

Company Number. 03616409 (England and Wales)
Charity Number. 1147740

ROTHERHAM AND BARNSELEY MIND
REPORT AND ACCOUNTS
YEAR ENDED 31 MARCH 2021



ROTHERHAM AND BARNESLEY MIND
REPORT AND ACCOUNTS
YEAR ENDED 31 MARCH 2021

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ROTHERHAM AND BARNSELY MIND
LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 31 MARCH 2021

Full name: Rotherham And Barnsley Mind

Registered charity number: 1147740

Registered company number: 03616409

Registered office & principal address: Osbourne House
1-2 Highfield
Doncaster Road
Rotherham
S65 1DZ

Trustees & Directors: Mrs C Ainsbury - *appointed 02/03/2021*
Miss A M Bland
Mrs H J Eadson - *resigned 02/11/2020*
Mr I J Garlington - *appointed 02/03/2021*
Mr M A Jones
Mr C A Mace
Mr M R Marks
Mr B Whittles

Chairperson: Mr C A Mace

Treasurer: Mr M R Marks

Chief Executive: R L Siddall

Bankers: The Co-operative Bank PLC
11 Peel Square
Barnsley
South Yorkshire
S70 2QU

Independent Examiner: Angela Hayes
Community Accountant
BCVS Services Limited
Priory Campus
Pontefract Road
Lundwood
Barnsley
S71 5PN

ROTHERHAM AND BARNESLEY MIND

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2021

The trustees submit their annual report and accounts for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

Structure, governance and management

Rotherham and Barnsley Mind is a registered charity with the Charity Commission and a company limited by guarantee. The affairs of the charity are governed by its Memorandum and Articles of Association, dated August 1998 and most recently amended March 2012. Under those Articles the trustees are responsible for the management of the affairs of the charity, for which purpose they may exercise all powers of the charity.

The Board of Trustees, consisting of a minimum of 3 members, meets every six weeks, excluding the AGM. The Chief Executive is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation, approved by the trustees, for operational matters including finance, property issues, employment and other day to day activities.

Appointment of trustees

The trustees are also directors of the company for the purpose of company law. Recruitment of new trustees is carried out in accordance with our trustee recruitment policy (which is reviewed biennially). Biennial appraisals of the Board are carried out, which include a skills audit to identify areas where the Board could be strengthened. As set out in the Articles of Association, trustees are either nominated and elected at the Annual General Meeting or appointed by the Board of Trustees and subject to election at the next AGM. Where necessary trustees will undertake a DBS check at the time of their appointment and undergo subsequent checks periodically throughout their time serving on the Board.

The trustee recruitment process follows current best practice and advice from the Charity Commission, NCVO and National Mind.

The trustees who served during the year, and to the date of signing of these accounts, are listed on page 3 of this report.

Induction and training of trustees

New trustees undertake an induction process that involves briefing them on their legal obligations under charity and company law, the contents of the company's Articles of Association, the committee and decision-making processes, the business plan and performance of the charity. During the induction, they will meet employees and spend time with their fellow trustees. All trustees are actively encouraged to attend appropriate training events and away days and to suggest relevant training to ensure they are supported in their roles and understanding of their responsibilities.

Risk management

The trustees have a duty to identify, review and manage the risks to which the charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

ROTHERHAM AND BARNESLEY MIND

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2021

In line with National Mind's Quality Mark standards, the trustees seek to effectively identify and manage organisational risk and take a risk-based approach to planning and managing the organisation's business. This is achieved by ensuring that there is an up-to-date organisation wide risk register which assesses and addresses risks in relation to issues of governance, finance, operational issues, external influences, reputation and the loss of key staff and trustees.

There are plans in place to avoid, mitigate and/or manage serious risk and actions are implemented as appropriate. These plans are monitored on a regular basis. The risk register framework is a working document that informs decisions and plans. It is reviewed at least annually.

Financial and other indicators of the performance of the organisation are monitored on a regular basis by management and at least every six weeks by the trustees at board meetings. The board assigns responsibility for risk management to a trustee who works alongside the Chief Executive.

