BRISTOL NORTH WEST FOODBANK

England & Wales · Charity number 1147727

Details

Other names	BRISTOL NW FOODBANK
Status	Registered
Legal form	Charitable company
Company number	08089474
Registered	2012-06-18
Register	View on the Charity Commission register

Contact

Address	Bristol North West Foodbank St. Andrews Church Avonmouth Road Bristol BS11 9EN
Phone	01179235343
Email	office@bristolnwfoodbank.org.uk
Website	https://www.bristolnorthwestfoodbank.org.uk/

Activities

Objects: THE PREVENTION AND RELIEF OF POVERTY IN PARTICULAR (BUT WITHOUT LIMITATION) IN THE NORTH WEST BRISTOL AREA, IN PARTICULAR (BUT WITHOUT LIMITATION) BY PROVIDING FOOD AND SUPPORT TO INDIVIDUALS AND FAMILIES FACING SHORT TERM TIMES OF CRISIS

Activities: Working in Bristol NW we help to alleviate poverty through the provision of food parcels to those in crisis, in partnership with local care agencies who refer clients in crisis to us. As part of our service we signpost to other care agencies, advice services and support agencies to try and help alleviate the clients immediate crisis that is causing their need to use the Foodbank.

Classification

- **How:** Provides Services
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

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Geography

- Bristol City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£718,591	£859,594	£288,964	16
2024-03-31	£582,866	£705,912	£429,968	16
2023-03-31	£604,252	£604,400	£553,013	11
2022-03-31	£684,102	£518,087	£545,050	8
2021-03-31	£710,871	£416,893	£369,035	6

Trustees

Name	Role	Appointed
Rev Andrew James Murray	Chair	2012-06-15
EMMA JAYNE MURRAY		2012-06-15
Graham John Burley		2015-06-24
James Robert Lovell		2023-07-01
Keren Louise Rice		2023-05-01
ROSALINE ANN ROBERTS		2015-06-16
Rev Nicola Harris		2024-07-10
Selina Salisbury		2016-11-01
Virginia O'Conor		2023-05-01

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BRISTOL NORTH WEST FOODBANK

England & Wales - Charity number 1147727

Accounts

Bristol North West
Foodbank
Together with Trussell

Bristol North West Foodbank

(A charitable company limited by guarantee)

Trustee's Annual Report

and

Unaudited Financial Statements

For the year ended 31 March 2025

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A10 19/11/2025 #44
COMPANIES HOUSE

Bristol North West
Foodbank
Together with Trussell

Bristol North West Foodbank

Accounts for the year ended 31 March 2025

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Bristol North West Foodbank
Together with Trussell

Reference and Administrative Information

Charity Name	Bristol North West Foodbank
Charity Number	1147727
Company Registration Number	08089474
Registered Office	Social Justice Hub St. Andrew's Church Avonmouth Road Avonmouth Bristol BS11 9EN

Board of Trustees / Directors

Mr Graham Burley	Treasurer (Appointed 1st October 2024)
Rev Nicola Harris	
Mr James Lovell	
Rev Dr Andrew Murray	Chair
Mrs Emma Murray	Foodbank Manager
Ms Virginia O'Connor	
Ms Keren Rice	
Miss Ann Roberts	
Mrs Selina Salisbury	

Independent Examiner	Linden Accountants Limited Scrapstore House St Weberghs Bristol BS2 9LB
Bank	Lloyds TSB PLC 15 High Street Westbury on Trym Bristol BS9 3HY
Solicitors	Veale Wasborough Vizards Orchard Court Orchard Lane Bristol BS1 5WS

Bristol North West Foodbank
Trustees' Report for the Year Ended 31 March 2025

Structure, Governance & Management

Governing Document:	Memorandum and articles of association Incorporated on 30th May 2012 Registered on 18th June 2012
How is the charity constituted:	Charitable Company limited by guarantee
Trustee selection method:	Election by Trustees

Charity Objectives

The prevention and relief of poverty in particular (but without limitation) in the North West Bristol area, in particular (but without limitation) by providing food and support to individuals and families facing short term times of crisis.

Aims of the Charity

Our aims are to alleviate poverty through the provision of food parcels to those in crisis, in partnership with local care agencies who refer clients in crisis to us. By signposting to care agencies, advice services and other support agencies we aim to seek resolutions to a client's immediate crisis, which is causing their need to use the Foodbank. Anyone in need can be referred to the Foodbank, regardless of their race or creed.

Charitable Activities

The Foodbank is run in partnership with churches and their members in North West Bristol. The North West Bristol area includes (but is not limited to) Shirehampton, Sea Mills, Lawrence Weston, Avonmouth, Pill, Severn Beach, Westbury on Trym, Stoke Bishop, Coombe Dingle, Clifton, Cotham, Redland, Hotwells, Henbury and Brentry and Severn Beach. The Bristol North West Foodbank is a part of the Trussell Trust network of 450+ Foodbanks in the UK.

The Foodbank is aware that a crisis may come in many forms, including (but not limited to) redundancy, revocation of benefits, ill-health, family break-up or unexpected large bills. The Foodbank regularly meets the needs of such individuals. Anyone in need in the North West Bristol community is welcome to receive food packages, regardless of their faith or creed.

Individuals, churches, schools and other interested organisations donate money and non-perishable food to the Foodbank. The food is then stored in three outlets located at churches in Henbury, Lawrence Weston and Avonmouth and several containers in Avonmouth (which have been registered and inspected by Bristol City Council's food hygiene team). Food is also transported in our mobile store van to resource our other outlets in Hotwells, Henbury and Severn Beach. Future outlets may open in the future as the Foodbank expands.

The Foodbank works in partnership with local care agencies, charities and other organisations which include (but is not limited to) General Practitioners, health visitors, the Citizen's Advice Bureau, church ministers, community workers, schools, social workers and children's centres. Individuals involved in these agencies are able to identify vulnerable families or individuals facing short term times of crisis and need immediate

assistance. The local care agencies will make a judgement call as to which people are in need of the Foodbank's help. This will come following contact with these individuals where time has been taken to understand their personal circumstances and needs.

Where an individual is identified as requiring the Foodbank's assistance, they are issued with an e-voucher. These are usually given where there is no other option available to the individual at that time. This entitles them to enough nutritionally balanced food for three days for themselves and their family (if applicable). There are currently 400 referral agencies in the area who issue these vouchers.

The Trussell Trust online database is used to log the names and addresses of the individual and their family (if applicable) being issued a voucher. This acts as a safeguard to prevent the abuse of the system. In a six month period, if an individual has more than six vouchers (eighteen days' worth of food) from the Foodbank, we will investigate the cause of their crisis with their referral agency and offer them an appointment with our advice worker to tackle the underlying cause. A flagging of an individual after six referrals, is in place to prevent them from becoming dependent on the Foodbank for food. In exceptional circumstances, after discussion with their referring agency, further vouchers can be provided.

The vouchers can be redeemed at the five outlets mentioned above, or be home delivered if the client is elderly, housebound or sick. We also provide pick up from our Foodbank Hub in Avonmouth by support workers outside of the outlet opening times as well as pick up for those who may be in work and be unable to access the Foodbank through outlet opening times. The voucher identifies the type of crisis which that individual is experiencing. As the individual waits for their food package to be prepared, complimentary refreshments are provided. Foodbank volunteers are available at talk to at this time, and where appropriate, the volunteers help the individuals to identify whether the client would benefit from an appointment with one of our Advice Workers.

The Foodbank volunteers come from the local churches and communities. They assist in running the five Foodbank outlets by packing and distributing food, and, also by offering support whilst the food packages are prepared. There are other care agencies which could assist individuals during their short-term time of crisis, and the Foodbank is able to help in identifying these. Many of the volunteers act as Foodbank ambassadors within their local church, work and community to encourage people to make regular and reliable donations to maintain a balanced stock of food within the Foodbank.

Once at an outlet Foodbank vouchers are redeemed for three days of food which includes one or two non-perishable boxes of food along with a box of fresh fruit, veg, eggs, bread and chilled items when available. We also provide a bag of toiletries and baby milk, nappies and pet food as required. We work hard to provide a wide range of food parcels which cater for speciality diets, such as Vegan, Vegetarian, Halal, Gluten Free, Diabetic and so on.

Achievements and Performance for the Year

Overview

The Bristol North West Foodbank has continued to see a strong demand for the services we provide through the continued 'Cost of Living Crisis'.

The Foodbank itself has been impacted by the 'Cost of Living Crisis' due through donations received. While the amount of food donated has increased in value from £238,608 in the previous year to £378,292 in the current year, cash donations from all sources declined during the year from £233,176 in the previous year to £206,272 in the current year. Costs have naturally increased in line with inflation putting pressure on the Foodbanks reserves.

The Foodbank reserves had been higher than required by the charity's reserve policy and this has been actively been invested into providing services to our clients, so for the purposes of the Foodbank's position as at the end of this financial year, our reserves are in a good position. However, we acknowledge that these pressures will continue into the next financial year and the Foodbank is actively working to ensure that no further deficits occur. We have kicked off a fundraising campaign called "Target 300" which is encouraging individual donations from within the local community, and are also in discussions with local businesses on funding support. In conjunction with these efforts, we are also reviewing costs and services provided to ensure we are focusing in on areas which are core to the Foodbank, or are well provided with funding.

One of the sad decisions we have taken during this period is to close our Homebank service. We are very proud of the number of people we have been able to help through our Homebank service, but have to accept the reality of the financial position here, particularly ensuring that the charity can concentrate on our core activities through the Foodbank, and directly funded activities including the Advice program and the Space4Makers workshop.

Foodbank Service Report

The Foodbank has seen an decrease in usage this year of 6% compared to the 2023-2024 financial year. The amount of people supplied with food this financial year is 8187 compared to 8708 the previous year. (Pre pandemic 2019-2020: 7197)

Interestingly we've seen a 9.8% increase in single people using the foodbank this year. It's increased from 1099 the previous year to 1207 this year.

