	391,007
Insurance	-	(17,864)	17,724	(140)
Worthing	209,195	(42,998)	(9,163)	157,034
Brighton	159,329	(19,051)	(18,908)	121,370
Ditchling	12,501	8,567	(6,032)	15,036
Chichester	60,246	(38,562)	40,424	62,108
Bognor Regis	19,417	(827)	(1,645)	16,945
Littlehampton	23,730	(3,527)	(1,238)	18,965
	943,142	(168,171)	-	774,971
Restricted funds				
Edward Hamper	4,799	1,645	-	6,444
Gwendoline Barker Trust	361,618	(31,080)	-	330,538
	366,417	(29,435)	-	336,982
Endowment funds				
Area Meeting Property Fund	8,409,672	1,762,486	-	10,172,158
Edward Hamper Capital	36,767	(5,302)	-	31,465
	8,446,439	1,757,184	-	10,203,623
TOTAL FUNDS	9,755,998	1,559,578	-	11,315,576

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2023**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	11,096	(14,653)	-	(3,557)
Woodbrooke	-	(668)	-	(668)
Property Maintenance	-	(5,544)	(44,140)	(49,684)
Insurance	-	(17,864)	-	(17,864)
Worthing	38,305	(81,303)	-	(42,998)
Brighton	306,255	(324,607)	(699)	(19,051)
Ditchling	17,564	(8,997)	-	8,567
Chichester	59,054	(97,616)	-	(38,562)
Bognor Regis	14,445	(15,272)	-	(827)
Littlehampton	30,224	(33,751)	-	(3,527)
	<u>476,943</u>	<u>(600,275)</u>	<u>(44,839)</u>	<u>(168,171)</u>
Restricted funds				
Edward Hamper	2,145	(500)	-	1,645
Gwendoline Barker Trust	1,598	(4,898)	(27,780)	(31,080)
	<u>3,743</u>	<u>(5,398)</u>	<u>(27,780)</u>	<u>(29,435)</u>
Endowment funds				
Area Meeting Property Fund	-	-	1,762,486	1,762,486
Edward Hamper Capital	-	-	(5,302)	(5,302)
	<u>-</u>	<u>-</u>	<u>1,757,184</u>	<u>1,757,184</u>
TOTAL FUNDS	<u>480,686</u>	<u>(605,673)</u>	<u>1,684,565</u>	<u>1,559,578</u>

Funds in Deficit

The deficits on the general fund will be cleared by further designations of unrestricted funds in 2024.

Restricted Funds

Edward Hamper

Income to this fund is used to pay welfare grants to individuals.

The Gwendoline Barker Trust Fund

The Gwendoline Barker Trust fund is held for the benefit of Chichester Local Meeting for those in financial need of urgent medical treatment or short term nursing home care.

Endowment Funds

Area Meeting Property Fund

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2023**

15. MOVEMENT IN FUNDS - continued

This fund holds the meeting houses as a permanent endowment for the Charity.

Edward Hamper Capital

This fund holds investments as a permanent endowment. Income from these investments is paid into the Edward Hamper restricted fund and disbursed as detailed above.

Transfers between funds

Transfers between funds represents area levies paid for on behalf of the individual meeting houses as well as miscellaneous repair work.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2023.

17. FUNDS RECEIVED AS AGENT

The Charity receives funds as agent rather than as principal and with no discretion as to how these funds are to be spent. Such funds are not accounted for as income or expenditure of the Charity in these financial statements. The funds received as agent were:

	2023	2022
	£	£
Britain Yearly Meetings	3,924	2,025
Other Quaker Bodies	-	-
Non-Quaker Bodies	1,541	3,940
	<u>5,465</u>	<u>5,965</u>

The balance of funds received as agent at 31 December 2023 was a credit of £10,027 (31 December 2022: credit £7,254), reflecting timing differences between receipts and payments.

Accounts

**Report of the Trustees and
Financial Statements for the Year Ended 31st December 2022
for
Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Contents of the Financial Statements
for the Year Ended 31st December 2022**

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**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2022**

The trustees present their report with the financial statements of the charity for the year ended 31st December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The COVID-19 pandemic began in March 2020. In preparing this report and these accounts, the trustees have noted and followed the guidance of the Charity Commission 'COVID-19 control measures and financial reporting by charities' published in March 2020. In particular, the trustees have focussed on the evidence for preparing the accounts on the basis of a going concern. The trustees have been meeting regularly on Zoom to monitor and address the impact of the pandemic on the charity's affairs and its financial reporting for the 2022 financial year.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Area Meeting is a charity established for the advancement of religion and other charitable purposes such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers) in the area of Sussex West Area Meeting and beyond. The principal activity is the holding of Meeting for Worship in the constituent Local Meetings of Bognor Regis, Brighton, Chichester, Ditchling, Littlehampton and Worthing.

The main objectives of the charity are:

- To administer and manage Sussex West Area Meeting and its property in accordance with its Governing Document
- To further the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the areas of Sussex West Area Meeting and beyond.

Significant activities

The six Local Quaker Meetings in Sussex West Area Quaker Meeting have held regular Meetings for Worship and Meetings for Business. The main purpose of these Meetings is to further spiritual growth and community development within the area of Sussex West.

The Area Meeting and the Local Meetings meet to inform and educate the members and attenders and to encourage its members and attenders to represent, as appropriate, the Area Meeting at national Quaker Conferences.

Public benefit

The trustees have had due regard for the guidance from the Charity Commission for England and Wales in respect of public benefit and consider that the charity satisfies these criteria through the activities described above and in the course of this report.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2022**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our six Local Meetings host worship every Sunday, plus twice a month there is a Meeting held on a Sunday in Haywards Heath, which is organised by Ditchling Friends, and there is a Sunday Meeting for Worship fortnightly in Midhurst. Other Meetings for Worship are held on some weekdays as well. Worship is open to members of the public, without any charge.

We keep our buildings in a good state of repair as a matter of policy; five of our Meeting Houses are hired out to a wide range of local groups which are in sympathy with our testimonies (values). Many refurbishments have been carried out to ensure that our buildings are accessible to all, as far as is possible within our financial constraints, and that work is done in an eco-friendly way, if at all practicable.

The country continued to recover from COVID-19 in the course of 2022. In-person Meetings for Worship resumed alongside those joining Meetings on Zoom. A number of Meetings carried out a spiritual review as part of the wider work of Area Meeting to discern its future spiritual direction and priorities.

Social and sharing activities returned to a more normal base, as Meetings continued to engage with Friends and their local communities. We are particularly heartened by contact between Meetings and local refugees. As part of the Chichester Festival, Jocelyn Bell Burnell gave an online talk entitled 'A Quaker astronomer reflects'. The annual Chichester Peace lecture was delivered by Oliver Robertson of Britain Yearly Meeting on Peace and War in Ukraine. A white Poppy wreath was laid at the war memorial.

There are plans to maintain and improve our buildings, so they are more sustainable. Apart from essential work, these are on hold at the moment, due to the need to conserve our reserves when income has been so reduced.

The Trustees have implemented a new safeguarding policy which has been implemented by all members of Sussex West Area Meeting. Overall, our Local Meetings are continuing to function well.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2022**

ACHIEVEMENT AND PERFORMANCE

Sustainability

Quakers have had a concern for the environment for centuries. This concern is more relevant today than ever before because of climate change. We have read Advices and Queries 41 and 42 in our book of discipline, Quaker Faith & Practice:

41. Try to live simply. A simple lifestyle freely chosen is a source of strength. Do not be persuaded into buying what you do not need or cannot afford. Do you keep yourself informed about the effects your style of living is having on the global economy and environment?

42. We do not own the World, and its riches are not ours to dispose of at will. Show a loving consideration for all creatures, and seek to maintain the beauty and variety of the world. Work to ensure that our increasing power over nature is used responsibly, with reverence for life. Rejoice in the splendour of God's continuing creation.

Quaker Peace and Social Witness (QPSW) is working on climate change to link climate with justice, one of our testimonies. QPSW is also looking at the actions we can take on climate, individually and as an Area Meeting.

We are called to consider the effect of our lives on the world's limited resources, and to work together to build low-carbon, sustainable communities. In 2011, Britain Yearly Meeting made a statement, which is part of the Canterbury Commitment, named after the city where the Meeting took place:

'To individual Friends, we issue a clear call to action to consider the effect of their lives on the world's limited resources and in particular on their carbon usage... We are grateful to those Friends who have responded in their own lives and who have encouraged and informed us... there is much more which may yet be done.'

- Britain Yearly Meeting 2011

As an Area Meeting, we have considered the effect of our life and work on climate and the environment in terms of our buildings, our energy consumption, our waste, our travel, our investments and the way we live our private lives.

In 2022 and in earlier years, we have held discussions on our spiritual engagement with sustainability, developed low carbon practices for our Meeting Houses, recycled waste where possible, reduced travel where practical, invested in an ethical way and sought to minimise or eliminate our consumption of fish and meat.

We use green suppliers of energy where possible. We collated our consumption of energy in 2019 for the six Meeting Houses which we own and use the figure as a baseline of our energy consumption as an Area Meeting. Our consumption in 2022 was:

Meeting House	Electricity Kilowatt hours		Gas Kilowatt hours	
	2022	2021	2022	2021
Brighton	12,909	6,312	56,650	30,334
Bognor		639		5,298
Chichester		124		317
Ditchling	1,500	1,500		-
Littlehampton		1,284		863
Worthing	20,988	11,316		-
Total		21,175		36,812

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2022**

FINANCIAL REVIEW

Results for the year

The total income in the year was £231,658 (2021: £249,523) of which £1,571 was attributable to restricted funds.

The total expenditure in the year was £246,740 (2021: £178,806), of which £4,265 was attributable to restricted funds.

The net movement in funds for the year was £531,809 (2021: £591,598) after gains on revaluation of fixed assets of £672,705 (2021: £475,971). The total funds carried forward at the year end was £10,287,807 (2021: £9,755,998), of which £312,930 (2021: £366,417) was attributable to restricted funds and £9,112,204 (2021: £8,446,439) was attributable to endowment funds.

Reserves policy

As part of their responsibility for the financial accounts of Sussex West Area Meeting, trustees have regularly reviewed the reserves held by the Area Meeting and the constituent Local Meetings following guidance provided by the national Quaker Stewardship Committee, to ensure there are sufficient reserves for the efficient working of the Area Meeting.

The target level of free reserves at 31 December 2022 was £450,000, to hold in case of ongoing revenue expenditure not covered by income and for planned and unplanned capital expenditure, again not covered by income, both in the context of the impact of the COVID-19 pandemic. The principal financial risk of the pandemic to the charity is that all the Meeting Houses closed in March 2020 for both worship and lettings, being the hire of surplus space to individuals and organisations whose work is in sympathy with Area Meeting's purposes. COVID restrictions have been eased in 2022, but the annual income from hirings has not yet returned to the pre-pandemic level of about £160,000 per annum.

The actual level of free reserves at the year end, excluding investments which are held for the long term, was £525,334 (2021: £549,197), which is in excess of target level. The trustees plan to use these free reserves to cover the costs of the Meeting Houses remaining closed as a consequence of the pandemic, with an adverse impact on income from lettings in 2022 and beyond.

FUTURE PLANS

The key objective is to encourage spiritual growth within Sussex West Area Quaker Meeting and its constituent Local Meetings and to support the Quaker community and Quaker values in Sussex West.

As noted above, the outcome of the pandemic is unclear. Trustees continue to monitor its impact on the charity's affairs. The trustees' top priority is the health, safety and well-being of Friends, wardens, hirers, cleaners and others who are involved in the charity's work.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is administered in accordance with its governing document, a deed of trust and is an unincorporated charity.

The affairs of the Area Meeting are governed by "Quaker Faith and Practice", the Book of Discipline of Britain Yearly Meeting. The Area Meeting has a Governing Document dated 8 March 2008. It was formerly excepted from registration with the Charity Commission under Statutory Instruments 180 of 1996 and 1598 of 2002. It was registered as a charity with charity number 1147831 on 26 June 2012.

