

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CHRISTOPHER'S HINCHLEY WOOD

England & Wales · Charity number 1147737

Details

Other names ST CHRISTOPHER'S PCC

Status Registered

Legal form Previously excepted

Registered 2012-06-19

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Church Activities

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities, Other Charitable Purposes
- **Who:** The General Public/mankind

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£129,606	£116,795	-	-
2024-12-31	£104,040	£107,368	-	-
2023-12-31	£126,380	£137,220	-	-
2022-12-31	£121,758	£110,731	-	-
2021-12-31	£106,516	£94,826	-	-
2020-12-31	£86,317	£118,244	-	-

Trustees

Name	Role	Appointed
Rev Joshua David Baines	Chair	2025-05-08
Imina Wylde		2025-06-23
Jane Barnett		2016-02-28
Laura Joanne Prideaux		2026-04-19
Rev CAROLINE ANNE MULLINS BA		2012-06-17
STEPHANIE POST		2017-03-19
Sherry Lee Secker		2026-04-19

Accounts

St Christopher's Church, Hinchley Wood
Charity Registration No. 1147737

Annual Report and Unaudited Financial Statements

2025



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Legal and Administrative Information

Parochial Church Council

Ex-Officio Members:

Priest in Charge: Revd. Joshua Baines (from 10th May 2025)

Associate Minister: Revd. Caroline Mullins

Churchwardens: Mrs Jane Barnett (from APCM 2022)

Ms Julia Bowden (from APCM 2024. Resigned
June 2025)

Deanery Synod Representatives: Ms Liz Hammond (from APCM 2024)

Mrs Jean Hoseason (from APCM 2020)

Elected Members:

Mrs Hilary Lach (from APCM 2024. Resigned APCM 2025)

Mr Kwan Ng (from APCM 2024)

Miss Stephanie Post

Mrs Rebecca Willis (from APCM 2024)

Co-opted members

Imina Wylde (From September 2025)

Charity Number 1147737

Independent examiner Frances Wilde FCCA DChA
Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley Surrey GU24 4QS

Bankers Co-operative Bank Plc
P.O. Box 250
Delf House
Southway
Skelmersdale WN8 6WT

Lloyds Bank plc
Surbiton Branch
1 Claremont Road
Surbiton
Surrey KT6 4QS

St Christopher's PCC

Aim and Purpose

St Christopher's Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, the Reverend Joshua Baines, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. As well as the Church itself, the PCC is also responsible for maintaining the Church Hall.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our Church, and to become part of our parish family. When planning our activities, the PCC has considered the Charity Commission's guidance on public benefit, and in particular the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and scripture, music and sacrament. We try to enable ordinary people to live out their faith as part of our parish family, through:

- Worship and prayer: learning about the Gospel, and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish; and
- Mission and outreach work.

To facilitate this work, it is vital that we maintain the fabric of both the Church and the Hall.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, a Churchwarden, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always encouraged to join the Electoral Roll, and to consider standing for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met six times during the year and we also have a Finance Committee and the Standing Committee that report to the PCC and whose decisions are minuted.

Overview of 2025

The year started with the selection and interviews of two candidates who had applied to be our Priest in Charge. Introductions, a tour of Hinchley Wood Schools and the local area followed by an informal gathering and then the formal interviews took place over two days. An appointment was made and work started on the vicarage, soon to be the home of Revd Josh Baines, his wife Daisy and their three children.

Sunday morning services continued in hybrid format until September when this was discontinued as so few people made use of the option of being able to join in the worship on Zoom from their home. In addition to services based on the liturgical calendar, we have celebrated Mothering Sunday, Eco Sunday and Safeguarding Sunday.

There have been extra services to the Sunday Eucharist on Ash Wednesday, Maundy Thursday, Good Friday, All Souls 'Sunday, Remembrance Sunday, the Nine Lessons and Carols Service, the Christmas Eve Crib Service, and a Eucharist Service on Christmas Day. Together at Ten services continued on first Sundays until May, celebrating Epiphany and Candlemas.

A big thank you to Caroline for presiding over the majority of the services until Josh joined us in May. Worship at St Christopher's would be sadly lacking without the tremendous amount of time and effort that she gives. We are also very grateful to the many clergy who gave their time to preside at our 10am Eucharist during the vacancy. Special thanks to Stuart Sadler who covered a service every month.

A big event of the year was the licensing service for our newly appointed Priest in Charge, Joshua Baines. Invitations had been sent to Josh's family and friends, clergy from Emly Deanery, local traders and youth leaders. Bishop Paul and Archdeacon Martin presided. Refreshments followed the service and a wonderful time was had by all that attended.

Since May, following Josh's licensing, the format and timing of Sunday morning services were reviewed. Attendance increased during this period, and a decision was taken to gather as one congregation at 10am each week. The aim has been to shape a single service that brings together different styles and traditions, helping us grow not as separate preferences, but as one church family.

It has been encouraging to see an increase in families and children attending. We now have approximately 10 children and young people regularly present on Sundays. This growth has highlighted the need to appoint a dedicated children's worker and to develop a wider volunteer team to support this ministry as it continues to grow.

Through the generosity of parish friends at Georgie's Café, fresh café treats are provided free of charge each week. This has enhanced our hospitality after services and has encouraged people to stay and talk together. The congregation have expressed their appreciation for this kindness, and

members are regularly encouraged to thank Debbie and her team for their ongoing support.

A grant from the Diocese of Guildford enabled the replacement of the church sound system. The previous system had become unreliable, including the hearing aid loop. The new installation has improved sound quality and accessibility within services.

In worship, there has been a developing collaboration between existing musicians and choir members, alongside new musicians who have joined since May. This has led to a broader musical expression within services. As with any change, responses have been mixed. Many have welcomed the development, while others have found the adjustment more challenging. This continues to be approached thoughtfully as we seek to honour both heritage and growth.

Investment has been made in children and youth provision, including the purchase of board games, seating, soft furnishings, artwork materials, baby equipment and play mats, helping to create a welcoming and comfortable space for younger members of the church community.

The church website has been updated and is now overseen more consistently. Church Suite has been introduced to support administration, event signups, rotas and the Parish Giving Scheme. A weekly WhatsApp communication has also been established to share notices and information. These systems have improved organisation and communication, although further development is planned to ensure information reaches everyone clearly.

Overall, this year has been one of transition and early growth. Longstanding members have continued to show deep commitment and faithfulness, while also warmly welcoming new people into the life of the church. There is a growing sense of friendship and connection, and a shared readiness to step forward together.

On our events calendar there were two very successful Quiz Nights, organised by Derek and Jane Barnett, that were both attended by over one hundred happy people and raised a large sum of money on both occasions. We are grateful to Richard, our quizmaster, for producing a great range of challenging and interesting questions. Thank you to Tracey who supports us by marking all the answer papers and recording the scores on a screen for everyone to keep track of how they are doing.

A Doorstep Coffee van has used our car park on Monday and Thursday mornings during term time. A percentage of the takings is paid to the church and this has also provided us with the opportunity to engage with the community and offer them a dry, warmer space to chat with friends. Thank you to Imina and Mindy for hosting this new venture.

Our Christmas Lunch, held at The Angel Pub, was very successful, a great meal and no washing up for any of us. Thank you to Simon Crome for organising the event again this year. A group from our congregation went

along to Gibson Court and to Hinchley Manor, retirement housing complexes, to sing carols with the people who live there. Two festive occasions with refreshments provided for us after the singing.

Parish life depends on many more people than just the clergy, churchwarden and PCC. There are those who help out on the various rotas for readers and intercessors, chalice assistants and welcomers, and for serving refreshments after services. Thank you to Jean Hoseason for making sure the altar linen is washed and ironed. There are a number of areas of parish life that other people organise and which they can describe better than us, and we are grateful to them for all the time they give and for their reports below: Tea and Hymns, Together at Ten, Safeguarding, Baptisms, Fabric of the Church and Maintenance, our Musicians, a Hearing Clinic, Prayer Chain, the Mothers 'Union, Deanery Synod, the Men's Group and Eco Church. Ann Ellis continues to maintain the electoral roll. As we look back over the last year, there is the unfortunate certainty that we will have overlooked others whose contributions deserve particular appreciation.

Joshua Baines, Priest in Charge
Jane Barnett, Church Warden

Ministry and Mission

Baptisms

There was just one baptism in 2025, numbers having not really picked up after Covid. Caroline continued to send out cards from the St Christopher's Church family on the anniversary of each child's baptism, which we do for 4 years, and at the end of 2025 passed that role on to Rosemary Coath.

Rev. Caroline Mullins, Associate Minister

Together@Ten

Together@Ten began in October 2023 and had grown over the course of 2024. We continued to hold monthly services until the arrival of Josh, our new Priest in Charge.

The idea was to join together in worship at a relaxed more informal communion service - as single people, families, children, and older people. The congregation sat at tables forming a wide circle around the altar, and there were plenty of activities to join in with. Everyone stayed in the circle to receive either communion or a blessing. Caroline is grateful for everyone who was involved helping with these services.

Rev. Caroline Mullins, Associate Minister

Tea & Hymns

Tea & Hymns continued to be popular, not only with St Christopher's regulars but with others who have heard about it and those who weren't able to get to the 10 (and later 9) am service. Tea & Hymns was on the 4th Sunday of each month, 4-5pm, with familiar, well-loved hymns, tea and homemade cake. The services included a bit of gentle explanation of the theology behind the hymns, and finished with the Lord's Prayer in the traditional version and a blessing. The service was intentionally dementia-friendly, but open to everyone. The hymns were usually a mix of those chosen by Caroline and those requested by people who came. Caroline is extremely grateful to all those who have helped with these services, baking cakes, welcoming, serving teas – and of course to those who came to enjoy the services. The final Tea & Hymns was at the end of November 2025.

Rev. Caroline Mullins, Associate Minister

Hearing Clinics

The Hearing Clinics are a partnership between Guildford Diocese and Kingston Hospital NHS Trust. This is a FREE service for people with NHS hearing aids and includes basic maintenance, battery supply, cleaning and re-tubing, trouble-shooting, and advice. Caroline holds these clinics on the first Sunday of each month, in the church, from 2.30-3.30pm and they seem to be much appreciated. Liz Hammond comes along and offers tea and biscuits. Sometimes people come as much because we have time to chat and listen to them as they do for hearing aid maintenance.

Rev. Caroline Mullins, Associate Minister

Safeguarding

Safeguarding training and practices continue to be regularly updated at St Christopher's. The PCC has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding. All members of our PCC are aware of our safeguarding policy/guidance and are offered – and have completed – appropriate training for their roles. The House of Bishops' 'Promoting a Safer Church' safeguarding policy statement continues to be adopted as the Parish Safeguarding Policy.

To help keep St Christopher's a safe space for all, risk assessments, including consideration of safeguarding risks, are completed and agreed for all church activities. DBS checks are also applied for, or renewed, using an online platform.

St Christopher's marked the national Safeguarding Sunday event on 23rd November 2025

Guildford Diocese continues to use a safeguarding dashboard, an online tool to assist each parish to maintain a record of all safeguarding issues and it automatically keeps us up to date with local and national changes in safeguarding requirements.

Jane Barnett, Parish Safeguarding Lead

Electoral Roll

At the beginning of 2025, the number on the Electoral Roll was 67

Usually, in the month leading up to the APCM, a formal revision of the roll takes place. This is undertaken to ensure that all those who have requested to join the Electoral Roll during the year have been added. Also, that anyone who has requested to leave the roll, has moved out of the area, or who has died, is removed.

However, this year, 2025, was the 6th year in the Electoral Roll 'cycle'. This meant that instead of a revision a completely new roll had to be compiled. Everyone on the current roll was individually contacted and asked to complete a new application if they wished to remain on the roll.

At the end of this process, we had received 2 new applications. 5 advised that they wished to be removed and 18 did not reply and so were also removed. Sadly, 1 of our parishioners had died.

So, at the APCM on 6th April I was able to report that the number on the Electoral Roll of St. Christopher's Church is now 45.

If you are recently new to St. Christophers', please consider joining the Electoral Roll. It enables you to have a 'voice' in the life of our church in Hinchley Wood, by voting at the APCM and by joining the PCC (Parochial Church Council) if you wish.

Ann Ellis, Electoral Roll Officer

Church Musicians

The Choir (aka The Music Group) continued to give stalwart support for services throughout 2025. We are grateful for the leadership shown by Mandy Ali, who, as well as keeping us in order, teamed up with the Revd. Caroline Mullins and Den Tinson to organize, in advance, the hymns we would be singing each Sunday and for special services e.g. at Christmas and Easter. We also continued to benefit from the input of our musicians, Dave Ellis, who accompanied us on the guitar, and Anthony Cairns, our organist. Both were also very welcome additions to the singing group, when they were not “on instrumentals”.

On days when we did not have instrumental accompaniment, and as a regular feature of Tea and Hymns, we relied on recordings on i-tunes, which Caroline worked very efficiently. We as a congregation certainly enjoyed singing along with them.

When Josh arrived at St Christopher’s in May he made it clear that he was very interested in developing the music scene, introducing additional musicians, and enhancing the auditory quality. While making a few improvements to the current sound system, he undertook to secure a completely new one for 2026. Meanwhile we carried on with the familiar enjoyable mix of traditional hymns, more modern ones and Taize chants.

We, as a Choir, were pleased to take part in special services such as the licensing and installation of Josh our Priest-in-Charge, the All Souls Service, the Remembrance Service in Hinchley Wood Memorial Garden and the Crib Service. We are grateful to Dave’s daughter, Nicola, who again accompanied us on the piano for the Crib Service. We also took part in the Carol Singing at Gibson Court and Hinchley Manor respectively, which was very enjoyable with welcome refreshments afterwards. Sadly, Anthony informed us towards the end of the year that he could no longer be able to commit to playing the organ on alternative Sundays. His wife, Anne, would also leave the choir. Anthony promised that he would make himself available for special services, as, to our relief, he did for the Carol Service and Evensong for the All Souls Service.

We are very grateful for everyone’s contribution towards keeping music going at St Christopher’s and we await exciting developments to come.

Stephanie Post, Choir Member

Deanery Synod

In July 2024, it was announced that Rev. Andrew Cowie would end his period of office as Area Dean and the Rev. Jacqui Richardson, Vicar of Hersham, would succeed Andrew in the role with effect from 2025.

Deanery Synod met three times, as usual, during 2025 in March, June and October.

In March we met at Holy Trinity, Claygate where Associate Priest, Rev. Stuart Sadler, gave a very interesting talk on Evangelism, which he assured us was for everyone and not only the Priesthood!

Synod next met at StMary's, East Molesey on 17th June when the Speaker was Beth Collingridge on the topic of "Single Friendly Church Network", closely connected to being an inclusive Church!

Our last Meeting of the year was again at St Mary's, East Molesey, when Nate, the Vicar chaired proceedings, introducing the new Vicar of Hinchley Wood, Josh Baines. Nate told us of the new, exciting activities in his parish which it was hoped would increase the number of young people attending church. We were also introduced to the latest, new stacking chairs for use in churches, which come on a rail for ease of moving the chairs around the venue. Grants were available to help with the cost of replacing outdated chairs.

Jean Hoseason & Liz Hammond, Deanery Synod Reps

Fabric of the Church

A. Inspecting, testing and servicing

The routine annual tests, inspections and servicing were carried out. So far as any remedial works were identified by those tests, etc., they were addressed in the course of those tests, etc.

As was anticipated in last year's report, the fire extinguisher inspection resulted in a peak in expenditure because several extinguishers were due for replacement.

There were no other periodic inspections due in 2025.

The usual tuning and servicing was conducted on the organ. The hot water dispenser in the church kitchenette was serviced.

B. Matters arising from inspecting, testing and servicing

No major matters have arisen from inspecting, testing and servicing. Any minor matter have been addressed.

C. Matters arising in the course of 2024

There were further problems with the large shed in the area at the back of the church near the hall. John did further substantial work on it to ensure its soundness and stability.

There had been a general concern about Reinforced Autoclaved Aerated Concrete (RAAC) being used in public buildings around the time the church was built. There was a risk that panels so made might fail. For a number of reasons it was unlikely that it would have been used in our church, not the least being that its use was mostly after the time our church was built. Nevertheless, we conducted a spot (non-penetrating) check for it on a section of the roofing of the aisle, the most likely place for it had it been used, and it was clear that the roofing slab was normal concrete, not RAAC.

The fence at the rear of the hall was dilapidated and has been replaced.

The notice board in the church porch fell down upon our new priest, breaking on contact, and has been replaced. The Revd. Josh has not blamed it for any of his ills. He has, though, tidied away most of the other notice boards.

The old hall boiler failed, but our plumber and heating engineer, Jason Amendt, was able to source the parts to repair it.

The door closer on the south door of the church failed and was replaced. The aluminium doors in the hall were in need of servicing, and the handle of one of the inner doors had broken off. A locksmith was employed to rectify all of these problems.

There was a very unpleasant soil drain blockage from the hall, resulting in an overflow into the car park and playground at the rear of the church. Jason recommended a couple of specialists, one of whom came promptly and swiftly cleared the problem and cleaned up the area.

Light bulbs have been replaced as they failed, with LED bulbs wherever possible. Older fluorescent type energy saving bulbs have been replaced with LED bulbs.

John O'Neill has continued to repair points of leakage in the flat roof of the church as they have arisen.

D. Gardening

Once more, many thanks are due to Derek Barnett for his labours in keeping the Garden of Remembrance mown, and to him and Jane for keeping the Garden of Remembrance in a respectable state. Chris Beaney continues to be employed to keep the general vegetation around the church in check once a month.

E. A general appreciation of the fabric of the church at the end of 2024

As reported in previous years, the church remains wind and watertight. It is still completely usable, but it does need work to make it look as though it was thriving. Despite bits feeling their age, the general structure is sound. One problem we have at the moment is that whilst we can see plenty of things that it would be desirable to do, we do not know which would cost hundreds of pounds, which thousands and which tens of thousands.

Under the lead of Imina Wilde, we are reviewing all the outstanding work needed or desirable for the church, with a view to costing everything that we could reasonably want done to repair, redecorate or renovate the church, with a view to doing so eco-efficiently. That includes, but is not limited to, replacing the flat roofs, replacing the guttering, improving the glazing, improving the electrics and redecorating. From that work we can assess the due sequence of works, decide what is (or can be made) affordable, produce a programme of works and seek any necessary permissions.

The problem with the water to the church's boilers occasionally losing pressure (as reported last year) persists, with no obvious cause. We continue to check the water pressure in the heating system from time to time and top it up when necessary.

We remain very grateful to John O'Neill for all the work he does for the church, much of it without any recompense, and especially for his guidance as to what is sufficient to fix a problem. Thanks should also go to Jason Amendt for the kindness and attentiveness with which he deals with our plumbing and heating problems.

Simon Crome

Eco Church

Eco Church has continued in the following ways:

- ☐ We are still using the compost heap
- ☐ Eco tips were published in the weekly briefing for the first half of the year
- ☐ Solar panels on the roof of the church and hall continue to supply green energy
- ☐ The energy we buy in is from a green supplier
- ☐ Increasing numbers of people use a phone or tablet instead of paper copies of services
- ☐ Intercessions include prayer for the environment
- ☐ Heating can be adjusted remotely making it much more efficient

Liz Hammond

Prayer Chain

St Christopher's prayer chain has a confidential arrangement whereby people are prayed for by the members and no information about requests for prayer are divulged to anyone outside the membership. Members have met approximately once every three months to review people's needs and to respond to requests for prayer.

Liz retired from leading the prayer chain at the end of the year and is grateful to Sherry Secker for being willing to take on leadership from 2026. So please get in touch with her if you receive a request for prayer from anyone in the congregation.

Liz Hammond, Prayer Chain co-ordinator

Pastoral Assistants

Liz formally retired as a Pastoral Assistant at the APCM in 2025. Her responsibilities had lessened during the year, as there were fewer people needing home communion.

Other pastoral responsibilities have been generally being aware of people's needs and getting in touch if someone is in distress of any kind. This of course has to be sensitively done, and awareness of safeguarding is very important in this area. But you don't need to be a Pastoral Assistant to look out for other people.

Liz Hammond

Men's Group

The Men's Group has continued meeting regularly at 8pm on the first Monday of each month, at The Angel on Gigg's Green, to discuss the incidents of life and enjoy each other's company.

The heat of the summer rather put paid to the Pudding Club - steak and kidney puddings were not enticing during a heatwave - but winter cold and rain should breathe new life into it.

In December we returned to Panshi in the village for our Christmas dinner. The location was convenient, the food warming and the company good.

As with any group, our membership will always need replenishing. We have been happy to welcome Josh and Craig to our group and remain eager for more. We are not an exclusive organisation; we are delighted to welcome new members so, if you are interested in joining, do make contact with John O'Neill or myself.

Simon Crome

Mothers' Union

We started the year with our annual MU Eucharist Service year followed by our AGM. During 2025 members attended the Lady Service in Guildford Cathedral on 22nd March and contributed to, and attended, the Emly and Runnymede Deaneries' Pilgrimage of Prayers service on 3rd September. We were also delighted to be invited to Willow Grange, the Bishop's residence, for a wonderful MU garden party on 7th June. In September some members attended the Canterbury Provincial Meeting in Oxford where they joined members from across the province to worship, share stories and an amazing amount of fellowship.

Other meetings included discussion of the MU magazine Connected; a pub lunch and a Christmas lunch hosted by Antonia, where we enjoyed ourselves but thought and prayed for those particularly in need at this time. Our November meeting was spent putting together the Christmas Bags for ladies in the refuges. The MU members and local supporters, along with members of St. Christopher's congregation were extremely generous enabling the group to put together 50 bags full of personal and Christmas gifts leaving a small surplus of £200 to kick start the 2026 fund raising.

Jean Hoseason (Branch Leader)

Treasurer's Report

Key figures:

Unrestricted Funds **£15,980** (as at 31/12/2025)

Restricted Funds **£25,192** (From HWF, Vicars Community Projects Fund)

Designated Funds **£34,593** (Legacy Projects Fund)

Jan to Dec 2024 – Budgeted Income & Expenditure: deficit of **£11,107**

Jan to Dec 2025 – Unbudgeted Expenditure (Reserves): deficit of **£17,219**

Report

The final Income and Expenditure report for 2025 indicates we were in profit for the year of £12,811. Overall, our income was up on 2024 by **24.5%** and we received grants in the year that helped balance some of our expenditure.

Parish Giving remains steady for the church and is the second highest revenue generator behind the hiring costs for the buildings, which are driven from the Hall and Nursery. The continued support of both the Nursery and After School club generated over £28,000 for the year which is down on 2024 due to the loss of Fridays from the Nursery school. This is allowing the hall to be hired out more for weekends which is balancing the position. The PCC decided to hold the hall hire costs for all hirers except the Nursery and After School club as it was felt we had reached a threshold. This has proven successful with the number of ad hoc bookings increasing towards the end of 2025 and into 2026. Overall, however, the church is still very reliant on hirings to meeting Parish Share commitments and other expenditure. We received a grant to update the Audio equipment and replace the chairs from the Diocese which has helped ease the costs of replacing these from the church funds. As a result, we have only had to use savings in the year to cover the costs of preparing the vicarage and to cover the quiet month of August when very little income is realised.

Church maintenance has increased year on year for key works to be undertaken, however this has been balanced by reducing the hall maintenance from prior years. This will often be the case as the PCC balances routine and planned maintenance across the year.

Summing up

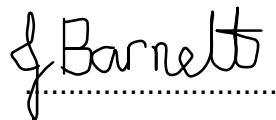
We continue to be reliant on hirings and increasing prices again in 2026 will be key to covering other rising costs but must be done sensitively as costs continue to rise for all.

Parish Share increase for 2026 is lower than the anticipated 5% which is a benefit for us as we enter the new year.

Tracey Warren, Treasurer

Approved by the PCC and signed on their behalf by:

 Joshua Baines, Priest-in-Charge Date...22nd March 2026

 Jane Barnett, Church Warden Date...22nd March 2026

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

I report to the Parochial Church Council on my examination of the financial statements of St Christopher's Church, Hinchley Wood (the charity) for the year ended 31 December 2025.

Responsibilities and basis of report

As the Parochial Church Council of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde Limited
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF
Date: 27 March 2026

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2025

Current financial year		Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
	Notes					
Income and endowments from:						
Donations and legacies	3	52,324	-	20,000	72,324	47,723
Charitable activities	4	1,361	-	-	1,361	693
Other trading activities	5	3,523	-	-	3,523	3,401
Investments	6	52,161	-	-	52,161	51,877
Other income	7	237	-	-	237	346
Total income		109,606	-	20,000	129,606	104,040
Expenditure on:						
Raising funds	8	992	-	-	992	1,120
Charitable activities	9	115,803	-	-	115,803	106,248
Total expenditure		116,795	-	-	116,795	107,368
Net income/(expenditure) and movement in funds		(7,189)	-	20,000	12,811	(3,328)
Reconciliation of funds:						
Fund balances at 1 January 2025		23,169	34,593	5,192	62,954	66,282
Fund balances at 31 December 2025		15,980	34,593	25,192	75,765	62,954

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2025

Prior financial year		Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes				
Income and endowments from:					
Donations and legacies	3	47,723	-	-	47,723
Charitable activities	4	693	-	-	693
Other trading activities	5	3,401	-	-	3,401
Investments	6	51,877	-	-	51,877
Other income	7	346	-	-	346
Total income		104,040	-	-	104,040
Expenditure on:	8	1,120	-	-	
Raising funds	9	106,248	-	-	1,120
Charitable activities				-	106,248
Total expenditure		107,368	-	-	107,368
Net income and movement in funds		(3,328)	-	-	(3,328)
Reconciliation of funds:					
Fund balances at 1 January 2024		26,497	34,593	5,192	66,282
Fund balances at 31 December 2024		23,169	34,593	5,192	62,954

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

BALANCE SHEET

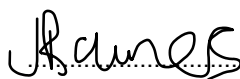
AS AT 31 DECEMBER 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	16		1,962		2,307
Current assets					
Debtors	17	450		5,750	
Cash at bank and in hand		83,261		66,330	
		<u>83,711</u>		<u>72,080</u>	
Creditors: amounts falling due within one year	18	<u>(9,908)</u>		<u>(11,433)</u>	
Net current assets			<u>73,803</u>		<u>60,647</u>
Total assets less current liabilities			<u>75,765</u>		<u>62,954</u>
The funds of the charity					
Restricted income funds	20		25,192		5,192
Unrestricted funds - general	22		15,980		23,169
Unrestricted funds - designated	21		34,593		34,593
			<u>75,765</u>		<u>62,954</u>
			=====		=====

The financial statements were approved by the Parochial Church Council on 22nd March 2026



Mrs Jane Barnett
Church Warden



Rev J Baines
Priest in Charge

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2025

1 Accounting policies

Charity information

St Christopher's Church, Hinchley Wood is a charity registered with the Charity Commission, constituted under the PCC Powers Measure Act 1956, Church Representation rules 2006.

1.1 Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Parochial Church Council have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Parochial Church Council continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Parochial Church Council in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised when the PCC becomes entitled to them, this is usually on receipt of notification from the executor.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Irrecoverable VAT is allocated in the same manner as the expenditure to which it relates.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Consecrated and benefice property is not included in the accounts in accordance with s.96(2) Charities Act 1993. Moveable church furnishings held by the vicar and church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed on the church inventory, which can be inspected at any reasonable time. Individual items of equipment with a purchase price of £100 or less are written off when the asset is acquired. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery	15% straight line
Fixtures, fittings & equipment	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Parochial Church Council are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	52,324	20,000	72,324	45,223	-	45,223
Legacies	-	-	-	2,500	-	2,500
	<u>52,324</u>	<u>20,000</u>	<u>72,324</u>	<u>47,723</u>	<u>-</u>	<u>47,723</u>

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Charitable activities		
Other income	780	733
Charitable activities		
Sale of goods	<u>581</u>	<u>(40)</u>
	<u>1,361</u>	<u>693</u>

5 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising events	<u>3,523</u>	<u>3,401</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

6 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Rental income	51,099	50,959
Interest receivable	1,062	918
	<u>52,161</u>	<u>51,877</u>

7 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Solar energy credits	<u>237</u>	<u>346</u>

8 Expenditure on raising funds

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising and publicity		
Staging fundraising events	<u>992</u>	<u>1,120</u>

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

9 Expenditure on charitable activities

	Ministry 2025 £	Church 2025 £	Total 2025 £	Ministry 2024 £	Church 2024 £	Total 2024 £
Direct costs						
Staff costs	-	826	826	-	911	911
Depreciation and impairment	346	-	346	408	-	408
Diocesan Parish Share		77,167	77,167	77,204	158	77,362
Clergy and Vicarage expenses		-	4,054	1,561	-	1,561
Church running expenses	4,054	-	13,549	-	9,997	9,997
Church maintenance	1,229	12,320	5,565	-	3,823	3,823
Church services	-	5,565	2,816	250	949	1,199
Church Equipment cost	-	2,816	1,524	-	-	-
Hall running expenses	1,524	-	6,599	-	6,448	6,448
Statutory Fees paid to DBF	700 (247)	5,899	(247)	-	-	-
Bank Charges	35	-	35	-	-	-
	<u>84,808</u>	<u>27,426</u>	<u>112,234</u>	<u>79,423</u>	<u>22,286</u>	<u>101,709</u>
Grant funding of activities (see note 10)	-	-	-	18	-	18
Share of support and governance costs (see note 11)						
Support	2,141	-	2,141	3,147	-	3,147
Governance	1,428	-	1,428	1,374	-	1,374
	<u>88,377</u>	<u>27,426</u>	<u>115,803</u>	<u>83,962</u>	<u>22,286</u>	<u>106,248</u>
Analysis by fund						
Unrestricted funds - general	<u>88,377</u>	<u>27,426</u>	<u>115,803</u>	<u>83,962</u>	<u>22,286</u>	<u>106,248</u>

10 Grants payable

	Ministry 2024 £
Grants to institutions:	18
Other	
	<u></u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

11 Support costs allocated to activities

	2025 £	2024 £
General expenses including copier lease and ICT	2,023	2,151
Printing and stationery	118	996
Governance costs	1,428	1,374
	<u>3,569</u>	<u>4,521</u>
Analysed between:	<u>3,569</u>	<u>4,521</u>
Ministry		
	2025 £	2024 £
Governance costs comprise:		
Independent Examination fees	<u>1,428</u>	<u>1,374</u>
	<u>1,428</u>	<u>1,374</u>

12 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	-	-
Depreciation of owned tangible fixed assets	<u>346</u>	<u>408</u>

13 Parochial Church Council

None of the Parochial Church Council (or any persons connected with them) received any remuneration. In 2025, four were reimbursed travel, subsistence, telephone, books and journals and attending events expenditure of £1893.

14 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Caretaking	<u>1</u>	<u>1</u>
Employment costs	2025 £	2024 £
Wages and salaries	<u>826</u>	<u>9</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

14 Employees

(Continued)

There were caretaking staff during the year who equated to less than one full time member of staff.

There were no employees whose annual remuneration was more than £60,000.

15 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

16 Tangible fixed assets

	Plant and machinery	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1 January 2025	13,034	1,500	14,534
	<u>13,034</u>	<u>1,500</u>	<u>14,534</u>
At 31 December 2025			
Depreciation and impairment	10,734	1,492	12,226
At 1 January 2025	344	2	346
Depreciation charged in the year	<u>11,078</u>	<u>1,494</u>	<u>12,572</u>
At 31 December 2025			
Carrying amount	1,956	6	1,962
At 31 December 2025	<u>2,300</u>	<u>7</u>	<u>2,307</u>
At 31 December 2024			

17 Debtors

2025
£

2024
£

Amounts falling due within one year:

Other debtors	450	5,750
	<u>450</u>	<u>5,750</u>

18 Creditors: amounts falling due within one year

	Notes	2025 £	2024 £
Deferred income	19	917	4,641
Trade creditors		1,463	2,530
Other creditors		1,500	2,870
Accruals		6,028	1,392
		<u>9,908</u>	<u>11,433</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

19 Deferred income

	2025 £	2024 £
Other deferred income	917	4,641

Deferred income is included in the financial statements as follows:

	2025 £	2024 £
Deferred income is included within:		
Current liabilities	917	4,641
Movements in the year:		
Deferred income at 1 January 2025	4,641	-
Released from previous periods	917	-
Resources deferred in the year	(4,641)	4,641
Deferred income at 31 December 2025	917	4,641

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes, funds in deficit only exist where spending is in advance of restricted grant income received:

	At 1 January 2025 £	Incoming resources £	At 31 December 2025 £
Eco Fund	4,207	-	4,207
Vicar's Community Fund	100	-	100
Hinchley Wood Fellowship	885	-	885
Cofe Guildford	-	20,000	20,000
	5,192	20,000	25,192

Previous year:

	At 1 January 2024 £	Incoming resources £	At 31 December 2024 £
Eco Fund	4,207	-	4,207
Vicar's Community Fund	100	-	100
Hinchley Wood Fellowship	885	-	885
	5,192	-	5,192

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

20 Restricted funds

(Continued)

The Ecofund provides for fabric improvements to increase the efficiency of the church buildings.

Agency Collections are donations for specific charities.

Hinchley Wood Fellowship is a sub group of the church which provides social interaction and fellowship for its members.

21 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities.

	At 1 January 2025	At 31 December 2025
	£	£
Legacy projects fund	34,593	34,593

Previous year:	At 1 January 2024	At 31 December 2024
	£	£
Legacy projects fund	34,593	34,593

The Legacy Projects find ring fences legacy gifts to be used in specific projects rather than absorbed into the day to day running costs of the Church.

22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2025	Incoming resources	Resources expended	At 31 December 2025
	£	£	£	£
General funds	23,169	109,606	(116,795)	15,980

Previous year:	At 1 January 2024	Incoming resources	Resources expended	At 31 December 2024
	£	£	£	£
General funds	26,497	104,040	(107,368)	23,169

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2025

23 Analysis of net assets between funds

	Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Restricted funds 2025 £	Total 2025 £
At 31 December 2025:				
Tangible assets	1,962	-	-	1,962
Current assets/(liabilities)	14,018	34,593	25,192	73,803
	<u>15,980</u>	<u>34,593</u>	<u>25,192</u>	<u>75,765</u>
	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 December 2024:				
Tangible assets	2,307	-	-	2,307
Current assets/(liabilities)	20,862	34,593	5,192	60,647
	<u>23,169</u>	<u>34,593</u>	<u>5,192</u>	<u>62,954</u>

Accounts

St Christopher's Church, Hinchley Wood
Charity Registration No. 1147737

Annual Report and Unaudited Financial Statements

2024



Ver 1.3
12-3-2025

Legal and Administrative Information

Parochial Church Council

Ex-Officio Members

Vicar:	Rev. Peter Jenner (until April 2024)
Associate Minister:	Rev Caroline Mullins
Churchwardens:	Mrs Jane Barnett Ms Julia Bowden (from APCM 2024)
Deanery Synod Representatives:	Mrs Jean Hoseason Ms Liz Hammond (from APCM 2024)

Elected Members:

Ms Stephanie Post
Mrs Hilary Lach (from APCM 2024)
Mr Kwan Ng (from APCM 2024)
Mrs Rebecca Willis (from APCM 2024)

Co-opted members:

(None)

Charity Number 1147737

Independent examiner Frances Wilde FCCA DChA
Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley Surrey GU24 4QS

Bankers

Co-operative Bank Plc
P.O. Box 250
Delf House
Southway
Skelmersdale WN8 6WT

Lloyds Bank plc
Surbiton Branch
1 Claremont Road
Surbiton
Surrey KT6 4QS

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Parochial Church Council's Report

The PCC meets six times a year to take the main policy decisions of the church. The Standing Committee is a statutory group which consists of the Church Warden, Vicar and Officers of the PCC. It meets when necessary to conduct the day-to-day business and implement the policies of the PCC, and reports to the PCC.