These figures can be broken down as follows:

Category	Reasons for referral with responses	No. of fulfilled vouchers with the response	Adults	Children	Total
Financial - earnings related	Change in work hours	65 (2.68%)	102 (2.64%)	97 (3.67%)	199 (3.06%)
Financial - earnings related	Unemployment following permanent work	94 (3.87%)	142 (3.67%)	85 (3.22%)	227 (3.49%)
Financial - earnings related	Unemployment following temporary work	29 (1.19%)	45 (1.16%)	34 (1.29%)	79 (1.21%)
Financial - earnings related	Delay in or awaiting other income	174 (7.16%)	273	221	494

			(7.06%)	(8.36%)	(7.59%)
Financial - benefits related	Benefit delay	295 (12.14%)	479 (12.39%)	286 (10.83%)	765 (11.75%)
Financial - benefits related	Benefit deduction due to overpayment or benefit advance	60 (2.47%)	87 (2.25%)	39 (1.48%)	126 (1.94%)
Financial - benefits related	Benefit reduction due to change in eligibility	58 (2.39%)	95 (2.46%)	50 (1.89%)	145 (2.23%)
Financial - benefits related	Benefit reduction due to sanction	36 (1.48%)	45 (1.16%)	19 (0.72%)	64 (0.98%)
Financial - benefits related	Awaiting first benefit payment for less than a month	44 (1.81%)	68 (1.76%)	41 (1.55%)	109 (1.67%)
Financial - benefits related	Awaiting first benefit payment for more than a month	27 (1.11%)	50 (1.29%)	34 (1.29%)	84 (1.29%)
Financial - debts, costs and expenses	Priority debt	425 (17.5%)	740 (19.14%)	518 (19.61%)	1258 (19.33%)
Financial - debts, costs and expenses	Non-priority debt	198 (8.15%)	334 (8.64%)	287 (10.86%)	621 (9.54%)
Financial - debts, costs and expenses	Cost of dependents has increased	144 (5.93%)	275 (7.11%)	329 (12.45%)	604 (9.28%)
Financial - debts, costs and expenses	Rising costs of essentials	938 (38.62%)	1452 (37.56%)	1022 (38.68%)	2474 (38.01%)
Financial - debts, costs and expenses	Other unexpected expense	291 (11.98%)	452 (11.69%)	318 (12.04%)	770 (11.83%)
Personal circumstances	Insecurely housed	198 (8.15%)	287 (7.42%)	169 (6.4%)	456 (7.01%)
Personal circumstances	No access to financial support due to immigration status	67 (2.76%)	129 (3.34%)	91 (3.44%)	220 (3.38%)
Personal circumstances	Loss of support from friends or family	73 (3.01%)	99 (2.56%)	50 (1.89%)	149 (2.29%)
Personal circumstances	Change in relationship status	48 (1.98%)	72 (1.86%)	89 (3.37%)	161 (2.47%)
Personal circumstances	Domestic abuse	76 (3.13%)	99 (2.56%)	101 (3.82%)	200 (3.07%)
Personal circumstances	Change in dependents	47 (1.93%)	92 (2.38%)	131 (4.96%)	223 (3.43%)
Health	New physical or mental health condition	70 (2.88%)	111 (2.87%)	56 (2.12%)	167 (2.57%)
Health	Ongoing impact of physical or mental health condition	586 (24.13%)	904 (23.38%)	377 (14.27%)	1281 (19.68%)
None applicable	None applicable	68 (2.8%)	110 (2.85%)	82 (3.1%)	192 (2.95%)
Health	Change in existing physical or mental health condition	38 (1.56%)	52 (1.35%)	31 (1.17%)	83 (1.28%)
	Individual vouchers and parcels with responses (Where each voucher with responses is counted only once)	2429	3866	2642	6508

Reasons for referral: responses vs. non responses	**No. of fulfilled vouchers**
Vouchers with responses (reflected in the Reasons for Referral table above)	2429 (78.61%)
Unable to ask	634 (20.52%)
Declined to answer	27 (0.87%)
Total	3090 (100%)

Reasons why some people have needed more than 3 vouchers in 6 months

Reason for needing more than 3 vouchers in the last 6 months	No. of fulfilled vouchers	Adults	Children	Total
Awaiting first benefit payment	15 (1.91%)	24 (1.89%)	15 (1.74%)	39 (1.83%)
Benefit delay or sanction	79 (10.05%)	150 (11.82%)	82 (9.51%)	232 (10.89%)
Debt	70 (8.91%)	107 (8.43%)	63 (7.31%)	170 (7.98%)
Domestic abuse	14 (1.78%)	21 (1.65%)	26 (3.02%)	47 (2.21%)
Drug or alcohol dependency	32 (4.07%)	45 (3.55%)	12 (1.39%)	57 (2.67%)
Homelessness	34 (4.33%)	50 (3.94%)	19 (2.2%)	69 (3.24%)
Long term health condition	87 (11.07%)	140 (11.03%)	53 (6.15%)	193 (9.06%)
Long term unemployment	24 (3.05%)	43 (3.39%)	32 (3.71%)	75 (3.52%)
No access to financial support due to immigration status	30 (3.82%)	55 (4.33%)	38 (4.41%)	93 (4.36%)
Other - low income	302 (38.42%)	472 (37.19%)	367 (42.58%)	839 (39.37%)
Other	99 (12.6%)	162 (12.77%)	155 (17.98%)	317 (14.88%)
Total	786 (100%)	1269 (100%)	862 (100%)	2131 (100%)

Ethnic Groups using the Foodbank

The Bristol North West Foodbank is available for anyone in the community in need, regardless of their race, faith, creed or family background. We no longer collect this data or have access to it following the introduction of GDPR.

Age Groups using the Foodbank

Current age groups	No. of parcels distributed by age	Legacy age groups	No. of parcels distributed by age
Adults (17 - 24 yrs)	824 (10.53%)	Adults (17 - 24 yrs)	824 (10.53%)
Adults (25 - 34 yrs)	1071 (13.69%)	Adults (25 - 64 yrs)	3623 (46.32%)
Adults (35 - 44 yrs)	1141 (14.59%)		
Adults (45 - 54 yrs)	874 (11.17%)		
Adults (55 - 64 yrs)	537 (6.87%)		
Adults (65 - 74 yrs)	135 (1.73%)	Adults (Over 65 yrs)	176 (2.25%)
Adults (75+ yrs)	41 (0.52%)		
Children (0 - 4 yrs)	941 (12.03%)	Children (0 - 4 yrs)	941 (12.03%)
Children (5 - 11 yrs)	1285 (16.43%)	Children (5 - 11 yrs)	1285 (16.43%)
Children (12 - 16 yrs)	973 (12.44%)	Children (12 - 16 yrs)	973 (12.44%)
Totals	7822 (100%)	Totals	7822 (100%)

Age groups: specified vs not specified	No. of parcels distributed
Parcels with specified age groups (reflected in the age group reports above)	7822 (95.54%)
Adults (not specified)	241 (2.94%)
Children (not specified)	124 (1.51%)
Totals	8187 (100%)

Sizes of Families using the Foodbank

Household structure with responses	No. of vouchers fulfilled with the response	No. of vouchers fulfilled with the response %	No. of parcels distributed	No. of parcels distributed %
Single adult household (with or without dependents)				
Single adult with no children	1207	41.51%	1207	16.04%
Single adult with 1 or 2 children (0 - 16 years old)	398	13.69%	999	13.28%
Single adult with 3 or more children (0 - 16 years old)	198	6.81%	887	11.79%
Sub-total	1803	62%	3093	41.11%
One couple household (with or without dependents)				
One couple household with no children (0 - 16 years old)	119	4.09%	238	3.16%
One couple household with 1 or 2 children (0 - 16 years old)	213	7.32%	766	10.18%
One couple household with 3 or more children (0 - 16 years old)	140	4.81%	817	10.86%
Sub-total	472	16.23%	1821	24.2%
Couple and additional adult(s)				
Couple and additional adult(s) with no children (0 - 16 years old)	61	2.1%	199	2.64%
Couple and additional adult(s) with 1 or 2 children (0 - 16 years old)	55	1.89%	278	3.69%
Couple and additional adult(s) with 3 or more children (0 - 16 years old)	66	2.27%	478	6.35%
Sub-total	182	6.26%	955	12.69%
Multi-adult household				
Multi-adult household with no children	184	6.33%	416	5.53%
Multi-adult household with 1 or 2 children (0 - 16 years old)	184	6.33%	737	9.8%
Multi-adult household with 3 or more children (0 - 16 years old)	82	2.82%	501	6.66%
Sub-total	450	15.47%	1654	21.98%
Household with no adults				
Single child (16 years old)	1	0.03%	1	0.01%
Sub-total	1	0.03%	1	0.01%
Totals	2908	100%	7524	100%

Household Structure: responses vs. non-responses	No. of fulfilled vouchers	No. of fulfilled vouchers (%)
Vouchers with responses (reflected in the Household Structure table above)	2908	94.11%
Prefer not to say whether other adults in the household are a partner or spouse	25	0.81%
Unable to ask	157	5.08%
Total	3090	100%

Advice Service Report

Our advice workers Mat and Amy have had a busy year. Here is an overview of their work and their successes in helping our clients.