Recruitment and appointment of new trustees

The members of the Area Meeting are all those persons whose names are for the time being recorded in its official register of members. The Managing Trustees are those appointed as such by the Area Meeting in session, generally on a triennial basis. The Area Meeting also appoints two members to serve on Meeting for Sufferings, a representative conference which advises the Trustee body for the centrally-managed work of Britain Yearly Meeting.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The Managing Trustees are appointed by the Area Meeting in session and the following persons served as Trustees during the period covered by this report, as set out below:

Officers

Co-Clerks: P Gibson, Littlehampton Local Meeting and K Grove, Chichester Local Meeting
Treasurer: K Grove, Chichester Local Meeting

Holding Trustee for Property

Friends Trusts Ltd
Friends House
173 Euston Road
London
NW1 2BJ

Holding Trustee for Investments

Fidelity Investment Services (UK) Ltd
Oakhill House
130 Tonbridge Road
Hildenborough
Tonbridge
TN11 9DZ

Risk management

The trustees have considered the risks which the charity faces and put in place policies to mitigate these. The three major risks are the outcome of the COVID-19 pandemic and its impact on the charity's activities, the safeguarding of children and vulnerable adults and the long-term financial viability of the Charity. The trustees have set up and operate a safeguarding policy. They hold reserves to ensure the Charity's financial viability.

The trustees produced projections for the period 2020 to 2022 on two scenarios. Scenario A is optimistic, in terms of when the Meeting Houses will re-open for lettings and how quickly lettings income will return to 2019 levels. Scenario B is more pessimistic on both of these variables.

The trustees concluded that there is sufficient cash held in unrestricted funds to cover both scenarios for the period 2020 to 2022 and also to cover 2023. In addition, long term investments of £360,000 held in unrestricted funds could be realised as cash, if needed. Accordingly, the trustees concluded that the charity is a going concern and that the 2022 accounts should be, and have been, prepared on the going concern basis of accounting.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1147831

Principal address

Friends Meeting House
Ship Street
Brighton
East Sussex
BN1 1AF

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2022**

Trustees

Heather Brayshaw (resigned 10.9.22)
Hilary Cooke
George Dean
Paul Gibson
Katherine Grove
Anna Luttman Johnson (resigned 10.9.22)
Hugh Pritchard Jones
Roy Morris (appointed 15.7.23)
Zing Rock (resigned 10.9.22)

Independent Examiner

P E H Wright FCA DChA
Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

Bankers

Santander
Bootle
Merseyside
L30 4GB

Mansfield Building Society
Regents Street
Mansfield
NG18 1SS

CafBank Ltd
Kings Hall
West Malling
Kent
ME9 4TA

Triodos Bank
Brunel House
11 The Promenade
Bristol
BS8 3NN

Co-operative Bank
1 Balloon Street
Manchester
M60 4EP

Unity Bank
Nine Brindleyplace
Birmingham
B1 2HB

Lloyds Bank
Bognor Regis Branch
33-37 High Street
Bognor Regis
PO21 1RS

NatWest Bank
Rumbolds Hill
Midhurst
West Sussex
GU29 9DP

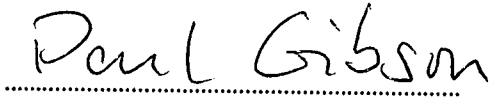
Shawbrook Bank
Prospero
73 London Road
Redhill
RH1 1LQ

Barclays Bank PLC
2 Liscard Village
Wallasey
CH45 4JS

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2022**

Approved by order of the board of trustees on 16.10.23..... and signed on its behalf by:



Paul Gibson - Trustee

**Independent Examiner's Report to the Trustees of
Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

Independent examiner's report to the trustees of Sussex West Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain

I report to the charity trustees on my examination of the accounts of Sussex West Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain (the Trust) for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P E H Wright FCA DChA

Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

Date: 16/12/23

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Statement of Financial Activities
for the Year Ended 31st December 2022**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2022 Total funds £	2021 Total funds £
INCOME AND						
ENDOWMENTS FROM						
Donations and legacies	2	90,827	-	-	90,827	161,704
Other trading activities	3	136,285	-	-	136,285	80,237
Investment income	4	2,975	1,571	-	4,546	7,582
Total		<u>230,087</u>	<u>1,571</u>	<u>-</u>	<u>231,658</u>	<u>249,523</u>
EXPENDITURE ON						
Raising funds	5	9,197	-	-	9,197	1,507
Charitable activities	6					
Quaker Activities		<u>233,278</u>	<u>4,265</u>	<u>-</u>	<u>237,543</u>	<u>177,299</u>
Total		<u>242,475</u>	<u>4,265</u>	<u>-</u>	<u>246,740</u>	<u>178,806</u>
Net gains/(losses) on investments		<u>(68,081)</u>	<u>(50,793)</u>	<u>(6,940)</u>	<u>(125,814)</u>	<u>44,910</u>
NET						
INCOME/(EXPENDITURE)		<u>(80,469)</u>	<u>(53,487)</u>	<u>(6,940)</u>	<u>(140,896)</u>	<u>115,627</u>
Other recognised gains/(losses)						
Gains on revaluation of fixed assets		<u>-</u>	<u>-</u>	<u>672,705</u>	<u>672,705</u>	<u>475,971</u>
Net movement in funds		<u>(80,469)</u>	<u>(53,487)</u>	<u>665,765</u>	<u>531,809</u>	<u>591,598</u>
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>943,142</u>	<u>366,417</u>	<u>8,446,439</u>	<u>9,755,998</u>	<u>9,164,400</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>862,673</u></u>	<u><u>312,930</u></u>	<u><u>9,112,204</u></u>	<u><u>10,287,807</u></u>	<u><u>9,755,998</u></u>

The notes form part of these financial statements

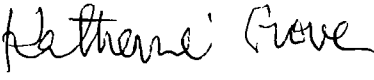
**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Balance Sheet
31st December 2022**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS						
Tangible assets	11	-	-	9,081,477	9,081,477	8,408,772
Investments	12	337,339	261,234	29,827	628,400	742,739
		<u>337,339</u>	<u>261,234</u>	<u>9,111,304</u>	<u>9,709,877</u>	<u>9,151,511</u>
CURRENT ASSETS						
Debtors	13	33,358	-	-	33,358	24,028
Cash at bank		502,003	51,696	900	554,599	588,427
		<u>535,361</u>	<u>51,696</u>	<u>900</u>	<u>587,957</u>	<u>612,455</u>
CREDITORS						
Amounts falling due within one year	14	(10,027)	-	-	(10,027)	(7,968)
NET CURRENT ASSETS		<u>525,334</u>	<u>51,696</u>	<u>900</u>	<u>577,930</u>	<u>604,487</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>862,673</u>	<u>312,930</u>	<u>9,112,204</u>	<u>10,287,807</u>	<u>9,755,998</u>
NET ASSETS		<u>862,673</u>	<u>312,930</u>	<u>9,112,204</u>	<u>10,287,807</u>	<u>9,755,998</u>
FUNDS	15					
Unrestricted funds					862,673	943,142
Restricted funds					312,930	366,417
Endowment funds					9,112,204	8,446,439
TOTAL FUNDS					<u>10,287,807</u>	<u>9,755,998</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 16.10.23 and were signed on its behalf by:


.....
Paul Gibson - Trustee


.....
Katherine Grove - Trustee

The notes form part of these financial statements

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Cash Flow Statement
for the Year Ended 31st December 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	(26,899)	59,082
Net cash (used in)/provided by operating activities		(26,899)	59,082
Cash flows from investing activities			
Purchase of fixed asset investments		(11,475)	-
Dividends & interest		4,546	7,583
Net cash (used in)/provided by investing activities		(6,929)	7,583
Change in cash and cash equivalents in the reporting period		(33,828)	66,665
Cash and cash equivalents at the beginning of the reporting period		588,427	521,762
Cash and cash equivalents at the end of the reporting period		554,599	588,427

The notes form part of these financial statements

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Cash Flow Statement
for the Year Ended 31st December 2022**

**1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM
OPERATING ACTIVITIES**

	2022 £	2021 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(140,896)	115,627
Adjustments for:		
Losses/(gain) on investments	125,814	(44,910)
Dividends & interest	(4,546)	(7,583)
Increase in debtors	(9,330)	(2,576)
Increase/(decrease) in creditors	2,059	(1,476)
Net cash (used in)/provided by operations	<u>(26,899)</u>	<u>59,082</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.1.22 £	Cash flow £	At 31.12.22 £
Net cash			
Cash at bank	588,427	(33,828)	554,599
	<u>588,427</u>	<u>(33,828)</u>	<u>554,599</u>
Total	<u>588,427</u>	<u>(33,828)</u>	<u>554,599</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Raising funds

Costs of generating funds comprise those costs directly attributable to publicising the charity.

Governance costs

Governance costs include the costs of governance arrangements which relate to the general running of the charity.

Allocation and apportionment of costs

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Freehold property is revalued each year in line with its insured value.

No depreciation is provided on freehold property.

The charity has a policy of only capitalising freehold property.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1. ACCOUNTING POLICIES - continued

Fund accounting

Endowment funds can only be used for particular restricted purposes relating to the capital element of the asset in question.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	90,827	117,470
Legacies	-	5,000
Grants	-	39,234
	<u>90,827</u>	<u>161,704</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Government grants	-	39,234

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Hall / room hire of surplus space	<u>136,285</u>	<u>80,237</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Dividend income	3,267	7,020
Bank interest	1,279	562
	<u>4,546</u>	<u>7,582</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2022**

5. RAISING FUNDS

Raising donations and legacies

	2022	2021
	£	£
Quaker activities	9,197	1,507

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Quaker Activities	18,735	15,589	203,219	237,543

7. GRANTS PAYABLE

	2022	2021
	£	£
Quaker Activities	15,589	10,398

The total grants paid to institutions during the year was as follows:

	2022	2021
	£	£
Britain Yearly Meeting	473	200
Other Quaker Bodies	3,906	2,730
Non-Quaker Bodies	5,006	4,758
	9,385	7,688

Grants to Non-Quaker institutions are made to promote the charitable objects, after agreement and approval at the relevant Meeting for Business.

8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Quaker Activities	197,939	5,280	203,219

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2022**

8. SUPPORT COSTS - continued

The greater part of the charitable work is carried out by trustees and members as volunteers, at no charge to the charity. The governance costs comprise entirely the fee of the independent examiner.

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2022 nor for the year ended 31st December 2021.

Trustees' expenses

During the year, one (2021: two) trustee was reimbursed for travel and treasurer expenses of £98 (2021: £147).

10. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	96,009	92,393
Social security costs	932	418
Other pension costs	2,769	2,680
	<u>99,710</u>	<u>95,491</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Administration	<u>8</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

11. TANGIBLE FIXED ASSETS

	Freehold property £
COST OR VALUATION	
At 1st January 2022	8,408,772
Revaluations	672,705
	<u>9,081,477</u>
At 31st December 2022	
NET BOOK VALUE	
At 31st December 2022	<u>9,081,477</u>
At 31st December 2021	<u>8,408,772</u>

Cost or valuation at 31st December 2022 is represented by:

	Freehold property £
Valuation in 2022	<u>9,081,477</u>

Notes to the Financial Statements - continued
for the Year Ended 31st December 2022

11. TANGIBLE FIXED ASSETS - continued

In line with the Charity's policy; freehold property is revalued each year to its insured value.