The Parochial Church Council have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. Maintenance, repair, or replacement of essential installations is carried out periodically so that key operational objectives of St Christopher's are delivered. Fire safety inspections occur annually ensuring that high-risk areas are adequately supplied with fire safety equipment. All building and liability insurances are in place reducing financial risk. The PCC has ensured that the church complies with the latest safeguarding policies and practices for children and vulnerable adults issued by the House of Bishops and has a safeguarding officer to whom any concerns can be directed.

Objectives and activities

The charity's objectives are to co-operate with the vicar, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC also has maintenance responsibilities for St Christopher's. The Parochial Church Council have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. A summary of the activities carried out has been incorporated within the '*Achievements and Performance: Overview of 2024*' section of the PCC report.

Achievements and Performance: Overview of 2024

Sunday morning services have continued in hybrid format throughout the year. Each week there are a few people who make use of the option of being able to join in the worship from their home, especially when they are unwell, or the weather is particularly challenging. In addition to services based on the liturgical calendar, we have celebrated Mothering Sunday, Climate Sunday and Safeguarding Sunday.

There have been extra services to the Sunday Eucharist on: Ash Wednesday, Maundy Thursday, Good Friday, All Souls' Sunday, Remembrance Sunday, the Nine Lessons and Carols Service, the Christmas Eve Crib Service, Midnight Mass on Christmas Eve and a Eucharist on Christmas Day. Together@Ten Services have continued on 1st Sundays, celebrating Epiphany, Candlemas, All Saints Day and Christingle.

A big thank you to Caroline for presiding over the majority of the services during 2024. Worship at St Christopher's would be sadly lacking without the tremendous amount of time and effort that she gives.

Early in January our vicar, Peter Jenner, informed us that he would be leaving the parish at Easter. We are grateful to him for keeping St Christopher's Church on a steady path with regard to our finances and technology. He introduced many new procedures during his six years with us that undoubtedly saved us money and dragged us into the 21st Century with hybrid services and Zoom meetings.

The start of a period of vacancy meant that Caroline, the church wardens and the PCC were involved in many extra meetings. The Archdeacon explained first to the PCC, and then to the whole congregation, the steps involved in looking for a new person to lead St. Christopher's. We were informed that we could advertise for a priest-in-charge to be appointed, initially, for a three-year period. Then we spent a great deal of time preparing our parish profile and writing the advertisement. Just before Christmas the church wardens had a Teams meeting with the Bishop of Dorking, the Archdeacon and the Area Dean. We decided to interview two candidates that seemed suitably qualified for the post and are delighted that the Rev. Josh Baines has now been appointed. We look forward to welcoming Joshua and his family to our parish in due course in 2025.

On our event's calendar there were two very successful Quiz Nights, organised by Derek and Jane Barnett, that were both attended by over one hundred happy people and raised a large sum of money on both occasions. We are grateful to Richard, our quizmaster for producing a great range of challenging and interesting questions. Thank you to Tracey who supports us by marking all the answer papers and recording the scores on a screen for everyone to keep track of how they are doing. At the end of November, Caroline provided (washable) tattoos for the children who came along to the Hinchley Wood Residents Association Christmas Event in the Memorial

Gardens. In December we had a wonderful afternoon concert when Stephen Bryant (Leader of the BBC Symphony Orchestra), Mark Sheridan (Cellist & member of BBC Symphony Orchestra) and Caroline Jaya-Ratnam (World renowned pianist & accompanist) came and played a variety of pieces that they were planning to record on a CD. Thank you to them for selecting St Christopher's as their practice venue.

Our Christmas Lunch, held at The Angel Pub, was very successful, a great meal and no washing up for any of us! Thank you to Simon Crome for organising the event again this year. A group from our congregation went along to Gibson Court, a retirement housing complex, to sing carols with the people who live there. A festive evening with refreshments provided for us after the singing.

Parish life depends on many more people than just the clergy, churchwarden and PCC. There are those who help out on the various rotas for readers and intercessors, chalice assistants and welcomers, and for serving refreshments after services. There are a number of areas of parish life that other people organise and which they can describe better than us, and we are grateful to them for all the time they give and for their reports below: Tea & Hymns, Together@Ten, Safeguarding, Baptisms, Fabric of the Church/Maintenance, our Musicians, a Hearing Clinic, Pastoral Ministry, Prayer Chain, the Mothers' Union, Deanery Synod, the Men's Group and Eco Church. Ann Ellis continues to maintain the electoral roll. As we look back over the last year, there is the unfortunate certainty that we will have overlooked others whose contributions deserve particular appreciation.

Jane Barnett and Julia Bowden

Church Wardens

PCC Meetings

THE PROCEEDINGS OF ST. CHRISTOPHER'S PAROCHIAL CHURCH COUNCIL, 2024

The following meetings have been held, and the key points of discussion are noted below, and the contribution and service of all those involved in helping run the parish is acknowledged with gratitude.

16 January 2024

Ministry:

- There was a review of all the Christmas services. The Nine Lessons and Carol Service went very well but the attendance was disappointing. Mulled wine and mince pies were missed, and it was agreed that these should be provided next year. The Christingle Service had increased in numbers since the Covid years, and the Crib Service was attended by 25 adults and 50 children. Midnight Mass and the Christmas Day Eucharist were mainly attended by visitors, as our own congregation seems to visit family away from Hinchley Wood.
- It was agreed that the Together @ Ten Services would be reviewed in August.
- As Peter had announced on the previous Sunday that he would be leaving the parish at Easter, he informed the PCC the Parish Needs Process would be suspended during the vacancy.

Prayers of Love and Faith:

- The PCC of St Christopher's Church agreed, with one abstention, to adopt the Prayers of Love and Faith for use, on request, in existing services.

Standing Committee:

- Emergency expenditure of £3,000 on the Church boilers (Worcester Bosch) had been agreed. A further £1,000 had been approved for church hall lighting.

Treasurer's Report:

- It was reported that in the year ended 31 December 2023, St Christopher's nearly broke even with an income/expenditure deficit of £142.87. Maintenance costs were heavy but on the whole, they were borne quite well. Towards the end of the year, electrical faults and a breakdown of the Church boilers presented serious costs which had to be met from reserves.

Church Warden report:

- It was proposed that two redundant WCs and wash hand basins be removed from the stage area of the Church Hall and the space used for storage. This was unanimously passed.
- There was a discussion about this year's APCM, and deadlines were fixed for all the various documents to be collated.

Maintenance report:

- There had been recent major work undertaken on the Church's boilers and the Hall lighting. Future major expenditure would be required for work on guttering, and a decision would be needed to de-commission the fire-alarms in the hall and the church.

4 March 2024

Ministry:

- Responsibilities for services during Holy Week would be divided between Fr. Peter and Caroline, with Fr. Peter taking charge of Palm Sunday and Easter Sunday. Caroline would be providing weekly briefing for the foreseeable future. It was noted that a number of people would be away during Mothering Sunday.

Safeguarding:

- The Safeguarding Action Plan Level 3 had been circulated for review by the PCC. Persons had been notified of outstanding training needs and risk assessments had been reviewed and updated as necessary. The PCC confirmed that the Safeguarding Action Plan had been reviewed for this year.

Standing Committee Report:

- The PCC were asked to approve two decisions 1) to appoint Tracey Warren as the new Treasurer 2) to agree to the addition of Tracey Warren, Julia Bowden and Caroline as signatories on the Co-Op bank accounts. Both decisions were agreed unanimously.

APCM:

- Drafts of the Financial Report had been circulated. These will be sent to the Independent Examiner who will return them for formal approval by the PCC on 25 March.

Treasurer's Report:

- The 2023 budget had been completed with a deficit of £2,059.18 instead of the break-even or £142 over as anticipated, due to urgent maintenance costs. A further severe unbudgeted demand of £17,000, because of the breakdown of boilers and electrical work had to be met from capital and reserves. Urgent thought would have to be given, amongst other things, to building up the reserves and protecting the legacy money of £30,000 from any possible emergency demands on it. A further demand will arise from the increase in the Parish Share from £74,196 to £77,203 from April. More people should be encouraged to join the Parish Giving Scheme.

Church Warden report:

- It was reported that, to date, we have been unable to secure cover at all for April services. The PCC approved in principle to use the Clergy-on-Call register, if necessary, which would cost £47 per session. If no Clergy were available, the Churchwarden would then be legally responsible for taking Morning Prayer. Caroline

confirmed that she would lead the Remembrance Day Service at the Memorial Gardens later this year, as The Revd. Jack Mulder would be unable to do so.

25 March 2024 [additional meeting]

Ministry:

- The PCC agreed to adopt the Diocesan Dignity at Work Policy which is designed to deal with complaints about bullying and harassment in the church environment.

Safeguarding:

- All actions had been updated on the parish dashboard and PCC members are all up to date with their training.

APCM:

- A few anomalies were found in the accounting figures, and these were checked out and amended by our independent examiner. The PCC approved the Annual Report. The Electoral Roll report was submitted; the current number of people on roll is 67. The report was approved unanimously.

15 April 2024

Vacancy briefing

- Further to an earlier preliminary meeting with Jane, Caroline and Stephanie in February, Archdeacon Martin Breadmore briefed the PCC on potential paths for the future of St. Christophers on hopes for the future with the vacancy likely to last at least one year. He encouraged the PCC to continue to work together and seriously think about whether the church is ready for change and revitalisation, which would include a commitment to bring in more families with children. He explained that a Parish Plant might be considered and explained the current resources for revitalisation provided by the Diocese including Mission Enablers in the fields of Families, Youth Work, Communities, Stewardship and Revitalisation matters.
- The process for appointing a new incumbent was laid out in statute and Martin explained the key steps that would need to be taken including the creation of a Parish Profile and a Section 11 meeting required to confirm the Parish Profile, the advertisement, and the appointment of two parish representatives who would join Bishop Andrew, Archdeacon Martin, and the Area Dean on the interview panel. The vacancy would be advertised on the diocesan website and in the Church times, with the interview panel shortlisting the candidates.
- The Archdeacon was pleased to hear that coverage for services for most of the foreseeable vacancy had been organised, the PCC expressed thanks for his time, and he left the meeting.

The new PCC

- New elected members Hilary (Billy) Lach, Kwan Ng and Rebecca Willis, and ex-officio member (Deanery Synod Representative) Liz Hammond were welcomed on to the Committee.
- Tracey Warren, though not a PCC member, was welcomed as Treasurer (the post does not require to be held by a PCC member).
- The following posts were confirmed:
 - Secretary: Stephanie Post.
 - PCC Chair: Julia Bowden
 - PCC Vice-Chair: Caroline Mullins
 - Standing Committee: Caroline Mullins, Jane Barnett, Julia Bowden, Stephanie Post, Rebecca Willis.
 - Finance Committee: Tracey Warren, Julia Bowden, Kwan Ng.
 - Events Representative: Billie Lach.
 - Maintenance Representative: Jane Barnett.
 - Deanery Synod Representatives: Jean Hoseason, Liz Hammond.

Ministry

- A programme of Sunday Services and some events from April 2024 to January 2025 was circulated. Coverage by clergy for most services had been planned-for. Caroline or visiting clergy would preside or a Churchwarden would take Morning Prayer if no clergy were available. It was noted that the service format of Together@Ten would continue until October when it would be reviewed, in order to decide whether it could continue as such or be replaced by some other format. With regard to Remembrance Sunday, Caroline had agreed to lead the service in the morning from the Memorial Gardens. It was agreed that there should be no Eucharist service on Remembrance Sunday this year.

Safeguarding

- Julia confirmed that she was willing to continue as Safeguarding Officer, and Jane would continue as the Safeguarding Lead and DBS Validator. The Parish Safeguarding Dashboard Hub was currently up to date with no concerns raised. There was a discussion on the importance of reporting safeguarding issues. The PCC agreed to adopt the safeguarding policy as per the Diocesan recommendation

Treasurer's report

- Tracey Warren arrived shortly after Archdeacon Martin had left the meeting. She had previously circulated to the PCC a thorough breakdown of the proposed budget, based on last year's expenditure, projected expenditure and the results of the first quarter of this year. Expenditure was likely to exceed this by £8,000, £5,000 of which was needed to be met for uncompleted Quinquennial tasks. Other projections were for gas, electricity, insurance, the cleaner, garden maintenance and office equipment. It was

possible that at least £800 would be needed to finance an advertisement for a new vicar. Tracey noted that St Christopher's funds currently totalled some £51,000. Tracey left the meeting after this report was given.

Churchwardens' Report

- A detailed report had been circulated detailing the handover meeting with Father Peter on his leaving the Parish after Easter Sunday. Jane had also negotiated with Tracey Warren, the level of increase in hire charges from 1 September 2024 and had put details on the website. She had also informed the Nursery School and the After School Club and sent them their updated license agreements and Safeguarding Addendums valid from September 2024. Jane had also submitted signed copies of the Annual Reports and Finances to the Charity Commission and copied them to the website. In answer to a question, Jane said that she was currently unaware of any plans for the Vicarage during the vacancy.
- It was mentioned that Faye, who runs the After-School Club, put forward the idea of a Breakfast Club for one hour each day of the working week. This was not considered viable as it would not be worthwhile heating the church, which would take six hours for one hour's use in the morning, five days a week. Jane would instead suggest that Faye use the Vestry, as it is much smaller, all breakfast items would need to be brought in and cleared away as there is no storage-space within the church.

Maintenance:

- John O'Neill had removed the redundant toilets and basins from the Hall and had fitted shelves in the cubicles so that they could be used by the church for storage. Jane had moved equipment and craft materials belonging to the church to these shelves, allowing the Nursery School and After School Club to use the newly vacated space for storage. As mentioned in item 8, outstanding Quinquennial tasks needed to be done for outside repair and maintenance, but this depended on decent weather.

24 June 2024

Vacancy arrangements:

- The PCC reviewed plans for services as the vacancy continued, with gratitude expressed for Caroline's work with the congregation on what qualities they wished for in a new incumbent.

Safeguarding:

- The PCC received confirmation that safeguarding training and DBS requirements for PCC members were all in place.

Financial Update:

- A financial update had been provided by the Treasurer and the PCC acknowledged Tracey's hard work in ensuring the parish financial situation remains positive. Support

from our regular hirers had brought in revenue of £24,847 to date this year. There are plans for Kwan to raise some of the invoices, Julia to submit the gift aid returns and Jane to return the security deposits after a hiring.

Church Wardens' Report:

- Confirmation was given that both church wardens had completed relevant diocesan training.

Maintenance:

- Comprehensive maintenance reports/logs had been received from Simon; the key issue related to the need to replace guttering to stop rain damage, and the PCC agreed that quotes for the necessary work should be obtained.
- The PCC approved the decommissioning of Fire Alarms which were not working properly; this decision is compatible with insurance requirements.

10 July 2024

- Extraordinary PCC meeting in which the Archdeacon explained in detail the process and timeline for filling our vacancy.

23 September 2024

Mission and ministry:

- The PCC reviewed various elements of the ministry and mission of the church, including Eco Church, Together@Ten, Thursday morning open church, and children being prepared for Holy Communion.

Safeguarding:

- An update on safeguarding was presented, Caroline talked about her most recent safeguarding training, and the PCC confirmed that:
 - personnel and procedures were in place, in accordance with the Church of England's Promoting a Safer Church Statement and Code of Safer Working Practice
 - procedures were in place to address any Safeguarding concerns
 - both Church activities and non-Church activities would be authorised by the PCC.

Policies:

- The PCC reviewed and agreed updates to the following policies and procedures:
 - Health and Safety
 - Legacy
 - Conflict of Interest
 - Risk Assessments

Financial Update:

- Parish finances remained healthy, but the church wardens had received notification that the Parish Share was likely to increase by £200 per month next year.

Planning Application by the diocese

- The PCC were informed of the discovering of a planning application put forward by the diocese to develop the land adjacent to the vicarage. Further clarification and information on this matter is being sought by the church wardens.

Maintenance:

- Comprehensive maintenance reports/logs had been received from Simon; the PCC agreed that priority should be given to replacing the rusting white iron guttering with black plastic at a cost of around £5K in terms of materials. Jane was asked to obtain the relevant Faculty and Simon asked to obtain full quotes for the work. It was also agreed that the fencing at the back of the hall required replacement, and Simon would liaise with our neighbours and obtain some quotes for the work.

Vacancy update:

- The Archdeacon's visit of 10 July and the vacancy workshop of 10 September were reviewed, and it was agreed that Jane, Julia, Caroline and Rebecca would form the Drafting Committee for the Parish Profile. The deadline for the completion of this was noted as 3 November 2024.
- Caroline had circulated a helpful programme of services and events covering the rest of 2024 and the first half of 2025, which the PCC reviewed.

Photocopier:

- It was agreed not to renew the contract for the parish photocopier at this stage.

03 November 2024

- Section 11 Meeting to agree the Parish Profile and Advertisement for a Priest in Charge. The Parish reps for the interview process were confirmed as Julia and Jane, the church wardens.

18 November 2024

Proposed Budget 2025:

- The treasurer presented the proposed budget for 2025. Tracey reported that St. Christopher's was in a good stable financial position and the Treasurer did not think it necessary to touch the reserve savings. The proposed budget was agreed by the PCC.
- Regular missional giving to Elmbridge Food Bank was agreed.
- Ongoing issues with reclaiming Gift Aid were reported by the church wardens

Ministry and Mission:

- The PCC discussed the key elements of ministry and mission, including Together@Ten, Thursday open church, Tea & Hymns, and Christmas Services.

Safeguarding:

- A Safeguarding update was given to make the PCC aware of requirements in the C of E document "Safer Environment and Activities" with regard to lone working with children or vulnerable adults. It was also noted that Safeguarding Sunday would be kept on 24 November.

Health and Safety:

- A Health & Safety update highlighted that the contents of the First Aid kit had been updated and that the battery in the defibrillator was not working; it was agreed to ask parishioners to contribute to the cost of a new battery and pads for the defibrillator.

Planning Application by the diocese

- The PCC were updated on the planning application made by the Diocese for land adjacent to the Vicarage. This had been turned down by Elmbridge Borough Council. Andrew Johnson had told Julia he was going to sound out the developer but agreed to keep the PCC in the loop this time.

Fundraising events

- It was reported that £1,231 had been raised from the Quiz organised by Jane and Derek.
- The PCC agreed to accept the generous offer from Stephen Bryant, of the BBC Symphony Orchestra, to give a concert in the on Saturday 7 December, with proceeds from the £10 ticket sales going to St Christopher's.

Maintenance

- Comprehensive maintenance reports/logs had been received from Simon and the PCC recorded their ongoing gratitude for his leadership in this area, and for the work of John O'Neil. Quotes had been received for replacing the fence at the back of the hall and Simon would arrange for this to be done during the 2025 February half-term to minimise disruption for the nursery. Photos from the drone flight over the church confirmed that there were no issues detected on the Bell Tower.

Vacancy update

- The PCC were informed of the dates of the advertisements for the Priest-in-Charge would be live, and of the date of the shortlisting meeting via Zoom in December.

Ministry and Mission

Baptisms

There were no baptisms in 2024, although towards the end of the year Caroline began preparing a family for their child's baptism in January 2025. She has also continued to send out anniversary cards from the St Christopher's Church family on the anniversary of each child's baptism, which we do for 4 years.

Together@Ten

This initiative began in October 2023 and has consolidated and grown over the course of 2024. The idea is to worship together as single people, families, children, and older people in a different format from the usual 10am service and in a relaxed way. The services to date have all been Eucharistic, but the congregation sits at tables forming a wide circle around the altar, and there are plenty of activities to join in with. We all receive either communion or a blessing in the circle. There are also opportunities for children and adults to join in with the reading, prayers, bringing up the communion. We conducted a review after T@T had been running for a year, and it was agreed that it would be good to continue with it. Caroline is grateful for everyone who has been involved helping with this.

Tea & Hymns

Tea & Hymns continues to be popular, not only with St Christopher's regulars but with others who have heard about it and those who aren't able to get to the 10 am service. Tea & Hymns is on the 4th Sunday of each month, 4-5pm. We sing familiar, well-loved hymns (with a bit of explanation about some of the hymns' themes); we drink tea and eat homemade cake; and we finish with the Lord's Prayer, in the traditional version, and a blessing. The service is intentionally dementia-friendly, but open to everyone. The hymns are usually a mix of those chosen by me and those requested by people who come, and we follow the Church year's seasons to some extent. We were also blessed in 2024 by having a second teenager from Hinchley Wood School who came to volunteer as part of her Silver Duke of Edinburgh award and who was a great help.

Hearing Clinics

The Hearing Clinics are a partnership between Guildford Diocese and Kingston Hospital NHS Trust. This is a FREE service for people with NHS hearing aids and includes basic maintenance, battery supply, cleaning and re-tubing, troubleshooting, and advice. Caroline holds these clinics on the first Sunday of each month, in the church, from 2.30-3.30pm and they seem to be much appreciated. Liz Hammond comes along and offers tea and biscuits. Sometimes people come as much because we have time to chat and listen to them as they do for hearing aid maintenance.

Rev. Caroline Mullins, Associate Minister

Safeguarding

Safeguarding training and practices continue to be regularly updated at St Christopher's. The PCC has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding. All members of our PCC are aware of our safeguarding policy/guidance and are offered – and have completed - appropriate training for their roles. The House of Bishops' 'Promoting a Safer Church' safeguarding policy statement continues to be adopted as the Parish Safeguarding Policy.

Details about how to contact the Diocesan Safeguarding Advisor and the Parish Safeguarding Officer are on display in the church and easily accessible on our parish website. To help keep St Christopher's a safe space for all, risk assessments, including consideration of safeguarding risks, are completed and agreed for all church activities. DBS checks are also applied for, or renewed, using an online platform.

St Christopher's marked the national Safeguarding Sunday event on 24th November 2024 when Rev. Caroline preached on the theme, people were reminded of the identity of the parish PSO, and support and help was signposted.

Guildford Diocese continues to use a safeguarding dashboard, an online tool to assist each parish to maintain a record of all safeguarding issues and it automatically keeps us up to date with local and national changes in safeguarding requirements. The safeguarding audit is also contained in the dashboard and action plans are produced which are discussed at PCC meetings and are used to inform all safeguarding decisions. At the time of writing all elements of our parish dashboard are 'green'.

Julia Bowden, Parish Safeguarding Officer

Electoral Roll

At the beginning of 2024 the number on the Electoral Roll was 66.

Each year, in the month leading up to the APCM, a formal revision of the Electoral Roll is undertaken. This duly took place during March.

During the revision new applicants may be added to the Roll. Parishioners who have died, moved out of the area, or requested to leave the Roll are removed. Personal details may be updated.

At the end of this years' revision, it was found that we had received 3 new applications. However, sadly, we have said goodbye to 2 long-standing parishioners, who have passed away.

So, at the APCM on 7th April I was able to report that the number on the Electoral Roll of St. Christophers Church is now 67.

Looking forward, in 2025 a revision of the existing Roll will not take place. Instead, a completely new Electoral Roll has to be compiled. This is a process that occurs every 6th year and means that everyone on the current Roll, who wishes to remain on the Roll, will need to complete a new application; this process is in hand and new figures will be reported at the APCM.

Ann Ellis, Electoral Roll Officer

Church Musicians

This year St. Christopher's Church Choir has continued to lead all the regular services. We are immensely grateful to our musicians, Dave Ellis and Anthony Cairns, who continue to provide music on alternate Sundays. Their skills are very much appreciated. Both are able to get the best out of our small choir and enable us to vary the style of hymns to suit both the guitar and organ accompaniments. As an added bonus, Dave and Anthony also join us in the Choir when they are not playing. I would like to thank Caroline for choosing the hymns for the Together@Ten services and I am also very grateful to Den for her valuable assistance in choosing hymns for the other services.

When Fr. Peter announced his departure from St. Christopher's, Caroline once again stepped into the breach and, together with our Church Wardens, ensured the smooth-running of all our usual Sunday services. Caroline is always supportive of the choir and over the last year has introduced us to some lively and enjoyable new hymns for the Together@Ten services.

The Choir took part in the usual annual events, such as the All Souls' service, when we performed 'God Be in My Head' unaccompanied during the lighting of the candles, as neither Dave nor Anthony was able to be there. It proved to be very effective. We also joined the Hinchley Wood community at the Memorial Gardens for the Remembrance Sunday service, which was very well-attended.

Major services during Advent and Christmas season were: Christingle Together@Ten; 9 Lessons and Carols; the Crib Service and the service on Christmas Day. Many thanks go to Nicola Ellis, who once again played piano for us at the Crib Service.

We also went carol singing at Gibson Court – an annual treat which we hope they enjoy as much as we do! We were treated to mince pies and mulled wine afterwards and it was lovely to catch up again with our friends there.

As a small choir, we rely heavily on the commitment of every member to turn up early on Sundays and I am indebted, once again, to the dedication shown by my fellow choristers. Sadly, Doriel has now retired from the Choir with effect from December 2024. The rest of us continue to work together with a great sense of cohesion, commitment and friendship – which hopefully will continue in 2025.

It would be lovely to have a few more members, so if anyone feels that they would like to join us, please get in touch with me.

Mandy Ali, Choir Leader

Deanery Synod

Deanery Synod met three times in the course of 2024, twice at St. Nicholas, Thames Ditton and the third time at St. Paul's Church, East Molesey.

The first Meeting of the year on 14th March was a talk by Matt Grove, who is part of the Diocesan team which leads The Foundation in Ministry. This is a new two-year course that gives a grounding in Theology in the first year before looking at particular areas of Ministry in the second year. Those who complete the course are Local Assistant Ministers or LAMS, who can then serve in that area of Ministry in their local Church.

In the second half of the evening we heard a talk from Alastair Etheridge, who is the Diocesan lead for Youth Work and in particular the *Youth Catalyst Project* which seeks to build up our Youth Work.

The second Meeting of Deanery Synod was held on 14th May when a presentation was given, with many interesting slides, by Steve Collins and Alison Moulden on the best means of making our Churches prepare to be net zero compliant. The presentation was excellent but rather daunting because the changes necessary would come at a very high price, although the speakers were positive and felt sure these things could be achieved, and that there would be a pot of money to help towards the costs to be tapped via the Church Commissioners.

The third and final Synod Meeting was held at St. Paul's at East Molesey when we all met Jackie Richardson, the new Area Dean. Jackie is the Vicar of Hersham. The meeting was held on the 8th October, 2024.

Alastair Etheridge came to speak on the difficulties faced when trying to reach out with the Good News to Generation Alpha who increasingly come from homes who have no connection with Church as past generations have done!

Jean Hoseason & Liz Hammond, Deanery Synod Reps

Fabric of the Church

A. Inspecting, testing and servicing

The routine annual tests, inspections and servicing were carried out. So far as any remedial works were identified by those tests, etc., they were addressed in the course of those tests, etc.

The fire extinguisher inspection was satisfactory, but there will be a peak in expenditure in the coming year because several extinguishers will be due for replacement.

There were no other periodic inspections due in 2024 (and none are due in the coming year).

The usual tuning and servicing was conducted on the organ and the piano in the quire was retuned for the concert in December.

B. Matters arising from inspecting, testing and servicing

In both the last Quinquennial reports we were advised to check the gutter at the top of the bell tower and also the state of the tiled roof over the nave. As it would have involved hiring a lot of scaffolding to inspect the gutter, and it was also complicated to gain a suitable vantage point to inspect the tiling of the roof without risking causing damage in the process, those tasks had been consigned to the "too difficult pile". This year, thanks to Billie Lach, the problem was solved. Her grandson Beau had a drone which was capable of high definition photography. He visited us and, in a very short time, had conducted a flight around the top of the tower and all along the roof of the nave.

This flight produced crystal clear pictures showing that the gutter was clear and the tiling of the nave roof was in good condition. A long-standing problem had been laid to rest in next to no time.

C. Matters arising in the course of 2024

The large shed, in the area at the back of the church near the hall, was collapsing and chunks of the front panelling was starting to drop off. John beavered away at it and now it is repaired, all square and sturdy, and looking rather good.

In the hall, the decayed and dangerous steps leading down from the old Youth Room external door have been removed. As the Youth Room is now just a store room, the fire escape via that door has been discontinued as superfluous and the door secured to prevent anyone leaving by it and falling to earth.

The old WCs by the stage in the hall, which had been used for storage by the nursery for several years, have been decommissioned and converted to proper storage cupboards.

As reported above, the flight of the drone disposed swiftly of long-standing queries about inaccessible parts of the church roof.

From time to time, people have gone out on to the roof to do some work, the door from the tower has swung shut behind them and they have been locked out on the roof. There is now a bolt on the door which can be pushed across to prevent it closing; a trifling item, until you are the person who might have been locked out on the roof, and it starts to rain.

D. Gardening

Once more, many thanks are due to Derek Barnett for his labours in keeping the Garden of Remembrance mown, and to him and Jane for keeping the Garden of Remembrance in a respectable state. Chris Beaney continues to be engaged to keep the general vegetation around the church in check once a month.

E. A general appreciation of the fabric of the church at the end of 2024

As reported last year, the church is wind and watertight. It is usable, but it definitely would benefit from a spa treatment to make it look its best – to make it look as though it was thriving rather than fading away. The general structure, though, is sound even though bits of it are feeling their age.

The flat roof around the church will need replacing at some point. Fortunately, we have benefited greatly from the professional skills of John O'Neill, who has managed to keep the flat roof going on a make do and mend basis. However, there has been a problem in the area of the Lady Chapel which persists. John O'Neill has sealed a number of possible points of failure on the roof, but further leaks have recurred in the same general area.

(The difficulty we have is that the flat roof is a series of concrete slabs, with a bitumen type of coating on top. Water cannot penetrate the slabs themselves, so has to run along the slab until it meets the join between one slab and the next. That means that there are only a few places inside the church where a leak can manifest itself, but another leak at the same place inside the church does not mean that it came from the same place on the surface of the roof.)

After the previous year's repair work, the boilers have been working satisfactorily apart from one occasion when the water pressure fell substantially. Our plumber and general gas appliance man, Jason Amendt, investigated but could find no obvious cause. We now actively check the water pressure in the heating system from time to time, to top it up if necessary, but so far the problem has not recurred.

Although the church is structurally in fair shape, cosmetically it is a bit tatty and in need of redecoration.

We remain very grateful to John O'Neill for all the work he does for the church, much of it without any recompense, and especially for his guidance as to what is sufficient to fix a problem. Perfection would be lovely, but money does not grow on trees. With our mature and seer congregation, though, we do have a lack of people who can take an active part in maintaining the church. With each annual report, they too grow another year older.

Thanks should also go to Jason Amendt for the kindness and attentiveness with which he deals with our plumbing and heating problems. Lately his wife has been assisting him, so our thanks should also go out to her.

For information

My term as churchwarden came to an end on 31st August 2023. Since then I have held no formal post or responsibility in the church, but I have been assisting our churchwardens with the maintenance part of their role.

Simon Crome

Eco Church

Having been awarded Silver status in 2021, Eco Church is keeping busy in the following ways:

- We are using our compost heap
- Eco tips are regularly published in the weekly briefing
- Solar panels on roof of church and hall generating electricity
- Increasing numbers of people are using the QR code linking to the website to obtain online service sheets instead of paper copies
- Intercessions include prayers for the environment
- Regular prayers are included for the Great Green Wall Project in Africa
- Eco Sunday was celebrated on 3rd September 2023
- Heating can be adjusted remotely making it much more efficient
- A recycling bin in church is provided for difficult-to-recycle items
- We operate an online community Christmas Card each year.

Liz Hammond, Eco Church representative for the Lifestyle Group

Prayer Chain

St Christopher's Prayer Chain has a confidential arrangement whereby people are prayed for by the members and no information about requests for prayer are divulged to anyone outside the membership. Members meet once every three months to review people's needs and to respond to requests for prayer.

Liz Hammond, Prayer Chain co-ordinator

Pastoral Assistants

At the moment, the parish has one Pastoral Assistant, Liz Hammond. She has taken Holy Communion to a number of people who have requested it during the year and has engaged in a range of other pastoral activities including generally being aware of people's needs and getting in touch if someone is in distress of any kind. She is also available to support the bereaved, offering a friendly word and a visit.

Liz Hammond, Pastoral Assistant

Men's Group

The Men's Group (formerly *Theology at The Angel*) has continued meeting regularly at 8pm on the first Monday of each month, at The Angel on Giggs Green, to discuss the weighty and not so weighty matters of life, the universe and everything.

With sorrow, we lost Ted Woodruffe-Peacock during the year. We miss his company and his fund of stories.

Realising that we think better on full stomachs, John O'Neil has continued to organise our subsidiary, the Pudding Club, dedicated to a search for the best steak and kidney pudding around. The aim is to lunch mid-week at a new venue every month. Our first tentative conclusion of 2024 was that although the steak and kidney puddings at Wetherspoon's in Esher were quite small, they were surprisingly good, and the second is that The Grumpy Mole has several branches, all serving steak and kidney pudding. Research continues.

In June we visited the De Havilland Museum in London Colney and afterwards adjourned to a most remarkable pub that Brian knew behind St. Albans. In December we prepared for Christmas by directing our minds and stomachs eastwards with dinner at Panshi in the village.

As with any group, our membership will always need replenishing. We are not an exclusive organisation; we are delighted to welcome new members so, if you would like to join, do get in touch with John O'Neill or Simon Crome.

Simon Crome

Mothers' Union

On 21st January 2024 we held our AGM in the church for the year of 2023 during which we summarised our activities for 2023 and agreed the finances. As in past years these consisted of considerable generosity from members and from the congregation of St. Christopher's towards the Christmas bags for the ladies in the local/diocesan area refuges. There was an additional £31.05 raised at St. Christopher's Church Platinum Fair which was donated to MU Literacy Fund.

During 2024 we have met for pancakes, went to Lady Day Eucharist service and met to discuss Connected Magazine and to pray. Several of our members joined MU members and guests from across the diocese for tea at Willow Grange in June, at the invitation of the Bishop Andrew. Bishop Paul attended too. Our new Diocesan Chaplain, Rev. Betty Hayes was commissioned, and various ex-Diocesan Presidents and our ex-Worldwide President Trish Brown gave short reminiscences of their time in office. It was a wonderful afternoon of fellowship and food, with the opportunity to enjoy the gardens.

A couple of weeks later nearly 300 members from across Canterbury Province gathered in Oxford. Guildford diocese was well represented. There were presentations from the four clusters encompassing all 30 dioceses within the province.

The meeting members from so many areas gives rise to great conversations and sharing of ideas, with wonderful fellowship whilst worshipping together. We all came back refreshed and renewed (and looking forward to the 2025 gathering).

In July we had lunch together and watched some of the tennis from Wimbledon, encouraging all the players from our sofa!

In September Emly and Runnymede Deaneries led the Pilgrimage of Prayer service in the Lady Chapel – this was very well attended by members.