Income Maximisation and Debt Reporting

	April to June 2024		**April to September 2024**		**April to December 2024**		**April 2024 to March 2025**	
Number of unique people accessing the service (cumulative)	77		138		174		260	
	April to June 2024		**July to September 2024**		**October to December 2024**		**January to March 2025**	
Total number of people accessing the service in the quarter (quarterly)	77		132		110		132	
	April to June 2024		**April to September 2024**		**April to December 2024**		**April 2024 to March 2025**	
Number of issues/matters relating to different areas of advice (cumulative)	Benefits (inc. charitable support and grants)	7	Benefits (inc. charitable support and grants)	8	Benefits (inc. charitable support and grants)	10	Benefits (inc. charitable support and grants)	12
	Debt	15	Debt	18	Debt	26	Debt	42
	Housing	2	Housing	5	Housing	12	Housing	18
	Immigration		Immigration		Immigration		Immigration	
	Domestic violence*		Domestic violence	4	Domestic violence	7	Domestic violence	9
	Employment		Employment	2	Employment	5	Employment	7
	Budgeting	1	Budgeting		Budgeting		Budgeting	3
	Relationships/mental health	1	Relationships/mental health	2	Relationships		Relationships	5
	Education		Education		Education	1	Education	
	Consumer		Consumer		Consumer		Consumer	
	Other	51	Other*	98	Other	110	Other	162
	April to June 2024		**April to September 2024**		**April to December 2024**		**April 2024 to March 2025**	
Total financial gains for people using the service (cumulative, £)	Confirmed	£36,597	Confirmed	£99,033	Confirmed	166,115	Confirmed	225,860.14
	Expected	N/A	Expected	N/A	Expected	N/A	Expected	N/A
Number of people who achieved or are expected to achieve financial gains (cumulative)	72		147		183		264	
Total amount of debt managed for people using the service (cumulative, £)	3,737.44		9,100.05		22,001.15		23,781.35	
Number of people using the service whose debt was managed (cumulative)	18		30		47		59	

Total amount of debt written off for people using the service *(cumulative, £)*	3737.44	9100.05	22,001.15	23,781.35
Number of people using the service whose debt was written off (cumulative)	18	30	47	59

	April to June 2024	**April to September 2024**	**April to December 2024**	**April 2024 to March 2025**
The number of people estimated to no longer need to use the food bank for food, after accessing advice and support (cumulative)	40	69	89	135
The number of people estimated to still need to use the food bank for food, *after accessing advice and* support (cumulative)	37	69	84	124

Debt advice

Advice Partner Name: North Bristol Advice Centre

Cumulative Figures

Data field	**Detail**	**April to June 2024**	**April to September 2024**	**April to December 2024**	**April 2024 to March 2025**
Number of unique people accessing the service (cumulative)		16	26	31	43
Total number of people accessing the service in the quarter (quarterly)		16	10	4	12
Number of issues relating to different areas of advice (cumulative)	Benefits *(inc. charitable* support and grants)	1	2	2	2
	Debt	16	25	29	41
	Housing	0	0	0	0
	Immigration	0	0	0	0
	Utilities	0	0	0	0
	Employment	0	0	0	0
	Budgeting	0	0	0	0
	Relationships	0	0	0	0

	Education	0	0	0	0
	Consumer	0	0	0	0
	Other	0	0	0	0
Total financial gains for people using the service (cumulative, £)	Confirmed	0	120	0	£7,104
	Expected	0	0	0	0
Number of people who achieved or are expected to achieve financial gains (cumulative)		0	1	1	1
Total amount of debt managed for people using the service (cumulative, £)		£147,309.38	£277,214.35	£321,376.42	£408,050.07
Number of people using the service whose debt was managed (cumulative)		9	18	22	34
Total amount of debt written off for people using the service (cumulative, £)		£91,297.46	£91,297.46	£169,974.14	£169,974.14
Number of people using the service whose debt was written off (cumulative)		7	7	12	12
The number of people estimated to no longer need to use the food bank for food, after accessing advice and support (cumulative)		7	9	10	18
The number of people estimated to still need to use the food bank for food, after accessing advice and support (cumulative)		1	4	7	11
Please confirm if a case study has been provided for this quarter		Yes	Yes	No	Yes

Case Study of Foodbank Client Helped with Advice and Debt support

Client was a single lady living alone with her 14-year-old daughter, in BCC property. In 2022 she had been diagnosed with Diverticulitis and became extremely ill. Her bowel burst and she was given an operation for a colostomy. She now lives with anxiety and depression too, which had been exacerbated following the recent death of her father. The client had given up full time work because of her health issues. She was in receipt of benefits including UC, Child Benefit, PIP, Council Tax Single Person Discount and full Housing Allowance.

The client needed help with a debt from a Debt Recovery Company that was over 6 years old. She recently had contact from them and agreed to set up a Continuous Payment Authority (CPA) for £26 per month, of which she could not afford. The first payment was due to be taken at the end of the month, (2 weeks following our appointment). She also had a priority debt for Council Tax arrears of £1296. The council had taken court action and obtained a Liability Order and passed the account to Bailiffs to collect.

We completed a Financial Statement and a Quick Benefit Calculation with the client, we discussed maximising income by claiming LCWRA ("Limited Capability for Work-Related Activity" currently £416.19 pm) and claiming Council Tax Reduction which she had also not claimed but was entitled to. We discussed budgeting and managing money and paying for essentials before non-essentials and cutting down on any unnecessary expenses.

We discussed the difference between non-priority debts and priority debts. We advised that priority debts should be addressed as the consequences for non-payment can be quite serious. Non-priority debts on the other hand do not have any serious consequences, for non-payment.
We advised the client, regarding the CPA that had been set up, to contact the company and cancel it. As this debt had not had any payments made and was possibly 6 years old or more, it was likely Statute Barred, hence unenforceable. We also offered to write to the company on behalf of the client, to raise this issue.

We contacted BCC Senior Council Tax Officers, to discuss the account and requested a 30 day hold on the account, to enable the client time to make a claim for CTR and to prevent Bailiff Action. Once the claim is live, CT will accept repayment of the arrears at £3.75 pw or £16 pm from the client.
The client made successful claims for CTR, LCWRA, she cancelled the CPA and refused to make any payments to the company. She will contact NBAC if she wants any further help with the statute barred debt. We provided the client with factsheets and information on all her debts and reassured her that she can contact NBAC in the future if she needs further help.

The client reported feeling empowered as she was now able to do some things for herself. Her income will also be increased, providing her with some disposable income. She has also gained some knowledge about her debts and her rights/entitlements. She will no longer need to use the Foodbank.

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.
This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

On behalf of the Board:

..... Date 23/10/25

Director / Trustee

Independent Examiner's Report

I report to the charity trustees on my examination of the accounts of Bristol North West Foodbank for the year ended 31st March 2025.

Responsibility and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Having satisfied myself that the accounts of Bristol North West Foodbank are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

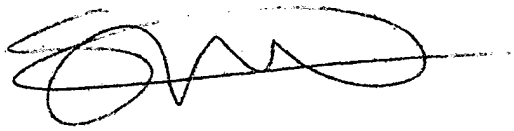
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in accordance with section 130 of the Charities Act; or

2. The accounts do not accord with those records; or

3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of my independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Steven Baptiste ACPA
Linden Accountant Limited
Scrapstore House
21 Sevier Street
St Werburghs
Bristol
BS2 9LB

Date: 17/10/2025

Bristol North West Foodbank

STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31ST MARCH 2025

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
		£	£	£	£
INCOME					
Income from generated funds	2	17,725	116,302	134,027	111,082
Other income	3	584,564	-	584,564	471,784
TOTAL INCOME AND ENDOWMENTS		602,289	116,302	718,591	582,866
EXPENDITURE					
Expenditure on charitable activities	5	647,298	212,296	859,594	705,912
TOTAL EXPENDITURE		647,298	212,296	859,594	705,912
NET INCOME/(EXPENDITURE)		(45,009)	(95,994)	(141,003)	(123,045)
Balances brought forward		394,228	35,739	429,968	553,013
Gross transfers between funds	15	-	-	-	-
Balances carried forward		349,219	(60,255)	288,965	429,968

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 16 to 21 form part of these financial statements

Bristol North West Foodbank

BALANCE SHEET

YEAR ENDED 31ST MARCH 2025

	Note	2025 £	£	2024 £
FIXED ASSETS:				
Tangible assets			192,157	200,089
CURRENT ASSETS:				
Debtors		93,496		73,469
Cash at bank and in hand		139,585		254,291
		233,080		327,760
CURRENT LIABILITIES:				
Creditors: falling due within one year		(136,273)		(97,881)
Net current assets			96,808	229,879
NET ASSETS:			288,965	429,968
FUNDS				
General funds		267,941		394,228
Restricted funds		21,023		35,739
			288,965	429,968

For the year ending 31st March 2024, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the directors and authorised for issue on 23/10/25
and are signed on their behalf by:

Chair of Trustees

Charity Registration Number: 1147727

The notes on pages 16 to 21 form part of these financial statements

Bristol North West Foodbank

CONSOLIDATED STATEMENT OF CASH FLOWS

YEAR ENDED 31ST MARCH 2025

RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH INFLOW FROM OPERATING ACTIVITIES

Statement of Financial Activities: Net movement in funds	2025	2024
	£	£
Net income/(expenditure)	(141,003)	(123,045)
Depreciation	38,200	39,360
Increase in operational creditors: current liabilities	38,392	(33,140)
Decrease / (increase) in operational debtors	(34,963)	2,808
(Increase) / decrease in stock	14,935	17,243
Net cash (outflow) / inflow from operating activities	(84,439)	(96,774)

Statement of Financial Activities: Non-operational movements in funds	2025	2024
	£	£
Net cash inflow from operating activities	(84,439)	(96,774)
Non-operational cash flows:		
Investing activities		
Payments for tangible fixed assets	(30,268)	(35,851)
Net cash (outflow)/inflow for the year	(114,707)	(132,625)

Cashflow restrictions

Charity law prohibits the use of net cash inflows on any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cash flows for the year.

ANALYSIS OF CHANGES IN CASH DURING THE YEAR

	2025	2024	Change
	£	£	£
Cash at bank and in hand	139,585	254,291	(114,707)

	2024	2023	Change
	£	£	£
Cash at bank and in hand	254,291	386,916	(132,625)

The notes on pages 16 to 21 form part of these financial statements

1 ACCOUNTING POLICIES

Accounting convention
The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP) effective from 1st January 2019, and applicable UK Accounting Standards, the Charities Act 2011 and the Companies Act 2006.

Funds structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the terms of a specific appeal.

Income
All income is recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of income can be measured with sufficient reliability.

Income from donations is included when these are receivable, except as follows:
- When the donors specify that the donations given to the charity must be used in future accounting periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Income from grants, where there are performance or service deliverables required by the terms of the grant, are accounted for as the charity earns the right to payment through its performance.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that agree all costs related to the category. Support costs have been allocated 100% towards the charitable activities of the charity.