The risk management policy comprises:

- A monthly review of the organisation's financial situation and any potential risks faced by it.
- The implementation of systems and procedures to mitigate the risks identified.
- The implementation of procedures designed to minimise any potential impact on the charity should these risks materialise.

Particular attention is focused on non-financial risks, for example, those related to health and safety, and legislative regulations that may affect the organisation as a landlord. A key element in the management of financial risk is the setting of a Reserves Policy and its regular review by the Treasurer and Finance sub-committee, which also oversees the setting and monitoring of the annual budget.

Related parties

Related party transactions are detailed in the notes to the financial statements (page 21).

Charitable aims and objectives

Operating primarily in the boroughs of Rotherham and Barnsley but potentially also in neighbouring areas, the objectives of the charity as set out in its Articles of Association are:

- To promote the preservation of good mental health in particular by enabling and empowering everyone experiencing mental health problems to live with, manage and recover from their condition.
- To relieve the needs of people with mental health problems by working to increase the understanding of mental health and mental health problems, by the gathering and dissemination of information and working to raise awareness, promote understanding and challenge stigma and discrimination.

The charity has a general aim of contributing towards the quality of life of local people with a mental health problem and providing support and information to relatives and carers. This is done by the provision of a range of group work, one-to-one and therapeutic activities.

We review our aims, objectives and activities each year to help ensure that we remain focused on our stated purposes. We follow the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

ROTHERHAM AND BARNSELEY MIND

TRUSTEES' REPORT continued

YEAR ENDED 31 MARCH 2021

Activities undertaken for the public benefit

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission. The charity's activities demonstrate how Rotherham and Barnsley Mind has set out to fulfil its principal charitable objective.

The main objectives of the strategic plan 2020 -21 were to deliver the following services:

- Supporting Children, Young People and Families in schools and local communities
- Therapeutic Counselling Service
- Social Sessions and Therapeutic Group Work
- Wellbeing and Inclusion work
- Workplace Wellbeing and Mental Health First Aid Training

By implementing a focussed operational plan for 2020-2021 and promoting the awareness of mental health issues and to continue to maintain and improve the quality of our services. We aim to do this by:

1. Providing opportunities for people of all ages with a mental health problem to get involved in a range of therapeutic activities.
2. Providing support to relatives and carers of people with a mental health problem.
3. Continue to increase provision of workplace wellbeing within the private sector to improve sustainability of our services.
4. Building up the capacity of the sliding scale counselling service
5. Developing a CYP service in all areas of operation
6. Developing services through joint work with other local Minds
7. Consulting with Service Users in all aspects of decision making and co-production of services.
8. Regularly monitoring and evaluating provision of all services provided by Rotherham and Barnsley Mind and to make this as transparent as possible.
9. Continuing to seek alternative sources of funding to enable the organisation to improve its capacity and enhance the quality and range of its services.
10. Expanding our services to cover neighbouring areas that lack Mind support, including Wakefield and Kirklees.

Achievement and performance

Charitable activities

The charity's aims and objectives are achieved through the activities described above and progress is monitored by the trustees, staff, volunteers, commissioners, and users of its services.

As highlighted in last year's Trustees' Report, at the end of 2020 we faced unprecedented and difficult times due to the Covid-19 pandemic. We had never faced such challenges in our efforts to provide mental health support for those within our communities.

Thanks to the operational changes introduced in recent years; the resourcefulness, hard work, commitment and dedication of all staff, placement students and volunteers; emergency financial support from the government and Rotherham and Barnsley Councils and success in obtaining grants from the Big Lottery, Children in Need, South Yorkshire Community Foundation and winning new contracts for work with private sector companies, Rotherham and Barnsley Mind not only managed to survive and, relatively speaking, prosper.

Although digital and virtual service delivery was more successful than initially envisaged, the pandemic did, however, have an adverse effect on fundraising, training delivery, building up the sliding scale counselling service and expanding our services to cover neighbouring areas that lack Mind support.

ROTHERHAM AND BARNSELEY MIND

TRUSTEES' REPORT continued

YEAR ENDED 31 MARCH 2021

Plans for the future

Rotherham and Barnsley Mind has undergone significant organisational change over recent years and now has to position itself correctly to make the most of any new opportunities to increase support to more individuals with mental health issues in Rotherham and Barnsley.

