

BURWELL COMMUNITY SPORTS CENTRE

THE ANNUAL REPORT OF THE DIRECTORS/TRUSTEES FOR THE YEAR, 01/04/2021 – 31/03/2022

Charity ; Burwell Community Sports Centre

Charity Registration Number ; 1147828

Address ; Burwell Sports Centre, Buntings Path, Burwell, Cambridge, CB25 0DD

The following directors/trustees served throughout the year

Ivan Stiff as Chair.

David Moat

Martin O'Leary as Treasurer.

Richard Olivey

Burwell Community Sports Centre is a charitable company limited by guarantee. The company number is 7752933. The directors/trustees oversee the management of the sports centre and employ a manager and several part-time staff in an operational capacity. Directors/trustees are recruited locally. Two representatives of Burwell Parish Council, the relevant minor authority, attend directors'/trustees' meetings in a non-voting capacity.

The facilities include a sports hall, an upstairs dance studio and a floodlit all-weather pitch.

Activities during the year

At the start of the year the centre was required to follow Government guidelines, restricting indoor sports activities for adults. When the restrictions were lifted in the summer the centre returned to a full program of activities in the autumn and winter.

The manager continued to work on a part-time basis so that he could concentrate on his university studies. He was able to maintain all essential administrative functions despite his reduced working hours. He negotiated and completed grant application forms to the Football Foundation for an award of £25000 towards the costs of resurfacing the floodlit all-weather pitch.

The manager was left with little time to focus on the development of new sports activities or other improvement to the facilities.

During the summer when the centre was less busy the reduction in the manager's working hours was easily absorbed. This became more challenging during the busy autumn and winter periods. Management and support of the part-time staff may have suffered. It is becoming increasingly difficult to recruit and retain part-time staff. Three part-time workers resigned at the end of the year, one for vocational reasons and the other two because they were moving from the area.

Financial Report

The accounts for the year ended 31/03/2022 show a surplus of £35247. Turnover from sporting activities and exercise classes was £73302 some way below pre-Covid annual turnover of £90000. However, the centre was under Covid restrictions for the early part of the year. Some groups and individuals were slow to return to activities.

The centre benefitted from Government Covid business recovery grants of £21000 and a further £4000 funding allocation from the National Leisure Recovery Fund. These grants were administered by East Cambridgeshire District Council. The centre claimed furlough support of £4302 from the HMRC Job Retention Scheme.

The surplus was generated both by the grants and reduced staffing costs.

The centre is now liable to pay business rates. As a registered charity it qualified for 80% mandatory business rates relief, discretionary rate relief of £2000 and a retail discount for this financial year.

The centre operates two reserve funds, neither of which is currently restricted as the funds have been generated from annual surpluses. The astro reserve bank account held a sinking fund of £47102 at 31/03/2022 towards the replacement of the surface of the floodlit all-weather pitch. Some of this fund will be used next year to resurface the pitch.

The maintenance reserve bank account held funds of £38830 at 31/03/2022.

In August the centre commenced paying monthly repayments of the bank loan. The balance outstanding on the loan at 31/03/2022 was £19500.

Other matters

The charity does not hold any funds as custodian trustee on behalf of others.

Martin O'Leary

Company director, trustee and treasurer

BURWELL COMMUNITY SPORTS CENTRE LTD
A company limited by guarantee in England and Wales.
ACCOUNTS FOR THE YEAR ENDED 31/03/2022

Charity reg no 1147828
Company reg no 7752933
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	2022	2022	2021	2021
	£	£	£	£
INCOME				
Total earnings for year		73302		17268
Grants and donations		25000		39857
HMRC Job Retention Scheme		4350		23820
Bank interest received		<u>7</u>		<u>26</u>
TOTAL INCOME		102659		80971
LESS EXPENSES				
Staff costs	32019		34441	
Fees to coaches	3882		285	
Refreshments	398		603	
Building maintenance	4567		2042	
Astro maintenance	723		906	
Equipment maintenance	80		0	
Business rates	849		0	
Insurance	2571		2371	
Office and telephone	1130		1196	
Electricity	5806		1869	
Heating oil	2855		1651	
Sports equipment	116		0	
Other equipment	159		0	
Equipment rental	864		717	
Licence fees	625		392	
Cleaning materials, recycling and waste collection	751		794	
Cleaning services	6850		1386	
Water charges	304		440	
Loan interest	351		0	
Card machine charges	810		647	
Professional fees	95		210	
Professional subscriptions	60		60	
Accountancy	150		150	
Training	260		0	
Travelling expenses	18		0	
Staff uniform	215		0	
Advertising	180		0	
Depreciation	<u>544</u>		<u>725</u>	
	67232	<u>67232</u>	50885	<u>50885</u>
NET SURPLUS FOR YEAR		35427		30086

FIXED ASSETS AND DEPRECIATION

£

Buildings

Cost at 01/04/2021	409910
Less grants received in previous years	<u>293826</u>
	116084

Floodlit all-weather pitch

Cost at 01/04/2021	127239
Less grants received in previous years	<u>109193</u>
	18046
Less depreciation claimed in previous years	<u>18046</u>
	0

Equipment, furniture and fittings

	Equipment	Furniture and fittings	Total
Rate of depreciation	25%	25%	
	£	£	£
Value at 01/04/2021	682	1493	2175
Less depreciation	<u>171</u>	<u>373</u>	<u>544</u>
Value at 31/03/2022	511	1120	1631

BALANCE SHEET

	2022	2022	2021	2021	2021
	£	£	£	£	£
<u>Fixed assets</u>					
Buildings		116084			116084
Floodlit all-weather pitch		0			0
Equipment, furniture etc		<u>1631</u>			<u>2175</u>
		117715			118259
<u>Current assets</u>					
Cash at bank					
current account	7751			8168	
astro reserve account	47102			20098	
maintenance reserve	38830			35827	
Cash in hand	663			127	
Debtors	5528			2746	
Prepayment	90			89	
Stock					
refreshments	471			45	
heating oil	<u>400</u>			<u>350</u>	
	100835			67450	
<u>Less</u>					
Creditors	<u>831</u>		417		
Loan	<u>19500</u>		<u>22500</u>		
	20331	<u>20331</u>	22917	<u>22917</u>	
		80504		44533	<u>44533</u>
		198219			162792
<u>Capital Account</u>					
Balance brought forward		162792			132706
Add net surplus		<u>35427</u>			<u>30086</u>
Balance carried forward		198219			162792

These accounts and financial statements for the year ended 31/03/2022 have been prepared by the treasurer of Burwell Community Sports Centre Ltd, M.J.O'Leary. He is also a director of the limited company and a trustee of the charity

Independent Examiners Report on the Accounts of Burwell Sports Centre

Year Ended 31 March 2022

The trustees of Burwell Sports Centre are responsible for the preparation of the accounts, and consider that an audit is not required for this year under section 144 of the Charities Act 2011(the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- to state whether particular matters have come to my attention

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosure in the accounts, and seeking explanation from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In the course of my examination, no matter has come to my attention which:

- gives me reasonable cause to believe that in, any material respect, the requirements to:
 - keep accounting records in accordance with section 130 of the Charities Act; and
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; have not been met; or
- in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Stuart Hunter FCCA
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Burwell
Cambridgeshire
CB25 0DZ

Dated: 13 October 2022