Charitable activities
Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct pay and non-pay costs and support costs relating to those activities.

Going concern
After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue its operations for the foreseeable future and therefore they have continued to adopt the going concern basis when preparing the financial statements.

Governance costs
Governance cost include those costs associated with meeting the constitutional and statutory requirements of the charity, and include its independent examination fees and costs linked to the strategic management of the charity including trustee expenses.

Tangible fixed assets and depreciation
Depreciation has been provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life. The rates used are: 25% straight line for plant and machinery and IT and office equipment; 20% straight line for motor vehicles; and 10% on leasehold improvements. Items of equipment are capitalised where the total price for purchasing the item is greater than £100.00.

Allocation of support and governance costs
Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangement of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis:

	2025	2024
Raising funds	30%	30%
Charitable activities	70%	70%

5 TOTAL EXPENDITURE (Continued)

Repairs and Renewals	-	-	2,314	2,314
Software Subscriptions	-	-	2,859	2,859
Stationery	-	-	1,007	1,007
Training	-	897	-	897
Volunteer Expenses	-	-	747	747
	-	599,344	260,248	859,593
Allocation of support & governance costs	78,075	182,174	(260,248)	-
	78,075	781,518	-	859,593

TOTAL EXPENDITURE - Previous period

	Raising funds £	Charitable activities £	Support and governance costs £	Total Funds 2024 £
Food Distributed	-	255,852	-	255,852
Accounting & Bookkeeping	-	-	5,748	5,748
Advertising	-	145	145	290
Cleaning	-	-	-	-
Clothing Costs	-	-	379	379
Disallowable Penalties	-	-	132	132
Electricity & Gas	-	-	8,387	8,387
Equipment Purchase	-	-	11,156	11,156
Equipment Rental	-	-	-	-
Foodbank/Homebank Purchases	-	23,987	-	23,987
Foodbank Services	-	15,278	649	15,927
Franchise Fees	-	-	360	360
Leasehold Improvements Depreciation	-	-	22,699	22,699
Legal & Regulatory Fees	-	52	7,526	7,578
Mileage Claims	-	-	281	281
Motor Vehicle Depreciation	-	-	5,969	5,969
Motor Expenses	-	-	7,269	7,269
Office Equipment Depreciation	-	-	4,190	4,190
Payroll Expenses	-	62,771	232,845	295,616
Phone and Internet Charges	-	-	1,345	1,345
Plant and Machinery Depreciation	-	-	6,502	6,502
Postage	-	-	3,262	3,262
Premises Expenses	-	-	3,413	3,413
Printing Costs	-	-	5,202	5,202
Public Liability Insurance	-	760	10,751	11,511
Rent	-	-	2,459	2,459
Software Subscriptions	-	751	1,712	2,462
Stationery	-	-	2,031	2,031
Training	-	570	751	1,321
Volunteer Expenses	-	-	585	585
	-	360,166	345,746	705,912
Allocation of support & governance costs	103,724	242,022	(345,746)	-
	103,724	602,188	-	705,912

6 NET MOVEMENT IN FUNDS

This is stated following these charges:

	2025	2024
	£	£
Depreciation	38,200	39,360
Trustees' remuneration	-	-
Trustees' expense reimbursement	-	-
Fee for independent examination	700	700

In the current year, no expenses were reimbursed to the trustees (2024: £Nil).

7 CORPORATION TAX

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

8 STAFF NUMBERS AND COSTS

Staff costs were as follows:

	2025	2024
	£	£
Salaries and wages	294,239	264,830
Social security costs	24,535	21,528
Pension contributions	10,325	9,257
	329,099	295,616

The average number of employees (including senior management and leadership) during the year was:

	2025	2024
Staff	16	16

No individual employee earned more than £60,000 during the current or prior period.

Key management personnel

The key management personnel of the charitable company comprise the Trustees and Foodbank Manager. The total employment benefits of the key management personnel were £35,475 (2023: £33,790).

9 TANGIBLE FIXED ASSETS

	Leasehold Improvements	Motor Vehicles	Office Equipment	Plant and Machinery	Totals
	£	£	£	£	£
COST:					
At 1 April 2023	226,986	29,845	21,961	30,368	309,160
Additions	8,896	20,655	261	456	30,268
At 31 March 2024	235,882	50,500	22,222	30,824	339,428
DEPRECIATION:					
At 1 April 2023	41,971	26,689	17,375	23,036	109,071
Charge for the year	23,588	7,287	3,744	3,582	38,200
At 31 March 2024	65,559	33,976	21,119	26,618	147,271
NET BOOK VALUE:					
At 31 March 2024	170,323	16,524	1,104	4,206	192,157
At 31 March 2023	185,015	3,156	4,586	7,332	200,089

10 DEBTORS

	2025	2024
	£	£
Food Stocks	54,413	69,349
Gift Aid Due	23,867	2,650
Prepayments	15,216	1,470
	93,496	73,469

11 CREDITORS: amounts falling due within one year

	2025	2024
	£	£
Trade Creditors	27,610	439
Accruals	2,124	2,013
PAYE/NIC Payable	7,836	802
Pensions Payable	1,323	1,296
Deferred Income	97,380	93,331
	136,273	97,881

Part of 'Deferred Income' here relates to a grant which has been deferred to be released in line with depreciating the asset in question.
This is as follows, complete with the balance at 31st March 2025:

Space 4 Makers Workshop (Port of Bristol Community Fund)	£	81,665	(2024: £93,331)
	£	81,665	

The remaining balance comprises of two grants due to be spent in the next financial year.

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds	Designated Funds	General Funds	Total Funds 2025
	£	£	£	£
Fixed Assets	-	-	192,157	192,157
Current Assets	21,023	-	212,057	233,080
Current Liabilities	-	-	(136,273)	(136,273)
	21,023	-	267,941	288,965

Prior period comparison	Restricted Funds	Designated Funds	General Funds	Total Funds 2024
	£	£	£	£
Fixed Assets	-	-	200,089	200,089
Current Assets	35,739	-	292,021	327,760
Current Liabilities	-	-	(97,881)	(97,881)
	35,739	-	394,229	429,968

13 ANALYSIS OF CHARITABLE FUNDS

For the year ended 31 March 2025

Analysis of Fund movements	Balance b/fwd	Income	Expenditure	Transfers	Fund c/fwd
	£	£	£	£	£
Restricted funds					
Headley Trust	3,422	15,000	(14,607)	-	3,815
Feeding Bank - Homebank	-	7,852	(11,617)	3,765	-
Fuel Donations	4,760	-	-	-	4,760
Quartet Community - Debt Advice	-	3,300	(3,300)	-	-
Quartet Community - Workshop Administrator	-	5,000	(4,552)	-	448
Quartet Community - Homebank	-	3,400	(11,414)	8,014	-
Trussell Trust - Financial Inclusion Fast Track	27,557	51,750	(67,307)	-	12,000
Wessex Water	-	30,000	(99,500)	69,500	-

2 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Grant Income				
Headley Trust	-	15000	15,000	30,000
Feeding Bank - Homebank	-	7,852	7,852	-
Fuel Donations	-	-	-	-
Quartet Community - Debt Advice	-	3,300	3,300	1,500
Quartet Community - Workshop Administrator	-	5,000	5,000	-
Quartet Community - Homebank	-	3,400	3,400	-
Trussell Trust - Financial Inclusion Fast Track	-	51,750	51,750	51,750
Wessex Water	-	30,000	30,000	-
Other grants	17,725	-	17,725	27,832
	17,725	116,302	134,027	111,082

3 INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Institution donations	29,965	-	29,965	61,158
Donations - individual, one-off, fundraising	149,724	-	149,724	149,290
Food donated	378,292	-	378,292	238,608
Gift Aid received	26,582	-	26,582	22,728
	584,564	-	584,564	471,784

5 TOTAL EXPENDITURE

	Raising funds £	Charitable activities £	Support and governance costs £	Total Funds 2025 £
Food Distributed	-	393,227	-	393,227
Accounting & Bookkeeping	-	-	6,936	6,936
Cleaning	-	-	25	25
Clothing Costs	-	-	514	514
Disallowable Penalties	-	-	96	96
Electricity & Gas	-	-	10,269	10,269
Equipment Purchase	-	4,126	1,990	6,116
Equipment Rental	-	-	-	-
Foodbank/Homebank Purchases	-	16,142	-	16,142
Foodbank Services	-	18,570	127	18,697
Franchise Fees	-	-	360	360
Leasehold Improvements Depreciation	-	-	23,588	23,588
Legal & Regulatory Fees	-	883	5,109	5,992
Mileage Claims	-	-	185	185
Motor Vehicle Depreciation	-	-	7,287	7,287
Motor Expenses	-	-	6,371	6,371
Office Equipment Depreciation	-	-	3,744	3,744
Payroll Expenses	-	165,500	163,598	329,098
Phone and Internet Charges	-	-	1,531	1,531
Plant and Machinery Depreciation	-	-	3,582	3,582
Postage	-	-	470	470
Premises Expenses	-	-	-	-
Printing Costs	-	-	2,823	2,823
Public Liability Insurance	-	-	11,437	11,437
Recruitment Fees	-	-	1,271	1,271
Rent	-	-	2,009	2,009

Total restricted funds	35,739	116,302	(212,296)	81,278	21,023
Unrestricted funds					
General funds	394,228	602,289	(647,298)	(81,278)	267,941
Total unrestricted funds	394,228	602,289	(647,298)	(81,278)	267,941
Total funds	429,968	718,591	(859,594)	-	288,965

Trussell Trust

Funding for the provision of Advice Workers, particularly focused around debt advice.

Trussell Trust - Financial Inclusion Fast Track

Funding for the provision of Advice Workers, particularly focused around debt advice.

Headley Trust

Funding to provide financial, debt, and welfare benefits and other services to families and individuals affected by the increase in the cost of living.

Quartet Community

Funding to provide advice on welfare benefits.

Quartet Community - Debt Advice

Funding to provide advice on debt.

Fuel Donations

Funding to provide fuel vouchers to support families and individuals during this period of high utilities cost.