The freehold properties comprise the following Meeting Houses:

	£
Bognor Meeting House	686,022
Brighton Meeting House	5,027,128
Chichester Meeting House	1,020,793
Ditchling Meeting House	369,796
Littlehampton Meeting House	871,334
Worthing Meeting House	1,106,404
	<u>9,081,477</u>

12. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1st January 2022	742,739
Additions	11,475
Revaluations	(125,814)
	<u>628,400</u>
At 31st December 2022	<u>628,400</u>
NET BOOK VALUE	
At 31st December 2022	<u>628,400</u>
At 31st December 2021	<u>742,739</u>

There were no investment assets outside the UK.

Cost or valuation at 31st December 2022 is represented by:

	Listed investments £
Valuation in 2022	<u>628,400</u>
HISTORICAL COST	
At 31st December 2022	<u>616,920</u>
At 31st December 2021	<u>605,445</u>

The investment portfolio is held to finance improvements to the Meeting Houses. The policy is to invest sustainably for the future, in accordance with the Charity's ethical investment policy. Further details of the ethical investment policy are available on request.

Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain

Notes to the Financial Statements - continued
for the Year Ended 31st December 2022

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	5,452	3,539
Other debtors	27,906	20,489
	<u>33,358</u>	<u>24,028</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Other creditors	<u>10,027</u>	<u>7,968</u>

15. MOVEMENT IN FUNDS

	At 1.1.22	Net movement in funds	Transfers between funds	At 31.12.22
	£	£	£	£
Unrestricted funds				
General fund	-	(2,005)	(9,566)	(11,571)
Woodbrooke	771	(668)	237	340
Property Maintenance	457,953	(72,392)	28,155	413,716
Insurance	-	(8,685)	9,480	795
Worthing	209,195	(20,600)	(5,451)	183,144
Brighton	159,329	9,021	(9,378)	158,972
Ditchling	12,501	5,982	(3,016)	15,467
Chichester	60,246	14,214	(7,076)	67,384
Bognor Regis	19,417	(3,450)	(601)	15,366
Littlehampton	23,730	(1,886)	(2,784)	19,060
	<u>943,142</u>	<u>(80,469)</u>	<u>-</u>	<u>862,673</u>
Restricted funds				
Edward Hamper	4,799	987	-	5,786
Gwendoline Barker Trust	361,618	(54,474)	-	307,144
	<u>366,417</u>	<u>(53,487)</u>	<u>-</u>	<u>312,930</u>
Endowment funds				
Area Meeting Property Fund	8,409,672	672,705	-	9,082,377
Edward Hamper Capital	36,767	(6,940)	-	29,827
	<u>8,446,439</u>	<u>665,765</u>	<u>-</u>	<u>9,112,204</u>
TOTAL FUNDS	<u>9,755,998</u>	<u>531,809</u>	<u>-</u>	<u>10,287,807</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2022**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	5,826	(7,831)	-	(2,005)
Woodbrooke	-	(668)	-	(668)
Property Maintenance	-	(5,160)	(67,232)	(72,392)
Insurance	-	(8,685)	-	(8,685)
Worthing	14,439	(35,039)	-	(20,600)
Brighton	142,103	(132,233)	(849)	9,021
Ditchling	9,052	(3,070)	-	5,982
Chichester	34,245	(20,031)	-	14,214
Bognor Regis	7,211	(10,661)	-	(3,450)
Littlehampton	17,211	(19,097)	-	(1,886)
	<u>230,087</u>	<u>(242,475)</u>	<u>(68,081)</u>	<u>(80,469)</u>
Restricted funds				
Edward Hamper	987	-	-	987
Gwendoline Barker Trust	584	(4,265)	(50,793)	(54,474)
	<u>1,571</u>	<u>(4,265)</u>	<u>(50,793)</u>	<u>(53,487)</u>
Endowment funds				
Area Meeting Property Fund	-	-	672,705	672,705
Edward Hamper Capital	-	-	(6,940)	(6,940)
	<u>-</u>	<u>-</u>	<u>665,765</u>	<u>665,765</u>
TOTAL FUNDS	<u>231,658</u>	<u>(246,740)</u>	<u>546,891</u>	<u>531,809</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2022**

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	(7,804)	3,737	4,067	-
Woodbrooke	971	(200)	-	771
Property Maintenance	436,718	21,891	(656)	457,953
Insurance	(487)	(8,474)	8,961	-
Worthing	207,627	4,868	(3,300)	209,195
Shoreham	399	(149)	(250)	-
Brighton	113,785	54,454	(8,910)	159,329
Ditchling	10,425	4,992	(2,916)	12,501
Chichester	48,362	5,649	6,235	60,246
Bognor Regis	14,175	6,368	(1,126)	19,417
Littlehampton	24,673	1,162	(2,105)	23,730
	<u>848,844</u>	<u>94,298</u>	<u>-</u>	<u>943,142</u>
Restricted funds				
Edward Hamper	4,152	647	-	4,799
Gwendoline Barker Trust	340,768	20,850	-	361,618
	<u>344,920</u>	<u>21,497</u>	<u>-</u>	<u>366,417</u>
Endowment funds				
Area Meeting Property Fund	7,933,701	475,971	-	8,409,672
Edward Hamper Capital	36,935	(168)	-	36,767
	<u>7,970,636</u>	<u>475,803</u>	<u>-</u>	<u>8,446,439</u>
TOTAL FUNDS	<u><u>9,164,400</u></u>	<u><u>591,598</u></u>	<u><u>-</u></u>	<u><u>9,755,998</u></u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2022**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	11,608	(7,871)	-	3,737
Woodbrooke	-	(200)	-	(200)
Property Maintenance	-	(1,335)	23,226	21,891
Insurance	(1)	(8,473)	-	(8,474)
Worthing	33,457	(28,589)	-	4,868
Shoreham	616	(765)	-	(149)
Brighton	151,847	(98,120)	727	54,454
Ditchling	7,245	(2,253)	-	4,992
Chichester	16,471	(10,822)	-	5,649
Bognor Regis	10,858	(4,490)	-	6,368
Littlehampton	16,000	(14,838)	-	1,162
	<u>248,101</u>	<u>(177,756)</u>	<u>23,953</u>	<u>94,298</u>
Restricted funds				
Edward Hamper	1,037	(390)	-	647
Gwendoline Barker Trust	385	(660)	21,125	20,850
	<u>1,422</u>	<u>(1,050)</u>	<u>21,125</u>	<u>21,497</u>
Endowment funds				
Area Meeting Property Fund	-	-	475,971	475,971
Edward Hamper Capital	-	-	(168)	(168)
	<u>-</u>	<u>-</u>	<u>475,803</u>	<u>475,803</u>
TOTAL FUNDS	<u>249,523</u>	<u>(178,806)</u>	<u>520,881</u>	<u>591,598</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2022**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	(7,804)	1,732	(5,499)	(11,571)
Woodbrooke	971	(868)	237	340
Property Maintenance	436,718	(50,501)	27,499	413,716
Insurance	(487)	(17,159)	18,441	795
Worthing	207,627	(15,732)	(8,751)	183,144
Shoreham	399	(149)	(250)	-
Brighton	113,785	63,475	(18,288)	158,972
Ditchling	10,425	10,974	(5,932)	15,467
Chichester	48,362	19,863	(841)	67,384
Bognor Regis	14,175	2,918	(1,727)	15,366
Littlehampton	24,673	(724)	(4,889)	19,060
	848,844	13,829	-	862,673
Restricted funds				
Edward Hamper	4,152	1,634	-	5,786
Gwendoline Barker Trust	340,768	(33,624)	-	307,144
	344,920	(31,990)	-	312,930
Endowment funds				
Area Meeting Property Fund	7,933,701	1,148,676	-	9,082,377
Edward Hamper Capital	36,935	(7,108)	-	29,827
	7,970,636	1,141,568	-	9,112,204
TOTAL FUNDS	9,164,400	1,123,407	-	10,287,807

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2022**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	17,434	(15,702)	-	1,732
Woodbrooke	-	(868)	-	(868)
Property Maintenance	-	(6,495)	(44,006)	(50,501)
Insurance	(1)	(17,158)	-	(17,159)
Worthing	47,896	(63,628)	-	(15,732)
Shoreham	616	(765)	-	(149)
Brighton	293,950	(230,353)	(122)	63,475
Ditchling	16,297	(5,323)	-	10,974
Chichester	50,716	(30,853)	-	19,863
Bognor Regis	18,069	(15,151)	-	2,918
Littlehampton	33,211	(33,935)	-	(724)
	<u>478,188</u>	<u>(420,231)</u>	<u>(44,128)</u>	<u>13,829</u>
Restricted funds				
Edward Hamper	2,024	(390)	-	1,634
Gwendoline Barker Trust	969	(4,925)	(29,668)	(33,624)
	<u>2,993</u>	<u>(5,315)</u>	<u>(29,668)</u>	<u>(31,990)</u>
Endowment funds				
Area Meeting Property Fund	-	-	1,148,676	1,148,676
Edward Hamper Capital	-	-	(7,108)	(7,108)
	<u>-</u>	<u>-</u>	<u>1,141,568</u>	<u>1,141,568</u>
TOTAL FUNDS	<u>481,181</u>	<u>(425,546)</u>	<u>1,067,772</u>	<u>1,123,407</u>

Funds in Deficit

The deficits on the general fund will be cleared by further designations of unrestricted funds in 2023.

Restricted Funds

Edward Hamper

Income to this fund is used to pay welfare grants to individuals.

The Gwendoline Barker Trust Fund

The Gwendoline Barker Trust fund is held for the benefit of Chichester Local Meeting for those in financial need of urgent medical treatment or short term nursing home care.

Endowment Funds

Area Meeting Property Fund

This fund holds the meeting houses as a permanent endowment for the Charity.

Edward Hamper Capital

Notes to the Financial Statements - continued
for the Year Ended 31st December 2022

15. MOVEMENT IN FUNDS - continued

This fund holds investments as a permanent endowment. Income from these investments is paid into the Edward Hamper restricted fund and disbursed as detailed above.

Transfers between funds

Transfers between funds represents area levies paid for on behalf of the individual meeting houses as well as miscellaneous repair work.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2022.

17. FUNDS RECEIVED AS AGENT

The Charity receives funds as agent rather than as principal and with no discretion as to how these funds are to be spent. Such funds are not accounted for as income or expenditure of the Charity in these financial statements. The funds received as agent were:

	2022	2021
	£	£
Britain Yearly Meetings	2,025	2,944
Other Quaker Bodies	-	-
Non-Quaker Bodies	3,940	2,320
	5,965	5,264

The balance of funds received as agent at 31 December 2022 was a credit of £7,254 (31 December 2021: credit £3,617), reflecting timing differences between receipts and payments.

Accounts

**Report of the Trustees and
Financial Statements for the Year Ended 31st December 2021
for
Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

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for the Year Ended 31st December 2021**

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**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2021**

The trustees present their report with the financial statements of the charity for the year ended 31st December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The COVID-19 pandemic began in March 2020. In preparing this report and these accounts, the trustees have noted and followed the guidance of the Charity Commission 'COVID-19 control measures and financial reporting by charities' published in March 2020. In particular, the trustees have focussed on the evidence for preparing the accounts on the basis of a going concern. The trustees have been meeting regularly on Zoom to monitor and address the impact of the pandemic on the charity's affairs and its financial reporting for the 2021 financial year.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Area Meeting is a charity established for the advancement of religion and other charitable purposes such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers) in the area of Sussex West Area Meeting and beyond. The principal activity is the holding of meeting for worship in the constituent local Meetings of Bognor Regis, Brighton, Chichester, Ditchling, Littlehampton, Midhurst, Shoreham by Sea (for part of the year) and Worthing.

The main objectives of the charity are:

- To administer and manage Sussex West Area Meeting and its property in accordance with its Governing Document
- To further the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the areas of Sussex West Area Meeting and beyond.

Significant activities

The eight (now seven) Local Quaker Meetings in Sussex West Area Quaker Meeting have held regular Meetings for Worship and Meetings for Business. The main purpose of these meetings is to further spiritual growth and community development within the area of Sussex West.