For October we met to plan our Christmas Bags for the ladies in the refuges and to pray for them and others. November was the big packing of the bags – a magnificent 50 bags for which we had contributions of both goods and money from our MU members and the generous members of St. Christopher's congregation, without whom we would not be able to complete the task. Once again, we received kind and grateful thanks from the ladies which we have passed on to St. Christopher's Church.

In December we met for our annual Christmas Lunch. A wonderfully festive occasion, sharing food and fellowship – and joined by Alfred aged 8 months!

Jean Hoseason (Branch Leader)

Treasurer's Report

St. Christopher's Church – 2024 Financial Report

Key figures:

Unrestricted Funds **£23,169** (as at 31/12/2024)

Restricted Funds **£5,192** (From HWF, Vicars Community Projects Fund) Designated Funds **£34,593** (Legacy Projects Fund)

Jan to Dec 2024 – Budgeted Income & Expenditure: deficit of **£3,328** Jan to Dec 2024.

Report

With the transfer of treasurers early in 2024 the proposed budget was delayed in being prepared and discussed with the PCC. Being new to the accounts, 2024 budgets were based on 2023 and then adjusted for expected price increases and known item, resulting a projected £8,000 deficit for the year. There had been 3 months of actuals and still some unknowns when preparing the Budget so comparisons might not truly reflect how the PCC expected the year to phase.

The final Income and Expenditure report for **2024** indicates we were slightly in deficit for the year of £3,328. Overall, our income was down on 2023 by 18% but costs were reduced by 22% resulting in the small deficit.

Parish Giving remains steady for the church and is the second highest revenue generator behind the hiring costs for the builds, which are driven from the Hall and Nursery. The continued support of both the Nursery and After School club generated over £35,000 for the year and we are highly reliant on their support to meet our Parish Share commitments. The Church is being regularly used by The Rock Project but remains an underutilised space with revenues down 30% from 2024.

New ventures the PCC undertook for 2024 have yielded more than expected, with the coffee van generating nearly £500 over the year.

Costs on the upkeep of the buildings were tightly controlled by the PCC while in the interregnum which helped the overall finances. Not needing to work on the boilers had a positive effect in the costing with Church maintenance -85% (£14,730) to 2023 and Hall at -52.7% (£7,174)

Milder winter helped keep the Gas costs lower by £6,000 but that is expected to rise again in the next budget.

There were 2 legacies left to the church that had not been planned for, and we thank the families of Hilda Highly and Candida Gill for their kind generosity towards the church they both served for many years.

Summing up

As we entered 2024 the finances had been impacted by events outside of the PCC control. The due diligence of the wardens and the PCC have helped steady the financial position, maintaining our commitment to pay Parish Share in full. This is in spite of the fact the church spent most of the year in Interregnum. The PCC have not needed to authorise any transfers from the savings account meaning the income and expenditure balanced itself for the year.

We continue to be reliant on hirings and increasing prices again in 2025 will be key to covering other rising costs but must be done sensitively as costs continue to rise for all.

Parish Share increase for 2025 is lower than the anticipated 5% which is a benefit for us as we enter the new year.

Reserves Policy

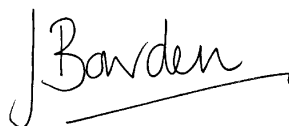
Our Reserves Policy is to hold in free reserves an amount sufficient to cover 3 months' activity without revenue.

Tracey Warren Treasurer

Approved by the PCC on 03 March 2025 and signed on their behalf by:



Jane Barnett
Churchwarden



Julia Bowden
PCC Chair/ Churchwarden

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

I report to the Parochial Church Council on my examination of the financial statements of St Christopher's Church, Hinchley Wood (the charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the Parochial Church Council of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

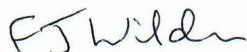
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 20th March 2025

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

Current financial year		Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes					
Income and endowments from:						
Donations and legacies	3	47,723	-	-	47,723	65,960
Charitable activities	4	693	-	-	693	4,957
Other trading activities	5	3,401	-	-	3,401	3,244
Investments	6	51,877	-	-	51,877	52,219
Other income	7	346	-	-	346	-
Total income		<u>104,040</u>	<u>-</u>	<u>-</u>	<u>104,040</u>	<u>126,380</u>
Expenditure on:						
Raising funds	8	1,120	-	-	1,120	3,519
Charitable activities	9	106,248	-	-	106,248	133,968
Total expenditure		<u>107,368</u>	<u>-</u>	<u>-</u>	<u>107,368</u>	<u>137,487</u>
Net expenditure		<u>(3,328)</u>	<u>-</u>	<u>-</u>	<u>(3,328)</u>	<u>(11,107)</u>
Net movement in funds	12	<u>(3,328)</u>	<u>-</u>	<u>-</u>	<u>(3,328)</u>	<u>(11,107)</u>
Reconciliation of funds:						
Fund balances at 1 January 2024		<u>26,497</u>	<u>34,593</u>	<u>5,192</u>	<u>66,282</u>	<u>77,389</u>
Fund balances at 31 December 2024		<u>23,169</u>	<u>34,593</u>	<u>5,192</u>	<u>62,954</u>	<u>66,282</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

Prior financial year		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes				
Income and endowments from:					
Donations and legacies	3	65,960	-	-	65,960
Charitable activities	4	4,957	-	-	4,957
Other trading activities	5	3,244	-	-	3,244
Investments	6	52,219	-	-	52,219
Total income		126,380	-	-	126,380
Expenditure on:					
Raising funds	8	3,519	-	-	3,519
Charitable activities	9	133,701	-	267	133,968
Total expenditure		137,220	-	267	137,487
Net income		(10,840)	-	(267)	(11,107)
Transfers between funds		(15,000)	15,000	-	-
Net movement in funds	12	(25,840)	15,000	(267)	(11,107)
Reconciliation of funds:					
Fund balances at 1 January 2023		52,337	19,593	5,459	77,389
Fund balances at 31 December 2023		26,497	34,593	5,192	66,282

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	16		2,307		2,716
Current assets					
Debtors	17	5,750		998	
Cash at bank and in hand		66,330		72,727	
		72,080		73,725	
Creditors: amounts falling due within one year	18	(11,433)		(10,159)	
Net current assets			60,647		63,566
Total assets less current liabilities			62,954		66,282
The funds of the charity					
Restricted income funds	20		5,192		5,192
Unrestricted funds - general	22		23,169		26,497
Unrestricted funds - designated	21		34,593		34,593
			62,954		66,282

The financial statements were approved by the Parochial Church Council on 03 March 2025



Jane Barnett
Church Warden



Julia Bowden
PCC Chair/Church Warden

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

Charity information

St Christopher's Church, Hinchley Wood is a charity registered with the Charity Commission, constituted under the PCC Powers Measure Act 1956, Church Representation rules 2006.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Parochial Church Council have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Parochial Church Council continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Parochial Church Council in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised when the PCC becomes entitled to them, this is usually on receipt of notification from the executor.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Irrecoverable VAT is allocated in the same manner as the expenditure to which it relates.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Consecrated and benefice property is not included in the accounts in accordance with s.96(2) Charities Act 1993. Moveable church furnishings held by the vicar and church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed on the church inventory, which can be inspected at any reasonable time. Individual items of equipment with a purchase price of £100 or less are written off when the asset is acquired. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery	15% straight line
Fixtures, fittings & equipment	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Parochial Church Council are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

3 Income from donations and legacies

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Donations and gifts	45,223	54,960
Legacies	2,500	10,000
Grants	-	1,000
	<u>47,723</u>	<u>65,960</u>
Grants		
Guildford Diocesan Board of Finance Energy Grant	-	1,000
	<u>-</u>	<u>1,000</u>

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Charitable activities		
Other income	733	3,143
Charitable activities		
Sale of goods	(40)	1,814
	<u>693</u>	<u>4,957</u>

5 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	<u>3,401</u>	<u>3,244</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Rental income	50,959	51,521
Interest receivable	918	698
	<u>51,877</u>	<u>52,219</u>

7 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Solar energy credits	346	-
	<u>346</u>	<u>-</u>

8 Expenditure on raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising and publicity		
Staging fundraising events	1,120	3,519
	<u>1,120</u>	<u>3,519</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

9 Expenditure on charitable activities

	Ministry 2024 £	Church 2024 £	Total 2024 £	Ministry 2023 £	Church 2023 £	Total 2023 £
Direct costs						
Staff costs	-	911	911	-	-	-
Depreciation and impairment	408	-	408	480	-	480
Diocesan Parish Share	77,204	158	77,362	74,196	940	75,136
Clergy and Vicarage expenses	1,561	-	1,561	2,268	-	2,268
Church running expenses	-	9,997	9,997	-	15,953	15,953
Church maintenance	-	3,823	3,823	-	18,904	18,904
Church services	250	949	1,199	-	2,359	2,359
Hall running expenses	-	6,448	6,448	-	13,624	13,624
	<u>79,423</u>	<u>22,286</u>	<u>101,709</u>	<u>76,944</u>	<u>51,780</u>	<u>128,724</u>
Grant funding of activities (see note 10)	18	-	18	882	-	882
Share of support and governance costs (see note 11)						
Support	3,147	-	3,147	3,012	-	3,012
Governance	1,374	-	1,374	1,350	-	1,350
	<u>83,962</u>	<u>22,286</u>	<u>106,248</u>	<u>82,188</u>	<u>51,780</u>	<u>133,968</u>
Analysis by fund						
Unrestricted funds - general	83,962	22,286	106,248	82,188	51,513	133,701
Restricted funds	-	-	-	-	267	267
	<u>83,962</u>	<u>22,286</u>	<u>106,248</u>	<u>82,188</u>	<u>51,780</u>	<u>133,968</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

10 Grants payable

	Ministry 2024 £	Ministry 2024 £
Grants to institutions:		
East Elmbridge Foodbank	-	540
The Children's Society	-	36
	-	6
Zumbathon	-	74
MacMillan Cancer Support	-	226
Other	18	-
	<u>18</u>	<u>882</u>

11 Support costs allocated to activities

	2024 £	2023 £
General expenses including copier lease and ICT	2,151	2,763
Printing and stationery	996	249
Governance costs	1,374	1,350
	<u>4,521</u>	<u>4,362</u>

Analysed between:

Ministry	<u>4,521</u>	<u>4,362</u>
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	2024 £	2023 £
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Governance costs comprise:

Independent Examination fees	1,374	1,350
	<u>1,374</u>	<u>1,350</u>

12 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	<u>408</u>	<u>480</u>

13 Parochial Church Council

None of the Parochial Church Council (or any persons connected with them) received any remuneration. In 2023, one was reimbursed travel, subsistence, telephone, books and journals and attending events expenditure of £1,631.

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

14 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Caretaking	1	-

Employment costs

	2024 £	2023 £
Wages and salaries	911	-

There were caretaking staff during the year who equated to less than one full time member of staff.

There were no employees whose annual remuneration was more than £60,000.

15 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

16 Tangible fixed assets

	Plant and machinery £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 January 2024	13,034	1,500	14,534
At 31 December 2024	13,034	1,500	14,534
Depreciation and impairment			
At 1 January 2024	10,329	1,490	11,819
Depreciation charged in the year	405	3	408
At 31 December 2024	10,734	1,493	12,227
Carrying amount			
At 31 December 2024	2,300	7	2,307
At 31 December 2023	2,705	11	2,716

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

17 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Other debtors	5,750	998
	<u>5,750</u>	<u>998</u>

18 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Deferred income	19	4,641	-
Trade creditors		2,530	8,559
Other creditors		2,870	250
Accruals		1,392	1,350
		<u>11,433</u>	<u>10,159</u>

19 Deferred income

	2024 £	2023 £
Other deferred income	4,641	-
	<u>4,641</u>	<u>-</u>

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	4,641	-
	<u>4,641</u>	<u>-</u>
Movements in the year:		
Deferred income at 1 January 2024	-	-
Resources deferred in the year	4,641	-
	<u>4,641</u>	<u>-</u>
Deferred income at 31 December 2024	4,641	-
	<u>4,641</u>	<u>-</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes, funds in deficit only exist where spending is in advance of restricted grant income received:

	At 1 January 2024	Resources expended	At 31 December 2024
	£	£	£
Eco Fund	4,207	-	4,207
Vicar's Community Fund	100	-	100
Hinchley Wood Fellowship	885	-	885
	<u>5,192</u>	<u>-</u>	<u>5,192</u>
	<u><u>5,192</u></u>	<u><u>-</u></u>	<u><u>5,192</u></u>
Previous year:	At 1 January 2023	Resources expended	At 31 December 2023
	£	£	£
Eco Fund	4,207	-	4,207
Vicar's Community Fund	100	-	100
Hinchley Wood Fellowship	1,152	(267)	885
	<u>5,459</u>	<u>267</u>	<u>5,192</u>
	<u><u>5,459</u></u>	<u><u>267</u></u>	<u><u>5,192</u></u>

The Ecofund provides for fabric improvements to increase the efficiency of the church buildings.

Agency Collections are donations for specific charities.

Hinchley Wood Fellowship is a sub group of the church which provides social interaction and fellowship for its members.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

21 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities.

	At 1 January 2024	Transfers	At 31 December 2024
	£	£	£
Legacy projects fund	34,593	-	34,593
	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 January 2023	Transfers	At 31 December 2023
	£	£	£
Legacy projects fund	19,593	15,000	34,593
	<u> </u>	<u> </u>	<u> </u>

The Legacy Projects fund ring fences legacy gifts to be used in specific projects rather than absorbed into the day to day running costs of the Church.

22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2024	Incoming resources	Resources expended	Transfers	At 31 December 2024
	£	£	£	£	£
General funds	26,497	104,040	(107,368)	-	23,169
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
General funds	52,337	126,380	(137,220)	(15,000)	26,497
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

23 Analysis of net assets between funds

	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 December 2024:				
Tangible assets	2,307	-	-	2,307
Current assets/(liabilities)	20,862	34,593	5,192	60,647
	<u>23,169</u>	<u>34,593</u>	<u>5,192</u>	<u>62,954</u>
	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 December 2023:				
Tangible assets	2,716	-	-	2,716
Current assets/(liabilities)	23,781	34,593	5,192	63,566
	<u>26,497</u>	<u>34,593</u>	<u>5,192</u>	<u>66,282</u>

Accounts

Charity Registration No. 1147737

**ST CHRISTOPHER'S CHURCH, HINCHEY WOOD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

**ST. CHRISTOPHER'S
PLATINUM JUBILEE**
Celebration of Faith & Service
1953 - 2023

SUNDAY 5TH FEBRUARY

CONSECRATION ANNIVERSARY

SATURDAY 15TH / SUNDAY 16TH JULY

SUMMER FESTIVAL

SUNDAY 15TH OCTOBER

YOUR FUTURE CHURCH

A JUBILEE IS AN OPPORTUNITY TO:

- LOOK BACK AT WHAT WE HAVE BEEN
- CELEBRATE WHAT WE ARE NOW
- LOOK FORWARD TO WHAT WE COULD BE

www.stchristopherschurch.org.uk

**ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

LEGAL AND ADMINISTRATIVE INFORMATION

Parochial Church Council

Ex-Officio Members:

Vicar: Revd. Peter Jenner

Associate Minister: Revd. Caroline Mullins

Churchwardens: Mr Simon Crome (From APCM 2020 until APCM 2023)

Mrs Jane Barnett (from APCM 2022)

Deanery Synod Representative: Mrs Jean Hoseason (from APCM 2020)

Elected Members:

Mrs Heather Allen

Mr John O'Neill (until APCM 2023)

Miss Stephanie Post

Mrs Margaret Thompson

Co-opted members

(None)

Charity Number 1147737

Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 4QS
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Bankers	Co-operative Bank Plc P.O. Box 250 Delf House Southway Skelmersdale WN8 6WT
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	Lloyds Bank plc Surbiton Branch 1 Claremont Road Surbiton Surrey KT6 4QS
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ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

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ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD PAROCHIAL CHURCH COUNCIL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

The PCC meets six times a year to take the main policy decisions of the church. The Standing Committee is a statutory group which consists of the Church Warden, Vicar and Officers of the PCC. It meets when necessary to conduct the day-to-day business and implement the policies of the PCC, and reports to the PCC.

The Parochial Church Council have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. Maintenance, repair, or replacement of essential installations is carried out periodically so that key operational objectives of St Christopher's are delivered. Fire safety inspections occur annually ensuring that high-risk areas are adequately supplied with fire safety equipment. All building and liability insurances are in place reducing financial risk. The PCC has ensured that the church complies with the latest safeguarding policies and practices for children and vulnerable adults issued by the House of Bishops and has a safeguarding officer to whom any concerns can be directed.

Objectives and activities

The charity's objectives are to co-operate with the vicar, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC also has maintenance responsibilities for St Christopher's. The Parochial Church Council have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. A summary of the activities carried out has been incorporated within the 'Achievements and Performance' section of the PCC report.

Achievements and Performance

Overview of 2023

This was a year when we celebrated our Platinum Jubilee: 70 years of services at St Christopher's. In February we celebrated our Consecration Service, the first service held in the church, by commencing proceedings in the hall as they did 70 years ago. We welcomed people who had been at that service and others who were married or baptised in the early years of our church building. Our Patronal Festival was celebrated in July and our final Jubilee Celebration Service was in October when we looked forward to the future.

Sunday morning services have continued in hybrid format throughout the year. There are a few people who like the option of being able to join in the worship from their home. In addition to services based on the liturgical calendar, we have celebrated Climate Sunday and Safeguarding Sunday.

ST CHRISTOPHER'S CHURCH, HINCHLEY

WOOD PAROCHIAL CHURCH COUNCIL'S

REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

There have been extra services to the Sunday Eucharist on: Ash Wednesday, Maundy Thursday, Good Friday, All Souls Sunday, Remembrance Sunday, the Nine Lessons and Carols Service, the Christmas Eve Crib Service, Midnight Mass on Christmas Eve and a Eucharist on Christmas Day. Messy Church sessions were held to celebrate Christingle in January for Epiphany, Good Friday and Pentecost.

Together@Ten Services began for Harvest and continued on 1st Sundays, celebrating All Saints Day in November and Christingle in December.

Social events began with a Winter Poetry and Music evening organised by Heather Allen. An event that has been held before and appreciated for its restful, calm and inspiring atmosphere. There were two very successful Quiz Nights, organised by Derek and Jane Barnett, that were both attended by over one hundred happy people and raised a large sum of money on both occasions. The King's Coronation on May 6th was marked with an indoor street party when we watched the whole proceedings on a large screen. It was great to welcome people from the wider community. In mid-July, as part of our Jubilee celebrations, we held a very successful Fun Day with an animal petting farm that included a snake, goat, tortoises, miniature pig and other small animals. The event was held inside due to the very high winds but everyone enjoyed the bouncy castle in the church! The event attracted several hundred people that included friends, the families of our congregation and children from the Nursery and Primary School. Everyone enjoyed the refreshments and side shows.

We held a Macmillan Coffee Morning at the end of September; great coffee and great cakes all donated by our congregation. In October, we sponsored a Zumbathon in memory of Maria Mitchell (one of our hirers); the event raised money for the mental health charity Mind. Anthony Cairns gave us an amazing Jubilee Organ Recital. It was evident from the number of people attending that this was something very much appreciated. Our Christmas Lunch, held at The Angel Pub, was very successful, a great meal and no washing up for any of us! Thank you to Simon Crome for organising. A group from our congregation went along to Gibson Court, a retirement housing complex, to sing carols with the people who live there. A festive evening with refreshments provided for us after the singing.

Parish life depends on many more people than just the clergy, churchwarden and PCC. There are those who help out on the various rotas for readers and intercessors, chalice assistants and welcomers, and for serving refreshments after services. There are a number of areas of parish life that other people organise and which they can describe better than me, and I am grateful to them for their reports below: Tea & Hymns, Together@Ten, Safeguarding, Hearing Clinic, Baptisms, Fabric of the Church, the Choir, a Hearing Clinic, Pastoral Ministry, Prayer Chain, the Mothers' Union, Deanery Synod, the Men's Group and Eco Church. Ann Ellis continues to maintain the electoral roll. As I look back over the last year, there is the unfortunate certainty that I will have overlooked others whose contributions deserve particular appreciation.

Jane Barnett, Church Warden

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

THE PROCEEDINGS OF ST. CHRISTOPHER'S PAROCHIAL CHURCH COUNCIL, 2023

PCC meeting 16th January 2023

Ben Bartlett, CEO of the Hinchley Wood Learning Partnership, was welcomed to the meeting. He informed the PCC of a plan to erect a canopy in the senior school playground next to the boundary fence with the church. We supported his proposal.

There was a discussion regarding the need to update our church development plan.

The PCC made plans regarding the Jubilee Services and events.

The treasurer had circulated the finance report and we were delighted to note a very healthy surplus at the year end. This was brought about, in part, by the vaccination centre hiring our premises.

The Churchwarden reported on the difficulty of finding a cleaner who would be happy to work at weekends. Feedback was provided on our Christmas lunch at the Angel and on our Christmas Café event.

A list was drawn up indicating who would write particular reports for the forthcoming APCM.

A maintenance report was circulated indicating an expensive amount of electrical work needed, mainly in the hall roof space.

A proposal was circulated for a replacement church sign/noticeboard.

PCC meeting 27th February 2023

Peter had attended a webinar on stewardship and Caroline had attended the Bishops' Study Day for the Clergy which concentrated on Creation and Eco-friendly practices.

There was much discussion with regard to the forthcoming APCM.

The treasurer gave an updated report on finances.

A report was given on the closing down of Hinchley Wood Fellowship and this was to be included in the Church's Annual Report.

PCC meeting 2nd May 2023

The PCC is concerned with the vacancies for one Churchwarden and six elected members for the PCC.

In addition to requesting approval of her Safeguarding Report – February 2023 from the Parish Dashboard (Guildford Diocese), Julia Bowden, the Safeguarding Officer for St Christopher's, had raised a number of points for consideration and reporting on. The PCC discussed all the issues involved and agreed on the necessary action. The PCC voted to adopt the Statement of Safeguarding Policy and the Safeguarding Report by majority.

The treasurer reported on current income and expenditure. Expenditure on gas was colossal at £5,810.62 as opposed to that of the first quarter of 2022 (£1,883), despite attempts to cut the heating.

ST CHRISTOPHER'S CHURCH, HINCHLEY

WOOD PAROCHIAL CHURCH COUNCIL'S

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FOR THE YEAR ENDED 31 DECEMBER 2023

It was decided that Heather, Peter, Margaret and Jane would be cheque signatories for the Co-Op Bank this year. Margaret and Heather already held debit cards for expenditure on e.g. social events, decorations etc. and maintenance items such as light fittings. Jane would also be issued with a debit card.

Jane reported on the plans for the Jubilee Fun Day on Saturday 14 July. She had organised the stalls and arranged for people to run them. She sought the PCC's opinion on charges. A discussion followed. Jane was pleased to report that local traders had been very generous with fourteen promises of raffle prizes.

A maintenance report had been circulated and included details of:

- ☐ Failure of hot water dispenser in the hall kitchen.
- ☐ Implementation of the Heatmiser App for all heating.
- ☐ Need to hire a scaffold for a day or two to replace the batteries in the fire sensors at the top of the church ceiling.
- ☐ John O'Neill was dealing with some small areas of repainting following electrical works.
- ☐ Forthcoming Portable Appliance Testing.
- ☐ Safety issue with the hall solar panels, and there seemed to be a problem with the metering of the church ones.

PCC meeting 19th June 2023

PCC members were reminded to check their certificates/records to see if they needed safeguarding re-training after three years.

We had a discussion for topics/themes for our forthcoming Vision Day. The Parish Needs Process suggests that that each Church should set up small cell-groups. These would not be prayer groups but house-groups lasting for nine months or a year, after which they should split to form new groups - like cells. It was decided that everyone should prepare a five-minute presentation on ideas for vision for the growth of our church.

The treasurer had provided a report, including the balance sheet and details of income and expenditure up to 31 May 2023. Use of the Heatmiser App for controlling the heating in the hall and the church allowed for better control of usage and would hopefully lower future gas bills.

The red stacking chairs were very comfortable but the racks on the chairbacks for putting hymn books in them had prevented efficient stacking and several chairs had been damaged as a result. The PCC agreed that the racks should be removed.

It was agreed that one welcomer should be sufficient for services, with a second welcomer in place for special services e.g. Christmas, Easter, baptisms. A duty Churchwarden should also be in place to check on everyone who has a role to play in the service, e.g. Intercessors, tea/coffee makers. Whoever is there as a welcomer or

ST CHRISTOPHER'S CHURCH, HINCHLEY

WOOD PAROCHIAL CHURCH COUNCIL'S

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FOR THE YEAR ENDED 31 DECEMBER 2023

duty Churchwarden should at least be aware of the Church's Postcode and the whereabouts of the First Aid Kit.

A maintenance report had been circulated, a digest of the Quinquennial Report and a list of tasks following the report in order of urgency. Some of these had already been completed. An estimate was received from heating engineer, Jason Amendt for fixing the Hall water heater involving freezing the pipes to isolate them, fixing valves and installing a pump to remove the water from the cylinder. Everyone agreed that this should be done.

The PCC agreed that thought should be given to removing two WCs and hand wash basins, in the hall near the stage, which were not in use.

The portable appliance testing had been done. Simon had arranged for electrical work to be completed on the roof in the Hall. The PCC also agreed that thought should be given to de-commissioning the present fire-alarm system in the church.

Appreciation was expressed for John O'Neill's maintenance work.

PCC meeting 25th September 2023

Details were shared about the forthcoming Christmas community event in the Memorial Gardens on Thursday 30th November. We were also given all the 2024 dates for our diaries for the Parish Needs Process in 2024.

The PCC agreed to sponsor the Zumbathon being held in memory for Maria Mitchell in aid of Mind.

A detailed financial report was given by the treasurer that included an unbudgeted electrical expense of £11k+

It was decided to get our solar panels serviced and updated.

PCC meeting 13th November 2023

Time was spent discussing the response from the congregation on a recent survey regarding the future of St Christopher's. The focus of the discussion was about growing our congregation, particularly to include families with children.

It was reported that the new noticeboard, costing £2,510.62 (from Bob Filby's legacy money) was installed and looks very smart.

Our treasurer was pleased to report a surplus of nearly £3,000 for the months January – October and it was possible that St Christopher's would break even, and on-budget, by the end of the year. However, heating costs remained a serious concern, and any increase in income from hiring would be highly desirable to offset these.

Peter confirmed that he had commissioned an energy audit and now needed to fix a date for both the Church and the Hall.

Simon Crome had provided a very comprehensive report of works done since the last maintenance report and those yet to be carried out. Work was being done to increase the efficiency of the solar panels. Further thought was needed on repairing or replacing the hall kitchen boiler.

Jane Barnett, Church Warden

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

SAFEGUARDING

Safeguarding training and practices continue to be regularly updated at St Christopher's. The PCC has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding. All members of our PCC are aware of our safeguarding policy/guidance and are offered appropriate training for their roles. The House of Bishops' 'Promoting a Safer Church' safeguarding policy statement continues to be adopted as the Parish Safeguarding Policy.

Details about how to contact the Diocesan Safeguarding Advisor and the Parish Safeguarding Officer are on display in the church and easily accessible on our parish website. To help keep St Christopher's a safe space for all, risk assessments, including consideration of safeguarding risks, are completed and agreed for all church activities. DBS checks are also applied for, or renewed, using an online platform.

In line with updated guidance from the diocese our records have been updated to reflect the fact that that Pastoral Workers and Occasional Preachers will no longer be required to complete Leadership Safeguarding Training. It was also confirmed with the diocese that communion assistants did not require any safeguarding training.

St Christophers' joined in with the national Safeguarding Sunday event on 19th November 2023 in order to promote our community's positive awareness of safeguarding.

Guildford Diocese continues to use a safeguarding dashboard, an online tool to assist each parish to maintain a record of all safeguarding issues and it automatically keeps us up to date with local and national changes in safeguarding requirements. The safeguarding audit is also contained in the dashboard and action plans are produced which are discussed at PCC meetings and are used to inform all safeguarding decisions.

Julia Bowden, Parish Safeguarding Officer

HEARING CLINICS

After retraining at Kingston Hospital, Caroline re-started the NHS Hearing Clinics at St Christopher's Church. These are a partnership between Guildford Diocese and Kingston Hospital NHS Trust. This is a FREE service for people with NHS hearing aids and includes basic maintenance, battery supply, cleaning and re-tubing, troubleshooting and advice.

Caroline Mullins, Associate Minister

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

BAPTISMS

Baptism enquiries picked up this year after 3 years of Covid restrictions, and it was a joy to baptise 5 children and one adult in 2023. It has also been lovely to be able to visit the families in their homes and to get to know them a bit.

I have continued to send out anniversary cards from the St Christopher's Church family on the anniversary of each child's baptism, which we do for 4 years. It is also great to see some of the baptism families coming along to services on a Sunday morning.

Caroline Mullins, Associate Minister

TOGETHER@TEN

This is a new initiative that we began in October. The idea is to worship together as single people, families, children, and older people in a different format from the normal 10am service and in a relaxed way. We noticed that services where people know what to expect (e.g. Harvest and Christingle) have been better attended than others. To date, the services have all been Eucharistic, but we all sit at tables with plenty of activities to do and receive either communion or a blessing in a wide circle. There are also opportunities for children and adults to join in with the reading, prayers, bringing up the communion, to sing with the choir and to tell us what they like and anything else they'd like to see. We plan to conduct a review after T@T has been running for a year and see where we go next.

Caroline Mullins, Associate Minister

TEA & HYMNS

We were able to restart Tea & Hymns in 2022 after Covid restrictions eased, and it has continued in 2023 to be popular, not only with St Christopher's regulars but with others who have heard about it and those who aren't able to get to the 10 am service. Tea & Hymns is on the 4th Sunday of each month, 4-5pm. We sing familiar, well-loved hymns (with a bit of explanation about some of the hymns' themes); we drink tea and eat homemade cake; and we finish with the Lord's Prayer in the traditional version and a blessing. The service is intentionally dementia-friendly, but open to everyone. The hymns are usually a mix of those chosen by me and those requested by people who come. We follow the Church year's seasons to some extent. We were also blessed in 2023 by a teenager (accompanied by his mother) from Hinchley Wood School who came to volunteer as part of his Bronze Duke of Edinburgh Award and who offered us his time and learnt some new baking, table setting and waiting skills.

Caroline Mullins, Associate Minister

ST CHRISTOPHER'S CHURCH, HINCHLEY

WOOD PAROCHIAL CHURCH COUNCIL'S

REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

FABRIC OF THE CHURCH

A. Inspecting, testing and servicing

The routine annual tests, inspections and servicing were carried out. So far as any remedial works were identified by those tests, etc., they were addressed in the course of those tests, etc.

There were no other periodic inspections due in 2023 (and none are due in the coming year).

Exceptional inspections were conducted of the solar power, for both the church and the hall, and an advisory energy efficiency and zero carbon survey was also conducted, again of both the church and the hall.

- ☐ The testing of the solar panels identified a defective meter in the church, which has now been replaced.
- ☐ The energy efficiency survey has identified a number of possible measures, at various levels of expenditure, for the PCC to consider.

There was more work than usual on the major musical instruments. The usual tuning and servicing was conducted, but later a problem with the blower arose and had to be fixed, and a further tuning was required to bring the organ to its best for Anthony Cairn's Jubilee Organ Recital in October.

B. Matters arising from inspecting, testing and servicing

2023 started with a flurry of work arising from the five-yearly fixed electrical testing of the church and hall. There was a substantial amount of work required, both in the church and the hall. We took the opportunity to make some minor improvements as well, including putting the boilers and the organ each on its own dedicated electrical circuits and improving access to power points in the church. A happy discovery was that the power points on the far side of the hall had been reconnected when the squirrel damage had been addressed in the previous year, saving some work and expense.

The 2022 Quinquennial Inspection Report was finalised in February. Those matters identified as needing attention by the end of 2023 have been addressed. The matters prioritised for 2024 are receiving attention now. A looming concern is that the flat roof around the church will need replacing at some point, at which time we should look at improving the insulation under it. Fortunately, we have benefited greatly from the professional skills of John O'Neill, who has managed to keep the flat roof going on a make do and mend basis.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

C. Other maintenance jobs in the budget for 2023

The old Youth Room in the hall is now, and has for some time, been used only as a storeroom. The wooden steps that used to provide a fire escape were rotten, and even if replaced they served no practical use as a fire escape. The steps have been removed and work is under way to complete the task by disabling the old fire door and rectifying the now misleading escape signage. In the event of fire, on the odd occasion anyone is in that storeroom, there are several escape routes through the main hall.

The old church notice board fell down in a gust of wind and was then run over by a vehicle. A new notice board has been put up, in a better position where it is easily readable by passers-by on Claygate Lane.

We had hoped to sweep up and dispose of the gravel on the front car park but, whilst it would be a nice thing to do, it has not yet been a sufficiently urgent or important task to get done.

We looked at repairing the drainage of the font, but the plant required to hoist the font put the cost and effort of the job outside the scope we had originally foreseen.

D. Matters arising in the course of 2023

As the year progressed, unanticipated problems arose. The catering water boiler in the hall kitchen failed and was beyond economical repair. Whilst it was a desirable piece of equipment when the kitchen was being used for large scale catering, those occasions were very rare. For the time being, a couple of electrical kettles an adequate provision while we consider the cost and the benefit of replacing the machine.

John O'Neill kindly supplied covers for the rainwater drains around the church, to avoid the drains becoming clogged with leaves, etc.

Our plumber, Jason Amendt, assisted by the technical expertise of Fr. Peter and the drive of Jane Barnett, succeeded in installing a Heatmiser thermostat in the Hall, allowing the heating there to be controlled remotely via a 'phone app.

The redundant hot water tank in the hall boiler room was removed.

A vehicle caught and damaged the post at the end of the fence on the left of the vehicle exit onto Claygate Lane. John fixed the post but, as it has received a number of blows over the years, he also shortened the fence slightly, by 6" or so, to help drivers miss the fence when they drive through.

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WOOD PAROCHIAL CHURCH COUNCIL'S

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FOR THE YEAR ENDED 31 DECEMBER 2023

Hinchley Wood School had approached the PCC about erecting a canopy to shelter pupils when they took breaks outside, alongside the old fence by the hall on the southern side of the church. The first stage was to replace the fence with a new, taller, mesh fence, with a 2 metre fabric screen running along it. This also involved removing a number of scrubby trees that ran along the boundary, which is a great benefit to us as their leaves fouled the hall's gutters every autumn. Those works have been completed, by the school, and the school is currently applying for planning permission for the canopy itself.

The church was finally empty long enough for John to perform the extremely noisy task of replacing the defective sections of the internal cast iron rainwater pipe in the bell tower.

The decking outside the hall had rotted, producing a hazardous hole, John repaired it, including providing access hatches to drains which had been covered over by the decking, and treated the whole surface with decking oil, before the return of the nursery school after the summer holidays.

John also put a considerable amount of work into clearing the guttering of the hall to remove debris and improve flow. The guttering near the canopy over the decking is particularly hard to reach. He has also been installing 'hedgehog' brushes in the gutters, to stop debris getting in in future. (He would have finished installing the hedgehogs by the end of 2023, but the weather turned foul, so the last lengths should be installed soon.)