14 ANALYSIS OF CHARITABLE FUNDS

Prior period - For the year ended 31 March 2024

Analysis of Fund movements	Balance b/fwd	Income	Expenditure	Transfers	Fund c/fwd
	£	£	£	£	£
Restricted funds					
Trussell Trust	7,690	-	(7,690)	-	-
Trussell Trust - Financial Inclusion Fast Track	-	51,750	(24,193)	-	27,557
Headley Trust	10,366	30,000	(36,944)	-	3,422
Quartet Community - Debt Advice	10,000	1,500	(11,500)	-	-
Fuel Donations	28,747	-	(23,987)	-	4,760
Total restricted funds	56,803	83,250	(104,314)	-	35,739
Unrestricted funds					
General funds	496,210	499,616	(601,598)		394,228
Total unrestricted funds	496,210	499,616	(601,598)	-	394,228
Total funds	553,013	582,866	(705,912)	-	429,967

15 RELATED PARTY TRANSACTIONS

Trustee E Murray is employed as Food Manager of Bristol North West Foodbank, which has been fully approved by the Charity Commission.

Personal donations were received from four trustees throughout the financial year - A Murray donated £360 (2024: £400), G Burley donated £360 (2024: £360), A Roberts donated £840 (2024: £840) and S Salisbury donated £300 (2024: £300); these donations total £1,860 (2023: £1,900).

BRISTOL NORTH WEST FOODBANK

England & Wales - Charity number 1147727

Accounts



Bristol North West Foodbank

(A charitable company limited by guarantee)

Trustees' Annual Report

and

Unaudited Financial Statements

For the year ended 31 March 2024

Charity number: 1147727
Company number: 8089474

Bristol North West Foodbank
Accounts for the year ended 31 March 2024

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Reference and Administrative Information

Charity name:	Bristol North West Foodbank
Charity registration number:	1147727
Company registration number:	80879474
Registered office:	Social Justice Hub St. Andrew's Church Avonmouth Road Avonmouth Bristol BS11 9EN

Board of Trustees/Directors:

Mr Jonathan Ball	*(Resigned 19th February 2024)*
Mr Graham Burley	Treasurer
Mr James Lovell	*(Appointed 1st July 2023)*
Rev Dr Andrew Murray	Chair
Mrs Emma Murray	Foodbank Manager
Ms Virginia O'Conor	*(Appointed 1st May 2023)*
Mr Robert Porter	*(Resigned 19th February 2024)*
Ms Keren Rice	*(Appointed 1st May 2023)*
Miss Ann Roberts	
Mrs Selina Salisbury	

Independent examiner:	Linden Accountants Ltd Scrapstore House St Werburghs Bristol BS2 9LB
Bank:	Lloyds TSB PLC 15 High Street Westbury on Trym Bristol BS9 3BY
Solicitors:	Veale Wasbrough Vizards Orchard Court Orchard Lane Bristol BS1 5WS

Bristol North West Foodbank
Trustees' Report for the Year Ended 31 March 2024

Structure, Governance & Management

Governing Document:	Memorandum and articles of association Incorporated on 30th May 2012 Registered on 18th June 2012
How is the charity constituted:	Charitable Company limited by guarantee
Trustee selection method:	Election by Trustees

Charity Objectives

The prevention and relief of poverty, specifically (but without limitation) in the North West Bristol area, in particular (but without limitation) by providing food and support to individuals and families facing short term times of crisis.

Aims of the Charity

Our aims are to alleviate poverty through the provision of food parcels to those in crisis, in partnership with local care agencies who refer clients in crisis to us. By signposting to care agencies, advice services and other support agencies we aim to seek resolutions to a client's immediate crisis, which is causing their need to use the Foodbank. Anyone in need can be referred to the Foodbank, regardless of their race or creed.

Charitable Activities

The Foodbank is run in partnership with churches and their members in North West Bristol. The North West Bristol area includes (but is not limited to) Shirehampton, Sea Mills, Lawrence Weston, Avonmouth, Pill, Severn Beach, Westbury on Trym, Stoke Bishop, Coombe Dingle, Clifton, Cotham, Redland, Hotwells, Henbury and Brentry and Severn Beach. The Bristol North West Foodbank is a part of the Trussell Trust network of 450+ Foodbanks in the UK.

The Foodbank is aware that a crisis may come in many forms, including (but not limited to) redundancy, revocation of benefits, ill-health, family break-up or unexpected large bills. The Foodbank regularly meets the needs of such individuals. Anyone in need in the North West Bristol community is welcome to receive food packages, regardless of their faith or creed.

Individuals, churches, schools and other interested organisations donate money and non-perishable food to the Foodbank. The food is then stored in three outlets located at churches in Henbury, Lawrence Weston and Avonmouth and several containers in Avonmouth (which have been registered and inspected by Bristol City Council's food hygiene team). Food is also transported in our mobile store van to resource our other outlets in Hotwells, Henbury and Severn Beach. Future outlets may open in the future as the Foodbank expands.

The Foodbank works in partnership with local care agencies, charities and other organisations which include (but is not limited to) General Practitioners, health visitors, the Citizen's Advice Bureau, church ministers, community workers, schools, social workers and children's centres. Individuals involved in these agencies are able to identify vulnerable families or individuals facing short term times of crisis and need immediate assistance. The local care agencies will make a judgement call as to which people are in need of the Foodbank's help. This will come following contact with these individuals where time has been taken to understand their personal circumstances and needs.

Where an individual is identified as requiring the Foodbank's assistance, they are issued with an e-voucher. These are usually given where there is no other option available to the individual at that time. This entitles them to enough nutritionally balanced food for three days for themselves and their family (if applicable). There are currently 400 referral agencies in the area who issue these vouchers.

The Trussell Trust online database is used to log the names and addresses of the individual and their family (if applicable) being issued a voucher. This acts as a safeguard to prevent the abuse of the system. In a six month period, if an individual has more than six vouchers (eighteen days' worth of food) from the Foodbank, we will investigate the cause of their crisis with their referral agency and offer them an appointment with our advice worker to tackle the underlying cause. A flagging of an individual after six referrals, is in place to prevent them from becoming dependent on the Foodbank for food. In exceptional circumstances, after discussion with their referring agency, further vouchers can be provided.

The vouchers can be redeemed at the five outlets mentioned above, or be home delivered if the client is elderly, housebound or sick. We also provide pick up from our Foodbank Hub in Avonmouth by support workers outside of the outlet opening times as well as pick up for those who may be in work and be unable to access the Foodbank through outlet opening times. The voucher identifies the type of crisis which that individual is experiencing. As the individual waits for their food package to be prepared, complimentary refreshments are provided. Foodbank volunteers are available at talk to at this time, and where appropriate, the volunteers help the individuals to identify whether the client would benefit from an appointment with one of our Advice Workers.

The Foodbank volunteers come from the local churches and communities. They assist in running the five Foodbank outlets by packing and distributing food, and, also by offering support whilst the food packages are prepared. There are other care agencies which could assist individuals during their short-term time of crisis, and the Foodbank is able to help in identifying these. Many of the volunteers act as Foodbank ambassadors within their local church, work and community to encourage people to make regular and reliable donations to maintain a balanced stock of food within the Foodbank.

Once at an outlet Foodbank vouchers are redeemed for three days of food which includes one or two non-perishable boxes of food along with a box of fresh fruit, veg, eggs, bread and chilled items when available. We also provide a bag of toiletries and baby milk, nappies and pet food as required. We work hard to provide a wide range of food parcels which cater for speciality diets, such as Vegan, Vegetarian, Halal, Gluten Free, Diabetic and so on.

Achievements and Performance for the Year

Overview

The 'Cost of Living Crisis' has continued to be a source of stress for our local communities as we saw many struggling through the winter without adequate funds to access heating or food because of the rising prices. More than before we are finding that many people in work are finding it impossible to make ends meet. Food prices not only have made it difficult for those we support it has also had a knock-on effect to the amount for food that is being donated to the Foodbank. We are thankful to our wonderful donors who have helped us make it through the year so that we have not have to turn anyone away who had a genuine need.

The 'Cost of living' payments from the government provided temporary respite for those on benefits, which was good to see. However, there is no plan for this to continue, so we have been supporting the Trussell Trust's & Joseph Rowntree Foundation's 'Essentials Guarantee Campaign' that is asking the government to raise benefit payments, so that everyone has the necessary income to provide for the basic essentials. At present this falls short. You can find out more about this at: www.trusselltrust.org/get-involved/campaigns/guarantee-our-essentials/

We are still seeing the urgent need for pastoral support for many who were experiencing extreme isolation and loneliness. We are having to deal with more aggression and heightened levels of depression and stress from our clients as they struggle in the current climate. Mortgage increases are putting families under intense stress which is causing many to find they can't afford to feed their families by the end of the month.

Amidst this difficult climate, the Foodbank staff and volunteers continue to provide compassionate support and work so hard. As a trustee board we are extremely grateful for their faithfulness and love to those we serve.

Foodbank use has remained higher than pre-covid levels, which appears to have been driven by the 'cost of living' price rises. We also continue to welcome and support Ukrainian, Syrian and Afgan refugees who often need longer term support.

We are hugely grateful to St. Andrew's Church for their support in providing space for our Foodbank outlet and storage across the site for our Food and other items that we provide. We are also immensely grateful to our church outlet hosts, Emmanuel Chapel in Henbury, Hope Chapel in Hotwells, Emmaus Church Centre in Severn Beach and Hope Church in Lawrence Weston.

We are so thankful to the volunteers who provide the pastoral care side of the Foodbank operation. People have really appreciated the personal conversations at the door and most clients feeling they can come in and stay for a cuppa. This has also enabled us to sign up people for advice appointments more readily. We have continued to home deliver to those isolating and the sick and elderly on a Wednesday and Friday morning.

Our Advice Workers, Jules, Amy and Mat have been fully booked with appointments. Our Debt Advisor, Mandy from North Bristol Advice Centre (NBAC) is also working for us two days a week. This advisor is available face to face at our Avonmouth outlet on a Monday or through phone appointment. We are already seeing the difference that this is making by enabling our Foodbank clients to obtain swift help with their debt rather than having to go on the NBAC waiting list and travel to Horfield for this support.