Rotherham and Barnsley Mind has a medium-term strategic plan covering the period 2020-2023 which identifies 5 strategic priorities for the organisation.

1. To improve financial sustainability by
 - securing a range of funding to cover core costs.
 - improving monitoring of spend against budgets and developing a more robust financial reporting system for stronger governance.
2. To increase diversity of income by
 - seeking new commissioning opportunities
 - engaging with local CCGs and Commissioners
 - exploring opportunities to develop and provide services in Wakefield and Kirklees.
 - prioritising strategic bids and fundraising strategy
3. To identify and develop new opportunities for service delivery by
 - partnering and collaborating with other organisations
 - building up the sliding scale counselling service
 - improving organisational capacity
 - developing a CYP service in all areas of operation
4. To build on and develop our unique selling points by
 - influencing commissioners in all areas of operation
 - collaborating with other providers
 - adopting a targeted approach to marketing and fundraising
 - increasing networking and raising awareness
 - building on our presence in all areas of operation
 - playing a full role in the response to the increase in mental health issues arising because of the Covid-19 pandemic
5. To maintain and expand high quality services by
 - developing robust KPIs and data analysis
 - continuing to develop service user input and feedback.
 - identifying gaps in provision and developing innovative delivery models
 - succession planning
 - achieving relevant accreditations

Detailed annual operation plans are produced setting out the co-ordinated steps to be taken to achieve the strategic priorities.

ROTHERHAM AND BARNSELEY MIND

TRUSTEES' REPORT continued

YEAR ENDED 31 MARCH 2021

Financial review

The charity's policy on reserves

The trustees have reviewed the reserves policy for this financial year. The aim of the policy is to ensure that sufficient and appropriate designated and general reserves are available to meet the charity's needs and future commitments.

At the year-end, the General Unrestricted Reserve stands at £73,203. The charity also held the following designated funds at the year-end:

- Fund for staffing commitments - £148,066
- Buildings cost provision - £55,000
- Contingency fund - £15,000

Reserves have enabled the charity to invest in professional bid writing support and the creation of the post of a Services and Development Manager to enhance organisational capacity and service delivery. The charity still owns Osborne House, the major operational site in Rotherham.

The reserves policy will be reviewed during 2021/22 and, if necessary amended to ensure it remains fit for purpose.

Investment policy and objectives

The company's investment powers are set out in its Articles of Association and allow the trustees to invest funds not immediately required in such manner as they consider most beneficial for the achievement of the charity's objectives. This policy is due to be reviewed during 2021/22.

Overview

Although, as noted above, our operation in 2020/21 was significantly impacted by the effects of the Covid-19 pandemic, we were able to weather the storm and continue to provide the best possible level of service to our clients, albeit in alternative and innovative ways.

The way in which our staff, placement students and volunteers rose to the challenges presented by the pandemic was truly remarkable and has shown us that we are an effective agile organisation.

While the threat from Covid-19 may have receded, it has not disappeared entirely. The experience of the last 12 months, however, gives us confidence that we shall be able to rise to any future challenges by reflecting on lessons learnt.

We will continue to strive to achieve our strategic aims and provide the support needed to individuals with mental health issues in Rotherham and Barnsley and neighbouring areas.

Financial position

The financial statements are set out in pages 11 to 24. The total funds at the year-end stand at £528,608 (2020: £503,133). Funds consist of fixed assets to the value of £233,716, unrestricted designated funds of £218,066, balances remaining on restricted funding of £3,623 and a general reserve of £73,203.

ROTHERHAM AND BARNSELEY MIND

TRUSTEES' REPORT continued

YEAR ENDED 31 MARCH 2021

Exemptions

The trustees have taken advantage of the exemptions available to small companies, including the audit exemption.

Statement of trustee's responsibilities

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended. In preparing those financial statements, the trustees are required to: select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.