There has long been a problem with the backs of the chairs in the church needing repair. It was realised that this was caused by the book racks fixed to the rear, which were forcing the chair backs away from the frames as the chairs were stacked. The racks have now been removed from the chairs and they stack far better.

In the hall, the kitchen boiler, which provides the hot water for the sink, stopped igniting, so had to be repaired.

In the church, the water heater in the rear WC burst its tank and had to be replaced. Later, the one in the disabled WC fell off the wall and had to be re-fixed in place.

The external lighting along the drive stopped working. Hinchley Wood School's electrician kindly had a look and suggested it was the result of rodent damage to wiring alongside the outside of the hall. We got an electrician in to repair the cabling and put it in protective conduiting, and John then went to repair the wooden housing along the outside of the hall.

ST CHRISTOPHER'S CHURCH, HINCHLEY

WOOD PAROCHIAL CHURCH COUNCIL'S

REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

This proved to be a major task, as the original job had a multitude of defects, such as having been built directly on bare earth, and covering over a drain but providing no access hatch to clear the drain. John was working in really cold and wet conditions to get the job done and the wires and pipes properly boxed in and insulated, so he deserves our great thanks.

December ended the year with gusto. Both the boilers in the church failed together just as the weather was getting really cold. The boilers were out of warranty, but the problem was of a scale which needed the manufacturers to come in and repair them.

And then ... the main lighting in the hall developed a general but erratic fault. Some lights would fail to switch on or had prolonged delays in their illumination. John erected the tower and examined them, but it turned out that the fluorescent tubes were all working, and the starter units could not be found. An electrician examined them, and his diagnosis was that the lighting units had all come to the end of their life. They would need to be replaced, but fluorescent lighting was being phased out so they should be replaced with more eco-friendly LED lighting. This has been done, and happily the electrician could do the job between Christmas and New Year, and the hall is marvellously and reliably bright.

E. Gardening

Once more, many thanks are due to Derek Barnett for his labours in keeping the Garden of Remembrance mown, and to him and Jane for keeping the Garden of Remembrance in a respectable state. They have also been responsible for dealing with some of the problems with ivy damaging the boundary fences. Fortunately, Chris Beaney, who keeps the general vegetation around the church in check once a month, was able to deal with the ivy on the fencing beside the hall, about which a neighbour was complaining.

A general appreciation of the fabric of the church at the end of 2023

The church is wind and watertight. It is usable, but it definitely would benefit from a spa treatment to make it look its best – to make it look as though it was thriving, rather than fading away. The general structure, though, is sound even though bits of it are feeling their age.

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The electrical systems have been put in a good state, although the solar power part probably ought to be brought more fully into our inspection and testing routine. Apart from the problem with the draining of the font (which is readily worked around) the plumbing seems in an adequate state, although there remains a mystery as to the whereabouts of the mains stopcock.

The hot water systems are working and the central heating is working, although we are still looking into quite why the boilers did fail and what could be done to avoid a future failure of that kind. With Heatmiser controls in both church and hall, the temperature can be regulated from a mobile 'phone app, resulting in improved control and efficiency.

There are issues with the insulation in the church and hall. When the heating is off, the residual heat disperses quickly. An energy efficiency survey was conducted at the end of last year, and the report has now been received and can be considered. One obvious cause for concern is the use of steel framed, single-glazed, Crittall windows, which let heat pass nearly as readily as light. A start has been made on obtaining an initial estimate for double glazing the church. Without that, we are in the dark as to the whole scope of such an undertaking, but with it we could set up a suitable project to address the glazing.

A similar bit of work, but rather more advanced, has been conducted on replacing the 'rainwater goods': the gutters, hoppers and downpipes. The existing cast iron gutters and drains can be kept going, but that involves work to keep them adequate, and a great deal of work to make them fully presentable visually. Replacement with new, PVC, guttering would seem to have many advantages.

As was mentioned earlier, at some point the flat roof will need to be replaced, but that is not yet imminent.

It was noted well before the pandemic, but remains true, that the church does need redecoration. The most part of that is internal, but externally the gutters and pipes are due repainting and the oak doors need sprucing up. By now they will probably soak up oil by the gallon. There is also work needed on the bell tower: the outsides of the windows are not accessible from inside, so a tall scaffold would be required.

St. Christopher's has chosen to be an eco-church. We look to what may be saved in the future, but in the short term we must remember that that is not a cheap commitment.

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We are very grateful to John O'Neill for all the work he does for the church, much of it without any recompense, and especially for his guidance as to what is sufficient to fix a problem. Unfortunately, most tradesmen are reluctant to make do and mend, because their only way to be sure there will be no come back on them is to do the full job and do it thoroughly (which would be nice were money no object). However, the number of people who can take an active part in maintaining the church does grow fewer with age, and we need to bear in mind that John, despite being retired, not only has other things to do but also has not yet discovered the secret of eternal youth.

Thanks should also go to Jason Amendt for the kindness and attentiveness with which he deals with our plumbing and heating problems. Lately his wife has been assisting him, so our thanks should also go out to her.

For information - My term as churchwarden came to an end on 31st August 2023. Since then, I have held no formal post or responsibility in the church, but I have been assisting our remaining churchwarden, Jane Barnett, with the maintenance part of the role.

Simon Crome

ELECTORAL ROLL

Each year, in the month leading up to the APCM, a formal revision of the Electoral Roll is undertaken. Certain updates may take place during the year, but the annual revision is my opportunity to consolidate these, and to publish the revised Roll. During the revision new applicants may be added. Parishioners who have died, moved out of the area, or requested to leave the Roll are removed. Personal details of those remaining on the Roll can be updated.

In the last year, since April 2023, we have received 3 new applications. However, sadly, we have said goodbye to 2 long-standing parishioners, who have passed away. So, as Electoral Roll Officer, I can report that as of 23rd March 2024 the number on the Electoral Roll of St. Christophers' Church is 67.

Looking forward, next year (2025), a revision will not take place. Instead, a completely new Electoral Roll will be compiled. This process occurs every 6th year. At this time everyone on the current Roll needs to complete a new application form. Anyone who does not do so will be removed from the Roll.

It is therefore important that I have up to date contact details, particularly postal addresses, for everyone on the Roll. Please contact me at any time if you need to update your personal details.

Further information about this process will, of course, be communicated next year. In the meantime, if you have any queries about the Electoral Roll generally, please get in touch with me at the email address below.

Ann Ellis

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

PASTORAL

During 2023 pastoral work has continued to be an important part of church life, although by its very nature it usually takes place behind the scenes.

Regular monthly home communion services for those who cannot get to church are held in people's homes, and due regard to safeguarding is followed.

Regular contact is kept with the more vulnerable members of St Christopher's, either by visiting when this is possible, or by telephone when more appropriate. Now that Covid restrictions are more relaxed this is becoming easier, although caution is always needed.

I am very grateful to members of St Christopher's Church who engage unofficially in this valuable pastoral ministry by offering lifts to those who need them, and to the many people who provide help and support to others.

My thanks to all those who help and give a listening ear to others.

Liz Hammond

PRAYER CHAIN

The Prayer Chain consists of members of St Christopher's, current and past, who commit to praying for others who would like us to pray for them. This can be because of illness or other difficulties. Requests are usually made by phone, email or personal contact and co-ordinated by Liz Hammond. Great care is taken to ensure that these requests are kept confidential to the group. Regular updates of changes or deaths etc are sent to all members.

We also meet quarterly after the morning Eucharist on 1st Sundays to pray together. Please contact Liz Hammond in the first instance, to pass on any requests or to join the prayer chain, by email on: prayerchain@stchristopherschurch.org.uk

Liz Hammond

DEANERY SYNOD

The first Meeting of the year was held on 14th March 2023 in our Church of St Christopher's, Hinchley Wood. The Speaker was Mr. Ray Lee, the Strategic Director for Elmbridge Borough Council, who is also a Member of Ewell Parish in Epsom Deanery.

He explained to us how Elmbridge Borough Council is open to utilising buildings to help cater for the needs for St. Peter's Church Hub in Molesey for a peppercorn rent

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in the Henrietta Parker Centre – the Church provides the volunteers and the Council subsidizes the rent for the premises which covers the Food Bank, Night Shelter, Youth Club, Day Centre and many other activities. Volunteers for all these activities at the Henrietta Parker Community Centre do not necessarily have to come from St. Peter's Church Hub.

The vicar of St. Peter's Church, Molesey also spoke to the Synod about how the Church Hub works. Not all church premises are suitable for such an arrangement with Elmbridge Borough Council, but St. Christopher's might well be, but we would not wish to lose out on our hire arrangement with the National Blood Transfusion Service. A very interesting meeting.

The second Deanery Synod of the year was held in June at St. Mary's, Oatlands when Rev. Richard Lloyd the head of the Diocesan Mission Enabler Team, came to speak about the Parish Needs Process which is being rolled out across the Diocese. Emly Deanery was one of the first deaneries to undertake the PNP and we were to hear how it has been modified before we go through the next stage. Richard also spoke on how small groups (or home groups) can be effective in growing discipleship.

The third and last Meeting of the year was held via Zoom on Wednesday, 11th October, when David Senior, a member of the Diocesan Enabler Team with a special focus on stewardship and evangelism, spoke to us via Zoom. I found this meeting very interesting and especially relevant to our parish of St Christopher's.

David spoke about how very helpful the Parish Giving Scheme is to those Parishes who have a shortage of volunteers who are able to undertake all the complications required to reclaim the Gift Aid Tax on behalf of the parish for all those parishioners who so generously donate funds on a monthly basis. The Parish Giving Scheme does all that for the donor's parish and automatically forwards the tax rebate each month, which means the parish does not have to wait, possibly a whole year, to receive a rebate.

Another great advantage to the Parish Giving Scheme is that each May (if the donor agrees) the scheme will calculate the cost of inflation and let the donor know by how much their donation would need to increase by, to take into account the rate of inflation. This is optional, but it does do away with having to have a Stewardship Campaign every few years because donations have been drastically eroded by inflation.

I would like to take the opportunity afforded by this report to urge any parishioners who do not currently donate via The Parish Giving Scheme to move over to it as soon as possible. It is very easy to do this. Simply put Parish Giving Scheme into your Search Engine and follow the instructions.

Jean Hoseason

ST CHRISTOPHER'S CHURCH, HINCHLEY

WOOD PAROCHIAL CHURCH COUNCIL'S

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FOR THE YEAR ENDED 31 DECEMBER 2023

MOTHERS' UNION

On January 22nd 2023 we held our AGM in the Lady Chapel. Through the year we met, had tea, watched the film Edie and had some excellent discussions around Sunday Worship and how we are all rich compared to so many others in our world – we have running, clean water, food and clothing, warmth through the cold times and shelter from the hot sun (when it appears!).

Members attended the Coronation Party in church in June, as well as the two Members' Meetings held at All Saints Church in Woodham in May and November. We held a Deanery Bring and Share Supper in July – attended by 19 members from 6 different deanery churches. Pippa Cramer from Holy Trinity Claygate spoke to us about the new 'Hymns We Love' series available for all to use. Each session discusses a well-known hymn with analysis of its origins, author and composer. Many hymns have very surprising histories. Caroline Mullins also spoke about our Tea & Hymns held on the fourth Sunday of the month. It was an excellent evening and we hope that future such suppers will be attended by more and more deanery members, along with their friends.

In August we had a small but select outing to Loseley Park for lunch and a lovely walk. Some members also helped out at the Summer Party given for families in need and families from the refuges around our Diocese. Members gave generously so that we could feed all those families who attended with a very varied picnic and to provide entertainment from a brilliant magician.

In September MU members from across the diocese joined the Annual Gathering in York. This was attended by over 750 members from all corners of the UK. Our Worldwide President Sheran Harper gave a heartfelt and impassioned talk, and other leaders presented in a variety of ways. The evening service in York Minster was a wonderful occasion, with the Archbishop of York, Stephen Cottrell, preaching an energetic and engaging sermon.

As has become the annual mission of Hinchley Wood we put together 50 Christmas Bags for the ladies in the refuges. We are very grateful for the generous donations from local members and from members of the St. Christopher's congregation towards our Christmas Bags for Ladies in the Refuges. These comprise goods worth nearly £10 per bag, including a hot water bottle, a scarf plus chocolate/biscuits and a range of toiletries. We received many thanks and appreciation from the ladies, sent via the trustees.

Jean Hoseason

ST CHRISTOPHER'S CHURCH, HINCHLEY

WOOD PAROCHIAL CHURCH COUNCIL'S

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FOR THE YEAR ENDED 31 DECEMBER 2023

ECO CHURCH

We are committed to ensuring that our church is as environmentally friendly as possible. We achieved our Silver Award under the A Rocha Eco Church scheme in 2021 and are continuing to look at how we can reduce our carbon footprint. The PCC discussed the Church of England's "Route Map to Net Zero" in September and voted to commit itself as far as possible to becoming net-zero by 2030 in the light of the climate emergency.

We completed our Energy Footprint return to the Diocese in August 2023 and also commissioned ESOS Energy to undertake energy audits of our church and hall in November 2023, as recommended by the Diocese. The audits made a number of recommendations. We have already implemented one of these, replacing all the strip lighting in the hall with LED replacements, and we will need to look at implementing those others that are currently affordable and consider how funds might be raised for the larger capital projects in the future.

We have continued to incorporate awareness of environmental issues into our worship in our prayers and hymns and held a special Climate Sunday service in September 2023. We have particularly prayed for The Great Green Wall project in Africa, which seeks to re-green a vast swathe of Africa affected by drought and a degradation of natural resources, helping communities mitigate and adapt to climate change as well as improve food security.

Our Lifestyle Group have continued to provide useful eco-tips to go into our weekly briefing that is sent to our wider community and also displayed them on our website and Facebook page; they also organised once again an e-Christmas Card to go to everyone on our distribution list.

The Buildings and Land Group have built a composting enclosure to deal with any green waste on site, which was one of their goals.

Heather Allen

CHURCH MUSICIANS

This year St. Christopher's Church Choir and Musicians have continued to support all the regular services. We are immensely grateful to our musicians, Dave Ellis and Anthony Cairns, who take turns to provide music on alternate Sundays. Their skills are very much appreciated. Both are able to get the best out of our small choir and enable us to vary the style of hymns to suit both the guitar and organ. As an added bonus, Dave and Anthony also join us in the choir when they are not playing.

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St. Christopher's Jubilee year began in February with a Consecration Anniversary Service, which began in the Hall with Dave on guitar. During the second hymn the choir and congregation transitioned into the church, where the organ took over from the guitar. It was a very special service and having both the guitar and the organ was a treat.

As part of our Jubilee Celebrations, in October Anthony held an organ recital, treating the audience to a fascinating account of the workings of the organ, as well as introducing us to the various composers whose pieces were featured. The programme ranged from early composers such as J. P. Sweelinck (1562-1621) to William Matthias (1934-1992) and included some of the greats such as Mozart and Bach. It was an extremely popular event and a thoroughly enjoyable afternoon. The music that Anthony chose was lovely and it was fascinating to learn something about each of the composers.

As usual, the Choir took part in many annual events, such as the All Souls' service, where we sang Howard Goodall's version of 'The Lord is My Shepherd', and the Remembrance Sunday service, joining the Hinchley Wood community at the Memorial Gardens. This service was very well-attended.

Other major events were the Christingle Service, the 9 Lessons and Carols Service, the Crib Service and the Christmas Day service. Many thanks go to Nicola Ellis, who once again played piano for us at the Crib Service.

We debuted a new version of The First Nowell by Bob Chilcot at the 9 Lessons and Carols Service, which had been championed by the diocese, and the carol 'Gaudete' at the Gaudete Sunday service as well as the 9 Lessons and Carols Service. Both of these débuts went down very well.

Unfortunately, the 9 Lessons and Carols Service seemed to be fated: first the Church heating broke down so we had to postpone our rehearsals, then Anthony and Ann both caught Covid shortly before the service and we had to find an alternative organist; then, on the morning of the service, Fr. Peter came down with a nasty cold. Jane and Simon, with Margaret's assistance, saved the day and the service went very smoothly. Grateful thanks go to Robert Stewart, who played for us at the service, and an honourable mention goes to Robert Woolley, St. Mary's organist, whose help in finding a substitute organist was invaluable. We were extremely grateful that Anthony was well enough to play for us at the Christmas Day service.

It was lovely to return again to Gibson Court for the carol singing and to catch up with our friends there. We also enjoyed the mince pies and mulled wine they provided for us.

As a small choir, we rely heavily on the commitment of every member to turn up early on Sundays and I am indebted, once again, to the dedication shown by my fellow choristers. Sadly, though, John O'Neill has decided to retire from the

**ST CHRISTOPHER'S CHURCH,
HINCHLEY WOOD PAROCHIAL CHURCH
COUNCIL'S REPORT**

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Choir with effect from January 2024. The rest of us continue to work together with a great sense of cohesion, commitment and friendship – which hopefully will continue in 2024.

It would be lovely to have a few more members, so if anyone feels that they would like to join us, please get in touch with me.

Mandy Ali

MENS GROUP [Formerly Theology at the Angel]

The Men's Group has continued meeting regularly at 8pm on the first Monday of each month, at The Angel on Giggs Hill Green, to discuss the weighty and not so weighty matters of life, the universe and everything.

A sub-set of the group went on a glorious summer's day for a visit to the Hayne's Motor Museum, near Yeovil. Thank you, Brian, for organising it and for doing the driving there and back. In November a number of us took an excursion to the Everyman in Esher to see *Napoleon*. It was a good outing, even if some of the history seemed a touch improvised.

In December we prepared for Christmas with dinner at Côte in Esher, and celebrated again on Ted's return, at Panshi in the village. Realising that we think better on full stomachs, John O'Neil has been organising our subsidiary, the Pudding Club, dedicated to a search for the best steak and kidney pudding around. The aim is to lunch mid-week at a new venue every month. We have been a touch erratic getting going, but we have made a good start. We might be able to reach some tentative conclusions in the course of 2024.

We are not an exclusive organisation. We are delighted to welcome new members so, if you would like to join, do get in touch with Roger Thompson, John O'Neill or Simon Crome.

Simon Crome

St. Christopher's Church – 2023 Financial Report (Updated)

Key figures:

Unrestricted Funds **£26,497** (as at 31/12/2023)

Restricted Funds **£5,192** (From HWF, Vicars Community Projects Fund) Designated Funds **£34,593** (Legacy Projects Fund)

Jan to Dec 2023 – Budgeted Income & Expenditure: deficit of **£11,107**

Jan to Dec 2023 – Unbudgeted Expenditure (Reserves): deficit of **£17,219**

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

Report

The final Income and Expenditure report for **2023** indicates that we were short of the predicted **£1.71** breakeven point budgeted for and ended 2023 with a deficit of **£11,107**. This includes several invoices for urgent maintenance work of **£1,600**.

Both income and expenditure were higher than budgeted for in 2023, but roughly in line with expectations. The greatest challenge for the budgeting process is obtaining expected Maintenance costs. As a result the provision for Maintenance is often understated in the Budget. The PCC took the decision in early 2023 that some additional unbudgeted and funded from reserves Maintenance was essential, so this is shown separately in the reports. It should also be noted that Church building running costs were higher than budgeted at **£15,953** actual and we had budgeted **£13,249**. Gas was a major part of this cost at **£10,850** for both church and hall combined. Church electricity was £2,327 and hall electricity was £2,126.

Total hall running costs were slightly lower than budgeted at **£3,896**; budgeted was **£4,064**.

With the exception of the extra costs incurred for the hall electrical work and the unfortunate hit we took with the Church boilers needing repair we have managed to absorb various other fluctuations throughout the year. In particular, please note the payments for these unforeseen events have been funded from 'capital and reserves'. These amount to approximately £17.2k+ which we will have to work extremely hard to recoup next year and onwards. However, the fact the costs are assigned to 2023 accounts gives us a clear, clean start for 2024. We also did very well in being in a position to absorb them.

Accounts

Looking at the 'bottom line' of the Income & Expenditure (Surplus/Deficit) for the year we have ended the year with a **£11,107** deficit, as already highlighted.

Hire income for the Church was beyond budget expectations at **£16,272** actual (budgeted £13,000) and the hall less so with **£34,989** actual (budgeted £38,000). This reflects that family parties in the hall have not recovered to pre-pandemic levels.

Planned Giving was £2,500 higher than budgeted at **£47,000** for the year. This reflects the continued move of planned givers from the standing order scheme to the Parish Giving Scheme. We remain extremely grateful to those who generously continue to maintain and increase their contributions each year.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

Summing up

We started 2023 on a good financial footing and we reported at the beginning of the year that this would give us a reasonable foundation which would better prepare us for the several realities we expected to face during 2023. A major concern was energy costs. We have shown that with realistic budgeting and the monitoring and efficient use of the heating app we have managed to contain some of the costs and will continue to do so. Fortunately the cost of energy has reduced slightly, reflected in the price we pay through the 'Energy Basket' via the Parish Buying Scheme. However, standing charges increased by the full effect of inflation.

Unforeseen maintenance work, resulting in high costs have followed us through from 2022 into 2023, particularly electrical work and these have been, by far, the biggest item of expenditure for this year, impacting our finances disproportionately. Inevitably, payment for the various works has depleted our reserves somewhat and as already mentioned we will have to work extremely hard to replace these funds in 2024 and beyond.

Our major source of income is from parishioner contributions and Community Hub lettings. We must focus on a serious push in 2024 to increase the hire of St. Christopher's facilities to the community as this income is vital to maintain. As our parishioners have already continued to support the church year by year in generously increasing contributions it would be unfair to further burden those generous individuals. Therefore an action plan to increase Community Hub lettings is recommended.

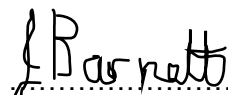
Our retiring treasurer observed that we are currently just about holding our own but 2024 will be much shakier than 2023, factoring in the increase in Parish Share fees to £77,203 from £74,196 and increased wage costs which, although modest, have to be covered.

The PCC took the decision during 2023 to reduce the provision for Reserves to 3 month expenditure following a review of our liabilities. We currently hold **£26,497** in unrestricted reserves against a provision of **£29,500**.

Based on the final report of Margaret Thompson, retiring Treasurer.

Updated by Peter Jenner, Vicar (dated 01/03/2024).

Approved by the PCC on 25TH March 2024 and signed on their behalf by:


.....
Churchwarden


.....
Associate Minister

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

I report to the Parochial Church Council on my examination of the financial statements of St Christopher's Church, Hinchley Wood (the charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the Parochial Church Council of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: ..8th April 2024

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 DECEMBER 2023**

Current financial year		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
	Notes					
Income and endowments from:						
Donations and legacies	3	65,960	-	-	65,960	46,553
Charitable activities	4	4,957	-	-	4,957	3,325
Other trading activities	5	3,244	-	-	3,244	3,819
Investments	6	52,219	-	-	52,219	67,821
Other income	7	-	-	-	-	240
Total income		126,380	-	-	126,380	121,758
Expenditure on:						
Raising funds	8	3,519	-	-	3,519	2,123
Charitable activities	9	133,701	-	267	133,968	108,608
Total expenditure		137,220	-	267	137,487	110,731
Net income/(expenditure)		(10,840)	-	(267)	(11,107)	11,027
Transfers between funds		(15,000)	15,000	-	-	-
Net movement in funds		(25,840)	15,000	(267)	(11,107)	11,027
Reconciliation of funds:						
Fund balances at 1 January 2023		52,337	19,593	5,459	77,389	66,362
Fund balances at 31 December 2023		26,497	34,593	5,192	66,282	77,389

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 DECEMBER 2023**

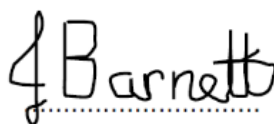
Prior financial year		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes				
Income and endowments from:					
Donations and legacies	3	46,058	-	495	46,553
Charitable activities	4	3,325	-	-	3,325
Other trading activities	5	3,819	-	-	3,819
Investments	6	67,821	-	-	67,821
Other income	7	240	-	-	240
Total income		121,263	-	495	121,758
Expenditure on:					
Raising funds	8	2,123	-	-	2,123
Charitable activities	9	107,950	170	488	108,608
Total expenditure		110,073	170	488	110,731
Net income/(expenditure) and movement in funds		11,190	(170)	7	11,027
Reconciliation of funds:					
Fund balances at 1 January 2022		41,147	19,763	5,452	66,362
Fund balances at 31 December 2022		52,337	19,593	5,459	77,389

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD**BALANCE SHEET****AS AT 31 DECEMBER 2023**

		2023		2022	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	14		2,716		3,196
Current assets					
Debtors	15	998		420	
Cash at bank and in hand		72,727		82,394	
		<u>73,725</u>		<u>82,814</u>	
Creditors: amounts falling due within one year	16	10,159		8,621	
		<u>10,159</u>		<u>8,621</u>	
Net current assets			63,566		74,193
Total assets less current liabilities			<u>66,282</u>		<u>77,389</u>
The funds of the charity					
Restricted income funds	17		5,192		5,459
Unrestricted funds - general			26,497		52,337
Unrestricted funds - designated	18		34,593		19,593
			<u>66,282</u>		<u>77,389</u>

The financial statements were approved by the Parochial Church Council on 7th April 2024


Associate Minister,
Caroline Mullins
Trustee



Churchwarden
Jane Barnett
Trustee

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

St Christopher's Church, Hinchley Wood is a charity registered with the Charity Commission, constituted under the PCC Powers Measure Act 1956, Church Representation rules 2006.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Parochial Church Council have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Parochial Church Council continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Parochial Church Council in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised when the PCC becomes entitled to them, this is usually on receipt of notification from the executor.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Irrecoverable VAT is allocated in the same manner as the expenditure to which it relates.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Consecrated and benefice property is not included in the accounts in accordance with s.96(2) Charities Act 1993. Moveable church furnishings held by the vicar and church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed on the church inventory, which can be inspected at any reasonable time. Individual items of equipment with a purchase price of £100 or less are written off when the asset is acquired. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery	15% straight line
Fixtures, fittings & equipment	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Parochial Church Council are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 DECEMBER 2023**3 Income from donations and legacies**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	54,960	-	54,960	44,928	495	45,423
Legacies receivable	10,000	-	10,000	-	-	-
One-off Grants	1,000	-	1,000	1,130	-	1,130
	<u>65,960</u>	<u>-</u>	<u>65,960</u>	<u>46,058</u>	<u>495</u>	<u>46,553</u>
Grants receivable for core activities						
Ecclesiastical Insurance	-	-	-	130	-	130
Guildford Diocesan Board of Finance Energy Grant	1,000	-	1,000	1,000	-	1,000
	<u>1,000</u>	<u>-</u>	<u>1,000</u>	<u>1,130</u>	<u>-</u>	<u>1,130</u>

4 Income from charitable activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Charitable activities		
Social and cafe events	3,143	1,245
Sale of goods	1,814	2,080
	<u>4,957</u>	<u>3,325</u>

5 Income from other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Fundraising events	<u>3,244</u>	<u>3,819</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 DECEMBER 2023**6 Income from investments**

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Rental income	51,521	67,754
Interest receivable	698	67
	<u>52,219</u>	<u>67,821</u>

7 Other income

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Solar energy credits	-	240
	<u>-</u>	<u>240</u>

8 Expenditure on raising funds

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Fundraising and publicity		
Staging fundraising events	3,519	2,123
	<u>3,519</u>	<u>2,123</u>

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 DECEMBER 2023**9 Expenditure on charitable activities**

	Ministry 2023 £	Church 2023 £	Total 2023 £	Ministry 2022 £	Church 2022 £	Total 2022 £
Direct costs						
Depreciation and impairment	480	-	480	-	566	566
Diocesan Parish Share	74,196	940	75,136	72,658	883	73,541
Clergy and vicarage expenses	2,268	-	2,268	2,158	-	2,158
Church running expenses	-	15,953	15,953	-	12,893	12,893
Church maintenance	-	18,904	18,904	-	6,424	6,424
Church services	-	2,359	2,359	-	2,061	2,061
Hall running expenses	-	13,624	13,624	-	6,034	6,034
	<u>76,944</u>	<u>51,780</u>	<u>128,724</u>	<u>74,816</u>	<u>28,861</u>	<u>103,677</u>
Grant funding of activities (see note 10)	882	-	882	955	-	955
Share of support and governance costs (see note 11)						
Support	3,012	-	3,012	2,686	-	2,686
Governance	1,350	-	1,350	1,290	-	1,290
	<u>82,188</u>	<u>51,780</u>	<u>133,968</u>	<u>79,747</u>	<u>28,861</u>	<u>108,608</u>
Analysis by fund						
Unrestricted funds - general	82,188	51,513	133,701	79,747	28,203	107,950
Unrestricted funds - designated	-	-	-	-	170	170
Restricted funds	-	267	267	-	488	488
	<u>82,188</u>	<u>51,780</u>	<u>133,968</u>	<u>79,747</u>	<u>28,861</u>	<u>108,608</u>

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 DECEMBER 2023**10 Grants payable**

	Ministry 2023 £	Ministry 2023 £
Grants to institutions:		
East Elmbridge Foodbank	540	540
Disasters Emergency Fund - Emergency Appeal	-	245
MU Appeal	-	170
The Children's Society	36	-
The Childrens Trust	6	-
Zumbathon	74	-
MacMillan Cancer Support	226	-
	<u>882</u>	<u>955</u>

11 Support costs allocated to activities

	2023 £	2022 £
General expenses including copier lease and ICT	2,763	2,477
Printing and stationery	249	209
Governance costs	1,350	1,290
	<u>4,362</u>	<u>3,976</u>
Analysed between:		
Ministry	<u>4,362</u>	<u>3,976</u>

12 Parochial Church Council

None of the Parochial Church Council (or any persons connected with them) received any remuneration, one (2022: two) were reimbursed travel, subsistence, telephone, books and journals and attending events expenditure of £1,631 (2022: £516).

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 DECEMBER 2023**14 Tangible fixed assets**

	Plant and machinery	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1 January 2023	13,034	1,500	14,534
At 31 December 2023	13,034	1,500	14,534
Depreciation and impairment			
At 1 January 2023	9,852	1,486	11,338
Depreciation charged in the year	477	3	480
At 31 December 2023	10,329	1,489	11,818
Carrying amount			
At 31 December 2023	2,705	11	2,716
At 31 December 2022	3,182	14	3,196

15 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Other debtors	998	420

16 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	8,559	6,971
Other creditors	250	360
Accruals and deferred income	1,350	1,290
	10,159	8,621

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2023****17 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes, funds in deficit only exist where spending is in advance of restricted grant income received:

	At 1 January 2023	Incoming resources	Resources expended	At 31 December 2023
	£	£	£	£
Eco Fund	4,207	-	-	4,207
Vicar's Community Fund	100	-	-	100
Hinchley Wood Fellowship	1,152	-	(267)	885
	<u>5,459</u>	<u>-</u>	<u>(267)</u>	<u>5,192</u>
	<u><u>5,459</u></u>	<u><u>-</u></u>	<u><u>(267)</u></u>	<u><u>5,192</u></u>
Previous year:	At 1 January 2022	Incoming resources	Resources expended	At 31 December 2022
	£	£	£	£
Eco Fund	4,207	-	-	4,207
Vicar's Community Fund	100	-	-	100
Hinchley Wood Fellowship	1,145	495	(488)	1,152
	<u>5,452</u>	<u>495</u>	<u>(488)</u>	<u>5,459</u>
	<u><u>5,452</u></u>	<u><u>495</u></u>	<u><u>(488)</u></u>	<u><u>5,459</u></u>

The Ecofund provides for fabric improvements to increase the efficiency of the church buildings.

Agency Collections are donations for specific charities.

Hinchley Wood Fellowship is a sub group of the church which provides social interaction and fellowship for its members.

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 DECEMBER 2023**18 Unrestricted funds - designated**

These are unrestricted funds which are material to the charity's activities.

	At 1 January 2023	Resources expended	Transfers	At 31 December 2023
	£	£	£	£
Legacy projects fund	19,593	-	15,000	34,593
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 January 2022	Resources expended	Transfers	At 31 December 2022
	£	£	£	£
Legacy Projects fund	19,763	(170)	-	19,593
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

The Legacy Projects fund ring fences legacy gifts to be used in specific projects rather than absorbed into the day to day running costs of the Church.

19 Analysis of net assets between funds

	Unrestricted funds general 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 December 2023 are represented by:				
Tangible assets	2,716	-	-	2,716
Current assets/(liabilities)	23,781	34,593	5,192	63,566
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	26,497	34,593	5,192	66,282
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	Unrestricted funds general 2022 £	Unrestricted funds Designated 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 December 2022 are represented by:				
Tangible assets	3,196	-	-	3,196
Current assets/(liabilities)	49,141	19,593	5,459	74,193
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	52,337	19,593	5,459	77,389
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2023****20 Unrestricted funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
General funds	52,337	126,380	(137,220)	(15,000)	26,497
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 January 2022	Incoming resources	Resources expended	Transfers	At 31 December 2022
	£	£	£	£	£
General funds	41,147	121,263	(110,073)	-	52,337
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Accounts

Charity Registration No. 1147737

**ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**



ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

LEGAL AND ADMINISTRATIVE INFORMATION

Parochial Church Council

Ex-Officio Members	Vicar: Rev. Peter Jenner Associate Minister: Rev Caroline Mullins Churchwardens: Mr Simon Crome, Mrs. Jane Barnett Deanery Synod Representatives: Mrs Jean Hoseason
Elected Members	Mrs Heather Allen Mr John O'Neill Miss Stephanie Post Mrs Margaret Thompson

Charity Number 1147737

Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 4QS
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Bankers	Co-operative Bank Plc P.O. Box 250 Delf House Southway Skelmersdale WN8 6WT Lloyds Bank plc Surbiton Branch 1 Claremont Road Surbiton Surrey KT6 4QS
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ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

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ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The Parochial Church Council presents its report and accounts for the year ended 31 December 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cashflows.

Structure, Governance and Management

The charity was established by the Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended). The Parish is within the Diocese of Guildford. The PCC was previously an excepted charity, but in accordance with the Charities Act 2006 has now registered as a charity, number 1147737.

Parochial Church Council

The members of the Parochial Church Council who served during the year were:

Ex-Officio Members

Vicar:	Rev. Peter Jenner
Associate Minister:	Rev Caroline Mullins
Churchwardens:	Mr Simon Crome (from APCM 2020) Mrs Jane Barnett (from APCM 2022)
Deanery Synod Representatives:	Mrs Jean Hoseason (from APCM 2020) Mrs Jane Barnett (until APCM 2022)

Diocesan Synod Representative: Mrs Jane Barnett (until APCM 2022)

Elected Members

Mrs Ann Ellis (until APCM 2022)
Mrs Heather Allen
Mr John O'Neill
Miss Stephanie Post
Mrs Margaret Thompson

Co-opted Members

(None)

The method of appointment of Parochial Church Council ('PCC') members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The PCC meets six times a year to take the main policy decisions of the church. The Standing Committee is a statutory group which consists of the Church Wardens, Vicar and Officers of the PCC. It meets when necessary to conduct the day to day business and implement the policies of the PCC, and reports to the PCC.

The Parochial Church Council have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. Maintenance, repair, or replacement of essential installations is carried out periodically so that key operational objectives of St Christopher's are delivered. Fire safety inspections occur annually ensuring that high-risk areas are adequately supplied with fire safety equipment. All building and liability insurances are in place reducing financial risk. The PCC has ensured that the church complies with the latest safeguarding policies and practices for children and vulnerable adults issued by the House of Bishops and has appointed a safeguarding officer to whom any concerns can be directed.