The main highlights of the year have been the ongoing growth of our Space4Makers workshop, running three cookery courses and seeing the growth of our Clothesbank and Hombank. All of these have been successful

in bringing together many from our local community in need of support. Please see further information about these later in this report. We've also secured a license for use of the old Avonmouth Toilet block for storage. This is going to make a huge difference to our need for extra Homebank space and Food storage during harvest.

The Foodbank has a superb team who have worked so hard this year and I want to take this opportunity to sing their praises and thank them. I also want to thank Jesus for the daily miracles of provision and strength he has given to us as we've had to deal with some very upsetting and stressful situations. He surprises us daily with answers to prayers. Without him we could not continue do this work.

Partner agencies

We have 400 (distributors) agencies who give out our vouchers to those that they identify as being in a crisis situation. All of our agencies us the Trussell Trust electronic referral system to refer their clients to us, which is GDPR compliant. Our agencies find this helpful as they are able to do a referral straight from their phone if they are out of the office on site with a client.

Areas we cover

Bristol North West Foodbank is now covering the following areas for emergency food: Avonmouth, Severn Beach, Pilning, Pill, Lawrence Weston, Shirehampton, Sea Mills, Coombe Dingle, Stoke Bishop, Westbury on Trym, Westbury Park, Henleaze, parts of Southmead, Clifton, Redland, Henbury and Brentry. Hotwells, Long Ashton and Cotham. We occasionally help clients outside of these areas who may be referred to us by our registered agencies, mainly because the Social Justice Hub enables us to respond to emergencies outside of Foodbank outlet opening times.

Our Homebank covers the whole of the City and surrounding areas.

Volunteers

We are so grateful to the faithful team of volunteers on our rotas who help the Foodbank to work week by week. We have over 120 actively volunteering volunteers, many from local churches who do a variety of tasks such as sorting and packing food, admin, greeting clients in the cafe, serving drinks and collecting food from local churches. We have 12 volunteers who are trained in the 'Food Safety in Retail' level 1 & 2 to manage the fresh food we receive from M&S, Co-op, Lidl, Hovis, Aldi, Waitrose and Warburtons. We have 10 volunteers who run our Eat Well Spend Less Courses.

We have seen a number of new faces join our team during this financial year, particularly drivers for the van, those helping with the clothes bank, kitchen team and in our Space4Makers workshop.

During the year we also welcomed a number of one-off volunteer teams including:

Bristol University staff - Silent Auction prep
LIDL Senior Leadership Team - stock
ISG x3 - toilet block construction works, Christmas prep & Ukraine Hub set-up
Rapid Relief Team - Ukraine Hub catering

Ashfords LLP x3 - Auction prep, Christmas Hamper packing and stock
Charles River x2 - Silent Auction/Cream Tea set-up and Christmas Hamper packing
TSB x3- stock and painting
XPO Logistics - Clothes Bank sort-out
NMI - stock
Co-op CDC - Treat box packing
Airbus x2 - stock & Hamper day
Nisbetts - Hamper prep
Ambition Lawrence Weston - Hamper Day
Ghyston - Hamper Day
Octopus Energy - Christmas stock
Amazon DBS2 - stock
Bristol Grammar School staff team - stock
Accolade Wines - Christmas Ukraine Hub set-up

We've also run 2 sessions for Kinsgweston School 6th form (Special Educational Needs)

Clifton College send a group of 6 students with a teacher every Monday afternoon during term time as part of their 'Clifton in the Community' scheme to help in our warehouse.

Bristol Grammer School come in once a term with young people from their after school club to help in the warehouse.

We continue to have a placement relationship with Trinity Theological College. We had three Trinity students on placement with us throughout this year.

Progress on the Avonmouth Toilet Block: We are hugely thankful to a ISG who organised a group of local companies to come for the day to start clearing out the old toilet block ready for storage. It was a hugely efficient day where they managed to clear out the building of the old toilets and cubicles. They also managed to jet wash it down and repair the electrics. We are looking forward to them returning to complete the work once we have signed a long term lease on the building.

Advice Work and Signposting

A key part of our work is to help clients with trying to sort out the driver leading them to need help with emergency food and to maximise their income.

We have two Advice workers this year Amy and Mat who work alongside our clients to support them with benefit claims, grant applications, referrals to debt help etc. Mandy our Debt advisor from North Bristol Debt Centre is also available for two days of the weeks and takes referrals from our Advice workers for this service.

We have developed a check list leaflet for volunteers to use when talking to clients to help direct conversations to needs they might have. This leaflet then enables our advice worker to get in contact with the client if necessary and make an appointment.

We have also set up links with external agencies who have provided support workers who are present in our Foodbank outlets. These are from Shelter, Salvation Army Employment Support, Seetec Plus employment

support and NHS Talking therapies. This has enabled us to offer a wider range of specialist support directly at the point of food collection for our clients.

A volunteer John is also providing a Bookbank service at our Hotwells outlet, which is proving very popular.

Our booked Advice appointments are predominantly on the phone, but there is an option to meet face to face if requested. The Advice workers, however, are also available at 4 of our outlets to speak to clients as they come in to collect food and then book them in for appointments if necessary. We find that this face to face meeting makes clients more likely to respond to subsequent phone calls.

We are grateful that we have been able to move to using AdvicePro in April 2022 for storing our client data from our advice appointments. This has made a huge difference to the ease of recording information and generating reports. The team have opened 410 cases over the year. Please see the statistics of financial gains for Foodbank clients over the last year below.

	Number/Amount
The number of new people accessing advice and support using this service.	**410**
The total number of people accessing advice and support using this service.	444
The number of cases/matters relating to each different area of advice.	410

Case Details Matter Category	Client Details Count Number of Clients	Case Details Count Number of Cases
Consumer/General Contract	1	1
Debt	73	74
Domestic Violence	1	1
Education	2	2
Employment	3	3
Family	1	1
General	283	285
Housing	13	13
Miscellaneous	17	17
Vodaphone Sim	10	10
Welfare Benefits	3	3

The number of people who achieved or are expected to achieve financial gains.	474
Total financial gains for people using the service (£).	£227,719.36
Number of people whose debt was managed.	53
Total amount of debt managed for people using the service (£).	51,186.89
Number of people whose debt was written off.	57
Total amount of debt written off for people using the service. (£)	£20,105.97
The number of people estimated to no longer need to use the food bank for food, after accessing advice and support.	

Financial Gains Gain Type	Financial Gains Sum Calculated Financial Gain
Benefits	£12,765.12
Financial gain other	£196.00
Grants - Bristol Charities	£1,000.00
Grants – CinN	£400.00
Grants – Foodbank Flooring	£800.00
Grants - LCPF	£250.00
Grants - Other	£2,645.00
Grants - St Monicas	£1,219.00
Other	£26,937.35
Vodaphone Sim	£130,320.00
Water - reduced monthly bills	£31,080.92
Water Debt Written Off	£20,105.97
Report Total	**£227,719.36**

Case Study

We recently assisted a client at Bristol North West Foodbank who urgently sought help with basic necessities. Upon delving into the situation, we discovered that the individual was grappling with a terminal brain tumour, adding a heightened level of urgency to his predicament. Apart from facing a significant water debt of £2321.04 with Wessex Water, his living conditions were dire, lacking even basic amenities such as flooring and household items in his residence.

Understanding the urgency and severity of his circumstances, we swiftly intervened on multiple fronts. Firstly, we applied for Water Restart with Wessex Water, aiming to alleviate the substantial water debt burden, which has been constantly on the mind of Katie and Martin. Simultaneously, we secured £400 in funding from Headley Trust to purchase essential carpets for his home and had it installed as soon as it was possible. The timing was crucial, as the impending cold weather made this provision even more vital for his well-being. Additionally, recognising the client's financial constraints, we collaborated with CSE to secure ongoing support for his utility needs in form of some shopping vouchers to offset the cost of energy, ensuring access to electricity and gas during this challenging time.

The client and his partner express heartfelt gratitude for the support provided during this challenging period. They acknowledge that the assistance received from Bristol North West Foodbank, Wessex Water, Headley Trust, and CSE has significantly improved their living conditions. The provision of essential items, such as carpets for their residence, not only enhanced the physical comfort of their home but also contributed to a positive shift in their overall well-being, also contributing to an improved quality of life as Martin navigates through the difficulties of his terminal illness.

In their own words, the clients emphasize the impact of the collaborative effort, noting that the timely intervention with the water debt, carpet purchase, and ongoing utility support has alleviated the immediate

stressors they were facing. The couple now feels a sense of relief and security, particularly as winter approaches, appreciating the warmth and comfort provided by their improved living conditions. This case stands as a testament to the positive outcomes that can arise through collaborative support and compassionate intervention during times of need.

North Bristol Advice Centre Debt Advice NBAC sessions

The NBAC debt advice outreach sessions at the food bank started Monday 5 September 2022. We are seeing the benefits of having a debt advisor dedicated to our Foodbank clients. Although, we still find there is sometimes a reluctance to engage on some level which is frustrating at times.

The figures for this year April 2023-March 2024 are encouraging and we are thankful for the difference that this service is bringing to our provision of support.

The number of new people accessing advice and support using this service.	121
The total number of people accessing advice and support using this service.	142
The number of cases/matters relating to each different area of advice.	116
The number of people who **achieved** or are expected to achieve financial gains.	11
Total financial gains for people using the service (£).	£69,133,28
Number of people whose debt was managed.	44
Total amount of debt managed for people using the service (£).	**£284470.37**
Number of people whose debt was written off.	9
Total amount of debt written off for people using the service. (£)	**£143161.11**
The number of people estimated to no longer need to use the food bank for food, after accessing advice and support.	19

The following case studies give a snapshot of those we are helping:

Case Study 1:

Client was a single lady living alone with her 3 children aged 24, 18, and 9 years, in a 3 bedroom council property. She was unemployed and in receipt of full benefits. Her eldest son was working full time and had ADHD. He refused to contribute to the household costs. Her 18 year old son had finished education and was not working or claiming benefits and her 9 year old daughter was being assessed for autism. Client suffered with depression and anxiety, and had been in and out of work since 2016 when she and her husband had divorced. She had struggled financially since then. She had 2 County Court Judgements in her name and a non-priority debt and Council Tax arrears being collected by bailiffs.