Small company provisions:

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signed



Date: 12 August 2021

CA Mace, Chair/ Director

ROTHERHAM AND BARNLEY MIND
INDEPENDENT EXAMINER'S REPORT
YEAR ENDED 31 MARCH 2021

I report on the accounts of the charity, which are set out on pages 11 to 24.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

The charity's gross income exceeded £250,000 in this financial year. I am qualified to undertake the examination, being a qualified member of the Association of Accounting Technicians.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and I come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed Angela Hayes

Date: 12 August 2021

Angela Hayes, FMAAT
Community Accountant
BCVS Services Limited
Priory Campus, Pontefract Road, Lundwood, Barnsley, S71 5PN

ROTHERHAM AND BARNSELY MIND
STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an Income & Expenditure Account)
YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2021 Total Funds £	2020 £
Income						
Donations and legacies	2a	31,249	-	-	31,249	59,423
Income from charitable activities	2b	222,513	-	131,211	353,724	316,334
Income from trading activities:	2c	13,226	-	-	13,226	23,538
Investment income	2d	2,289	-	-	2,289	1,261
Other income	2e	74	-	-	74	19,203
Total income		<u>269,351</u>	<u>-</u>	<u>131,211</u>	<u>400,562</u>	<u>419,759</u>
Expenditure						
Cost of raising funds	3a	32,580	-	-	32,580	19,023
Expenditure on charitable activities	3b	200,651	7,458	134,398	342,507	389,728
Other expenditure	3c	-	-	-	-	4,112
Total expenditure		<u>233,231</u>	<u>7,458</u>	<u>134,398</u>	<u>375,087</u>	<u>412,863</u>
Net income/expenditure		36,120	(7,458)	(3,187)	25,475	6,896
Transfers between funds	13	(223,662)	226,342	(2,680)	-	-
Net income/expenditure for the year		<u>(187,542)</u>	<u>218,884</u>	<u>(5,867)</u>	<u>25,475</u>	<u>6,896</u>
Other recognised gains and losses						
		-	-	-	-	-
Net movement in funds		<u>(187,542)</u>	<u>218,884</u>	<u>(5,867)</u>	<u>25,475</u>	<u>6,896</u>
Total funds brought forward		260,745	232,898	9,490	503,133	496,237
Total funds carried forward	12	<u>73,203</u>	<u>451,782</u>	<u>3,623</u>	<u>528,608</u>	<u>503,133</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.

All the activities of the charitable company are classed as continuing.

Prior year income includes restricted income from charitable activities (grants received) of £58,245.
All other prior year income is unrestricted.

Prior year expenditure includes expenditure on charitable activities of £49,553 and other expenditure of £204 from restricted funds. All other prior year expenditure is unrestricted.

ROTHERHAM AND BARNESLEY MIND

BALANCE SHEET

AS AT 31 MARCH 2021

	Note	£	2021 £	£	2020 £
Fixed assets					
Tangible assets	4	233,716		232,898	
Total fixed assets			233,716		232,898
Current assets					
Debtors	5	13,275		23,124	
Cash at bank and in hand		359,966		282,597	
Total current assets		373,241		305,721	
Current liabilities					
Creditors amounts falling due within one year	6	(78,349)		(35,486)	
Net current assets			294,892		270,235
Creditors amounts falling due after one year			-		-
Net assets			<u>528,608</u>		<u>503,133</u>
Funds of the charity	12,14 & 15				
General unrestricted funds			73,203		260,745
Designated funds (Fixed Assets)			233,716		232,898
Designated funds (Other)			218,066		-
Restricted funds			3,623		9,490
Total funds			<u>528,608</u>		<u>503,133</u>

Exemption from audit

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:

Signed  Date: 12 August 2021

M R Marks, Trustee/ Director

ROTHERHAM AND BARNSELEY MIND
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)) and the Companies Act 2006.

Rotherham and Barnsley Mind meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

Funds

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise of unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements (page 23). The value of fixed assets is held in a designated fund against which depreciation is charged.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income, after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Income from government and other grants is recognised at fair value when the charity has entitlement, after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met, then these amounts are deferred. These grants and voluntary income are included in incoming resources when these are receivable and allocated appropriately between unrestricted and restricted income depending upon restrictions imposed.