Objectives and activities

The charity's objectives are to co-operate with the vicar, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC also has maintenance responsibilities for St Christopher's. The Parochial Church Council have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. A summary of the activities carried out has been incorporated within the 'Achievements and performance' section of the PCC report.

Achievements and Performance

Overview of 2022

The uncertainties presented by the arrival of the omicron variant of Covid-19 led to the Government tightening Covid restrictions shortly before Christmas 2021. We had to cancel the parish Christmas lunch but, despite the shadow of possible further restrictions hanging over us, and with the generous help of volunteers from the congregation, we were able to celebrate Christmas itself.

That shadow remained as we entered the new year. Fortunately, the threats from the virus and from the government mellowed and 2022 saw the general situation progressively easing. Covid-19 persists, but now it is nasty rather than lethal.

Sunday morning services have continued in hybrid format throughout the year. There are a few people who like the option of being able to join in the worship from their home. In addition to services based on the liturgical calendar, we have celebrated: diversity at the Rainbow Café and Service, Climate Sunday (when Simon Brown from A Rocha gave an excellent talk about Eco Church), Nick Stewart spoke persuasively about the Walton Charity, and Safeguarding Sunday (when Julia Bowden gave an inspiring talk). There have been extra services to the Sunday Eucharist on: Ash Wednesday, Maundy Thursday,

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

Good Friday, All Souls Sunday, Remembrance Sunday, the Nine Lessons and Carols Service, and the Christmas Eve Crib Service.

John O'Neil, with help from Brian Smith on the design work and a work gang from the Men's Group, practically furthered the work of Eco Church by building a magnificent compost heap for the church. It has gathered so much material that it is a mystery how we ever managed without one.

In anticipation of the discussions that were due to take place in the Church as a whole over the nature of Christian marriage and relationships, Caroline led the parish in a Lent study course on Living in Love and Faith.

The Archdeacon's triennial Parochial Visitation took place on 4th April. At the start of May, Peter departed on sabbatical to Ecuador. We were all most grateful to Caroline for agreeing to cover for him during his four-month absence, and to the Revd. Jonathan Andrew for providing occasional support.

In May, Caroline reintroduced the Tea and Hymns on a Sunday afternoon and this has been well attended and enjoyed by all – including the tea and cake! Messy Church restarted as an occasional celebration of the Church's festivals, with Messy Good Friday, Messy Pentecost, combined with Her Majesty's Platinum jubilee, and Messy Harvest. With all that was going on for children at Christmas itself, the next one was at the start of this year – Messy Epiphany. There is a group of people that regularly attend these family events, taking part in the craft activities, worship and enjoying tea and cake together. Wallis Jones Pharmacy continued to use our church as a vaccination centre through most of 2022, right through to the middle of December. This arrangement was a welcome community service as well as a financial benefit to the church. By December, though, it was clear that the NHS was scaling back its support and it was no longer viable for Wallis Jones to run the vaccine centre here.

Social events have included two very successful Quiz Nights, organised by Derek and Jane Barnett, that were both attended by over one hundred happy people. There was a parish Shrove Lunch before Lent. The Queen's Platinum Jubilee was marked with a café on the Friday and a celebration lunch after church on the Sunday. The Patronal Festival BBQ was held in July – great food, great company, great weather and a few wasps were enjoyed by all. Thanks to Roger Thompson for cooking in a heatwave!

Peter returned at the start of September, but any hope of gently easing himself back in was overtaken by the sudden news on 8th September of the death of Her Majesty. A period of mourning followed, with a memorial table and a Book of Condolence for the parish to sign. Her funeral on 19th September was marked, with other churches across the country, by the tolling of the bell. Thank you to all who volunteered to take part.

Every five years the Church has to be inspected and a report delivered to the Archdeacon. This Quinquennial Inspection took place at the end of October. There were also the five

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

yearly inspections of the fixed electrical wiring in the church and hall. The matters arising from these are covered in the Fabric Report, below.

A bring and share lunch followed the Harvest Festival Service. Heather Allen organised another Music and Poetry Evening in October and this was a welcome return to a relaxing and inspiring evening. Our Christmas Café was well organised and was worthwhile but did not attract the numbers of children that we had done the previous year. We may need to change the format next time. Perhaps we should invite Santa! The final event was our Christmas Lunch, held at The Angel Pub. It was a very successful event. A great meal and no washing up for any of us!

Parish life depends on many more people than just the clergy, churchwardens and PCC. There are those who help out on the various rotas for readers and intercessors, for Covid stewards and welcomers, and for serving tea and coffee after services. There are a number of areas of parish life that other people organise and which they can describe better than us, and we are grateful to them for their reports on Children's Ministry, Pastoral Ministry, the Mothers' Union, the Hinchley Wood Fellowship, the Men's Group and Eco Church, which appear below. Ann Ellis maintains the electoral roll, and we are fortunate in our musicians and choir. As we look back over last year, there is the unfortunate certainty that we have overlooked others whose contributions deserved particular appreciation: we present our apologies to you for having left undone those things which we ought to have done; and there is no health in us.

In 2022 we mourned our loss of a number of parishioners, and those who used to be parishioners but had moved away. At the start of the year we lost Norman Phillips, former churchwarden, Michael Worley, Candida Gill, Dorothy Fitzwater and Helen Post. As it is a long time to the next APCM, we should also mention our loss early in 2023 of Anthony Nicholls, Patricia Saunders and Philip Indge. *Nunc dimittis.*

Jane Barnett and Simon Crome
Church Wardens

THE PROCEEDINGS OF ST. CHRISTOPHER'S PAROCHIAL CHURCH COUNCIL, 2022 **PCC meeting 17th January on Zoom**

Jane briefed the PCC on enhanced Safeguarding procedures. Her proposals were supported by the PCC and she was thanked for all her hard work on this sensitive subject. Fr. Peter reported on a meeting about the vision process. We had a shortage of people to take the various areas on; the only solution at present was to proceed by small steps. Taking Eco Church on to a gold award was also discussed. This was likely to prove challenging; again small steps needed to be taken. We had a discussion to decide who would take on the various roles needed to be covered when Peter was on sabbatical/annual leave for four months. The Treasurer's report on the position of our finances was encouraging, having ended 2021 with a surplus. However, it was noted that we should aim to build up our reserves for the future. A discussion on preparing for the APCM followed.

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PCC meeting 28th February on Zoom

An update on safeguarding training for PCC members was given. There followed much discussion with regard to the forthcoming APCM; who would be standing for re-election and what reports remained to be written. There followed a detailed discussion on the Garden of Remembrance, the remaining plots, the siting of plaques and the need for an updated policy. An update was given from the various individuals involved in organising actions for our next Eco Church award. There followed discussions on outward giving and the charities we would support, including Christian Aid, Church of England Children's Society (at Christingle), East Elmbridge Food Bank and the Royal British Legion.

PCC meeting 14th March

This meeting was primarily for the approval of the draft annual report and the unaudited financial statements. There was discussion on the best course of action, following the Russian invasion, to support Ukrainian people, at home and abroad. We were updated on Wallis Jones' continued vaccination programme and their use of the church premises.

PCC meeting 25th April

As always at the first meeting after the APCM, we reviewed who had which roles and responsibilities and we adopted the Church of England Safeguarding Policies and practice guidance. Plans were discussed for St Christopher's celebration of the Queen's Platinum Jubilee. Dates were also set for other events in 2022: Tea and Hymns, Harvest Lunch, Eco Sunday, Safeguarding Sunday, Patronal Festival, Quiz Night, Poetry Evening, Christmas Café, Nine Lessons and Carols. The next item on our agenda was to approve the revised Garden of Remembrance Policy and this was duly done. An update was given on the installation of our new composting area and on our finances. A suggestion made to install Heatmiser to control the thermostat of the hall heating remotely, using a phone app.

PCC meeting 7th June

We noted the Archdeacon's report on his Parochial Visitation. There was a discussion on our progress with the Church Development Plan and the setting of SMART goals to achieve our objectives, with particular reference to building on the Alpha course; developing Messy major festivals; and greater outreach to Gibson and Royston Courts, and Hinchley Manor. Emergency electrical work in the hall, to repair wiring damaged by squirrels, was approved. We adopted a resolution that all PCC safeguarding records comply with GDPR in accordance with the Church of England guidelines. The financial report included the need to closely monitor energy usage and costs. The Maintenance and Fabric report indicated the need for work to be carried out on the organ, employment of a pest controller for the mice and squirrels entering the hall and the need to have a clear cleaning schedule for our cleaner. We received an update on Eco Church. There followed a discussion on future events.

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PCC meeting 6th September

Peter was brought up to speed on what had happened in his absence. Caroline was thanked for her sterling work in Peter's absence, and Jonathan Andrew for his contribution. We were advised of a change in UK law affecting safeguarding. An update was given on our current safeguarding action plan. The financial report included the need to secure more hirings to raise our income. The long maintenance and fabric report included details of the fixed wiring inspection, the broken glass in the front door, a plumbing leak above the door to the church toilet, hall pest control and the quinquennial inspection. An update on Eco Church progress was given and a discussion took place on future events.

PCC meeting 14th November

Peter proposed a programme of celebrations during 2023 for our own Platinum Jubilee, looking back at the 70th anniversary of our consecration; holding a fun day on Saturday 15th July followed by a Eucharist and celebratory lunch on Sunday; with a Commissioning Service in October to take our Church Development Plan on into the future. Given high fuel prices and problems with the cost of living, there was a discussion of the possibility of St Christopher's becoming a warm hub. Details of our current finances and a budget for 2023 were circulated. The maintenance and fabric report included the need for rewiring and also the employment of a gardener once a month. Further discussions included the winding up of the Hinchley Wood Fellowship, the school's proposal to erect a canopy, and future events.

Safeguarding Report

Safeguarding training and practices continue to be regularly updated at St Christopher's. The PCC has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding. All members of our PCC are aware of our safeguarding policy/guidance and are offered appropriate training for their roles. The House of Bishops' 'Promoting a Safer Church' safeguarding policy statement continues to be adopted as the Parish Safeguarding Policy.

Details about how to contact the Diocesan Safeguarding Advisor and the Parish Safeguarding Officer are on display in the church and easily accessible on our parish website. To help keep St Christopher's a safe space for all, risk assessments, including consideration of safeguarding risks, are completed and agreed for all church activities. DBS checks are also applied for, or renewed, using an online platform.

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St Christophers' joined in with the national Safeguarding Sunday event on 20th November 2022. The theme was, 'One church, one day, one message'; relevant posters were displayed on the church noticeboard, on the church website and via church social media. The PSO preached on the Greatest Commandment and the importance of being part of a church that – because we love God - then we love, welcome, protect, listen, learn, serve, value, and care for all those with whom we come into contact. The intercessor included appropriate intercessions

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Guildford Diocese continues to use a safeguarding dashboard, an online tool to assist each parish to maintain a record of all safeguarding issues and it automatically keeps us up to date with local and national changes in safeguarding requirements. The safeguarding audit is also contained in the dashboard and action plans are produced which are discussed at PCC meetings and are used to inform all safeguarding decisions.

Julia Bowden, Parish Safeguarding Officer

Church Musicians

This year St. Christopher's Church Choir has continued to provide music for the regular church services, as well as 'one off' events during the year – such as the celebrations for the late Queen Elizabeth II's Jubilee in June, when we performed songs that had been popular during the early years of her reign, and the Christmas Café, when we performed various Christmas songs and carols accompanied by Nicola Ellis on piano. I would like to thank Nicola for once again giving up her time to accompany us at this event.

We also took part in annual events, including the All Souls service, where once again we sang Ernest Sands' 'Song of Farewell' and the Remembrance Sunday service, joining the Hinchley Wood community at the Memorial Gardens. As usual, this service was very well-attended.

It was lovely to return to Gibson Court and Royston Court to sing carols – our first visit since before Covid – and to take part in the 9 Lessons and Carols Service, the Crib Service and Christmas Day Service. Unfortunately, a nasty bug doing the rounds just before Christmas meant that the Choir was down in numbers for the Carol Service, but despite this the service went extremely well.

Dave and Anthony continue to provide music for the services on alternate Sundays and we greatly appreciate their skills. Both are able to get the best out of our small choir and we are now able to vary the style of hymns to suit both Dave's guitar accompaniment and Anthony's organ accompaniment. As an added bonus, Dave and Anthony also join us in the Choir when they are not playing.

During the year we were delighted to welcome Anne and Doriel to the choir; their contributions are greatly appreciated. On occasion the choir is also augmented by Julia Bowden, Fr. Peter and Caroline.

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This year has been a particularly painful and challenging year for me as a spell of ill health between the end of April and the end of July prevented me from fulfilling my duties to the Choir, but I am very grateful to Den for stepping in and covering admirably for me, continuing to choose the hymns and organising the Choir so that they were able to continue seamlessly in my absence. Thankfully I was able to return to Choir in September – if not yet fully recovered, certainly on the road to recovery.

Although we are a small group we continue to work together with a great sense of cohesion, commitment and friendship and hope to continue this in 2023. It would be lovely to have a few more members, so if anyone feels that they would like to try singing with the choir please do get in touch with me.

Mandy Ali

Baptisms

Baptism enquiries have been a bit slow to pick up post-Covid restrictions, but it was a great delight to baptise 3 children in the year 2022-23. It has been lovely to be able to go to visit the families in their homes and get to know them a bit.

We have continued to send out baptism anniversary cards from the St Christopher's Church family, which we do for the first 4 years after each child is baptised.

Messy Festivals

We have eased back in to offering occasional Messy Church at times of festival. We have fun with all ages sharing craft activities, songs, a story and food. This past year we have celebrated Messy Easter on Good Friday 2022, Messy Harvest at the beginning of October, and Messy Christingle for Epiphany in January 2023. These were well attended, lots of fun, and of course Messy!

School

It was a delight to be invited to join HWPS for their Christmas celebrations. I went to a year 3 Nativity play and a Reception class's Christmas Songs. Peter also went to one of the nativity plays. We are beginning to rebuild our relationship with the school and we have 3 year 6 classes (90 children) booked to come into the church to hear about how church helps people in their Christian faith.

Tea & Hymns

We have been excited to restart Tea & Hymns this year and it has proved popular, not only with St Christopher's regulars but with others who have heard about it and those who aren't able to get to a 10 am service. Tea & Hymns is on the 4th Sunday of each month, 4-5pm. We sing familiar, well-loved hymns, drink tea and eat cake, and finish with the Lord's Prayer in the traditional version which makes it dementia-friendly, but open to everyone.

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The hymns are a mix of those chosen by me and those requested by people who come. In January 2023 Tea & Hymns was augmented by members of the other churches in the Dittons as part of the Week of Prayer for Christian Unity celebrations.

Caroline Mullins

Pastoral report

During 2022 it has become possible to carry out more pastoral activities than in the previous 2 years, since, although Coronavirus has not disappeared, a decrease in severity and a decline in transmission rates have made this possible.

Liz has returned to her previous activities, some of which had been carried out on the telephone during the pandemic. She visits the bereaved shortly after the funeral, and again later if they would like this. She also visits the sick and, when appropriate, those who find it difficult to get to church, and takes them communion if they would like this. She is aware of church members who are in need or having a difficult time, and keeps in touch with them too.

Margaret's role is currently on hold pending the required Pastoral review and her current commitment as treasurer. However, she has still acted at a lower key level where there has been a need, for example lifts to church and friendship chats.

Eco Church Report

Last year, we reported on achieving our Silver Award under the A Rocha Eco Church scheme in 2021, with details of the many aspects of our efforts to minimize our environmental impact. We are now aiming for Gold and each of our groups – Worship and Teaching, Community and Global Engagement, Lifestyle, Buildings and Land - have completed the survey questions in their field and scored well over 50% in each category. They will now need to look at the further steps they will need to take to achieve Gold, and, above all, make progress towards the Church of England's goal of becoming carbon neutral by 2030.

We have continued to incorporate awareness of environmental issues into our worship in our prayers and hymns. We have particularly prayed for The Great Green Wall project in Africa which is a response to the combined effect of natural resources degradation and drought in rural areas. It seeks to help communities mitigate and adapt to climate change as well as improve food security. The Community and Global Engagement Group has sent out emails as part of a campaign to raise issues with political and business leaders to make decisions for an environmentally sustainable future. The Lifestyle Group have continued to provide useful eco-tips to go into our weekly briefing that is sent to our wider

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community and also displayed on our website and Facebook page; they also organised once again an e-Christmas Card to go to everyone on our distribution list. Our thanks to everyone who has contributed to making us more aware and environmentally friendly in 2022. Let's see what we can achieve in 2023!

Heather Allen

Mother's Union Report

Fortunately, we were able to hold our branch meetings in person once again, after the difficult years of the pandemic during which members had been stoic and kept in contact with zoom meetings and many telephone calls to each other.

We started the year in January with our AGM at St. Christopher's Church. In February we met to watch the film Two Popes.

In March and April we had house meetings to discuss MU and local issues.

On 1st March we hosted our Pilgrimage of Prayer service jointly with Runnymede Deanery in the Lady Chapel at Guildford Cathedral, followed by lunch.

Also in March members attended the Lady Day service in Guildford Cathedral.

On 11th May Hinchley Wood branch hosted a deanery Prayer and Action Group meeting at St. Nicolas' Church in Thames Ditton. A few members from other branches joined.

In July we held our Bring and Share Summer Supper at St. Christopher's church. Kim Darby, one of the Diocesan Vice Presidents, joined us as representative of the Trustee Board. She was welcomed and shared news of the recent Reimagining Conference which had been attended by representatives from most dioceses in Britain and Ireland. Many forward-looking ideas had been discussed and we should see changes and improvements over the coming months.

In August some members attended the Diocesan Summer Party in Normandy Village Hall – as always, a lively day with members and guest families from across the diocese.

At the end of August Mothers' Union were privileged to be the benefitting charity of an Open Day at Frogmore House and Gardens in Windsor. Many members from across the diocese, including many of our branch members with family and friends, had the most wonderful day out, taking picnics, having tours of the house and long and lovely walks in the gardens.

It was with great sadness that we learned on 8th September 2022 that The Queen had died. Those who had visited Frogmore felt especially close to events, especially as we watched the funeral procession passing up the Long Walk adjacent to where we had been just one week previously in Frogmore Gardens.

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September opened with a second Pilgrimage of Prayer service, again joint with Runnymede Deanery. The Cathedral was unavailable, but we were offered St. James' Church in Weybridge. There was a very good deanery turn out for this service. In October we planned the fund raising and buying needed for the Christmas Bags for the ladies in the refuges and in November we met for a busy evening collating the bags – followed by tea and a catch up of MU news. Total donations from St. Christopher's and All Saint's Weston Green totalled £475.

Sadly, in April Candida Gill died in France. Candida was a very long-term MU member until she moved to France for her final few years, after her husband Chris had died. Her memorial service was in August at St. Christopher's Church – many wonderful memories were shared at the lovely tea held at 94 Claygate Lane where Candida lived from her birth until she moved to France – her home for life!

Hinchley Wood Fellowship

When the Covid Pandemic started Hinchley Wood Fellowship was already in a precarious position, but we learnt to adapt to Zoom Meetings with very interesting Speakers who gave their talks on Zoom. The very small numbers at each Meeting rose a little and we were hopeful that a Renaissance might be about to take place.

As things returned to normal and members could get out and about again, our numbers began to drop off. Suzanne Greenaway, our Treasurer for many years, left the area and she and her Husband have retired to live in Cardiff. Despite pleas at each Zoom Meeting for a Volunteer to take over the role, nobody has come forward.

The Committee have also noted that several people who log on to our talks regularly do not pay a Subscription, although each month it is explained by the Chairman how to do this.

Sadly, our committee consists of 2 members in their late eighties, who consider it is perhaps time to retire, and Janet Critchley who bears the brunt of most of the work of the Committee and Stephanie Post, who is the Secretary who copes most efficiently with all the minutes of our monthly Committee Meetings.

The cost of speakers on Zoom is less expensive than in person as we do not have to pay travel expenses, but it allows us to tap a much wider variety of Speakers as they can come from much further afield when they do not have to travel.

During the Summer we tried a Quiz evening, which everyone enjoyed but the numbers were no higher than for a Zoom Meeting. Meeting in the evenings as Winter is upon us is not a possibility as so many members would require transport and there are not enough volunteers to offer lifts.

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Speakers were booked until December 2022, and there is money in hand. It was proposed by Father Peter that Hinchley Wood Fellowship should go out with a bang and perhaps have a really super Lunch at either The Angel Pub or Georgie's in the Village. At the November Committee Meeting, it was decided that apart from a Deposit of £10 from all paid up members a lunch would be held in January at Georgie's Wine and Coffee Bar to wind up Hinchley Wood Fellowship, the cost of lunch and drinks and all gratuities to come out of the funds remaining in the HWF Account. Any monies left over to be used for any social activities within the Parish for the good of the participants as with the aims and objects of the now closed Hinchley Wood Fellowship Aims.

The sum of £385.32 remains in the Hinchley Wood Fellowship Account for this purpose.

Jean Hoseason

Emly Deanery Synod

Emly Deanery Synod met three times during 2022 in March, June and October. The March Meeting was held at St Peter's Community Hub in West Molesey, in what used to be The Henrietta Parker Education Centre. Apparently St. Peter's, Molesey have signed a lease on the Building and the activities taking place are very impressive, comprising A Youth Centre, Food Bank and Night Shelter among the many new innovations taking place there.

The topic for the evening was The Greenhouse Initiative presented by Rev. Jens Markel. "Imagine creating the best climate for growing teams of New Worshipping Communities and Fresh Expressions of Church – like a Greenhouse for new congregations that seek to reach the un-churched and the de-churched. That is what we are seeking to establish in our Deaneries. It was a very inspiring evening and gave us much food for thought.

The second Meeting of the year was held on 8th June again at St. Nicholas Church at Thames Ditton, when the joint Speakers were Dr. Alison Shine, a retired GP with a special interest in supporting people who've been subjected to domestic abuse, and Rachael Hennessy, a Consultant Psychotherapist, who is Psychiatric Advisor to the Diocesan Deliverance Ministry. Both are interested in rising mental health issues.

This meeting was of special interest to me because of the wonderful, annual support of our Congregation for the Mothers' Union annual appeal for Christmas Gift Bags for the Residents of the 5 Refuges in Guildford Diocese.

The third Meeting was on the 12th of October at St. Nicholas, Thames Ditton.

The Speaker that evening was Alex Tear, The Diocesan Director of Education. There was interesting discussion about the most successful methods of creating rapport with the local schools, of particular interest in Hinchley Wood with 2 large schools literally on our doorstep. Interaction with Head Teachers indifferent to religion being very difficult to work around, apparently sadly all too often encountered.

Jean Hoseason

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The Fabric of the Church, 2022

Although HM Government tightened its Covid restrictions at the end of November 2021 out of concern at the transmissibility of the omicron variant of the virus, it soon became clear that it was far less severe than previous variants. 2022 saw restrictions being eased until, after the summer, they were minimal.

The Wallis Jones pharmacy continued to run its vaccine centre in the church itself. The Christopher Robin nursery continued to operate each weekday during term time in the hall followed on Mondays through to Thursdays in the late afternoon and early evening, by the Robin Hood after-school club. This was good for Hinchley Wood and for St. Christopher's finances, but it did limit the times available for the performance of maintenance.

The outstanding job of replacing the downpipe in the bell tower had to be deferred, because it was too big and noisy a job to be undertaken while the church was being used.

Routine work

John O'Neill has, as usual, cleared the church and hall gutters of leaves and debris, as well as clearing the build-up of moss from the flat roofs and gullies of the church. It may be out of sight, but it is a lot of work each autumn. John has also kept an eye out for potential developing problems: no doubt he has made a number of stitches in time to save anyone knowing there was a problem in the first place.

We are grateful to Derek Barnett for keeping the Garden of Remembrance mown and generally trim.

During the Covid period there had been a substantial build-up of under- and over-, and just general, growth around the rest of the church and hall. A gang from the Men's Group blitzed it one weekend. I sought to re-establish the gardening rota, only to learn that there had never been one. It was decided, therefore, to engage a gardener for a couple of hours a month to keep nature at bay. We are grateful to Chris Beeney for accepting the job.

John has also changed the batteries in the fire alarm sensors and sounders as necessary. Now, however, the ones on the ceiling of the nave of the church need replacing. This will call for a scissor lift and, if we are incurring that expense, it would be useful to find some other jobs that it could be used for.

Other jobs arising

Fuses were tripping erratically in the hall. Investigation established that squirrels had damaged the wiring on the circuit going around the far side of the hall to the boiler room. We engaged an electrician to conduct emergency repairs, which involved disabling a

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number of sockets on the far side of the hall and laying an armoured cable to the boiler room, from its own new fuse box.

The rails around the hall decking began coming loose and John secured them once again. There were a number of problems with mice and squirrels in the hall. Despite John's work trapping them, the problems recurred. A pest controller inspected the hall and identified various potential points of entry, which John has now closed up. We cannot guarantee to keep them out, but we have made it a lot harder for them to get in. We disposed of a wasps' nest in one of the airbricks by the decking.

There were a number of minor plumbing matters in the hall - a basin was leaking, lavatory cistern handles came loose and a lavatory seat broke, all of which John fixed. He also fixed a leak over the kitchen swing door, caused by a bird's nest under the solar panels. John constructed a two-bay composter at the back of the church, with design work by Brian Smith, and using members of the Men's Group as his labourers.

A leak over the Lady Chapel doorway had left the ceiling by the door damaged. John has now cut out the damaged plaster and repaired that area of the ceiling. He has also addressed some minor leaks before they became significant.

The low autumn sun was shining onto the music stand of the organ, making it very difficult for our organist to read his music. John rigged a temporary light screen to one of the upper windows to solve the problem. The lighting on the organ had been condemned some time ago, but it was not a problem then as we did not have an organist. The lighting has now been replaced, with a greater breadth of lighting. (The early 2023 sun has moved back to the same window but the new lighting, it seems, is good enough to stop the sunlight causing a problem.)

A pane of glass in the porch door broke. In repairing it, John discovered that there was an inherent fault from when it had been fitted which left it susceptible to breaking. That fault has been remedied.

The water heater in the disabled WC in the church developed a persistent leak. Unfortunately, that type of heater is not repairable, so Jason Amendt (our heating engineer) replaced it. A while later, the water heater in the WC at the back of the church also overflowed and it too was replaced.

Annual testing

The usual gas and boiler inspections took place, as did the electrical portable appliance testing, the lightning conductor testing, the fire extinguisher testing and maintenance, and the testing and servicing of the fire alarm system. They disclosed no significant problems.

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Periodic testing and inspections

Several five-yearly inspections fell due in 2022.

The Quinquennial Inspection, required by the diocese and church rules, took place in October. We are on the cusp of receiving the final report, but indications so far are that the only urgent work identified is routine work that has already been done.

After the emergency electrical work in the hall, it seemed advisable to get an estimate for rewiring the hall. Without a specification of the work required, though, this was not practical. This was solved by conducting the fixed wiring test of the hall, which was due this year in any event, and identifying from that what needed to be done. This disclosed three areas of work. Broadly, the fuse boards did not meet current electrical regulations and should be replaced; the sockets that had been disabled should be reinstated; and the emergency lighting ought to be upgraded.

The fixed wiring test of the church again found that the fuse boards needed replacing. Although falling outside the scope of the test, it seems that the boilers and the organ are powered off a general ring main, and we wish to look at having each on its own dedicated circuit.

Observations

We owe a great debt of gratitude to John O'Neill for all the time he gives and work he does for the church, frequently without charge. His wealth of experience usually means that our maintenance problems are swiftly diagnosed, even in the rare cases where he cannot fix them.

A note on leaks in the church

The nave has a pitched roof but the apse, aisles, chancel, etc. have flat roofs, made of bitumen overlaying large concrete slabs. The slabs themselves are waterproof, but time and weather cause the bitumen to crack and let water in. The only places where the water can enter the church are at the (relatively few) places where the slabs meet. This makes it look as if the same leak is recurring, whereas the leak in the bitumen is elsewhere and the water has had to run along the concrete to one of the few places it can work its way through to the church.

A note on testing

At present, most of the annual and periodic testing falls towards the end of the year. It may well be desirable to bring most testing forward in the year, so that

- faults can be remedied before it gets cold and dark (especially true of the boilers),*
- any substantial remedial work can be included specifically in the budgeting process for the next year,*

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- *and the costs of testing would not fall at the end of the year, which would simplify control of the maintenance budget.*

Simon Crome, Churchwarden

Financial Review

Overview

At the beginning of 2022 our financial position was more secure as we started the year with an overall surplus of £11,690, despite the adverse consequences of Covid-19. During 2022 we were able to maintain our position and at the year-end St. Christopher's Church had a total income of £121,758 (2021: £106,516) and total expenditure of £110,731 (2021: £94,826), resulting in a surplus of £11,027.

Throughout the year we ran more or less to our planned budget and again avoided having to accept any financial assistance offered to Parishes by the Diocese.

From autumn onwards the major concern was the expected rise in energy costs which, despite being anticipated, became apparent at the start of our renewed Parish Buying 'Energy Basket' contract which would run from **October 2022 to September 2023**. Parish Buying had already alerted customers of a three-fold+ increase in energy costs, at minimum. The higher costs we now pay are reflected in the last quarter figures; the close monitoring of our energy costs will continue throughout 2023. This is the new reality and we have been fortunate in being able to absorb these costs thus far in 2022.

In late autumn, the PCC picked up a pledge from 2021 and took the opportunity to allocate further funds to carry out some additional maintenance work both in the Church and Church Hall.

Parish Share

The PCC is firmly committed to continue paying full Parish Share, which in 2022 amounted to £72,660.

Planned Giving

We are extremely grateful for the continued generosity of our parishioners who faithfully support us with regular contributions either by standing orders or through the Parish Giving Scheme. During 2022 our total planned giving was £43,783.42. The sad loss of a number of parishioners earlier in the year is reflected in a reduction in gifts since 2021.

Parishioners continue to transfer from the traditional 'Gift Aid' method of giving to the Parish Giving Scheme, whereby gift money, including tax recoverable is received more quickly than previously. It cannot be emphasised enough how grateful we are for all the

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contributions received and how much St. Christopher's relies on gift income and the continued generous support of parishioners.

Church and Hall Hire

The hire of the Church and Church Hall for use by the community accounts for a major proportion of St. Christopher's income stream. In 2022 our total lettings income was £67,754. This figure included the extended provision of the vaccination centre – a huge benefit to people locally. Towards the end of autumn, the NHS Covid vaccination programme was wound down nationally as its task was completed. The centre has now closed with the last clinics being held in December 2022.

Christopher Robin Nursery and the Robin Hood After School Club were back to operating fully, with the After School Club starting a new venture of running holiday clubs for children. With confidence returning after the restrictions of Covid-19, family parties have become popular again, together with the return of clubs and other social activity. We look forward to our "Community Hub" facilities being used increasingly once again by the community in our locality.

Summing up

St. Christopher's finances have remained stable during 2022, largely due to our ability to host the vaccination centre for far longer than we had anticipated.

Our current position should better prepare us for the several realities we will face during 2023.

The major concern for the coming year is going to be **energy costs**; in particular, since October, we now have a better idea of what those costs will be. We are in the same position as most small businesses who do not qualify for government support as we are below the threshold where help 'kicks in'. The Diocese has offered all parishes £1,000 towards energy costs – a very welcome contribution. As already stated, we will continue to closely monitor our energy use and associated costs.

Reserves Policy

Based on advice from our independent examiner, our Reserves Policy is to keep sufficient reserves to cover 6 months activity without revenue. This has stood us in good stead as we relied heavily on our reserves during the COVID pandemic. With depleted reserves at the end of 2021, the PCC stated their commitment to building these back over the next 5-10 years. The PCC remain firmly committed to achieving the restoration of reserves and the current surplus will go some way towards this.

Margaret Thompson, Treasurer

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

Electoral Roll Report

A revision of the Electoral Roll is undertaken each year, in the month leading up to the APCM.

This is my annual opportunity to update personal details of those remaining on the Roll and to add new applicants. I also remove those who have died and anyone who has requested to be removed, for example if they have moved out of the area.

In the last year we have not received any new applications.
Sadly, we have lost 1 long-standing parishioner, who has passed away.
2 others have been removed from the Roll as they have moved out of the parish.

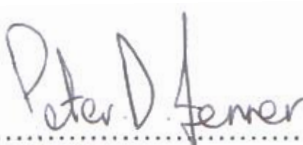
So, as Electoral Roll Officer, I can report that as of 18th March 2023 the number on the Electoral Roll of St. Christophers' Church is 66.

It is worth mentioning that I can receive new applications to join the Electoral Roll at any time during the year. So, after the APCM on 2nd April 2023, anyone who wishes to be added may do so by completing an application form, available on the church website. Please contact me if you would like more information.