Client first presented to us, in December 2022, seeking our advice regarding Rent and Council Tax arrears, that totalled £4361 and non-priority debts that totalled £19,686. She had a possession order on her property that she was behind on, so her tenancy was at risk.

We completed a financial statement with the client, and after seeing her bank statements, it became clear she had a gambling habit. According to the statements she was spending around £10,000 per quarter and also winning roughly the same amount. There were around 20 different transactions every day. We contacted her and explained that we could not help/advise her unless she gave up gambling. She agreed to comply and we referred her to Gam Care for advice and support for her habit. She also spoke to her eldest son and he agreed to pay the non-dependant rent charges (bedroom taxes) that were taken away from the client's benefits. We also advised the client to apply for PIP for herself and DLA for her daughter when she was diagnosed with autism. This helped maximise her income.

We contacted Bristol City Rent Management and Council Tax, to negotiate with and explain the client's situation. They agreed to hold off any further enforcement while the client sought help. The client told us that she had stopped gambling and then after speaking to Gam Care, started an 8 week counselling course which she completed successfully. Once we were convinced that the client had managed to cease gambling, we sent for more credit reports and requested new bank statements from the client. The Bank statements and the Credit Reports all showed that the gambling had ended.

We agreed to help her apply for a DRO Application which was approved on 09/02/2024, clearing all her debts that totalled £24,078.42. This has given her a completely fresh start with no debt, no gambling habit, better off financially and no need to use the Food Bank.

Case Study 2:

The client had sought my advice several times over the last few years to apply for a Debt Relief Order, to clear her debts. The appointments were always conducted over the phone as the client could not manage to come to the Advice Centre office.
She always disengaged with me and could never provide the evidence that was required to complete the DRO Application. The cases were always closed because of lack of contact or information from her.
She had had a brain injury some years ago, which had left her with brain damage and her memory was very poor. She had poor literacy skills and had been the victim of domestic violence. She suffered with the following health issues: depression, anxiety, rheumatoid arthritis, mobility problems and incontinence.
Her mental health was deteriorating because several creditors were being quite aggressive towards her in their debt collection activity.

She was a challenging client as quite often when I contacted her by phone she could not remember who I was or what we were doing.
This time she had advice through the Food Bank, at a face to face appointment with me and wanted to still apply for a DRO.
She had several non -priority debts that consisted of a benefits overpayment being deducted from her Universal Credit, a credit card and several catalogues. The total amount of debt was £ 3,624.44.
I started the DRO Application process and the client paid the £90 fee in instalments. She managed to provide me with all information needed, bringing any paper work to the Food Bank for me.
She managed to pay the full fee and the DRO was submitted and approved. She was very happy that at last her application had succeeded and she would be debt free.

Home Delivery Service

We continue to offer home delivery to the elderly, sick and housebound on a Wednesday and Friday morning and will occasionally do emergency deliveries if we are able.

Agencies are able to indicate whether a client needs home delivery at the point of referral, and we will check that this is necessary before delivering. We encourage those who are able to collect from our Foodbank outlets, so that they can benefit from the further support available there.

Publicity and Raising Awareness

Emma the Foodbank Manager visited groups and churches to speak about the Foodbank. This included Clifton Circle, Stoke Bishop Ladies Choir performance, Westbury Baptist seniors, WI Easter Compton & St. Mary's Leigh Woods Lent Lunch as well as a number of Harvest assemblies and talks listed below.

We have also conducted tours for churches, and businesses in the local area to raise awareness.

Harvest

We were so happy to be able to go back into 15 schools this autumn. We did assemblies at the following schools:

Clifton College
Clifton Pre-prep
Westbury Park Primary
Shirehampton Primary School
Avonmouth C0fE Primary
Nova Primary
Long Cross Primary
Brentry Primary
St. Peter's Church
Emmaus Church
St. Andrew's Church
Branch Church
Bankleaze Primary
St. Mary's Stoke Bishop

Elmlea Junior School
Elmlea Infants School

We are thankful to Em, Emma, Ann, Hazel and Rachel who took these assemblies and talks.

In total, 48 Churches and Schools collected harvest donations for us.

Staffing & Training

We have had some staff changes this year. We said goodbye to Jules (Advice Worker) & Caragh (Technician). We welcomed Mat & Amy, our new advice workers, and Em, our warehouse coordinator.

Freddie, our Workshop Technician, attended First Aid Training.

The staff team have continued with their training this year including:
Equality, Inclusion and Diversity Training
Food safety in Retail level 2 (Emma, Hazel, Em)
Safeguarding lead training (Emma)
Fuelbank training
Manual Handling
Suicide Awareness
Fire Marshall training

All new volunteers have done their manual handling training and basic induction.

Our Advice workers have attended the following training:
31st Oct – fuel heat fund training
13th November - loan shark training.
5th & 12 Dec - CPAG intro to benefits training.
22nd Feb - Partner workshop Wessex Water
19th March – CPAG managed migration
25th March – suicide awareness training
Benefits for EEA Nationals
Equality, Inclusion & Diversity training

Eat Well Spend Less

We were delighted to run Eat Well Spend Less courses this year in Avonmouth on a Tuesday morning. Around 11 clients attended the course; a couple did not complete it.

This course was originally developed by the Trussell Trust as part of their 'More Than Food' programme. Our course leader Judith White has worked hard to develop the course and change some of the recipes dependant on the different types of people attending the courses and their needs. The course runs for six mornings over six weeks. You do not have to be a Foodbank client to come on these courses. We have had some Foodbank clients and a number who have self-referred from seeing our adverts in the local community magazines.

The course teaches basic food hygiene, knife skills, managing your food budget, recycling skills, preparing a menu and gives each course participant the opportunity to cook two food items each week that they can take home. These include things like homemade pizzas, porridge, cereal bars, omelettes etc.

The course has been a real success. Here are a couple of things the participants have said about it this year, "The cooking course was amazing, I have saved so much money on buying jar foods, now I make from scratch."

"I have really enjoyed this excellent course. I have learned a lot. Lovely staff, great atmosphere and made friends."

"Loved it! Thank you so much for running the course. I've learned skills I wanted to learn and found tips that will be invaluable for saving time and money. The ladies helping have been amazing and they've created a supportive non-judgemental environment. I can also chop an onion properly now."

We are so thankful to our cookery course team who are so encouraging and supportive of our participants and particularly thankful to Judith White who leads so enthusiastically. Judith has also run a training day for new members of the team and a for a course leader, Jenny, who will be leading the courses at St. Peter's Lawrence Weston in the next financial year.

Homebank

The Homebank has now been running for just over five years. This project was set up in response to the need we were seeing from our clients. The project takes in second hand and new kitchen utensils, plates, pans etc, bedding towels plus small electrical items such as toasters, kettles, vacuum cleaners and microwaves as well as fridges and freezers. These are cleaned and pat tested by our pat tester Colin and then Homebank registered referrers are able to make requests for items for their clients. Many are people coming off the streets or out of hostels into new accommodation where they need everything. We help with items to set up a kitchen and bedroom. We provide limited delivery of fridges and freezers. With this project we have linked up with the Lidl Warehouse, the University, St. Monica's, Blaise Weston Court in Lawrence Weston and a house clearance company to source some of the items. We also have large quantities of donations from the general public.

We now have a large 40ft container off site to help us store larger items such as beds, wardrobes, tables and fridges. This is working well as we are able to make more items from house clearances.

Karolina works on the administration of the Homebank. We are also extremely grateful to the volunteers who pack, sort, load and drive orders to clients across Bristol. We are so pleased to see this volunteer growing to enable us to cater for the growing numbers. The Homebank is a hugely rewarding project as there is an immediate change in circumstance for the clients we have helped. Our drivers often come back extremely moved by the grateful thanks they receive and the humble circumstances they find people living in.

We've continued to see the work increase this year. We've fulfilled 508 orders which have helped 1068 people. This is an increase of 20% on orders and a 26% increase in the amount of people we've managed to help from the previous year.

Space for Makers Woodworking Workshop

The Space4Makers Woodworking Workshop opened in October 2021 to provide informal groups and activities, alongside training programmes to engage with the wider community and to reduce social isolation, strengthen families, engage young people and young adults to develop confidence & skills that can help them into work.

The workshop has been running 'drop in' sessions on Mondays and Tuesdays and quieter sessions on Wednesdays for those who need more support. There is also an after-school club running on Monday and Tuesday evenings for those in year 6 and above. During the summer term we ran courses for all the Avonmouth Primary year six children during their school day. They were thrilled with the mobile phone stands they made and laser marked with their choice of picture. There was a huge buzz in the workshop and it was great to see their eyes opened to the fact that they could pursue a practical career like this.

The workshop has been in huge demand from the outset. It's been great to see the volunteer team growing and to see the wide range of men and women finding pleasure and companionship through learning woodworking skills.



Wessex Water have come alongside the Foodbank to help fund this project and partner with us to provide staff to help with mentoring and they will be funding our Workshop Tutors and enabling local schools in the UPAs we are working in, to build time in their curriculum to transport children to the workshop to experience woodworking skills. There is also the possibility of apprenticeships for those excelling in their workshop skills.

Mark Burgoine and Neil Sutor are our Workshop Tutors. Freddie is our Technician. Nathan has joined this year as Senior Technician and has brought a wealth of woodworking skills and creativity to the team.

The workshop has had around 200 adults and children through the workshop during this financial year.

Case study:

Ann, 61, has been coming along to one of our adult sessions. She says, "I was nervous at the beginning but realised I didn't need to be concerned. I suffer with anxiety and nerves which I made them aware of. I don't think this made a difference. They treated us all with the same respect and care. I made a bandsaw box which when I initially chose it, I imagined it would be very difficult, but with their training and guidance it's given me skills I never thought I'd have learnt. The team are amazing.