Donations and legacies are accounted for when they are receivable.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

ROTHERHAM AND BARNSELY MIND
NOTES TO THE FINANCIAL STATEMENTS continued
YEAR ENDED 31 MARCH 2021

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Charitable activities include expenditure associated with helping people with mental health problems, their carers and relatives. This includes both the direct costs and support costs relating to these activities.

Fund-raising costs are those incurred in seeking voluntary contributions.

Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a straight line basis over the shorter of the relevant period or, where the asset has been obtained via a funded project, the length of the project/funding stream as follows:

Freehold property -	2% on cost
Fixtures, fittings & equipment	25% on cost
Computer equipment	33% on cost

Freehold property is initially recognised in the financial statements at historic cost. The fair value of the freehold property, in the opinion of the trustees, cannot be measured reliably without undue cost or effort due to the specialised nature of the buildings. As such the freehold property is accounted for using the cost model. The trustees undertake regular impairment reviews.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Provisions

Provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

ROTHERHAM AND BARNESLEY MIND
NOTES TO THE FINANCIAL STATEMENTS continued
YEAR ENDED 31 MARCH 2021

Pension costs

The charity operates a defined contribution pension scheme for employees. Pension costs charged to the Statement of Financial Activities represent the contributions payable by the charity in the year.

Tax

The charity is exempt from corporation tax on income from its charitable activities.

Going concern

The financial statements have been prepared on a going concern basis. The trustees have considered the level of funds held and the expected level of income and expenditure for the 12 months following the authorising of these financial statements and consider the going concern basis appropriate.

The trustees continue to pursue all known sources and means of funding that may be available to them in order to finance the charity's activities.

ROTHERHAM AND BARNESLEY MIND
NOTES TO THE FINANCIAL STATEMENTS continued
YEAR ENDED 31 MARCH 2021

2. Analysis of Income

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 £
2a Donations and Legacies				
Donations & fundraising	30,302	-	30,302	41,627
Legacy	947	-	947	17,796
Total Donations and Legacies	31,249	-	31,249	59,423
2b Income from Charitable Activities				
Provision of training	27,138	-	27,138	49,764
Schools income	130,296	-	130,296	119,560
Counselling and services	30,057	-	30,057	58,809
Grants:				
BMBC - Covid Business Support Grant	10,000	-	10,000	-
RMBC - Covid Business Support Grant	10,000	-	10,000	-
HMRC - Coronavirus Job Retention Scheme	9,322	-	9,322	-
Edward Gosling Foundation	5,000	-	5,000	-
The National Lottery Community Fund	-	63,132	63,132	-
Children in Need	-	19,453	19,453	-
National Mind - Pears Foundation	-	9,323	9,323	-
SYCF -Covid Response Grant	-	5,000	5,000	-
RMBC - Infection Control Grant	-	5,472	5,472	-
VAR Social Prescribing	-	21,000	21,000	12,000
Sheffield Mind - Families in Mind Grant	-	3,412	3,412	-
BMBC Mental Health Grant	-	-	-	6,115
BMBC Development Grant	-	-	-	8,310
BMBC Community Liaison (inclusion)	-	-	-	11,603
NGC Coop Fund	-	-	-	3,000
The National Lottery - Awards for All	-	-	-	6,429
RMBC Direct Payments	700	-	700	928
VAR Creative Minds	-	-	-	6,000
CAMHS Moving on Project	-	-	-	9,645
National Mind - Connector Fund	-	3,419	3,419	19,171
National Mind - Mindful Monday Grant	-	500	500	-
Mind IT grant	-	500	500	5,000
Total income from charitable activities	222,513	131,211	353,724	316,334

ROTHERHAM AND BARNSELY MIND
NOTES TO THE FINANCIAL STATEMENTS continued
YEAR ENDED 31 MARCH 2021

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 £
2c Income from Other Trading Activities				
Rent receivable	12,732	-	12,732	21,190
Room Hire	45	-	45	2,348
Other trading	449	-	449	-
Total income from other trading activities	<u>13,226</u>	<u>-</u>	<u>13,226</u>	<u>23,538</u>
2d Investment Income				
Deposit account interest	2,289	-	2,289	1,261
Total investment income	<u>2,289</u>	<u>-</u>	<u>2,289</u>	<u>1,261</u>
2e Other Income				
Miscellaneous income	74	-	74	582
Gain on the sale of assets	-	-	-	18,621
Total miscellaneous income	<u>74</u>	<u>-</u>	<u>74</u>	<u>19,203</u>
Total Income	<u>269,351</u>	<u>131,211</u>	<u>400,562</u>	<u>419,759</u>

Prior year income includes restricted grants of £58,245. All other prior year income is unrestricted.