Ann Ellis
Electoral Roll Officer

Approved by the PCC and signed on their behalf by:


.....
Mrs Margaret Thompson
Elected Member and Treasurer


.....
Fr Peter Jenner
Vicar

Date 26/3/2023

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

I report to the Parochial Church Council on my examination of the financial statements of St Christopher's Church, Hinchley Wood (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the Parochial Church Council of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 28 March 2023

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds Designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes					
<u>Income and endowments from:</u>						
Donations and legacies	3	46,058	-	495	46,553	51,599
Charitable activities	4	3,325	-	-	3,325	1,522
Other trading activities	5	3,819	-	-	3,819	1,831
Investments	6	67,821	-	-	67,821	50,473
Other income	7	240	-	-	240	1,091
Total income		121,263	-	495	121,758	106,516
<u>Expenditure on:</u>						
Raising funds	8	2,123	-	-	2,123	409
Charitable activities	9	107,950	170	488	108,608	94,417
Total expenditure		110,073	170	488	110,731	94,826
Net income for the year/ Net movement in funds		11,190	(170)	7	11,027	11,690
Net income for the year/ Net movement in funds		11,190	(170)	7	11,027	11,690
Fund balances at 1 January 2022		41,147	19,763	5,452	66,362	54,672
Fund balances at 31 December 2022		52,337	19,593	5,459	77,389	66,362

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

Prior financial year

		Unrestricted funds general 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	3	50,464	-	1,135	51,599
Charitable activities	4	1,522	-	-	1,522
Other trading activities	5	1,831	-	-	1,831
Investments	6	50,473	-	-	50,473
Other income	7	1,091	-	-	1,091
Total income		105,381	-	1,135	106,516
<u>Expenditure on:</u>					
Raising funds	8	409	-	-	409
Charitable activities	9	92,179	-	2,238	94,417
Total expenditure		92,588	-	2,238	94,826
Gross transfers between funds		937	(937)	-	-
Net income for the year/ Net movement in funds		13,730	(937)	(1,103)	11,690
Fund balances at 1 January 2021		27,417	20,700	6,555	54,672
Fund balances at 31 December 2021		41,147	19,763	5,452	66,362

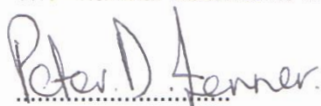
ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

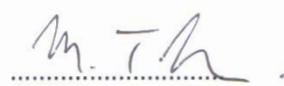
BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	14		3,196		3,759
Current assets					
Debtors	15	420		1,511	
Cash at bank and in hand		82,394		66,987	
		<u>82,814</u>		<u>68,498</u>	
Creditors: amounts falling due within one year	16	(8,621)		(5,895)	
Net current assets			74,193		62,603
Total assets less current liabilities			<u>77,389</u>		<u>66,362</u>
Income funds					
Restricted funds	17		5,459		5,452
<u>Unrestricted funds</u>					
Designated funds	18	19,593		19,763	
General unrestricted funds		52,337		41,147	
		<u>71,930</u>		<u>60,910</u>	
			<u>77,389</u>		<u>66,362</u>

The financial statements were approved by the Parochial Church Council on 18/3/2023


 Vicar: Fr. Peter Jenner
 Trustee


 Margaret Thompson, Elected PCC Member and Treasurer
 Trustee

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

St Christopher's Church, Hinchley Wood is a charity registered with the Charity Commission, constituted under the PCC Powers Measure Act 1956, Church Representation rules 2006.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Parochial Church Council have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Parochial Church Council continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Parochial Church Council in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Legacies are recognised when the PCC becomes entitled to them, this is usually on receipt of notification from the executor.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Irrecoverable VAT is allocated in the same manner as the expenditure to which it relates.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Consecrated and benefice property is not included in the accounts in accordance with s.96(2) Charities Act 1993. Moveable church furnishings held by the vicar and church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed on the church inventory, which can be inspected at any reasonable time. Individual items of equipment with a purchase price of £100 or less are written off when the asset is acquired. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery	15% straight line
Fixtures, fittings & equipment	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Parochial Church Council are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	44,928	495	45,423	50,464	1,135	51,599
One-off Grants	1,130	-	1,130	-	-	-
	<u>46,058</u>	<u>495</u>	<u>46,553</u>	<u>50,464</u>	<u>1,135</u>	<u>51,599</u>
Grants receivable for core activities						
Ecclesiastical Insurance	130	-	130	-	-	-
Guildford Diocesan Board of Finance Energy Grant	1,000	-	1,000	-	-	-
	<u>1,130</u>	<u>-</u>	<u>1,130</u>	<u>-</u>	<u>-</u>	<u>-</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

4 Charitable activities

	Church social events	Fees	Total 2022	Fees
	2022	2022		2021
	£	£	£	£
Sales within charitable activities	-	2,080	2,080	1,522
Social and cafe events	1,245	-	1,245	-
	<u>1,245</u>	<u>2,080</u>	<u>3,325</u>	<u>1,522</u>

5 Other trading activities

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Fundraising events	<u>3,819</u>	<u>1,831</u>

6 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Church and hall lettings	67,754	50,452
Interest receivable	67	21
	<u>67,821</u>	<u>50,473</u>

7 Other income

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Other income	-	233
Solar energy credits	240	858
	<u>240</u>	<u>1,091</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

7 Other income

(Continued)

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8 Raising funds

Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
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Fundraising and publicity

Staging fundraising events

2,123	409
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2,123	409
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ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

9 Charitable activities

	Ministry	Church	Total	Ministry	Church	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Depreciation and impairment	-	566	566	-	811	811
Diocesan Parish Share	72,658	883	73,541	69,643	-	69,643
Clergy and vicarage expenses	2,158	-	2,158	1,756	-	1,756
Church running expenses	-	12,893	12,893	-	8,050	8,050
Church maintenance	-	6,424	6,424	-	4,264	4,264
Church services	-	2,061	2,061	-	2,271	2,271
Hall running expenses	-	6,034	6,034	-	2,383	2,383
	<u>74,816</u>	<u>28,861</u>	<u>103,677</u>	<u>71,399</u>	<u>17,779</u>	<u>89,178</u>
Grant funding of activities (see note 10)	955	-	955	1,531	-	1,531
Share of support costs (see note 11)	2,686	-	2,686	2,513	-	2,513
Share of governance costs (see note 11)	1,290	-	1,290	1,195	-	1,195
	<u>79,747</u>	<u>28,861</u>	<u>108,608</u>	<u>76,638</u>	<u>17,779</u>	<u>94,417</u>
Analysis by fund						
Unrestricted funds - general	79,747	28,203	107,950	75,687	16,492	92,179
Unrestricted funds - Designated	-	170	170	-	-	-
Restricted funds	-	488	488	951	1,287	2,238
	<u>79,747</u>	<u>28,861</u>	<u>108,608</u>	<u>76,638</u>	<u>17,779</u>	<u>94,417</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

10 Grants payable

	Ministry 2022 £	Ministry 2021 £
Grants to institutions:		
East Elmbridge Foodbank	540	580
Disasters Emergency Fund - Emergency Appeal	245	-
MU Appeal	170	-
Toilet Twinning	-	607
The Children's Society	-	176
Royal British Legion	-	168
	<u>955</u>	<u>1,531</u>

11 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
General expenses including copier lease and ICT	2,477	-	2,477	2,368	-	2,368
Printing and Stationery	209	-	209	113	-	113
Bank charges and interest	-	-	-	32	-	32
Accountancy and Independent Examination fees	-	1,290	1,290	-	1,195	1,195
	<u>2,686</u>	<u>1,290</u>	<u>3,976</u>	<u>2,513</u>	<u>1,195</u>	<u>3,708</u>
Analysed between Charitable activities	<u>2,686</u>	<u>1,290</u>	<u>3,976</u>	<u>2,513</u>	<u>1,195</u>	<u>3,708</u>

12 Parochial Church Council

None of the Parochial Church Council (or any persons connected with them) received any remuneration, two (2021: two) were reimbursed travel, subsistence, telephone, books and journals and attending events expenditure of £516 (2021: £1,047).

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

13 Employees

There were caretaking staff during the year who equated to less than one full time member of staff.

There were no employees whose annual remuneration was £60,000 or more.

14 Tangible fixed assets

	Plant and machinery	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1 January 2022	13,034	1,500	14,534
At 31 December 2022	13,034	1,500	14,534
Depreciation and impairment			
At 1 January 2022	9,291	1,482	10,773
Depreciation charged in the year	561	4	565
At 31 December 2022	9,852	1,486	11,338
Carrying amount			
At 31 December 2022	3,182	14	3,196
At 31 December 2021	3,742	17	3,759

15 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Other debtors	420	1,511

16 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	6,971	2,220
Other creditors	360	2,480
Accruals	1,290	1,195
	8,621	5,895

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes, funds in deficit only exist where spending is in advance of restricted grant income received:

	Movement in funds			Movement in funds			
	Balance at 1 January 2021	Incoming resources	Resources expended	Balance at 1 January 2022	Incoming resources	Resources expended	Balance at 31 December 2022
	£	£	£	£	£	£	£
Eco Fund	5,009	-	(802)	4,207	-	-	4,207
Vicar's Community Fund	100	-	-	100	-	-	100
Hinchley Wood Fellowship	1,319	311	(485)	1,145	495	(488)	1,152
Agency Collections	127	812	(939)	-	-	-	-
	<u>6,555</u>	<u>1,123</u>	<u>(2,226)</u>	<u>5,452</u>	<u>495</u>	<u>(488)</u>	<u>5,459</u>

The Ecofund provides for fabric improvements to increase the efficiency of the church buildings.

Agency Collections are donations for specific charities.

Hinchley Wood Fellowship is a sub group of the church which provides social interaction and fellowship for its members.

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2021	Transfers	Balance at 1 January 2022	Resources expended	Balance at 31 December 2022
	£	£	£	£	£
Legacy Projects Fund	20,700	(937)	19,763	(170)	19,593
	<u>20,700</u>	<u>(937)</u>	<u>19,763</u>	<u>(170)</u>	<u>19,593</u>

The Legacy Projects fund ring fences legacy gifts to be used in specific projects rather than absorbed into the day to day running costs of the Church.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

19 Analysis of net assets between funds

	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:								
Tangible assets	3,196	-	-	3,196	3,759	-	-	3,759
Current assets/(liabilities)	49,141	19,593	5,459	74,193	37,388	19,763	5,452	62,603
	<u>52,337</u>	<u>19,593</u>	<u>5,459</u>	<u>77,389</u>	<u>41,147</u>	<u>19,763</u>	<u>5,452</u>	<u>66,362</u>

Accounts

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31 DECEMBER 2021

LEGAL AND ADMINISTRATIVE INFORMATION

Parochial Church Council

Ex-Officio Members	Vicar: Rev. Peter Jenner Associate Minister: Rev Caroline Mullins Churchwarden: Mr Simon Crome Deanery Synod Representatives: Mrs Jane Barnett Mrs Jean Hoseason
Elected Members	Mrs Heather Allen Mrs Ann Ellis Mr John O'Neill Miss Stephanie Post Mrs Margaret Thompson
Charity Number	1147737
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 4QS
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ Co-operative Bank Plc P.O. Box 250 Delf House Southway Skelmersdale WN8 6WT Lloyds Bank plc Surbiton Branch 1 Claremont Road Surbiton KT6 4QS

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

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ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

The Parochial Church Council presents its report and accounts for the year ended 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cashflows.

Structure, governance and management

The charity was established by the Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended). The Parish is within the Diocese of Guildford.

The PCC was previously an excepted charity, but in accordance with the Charities Act 2006 has now registered as a charity, number 1147737.

The members of the Parochial Church Council who served during the year were:

Parochial Church Council

The members of the PCC who served during the year were:

Ex-Officio Members

Vicar:	Rev. Peter Jenner	
Associate Minister:	Rev Caroline Mullins	
Churchwardens:	Mr Simon Crome	(from APCM 2020)
	Mrs Heather Allen	(until APCM 2021)
		(thereafter position of 2 nd Churchwarden vacant)
Deanery Synod Representatives:	Mrs Jean Hoseason	(from APCM 2020)
	Mrs Jane Barnett	(from APCM 2021)
Diocesan Synod Representative:	Mrs Jane Barnett	

Elected Members

Mrs Ann Ellis
Mr John O'Neill
Miss Stephanie Post
Mrs Margaret Thompson
Mrs Heather Allen (from APCM 2021)

Co-opted Members

(None)

The method of appointment of Parochial Church Council ('PCC') members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

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The PCC meets six times a year to take the main policy decisions of the church. The Standing Committee is a statutory group which consists of the Church Wardens, Vicar and Officers of the PCC. It meets when necessary to conduct the day to day business and implement the policies of the PCC, and reports to the PCC.

The Parochial Church Council have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. Maintenance, repair, or replacement of essential installations is carried out periodically so that key operational objectives of St Christopher's are delivered. Fire safety inspections occur annually ensuring that high-risk areas are adequately supplied with fire safety equipment. All building and liability insurances are in place reducing financial risk. The PCC has ensured that the church complies with the latest safeguarding policies and practices for children and vulnerable adults issued by the House of Bishops and has appointed a safeguarding officer to whom any concerns can be directed.

Objectives and activities

The charity's objectives are to co-operate with the vicar, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC also has maintenance responsibilities for St Christopher's. The Parochial Church Council have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. A summary of the activities carried out has been incorporated within the 'Achievements and performance' section of the PCC report.

Achievements and Performance

Overview of 2021

We started 2021 once again unable to hold services in the church. Fr. Peter's technological skills were keeping us together on-line. Our congregation was avoiding Covid-19 and keeping remarkably fit and well, all things considered. Inevitably there had been some illness, but through God's grace we were still standing, largely intact and in pretty good spirit. Thanks to rigorous control of and deep cuts in expenditure, the financial outlook was tough but was sound for the time being. Covid-19's Delta variant was in full swing, and looking to the future was definitely a case of looking through a glass darkly.

It would have been easy to start 2021 downhearted, but that would have been so wrong. Of faith, hope and charity, the greatest is charity, and faith is the essence which brings us together, but the importance of hope should never be underestimated. We would not be able to do all we wanted in 2021, but looking back it is satisfying to recall how much we did achieve.

The response to the **Advent Trail** around Hinchley Wood, for children and families, had been so good that Emma Rush and Jane Barnett, supported by Maz Usher, Rachel Herbert and several others, devised the idea of the Hinchley Wood Safari Park. Those of us whose children had flown the nest put up (rather delightful) posters of animals in our windows, a fresh one each week, and children and families came around trying to spot them - and we revelled in spotting them. The Safari Park continued until the start of March, but with the children returning to school on 8th March it had to come to an end.

With the increased roll-out of vaccines against Covid-19, Hinchley Wood's pharmacy, Wallis Jones, wished to run a **vaccine centre**. They approached the Church to see whether we had sufficient and suitable space which we could let to them. Agreement was reached, the NHS finally reached a positive decision and Wallis Jones opened their vaccine centre in the Church (or the Hall at weekends) from 20th March. The vaccine centre is still running (currently until the end of March). We were pleased to be able to host such a facility at this time, and a regular hiring was a great relief financially.

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The Church opened its doors again for services, starting with **Palm Sunday** on 28th March. The service was obviously a little constrained, with no processing with palms, etc., but it was good to be back.

Fr. Peter celebrated the **25th anniversary** of his ordination on 8th July. It had been hoped that we could celebrate with a certain amount of style, with a special Eucharist followed by a reception, but in the event Covid-19 had not relented sufficiently, so we had to celebrate this milestone in his vocation individually rather than collectively.

Again, conditions had not improved enough for the Summer Party on 18th July to go ahead.

On 22nd August we were able to hold a **Rainbow Service**, in the spirit of our inclusive church statement. It was an enjoyable service with a good congregation for these constrained times, leaving a strong sense that this was something that should be done again, with every hope of word-of-mouth snowballing the congregation.

By Climate Sunday, on 5th September, we had achieved a **Silver award as an Eco Church**. Whilst it is nice to pat ourselves on the back, we must recognise that this would not have been achieved without the efforts of Jane Barnett and the others in the Eco Church teams.

A related project to help improve life in the less developed parts of the world was the "Toilet Twinning" project. So successful were Jane and her team in sponsoring toilet facilities in the developing world that our Church ran out of toilets to twin. It may sound a bizarre idea to us in the developed world, but it produces a significant improvement in the quality of life for the beneficiaries, especially women, in the developing world.

It had been hoped that we could have a Heritage Open Day, involving the local community, on 11th September, but conditions were not yet suitable for us to expect to make a success of it as a public event.

We did, though, hold the **Harvest Festival** service on 19th September, and followed it with a successful bring-and-share Harvest Lunch in the Hall.

A highlight of the year was the **Archbishop of Canterbury visiting** the diocese during September, with his particular visit to Emly Deanery (our deanery) on 25th September.

The hoped for Poetry and Music evening on 9th October proved, sadly, to be impractical to organise satisfactorily in the prevailing state of Covid-19, so had to be left for the time being. However, we were able to assemble a good working party of experienced parishioners to have a go at clearing out unnecessary clutter and to start freeing up some storage space (to store new clutter, perhaps). We set to with good cheer and did make some space, but were left with the conclusion that a few more days were needed to make a serious impact.

On 16th October a number of us went on a **pilgrimage to Westminster Abbey** for the Feast of St. Edward the Confessor, a day when the Abbey is open to pilgrims but closed to tourists.

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The **All Souls service** on 31st October was well attended, its theme being particularly resonant at the time.

Jane Barnett organised another of her excellent **quiz nights** on 13th November. Numbers had to be kept down in the prevailing circumstances, but it was thoroughly enjoyed by all of us who secured places and it proved a great success.

Remembrance Sunday on 14th November in the gardens of Station Approach was well attended. The clearance of the shrubbery and trees, which used to form an enclosing crescent around the War Memorial, had opened the gardens up considerably, to the great benefit of the service. As ever, we were grateful to the musicians of Hinchley Wood School for their support. There was a substantial congregation, with representatives of the Royal British Legion, Elmbridge District Council, local schools and other organisations. There was a particularly impressive turn-out from all ages of the Scouting and Guiding movements.

Whilst it was not practical to put on a Christmas Bazaar on the scale which we had done in the past, we were concerned that, as we were unable to hold one last year, if we did not do something of the sort this year there was a risk of it sliding off the calendar forever. We put on a smaller event, a **Christmas Café**, on 20th November, with an aim of attracting families and children into the Church. We had no idea how successful we would be, but in the event it went very well, and gives us a good foundation to build on for Christmases future.

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On the 5th December Messy Church was at last able to reappear, in the form of **Messy Christingle**, led by Revd. Caroline. Unfortunately, very shortly afterwards there was increasing concern about the Omicron variant of Covid-19 : it was proving highly transmissible, and it was not yet possible to tell whether it was less severe. The rest of the Christmas arrangements came under pressure.

The Parish Christmas Lunch had to be deferred (but, fortunately, only until the end of February).

Happily, the **Festival of Nine Lessons and Carols** could go ahead in the evening of 19th December, and a busy **Crib Service** was held on Christmas Eve.



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There was concern about being able to resource both Midnight Mass and the morning service on **Christmas Day**. Reluctantly, it was decided that we could only hold one of them, and that we would have to dispense with Midnight Mass.

I have left details on a number of areas of parish life to those who are better placed to describe them. I am grateful to them for their reports on **Children's Ministry, Pastoral Ministry, the Mothers' Union, the Hinchley Wood Fellowship, the Men's Group** and **Eco Church**, which appear below.

So many people contribute in so many ways to parish life that it is impossible for my magpie mind to recall all of them at the right time to record expressly our collective **appreciation** to all who deserve it. It is no solution to evade the whole question by appreciating no one, so expressing appreciation to some individuals should not be taken by anyone as a refusal to appreciate their contribution.

Throughout the year we have striven to provide **music** for our services. When we could not be in church, our virtual choir enhanced our Zoom services and when we could be in church we had the benefit of our choir physically. We enjoyed all Emma Hawksley's playing of the piano, and the occasions when her son Axel could join her on the violin. Sadly she has moved on, but since then we greatly appreciated Gemma Brady's clarinet playing. Anthony and Anne Cairns recently joined our congregation, and great was our joy when it turned out that Anthony was an organist and would like to play our organ. But the music was never allowed to die, thanks to the constant presence and inspiration of our guitarist, Dave Ellis. To all our musicians, singers and instrumentalists, many thanks.

Fr. Peter modestly disclaims his talent but, at the very least, in the land of the blind the one-eyed man is king. That, though, would be to accept his modesty at face value. In truth we owe him an enormous debt of gratitude for carrying us through these difficult times with his skill in applying **technology** to our socially-distanced and locked-down times. Thanks to him we were able to hold services on Zoom alone, or hybrid services both in church and on Zoom. His skills brought the virtual choir together – not only together but to produce a multi-layered wall of sound. (I am not much of a one for chants, but the haunting beauty of some of the Taize chants they sang is an enduring joy.) He also roped in the choir of St. Martin's-le-Grand. He brought us together over Zoom for coffee mornings, Hinchley Wood fellowship and many more meetings in fellowship, and more prosaically but most importantly, enabled us to hold PCC and other administrative meetings on-line. That also involved his dealing with all the licensing and other administrative matters all that involved.

Throughout the year Fr. Peter and Margaret Thompson have worked hard to manage our **finances**, and we must be very grateful to both of them for ensuring we finished the year on such a sound footing. John O'Neill has quietly but steadily kept the church and hall maintained, well supported by Heather Allen. Heather was the PCC member responsible for maintenance, as well as being a churchwarden, until the last APCM and has remained unstintingly helpful to her successors.

I should also like to thank all those who volunteered as **Covid stewards** throughout the year, without whom we could not have held our services in church. Above all, though, I would like to thank them for their continuing ready and willing responses as I put together the rota month by month.

Our **congregation** has held together remarkably well, and we should all congratulate each other on our steadfastness in adversity, and thank God for keeping us and for sustaining us together.

We said goodbye to **Don Beardshall**, who left us to join his family in the West Country. Don, in his own right as well as with his late wife Moira, has done a great deal over many years for St. Christopher's, and for Hinchley Wood generally. We were sorry to lose him.

Despite a pandemic raging, our regular congregation remained in remarkably good health and it was not until the latter half of 2021 that we lost anyone through death, from any cause. Sadly though, we then lost **Hilda Highley, Anne Ashby** and, at Christmas, **John Coath**. Anne's death is particularly poignant, as she appears as the first name in St. Christopher's baptismal register.

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And so we came to the end of 2021, wondering what impositions would be placed upon us because of that Omicron variant, but holding on in faith, hope and good heart. By the grace of God, we were in far better shape than we could have expected at the end of 2020 as we contemplated the year ahead.

Beyond 2021, but before this APCM, we have also lost **Norman Phillips**, a former churchwarden and someone who until recently has been very active in Hinchley Wood life, and **Michael Worley**.

Simon Crome, Churchwarden

The Proceedings of St. Christopher's Parochial Church Council, 2021

For where two or three are gathered together in my name, there am I in the midst of them. [Matthew 18:20]

The first meeting of the PCC in 2021 was on 18th January 2021, over Zoom, as were all its meetings throughout the year.

We started working on "PCC Tonight", a course devised by CPAS to help the PCC consider what it was trying to achieve and to help make it work more effectively. This involved spending the first 20 minutes of each meeting looking at a particular aspect of the PCC, clarifying what we were trying to achieve and how we could better go about it.

Fr. Peter told us of the success of Zoom coffee mornings, which were being held for half an hour from 11 a.m. on Mondays, Wednesdays and Fridays.

Revd. Caroline informed us that she, with Rachel Herbert's help, was holding an on-line Alpha course, starting on 21st January. With regret, Messy Church (with its particular emphasis on children) had had to be suspended.



The next meeting, on 22nd February, was largely concerned with preparations for the APCM, on 21st March.

As to re-opening the church, it was felt that at that time the data were still too volatile to justify re-opening the church, but there was general agreement that there was a reasonable prospect of re-opening from Palm Sunday, 28th March.

After the financial shocks of the previous year, and the uncertain future, the PCC considered and adopted a policy for our financial reserves as follows:

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"Our Reserves Policy, based on advice from our independent examiner, is to keep sufficient reserves to cover six months' activity without revenue. At the beginning of the Covid pandemic, we were in this position, but now, one year on, our reserves are somewhat depleted. The PCC are committed to restoring our reserves over the next 5-10 years."

The third meeting was on 8th March 2021.

The decision was taken that in-person services would restart on Palm Sunday, 28th March, whilst continuing on-line access, on the hybrid service basis.

The PCC was able to consider potential events for the rest of the year, with a reasonable hope that they might really happen.



The Annual Parochial Church Meeting was held on 21st March.

The minutes of that meeting are before this meeting for approval, so it would be impertinent to comment on them here, except to point out that whilst St. Christopher's should have two churchwardens, here was only one candidate. For the forthcoming year we would be short a churchwarden.

The fourth meeting, the first after the APCM, was held on 19th April 2021

Fr. Peter reported on the elective shortage of one churchwarden, and of the remaining vacancies for four members of the PCC.

The following office-holders were appointed (or re-appointed):

Lay Vice-Chair	Heather Allen
Secretary	Stephanie Post
Treasurer	Margaret Thompson
Electoral Roll Officer	Ann Ellis
Maintenance Representative	John O'Neill
Safeguarding Representative (also Safeguarding Officer and DBS Validator)	Jane Barnett
Health and Safety Representative (assisted as Co-Ordinator by	Margaret Thompson Roger Thompson)

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Events Committee Representative (assisted as Co-Ordinator by	Margaret Thompson Roger Thompson)
Hinchley Wood Fellowship Representative	Jean Hoseason;
The Finance Committee to comprise:	Margaret Thompson, Fr. Peter Jenner, Heather Allen and Simon Crome
Finance Signatories to be:	Margaret Thompson, Heather Allen and Simon Crome

Jane Barnett updated us on progress in Eco Church. It had attained gold in ministry, silver in land and buildings and bronze in community and local engagement, and lifestyle. Jane undertook to urge the groups to aim for silver in the remaining bronze areas by 5th September 2021.

Hybrid services were discussed and it was recognised that they were likely to stay. For some members of the congregation in hospital, housebound or in care homes, hybrid services were (regardless of Covid-19) the only way they could join us in church.

The fifth meeting took place on 14th June.

Fr. Peter advised the PCC that attendance in Church had increased and the number tuning-in to Zoom had decreased.

Reports towards Vision 2020 were received from the Social Outreach, and the Prayer and Spiritual Development, Vision Working Parties. The PCC adopted the report of the Social Outreach Vision Working Party, but delayed its implementation until there were sufficient people available to form its proposed Social Outreach Development Group, for effecting its proposals.

The forthcoming visit by the Archbishop of Canterbury to Guildford Diocese was discussed. We were encouraged to visit one or more venues in the Guildford Diocese when the Archbishop was due to arrive and, in particular, to invite non-church-going friends along. His visit to Emly Deanery was scheduled for 25th September, at Esher High School.

The PCC met for the sixth time on 20th September 2021

The PCC received a report on the Children and Young People Vision Working Party

After the Harvest Festival service, Fr. Peter had taken all the food donated to the East Elmbridge Food Bank at West Molesey.

There was concern that we had accreted a great deal of "stuff", much of which seemed redundant, and that the church was running short of storage space. It was decided to organise working parties to perform an unseasonal spring-clean, and to clear out corners and cupboards of unneeded items.

The seventh and final meeting of the PCC in 2021 took place on 15th November 2021

The PCC held its final session of PCC Tonight

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The tricky issue was deciding what to do about the service on Sunday 26th December, given that Christmas fell on the Saturday the day before. After some consideration it was felt that no one apart from the priest was likely to attend, and, as the diocese was going to hold a diocese wide on-line service, it would be better not to try to hold the service.

Fr. Peter explained that the diocese had a plan to make the Bishop's annual visitation more effective, incorporating into it the Parish Needs Based Process, to which end a Deanery Vision Day would be taking place on Saturday 27 November to introduce that process. A second meeting, specifically for St. Christopher's, would take place on 7th February 2022. The visitation itself, conducted by the Archdeacon, would take place on 4th April.

The PCC approved the proposed budget for 2022

As to the generality of the proceedings of the PCC in 2021, we were able to make procedural improvements thanks to the PCC Tonight course. Ministry matters had seemed to be relegated to a secondary position, appearing on the agenda after more material concerns, which was topsy-turvy. They were brought towards the top of the agenda, to become the first substantial item after the PCC Tonight session.

The running financial position was reported on at each meeting, as was safeguarding.

We are fortunate to have Stephanie Post as PCC secretary. It is usually an unsung role, but an essential one. It is all too easy to overlook the effort and dedication she brings to the task.

Simon Crome, Churchwarden

Safeguarding Report

Safeguarding training and practices continue to be regularly updated at St Christopher's. The PCC has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding. All members of our PCC are aware of our safeguarding policy/guidance and are trained appropriately for their roles. The House of Bishops' 'Promoting a Safer Church' safeguarding policy statement was officially adopted at the first PCC meeting after the APCM in 2021. [A copy of this policy statement is on display on the church noticeboard].

Also displayed, are details about how to contact the Diocesan Safeguarding Advisor and the Parish Safeguarding Officer. There is information on how to get help, outside of the church, with child and adult safeguarding issues. Also, all safeguarding arrangements are easily accessible on our parish website.

Whilst the pandemic has had an impact on the way safeguarding can be done and managed, our church has remained a safe space for those within the community. Risk assessments have been completed and agreed for all church activities.

The PCC has continued to review policies and copies of these are available on our church website. All PCC members have undertaken safeguarding training online; most recently the Raising Awareness of Domestic Abuse course. DBS checks have been applied for or renewed using an online platform.

Guildford Diocese has adopted the use of a dashboard, an online tool to assist each parish to maintain a record of all safeguarding issues and it automatically keeps us up to date with local and national changes in safeguarding requirements. The safeguarding audit is also contained in the dashboard. The dashboard also produces action plans and these are discussed at PCC meetings and are used to inform all safeguarding decisions.

Jane Barnett, Parish Safeguarding Officer

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Church Musicians

Following a frustrating year when we had been unable to perform in the church, it was a pleasure to once again lead the congregation in our services. Den and I returned to choosing hymns for those services not chosen by Caroline for her own services.

We are delighted that Stephanie Post has joined the choir permanently. On occasion the choir is also augmented by Julia Bowden, Fr. Peter and Caroline. We were also delighted when Ted Woodruffe-Peacock once again joined us for the carol service.

This year in particular Dave has shouldered a great deal of responsibility for accompanying the choir. We are extremely grateful to him for his skill and for always being so reliable.

Emma Hawksley accompanied us on piano until August when, sadly, she changed jobs and was no longer able to commit to Sunday services. She kindly returned for the Crib Service.

We have also had occasional assistance from Gemma Brady on the clarinet, complimenting Dave on guitar.

We were delighted when, in October, Anthony Cairns volunteered his services as organist. It is lovely to have the organ used regularly again. An added bonus is that Dave is now able to sing with us on alternate weeks.

Although there were various Covid-related restrictions throughout the year, by November things seemed to be returning to some semblance of normality. Once more we were able to attend the All Souls Service on 31st October and we performed the Song of Farewell by Ernest Sands which we had previously sung in 2018. This time Anthony accompanied us on the organ.

We joined with Hinchley Wood community for the Remembrance Sunday service in the Memorial Gardens on 14th November. This was well supported by the uniformed organisations, schools and the Hinchley Wood community in general.

At the end of November, we performed various Christmas songs and carols at the Christmas Café – fortified by Roy's excellent mulled wine, cups for tea/coffee and mince pies! Dave was joined by Nicola Ellis on piano and Gemma on the clarinet.

As always, once November was over, we began speeding towards Christmas and various additional services. It was lovely to once more take part in the Messy Christingle, the Carol Service, Crib Service and Christmas Day Service. Unfortunately, this year there was no Midnight Mass, but hopefully next year this service will be held once more.

Although we are a small group we continue to work together with a great sense of cohesion, commitment and friendship and hope to continue this in 2022. We are extremely fortunate to be able to rely on the accompaniment of Dave on guitar and Anthony on the organ – both of whom get the best out of our small choir!

It would be lovely to have a few more members, so if anyone feels that they would like to try singing with the choir please do get in touch.

Mandy Ali

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Children

Baptism Visiting

In these strange times with Covid-19 often making us have to change our plans, we were still able to baptise 2 people in 2021.

Peter baptised an adult at Easter, and in December Caroline baptised a child whose baptism we'd had to postpone due to lockdown in 2020. It was lovely to be able to go to visit the family and re-engage again 5 years after the baptism of their older child.

Eileen Griffiths has had to give up sending out baptism anniversary cards from the St Christopher's Church family, but we are very thankful to her for the time and energy she gave to this.

Bumps and Babies

Jane and Caroline thought about the fact that when we had a Parent & Toddler group, the parents were mostly absent, having been with their babies during maternity/paternity leave and then gone back to work, usually when the baby was about 11 months old.

So we decided to try a Bumps & Babies group on Wednesday mornings hoping to attract parents with new babies, or those about to be parents. We both recognised that this can be a very lonely time for new parents, suddenly having lost the company they had at work, and often being on their own at home with the baby.

We started the group in September and kept it going until 15th December, during which time we had 2 mums with babies who attended (on different days from each other). They seemed to be appreciative but didn't come back a 2nd time. We wondered if things are different now, with more people working from home perhaps the need is not so great?

We are grateful to Peter and the PCC for their support in this initiative, and think it was worth trying even if it turned out not to be in high demand.

Messy Christingle

We couldn't hold a Messy Good Friday in 2021 because all services were back online around Easter time.

However, we did hold a very successful Messy Christingle in December. We asked families/support bubbles to book tables and ended up with 9 tables (16 adults and 16 children) plus another table of helpers younger and older.

The music group accompanied the singing, Christingles were made, there was a lot of fun and a certain amount of Messy-ness! And we raised nearly £170 for the Children's Society.

Alpha Course

We ran a second online Alpha course - the first ending early in 2021, and the second beginning in September 2021. Alpha has worked surprisingly well online, although obviously you miss out on sharing a meal together. We started online because of Covid, but an online course also meant those who wouldn't have been able to join in person were able to be there.

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Alpha is held over 11 sessions, with a weekend or part of a weekend 'Away Day'. For this last course we spent a Saturday afternoon together, so actually got to meet one another! Each session is usually an hour online, with participants having watched a film beforehand.

As we finished, we asked participants to say something about their experience of Alpha. Here are some of the responses:

"Alpha has answered some of my questions, and it's been nice to talk about my thoughts. I found it very helpful."

"Thought provoking - it's certainly made me ask more questions, and I definitely want to stay on track with the 'Bible in a Year' app - something I would never have considered before."

Alpha is for anyone and everyone. We've had participants aged from 14 to over 70, churchgoers who want to think afresh about their faith, and people with no faith background at all, and everything in between. If you've never been on an Alpha Course, and you might like to think about questions of faith and life, then I can recommend it.

Caroline Mullins

Pastoral Report for APCM

Life continued to be difficult with the Covid pandemic still with us in 2021, and it was particularly difficult to be pastoral in these circumstances. However, over the course of the year restrictions have been easing, making pastoral work a good deal easier.

We are able to do some funeral follow up as before, more often by phone, but also face to face when this is possible. We are also keeping in touch with the more vulnerable members of our church, sometimes by phone but also in church as we have started having coffee after the 10am Sunday Eucharist.

We have started holding communion services at the homes of people who are not able to get to church, which is very much appreciated by them.

Our prayer chain where we pray individually at home for individuals/families is active, and I am hoping that we may be able to meet regularly to pray together once more after the 10am Sunday Eucharist as we did before the pandemic.

As always, thank you to members of the congregation for all the pastoral work which goes on, often unseen, behind the scenes; lifts to church/meetings, bits of shopping and other kind acts. It is so very much appreciated by those who benefit from this as well as the 'official' work which is known about.

Liz Hammond
Margaret Thompson

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

ECO Church Report

St Christopher's signed up to the Eco Church challenge in January 2019 and in 2021 gained the Silver Award. This report provides details of some of the tasks that have been completed.

This group have checked on the energy efficiency of the boilers. Those in the church were installed in 2016 and are energy efficient, but thought will need to be given to suitable replacement of the old hall boiler in the near future. We are on a green tariff for our gas and electricity supplies, and where possible, all our light bulbs in the hall, church and vicarage are either LED or low energy. The buildings group have also made sure that all our cleaning products are environmentally friendly and that all disposable items are recycled or biodegradable. In the future we will need to measure our carbon footprint and then set targets to achieve year-on-year improvements in energy efficiency.

The group that is responsible for the management of our outside space drew up a plan for the management of the land. They provided a bird feeding station and installed bird boxes. As you might expect they do not use pesticides, herbicides or fertilizers that contain any harmful chemicals. The land group is planning to build a bug hotel, a composting area and to plant wild flowers in a collection of large pots.

The Community and Global Engagement Group arranged for someone from A Rocha to speak to us all in one of our services. They renewed our membership of the Fairtrade Foundation and organised the Advent Trail and the HW Safari, where more than 80 families took part, encouraging them to enjoy the outdoors during lockdown. The latest achievement was twinning 8 more of our toilets and we were very grateful to the generosity of the congregation that enabled us to do this. In the future we will be encouraging everyone to take part in campaigns concerning national and global environmental issues. We will also endeavour to keep everyone informed about the impact of climate change and environmental degradation on Christian communities elsewhere in the world. I am sure this is very close to all our hearts at present.

The Lifestyle Group have done a great job providing eco tips for the weekly email, for our Facebook Page and also for our website. They have encouraged us to use our cars less and to walk or cycle whenever we are able. They organised a communal Christmas Card for everyone in the congregation. The next thing this group will concentrate on is to find ways to encourage all of us to reduce our personal energy consumption, to reduce our waste and recycle and also to use organically grown and fair trade products.

