

BURWELL COMMUNITY SPORTS CENTRE

THE ANNUAL REPORT OF THE DIRECTORS / TRUSTEES FOR THE YEAR, 01/04/2024 - 31/03/2025

Charity: Burwell Community Sports Centre

Charity Registration Number: 1147828

Address: Burwell Sports Centre, Buntings Path, Burwell, Cambridge, CB25 0DD

Structure and Governance

BCSC is a charitable company limited by guarantee. The company number is 07752933.

The directors/trustees oversee the management of the sports centre. They employ a manager and supporting staff to operate the centre. Directors/trustees are recruited locally, usually by an open invitation for nominees or volunteers. A representative of Burwell Parish Council, the minor local authority, has sometimes attended board meetings in a non-voting capacity. A representative of one of the centre's largest users, Soham Roller Hockey Club, also attended board meetings in a non-voting capacity during the year.

The following directors/charity trustees served throughout the year

Martin O'Leary

Helen McMenamin-Smith

Quentin Cooke

Flora May Waterhouse

Helen McMenamin-Smith stepped down as chair in October 2024. Quentin Cooke succeeded her as chair.

Valerie Rout resigned as a Director / Trustee in September 2024.

Ivan Stiff also resigned in September 2024, having served the Centre for a number of years in various capacities including being a maintenance volunteer, Director, and former Chair. He sadly passed away shortly after resigning from the Board.

The following directors/charity trustees were appointed during the year:

Paul Webb was appointed in September 2024, having previously attended as a representative of the Parish Council in a non-voting capacity.

Victor Le Grand was appointed in March 2025.

Activities during the year

We were able to run a full programme of weekly activities throughout the year. This included play sessions for parents and toddlers in conjunction with Cambridgeshire County Council; junior badminton coaching and roller skating; 'Mature and Active' exercise sessions for over 55's, including badminton, Tai Chi and carpet bowls; and new targeted exercise programmes in collaboration with the Cambridgeshire 'Healthy You' public health strand. Independent clubs and groups also continued to run very strong programmes for a range of age groups and ability levels in dance, roller hockey, badminton, table tennis and football (excepting in the case of football a period when there were technical problems with the surface of the outdoor pitch, which were resolved in November 2024).

These activities, which draw very largely from Burwell and surrounding villages, contribute significantly to the health and wellbeing of the community, and pricing is kept at affordable levels for all programmes to ensure that they are accessible to as many people as possible.

Financial Report

Turnover for the year was £116650. This is the highest figure of annual earnings ever recorded for the centre, resulting from the continuing popularity and development of the programme. Bank interest received amounted to £963. Costs including depreciation totalled £108,095, resulting in a surplus of £11,852. Staff costs were £58,604, representing 50% of turnover. Electricity costs - which had risen sharply in the previous year to £20,366 - dropped back to £11,272, following the installation of LED lighting to all main areas..

The centre operates two reserve funds, neither of which is currently restricted as the funds have been generated from annual surpluses and unrestricted grants. At year-end funds held in the astro reserve account were £30747, and in the maintenance reserve account £29,108. The Current Account balance was £6,873

A business bank loan (which helped to finance the earlier expansion of the exercise studio) carries a fixed rate of interest of 2.5%. The balance outstanding of the loan at 31/03 2025 was £6,000.

Other matters

There were no serious incidents at the sports centre

No employee earned over £60000 in 2024/2025.

Victor Le Grand

Treasurer and a Director of Burwell Community Sports Centre

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A company limited by guarantee in England and Wales
ACCOUNTS FOR THE YEAR ENDED 31/03/2025

