

BURWELL COMMUNITY SPORTS CENTRE LTD

THE ANNUAL REPORT OF THE DIRECTORS/TRUSTEES FOR THE YEAR 01/04/2020 – 31/03/2021

Charity ; Burwell Community Sports Centre Ltd

Charity Registration Number ; 1147828

Address ; Burwell Sports Centre, Buntings Path, Burwell, Cambridge, CB25 0DD

The following directors/trustees served throughout the year

Ivan Stiff as Chair

David Moat

Martin O'Leary as Treasurer

Richard Olivey

Burwell Community Sports Centre Ltd is a charitable company limited by guarantee. The company number is 7752933. The directors/trustees oversee the management of the sports centre, and employ a manager and several part-time staff in an operational capacity. Directors/trustees are recruited from the local population. One or more representatives of Burwell Parish Council, the relevant minor authority, attend directors'/trustees' meetings in a non-voting capacity.

The facilities include a sports hall, an upstairs dance studio and a floodlit all-weather pitch.

Activities, objectives and achievements during the year

The sports centre was closed for several periods during the year, totalling 8 months, as a result of Covid lockdowns. During the times when the sports centre was open, it was not possible to put on a full program of activities as a result of the government guidelines and social distancing restrictions that were applicable to sports centres.

In August 2020 the directors took the opportunity to change the layout of the upstairs area of the sports centre to create a larger dance and aerobics studio by knocking down internal stud walls, relaying the studio floor and installing wall mirrors. The project cost £32350.

Staffing

When the government job furlough scheme was introduced, the directors agreed to pay furloughed staff their full salaries and wages. The directors reclaimed the relevant percentage of pay from the government scheme.

The manager enrolled in a degree course at a nearby university in September 2020. The directors agreed that the manager continue to be employed on a part-time basis at the sports centre.

A part-time worker ceased employment at the centre during the year. There were 4 part-time staff, including the manager, employed at 31/03/2021.

Financial report

During the financial year, the sports centre benefitted from government business grants of £39857. The centre also claimed £23820 from the government furlough scheme. Turnover from sporting and other activities was £17268, which was just under a fifth of the previous year's figure of £89186.

Expenditure for 2020/21, excluding depreciation, was £50160, compared to £78033 in 2019/2020. Staff costs were reduced as a result of the reduction in the manager's contracted hours. There was very little expenditure on coaching fees as most of those activities did not take place. There was minimal expenditure on refreshments, and the electricity bills were about a quarter of the previous year's bills.

The combination of government business grants, furlough scheme receipts and reduced expenditure resulted in a surplus of £30086 for the year ended 31/03/2021.

The sports centre took out a bank loan of £22500 at 2.5% interest in July 2020. The loan is repayable over 6 years, starting from August 2021.

The sports centre operates two reserve funds, neither of which is currently restricted, as the funds have been generated from annual surpluses. The astro reserve bank account held a sinking fund of £20098 at 31/03/2021 towards the replacement of the surface of the floodlit all-weather pitch. The maintenance reserve bank account holds funds that are allocated by the directors/trustees to building maintenance and improvements. This fund stood at £35827 at 31/03/2021.

Future plans

The surface of the floodlit all-weather pitch is now 16 years old and is wearing out. The directors are planning to resurface the pitch in 2022, using funds from the reserve accounts and grants.

Other matters

The charity does not hold any funds as custodian trustee on behalf of others.