ROTHERHAM AND BARNSELEY MIND
NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 MARCH 2021

3. Analysis of expenditure

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2021 Total Funds £	2020 £
3a Cost of Raising Funds						
Bid-writing fees		32,580	-	-	32,580	19,023
Total cost of raising funds		<u>32,580</u>	<u>-</u>	<u>-</u>	<u>32,580</u>	<u>19,023</u>
3b Cost of Charitable Activities						
<u>Direct costs of charitable activities:</u>						
Staff costs	7	152,434	-	109,626	262,060	282,395
Rates and water		2,334	-	-	2,334	5,103
Insurance		3,606	-	238	3,844	5,123
Light and heat		3,254	-	-	3,254	7,259
Telephone and internet		559	-	3,075	3,634	4,950
Room rent		9,257	-	-	9,257	13,611
Advertising and publicity		766	-	4,550	5,316	1,393
Sundries and miscellaneous		164	-	-	164	1,391
Repairs and maintenance		6,979	-	-	6,979	8,689
Office supplies		6,825	-	10,090	16,915	12,162
Staff expenses and training		4,151	-	1,633	5,784	5,854
Affiliation and fees		903	-	-	903	1,840
Volunteer expenses		404	-	-	404	557
Client support		16	-	1,200	1,216	693
Delivered training		774	-	-	774	5,050
Cleaning and hygiene costs		6,187	-	-	6,187	7,358
Covid-19 adaptations		247	-	3,901	4,148	-
Depreciation		-	7,458	-	7,458	5,388
		<u>198,860</u>	<u>7,458</u>	<u>134,313</u>	<u>340,631</u>	<u>368,816</u>
<u>Support costs:</u>						
Interest and charges payable		908	-	-	908	972
Auditors'/ Independent Examiner's fee		765	-	85	850	850
Connector project (Doncaster expenses)		-	-	-	-	4,942
Legal and Professional fees		118	-	-	118	14,148
		<u>1,791</u>	<u>-</u>	<u>85</u>	<u>1,876</u>	<u>20,912</u>
Total cost of charitable activities		<u>200,651</u>	<u>7,458</u>	<u>134,398</u>	<u>342,507</u>	<u>389,728</u>
3c Other Expenditure						
Redundancy		-	-	-	-	535
Relocation costs		-	-	-	-	3,373
Grant returned		-	-	-	-	204
Total other costs		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,112</u>
Total Expenditure		<u>233,231</u>	<u>7,458</u>	<u>134,398</u>	<u>375,087</u>	<u>412,863</u>

Prior year expenditure includes £5,388 depreciation charged to designated funds and a total of £49,757 charged to restricted funds (Staff costs £37,237; Office Supplies £768; Expenses/training £2,694; Fees £20; Client Support £411; Legal & Professional Fees £3,000; Connector Project costs £4,942; Grant Returned £204; Sundries £481). All other prior year expenditure is unrestricted.

ROTHERHAM AND BARNSELEY MIND
NOTES TO THE FINANCIAL STATEMENTS continued
YEAR ENDED 31 MARCH 2021

4. Tangible fixed assets

	Freehold Property £	Fixtures, Fittings & Equipment £	Computer Equipment £	Total £
Cost				
as @ 01-Apr-2020	269,384	19,916	47,105	336,405
Additions	-	8,276	-	8,276
Disposals	-	-	-	-
as @ 31-Mar-2021	<u>269,384</u>	<u>28,192</u>	<u>47,105</u>	<u>344,681</u>
Depreciation				
as @ 01-Apr-2020	36,486	19,916	47,105	103,507
Disposals	-	-	-	-
Charge this period	5,389	2,069	-	7,458
as @ 31-Mar-2021	<u>41,875</u>	<u>21,985</u>	<u>47,105</u>	<u>110,965</u>
Net book value				
as @ 31-Mar-2021	<u>227,509</u>	<u>6,207</u>	<u>-</u>	<u>233,716</u>
as @ 31-Mar-2020	<u>232,898</u>	<u>-</u>	<u>-</u>	<u>232,898</u>