The fifth group is the Worship and Teaching Group. They introduced Climate Sunday to raise awareness of environmental issues. Many of our hymns are about caring for God's creation and you may have noticed that the intercessions have regularly included prayers for people and places that have been affected by the climate crisis. Also two groups of people took part [via Zoom] in the York Course entitled Caring for God's Earth.

Eco church is very much a project for the whole congregation. We are very grateful to all the people that have contributed to the work in this area. If you would like more information or perhaps feel you could join one of the groups, then please don't be shy – just find out what is involved.

Jane Barnett

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

Mothers' Union Report for St. Christopher's APC

As the pandemic moved into its second year with its many restrictions and lock downs we found it very difficult to keep to our usual practise of meeting in person on the second Wednesday each month and when we did meet it mostly by Zoom.

In July we managed to meet in person in Antonia's garden for a very enjoyable tea party and exchange of news.

Our outstanding achievement was the provision of 49 Christmas Gift bags for the ladies in the 5 Refuges from Domestic Violence in the Diocese of Guildford, another extra one having been opened in the course of the year. Forty nine of these gift bags were provided, packed in brown recyclable paper carrier bags (in keeping with our efforts to be as 'green' as possible for eco church purposes). The generosity of the congregation at St. Christopher's, to whom we appealed for help in this endeavour and donations from our members enabled us to raise £ 469, which was a remarkable outcome considering the size of our congregation and also our Branch.



As the year progressed we were able to restart the Diocesan monthly Pilgrimages of Prayer, not in the Lady Chapel of the Cathedral, but on Zoom. Interestingly the size of the congregation on Zoom was often larger than in the Cathedral in normal times! We also attended a very socially distanced Lady Day service at the Cathedral.

Diocesan MU also managed to hold our Annual Family Fun Day and picnic during the summer holidays at Normandy Village Hall, which was reasonably well attended.

Sadly our Branch Members are very small and depleted as in the course of the year two of our very longstanding members, Ann Ashby and Hilda Highley died. They are sorely missed. This means the number in our Branch is reduced to nine.

Jean Hoseason
Branch Leader

Hinchley Wood Fellowship

As in 2020, because of ever-changing COVID restrictions, the Hinchley Wood Fellowship (HWF) decided to continue with monthly Zoom meetings in 2021. Speakers who were more-or-less relaxed with Zoom were invited to talk on various topics, ranging from adventurous travel, cultural and social history to worthwhile charity projects. These were colourfully illustrated with pictures and You- Tube clips, and they were well-attended. The talks were followed by lively exchanges between the speakers and attendees who were invited to ask questions and give their own experiences and reminiscences.

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

Highlights included:

Unknown Antarctica, the Wildlife of the Ross Sea and the New Zealand Sub-Antarctic (speaker: Chris Collins),
America's Historic East (speaker: Paul Whittle),
The Wimbledon Championships (speaker: Chris Gorringer),
The View from Richmond Hill (speaker: Ian Bevan),
Living on the Equator (speaker: Fr. Peter Jenner – see poster inset) and
The Surrey Care Trust and The Community Swingbridge Boat (speaker: Roger Thompson).

We are very grateful to Fr. Peter Jenner for setting up the on-line meetings and to everyone who has a hand in organizing the speakers and the Committee meetings which are necessary to take stock of arrangements. In 2022, while we shall continue with Zoom we are looking to start meetings again in-person to give ourselves the opportunity to socialize more, something we have all missed over the last couple of years.

Stephanie Post

Report on Men's Group. 2021-2022

Over the last twelve months we have lost Don Beardshaw who has moved to Dorset to be closer to his son and where his daughter is moving to as well. We gave him a farewell fish and chip supper washed down with a variety of ales provided by Brian. This might be done again just for us.

We have also discussed a much wider range of issues many of which centre around moral issues. It has become more and more obvious though that these topics are largely secular rather than those of faith which we used to talk about when we first set up the men's group.

At Peter's suggestion we are now St Christopher's Men's Group.

We have also agreed that we will be more proactive and centred upon the land around the church and the church events we hope to support in the future. When the weather is gentler we will also reinstall the boat trips which we used to have in a Covid free world.

John O'Neil has supervised the construction of a large compost bin which will help us turn leaves and twigs into compost we use as mulch below the bushes. The heap will also become a large insect breeding home and a refuge for hedge hogs. We will also put the bird feeders back up near the bin and away from the memorial garden.

Those of us who are sound of limb will also start to arrange walks not just along the rivers Thames and Wey but on Dave Ellis' suggestion also around our more immediate locality. We can approach Margaret T who walks nearly every day and hopefully can provide us with some of her most popular routes.

We will still meet in the Angel and frequent Panshi but also spread our wings to other hostels and restaurants and hope to attract more members in the next twelve months.

Roger Thompson

LIVING ON THE EQUATOR
Fr. Peter Jenner



WEDNESDAY 27 October at 7pm

Hinchley Wood Fellowship invites you to join this talk by:
Zoom ID: 825 7503 3344, Passcode: 2021 or
Telephone: 020 3481 5237

If you would like to support HWT, please join us! Membership only costs £2 a month for each household!
Please email info@hinchleywoodfellowship.org.uk for more information or if you have any queries

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

Report on Activities of Deanery Synod – 2021

As a Newcomer to Deanery Synod, I was introduced to our expected duties by the Receipt by email of Deanery Synod Handbook from Guildford Diocese of some 34 pages to digest. Deanery Synod usually meets 3 times a year, but in 2021 two of these meetings were on zoom, and we only met in person for the last Meeting on 13th October at Thames Ditton, which was much more rewarding.

An event which was very interesting was the voting for members of Guildford Diocesan Synod who wished to stand as candidates for election to General Synod. These elections take place every 5 years and we were all sent election addresses by prospective candidates and in one case the candidate asked to meet us in person, and Jane Barnett very efficiently arranged for us both to attend a Zoom Meeting.

The candidates manifestos were very revealing indicating the direction The Church of England should be taking in their view. The various views were indeed diverse from some quite radical opinions but the majority were much more encouraging wishing to explore discipleship and increasing church congregations wherever possible.

The third and last Deanery Synod Meeting which took place in Thames Ditton Church was much more satisfactory emphasising the benefits of meeting in person for reasonable discussion. Finding out how other parishes had fared throughout lockdowns. Compared with other parishes in Emly Deanery, Hinchley Wood seemed to have fared quite favourably because of our good fortune in opening our building as a Vaccination Centre.

Jean Hoseason

The Fabric of the Church 2021

2021 began in the UK with another national lockdown due to the emergence of a new UK variant of the Covid virus, but thankfully it soon became the year of vaccinations and we were pleased to make St Christopher's church available as a vaccinations centre run by our local Wallis Jones pharmacy from March onwards. This did mean, however, that both the church and the hall were often occupied seven days per week, the vaccinations taking place in the church during the week and the hall at the weekends and Christopher Robin Nursery able to restart on weekdays in the hall from March.

As a result of this almost constant usage, maintenance once again had to take a back seat. However, in August, John O'Neill was able to complete two of the high priority jobs recommended in the 2017 Quinquennial Report, namely:

- Replacement of the lightweight external access door from the high-level flat roof at the east end of the church to the loft space with a more robust door and heavy-duty hinges;
- Replacement of the rotten doors to the gas meter cupboard on the flat roof to south side of the church.

In December, John also cleaned off the moss and loose pointing from the curved, capping tiles on the parapet walls to the north, south and east sides of the flat roof, ready for repointing and replacement of cracked tiles, another item in the Quinquennial Report.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

Other jobs undertaken in 2021:

- John fitted new entrance door mats in the hall and front porch of the church, a planned item in the 2021 maintenance budget.
- In March, John replaced all the fire alarm device batteries in the church hall free of charge, apart from the cost of the batteries, saving the church a considerable expense in having this done by the fire alarm system servicing company.
- Jason Amendt solved a heating failure in the church in March by bypassing the pressurisation unit at the root of the problem. The pressure is now monitored and topped up manually when required.
- Miscellaneous smaller jobs: replacing gulley kerb and grid outside church kitchen, fitting new waste pipe to sacristy sink, fitting new support brackets to UPVC step outside hall kitchen.

In addition, Simon Crome, our churchwarden, arranged and oversaw all the usual routine servicing and tests, including: fire extinguishers, lightning conductor, church and hall boilers and gas safety checks and fire alarm system checks.

Also to note: further to concerns raised in May 2021 about a possible fire risk arising from materials used in the insulation of the hall roof above the stage and the fact that the ceiling there was made of hardboard, we consulted our quinquennial inspector and concluded that, whilst there was little or no risk to life, due to the number of fire exits available in the hall, it would be prudent to fit a fire door between the hall kitchen and the hall itself, improve the fire resistance of the ceiling above the stage and remove loose insulation material from the loft. At the same time, we should also at least partially board-out the stage loft to allow safe access, another recommendation of the Quinquennial Report. These matters need to be pursued in the coming year.

Heather Allen, PCC Member.

FINANCIAL REVIEW

Overview

At the beginning of 2021 we found ourselves in a shaky position financially with a deficit of £31,927 amassed during the pandemic of 2020. Remarkably, as the accounts show, at 31 December 2021, we have ended the year with an overall surplus of £11,690. This represents an excellent turnaround and is an extremely healthy result at the financial year end - a position that in January 2021 we would not have thought possible, given the circumstances created by the continuing Covid19 pandemic.

Our plans for 2021 were to aim for break even at the end of the year and that was agreed by the PCC when the budget was set. In excess of all expectations, our total income was £106,516 against a total expenditure of £94,826 which provided us with the overall surplus achieved.

Parish Share

The PCC is firmly committed to continue paying full Parish Share which in 2021 amounted to £69,643. As in 2020, further offers of help towards Parish Share payment in the form of small grants were made

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

by the Diocese. Although we were grateful, these offers were declined as the PCC felt that we were generally better positioned than a number of struggling parishes in the Diocese and therefore the grants could be better used to serve others. The PCC also took the view that this would demonstrate our commitment to performing acts of generosity for benefit within the Diocese.

Planned Giving

We continue to be extremely grateful to all those who faithfully support us with regular contributions either via standing orders or through the Parish Giving Scheme. During 2021, with restrictions easing, it became possible to offer a hybrid style service where parishioners could once again worship in person or continue to join services online, thus keeping our worship community connected. During 2021 our total planned giving, including Gift Aid, was £46,235.27. This represents a slight reduction since 2020 due to parishioners either moving away or a number who have died. It cannot be emphasised enough how grateful we are for the continued contributions and how much St. Christopher's relies on this income and the continued generous support from parishioners.

Church and Hall Hire

By far, the larger proportion of our income comes from the hire of the Church and Church Hall. When setting the budget in autumn 2020, we had anticipated a move back to a 'more normal' position vis a vis the pandemic. However, in the first few months of the year, the figures reflect that this was not possible and although the nursery income held up well, the After School Club and other lettings struggled.

In March our position reversed completely when the opportunity arose for Fr. Peter to negotiate a contract with our local pharmacy, Wallis Jones, to open a much needed vaccination centre in the Church and Church Hall. Not only did this secure extra income but most importantly, we were instrumental in forging a community partnership, which was of huge benefit to our locality.

The opening of the vaccination centre together with both the nursery and After School Club reaching their former stable state culminated in the very favourable totals for the half year in **June** showing a surplus of £3,956.

For the first time in more than a year, all our lettings income had increased and everything ran smoothly without any unexpected closures. During the second half of the year our situation improved further as previous hirers returned, the nursery and the After School Club operated fully and the vaccination centre operated for the remainder of the year - the contract running to the end of January 2022. We were also able to hold a couple of Church social events, thus boosting funds further by a modest £1,700.

Summing Up

At the year end 2021 we find ourselves in an extremely favourable position, particularly as in January we had expected to close the year with a small deficit. Our position is strengthened by the fact that we have been able to decline offers of help from the Diocese enabling those monies to be diverted to parishes in greater need and demonstrating that we have our finances under control – a huge turnaround and achievement for our parish.

Many thanks must go to Father Peter for continued prudent and stringent management of the parish finances. While the surplus in 2021 is significant, it must be noted that it comes following an even more significant deficit in 2020. The PCC have committed to restoring our reserves within 5- 10 years therefore a significant amount of this surplus should be allocated to that task. Secondly, the surplus hides the fact that we have been unable to do quite a lot of the budgeted maintenance in 2021 as the Church and Hall have been so intensely in use. This maintenance still has to be carried out in 2022.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

Entering 2022, we are on much more stable footing than for previous years, however the year ahead will not be an easy one with rising costs for energy, increase in parish share and the inevitable closure of the contract with Wallis Jones at some point. As can be anticipated the need to find additional hire income for 2022 will be vital to our future financial well being. We are currently very fortunate that we have the contract extension with Wallis Jones until 31st January 2022 but this will end within months. It cannot be stated too strongly that sourcing new hirers for the future is now a matter of urgency. The resumption of Church events in the spring/summer, if the conditions are right, will also be an important area to focus on for income generation and importantly, parishioner/parish well being.

Reserves Policy

Our Reserves Policy, based on advice from our independent examiner, is to keep sufficient reserves to cover 6 months activity without revenue. This has stood us in good stead as we were able to call upon our reserves at the beginning of the COVID pandemic. With the current depletion of reserves we now have to build these back and the surplus will go some way towards this. As stated, the PCC are committed to restoring our reserves over the next 5-10 years.

Goodwill

The mainstay of our Church remains our volunteers who in taking on the many spiritual, practical and regulatory roles required to keep everything running smoothly and within the law, donate many hours of their time and expertise in many disciplines – some critical.

In an idle moment of curiosity I was drawn to making a 'rough' calculation of time spent, for example, of 5 hours per week (an underestimation for some). Over the year this amounts to 260 hours or put another way assuming a 35 hour working week this equates to 7.4 working weeks across the year.

As Christians, time and talent given is an integral part of our fundamental belief and faith, that of service and love to others, that of sharing and encouraging others to join us. It feels apposite that the huge non-financial contribution made by church members should also be recognised at the APCM. Members do not expect 'reward' but a gracious acknowledgement from central church hierarchy would be appreciated. If it were possible to place 'Goodwill' contributions onto the year-end Balance Sheet, no doubt every church in the country would report a profit. Something at the very least, worth noting.

Margaret Thompson
Treasurer

Electoral Roll Report 2022

After the disruption to the APCM timetable of last year, due to the Covid pandemic, we have once again returned to the normal 12-month cycle for the electoral Roll.

As is usual, an annual revision of the Roll is undertaken in the month leading up to the APCM. This enables us to remove anyone from the Roll who no longer qualifies, or wishes, to be on it, to update personal details, and to welcome new applicants.

In the last year, since March 2021, we have accordingly welcomed 5 new applicants. Sadly, however, we have lost 5 parishioners who have passed away. 2 others have been removed from the Roll for other reasons.

So, as Electoral Roll Officer, I can report that as of 19th March 2022, the number on the Electoral Roll of St. Christophers Church is 69.

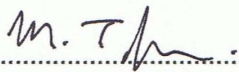
**ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD
PAROCHIAL CHURCH COUNCIL'S REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2021

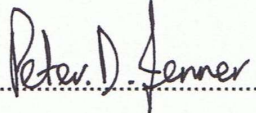
After the APCM on 3rd April, anyone who wishes to be added to the Electoral Roll may do so by completing an application form, available on the church website or from the Electoral Roll Officer.

Ann Ellis - Electoral Roll Officer

electoralroll@stchristopherschurch.org.uk


.....

Mrs Margaret Thompson
Elected Member and Treasurer


.....

Fr Peter Jenner
Vicar

On behalf of the Parochial Church Council

DATE 23rd March 2022

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

I report to the Parochial Church Council on my examination of the financial statements of St Christopher's Church, Hinchley Wood (the charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the Parochial Church Council of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 23 March 2022

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

Current financial year

		Unrestricted funds general 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes					
<u>Income and endowments from:</u>						
Donations and legacies	3	50,464	-	1,135	51,599	59,192
Charitable activities	4	1,522	-	-	1,522	2,492
Other trading activities	5	1,831	-	-	1,831	65
Investments	6	50,473	-	-	50,473	24,469
Other income	7	1,091	-	-	1,091	99
Total income		105,381	-	1,135	106,516	86,317
<u>Expenditure on:</u>						
Raising funds	8	409	-	-	409	1,517
Charitable activities	9	92,179	-	2,238	94,417	116,727
Total resources expended		92,588	-	2,238	94,826	118,244
Net incoming/(outgoing) resources before transfers		12,793	-	(1,103)	11,690	(31,927)
Net incoming/(outgoing) resources before transfers		12,793	-	(1,103)	11,690	(31,927)
Gross transfers between funds		937	(937)	-	-	-
Net income/(expenditure) for the year/ Net movement in funds		13,730	(937)	(1,103)	11,690	(31,927)
Fund balances at 1 January 2021		27,417	20,700	6,555	54,672	86,599
Fund balances at 31 December 2021		41,147	19,763	5,452	66,362	54,672

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

Prior financial year

		Unrestricted funds general 2020 £	Unrestricted funds Designated 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	3	58,611	-	581	59,192
Charitable activities	4	2,492	-	-	2,492
Other trading activities	5	65	-	-	65
Investments	6	24,469	-	-	24,469
Other income	7	99	-	-	99
Total income		85,736	-	581	86,317
<u>Expenditure on:</u>					
Raising funds	8	1,517	-	-	1,517
Charitable activities	9	115,306	-	1,421	116,727
Total resources expended		116,823	-	1,421	118,244
Net incoming/(outgoing) resources before transfers		(31,087)	-	(840)	(31,927)
Net income/(expenditure) for the year/ Net movement in funds		(31,087)	-	(840)	(31,927)
Fund balances at 1 January 2020		58,504	20,700	7,395	86,599
Fund balances at 31 December 2020		27,417	20,700	6,555	54,672

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	14		3,759		4,570
Current assets					
Debtors	15	1,511		1,649	
Cash at bank and in hand		66,987		52,088	
		68,498		53,737	
Creditors: amounts falling due within one year	16	(5,895)		(3,635)	
Net current assets			62,603		50,102
Total assets less current liabilities			66,362		54,672
Income funds					
Restricted funds	19		5,452		6,555
<u>Unrestricted funds</u>					
Designated funds	20	19,763		20,700	
General unrestricted funds		41,147		27,417	
			60,910		48,117
			66,362		54,672

The financial statements were approved by the Parochial Church Council on

14th March 2022

Peter D. Jenner

Vicar: Fr. Peter Jenner
Trustee

M. Thompson

Margaret Thompson, Elected PCC Member and Treasurer
Trustee

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity information

St Christopher's Church, Hinchley Wood is a charity registered with the Charity Commission, constituted under the PCC Powers Measure Act 1956, Church Representation rules 2006.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Parochial Church Council have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Parochial Church Council continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Parochial Church Council in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

Legacies are recognised when the PCC becomes entitled to them, this is usually on receipt of notification from the executor.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Irrecoverable VAT is allocated in the same manner as the expenditure to which it relates.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Consecrated and benefice property is not included in the accounts in accordance with s.96(2) Charities Act 1993. Moveable church furnishings held by the vicar and church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed on the church inventory, which can be inspected at any reasonable time. Individual items of equipment with a purchase price of £100 or less are written off when the asset is acquired. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery	15% straight line
Fixtures, fittings & equipment	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Parochial Church Council are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Donations and gifts	50,464	1,135	51,599	52,525	581	53,106
Coronavirus Job Retention Scheme grant	-	-	-	6,086	-	6,086
	<u>50,464</u>	<u>1,135</u>	<u>51,599</u>	<u>58,611</u>	<u>581</u>	<u>59,192</u>
Grants receivable for core activities						
Other	-	-	-	6,086	-	6,086
	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,086</u>	<u>-</u>	<u>6,086</u>

4 Charitable activities

	Fees 2021 £	Parish magazine and Stay and Play 2020 £	Fees 2020 £	Total 2020 £
Sales within charitable activities	<u>1,522</u>	<u>167</u>	<u>2,325</u>	<u>2,492</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

5 Other trading activities

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Fundraising events	1,831	65

6 Investments

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Rental income	50,452	24,412
Interest receivable	21	57
	<u>50,473</u>	<u>24,469</u>

7 Other income

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Other income	233	-
Other incoming resources	858	99
	<u>1,091</u>	<u>99</u>

8 Raising funds

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
<u>Fundraising and publicity</u>		
Staging fundraising events	409	63

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

8 Raising funds

(Continued)

Fundraising trading

Other trading activities	-	1,454
	<u>409</u>	<u>1,517</u>

9 Charitable activities

	Ministry	Church	Total	Ministry	Church	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Depreciation and impairment	-	811	811	-	811	811
Diocesan Parish Share	69,643	-	69,643	69,641	-	69,641
Clergy and vicarage expenses	1,756	-	1,756	1,994	-	1,994
Church running expenses	-	8,050	8,050	-	7,537	7,537
Church maintenance	-	4,264	4,264	-	6,351	6,351
Church services	-	2,271	2,271	-	3,380	3,380
Hall running expenses	-	2,383	2,383	-	5,443	5,443
	<u>71,399</u>	<u>17,779</u>	<u>89,178</u>	<u>71,635</u>	<u>23,522</u>	<u>95,157</u>
Grant funding of activities (see note 10)	1,531	-	1,531	714	-	714
Share of support costs (see note 11)	2,513	-	2,513	19,756	-	19,756
Share of governance costs (see note 11)	1,195	-	1,195	1,100	-	1,100
	<u>76,638</u>	<u>17,779</u>	<u>94,417</u>	<u>93,205</u>	<u>23,522</u>	<u>116,727</u>
Analysis by fund						
Unrestricted funds - general	75,687	16,492	92,179	92,971	22,335	115,306
Restricted funds	951	1,287	2,238	234	1,187	1,421
	<u>76,638</u>	<u>17,779</u>	<u>94,417</u>	<u>93,205</u>	<u>23,522</u>	<u>116,727</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

10 Grants payable

	Ministry 2021 £	Ministry 2020 £
Grants to institutions:		
Other	1,531	714

11 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Staff costs	-	-	-	16,353	-	16,353
General expenses including copier lease and ICT	2,368	-	2,368	2,959	-	2,959
Printing and Stationery	113	-	113	373	-	373
Bank charges and interest	32	-	32	71	-	71
Accountancy and Independent Examination fees	-	1,195	1,195	-	1,100	1,100
	<u>2,513</u>	<u>1,195</u>	<u>3,708</u>	<u>19,756</u>	<u>1,100</u>	<u>20,856</u>
Analysed between Charitable activities	<u>2,513</u>	<u>1,195</u>	<u>3,708</u>	<u>19,756</u>	<u>1,100</u>	<u>20,856</u>

12 Parochial Church Council

None of the Parochial Church Council (or any persons connected with them) received any remuneration, one (2020: two) were reimbursed travel, telephone books and journals expenditure of £1,047 (2020: £7505).

No (2020: one) PCC member was paid for maintenance services (including materials) to the church buildings during the year totalling nil (2020: £775).

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

13 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Administration	-	1
Caretaking	-	3
	<u>-</u>	<u>4</u>

Employment costs

	2021 £	2020 £
Wages and salaries	-	15,554
Other pension costs	-	799
	<u>-</u>	<u>16,353</u>

There was no (2020: one) part-time administrator. There are no (2020: 3) members of the caretaking team.

There were no employees whose annual remuneration was £60,000 or more.

14 Tangible fixed assets

	Plant and machinery £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 January 2021	13,032	1,500	14,532
At 31 December 2021	<u>13,032</u>	<u>1,500</u>	<u>14,532</u>
Depreciation and impairment			
At 1 January 2021	8,488	1,474	9,962
Depreciation charged in the year	802	9	811
At 31 December 2021	<u>9,290</u>	<u>1,483</u>	<u>10,773</u>
Carrying amount			
At 31 December 2021	<u>3,742</u>	<u>17</u>	<u>3,759</u>
At 31 December 2020	<u>4,544</u>	<u>26</u>	<u>4,570</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

15 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Other debtors	1,511	1,649
	<u> </u>	<u> </u>

16 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Deferred income	17	-	96
Trade creditors		2,220	311
Other creditors		2,480	2,128
Accruals		1,195	1,100
		<u> </u>	<u> </u>
		5,895	3,635
		<u> </u>	<u> </u>

17 Deferred income

	2021 £	2020 £
Other deferred income	-	96
	<u> </u>	<u> </u>

18 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £NIL (2020: £5355).

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes, funds in deficit only exist where spending is in advance of restricted grant income received:

	Movement in funds			Movement in funds			
	Balance at 1 January 2020	Incoming resources	Resources expended	Balance at 1 January 2021	Incoming resources	Resources expended	Balance at 31 December 2021
	£	£	£	£	£	£	£
Eco Fund	5,811	-	(802)	5,009	-	(802)	4,207
Vicar's Community Fund	100	-	-	100	-	-	100
Hinchley Wood Fellowship	1,185	519	(385)	1,319	311	(485)	1,145
Lent Charity	299	62	(234)	127	812	(939)	-
	<u>7,395</u>	<u>581</u>	<u>(1,421)</u>	<u>6,555</u>	<u>1,123</u>	<u>(2,226)</u>	<u>5,452</u>

The Ecofund provides for fabric improvements to increase the efficiency of the church buildings.

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				
	Balance at 1 January 2020	Incoming resources	Balance at 1 January 2021	Transfers	Balance at 31 December 2021
	£	£	£	£	£
Legacy Projects Fund	20,700	-	20,700	(937)	19,763
	<u>20,700</u>	<u>-</u>	<u>20,700</u>	<u>(937)</u>	<u>19,763</u>

The Legacy Projects fund ring fences legacy gifts to be used in specific projects rather than absorbed into the day to day running costs of the Church.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

21 Analysis of net assets between funds

	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 December 2021 are represented by:								
Tangible assets	3,759	-	-	3,759	28	-	4,542	4,570
Current assets/(liabilities)	37,388	19,763	5,452	62,603	27,389	20,700	2,013	50,102
	<u>41,147</u>	<u>19,763</u>	<u>5,452</u>	<u>66,362</u>	<u>27,417</u>	<u>20,700</u>	<u>6,555</u>	<u>54,672</u>

Accounts

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE
YEAR ENDED 31 DECEMBER 2020

LEGAL AND ADMINISTRATIVE INFORMATION

Parochial Church Council

Ex-Officio Members	Vicar: Rev. Peter Jenner Associate Minister: Rev Caroline Mullins Churchwarden: Mrs Heather Allen Churchwarden: Mr Simon Crome Deanery Synod Representative: Mrs Jean Hoseason Diocesan Synod Representative: Mrs Jane Barnett
Elected Members	Mrs Ann Ellis Mr John O'Neill Miss Stephanie Post Mrs Margaret Thompson
Charity Number	1147737
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 4QS
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ Co-operative Bank Plc P.O. Box 250 Delf House Southway Skelmersdale WN8 6WT Lloyds Bank plc Surbiton Branch 1 Claremont Road Surbiton KT6 4QS

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

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ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The Parochial Church Council presents its report and accounts for the year ended 31 December 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cashflows.

Structure, governance and management

The charity was established by the Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended). The Parish is within the Diocese of Guildford.

The PCC was previously an excepted charity, but in accordance with the Charities Act 2006 has now registered as a charity, number 1147737.

The members of the Parochial Church Council who served during the year were:

Parochial Church Council

The members of the PCC who served during the year were:

Ex-Officio Members

Vicar:	Rev. Peter Jenner	
Associate Minister:	Rev Caroline Mullins	
Churchwardens:	Mrs Heather Allen	
	Mrs Emma Rush	(until APCM 2020)
	Mr Simon Crome	(from APCM 2020)
Deanery Synod Representative:	Mrs Jean Hoseason	(from APCM 2020)
Diocesan Synod Representative:	Mrs Jane Barnett	

Elected Members

Mrs Moira Beardshall	(deceased 28 August 2020)
Mrs Ann Ellis	
Mrs Jean Hoseason	(until APCM 2020)
Mr John O'Neill	
Miss Stephanie Post	
Mrs Emma Rush	(until 14 December 2020)
Mrs Margaret Thompson	
Roy Turner	(until APCM 2020)

Co-opted Members

Ms Julia Bowden	(until APCM 2020)
Mr Simon Crome	(until APCM 2020)

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The method of appointment of Parochial Church Council ('PCC') members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC meets six times a year to take the main policy decisions of the church. The Standing Committee is a statutory group which consists of the Church Wardens, Vicar and Officers of the PCC. It meets when necessary to conduct the day to day business and implement the policies of the PCC, and reports to the PCC.

The Parochial Church Council have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. Maintenance, repair, or replacement of essential installations is carried out periodically so that key operational objectives of St Christopher's are delivered. Fire safety inspections occur annually ensuring that high-risk areas are adequately supplied with fire safety equipment. All building and liability insurances are in place reducing financial risk. The PCC has ensured that the church complies with the latest safeguarding policies and practices for children and vulnerable adults issued by the House of Bishops and has appointed a safeguarding officer to whom any concerns can be directed.

Objectives and activities

The charity's objectives are to co-operate with the vicar, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC also has maintenance responsibilities for St Christopher's.

The Parochial Church Council have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

A summary of the activities carried out has been incorporated within the 'Achievements and performance' section of the PCC report.

Achievements and Performance

Overview of 2020

The Covid-19 Pandemic has made 2020 a year like no other for St Christopher's, in common with all other churches and organisations in the UK and worldwide. From mid-March until the end of May, the whole of the UK was under strict "lockdown" to prevent the spread of this new Coronavirus. Churches, like other organisations, were required to close their doors and everyone was told to stay at home. Fortunately, online and telephone communications were available to allow us to continue to provide services and other events using those technologies. St Christopher's rose to this challenge, adapting to the changing situation as the year progressed.

January and February

The year started off quite normally, with preparations for our APCM, scheduled for 29 March; and also with a "Vision Day" held on 18 January to gather views from all those actively engaged in the church on what should be our priorities looking three to five years ahead, with a view to drawing up a Church Development Plan (more on that later on). A new ministry event, "tea and hymns" was launched on 26 January, designed for the older members of the community; and a training session was held for all Messy Church helpers (see more details of Messy Church below).

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Our vicar, Father Peter Jenner, was out of action for a few weeks from 17 February following scheduled surgery and we were fortunate that Caroline, our associate minister, was able to carry on with ministry.

March to May: going online

From early March, in the light of the spread of the Coronavirus, we started to make continuity plans, as requested by the Diocese, but from 16 March the Government ordered a complete lockdown and churches were closed. Many of our activities went online, as explained under the individual activity headings below.

Summer and autumn: Private prayer, then hybrid services in church and online

Following the easing of the lockdown from the beginning of June, churches were allowed to re-open, initially for private prayer and later for communal worship. Accordingly, we undertook the necessary risk assessments and opened for private prayer twice a week from 13 July and for Sunday services from 9 August. All those attending were asked to sanitize their hands on arrival and leave their names and contact numbers as part of the Track and Trace system. The seating was set out to ensure social distancing and stewards ushered those attending to their seats and, at the end of the services, to the exit door.

There was little take-up of the private prayer opportunities, so these were discontinued at the end of August. The services in church were run as "hybrid" services, so that people could attend in person, or participate via Zoom or YouTube. Services continued in church until the month-long lockdown in November, when they went online again.

December

The church reopened as soon as this was allowed from 4 December and we returned to hybrid services once again. The choir sang at the Christingle service on 13th December and the crib services on Christmas Eve, which were popular with families. A mid-morning Eucharist was held on Christmas Day.

Emma Rush felt obliged to resign from the PCC for personal reasons, with effect from 14th December. We thank her for all she has done for St Christopher's. In December we were particularly conscious of her creation of the Hinchley Wood Advent Trails, brightening a dark month in a particularly dark year (and which she has since developed to start 2021 with the Hinchley Wood Safari Trail).

Sunday Services

In March Father Peter, whilst not fully recuperated, started working from home and, together with others, quickly set up online Sunday services via the Zoom conference and meetings facility and via YouTube. Instructions were sent out to everyone on the electoral roll on how to take part, using their computers, tablets, smart phones, or simply by listening on an ordinary telephone line. Our vicar and associate minister officiated from their homes on alternate weeks, as was the usual pattern when in church. Most people in the church soon adapted to this new way of taking part and, following the service, it was also possible to take part in a "Zoom chat", so that everyone could catch up with each other and share local news, etc. Participation in the online services was typically around 35 people.

As mentioned above, from 9 August until the end of October – and again in December until Christmas, our services became hybrid. Around 20 people attended in person, whilst others,

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

particularly the elderly and those with health problems, used the online facility. We are grateful to our team of volunteer Covid stewards for helping this possible.

Music

The choir members were able to make recordings of themselves singing Taizé chants at home in time with recorded guide music for the soprano, alto, tenor and bass parts. Father Peter was then able to edit these all together into a synchronised choir for use in the services – a time-consuming process, but with pleasing results.

Streaming licences were obtained, so that recordings of hymns available online could also be used in the services. Later in the year, St Martin's Voices (from the Choir of St Martin in the Fields) made recordings available specifically for use online during the crisis.

Meetings

PCC and other meetings also went online so that the business of the church could continue to be managed effectively.

Keeping in touch with church members

Caroline organised a system of volunteers, each allocated a list of church members to ring periodically to check how they were and whether they needed any help. This communication network was particularly important for those who could not, or did not wish to, use technology to join in with the online services and chats.

Helping the local community

Caroline also drew up a list of volunteers from the local community who would deliver shopping or medicines to those who needed help.

Community Hub

Government restrictions meant that it was impossible for the usual range of social events and leisure activities to take place in the church and hall buildings. However, Christopher Robin Nursery and Robin Hood After-School Club were allowed to open for some parts of the year. The Rock Project for young musicians was able to run for two months in the autumn.

We produced the Spring issue of the Hinchley Wood Community Magazine just before lockdown, but it was not feasible to produce the Summer or Autumn issues.

Staff

We initially furloughed all of our staff, but sadly the continuing restrictions on activities and the resultant significant fall in our income due to the loss of hirers and of revenue from social events meant that we were unable to continue to employ our Parish Administrator and team of young caretakers. These posts were made redundant in late summer to early autumn.

We would particularly like to thank Mandy Ali, our Parish Administrator, for all her hard work and commitment in that post from 2014 to 2020 and wish her well in her new ventures.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Father Peter

So much of what we have achieved this year has been dependent on the technological skill of Father Peter. It would be easy to think about how much we have not done this year, but that would be to overlook just how much we have achieved because of Father Peter's skill and determination. We thank him heartily.

Remembered with Affection

We are sad to report that several of our long-term church members passed away in 2020, namely Mary Findlay, Maureen Price, Moira Beardshall and Douglas Post. They are greatly missed.

Our Treasurer

Our parish finances had been kept under control by our Treasurer, Moira Beardshall, with the assistance of her husband Don in the role of bookkeeper. Unfortunately, she had had to step back from her role earlier in the year whilst she valiantly battled cancer. We thought that the cancer did not stand a chance, but sadly it managed to pluck victory from the jaws of defeat and Moira died in August. We miss her greatly, but are thankful to Margaret Thompson for agreeing to take over the role of Treasurer. As well as commiserating with Don, we thank him for all he tirelessly did for us through his bookkeeping.