Charity reg no. 1147828
Company no 7752933
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INCOME	2025	2025	2024	2024
	£	£	£	£
Total earnings for year		116650		115623
Grants received		2334		0
Bank interest received		<u>963</u>		<u>827</u>
TOTAL INCOME		119947		116450
LESS EXPENSES				
Staff costs	58604		53367	
Fees to coaches	4740		4800	
Building maintenance	1485		5684	
Astro maintenance	1050		1040	
Electricity	11272		20366	
Heating oil	2923		2723	
Office expenses	1146		790	
Insurance	2556		2959	
Refreshments	4052		4345	
Equipment	529		339	
Equipment rental	473		515	
Licence fees	830		789	
Cleaning services	7230		7434	
Cleaning materials, recycling and waste collection	1390		1428	
Business rates	1288		1035	
Water charges	468		468	
Loan interest	211		324	
Finance charges	810		1002	
Professional fees	117		135	
Professional subscriptions	60		60	
Accountancy	245		245	
Training	183		120	
Travelling expenses	294		340	
Other expenses	32		0	
Bad and doubtful debts	370		432	
Depreciation	<u>5737</u>		<u>1786</u>	
TOTAL EXPENSES	108095	<u>108095</u>	112526	<u>112526</u>
NET SURPLUS FOR YEAR		11852		3924

FIXED ASSETS AND DEPRECIATION

<u>Buildings</u>	£
Cost at 01/04/2024	409910
Less grants received in previous years	<u>293826</u>
	116084

<u>Floodlit all-weather pitch</u>	
Cost before improvements	127239
Less grants received in previous years	<u>109193</u>
	18046
Less depreciation given	<u>18046</u>
	0

Cost of improvements in 2022/2023	42214
Less grant received	<u>25000</u>
	17214
Less depreciation claimed previously	<u>2296</u>
	14918
Depreciation claimed this year £17214 x 15% =	<u>1148</u>
	13770

Depreciation in respect of pitch improvements is to be claimed over a 15 year period

Equipment, furniture and fittings

	Equipment	Furniture & fittings	Total
Rate of depreciation	25%	25%	
	£	£	£
Value at 01/04/2024	287	1626	1913
Additions this year	<u>1066</u>	<u>16444</u>	<u>17510</u>
	1353	18070	19423
Less grants received	<u>1066</u>	<u>0</u>	<u>1066</u>
	287	18070	18357
Less depreciation	<u>72</u>	<u>4517</u>	<u>4589</u>
Value at 31/03/2025	215	13553	13768

DEPRECIATION FOR YEAR

Floodlit all-weather pitch	1148
Equipment, furniture and fittings	<u>4589</u>
Total depreciation this year	5737

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BALANCE SHEET

	2025	2025	2024	2024
	£	£	£	£
<u>Fixed assets</u>				
Buildings		116084		116084
Floodlit all-weather pitch (astro)		13770		14918
Equipment, furniture and fittings		<u>13768</u>		<u>1913</u>
		143622		132915
<u>Current assets</u>				
Cash at bank				
current account	6873		6308	
astro reserve account	30747		30297	
maintenance reserve account	29108		38294	
Cash in hand	486		941	
Debtors	11199		9374	
Prepayments	319		98	
Stock				
refreshments	757		691	
heating oil	<u>950</u>		<u>400</u>	
	80439		86403	
Less				
Creditors	3323		5932	
Loan	<u>6000</u>		<u>10500</u>	
	71116	<u>71116</u>	69971	<u>69971</u>
		214738		202886
<u>Capital Account</u>				
Balance brought forward		202886		198962
Add net surplus		<u>11852</u>		<u>3924</u>
Balance carried forward		214738		202886

These accounts and financial statements for the year ended 31/03/2025 have been prepared by the treasurer of Burwell Community Sports Centre, M J O'Leary. He is a director of the limited company and a trustee of the registered charity.

Independent Examiners Report on the Accounts of Burwell Sports Centre

Year Ended 31 March 2025

The trustees of Burwell Sports Centre are responsible for the preparation of the accounts, and consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- to state whether particular matters have come to my attention

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosure in the accounts, and seeking explanation from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In the course of my examination, no matter has come to my attention which:

- gives me reasonable cause to believe that in, any material respect, the requirements to:
 - keep accounting records in accordance with section 130 of the Charities Act; and
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; have not been met; or
- in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Stuart Hunter FCCA
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Dated: 31 July 2025