5. Debtors: amounts falling due within one year

	2021 £	2020 £
Trade debtors	11,533	16,285
Accrued income (grants)	-	5,000
Prepayments	1,687	1,815
VAT refund due	55	24
	<u>13,275</u>	<u>23,124</u>

ROTHERHAM AND BARNSELY MIND
NOTES TO THE FINANCIAL STATEMENTS continued
YEAR ENDED 31 MARCH 2021

6. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	3,324	3,826
Accruals	3,916	1,192
Income received in advance	71,109	30,468
	<u>78,349</u>	<u>35,486</u>

7. Staff costs

	2021	2020
	£	£
Salaries	246,127	265,261
Social security costs	12,588	13,926
Pension cost	3,345	3,208
Redundancy cost	-	535
	<u>262,060</u>	<u>282,930</u>

No employee received emoluments of more than £60,000.

The average number of employees was 21 (2020: 23).

The redundancy payment in the prior year was in relation to the former Caretaker at Arcadia House. The role became redundant upon the sale of the building in 2019.

ROTHERHAM AND BARNSELY MIND
NOTES TO THE FINANCIAL STATEMENTS continued
YEAR ENDED 31 MARCH 2021

8. Analysis of net assets by fund

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
<u>As at 31 March 2021:</u>				
Fixed assets	-	233,716	-	233,716
Current assets	151,552	218,066	3,623	373,241
Current liabilities	(78,349)	-	-	(78,349)
	<u>73,203</u>	<u>451,782</u>	<u>3,623</u>	<u>528,608</u>
 <u>As at 31 March 2020:</u>				
Fixed assets	-	232,898	-	232,898
Current assets	296,231	-	9,490	305,721
Current liabilities	(35,486)	-	-	(35,486)
Long term liabilities	-	-	-	-
	<u>260,745</u>	<u>232,898</u>	<u>9,490</u>	<u>503,133</u>

9. Trustees' remuneration, benefits and expenses

There was no trustee remuneration, benefits or expenses during this and in the previous financial year.

10. Related party transactions

Mrs K Whittles, the wife of Mr B Whittles (Trustee) was an employee of the charity during the year and received a monthly salary.

There were no other related party transactions in this or the previous financial year.

11. Independent examination and accountancy services

During the period, the cost of the independent examination and accountancy services was £850 (2020: £850).

ROTHERHAM AND BARNESLEY MIND

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 MARCH 2021

12. Movements in funds

	Opening balance £	Incoming resources £	(Resources expended) £	Transfers £	Closing balance £
Unrestricted funds					
General Fund	260,745	269,351	(233,231)	(223,662)	73,203
	<u>260,745</u>	<u>269,351</u>	<u>(233,231)</u>	<u>(223,662)</u>	<u>73,203</u>
Designated funds					
Fixed Assets	232,898	-	(7,458)	8,276	233,716
Staffing Commitments	-	-	-	148,066	148,066
Building Costs Provision	-	-	-	55,000	55,000
Contingency Fund	-	-	-	15,000	15,000
	<u>232,898</u>	<u>-</u>	<u>(7,458)</u>	<u>226,342</u>	<u>451,782</u>
Restricted funds					
The National Lottery Community Fund	-	63,132	(63,132)	-	-
Children in Need	-	19,453	(18,453)	(1,000)	-
VAR - Social Prescribing	-	21,000	(21,000)	-	-
The National Lottery - Awards for All	5,371	-	(2,395)	-	2,976
SYCF - Bereavement Group	-	5,000	(5,000)	-	-
RMBC - Infection Control	-	5,472	(5,472)	-	-
Sheffield Mind - Families in Mind	-	3,412	(1,585)	(1,680)	147
National Mind -Connector Fund	(281)	3,419	(3,138)	-	-
National Mind - Pears Foundation	-	9,323	(9,323)	-	-
National Mind IT Fund	4,400	500	(4,400)	-	500
National Mind - Mindful Monday	-	500	(500)	-	-
	<u>9,490</u>	<u>131,211</u>	<u>(134,398)</u>	<u>(2,680)</u>	<u>3,623</u>
TOTAL FUNDS	<u>503,133</u>	<u>400,562</u>	<u>(375,087)</u>	<u>-</u>	<u>528,608</u>

13. Fund Transfers

A sum of £2,680 was transferred from restricted projects to the general fund to cover the cost of room hire and overheads.