The Area Meeting and the Local Meetings meet to inform and educate the members and attenders and to encourage its members and attenders to represent, as appropriate, the Area Quaker Meeting at national Quaker Conferences.

Public benefit

The trustees have had due regard for the guidance from the Charity Commission for England and Wales in respect of Public Benefit and consider that the charity satisfies these criteria through the activities described above and in the course of this report.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2021**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our seven (formerly eight) Local Meetings worship every Sunday, plus twice a month there is a Meeting held on a Sunday in Haywards Heath, which is organised by Ditchling Friends. Other Meetings for Worship are held on some weekdays as well.

We keep our buildings in a good state of repair as a matter of policy; five of our Meeting Houses are hired out to a wide range of local groups which are in sympathy with our testimonies (values). Many refurbishments have been carried out to ensure that our buildings are accessible to all, as far as is possible within our financial constraints, and that work is done in an eco-friendly way, if at all practicable.

2021 proved to be another difficult year. Meetings for Worship continued online, with small numbers in Meeting Houses and in Meeting House gardens. The restorative power of our gardens has been particularly appreciated this year. Ditchling's Healing group continued as did our Children's Meetings. During the year the small Meeting held in Shoreham in a rented building decided it was no longer viable. Friends from that Meeting have joined with Worthing. Despite this, the number of our members is only two fewer than last year. Sadly, there have been a number of deaths throughout the year, but we are also blessed with new members and attenders.

Social and spiritual activities were restricted but continued mainly online. Chichester's provided two public activities, one held over from last year took place on Zoom and the other was blended. In October, Littlehampton resumed its Open Saturdays. There remained a concern about connecting different groups within our Meetings, namely those who worshipped in the Meeting Houses, those on Zoom and those unable to do either.

Thanks to the furlough scheme we were able to pay our eight employees their full wages. Since the end of restrictions our hirings are slowly returning. Other charities, which hold our values, have been supported personally or financially, but because of difficulty of cash collections, individuals have had to respond directly. Some Meetings are actively supporting refugees and asylum seekers. Some work with Interfaith groups.

There are plans to maintain and improve our buildings so they are more sustainable. Apart from essential work, these are on hold at the moment, due to the need to conserve our reserves when income is so reduced.

The Trustees have begun looking at a new safeguarding policy which will need to be implemented by all members of Sussex West Area Meeting. Overall, our Meetings are continuing to function well despite the Covid restrictions.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2021**

ACHIEVEMENT AND PERFORMANCE

Sustainability

Quakers have had a concern for the environment for centuries. This concern is more relevant today than ever before because of climate change. We have read Advices and Queries 41 and 42 in our book of discipline, Quaker Faith & Practice:

41. Try to live simply. A simple lifestyle freely chosen is a source of strength. Do not be persuaded into buying what you do not need or cannot afford. Do you keep yourself informed about the effects your style of living is having on the global economy and environment?

42. We do not own the World, and its riches are not ours to dispose of at will. Show a loving consideration for all creatures, and seek to maintain the beauty and variety of the world. Work to ensure that our increasing power over nature is used responsibly, with reverence for life. Rejoice in the splendour of God's continuing creation.

Quaker Peace and Social Witness (QPSW) is working on climate change to link climate with justice, one of our testimonies. QPSW is also looking at the actions we can take on climate, individually and as an Area Meeting.

We are called to consider the effect of our lives on the world's limited resources, and to work together to build low-carbon, sustainable communities. In 2011, Britain Yearly Meeting made a statement, which is part of the Canterbury Commitment, named after the city where the meeting took place:

'To individual Friends, we issue a clear call to action to consider the effect of their lives on the world's limited resources and in particular on their carbon usage... We are grateful to those Friends who have responded in their own lives and who have encouraged and informed us... there is much more which may yet be done.'
- Britain Yearly Meeting 2011

As an Area Meeting, we have considered the effect of our life and work on climate and the environment in terms of our buildings, our energy consumption, our waste, our travel, our investments and the way we live our private lives.

In 2021 and in earlier years, we have held discussions on our spiritual engagement with sustainability, developed low carbon practices for our Meeting Houses, recycled waste where possible, reduced travel where practical, invested in an ethical way and sought to minimise or eliminate our consumption of fish and meat.

We use green suppliers of energy where possible. We collated our consumption of energy in 2019 for the six Meeting Houses which we own and will report the figure as a baseline of our energy consumption as an Area Meeting. Our consumption in 2021 was:

Meeting House	Electricity Kilowatt hours		Gas Kilowatt hours	
	2021	2020	2021	2020
Brighton	6,312	10,236	30,334	41,578
Bognor	639	718	5,298	1,139
Chichester	124	2,322	317	476
Ditchling	1,500	2,500	-	-
Littlehampton	1,284	4,514	863	16,329
Worthing	11,316	12,275	-	-
Total	21,175	32,565	36,812	59,522

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2021**

FINANCIAL REVIEW

Results for the year

The total income in the year was £249,523 (2020: £180,161) of which £1,422 was attributable to restricted funds.

The total expenditure in the year was £178,806 (2020: £190,431), of which £1,050 was attributable to restricted funds.

The net movement in funds for the year was £591,598 (2020: £481,512) after gains on revaluation of fixed assets of £475,971 (2020: £449,030). The total funds carried forward at the year end was £9,755,998 (2020: £9,164,400), of which £366,417 (2020: £344,920) was attributable to restricted funds and £8,446,439 (2020: £7,970,636) was attributable to endowment funds.

Reserves policy

As part of their responsibility for the financial accounts of Sussex West Area Meeting, trustees have regularly reviewed the reserves held by the Area Meeting and the constituent Local Meetings following guidance provided by the national Quaker Stewardship Committee, to ensure there are sufficient reserves for the efficient working of the Area Meeting.

The target level of free reserves at 31 December 2021 was £450,000, to hold in case of ongoing revenue expenditure not covered by income and for planned and unplanned capital expenditure, again not covered by income, both in the context of the impact of the COVID-19 pandemic. The principal financial risk of the pandemic to the charity is that all the Meeting Houses closed in March 2020 for both worship and lettings, being the hire of surplus space to individuals and organisations whose work is in sympathy with Area Meeting's purposes. COVID restrictions have been eased in 2022, but the annual income from hirings has not yet returned to the pre-pandemic level of about £160,000 per annum.

The actual level of free reserves at the year end, excluding investments which are held for the long term, was £549,197 (2020: £478,852), which is in excess of target level. The trustees plan to use these free reserves to cover the costs of the Meeting Houses remaining closed as a consequence of the pandemic, with an adverse impact on income from lettings in 2022 and beyond.

FUTURE PLANS

The key objectives are to encourage spiritual growth within Sussex West Area Quaker Meeting and its constituent Local Meetings and to support the Quaker community and Quaker values in Sussex West.

As noted above, the outcome of the pandemic is unclear. Trustees continue to monitor its impact on the charity's affairs. The trustees' top priority is the health, safety and well-being of Friends, wardens, hirers, cleaners and others who are involved in the charity's work.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is administered under its governing document, a deed of trust dated 8 March 2008, and is an unincorporated charity.

The affairs of the Area Meeting are governed by "Quaker Faith and Practice", the Book of Discipline of Britain Yearly Meeting. The Area Meeting has a Governing Document dated 8 March 2008. It was formerly excepted from registration with the Charity Commission under Statutory Instruments 180 of 1996 and 1598 of 2002. It was registered as a charity with charity number 1147831 on 26 June 2012.

Recruitment and appointment of new trustees

The Members of the Area Meeting are all those persons whose names are for the time being recorded in its official register. The Managing Trustees are those appointed as such by the Area Meeting in session, generally on a triennial basis. The Area Meeting also appoints two members to serve on Meeting for Sufferings, which is a representative conference which advises the Trustee body for the centrally managed work of Britain Yearly Meeting.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The Managing Trustees are appointed by the Area Meeting in session and the following persons served as Trustees during the period covered by this report, as set out below:

Officers

Co-Clerks: P Gibson, Littlehampton Local Meeting and K Grove, Chichester Local Meeting

Treasurer: K Grove, Chichester Local Meeting

Holding Trustee for Property

Friends Trusts Ltd

Friends House

173 Euston Road

London

NW1 2BJ

Holding Trustee for Investments

Fidelity Investment Services (UK) Ltd

Oakhill House

130 Tonbridge Road

Hildenborough

Tonbridge

TN11 9DZ

Risk management

The trustees have considered the risks which the charity faces and put in place policies to mitigate these. The three major risks are the outcome of the COVID-19 pandemic and its impact on the charity's activities, the safeguarding of children and vulnerable adults and the long-term financial viability of the Charity. The trustees have set up and operate a safeguarding policy. They hold reserves to ensure the Charity's financial viability.

The trustees produced projections for the period 2020 to 2022 on two scenarios. Scenario A is optimistic, in terms of when the Meeting Houses will re-open for lettings and how quickly lettings income will return to 2019 levels. Scenario B is more pessimistic on both of these variables.

The trustees concluded that there is sufficient cash held in unrestricted funds to cover both scenarios for the period 2020 to 2022 and also to cover 2023. In addition, long term investments of £360,000 held in unrestricted funds could be realised as cash, if needed. Accordingly, the trustees concluded that the charity is a going concern and that the 2021 accounts should be, and have been, prepared on the going concern basis of accounting.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1147831

Principal address

Friends Meeting House

Ship Street

Brighton

East Sussex

BN1 1AF

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2021**

Trustees

Heather Brayshaw (resigned 8.4.22)
Hilary Cooke (appointed 1.1.21)
George Dean
Paul Gibson
Katherine Grove
Anna Luttmann Johnson
Hugh Pritchard Jones
Zing Rock (appointed 1.1.21) (resigned 10.9.22)

Independent Examiner

P E H Wright FCA DChA
Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

Bankers

Santander
Bootle
Merseyside
L30 4GB

Mansfield Building Society
Regents Street
Mansfield
NG18 1SS

CafBank Ltd
Kings Hall
West Malling
Kent
ME9 4TA

Triodos Bank
Brunel House
11 The Promenade
Bristol
BS8 3NN

Co-operative Bank
1 Balloon Street
Manchester
M60 4EP

Unity Bank
Nine Brindleyplace
Birmingham
B1 2HB

Lloyds Bank
Bognor Regis Branch
33-37 High Street
Bognor Regis
PO21 1RS

NatWest Bank
Rumbolds Hill
Midhurst
West Sussex
GU29 9DP

Shawbrook Bank
Prospero
73 London Road
Redhill
RH1 1LQ

Barclays Bank PLC
2 Liscard Village
Wallasey
CH45 4JS

Approved by order of the board of trustees on 6 October 22 and signed on its behalf by:

Paul Gibson
Paul Gibson - Trustee

**Independent Examiner's Report to the Trustees of
Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

Independent examiner's report to the trustees of Sussex West Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain

I report to the charity trustees on my examination of the accounts of Sussex West Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain (the Trust) for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P E H Wright FCA DChA
Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

Date: 6/1/22

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Statement of Financial Activities
for the Year Ended 31st December 2021**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	161,704	-	-	161,704	111,970
Other trading activities	3	80,237	-	-	80,237	58,645
Investment income	4	6,160	1,422	-	7,582	9,546
Total		<u>248,101</u>	<u>1,422</u>	<u>-</u>	<u>249,523</u>	<u>180,161</u>
EXPENDITURE ON						
Raising funds	5	1,507	-	-	1,507	9,874
Charitable activities	6					
Quaker Activities		176,249	1,050	-	177,299	180,493
Other		-	-	-	-	64
Total		<u>177,756</u>	<u>1,050</u>	<u>-</u>	<u>178,806</u>	<u>190,431</u>
Net gains/(losses) on investments		<u>23,953</u>	<u>21,125</u>	<u>(168)</u>	<u>44,910</u>	<u>42,752</u>
NET INCOME/(EXPENDITURE)		94,298	21,497	(168)	115,627	32,482
Other recognised gains/(losses)						
Gains on revaluation of fixed assets		-	-	475,971	475,971	449,030
Net movement in funds		94,298	21,497	475,803	591,598	481,512
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>848,844</u>	<u>344,920</u>	<u>7,970,636</u>	<u>9,164,400</u>	<u>8,682,888</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>943,142</u></u>	<u><u>366,417</u></u>	<u><u>8,446,439</u></u>	<u><u>9,755,998</u></u>	<u><u>9,164,400</u></u>