APCM 2020

Our APCM scheduled for 29th March was postponed due to the required closure of the church. Further to guidance from the Church of England later in the year, we held our APCM online on Sunday, 27th September, following our Sunday service.

At the APCM, Emma Rush stepped down as churchwarden and Simon Crome was elected in her place, whilst Heather Allen was re-elected for a fourth term of office.

Roy Turner retired from the PCC, having completed a 3-year term as an elected member. Julia Bowden, who had been co-opted as a PCC member, also stepped down. Jean Hoseason was elected as Deanery Synod representative and so remains on the PCC, now as an ex-officio member. Emma Rush, having stepped down as churchwarden, was elected to the PCC (but she resigned on 14th December for personal reasons).

Heather Allen & Simon Crome, Churchwardens

Church Attendance, 2020

We started the year with 75 people on the Electoral Roll.

2020 proved to be a difficult year for assessing attendance, with the church itself closed for much of the earlier part of the year and Messy Church being particularly disrupted, but the following figures may be a useful indicator of attendance at St. Christopher's.

If we take October as a reasonably stabilised month, when we conducted hybrid Sunday services that were both in church and on line, we had an average attendance in person at services of 20 people, with an estimated average of a further 21 households attending on-line.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

In Advent we held a Messy Christingle and two Crib Services, with a total of 93 people attending in person. On Christmas Day, 17 people attended church in person, in addition to all the households which attended on-line.

This year we had no marriages at St. Christopher's, and no baptisms. Fr. Peter and the Revd. Caroline conducted 8 funerals, 2 of which were in the church.

Fr. Peter Jenner

Messy Church

As mentioned above, the year had begun with a training session in January for all the helpers, led by the Messy Church Coordinator for our area, who reminded us of its Core Values: Messy Church is a way of being church for families and others which is Christ-centred, for all ages, based on creativity, hospitality and celebration. We held our first Messy Church of the year in February and then Covid-19 struck. We continued to communicate with the Messy Church congregation via email, sending out activities, offering take-away Messy Church bags and an online Messy Church but the take-up was quite small. So the team decided to take a break until life returns to some sort of normality and Messy Church can be relaunched with a big celebration that people can actually attend.

Rev. Caroline Mullins

Pastoral Assistants

Liz Hammond and Margaret Thompson kept in regular contact with church members, through the communication network set up by Caroline Mullins. They also remained in touch with others in the parish who they regularly supported, pre-pandemic. From February onwards, it was no longer possible to continue with the monthly Wednesday services at Gibson Court. Very sadly, one of our regular worshippers in Gibson Court died in November (not Covid related). As restrictions had eased in December, Margaret was able to attend her funeral.

Margaret Thompson

Bible Study House Group

We had just bought the Study Books for Lent 2020 when the Coronavirus reared its ugly head, and after one meeting on the 27th February at the very beginning of Lent (the day after Ash Wednesday) we began to question the wisdom of continuing to meet in Hilda Highley's house as a Group.

Sadly, shortly afterwards Maureen Price, one of our original group died, and we all attended her funeral on the 12th March, 2020. On this occasion Hilda's Grandson, who is a paramedic, advised me that if I was his Grandma, he would strongly advise me against continuing our House Group Meetings.

We did not meet again in person in 2020. The group have continued to meet on Thursday afternoons on Zoom, and when we met last week, with Lent in mind, we all decided that we would resume our course for Lent 2021 on Zoom each Thursday in Lent. There are 5 Sessions, just enough for each Thursday in Lent. The name of our abandoned York Course was "Superstar" written by David Wilbourne, Assistant Bishop of Llandaff.

Sadly in May, 2020 another of our Members, Sue Garrett, died, not of COVID. She was not a member of this Parish, but a faithful member of Esher Parish, and also a member of the then Wednesday Fellowship in this Parish. Sadly none of this Bible Study Group were able to attend her funeral.

Jean Hoseason.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

St. Christopher's Mothers' Union

The Branch did not meet much during 2020 because of lock down and not being very experienced with matters of Zoom. Heartened by Father Peter's wonderful spirit of 'can do' with Zoom we did manage to hold our yearly Emly Deanery Pilgrimage of Prayer, usually held in the Lady Chapel at the Cathedral, in our Church, with only the readers and those taking an active part in the Church. Heartened by this success other Deaneries have now held the monthly Deanery Pilgrimage of Prayer Service on Zoom, sometimes in a Church and sometimes from home.

Very sadly, our MU Branch Treasurer, Moira Beardshall died in August 2020. She is sadly greatly missed as she was one of our most enthusiastic members and worked tirelessly in our behalf. Antonia Wilson has agreed to be signatory on our Bank Account pro tem. The matter of a new Treasurer is not so urgent as all subscriptions are now paid direct to the Diocesan MU Treasurer by Bank Transfer thus reducing the work involved greatly.

The other great success in this sad year of COVID restrictions was the Branch managing to source, produce and fund 44 individual Christmas gift carrier bags for the women in the 4 Refuges in Guildford Diocese for victims of domestic abuse, as in previous years.

We were very greatly assisted in this endeavour by the tremendous generosity of members of St. Christopher's who responded wonderfully, as in previous years, to our appeal for monetary support. Before another lock down came, our members were able to go shopping and source bargains in supermarkets and on line. It was later reported to us that our online bargain find of hot water bottles for the bags were greatly appreciated, and we shall bear this in mind for future years!

Things have now moved on, and following a Zoom MU meeting of our MU Branch last week, we have decided that Zoom Meetings could be tried as usual on the second Wednesday of each month as usual, and an outline programme has been devised and posted on the Church website, thanks to our member Jane Barnett.

The worldwide MU hosts midday prayers daily on Facebook, and I would strongly recommend that Members try a taste of this uplifting experience with members sharing in our prayers from across the world. Yesterday there were members from Canada, Ireland, Guyana and Australia.

Jean Hoseason

Hinchley Wood Fellowship

Hinchley Wood Fellowship (HWF), affiliated to St Christopher's, started 2020 in customary fine style with the January lunch at the Surbiton Golf Club. This was followed in February by a talk by HWF members on their favourite crafts, e.g. quilting, embroidery and jewellery-making. Thereafter, a new approach had to be worked out as lockdown in its various forms was established.

The programme for 2020 had to be re-organised, as Hinchley Wood School closed its doors to meetings held on its premises. Zoom meetings facilitated by Father Peter were set up and members and friends enjoyed on-line talks by speakers who adapted their themes to this new style of presentation. Subjects included the work of the RNLI, various social history talks on butlers and housemaids, London sewers, Victorian leisure, Christmas customs and the story behind inn signs and pub names. Travel themes included separate talks on journeys to Iceland, Eastern Siberia and Antarctica. Two talks were devoted to charity projects providing machinery to Africa.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The HWF worked to broaden its appeal, and over the course of the year it attracted potential new members.

Stephanie Post

Music and Poetry Evening

The fourth in our series of Music and Poetry evenings, this time celebrating Spring, had been scheduled for 25 April in the church. However we managed to run the event via Zoom a month later, recording our poetry readings in advance and providing links to the selected music on YouTube. We dedicated the event to Maureen Price, who, with all her experience in amateur dramatics and as a drama teacher, had read most expressively at all the previous such evenings. Maureen had died in February and we missed her.

Heather Allen

Parish Vision for the Future

Following a preparatory meeting with the Revd. Danny Wignell, from the Diocese, we held a Parish Vision Day on 18th January 2020, which proved a productive start to the process. Unfortunately that productive start was followed by an unproductive middle as Covid-19 struck and threw our plans into disarray.

As Father Peter led us into a state of some confidence in meeting on Zoom, we began to see a way forward with the Parish Vision process and, at the PCC meeting of 14th September 2020 three working groups were set up to consider in particular three aspects of Parish Vision :

1. Children & Young People,
2. Prayer & Spiritual Development and
3. Social Engagement (which has been re-designated Social Outreach).

These are three areas which it was considered would have particular influence on the overall Parish Vision and so warranted special attention, but the overall Parish Vision will not be confined to those three areas alone. Thanks to Father Peter's technological skills, these groups have been able to meet on Zoom, a platform on which Father Peter has now earned a black belt.

The Covid pandemic has delayed our progress; delayed it but not stopped it.

The Prayer & Spiritual Development Vision group

The Prayer & Spiritual Development Vision group considered what is/has been good (e.g. Prayer Chain, Lent Groups, Bible study Groups) as well as what had been tried and not worked well (e.g. Evening Services). They then went on to think about what they would hope for/work towards for the future: a church where children and families looked forward to coming and inviting their friends; a church including people who currently aren't there; a church which looks outwards and is upheld by prayer.

It was recognised that communication is vitally important and not something we as a church are yet very good at. The plan for a future meeting would be to look at how we might begin to move forwards, and might also include looking at liturgy.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The Children and Young Persons Vision Working Party

The group has met twice since its formation in October 2020. There has been much discussion on provision of activities and possible involvement of children and young people in church worship. After interviewing a sample [of about 50] children, young people and their parents, a decision has been made to explore the possibility of starting a youth group; initially for the 11-14 year old age group. Leaders need to be recruited and a rota of helpers to assist. A time and day to meet has to be established.

The Social Outreach Vision Working Party

The Social Outreach Working Party has met on four occasions, the latest being on 8th February 2021. A major part of our effort so far has been to clarify what "Social Outreach" is, both in its nature and scope, and what it is not. We meet again on 15th March.

Diocesan Synod Report 2020

At the March meeting a report was given on Love Molesey and Molesey Night Shelter. The target for these projects was one thousand hours of community projects which included schools, litter, senior citizens, teas and more; the target was in fact exceeded by about one hundred hours. Churches had been drawn together through the project and other parishes had taken up similar ventures. The successful Night Shelter project had been started to help homeless people in the area over the winter as there had not been anything available to them. This had been extended beyond winter to offer ongoing support. It was run in partnership with Elmbridge and involved 130 volunteers.

The Presidential Address given by Bishop Andrew began by asking how the Church should work with urgency but not panic. He said that urgency was a positive quality in scripture and panic was challenged in the Bible; this was certainly relevant at the moment with the problems of the Coronavirus and each parish must prepare for whatever may happen – including the suspension of public services. Prayer for fresh resources was necessary. On 'Transforming Church Transforming Lives' he said that, sadly, many churches were in decline, despite their hard work, but it was vital not to give up. A Parish Needs Process was being introduced to find the best way forward, and this would include deanery leadership teams. As far as our work for the environment went, Bishop Andrew reminded the Synod that the General Synod had instructed all dioceses to reduce emissions by 2030. Bishop Andrew was sorry to inform the Synod that the visit of the Archbishop of Canterbury to the diocese due shortly had to be postponed as a result of the virus situation. He warmly thanked all who had worked hard to arrange the programme of events and hoped that this would happen in 2021 or 2022 instead.

Rev. Cathy Blair introduced the subject of Clergy Wellbeing, which is to focus on embedding clergy wellbeing within the diocese, including the Clergy Covenant for Wellbeing from the General Synod. The Ven. Paul Davies (Archdeacon of Surrey) and Steve Roberts (Lay Chair) also spoke. The Synod divided into groups to discuss a number of topics. The groups wrote down their views and opinions which were collected at the end of the discussion.

The November Diocesan Synod meeting was granted an "Instrument" by Bishop Andrew that allowed the members to vote electronically, see each other and yet not be together in the same place. [ie Zoom was allowed].

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The first major item on the agenda was to approve the accounts for year ending December 2019 and adopt the budget for 2021. This included the proposal that Parish Share payments would remain the same as they were for 2020. There will be no pay increases for staff or clergy. The diocese is expecting a deficit of over £0.5m. There was also approval for £200k for further parish support.

Bishop Andrew named Growing Faith as one of the priorities for 2021. There should be a commitment to achieve a significant culture change within the church so that every aspect of mission and ministry is seen through the lens of what it means for ministry with children, young people and households, 2021 being The Year of Children and Young People. A renewal of hearts and minds needs to be second nature to look at all daily activities and every decision through this lens.

The levers for change are seen to be able to equip church leaders (ordained and lay but focusing especially on incumbents) with a strong vision for inclusion and discipleship of children and young people. The diocese will set up learning networks to inspire and share learnings for changing culture.

Bishop Jo gave a very informative presentation on Living in Love and Faith and explained that there is now an extensive collection of teaching and learning resources to enable the whole church to think more deeply about identity, relationships, marriage and sexuality, in the bigger context of what it means to be human, as those 'made in God's image'.

Bishop Jo said that when the work started on Living in Love and Faith - and well before anyone had even dreamt of a national lockdown - who would have realised how important it would become to engage in the kind of open, honest, and gracious discussion that these resources seek to facilitate? Living in Love and Faith is intended to help the whole church better understand each other and the different perspectives we hold. Clergy in the Diocese of Guildford will be introduced to these resources in a dedicated Clergy Study Day.

Two representatives from the Diocesan Environmental Group gave an informative presentation illustrating the harm done to our planet by CO2 emissions and the predictions for the future. The Diocese of Guildford voted in favour to pass the motion:

"That this (Diocesan) Synod, following the motion passed by the Church of England General Synod in February 2020, declares that the global climate emergency is a crisis for God's creation, and a fundamental injustice, and therefore:

- (a) calls upon all parts of the Diocese of Guildford, including parishes, BMOs ([Bishop Mission Orders), education institutions and the cathedral, to work to achieve year-on-year reductions in emissions and urgently examine what would be required to reach net zero emissions by 2030, through the creation of a cross-departmental Net Zero Working Group, to be chaired by a member of the Bishop's Leadership Team, in order that a plan of action can be drawn up to achieve such a target;
- (b) requests reports on progress jointly from the Diocesan Environment Group and the Net Zero Working Group every 3 years beginning in 2022; and
- (c) resolves to address progress toward net zero emissions, and report back to General Synod, every three years."

Jane Barnett

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Emly Deanery Synod Report 2020

These meetings are led by the Area Dean, Andrew Cowie, who is the incumbent at St Nicholas, Thames Ditton. The March meeting was an opportunity to report on items discussed and reported at the Diocesan Synod meeting.

Lorraine Fairies, the Diocesan Growth Fund Manager, gave a presentation about the Growth Fund and how it is supporting a wide range of initiatives across the Diocese. An example was given of £800 donated to help the opening of a community café for teenagers that is having a positive impact and the model developed by one parish has been rolled out to others. Lorraine was excited that, as a result of the PAIS Project in West Molesey, Emly Deanery has put in a bid to extend the project across 7 parishes. The Growth Fund Panel is meeting on 12th March to review the application and, hopefully, approve it. This would be the first Deanery initiative in the Diocese and could be a model for other Deaneries to follow.

Members were introduced to the Deanery handbook which has just been published by the Diocese. For the first time it sets out the roles of the Area Dean, the Lay Chair, the Deanery Leadership Team and the members of the Synod. It also gives suggested ways of working based on good practice. The Area Deans and lay Chairs from across the Diocese had had an input into the handbook's development. Copies were issued and the pdf has been circulated to all members.

The Lay Chair, Nick Stuart, told the Synod that, after 11 years as Lay Chair, he was standing down from the post although he would seek re-election to continue to be a member of the Synod and support the new Lay Chair. An election for the new Lay Chair would be held later in the year. Details would be sent out to the Lay Members nearer the time. Prayers were asked for people to come forward to take on this important role.

The November meeting [held on Zoom] was a platform for parishes to discuss the joys and struggles of coping with Covid. Ideas and experiences were exchanged providing support and encouragement for everyone.

St Nicholas Church, Thames Ditton, shared their idea of a church book club that they had launched. Books were selected and followed by a discussion on whether God influenced or was present in the plot, characters or setting for each of the books.

Jane Barnett

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Report on the Fabric of the Church 2020

The maintenance jobs identified in the Quinquennial Report which were prioritised for completion in 2020 had to be postponed due to the Covid-19 pandemic restrictions and the significant reduction in funding resulting from cancelled hirings and fundraising events. These jobs have been included in the 2021 budget. However, a number of essential maintenance jobs had to be undertaken during the year, including:

- Repair to the fence behind the church hall, entailing the replacement of two rotten posts and panels and the repair of three other panels at the left-hand end of the fence.
- Replacement of a broken pane of wire-cast glass which fell from the church hall skylights and smashed on the ground beneath. A wire snow guard was fixed below the four panes of the skylights as a precaution to prevent any panes falling to the ground in the future and potentially injuring someone underneath.
- Repair of roof felt near to the lightning conductor, which had caused a leak near the south door to the church.
- Church flat-roof repair near front door to cure leak, which had caused widespread damp to the walls and ceiling in the entrance lobby and side aisle.
- Downpipe unblocked near back door to stop leak which had damaged floor in back lobby and into vestry cupboards. Parquet blocks removed, sanded and re-laid.
- Removal of small fragment of asbestos insulating board from ceiling of church boiler room, as required by asbestos survey.
- Replacement of cracked light fittings in side aisles of church.
- Replacement of Ariston electric water heater serving the washbasins in the church hall toilet rooms with a newer version, as the old heater had failed and was pronounced unsafe by Jason, the plumber.
- Repair of washbasin waste in church hall and replacement of two mixer taps and pop-up wastes.

Once again, we are grateful to John O'Neill for the many jobs he undertakes free of charge; and for the low rates charged by John and by Jason Amendt, gas safe engineer / plumber, in consideration of the church's limited funds.

The usual routine servicing and safety checks took place, ie: fire extinguishers, lightning conductor, church and hall boilers and gas safety checks, Lincat electric water heaters in church and hall kitchens, PAT testing of electrical appliances, fire alarm system checks.

Ornaments

Before the Covid lockdown in March, the PCC agreed to use some of the money from Chris Gill's legacy for the purchase a new wooden Paschal Candleholder to replace the existing one, which was of poor construction and in a dangerous condition. This arrived during lockdown and, whilst it could not be used at Easter because the church was closed, it was used to light the Advent candles in December. When possible, a small plaque will be purchased to indicate that the candleholder is in remembrance of Chris Gill.

(At the time of writing in February 2021, we are once again in lockdown due to the spread of a new variant of the virus.)

Heather Allen, Churchwarden 11 February 2021

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Electoral Roll Report 2021

Last year, 2020, was a bit different to usual, in a lot of respects.

The annual review of the Electoral Roll was done in September. Thus, the figures I reported at the September 2020 APCM reflected changes that had occurred since the previous APCM, held 18 months previously in March 2019. Normally, of course, the gap between APCMs is 12 months.

This report thus reflects changes made during the last 6 months, from September 2020 – March 2021.

During this period, we have welcomed 2 new applicants onto the Roll.

5 members have either moved out of the parish or requested to be removed from the Roll, and 1 member has sadly passed away.

I can therefore report that, as of 7th March 2021, the number on the Electoral Roll of St. Christopher's Church is 71

After the APCM on 21st March, anyone else who wishes to be added to the Electoral Roll may do so by completing an application form, available on the church website or from the Electoral Roll Officer.

Ann Ellis, Electoral Roll Officer

electoralroll@stchristopherschurch.org.uk

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Safeguarding Report for 2020

Firstly, a very big thank you to Denice Tinson for all her dedication and hard work as Safeguarding Officer for St Christopher's during her five years of service. Denice stepped down from this post after the September 2020 APCM.

Safeguarding continues to be uppermost in the life of St Christopher's. The PCC has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding. All members of our PCC are aware of our safeguarding policy/guidance and are trained appropriately for their roles. This year participation in all training courses has been via Zoom.

We have procedures in place to deal promptly with safeguarding allegations or suspicions of abuse in accordance with our policy and practice guidance, and in consultation with the Diocesan Safeguarding Advisor. Details of all safeguarding arrangements can be found on our website. Risk assessments have been completed and agreed for all church activities.

In accordance with diocesan procedures, the House of Bishops' 'Promoting a Safer Church' safeguarding policy statement was officially adopted at the first PCC meeting after the APCM in September 2020. [A copy of this policy statement is on display in the church]. The Parish Self Audit was completed and returned to the diocesan team. The purpose of this audit is to identify areas where we would value some advice and support from the central teams, so we can share best practice and receive assistance in implementing policies.

Jane Barnett, Safeguarding Officer

FINANCIAL REVIEW

Overview

We began 2020 in what we thought was a good financial position. We had agreed a break even budget, and we had sufficient reserves. Then everything changed as the COVID pandemic brought about the first lockdown. The PCC took the view that this is the "rainy day" that the reserves were intended to protect us against. Our financial statement and the decisions we made during the year reflect this.

Our total income for the year dropped to £86,317, approximately £30,000 lower than we would expect in a normal year. Our total expenditure was £118,244. This represents a deficit of £31,927.

Parish Share

Despite the inevitable drop in income the PCC is firmly committed to continuing to pay our full Parish Share. For 2020, this amounted to £69,642. During the year the Diocese did offer some small grants to help parishes with this burden. The PCC took the view that we were actually in a position where we did not need the grants and they would be better given to other more needy parishes.

Planned Giving

We are extremely grateful to all our donors who faithfully continue to support us through regular standing orders or through direct debits via the Parish Giving Scheme. Despite the church building having to be closed, and much about church life being put on hold, people have continued to support

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

PAROCHIAL CHURCH COUNCIL'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

us and engage in online worship as a community. Total planned giving, including Gift Aid, was £47,986, an increase of approximate 7.5% on 2019.

Church and Hall Hire

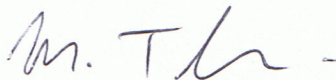
However, our Community Hub activities were devastated by the COVID closure restrictions. Initially, on 21st March when the Church and Hall was closed the only user who could continue is our regular NHS Blood Donor session. Later in the summer, the Christopher Robin Nursery was able to reopen on reduced hours. In September things were looking better and with the schools restarting we were able to introduce more carefully risk assessed groups. Total hire income was £24,412, when we were budgeting for £50,600. One significant aspect of this was our inability to host family events and other one-off bookings which normally contribute approximately £10,000. The PCC took the view that while social distancing measures were in place these types of event would be impossible to run safely.

Cost Saving and Structural Reorganisation

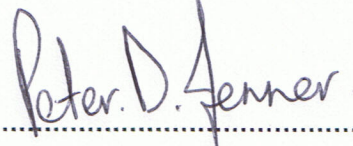
While the Church was closed for some of the year, the majority of our costs are of the form of overheads. The PCC decided that in view of the closure and our expected drop in income, the Church staff (Parish Administrator and Caretakers) should be furloughed, and their income topped up to 100%. This gave us some space to see how the crisis would pan-out. By June however, it was decided that we needed to make more permanent changes and so with great regret we began the process of redundancies.

Reserves Policy

Our Reserves Policy, based on advice from our independent examiner, is to keep sufficient reserves to cover 6 months activity without revenue. At the beginning of the COVID pandemic we were in this position, but now one year on our reserves are somewhat depleted. The PCC are committed to restoring our reserves over the next 5-10 years.



Mrs Margaret Thompson
Elected Member and Treasurer



Fr Peter Jenner
Vicar

On behalf of the Parochial Church Council

7 March 2021

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF ST CHRISTOPHER'S CHURCH, HINCHEY WOOD

I report to the Parochial Church Council on my examination of the financial statements of St Christopher's Church, Hinchley Wood (the charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the Parochial Church Council of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 30 March 2021

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

		Unrestricted funds general 2020 £	Unrestricted funds Designated 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Unrestricted funds Designated 2019 £	Restricted funds 2019 £	Total 2019 £
	Notes								
<u>Income and endowments from:</u>									
Donations and legacies	3	58,611	-	581	59,192	60,365	10,700	1,484	72,549
Charitable activities	4	2,492	-	-	2,492	10,206	-	-	10,206
Other trading activities	5	65	-	-	65	2,661	-	-	2,661
Investments	6	24,469	-	-	24,469	45,615	-	-	45,615
Other income	7	99	-	-	99	3,397	-	-	3,397
Total income		85,736	-	581	86,317	122,244	10,700	1,484	134,428
<u>Expenditure on:</u>									
Raising funds	8	1,517	-	-	1,517	7,120	-	-	7,120
Charitable activities	9	115,306	-	1,421	116,727	111,672	-	1,457	113,129
Total resources expended		116,823	-	1,421	118,244	118,792	-	1,457	120,249
Net (expenditure)/income for the year/ Net movement in funds		(31,087)	-	(840)	(31,927)	3,452	10,700	27	14,179

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

Net (expenditure)/income for the year/ Net movement in funds	(31,087)	-	(840)	(31,927)	3,452	10,700	27	14,179
Fund balances at 1 January 2020	58,504	20,700	7,395	86,599	55,052	10,000	7,368	72,420
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Fund balances at 31 December 2020	<u>27,417</u>	<u>20,700</u>	<u>6,555</u>	<u>54,672</u>	<u>58,504</u>	<u>20,700</u>	<u>7,395</u>	<u>86,599</u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

ST CHRISTOPHER'S CHURCH, HINCHEY WOOD

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	14		4,570		5,381
Current assets					
Debtors	15	1,649		9,774	
Cash at bank and in hand		52,088		77,263	
		<u>53,737</u>		<u>87,037</u>	
Creditors: amounts falling due within one year	16	(3,635)		(5,819)	
Net current assets			50,102		81,218
Total assets less current liabilities			<u>54,672</u>		<u>86,599</u>
Income funds					
Restricted funds	19		6,555		7,395
<u>Unrestricted funds</u>					
Designated funds	20	20,700		20,700	
General unrestricted funds		27,417		58,504	
		<u></u>	48,117	<u></u>	79,204
			<u>54,672</u>		<u>86,599</u>

The financial statements were approved by the Parochial Church Council on 8th March 2021

Peter D. Jenner

Vicar: Fr. Peter Jenner
Trustee

M. Thompson

Treasurer: Mrs. Margaret Thompson
Trustee

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

St Christopher's Church, Hinchley Wood is a charity registered with the Charity Commission, constituted under the PCC Powers Measure Act 1956, Church Representation rules 2006.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Parochial Church Council have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Parochial Church Council continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Parochial Church Council in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

Legacies are recognised when the PCC becomes entitled to them, this is usually on receipt of notification from the executor.

1.5 Expenditure

Irrecoverable VAT is allocated in the same manner as the expenditure to which it relates.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Consecrated and benefice property is not included in the accounts in accordance with s.96(2) Charities Act 1993. Moveable church furnishings held by the vicar and church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed on the church inventory, which can be inspected at any reasonable time. Individual items of equipment with a purchase price of £100 or less are written off when the asset is acquired. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery	Enter depreciation rate via StatDB - cd76
Fixtures, fittings & equipment	15-25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Parochial Church Council are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

3 Donations and legacies

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Unrestricted funds Designated 2019 £	Restricted funds 2019 £	Total 2019 £
Donations and gifts	52,525	581	53,106	60,365	-	1,484	61,849
Legacies receivable	-	-	-	-	10,700	-	10,700
Coronavirus Job Retention Scheme grant	6,086	-	6,086	-	-	-	-
	<u>58,611</u>	<u>581</u>	<u>59,192</u>	<u>60,365</u>	<u>10,700</u>	<u>1,484</u>	<u>72,549</u>
Grants receivable for core activities							
Other	6,086	-	6,086	-	-	-	-
	<u>6,086</u>	<u>-</u>	<u>6,086</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

4 Charitable activities

	Parish magazine and Stay and Play	Fees	Total 2020	Parish magazine and Stay and Play	Fundraising	Fees	Total 2019
	2020	2020		2019	2019	2019	
	£	£	£	£	£	£	£
Sales within charitable activities	167	2,325	2,492	6,370	3,251	585	10,206
	<u>167</u>	<u>2,325</u>	<u>2,492</u>	<u>6,370</u>	<u>3,251</u>	<u>585</u>	<u>10,206</u>

5 Other trading activities

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
Line Dancing income	-	1,000
Fundraising events	65	1,661
Other trading activities	<u>65</u>	<u>2,661</u>

6 Investments

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
Rental income	24,412	45,606
Interest receivable	57	9
	<u>24,469</u>	<u>45,615</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

7 Other income

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
Other income	-	2,812
Other incoming resources	99	585
	99	3,397

8 Raising funds

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
<u>Fundraising and publicity</u>		
Staging fundraising events	63	162
<u>Fundraising trading</u>		
Other trading activities	1,454	6,958
	1,517	7,120

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

9 Charitable activities

	Ministry	Church	Total	Ministry	Church	Total
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Depreciation and impairment	-	811	811	-	1,492	1,492
Diocesan Parish Share	69,641	-	69,641	66,955	-	66,955
Clergy and vicarage expenses	1,994	-	1,994	2,433	-	2,433
Church running expenses	-	7,537	7,537	-	7,446	7,446
Church maintenance	-	6,351	6,351	-	6,754	6,754
Church services	-	3,380	3,380	-	1,683	1,683
Hall running expenses	-	5,443	5,443	-	4,843	4,843
	<u>71,635</u>	<u>23,522</u>	<u>95,157</u>	<u>69,388</u>	<u>22,218</u>	<u>91,606</u>
Grant funding of activities (see note 10)	714	-	714	630	-	630
Share of support costs (see note 11)	19,756	-	19,756	19,548	-	19,548
Share of governance costs (see note 11)	1,100	-	1,100	1,345	-	1,345
	<u>93,205</u>	<u>23,522</u>	<u>116,727</u>	<u>90,911</u>	<u>22,218</u>	<u>113,129</u>
Analysis by fund						
Unrestricted funds - general	92,971	22,335	115,306	90,911	20,761	111,672
Restricted funds	234	1,187	1,421	-	1,457	1,457
	<u>93,205</u>	<u>23,522</u>	<u>116,727</u>	<u>90,911</u>	<u>22,218</u>	<u>113,129</u>

10 Grants payable

	Ministry	Ministry
	2020	2019
	£	£
Grants to institutions:		
Other	<u>714</u>	<u>630</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

11 Support costs

	Support costs £	Governance costs £	2020 £	Support costs £	Governance costs £	2019 £
Staff costs	16,353	-	16,353	15,416	-	15,416
General expenses including copier lease and ICT	2,959	-	2,959	1,466	-	1,466
Printing and Stationery	373	-	373	2,619	-	2,619
Bank charges and interest	71	-	71	48	-	48
Accountancy and Independent Examination fees	-	1,100	1,100	-	1,345	1,345
	<u>19,756</u>	<u>1,100</u>	<u>20,856</u>	<u>19,549</u>	<u>1,345</u>	<u>20,894</u>
Analysed between Charitable activities	<u>19,756</u>	<u>1,100</u>	<u>20,856</u>	<u>19,548</u>	<u>1,345</u>	<u>20,893</u>

12 Parochial Church Council

None of the Parochial Church Council (or any persons connected with them) received any remuneration, two (2019: one) were reimbursed travel, telephone books and journals expenditure of £750 (2019: £575).

One (2019: one) PCC member was paid for maintenance services (including materials) to the church buildings during the year totalling £775 (2019: £485).

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

13 Employees

Number of employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
Administration	1	1
Caretaking	3	5
	<u>4</u>	<u>6</u>

Employment costs

	2020 £	2019 £
Wages and salaries	15,554	14,433
Other pension costs	799	983
	<u>16,353</u>	<u>15,416</u>

There was one (2019: one) part-time administrator equivalent to one full-time person. There are 3 (2019 : 5) members of the caretaking team who are equivalent to less than one full time person. The caretaking team and the administrator did not all work for the whole of the year.

There were no employees whose annual remuneration was £60,000 or more.

14 Tangible fixed assets

	Plant and machinery £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 January 2020	13,032	1,500	14,532
At 31 December 2020	<u>13,032</u>	<u>1,500</u>	<u>14,532</u>
Depreciation and impairment			
At 1 January 2020	7,686	1,465	9,151
Depreciation charged in the year	802	9	811
At 31 December 2020	<u>8,488</u>	<u>1,474</u>	<u>9,962</u>
Carrying amount			
At 31 December 2020	<u>4,544</u>	<u>26</u>	<u>4,570</u>
At 31 December 2019	<u>5,346</u>	<u>35</u>	<u>5,381</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

15 Debtors

	2020 £	2019 £
Amounts falling due within one year:		
Other debtors	1,649	9,774
	<u> </u>	<u> </u>

16 Creditors: amounts falling due within one year

	Notes	2020 £	2019 £
Deferred income	17	96	4,499
Trade creditors		311	-
Other creditors		2,128	-
Accruals		1,100	1,320
		<u> </u>	<u> </u>
		3,635	5,819
		<u> </u>	<u> </u>

17 Deferred income

	2020 £	2019 £
Other deferred income	96	4,499
	<u> </u>	<u> </u>

18 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £355 (2019: £546).

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes, funds in deficit only exist where spending is in advance of restricted grant income received:

	Movement in funds			Movement in funds			
	Balance at 1 January 2019	Incoming resources	Resources expended	Balance at 1 January 2020	Incoming resources	Resources expended	Balance at 31 December 2020
	£	£	£	£	£	£	£
Eco Fund	7,268	-	(1,457)	5,811	-	(802)	5,009
Vicar's Community Fund	100	-	-	100	-	-	100
Hinchley Wood Fellowship	-	1,185	-	1,185	519	(385)	1,319
Lent Charity	-	299	-	299	62	(234)	127
	<u>7,368</u>	<u>1,484</u>	<u>(1,457)</u>	<u>7,395</u>	<u>581</u>	<u>(1,421)</u>	<u>6,555</u>

The Ecofund provides for fabric improvements to increase the efficiency of the church buildings.

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		
	Balance at 1 January 2019	Incoming resources	Balance at 1 January 2020	Incoming resources	Balance at 31 December 2020
	£	£	£	£	£
Legacy Projects Fund	10,000	10,700	20,700	-	20,700
	<u>10,000</u>	<u>10,700</u>	<u>20,700</u>	<u>-</u>	<u>20,700</u>

The Legacy Projects fund ring fences legacy gifts to be used in specific projects rather than absorbed into the day to day running costs of the Church.

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

21 Analysis of net assets between funds

	Unrestricted funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Designated funds 2019 £	Restricted funds 2019 £	Total 2019 £
Fund balances at 31 December 2020 are represented by:								
Tangible assets	28	-	4,542	4,570	37	-	5,344	5,381
Current assets/(liabilities)	27,389	20,700	2,013	50,102	58,467	20,700	2,051	81,218
	<u>27,417</u>	<u>20,700</u>	<u>6,555</u>	<u>54,672</u>	<u>58,504</u>	<u>20,700</u>	<u>7,395</u>	<u>86,599</u>

ST CHRISTOPHER'S CHURCH, HINCHLEY WOOD

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

22 Prior period adjustment

Changes to the balance sheet

	At 31 December 2019		
	As previously reported	Adjustment	As restated
	£	£	£
Current assets			
Debtors due within one year	14,108	(4,334)	9,774
	<u> </u>	<u> </u>	<u> </u>
 Capital funds			
Income funds			
Restricted funds	7,395	-	7,395
Designated	20,700	-	20,700
Unrestricted funds	62,838	(4,334)	58,504
	<u> </u>	<u> </u>	<u> </u>
Total equity	90,933	(4,334)	86,599
	<u> </u>	<u> </u>	<u> </u>

Changes to the profit and loss account

	Period ended 31 December 2019		
	As previously reported	Adjustment	As restated
	£	£	£
Debtors	49,949	(4,334)	45,615
	<u> </u>	<u> </u>	<u> </u>
Net movement in funds	18,513	(4,334)	14,179
	<u> </u>	<u> </u>	<u> </u>