£8,276 was transferred from the General Fund to the Designated Fixed Assets Fund to fund the capital additions, in accordance with the Fixed Asset Policy.

A total of £218,066 was transferred from the General Fund to the Designated revenue funds, in line with the revised Reserves Policy.

ROTHERHAM AND BARNSELEY MIND

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 MARCH 2021

14. Designated Funds

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes/needs.

The value of fixed assets is held in a designated fund, against which depreciation is charged.

The trustees have also designated funds to support the charity's operational needs, future commitments and statutory obligations. Designated operational and strategic funds at the year end include:

- Funds for future staffing commitments (£148,066).
- Buildings cost provision, for the upkeep of the building and future running costs (£55,000).
- Contingency fund, for unforeseen events/expenditure.

15. Restricted Funds

The National Lottery Community Fund

A grant from the Coronavirus Community Support Fund, to provide the Covid-19 Emergency Counselling Response service.

Children in Need

A grant from BBC Children in Need's Covid-19 Next Steps Programme, to deliver one-to-one counselling and group work to young people in Rotherham and Barnsley who are experiencing poor mental health.

VAR – Social Prescribing

Restricted grant funding was received from Voluntary Action Rotherham (Social Prescribing) to support the following project:

Person-centred counselling, delivered in-house, by telephone or in the client's own home. Each client is generally offered six 1-hour sessions which can be increased if required, dependent on need.

The overall aim of the project is to increase independence and to improve physical and psychological wellbeing of referred clients who have long term health conditions. The Social Prescribing Service (SPS) aims to be a pathway for these clients to move into sustainable services/activities following the SPS funded intervention.

The National Lottery Awards for All

A small grant awarded through the National Lottery 'Awards for All' to deliver an arts and crafts group to those living in Rotherham. The group was set up in memory of a former service user and volunteer who was passionate about his art work. Rotherham and Barnsley Mind, along with his peers, wanted to continue his legacy by providing a safe space to others who have a similar passion for arts and crafts, to support their expression of feelings, as an alternative to talking therapies.

SYCF – Bereavement Support

A Covid-19 Response grant from the South Yorkshire Community Foundation (SYCF) to provide bereavement support.

ROTHERHAM AND BARNSELEY MIND

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 MARCH 2021

RMBC – Infection Control

A grant from Rotherham Metropolitan Borough Council's Infection Control Discretionary fund for additional Covid-19 related costs, including additional cleaning and sanitising of High Touch Points.

Sheffield Mind – Families in Mind

Funding from the Ministry of Defence to deliver the Keeping Families in Mind service, providing therapy sessions across Rotherham and Barnsley.

National Mind - Connector Fund

Funding from National Mind to help the organisation achieve sustainability through a possible merger with Doncaster Mind and development of a Workplace Wellbeing Service. The Workplace Wellbeing service is already growing in Rotherham and Barnsley but would benefit from increased development and resource. The funding received will allow both organisations to expand and develop a successful service with increased geographical coverage and income streams. Rotherham, Barnsley & Doncaster Mind aim to provide both accredited and non-accredited training and counselling services for businesses of all sectors and size. Promoting a healthy working environment for employees and reducing unnecessary absenteeism through lack of knowledge around mental health in the workplace.

National Mind – Pears Foundation

A grant from the Pears Foundation/DCMS Emergency fund for the 'Check-in and Chat' project.

National Mind - IT Fund

A grant from the Emergency IT Fund, for the purchase of IT equipment to enable the organisation to better support service users during the Coronavirus pandemic.

National Mind – Mindful Monday

A grant to host a physical activity session with a mindfulness element on Monday 21st September 2020.