The notes form part of these financial statements

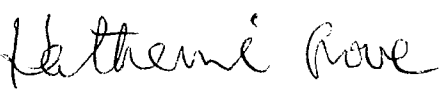
**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Balance Sheet
31st December 2021**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS						
Tangible assets	11	-	-	8,408,772	8,408,772	7,932,801
Investments	12	393,945	312,027	36,767	742,739	697,829
		<u>393,945</u>	<u>312,027</u>	<u>8,445,539</u>	<u>9,151,511</u>	<u>8,630,630</u>
CURRENT ASSETS						
Debtors	13	24,028	-	-	24,028	21,452
Cash at bank		<u>533,137</u>	<u>54,390</u>	<u>900</u>	<u>588,427</u>	<u>521,762</u>
		<u>557,165</u>	<u>54,390</u>	<u>900</u>	<u>612,455</u>	<u>543,214</u>
CREDITORS						
Amounts falling due within one year	14	(7,968)	-	-	(7,968)	(9,444)
NET CURRENT ASSETS		<u>549,197</u>	<u>54,390</u>	<u>900</u>	<u>604,487</u>	<u>533,770</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>943,142</u>	<u>366,417</u>	<u>8,446,439</u>	<u>9,755,998</u>	<u>9,164,400</u>
NET ASSETS		<u>943,142</u>	<u>366,417</u>	<u>8,446,439</u>	<u>9,755,998</u>	<u>9,164,400</u>
FUNDS	15					
Unrestricted funds					943,142	848,844
Restricted funds					366,417	344,920
Endowment funds					<u>8,446,439</u>	<u>7,970,636</u>
TOTAL FUNDS					<u>9,755,998</u>	<u>9,164,400</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 6 Oct 2022 and were signed on its behalf by:


Paul Gibson - Trustee


Katherine Grove - Trustee

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Cash Flow Statement
for the Year Ended 31st December 2021**

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	59,082	(25,612)
Net cash provided by/(used in) operating activities		<u>59,082</u>	<u>(25,612)</u>
Cash flows from investing activities			
Purchase of fixed asset investments		-	(264,359)
Dividends & interest		7,583	9,546
Net cash provided by/(used in) investing activities		<u>7,583</u>	<u>(254,813)</u>
Change in cash and cash equivalents in the reporting period		<u>66,665</u>	<u>(280,425)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>521,762</u>	<u>802,187</u>
Cash and cash equivalents at the end of the reporting period		<u><u>588,427</u></u>	<u><u>521,762</u></u>

The notes form part of these financial statements

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Cash Flow Statement
for the Year Ended 31st December 2021**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income for the reporting period (as per the Statement of Financial Activities)	115,627	32,482
Adjustments for:		
Gain on investments	(44,910)	(42,752)
Dividends & interest	(7,583)	(9,546)
Increase in debtors	(2,576)	(1,077)
Decrease in creditors	(1,476)	(4,719)
Net cash provided by/(used in) operations	<u>59,082</u>	<u>(25,612)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.1.21 £	Cash flow £	At 31.12.21 £
Net cash			
Cash at bank	521,762	66,665	588,427
	<u>521,762</u>	<u>66,665</u>	<u>588,427</u>
Total	<u>521,762</u>	<u>66,665</u>	<u>588,427</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Raising funds

Costs of generating funds comprise those costs directly attributable to publicising the charity.

Governance costs

Governance costs include the costs of governance arrangements which relate to the general running of the charity.

Allocation and apportionment of costs

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Freehold property is revalued each year in line with its insured value.

No depreciation is provided on freehold property.

The charity has a policy of only capitalising freehold property.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1. ACCOUNTING POLICIES - continued

Fund accounting

Endowment funds can only be used for particular restricted purposes relating to the capital element of the asset in question.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	117,470	76,277
Legacies	5,000	-
Grants	39,234	35,693
	<u>161,704</u>	<u>111,970</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Government grants	<u>39,234</u>	<u>35,693</u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Hall / room hire of surplus space	<u>80,237</u>	<u>58,645</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Dividend income	7,020	7,592
Bank interest	562	1,954
	<u>7,582</u>	<u>9,546</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

5. RAISING FUNDS

Raising donations and legacies

	2021 £	2020 £
Quaker activities	<u>1,507</u>	<u>9,874</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Quaker Activities	<u>17,863</u>	<u>10,398</u>	<u>149,038</u>	<u>177,299</u>

7. GRANTS PAYABLE

	2021 £	2020 £
Quaker Activities	<u>10,398</u>	<u>12,659</u>

The total grants paid to institutions during the year was as follows:

	2021 £	2020 £
Britain Yearly Meeting	200	-
Other Quaker Bodies	2,730	6,652
Non-Quaker Bodies	<u>4,758</u>	<u>1,675</u>
	<u>7,688</u>	<u>8,327</u>

Grants to Non-Quaker institutions are made to promote the charitable objects, after agreement and approval at the relevant Meeting for Business.

8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Quaker Activities	<u>144,838</u>	<u>4,200</u>	<u>149,038</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

8. SUPPORT COSTS - continued

The greater part of the charitable work is carried out by trustees and members as volunteers, at no charge to the charity. The governance costs comprise entirely the fee of the independent examiner.

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2021 nor for the year ended 31st December 2020.

Trustees' expenses

During the year, two (2020: three) trustees were reimbursed for travel and treasurer expenses of £147 (2020: £137).

10. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	92,393	100,447
Social security costs	418	2,136
Other pension costs	2,680	2,706
	<u>95,491</u>	<u>105,289</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Administration	<u>8</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

11. TANGIBLE FIXED ASSETS

	Freehold property £
COST OR VALUATION	
At 1st January 2021	7,932,801
Revaluations	475,971
	<u>8,408,772</u>
At 31st December 2021	
NET BOOK VALUE	
At 31st December 2021	<u>8,408,772</u>
At 31st December 2020	<u>7,932,801</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

11. TANGIBLE FIXED ASSETS - continued

Cost or valuation at 31st December 2021 is represented by:

	Freehold property £
Valuation in 2021	8,408,772

In line with the Charity's policy; freehold property is revalued each year to its insured value.

The freehold properties comprise the following Meeting Houses:

	£
Bognor Meeting House	635,205
Brighton Meeting House	4,654,748
Chichester Meeting House	945,178
Ditchling Meeting House	342,403
Littlehampton Meeting House	806,790
Worthing Meeting House	1,024,448
	8,408,772

12. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1st January 2021	697,829
Revaluations	44,910
	742,739
At 31st December 2021	
NET BOOK VALUE	
At 31st December 2021	742,739
	697,829
At 31st December 2020	

There were no investment assets outside the UK.

Cost or valuation at 31st December 2021 is represented by:

	Listed investments £
Valuation in 2021	742,739

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

12. FIXED ASSET INVESTMENTS - continued

HISTORICAL COST

At 31st December 2021

605,445

At 31st December 2020

605,445

The investment portfolio is held to finance improvements to the Meeting Houses. The policy is to invest sustainably for the future, in accordance with the Charity's ethical investment policy. Further details of the ethical investment policy are available on request.

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	3,539	385
Other debtors	20,489	21,067
	<u>24,028</u>	<u>21,452</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Other creditors	<u>7,968</u>	<u>9,444</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

15. MOVEMENT IN FUNDS

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	(7,804)	3,737	4,067	-
Woodbrooke	971	(200)	-	771
Property Maintenance	436,718	21,891	(656)	457,953
Insurance	(487)	(8,474)	8,961	-
Worthing	207,627	4,868	(3,300)	209,195
Shoreham	399	(149)	(250)	-
Brighton	113,785	54,454	(8,910)	159,329
Ditchling	10,425	4,992	(2,916)	12,501
Chichester	48,362	5,649	6,235	60,246
Bognor Regis	14,175	6,368	(1,126)	19,417
Littlehampton	24,673	1,162	(2,105)	23,730
	<u>848,844</u>	<u>94,298</u>	<u>-</u>	<u>943,142</u>
Restricted funds				
Edward Hamper	4,152	647	-	4,799
Gwendoline Barker Trust	340,768	20,850	-	361,618
	<u>344,920</u>	<u>21,497</u>	<u>-</u>	<u>366,417</u>
Endowment funds				
Area Meeting Property Fund	7,933,701	475,971	-	8,409,672
Edward Hamper Capital	36,935	(168)	-	36,767
	<u>7,970,636</u>	<u>475,803</u>	<u>-</u>	<u>8,446,439</u>
TOTAL FUNDS	<u><u>9,164,400</u></u>	<u><u>591,598</u></u>	<u><u>-</u></u>	<u><u>9,755,998</u></u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	11,608	(7,871)	-	3,737
Woodbrooke	-	(200)	-	(200)
Property Maintenance	-	(1,335)	23,226	21,891
Insurance	(1)	(8,473)	-	(8,474)
Worthing	33,457	(28,589)	-	4,868
Shoreham	616	(765)	-	(149)
Brighton	151,847	(98,120)	727	54,454
Ditchling	7,245	(2,253)	-	4,992
Chichester	16,471	(10,822)	-	5,649
Bognor Regis	10,858	(4,490)	-	6,368
Littlehampton	16,000	(14,838)	-	1,162
	<u>248,101</u>	<u>(177,756)</u>	<u>23,953</u>	<u>94,298</u>
Restricted funds				
Edward Hamper	1,037	(390)	-	647
Gwendoline Barker Trust	385	(660)	21,125	20,850
	<u>1,422</u>	<u>(1,050)</u>	<u>21,125</u>	<u>21,497</u>
Endowment funds				
Area Meeting Property Fund	-	-	475,971	475,971
Edward Hamper Capital	-	-	(168)	(168)
	<u>-</u>	<u>-</u>	<u>475,803</u>	<u>475,803</u>
TOTAL FUNDS	<u><u>249,523</u></u>	<u><u>(178,806)</u></u>	<u><u>520,881</u></u>	<u><u>591,598</u></u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	(14,637)	(688)	7,521	(7,804)
Woodbrooke	1,171	(200)	-	971
Property Maintenance	402,575	17,203	16,940	436,718
Insurance	(1,727)	(6,944)	8,184	(487)
Worthing	226,856	(15,729)	(3,500)	207,627
Shoreham	631	35	(267)	399
Brighton	144,167	(21,438)	(8,944)	113,785
Ditchling	10,170	3,315	(3,060)	10,425
Chichester	48,073	7,439	(7,150)	48,362
Bognor Regis	11,695	2,299	181	14,175
Littlehampton	15,356	19,222	(9,905)	24,673
	<u>844,330</u>	<u>4,514</u>	<u>-</u>	<u>848,844</u>
Restricted funds				
Edward Hamper	2,295	1,857	-	4,152
Gwendoline Barker Trust	314,359	26,409	-	340,768
	<u>316,654</u>	<u>28,266</u>	<u>-</u>	<u>344,920</u>
Endowment funds				
Area Meeting Property Fund	7,484,671	449,030	-	7,933,701
Edward Hamper Capital	37,233	(298)	-	36,935
	<u>7,521,904</u>	<u>448,732</u>	<u>-</u>	<u>7,970,636</u>
TOTAL FUNDS	<u><u>8,682,888</u></u>	<u><u>481,512</u></u>	<u><u>-</u></u>	<u><u>9,164,400</u></u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	6,611	(7,299)	-	(688)
Woodbrooke	-	(200)	-	(200)
Property Maintenance	-	(220)	17,423	17,203
Insurance	-	(6,944)	-	(6,944)
Worthing	17,338	(33,067)	-	(15,729)
Shoreham	820	(785)	-	35
Brighton	91,172	(111,694)	(916)	(21,438)
Ditchling	5,733	(2,418)	-	3,315
Chichester	17,363	(9,924)	-	7,439
Bognor Regis	6,940	(4,641)	-	2,299
Littlehampton	31,652	(12,430)	-	19,222
	<u>177,629</u>	<u>(189,622)</u>	<u>16,507</u>	<u>4,514</u>
Restricted funds				
Edward Hamper	2,257	(400)	-	1,857
Gwendoline Barker Trust	275	(409)	26,543	26,409
	<u>2,532</u>	<u>(809)</u>	<u>26,543</u>	<u>28,266</u>
Endowment funds				
Area Meeting Property Fund	-	-	449,030	449,030
Edward Hamper Capital	-	-	(298)	(298)
	<u>-</u>	<u>-</u>	<u>448,732</u>	<u>448,732</u>
TOTAL FUNDS	<u>180,161</u>	<u>(190,431)</u>	<u>491,782</u>	<u>481,512</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	(14,637)	3,049	11,588	-
Woodbrooke	1,171	(400)	-	771
Property Maintenance	402,575	39,094	16,284	457,953
Insurance	(1,727)	(15,418)	17,145	-
Worthing	226,856	(10,861)	(6,800)	209,195
Shoreham	631	(114)	(517)	-
Brighton	144,167	33,016	(17,854)	159,329
Ditchling	10,170	8,307	(5,976)	12,501
Chichester	48,073	13,088	(915)	60,246
Bognor Regis	11,695	8,667	(945)	19,417
Littlehampton	15,356	20,384	(12,010)	23,730
	<u>844,330</u>	<u>98,812</u>	<u>-</u>	<u>943,142</u>
Restricted funds				
Edward Hamper	2,295	2,504	-	4,799
Gwendoline Barker Trust	314,359	47,259	-	361,618
	<u>316,654</u>	<u>49,763</u>	<u>-</u>	<u>366,417</u>
Endowment funds				
Area Meeting Property Fund	7,484,671	925,001	-	8,409,672
Edward Hamper Capital	37,233	(466)	-	36,767
	<u>7,521,904</u>	<u>924,535</u>	<u>-</u>	<u>8,446,439</u>
TOTAL FUNDS	<u><u>8,682,888</u></u>	<u><u>1,073,110</u></u>	<u><u>-</u></u>	<u><u>9,755,998</u></u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	18,219	(15,170)	-	3,049
Woodbrooke	-	(400)	-	(400)
Property Maintenance	-	(1,555)	40,649	39,094
Insurance	(1)	(15,417)	-	(15,418)
Worthing	50,795	(61,656)	-	(10,861)
Shoreham	1,436	(1,550)	-	(114)
Brighton	243,019	(209,814)	(189)	33,016
Ditchling	12,978	(4,671)	-	8,307
Chichester	33,834	(20,746)	-	13,088
Bognor Regis	17,798	(9,131)	-	8,667
Littlehampton	47,652	(27,268)	-	20,384
	<u>425,730</u>	<u>(367,378)</u>	<u>40,460</u>	<u>98,812</u>
Restricted funds				
Edward Hamper	3,294	(790)	-	2,504
Gwendoline Barker Trust	660	(1,069)	47,668	47,259
	<u>3,954</u>	<u>(1,859)</u>	<u>47,668</u>	<u>49,763</u>
Endowment funds				
Area Meeting Property Fund	-	-	925,001	925,001
Edward Hamper Capital	-	-	(466)	(466)
	<u>-</u>	<u>-</u>	<u>924,535</u>	<u>924,535</u>
TOTAL FUNDS	<u>429,684</u>	<u>(369,237)</u>	<u>1,012,663</u>	<u>1,073,110</u>