Martin O'Leary
Company director and treasurer

	2021	2021	2020	2020	FIXED ASSE
	£	£	£	£	
INCOME					<u>Buildings</u>
Total earnings for year		17268		88920	Cost at 01/0
Grants and donations		39857		220	Additional ex
HMRC Job Retention scheme		23820		0	
Bank interest received		<u>26</u>		<u>46</u>	Less grants i
TOTAL INCOME		80971		89186	
LESS EXPENSES					<u>Floodlit all-v</u>
Staff costs	34441		38491		Cost at 01/0
Fees to coaches	285		7396		Less grants i
Refreshments	603		5314		
Building maintenance	2042		4055		Less deprec.
Astro maintenance	906		594		
Equipment maintenance	0		45		
Insurance	2371		2555		<u>Equipment, f</u>
Office and telephone	1196		1023		
Electricity	1869		7605		
Heating oil	1651		2374		
Sports equipment	0		229		Rate of depr
Other equipment	0		206		
Equipment rental	717		829		
Licence fees	392		718		Value at 01/
Cleaning materials, waste					Less deprec.
and recycling collection	794		1521		Value at 31/
Cleaning services	1386		3648		
Water charges	440		216		
Card machine charges	647		653		
Professional fees	210		40		
Professional subscriptions	60		0		
Accountancy	150		150		
Training			324		
Travelling expenses			22		
Other expenses			25		
Depreciation	<u>725</u>		<u>967</u>		
TOTAL EXPENSES	50885	<u>50885</u>	79000	<u>79000</u>	
NET SURPLUS FOR YEAR		30086		10186	

These accounts and financial statements for the year ended 31/03/2021 have been prepared by the treasurer of Burwell Community Sports Centre Ltd, M.J.O'Leary. He is also a director of the limited company.

COMMUNITY SPORTS CENTRE LTD Charity reg no
 limited by guarantee in England and W Company reg no
 FOR THE YEAR ENDED 31/03/2021

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 PAGE ACCOUNTS FOR THE YEA

TS AND DEPRECIATION

	£		
4/2020			377560
penditure this year on new studio			<u>32350</u>
			409910
received in previous years			<u>293826</u>
			116084
<u>weather pitch</u>			
4/2020			127239
received in previous years			<u>109193</u>
			18046
ation claimed in previous years			<u>18046</u>
			0
<u>furniture and fittings</u>			
	Equipmer	Furniture	Total
eciation	25%	and fittings	
		25%	
			£
04/2020	909	1991	2900
ation	<u>227</u>	<u>498</u>	<u>725</u>
03/2021	682	1493	2175

BALANCE SHEET

<u>Fixed assets</u>	
Buildings	
Floodlit all-weather pitch	
Equipment, furniture & fit	
<u>Current assets</u>	
Cash at bank	
current account	
astro reserve account	
maintenance account	
Cash in hand	
Debtors	
Prepayment	
Stock	
refreshments	
heating oil	
Less	£
Creditors	417
Loan	<u>22500</u>
	<u>22917</u>

Capital Account

Balance brought forward
 Add net surplus
 Balance carried forward

NOTES

1. The astro reserve bank of the floodlit all-weather
2. The maintenance reser maintenance
3. The company took out will commence in July 20
4. The upstairs section of

at a cost of £32350.

5. Local Retail, Hospitalit
East Cambridgeshire Dist

	2021 £	2021 £	2020 £	2020 £
		116084		83734
(astro)		0		0
tings		<u>2175</u>		<u>2900</u>
		118259		86634
	8168		15953	
	20098		20087	
	35827		8813	
	127		260	
	2746		2348	
	89		86	
	45		648	
	<u>350</u>		<u>200</u>	
	67450		48395	
			2323	
	<u>22917</u>			
	44533	<u>44533</u>	46072	<u>46072</u>
		162792		132706
		132706		122520
		<u>30086</u>		<u>10186</u>
		162792		132706

Account holds a sinking fund towards the eventual renewal of the pitch.

The bank account holds funds that are allocated to building

a Covid bounceback bank loan in July 2020. Repayments of £21

the sports hall was altered to form a larger exercise studio

y and Leisure grants, totalling £39857, were received from
rict Council to support the sports centre during lockdowns.

Independent Examiners Report on the Accounts of Burwell Sports Centre

Year Ended 31 March 2021

The trustees of Burwell Sports Centre are responsible for the preparation of the accounts, and consider that an audit is not required for this year under section 144 of the Charities Act 2011(the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- to state whether particular matters have come to my attention

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosure in the accounts, and seeking explanation from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In the course of my examination, no matter has come to my attention which:

- gives me reasonable cause to believe that in, any material respect, the requirements to:
 - keep accounting records in accordance with section 130 of the Charities Act; and
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; have not been met; or
- in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Stuart Hunter FCCA
2 The Leys
Burwell
Cambridgeshire
CB25 0DZ

Dated: 5 July 2021