Funds in Deficit

The deficits on the general and insurance funds will be cleared by further designations of unrestricted funds in 2022.

Restricted Funds

Edward Hamper

Income to this fund is used to pay welfare grants to individuals.

The Gwendoline Barker Trust Fund

The Gwendoline Barker Trust fund is held for the benefit of Chichester Local Meeting for those in financial need of urgent medical treatment or short term nursing home care.

Endowment Funds

Area Meeting Property Fund

This fund holds the meeting houses as a permanent endowment for the Charity.

Edward Hamper Capital

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2021**

15. MOVEMENT IN FUNDS - continued

This fund holds investments as a permanent endowment. Income from these investments is paid into the Edward Hamper restricted fund and disbursed as detailed above.

Transfers between funds

Transfers between funds represents area levies paid for on behalf of the individual meeting houses as well as miscellaneous repair work.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2021.

17. FUNDS RECEIVED AS AGENT

The Charity receives funds as agent rather than as principal and with no discretion as to how these funds are to be spent. Such funds are not accounted for as income or expenditure of the Charity in these financial statements. The funds received as agent were:

	2021	2020
	£	£
Britain Yearly Meetings	2,944	4,288
Other Quaker Bodies	-	-
Non-Quaker Bodies	2,320	3,458
	<u>5,264</u>	<u>13,980</u>

The balance of funds received as agent at 31 December 2021 was a credit of £3,617 (31 December 2020: credit £4,377), reflecting timing differences between receipts and payments.

Accounts

**Report of the Trustees and
Financial Statements for the Year Ended 31st December 2020
for
Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR**

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

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for the Year Ended 31st December 2020**

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**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2020**

The trustees present their report with the financial statements of the charity for the year ended 31st December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The Charity's income for the year ended 31 December 2020 was less than £250,000 and so the Trustees have arranged for an independent examination of the accounts,

The COVID-19 pandemic began in March 2020. In preparing this report and these accounts, the trustees have noted and followed the guidance of the Charity Commission 'COVID-19 control measures and financial reporting by charities' published in March 2020. In particular, the trustees have focussed on the evidence for preparing the accounts on the basis of a going concern. The trustees have been meeting regularly on Zoom to monitor and address the impact of the pandemic on the charity's affairs and its financial reporting for the 2020 financial year.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Area Meeting is a charity established for the advancement of religion and other charitable purposes such as derive from or bear witness to the principles and practices of the Religious Society of Friends (Quakers) in the area of Sussex West Area Meeting and beyond. The principal activity is the holding of meeting for worship in the constituent local Meetings of Bognor Regis, Brighton, Chichester, Ditchling, Littlehampton, Midhurst, Shoreham by Sea and Worthing.

The main objectives of the charity are:

- The furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Sussex West Area Meeting and beyond.
- To administer and manage Sussex West Area Meeting and its property in accordance with its Governing Document.

Significant activities

The seven Local Quaker Meetings in Sussex West Area Quaker Meeting have held regular meetings for worship and meetings for business. The main purpose of these meetings is to further spiritual growth and community development within the area of Sussex West.

The Area Meeting and the Local Meetings meet to inform and educate the members and attenders and to encourage its members and attenders to represent as appropriate the Area Quaker Meeting in national Quaker Conferences.

Public benefit

The trustees have had due regard for the guidance from the Charity Commission for England and Wales in respect of Public Benefit and consider that the charity satisfies these criteria through the activities described above and in the course of this report.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our local meetings worshipped every Sunday although, due to the pandemic, most of these meetings were held on Zoom. Business meetings were held electronically, as well as a regular Meeting for Healing at Ditchling. When possible during the year, Meeting Houses opened for worship, following government guidelines, and some outdoor meeting took place. Some of these Meetings were blended, both in person and on Zoom. This included a Memorial Service for a deceased Friend at Brighton. Overall, there is still a gradual decline in numbers, but we have welcomed new members and attenders and our three children's groups continued, with on-line activities.

Post March, activities among Friends continued and included spiritual and social events, which were mainly online. Chichester's Peace Lecture was held online and attracted a wide audience, but the other main outreach event it was to host had to be cancelled. All meetings have been concerned about those in their meetings who are not connected electronically and have been keeping in touch by other means.

Other charities, which hold our values, have been supported personally or financially, but because of the difficulty of cash collections, individuals have had to respond directly. Some meetings are actively supporting refugees and asylum seekers. Some work with interfaith groups.

Since March hirings have ceased, with some exceptions when the restrictions lifted, briefly.

Due to the situation, few Friends have been on conferences or courses and those have been all conducted online.

With the help of furlough money, we have paid our staff full wages and only one employee has been made redundant. Because of this and the loss of income from hirings, our reserves are lower. Only essential maintenance has been carried out on our buildings. We invested in equipment and technology to allow meetings on Zoom to take place.

**Report of the Trustees
for the Year Ended 31st December 2020**

ACHIEVEMENT AND PERFORMANCE

Sustainability

Quakers have had a concern for the environment for centuries. This concern is more relevant today than ever before because of climate change. We have read Advices and Queries 41 and 42 in our book of discipline, Quaker Faith & Practice:

41. Try to live simply. A simple lifestyle freely chosen is a source of strength. Do not be persuaded into buying what you do not need or cannot afford. Do you keep yourself informed about the effects your style of living is having on the global economy and environment?

42. We do not own the World, and its riches are not ours to dispose of at will. Show a loving consideration for all creatures, and seek to maintain the beauty and variety of the world. Work to ensure that our increasing power over nature is used responsibly, with reverence for life. Rejoice in the splendour of God's continuing creation.

Quaker Peace and Social Witness (QPSW) is working on climate change to link climate with justice, one of our testimonies. QPSW is also looking at the actions we can take on climate, individually and as an Area Meeting.

We are called to consider the effect of our lives on the world's limited resources, and to work together to build low-carbon, sustainable communities. In 2011, Britain Yearly Meeting made a statement, which is part of the Canterbury Commitment, named after the city where the meeting took place:

'To individual Friends, we issue a clear call to action to consider the effect of their lives on the world's limited resources and in particular on their carbon usage... We are grateful to those Friends who have responded in their own lives and who have encouraged and informed us... there is much more which may yet be done.'

- Britain Yearly Meeting 2011

As an Area Meeting, we have considered the effect of our life and work on climate and the environment in terms of our buildings, our energy consumption, our waste, our travel, our investments and the way we live our private lives.

In 2020 and in recent years, we have held discussions on our spiritual engagement with sustainability, developed low carbon practices for our meeting houses, recycled waste where possible, reduced travel where practical, invested in an ethical way and sought to minimise or eliminate our consumption of fish and meat.

We use green suppliers of energy where possible. We are collating our consumption of energy in 2019 for the six Meeting Houses which we own and will report the figure as a baseline of our energy consumption as an Area Meeting:

Meeting House	Electricity Kilowatt hours		Gas Kilowatt hours	
	2020	2019	2020	2019
Brighton	10,236	16,247	41,578	63,579
Bognor	718	951	1,139	8,198
Chichester	2,322	1,927	476	12,867
Ditchling	2,500	2,664	-	-
Littlehampton	4,514	2,172	16,329	16,118
Worthing	12,275	19,036	-	-
Total	32,565	42,997	59,522	100,762

FINANCIAL REVIEW

Results for the year

The total income in the year was £180,161 (2019: £275,571) of which £2,532 was attributable to restricted funds.

The total expenditure in the year was £190,431 (2019: £405,712), of which £809 was attributable to restricted funds.

The net movement in funds for the year was £481,512 (2019: £339,191) after gains on revaluation of fixed assets of £449,030 (2019: £423,612). The total funds carried forward at the year end was £9,164,400 (2019: £8,682,888), of which £344,920 (2019: £316,654) was attributable to restricted funds and £7,970,636 (2019: £7,521,904) was attributable to endowment funds.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2020**

FINANCIAL REVIEW

Reserves policy

As part of their responsibility for the financial accounts of Sussex West Area Meeting, trustees have regularly reviewed the reserves held by the Area Meeting and the constituent Local Meetings, following guidance provided by the national Quaker Stewardship Committee, to ensure there are sufficient reserves for the efficient working of the Area Meeting.

The target level of free reserves at 31 December 2019 was £330,000, to hold in case of ongoing revenue expenditure not covered by income and for planned and unplanned capital expenditure, again not covered by income. The target level was increased to £450,000 in 2020 to provide additional resources for the impact of the COVID-19 pandemic. The principal financial risk of the pandemic to the charity is that all the Meeting Houses closed in March 2020 for both worship and lettings, being the hire of surplus space to individuals and organisations whose work is in sympathy with Area Meeting's purposes. The normal annual income from hirings pre-pandemic was about £160,000.

The actual level of free reserves at the year end, excluding investments which are held for the long term, was £478,852 (2019: £490,845), which is in excess of target level. The trustees plan to use these free reserves to cover the costs of the Meeting Houses remaining closed as a consequence of the pandemic, with an adverse impact on income from lettings in 2021 and beyond.

FUTURE PLANS

The key objectives are to encourage spiritual growth within Sussex West Area Quaker Meeting and its constituent Local Meetings and to support the Quaker community and Quaker values in Sussex West.

As noted above, the outcome of the pandemic is unclear. Trustees continue to monitor its impact on the charity's affairs. The trustees' top priority is the health, safety and well-being of Friends, wardens, hirers, cleaners and others who are involved in the charity's work.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is administered under its governing document, a deed of trust dated 8 March 2008, and constitutes an unincorporated charity.

The affairs of the Area Meeting are governed by "Quaker Faith and Practice", the Book of Discipline of Britain Yearly Meeting and the governing document. It was registered as a charity with charity number 1147831 on 26 June 2012.

Recruitment and appointment of new trustees

The Members of the Area Meeting are all those persons whose names are for the time being recorded in its official register. The Trustees are those appointed as such by the Area Meeting in session, generally on a triennial basis. The Area Meeting also appoints two members to serve on Meeting for Sufferings, which is a representative conference which advises the Trustee body for the centrally managed work of Britain Yearly Meeting.

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The persons who served as Trustees for the period covered by this report are named on the next page.

Officers

Clerk: R Morris, Littlehampton Local Meeting

Assistant Clerk: A Holliday, Littlehampton Local Meeting

Treasurer: K Grove, Chichester Local Meeting

Holding Trustee for Property

Friends Trusts Ltd

Friends House

173 Euston Road

London

NW1 2BJ

Holding Trustee for Investments

Fidelity Investment Services (UK) Ltd

Oakhill House

130 Tonbridge Road

Hildenborough

Tonbridge

TN11 9DZ

Risk management

The trustees have considered the risks which the charity faces and put in place policies to mitigate these. The three major risks are the outcome of the COVID-19 pandemic and its impact on the charity's activities, the safeguarding of children and vulnerable adults and the long-term financial viability of the Charity. The trustees have set up and operate a safeguarding policy. They hold reserves to ensure the Charity's financial viability, including the impact of the pandemic on the Charity's finances.

The trustees produced a budget for 2020 which assumed that the lettings activity would continue in 2020 at, broadly, the level of 2019. This proved not to be the case when the Meeting Houses were closed in March 2020 in response to the pandemic and the letting income ceased. In response, the trustees produced projections for the period 2020 to 2022 on two scenarios. Scenario A is optimistic, in terms of when the Meeting Houses will re-open for lettings and how quickly lettings income will return to 2019 levels. Scenario B is more pessimistic on both of these variables.

The trustees concluded that there is sufficient cash held in unrestricted funds to cover both scenarios for the period 2020 to 2022. In addition, long term investments of £370,000 held in unrestricted funds could be realised as cash, if needed. Accordingly, the trustees concluded that the charity is a going concern and that the 2020 accounts should be, and have been, prepared on the going concern basis of accounting.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1147831

Principal address

116 Elmer Road

Middleton on Sea

West Sussex

PO22 6LJ

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2020**

Trustees

Heather Brayshaw
George Dean
Paul Gibson
Katherine Grove
Ann Holliday (resigned 31.12.20)
Avril Konrad (resigned 8.7.20)
Anna Luttmann Johnson
Roy Morris (resigned 31.12.20)
Hugh Jones (appointed 1.1.20)
Pat Unwin
Susan White (resigned 31.12.20)

Independent Examiner

P E H Wright FCA DChA
Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

Bankers

Santander
Bootle
Merseyside
L30 4GB

Mansfield Building Society
Regents Street
Mansfield
NG18 1SS

CafBank Ltd
Kings Hall
West Malling
Kent
ME9 4TA

Triodos Bank
Brunel House
11 The Promenade
Bristol
BS8 3NN

Co-operative Bank
1 Balloon Street
Manchester
M60 4EP

Unity Bank
Nine Brindleyplace
Birmingham
B1 2HB

Lloyds Bank
Bognor Regis Branch
33-37 High Street
Bognor Regis
PO21 1RS

NatWest Bank
Rumbolds Hill
Midhurst
West Sussex
GU29 9DP

Shawbrook Bank
Prospero
73 London Road
Redhill
RH1 1LQ

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Report of the Trustees
for the Year Ended 31st December 2020**

Approved by order of the board of trustees on 18.10.21..... and signed on its behalf by:



Paul Gibson - Trustee

**Independent Examiner's Report to the Trustees of
Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

Independent examiner's report to the trustees of Sussex West Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain

I report to the charity trustees on my examination of the accounts of Sussex West Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain (the Trust) for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P E H Wright FCA DChA
Sheen Stickland
Chartered Accountants
7 East Pallant
Chichester
West Sussex
PO19 1TR

Date: 18/12/21

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Statement of Financial Activities
for the Year Ended 31st December 2020**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	111,970	-	-	111,970	96,021
Other trading activities	3	58,645	-	-	58,645	167,838
Investment income	4	7,014	2,532	-	9,546	11,712
Total		177,629	2,532	-	180,161	275,571
EXPENDITURE ON						
Raising funds	5	9,874	-	-	9,874	49,691
Charitable activities						
Quaker Activities	6	179,684	809	-	180,493	355,845
Other		64	-	-	64	176
Total		189,622	809	-	190,431	405,712
Net gains/(losses) on investments		16,507	26,543	(298)	42,752	45,720
NET INCOME/(EXPENDITURE)		4,514	28,266	(298)	32,482	(84,421)
Other recognised gains/(losses)						
Gains on revaluation of fixed assets		-	-	449,030	449,030	423,612
Net movement in funds		4,514	28,266	448,732	481,512	339,191
RECONCILIATION OF FUNDS						
Total funds brought forward		844,330	316,654	7,521,904	8,682,888	8,343,697
TOTAL FUNDS CARRIED FORWARD		848,844	344,920	7,970,636	9,164,400	8,682,888

The notes form part of these financial statements

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Balance Sheet
31st December 2020**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS						
Tangible assets	11	-	-	7,932,801	7,932,801	7,483,771
Investments	12	369,992	290,902	36,935	697,829	390,718
		<u>369,992</u>	<u>290,902</u>	<u>7,969,736</u>	<u>8,630,630</u>	<u>7,874,489</u>
CURRENT ASSETS						
Debtors	13	21,452	-	-	21,452	20,375
Cash at bank		466,844	54,018	900	521,762	802,187
		<u>488,296</u>	<u>54,018</u>	<u>900</u>	<u>543,214</u>	<u>822,562</u>
CREDITORS						
Amounts falling due within one year	14	(9,444)	-	-	(9,444)	(14,163)
		<u>478,852</u>	<u>54,018</u>	<u>900</u>	<u>533,770</u>	<u>808,399</u>
NET CURRENT ASSETS						
		<u>478,852</u>	<u>54,018</u>	<u>900</u>	<u>533,770</u>	<u>808,399</u>
TOTAL ASSETS LESS CURRENT LIABILITIES						
		<u>848,844</u>	<u>344,920</u>	<u>7,970,636</u>	<u>9,164,400</u>	<u>8,682,888</u>
NET ASSETS						
		<u>848,844</u>	<u>344,920</u>	<u>7,970,636</u>	<u>9,164,400</u>	<u>8,682,888</u>
FUNDS						
Unrestricted funds	15				848,844	844,330
Restricted funds					344,920	316,654
Endowment funds					7,970,636	7,521,904
TOTAL FUNDS						
					<u>9,164,400</u>	<u>8,682,888</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 18.10.21 and were signed on its behalf by:

Paul Gibson

Paul Gibson - Trustee

Katherine Grove

Katherine Grove - Trustee

The notes form part of these financial statements

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Cash Flow Statement
for the Year Ended 31st December 2020**

	Notes	2020 £	2019 £
Cash flows from operating activities			
Cash generated from operations	1	(25,612)	165,915
Net cash (used in)/provided by operating activities		<u>(25,612)</u>	<u>165,915</u>
Cash flows from investing activities			
Purchase of fixed asset investments		(264,359)	-
Dividends & interest		9,546	11,710
Net cash (used in)/provided by investing activities		<u>(254,813)</u>	<u>11,710</u>
Change in cash and cash equivalents in the reporting period		<u>(280,425)</u>	<u>177,625</u>
Cash and cash equivalents at the beginning of the reporting period		<u>802,187</u>	<u>624,562</u>
Cash and cash equivalents at the end of the reporting period		<u><u>521,762</u></u>	<u><u>802,187</u></u>

The notes form part of these financial statements

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Cash Flow Statement
for the Year Ended 31st December 2020**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM
OPERATING ACTIVITIES**

	2020 £	2019 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	32,482	(84,421)
Adjustments for:		
Gain on investments	(42,752)	(45,720)
Dividends & interest	(9,546)	(11,710)
(Increase)/decrease in debtors	(1,077)	309,404
Decrease in creditors	(4,719)	(1,638)
Net cash (used in)/provided by operations	<u>(25,612)</u>	<u>165,915</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.1.20 £	Cash flow £	At 31.12.20 £
Net cash			
Cash at bank	802,187	(280,425)	521,762
	<u>802,187</u>	<u>(280,425)</u>	<u>521,762</u>
Total	<u>802,187</u>	<u>(280,425)</u>	<u>521,762</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Raising funds

Costs of generating funds comprise those costs directly attributable to publicising the charity.

Governance costs

Governance costs include the costs of governance arrangements which relate to the general running of the charity.

Allocation and apportionment of costs

Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Freehold property is revalued each year in line with its insured value.

No depreciation is provided on freehold property.

The charity has a policy of only capitalising freehold property.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2020**

1. ACCOUNTING POLICIES - continued

Fund accounting

Endowment funds can only be used for particular restricted purposes relating to the capital element of the asset in question.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	76,277	94,521
Legacies	-	1,500
Grants	35,693	-
	<u>111,970</u>	<u>96,021</u>

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Government grants	<u>35,693</u>	<u>-</u>

3. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Hall / room hire of surplus space	<u>58,645</u>	<u>167,838</u>

4. INVESTMENT INCOME

	2020	2019
	£	£
Dividend income	7,592	9,928
Bank interest	1,954	1,784
	<u>9,546</u>	<u>11,712</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2020**

5. RAISING FUNDS

Raising donations and legacies

	2020	2019
	£	£
Quaker activities	<u>9,874</u>	<u>49,691</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Quaker Activities	<u>6,106</u>	<u>12,659</u>	<u>161,728</u>	<u>180,493</u>

7. GRANTS PAYABLE

	2020	2019
	£	£
Quaker Activities	<u>12,659</u>	<u>24,450</u>

The total grants paid to institutions during the year was as follows:

	2020	2019
	£	£
Britain Yearly Meeting	-	8,652
Other Quaker Bodies	6,652	5,192
Non-Quaker Bodies	<u>1,675</u>	<u>4,740</u>
	<u>8,327</u>	<u>18,584</u>

Grants to Non-Quaker institutions are made to promote the charitable objects, after agreement and approval at the relevant Meeting for Business.

8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Quaker Activities	<u>157,528</u>	<u>4,200</u>	<u>161,728</u>

Notes to the Financial Statements - continued
for the Year Ended 31st December 2020

8. SUPPORT COSTS - continued

The greater part of the charitable work is carried out by trustees and members as volunteers, at no charge to the charity. The governance costs comprise entirely the fee of the independent examiner.

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2020 nor for the year ended 31st December 2019.

Trustees' expenses

During the year, three (2019: six) trustees were reimbursed for travel and treasurer expenses of £137 (2019: £347).

10. STAFF COSTS

	2020	2019
	£	£
Wages and salaries	100,447	100,581
Social security costs	2,136	5,432
Other pension costs	2,706	2,749
	<u>105,289</u>	<u>108,762</u>

The average monthly number of employees during the year was as follows:

	2020	2019
	9	9
Administration	<u>9</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

11. TANGIBLE FIXED ASSETS

	Freehold property £
COST OR VALUATION	
At 1st January 2020	7,483,771
Revaluations	449,030
	<u>7,932,801</u>
At 31st December 2020	
NET BOOK VALUE	
At 31st December 2020	<u>7,932,801</u>
At 31st December 2019	<u>7,483,771</u>

In line with the Charity's policy; freehold property is revalued each year to its insured value.

The freehold properties comprise the following Meeting Houses:

	£
Bognor Meeting House	599,250

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2020**

11. TANGIBLE FIXED ASSETS - continued

Brighton Meeting House	4,391,271
Chichester Meeting House	891,677
Ditchling Meeting House	323,021
Littlehampton Meeting House	761,122
Worthing Meeting House	966,460
	<u>7,932,801</u>

12. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1st January 2020	390,718
Additions	264,359
Revaluations	42,752
	<u>697,829</u>
At 31st December 2020	
NET BOOK VALUE	
At 31st December 2020	<u>697,829</u>
At 31st December 2019	<u>390,718</u>

There were no investment assets outside the UK.

HISTORICAL COST

At 31st December 2020	<u>605,445</u>
At 31st December 2019	<u>341,086</u>

The investment portfolio is held to finance improvements to the Meeting Houses. The policy is to invest sustainably for the future, in accordance with the Charity's ethical investment policy. Further details of the ethical investment policy are available on request.

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade debtors	385	7,716
Other debtors	21,067	12,659
	<u>21,452</u>	<u>20,375</u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2020**

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other creditors	9,444	14,163

15. MOVEMENT IN FUNDS

	At 1.1.20	Net movement	Transfers	At
	£	in funds	between	31.12.20
	£	£	funds	£
Unrestricted funds				
General fund	(14,637)	(688)	7,521	(7,804)
Woodbrooke	1,171	(200)	-	971
Property Maintenance	402,575	17,203	16,940	436,718
Insurance	(1,727)	(6,944)	8,184	(487)
Worthing	226,856	(15,729)	(3,500)	207,627
Shoreham	631	35	(267)	399
Brighton	144,167	(21,438)	(8,944)	113,785
Ditchling	10,170	3,315	(3,060)	10,425
Chichester	48,073	7,439	(7,150)	48,362
Bognor Regis	11,695	2,299	181	14,175
Littlehampton	15,356	19,222	(9,905)	24,673
	844,330	4,514	-	848,844
Restricted funds				
Edward Hamper	2,295	1,857	-	4,152
Gwendoline Barker Trust	314,359	26,409	-	340,768
	316,654	28,266	-	344,920
Endowment funds				
Area Meeting Property Fund	7,484,671	449,030	-	7,933,701
Edward Hamper Capital	37,233	(298)	-	36,935
	7,521,904	448,732	-	7,970,636
TOTAL FUNDS	8,682,888	481,512	-	9,164,400

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2020**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	6,611	(7,299)	-	(688)
Woodbrooke	-	(200)	-	(200)
Property Maintenance	-	(220)	17,423	17,203
Insurance	-	(6,944)	-	(6,944)
Worthing	17,338	(33,067)	-	(15,729)
Shoreham	820	(785)	-	35
Brighton	91,172	(111,694)	(916)	(21,438)
Ditchling	5,733	(2,418)	-	3,315
Chichester	17,363	(9,924)	-	7,439
Bognor Regis	6,940	(4,641)	-	2,299
Littlehampton	31,652	(12,430)	-	19,222
	<u>177,629</u>	<u>(189,622)</u>	<u>16,507</u>	<u>4,514</u>
Restricted funds				
Edward Hamper	2,257	(400)	-	1,857
Gwendoline Barker Trust	275	(409)	26,543	26,409
	<u>2,532</u>	<u>(809)</u>	<u>26,543</u>	<u>28,266</u>
Endowment funds				
Area Meeting Property Fund	-	-	449,030	449,030
Edward Hamper Capital	-	-	(298)	(298)
	<u>-</u>	<u>-</u>	<u>448,732</u>	<u>448,732</u>
TOTAL FUNDS	<u><u>180,161</u></u>	<u><u>(190,431)</u></u>	<u><u>491,782</u></u>	<u><u>481,512</u></u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2020**

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds				
General fund	38,155	(2,038)	(50,754)	(14,637)
Woodbrooke	1,076	(700)	795	1,171
Property Maintenance	343,404	41,711	17,460	402,575
Insurance	(720)	(6,572)	5,565	(1,727)
Worthing	295,725	(24,713)	(44,156)	226,856
Shoreham	306	629	(304)	631
Brighton	138,758	9,747	(4,338)	144,167
Ditchling	7,935	5,367	(3,132)	10,170
Chichester	35,035	13,873	(835)	48,073
Bognor Regis	23,151	(52)	(11,404)	11,695
Midhurst	10,696	(493)	(10,203)	-
Littlehampton	37,079	(123,029)	101,306	15,356
	930,600	(86,270)	-	844,330
Restricted funds				
Edward Hamper	3,572	(1,277)	-	2,295
Gwendoline Barker Trust	314,359	-	-	314,359
	317,931	(1,277)	-	316,654
Endowment funds				
Area Meeting Property Fund	7,061,059	423,612	-	7,484,671
Edward Hamper Capital	34,107	3,126	-	37,233
	7,095,166	426,738	-	7,521,904
TOTAL FUNDS	8,343,697	339,191	-	8,682,888

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2020**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	8,000	(10,038)	-	(2,038)
Woodbrooke	-	(700)	-	(700)
Property Maintenance	-	-	41,711	41,711
Insurance	-	(6,572)	-	(6,572)
Worthing	30,399	(55,112)	-	(24,713)
Shoreham	1,932	(1,303)	-	629
Brighton	140,209	(131,345)	883	9,747
Ditchling	9,289	(3,922)	-	5,367
Chichester	24,305	(10,432)	-	13,873
Bognor Regis	8,687	(8,739)	-	(52)
Midhurst	1,091	(1,584)	-	(493)
Littlehampton	50,082	(173,111)	-	(123,029)
	<u>273,994</u>	<u>(402,858)</u>	<u>42,594</u>	<u>(86,270)</u>
Restricted funds				
Edward Hamper	1,577	(2,854)	-	(1,277)
Endowment funds				
Area Meeting Property Fund	-	-	423,612	423,612
Edward Hamper Capital	-	-	3,126	3,126
	<u>-</u>	<u>-</u>	<u>426,738</u>	<u>426,738</u>
TOTAL FUNDS	<u><u>275,571</u></u>	<u><u>(405,712)</u></u>	<u><u>469,332</u></u>	<u><u>339,191</u></u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2020**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	38,155	(2,726)	(43,233)	(7,804)
Woodbrooke	1,076	(900)	795	971
Property Maintenance	343,404	58,914	34,400	436,718
Insurance	(720)	(13,516)	13,749	(487)
Worthing	295,725	(40,442)	(47,656)	207,627
Shoreham	306	664	(571)	399
Brighton	138,758	(11,691)	(13,282)	113,785
Ditchling	7,935	8,682	(6,192)	10,425
Chichester	35,035	21,312	(7,985)	48,362
Bognor Regis	23,151	2,247	(11,223)	14,175
Midhurst	10,696	(493)	(10,203)	-
Littlehampton	37,079	(103,807)	91,401	24,673
	<u>930,600</u>	<u>(81,756)</u>	-	<u>848,844</u>
Restricted funds				
Edward Hamper	3,572	580	-	4,152
Gwendoline Barker Trust	314,359	26,409	-	340,768
	<u>317,931</u>	<u>26,989</u>	-	<u>344,920</u>
Endowment funds				
Area Meeting Property Fund	7,061,059	872,642	-	7,933,701
Edward Hamper Capital	34,107	2,828	-	36,935
	<u>7,095,166</u>	<u>875,470</u>	-	<u>7,970,636</u>
TOTAL FUNDS	<u><u>8,343,697</u></u>	<u><u>820,703</u></u>	<u><u>-</u></u>	<u><u>9,164,400</u></u>

**Sussex West Area Quaker Meeting of the
Religious Society of Friends (Quakers)
in Britain**

**Notes to the Financial Statements - continued
for the Year Ended 31st December 2020**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	14,611	(17,337)	-	(2,726)
Woodbrooke	-	(900)	-	(900)
Property Maintenance	-	(220)	59,134	58,914
Insurance	-	(13,516)	-	(13,516)
Worthing	47,737	(88,179)	-	(40,442)
Shoreham	2,752	(2,088)	-	664
Brighton	231,381	(243,039)	(33)	(11,691)
Ditchling	15,022	(6,340)	-	8,682
Chichester	41,668	(20,356)	-	21,312
Bognor Regis	15,627	(13,380)	-	2,247
Midhurst	1,091	(1,584)	-	(493)
Littlehampton	81,734	(185,541)	-	(103,807)
	<u>451,623</u>	<u>(592,480)</u>	<u>59,101</u>	<u>(81,756)</u>
Restricted funds				
Edward Hamper	3,834	(3,254)	-	580
Gwendoline Barker Trust	275	(409)	26,543	26,409
	<u>4,109</u>	<u>(3,663)</u>	<u>26,543</u>	<u>26,989</u>
Endowment funds				
Area Meeting Property Fund	-	-	872,642	872,642
Edward Hamper Capital	-	-	2,828	2,828
	<u>-</u>	<u>-</u>	<u>875,470</u>	<u>875,470</u>
TOTAL FUNDS	<u>455,732</u>	<u>(596,143)</u>	<u>961,114</u>	<u>820,703</u>

Funds in Deficit

The deficits on the general and insurance funds will be cleared by further designations of unrestricted funds in 2021.

Restricted Funds

Edward Hamper

Income to this fund is used to pay welfare grants to individuals.

The Gwendoline Barker Trust Fund

The Gwendoline Barker Trust fund is held for the benefit of Chichester Local Meeting for those in financial need of urgent medical treatment or short term nursing home care.

Endowment Funds

Area Meeting Property Fund

This fund holds the meeting houses as a permanent endowment for the Charity.

15. MOVEMENT IN FUNDS - continued

Edward Hamper Capital

This fund holds investments as a permanent endowment. Income from these investments is paid into the Edward Hamper restricted fund and disbursed as detailed above.

Transfers between funds

Transfers between funds represents area levies paid for on behalf of the individual meeting houses as well as miscellaneous repair work.

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2020.

17. FUNDS RECEIVED AS AGENT

The Charity receives funds as agent rather than as principal and with no discretion as to how these funds are to be spent. Such funds are not accounted for as income or expenditure of the Charity in these financial statements. The funds received as agent were:

	2020	2019
	£	£
Britain Yearly Meetings	4,288	3,715
Other Quaker Bodies	-	527
Non-Quaker Bodies	3,458	9,738
	<u>7,746</u>	<u>13,980</u>

The balance of funds received as agent at 31 December 2020 was a credit of £4,377 (31 December 2019: credit £306), reflecting timing differences between receipts and payments.