It's given me a confidence boost and distracted me from my problems. A welcome relief! It's made such a difference in my life. I'll be sad when I finish." (Please see Photo of Ann below)



Fresh & Chilled Food

We have been providing fresh vegetables, bread and fruit from the surplus from supermarkets over the last 10 years. We have increased our intake of fresh goods from local supermarkets and purchased fruit and vegetables so that we are able to send out a fresh box with each of our non-perishable food parcels. These boxes include, fruit, veg, eggs and chilled items that we may have available. We increased our capability to handle this by purchasing a fridge trailer and three fridges for our kitchen. We currently take fresh food from several Co-ops across North West Bristol, a Tesco express, Waitrose, Aldi, Lidl, Lidl Distribution, Hovis, Warburtons, M&S, Fareshare and Bookers. This is arranged through Neighbourly, Food Diverse and FareShare Go.

We also get chilled items from Bookers and Fareshare.

We have worked hard to make sure this is all handled carefully, and strict records maintained. All our staff handling this food have been trained in 'Food Safety in Retail' or have a level 2 Food Hygiene Certificate.

With this capability we are also able to take one off donations from restaurants, shops and Fareshare if there is surplus.

Listening Café

The Foodbank and St. Andrew's Church partnered to set up a listening café which opens on Tuesday mornings at St. Andrew's Church. This is followed by a community lunch. This was in response to the need seen at the Foodbank outlet on a Monday morning and the real sense of loneliness in our local community.

The Foodbank continues to support the café and the lunch by providing tea and coffee supplies, cakes, biscuits, bread and vegetables for making the soup lunch.

Since it opened it has been extremely busy, and well received, offering a safe place for guest to chat and to be pampered with delicious cakes and drinks. It is working well to have this café as a place that we can invite Foodbank clients to, who have need of more pastoral and listening support.

Supporters

We are so grateful and reliant on a large pool of supporters who raise funds for us and run food collections. Here is a list of a few who have contributed this year to give you a flavour:

Stoke Bishop Ladies choir concert
Easton Jamia Masjid Mosque – donated Ramadan boxes for 2023
Royal Edward Lodge financial donation
Clifton High School who donate 3x year
City Voices Bristol fundraising concerts
Cabot Choir fundraising concerts
John Lewis – donation of kettles and toasters to our Homebank
Alan Coward - 2 van loads of food
Plimsoll productions gave us furniture and items off their sets for our Homebank
Alligra Charitable foundations - £500
Dr Fox - £2,000

Coop CDC - £367.44
Morrisons Giving Tree donation from their customers

Bristol North West Foodbank Analysis of Performance

The Foodbank has seen an increase in usage this year of 11% compared to the 2019-2020 pre-pandemic year. The amount of people supplied with food this financial year is 7975, compared to 7197 in 2019-2020 the pre-pandemic year.

Please note the classifications for this data changed from the 4th April 2023 on the Trussell Trust database. Therefore this report runs from 4th April 2023-4th April 2024 to give a full year of data. This will mean there is a slight difference in the 7975 total given for the financial year period.

Crisis type resulting in use of the Foodbank

Category	Reasons for referral	No. of vouchers fulfilled	Adults	Children	Total
Financial - earnings related	Change in work hours	86	152	130	282
Financial - earnings related	Unemployment following permanent work	119	228	120	348
Financial - earnings related	Unemployment following temporary work	45	75	64	139
Financial - earnings related	Delay in or awaiting other income	180	290	180	470
Financial - benefits related	Benefit delay	240	389	248	637
Financial - benefits related	Benefit deduction due to overpayment or benefit advance	21	27	18	45
Financial - benefits related	Benefit reduction due to change in eligibility	64	104	64	168
Financial - benefits related	Benefit reduction due to sanction	33	48	28	76
Financial - benefits related	Awaiting first benefit payment for less than a month	39	64	28	92
Financial - benefits related	Awaiting first benefit payment for more than a month	25	34	16	50
Financial - debts, costs and expenses	Priority debt	465	833	617	1450
Financial - debts, costs and expenses	Non-priority debt	189	364	321	685
Financial - debts, costs and expenses	Cost of dependents has increased	179	340	405	745
Financial - debts, costs and expenses	Rising costs of essentials	765	1242	861	2103
Financial - debts, costs and expenses	Other unexpected expense	238	367	269	636
Personal circumstances	Insecurely housed	170	243	127	370
Personal circumstances	No access to financial support due to immigration status	63	123	116	239
Personal circumstances	Loss of support from friends or family	121	188	122	310
Personal circumstances	Change in relationship status	54	70	99	169
Personal circumstances	Domestic abuse	98	133	132	265
Personal circumstances	Change in dependents	62	129	133	262
Health	New physical or mental health condition	87	157	81	238
Health	Ongoing impact of physical or mental health condition	582	924	544	1468
No answer	None applicable	78	126	79	205
No answer	Declined to answer	24	41	10	51
No answer	Unable to ask	818	1157	796	1953
Health	Change in existing physical or mental health condition	27	49	28	77
Vouchers issued before 4th April 2023	Reason for referral not in this format	21	28	21	49

Vouchers fulfilled by source of income

Source of Income	No. of vouchers fulfilled	Adults	Children	Total
Earning, no benefits	110	179	122	301
Earning and benefits	236	455	413	868
Benefits, not earning	1570	2527	1710	4237
Income but no or insufficient access to it	43	66	47	113
No income	173	253	135	388
Declined to answer	26	40	6	46
Unable to ask	803	1174	879	2053

Reason for needing more than 3 vouchers in six months

Reason for needing more than 3 vouchers in the last 6 months	No. of vouchers fulfilled	Adults	Children	Total
Awaiting first benefit payment	18	25	20	45
Benefit delay or sanction	45	74	59	133
Debt	61	99	61	160
Domestic abuse	22	35	30	65
Drug or alcohol dependency	9	13	6	19
Homelessness	25	30	10	40
Long term health condition	79	136	75	211
Long term unemployment	36	72	69	141
No access to financial support due to immigration status	44	95	104	199
Other - low income	304	461	333	794
Other	72	122	101	223
Totals	715	1162	868	2030

Age Groups using the Foodbank

Age Group	Number of people
Adults (17 - 24 yrs)	864
Adults (25 - 34 yrs)	1082
Adults (35 - 44 yrs)	1029
Adults (45 - 54 yrs)	758
Adults (55 - 64 yrs)	487
Adults (65 - 74 yrs)	139
Adults (75+ yrs)	38
Adults (not specified)	325
Children (0 - 4 yrs)	905
Children (12 - 16 yrs)	892
Children (5 - 11 yrs)	1377
Children (not specified)	159

Vouchers fulfilled by household structure

The household structure	No. of vouchers fulfilled	No. of vouchers fulfilled %
Single adult household (with or without dependents)		
Single adult with no children	1077	36.12%
Single adult with 1 or 2 children (0 - 16 years old)	497	16.67%
Single adult with 3 or more children (0 - 16 years old)	183	6.14%
Sub-total	1757	58.92%
One couple household (with or without dependents)		
One couple household with no children (0 - 16 years old)	128	4.29%
One couple household with 1 or 2 children (0 - 16 years old)	183	6.14%
One couple household with 3 or more children (0 - 16 years old)	177	5.94%
Sub-total	488	16.36%
Couple and additional adult(s)		
Couple and additional adult(s) with no children (0 - 16 years old)	37	1.24%
Couple and additional adult(s) with 1 or 2 children (0 - 16 years old)	61	2.05%
Couple and additional adult(s) with 3 or more children (0 - 16 years old)	52	1.74%
Sub-total	150	5.03%
Multi-adult household		
Multi-adult household with no children	268	8.99%
Multi-adult household with 1 or 2 children (0 - 16 years old)	224	7.51%
Multi-adult household with 3 or more children (0 - 16 years old)	95	3.19%
Sub-total	587	19.68%
Total	2982	100%

Food donated this year

We have continued to struggle for food donations during the year, which has put huge pressure on our food reserves. We now carry very little in reserve in our containers. We had 230658kg donated and 230280kg was given out.

The food we gave out to our clients was donated to us by 201 named donors and many anonymous donors, which includes individuals, local businesses, schools, local scout and book groups and many churches. Local churches and individuals make up the bulk of our ongoing donors who provide the majority of our food. We are most grateful for their continued faithful support.

We now have fourteen permanent collection points at supermarkets. These are at Sainsbury's Clifton Down, Sainsbury's Whiteladies Road and Waitrose in Portishead and Clifton Triangle, Lidl in Lawrence Weston and Co-op stores in Westbury on Trym, Henbury, Crow Lane, Clifton Village, Henleaze, Westbury-on-Trym and Avonmouth and Tesco Nailsea where the public can make their donations.

We also have 16 churches with permanent collection points that are also open to the public. Our van makes weekly pick-ups at these churches and the supermarkets.

We continue to receive food from Marks and Spencers at Cribbs Causeway, through a scheme called 'Foodroute' managed by Neighbourly. We pick up close dated fresh vegetables, fruit, bread and other miscellaneous items three times a week which we make available to our clients to help themselves on top of their food parcel. This accounted for 10287kg food this year

We also collect fresh, close dated food from Lidl in Lawrence Weston, Lidl Distribution, Bookers, Waitrose Clifton Triangle and Aldi in Henbury & Portishead (through Foodroute)We also collect food from the customers through the customer collection points at these stores. Co-ops across North West Bristol also provide us with close dated fresh food.

We are extremely grateful to our neighbourhood champions who regularly collect food from their neighbours on their streets and areas. We particularly appreciate the fast responses to our food gaps that we list on Facebook.

Over the summer holidays we gave out around 146 treat boxes to low income families to give them a boost over the holidays. These included drinks, sweets, crisps, baking kits, board games, small toys, colouring books and pens, indoor and outdoor games, dvds etc. These were extremely well received.

We were pleased to be able to give out over 200 Christmas hampers at our special hamper days as well as toys for children and adults. We also gave out approximately 200 Christmas bags during December in addition to our regular food parcels. These provided items such as Christmas Puddings, Tinned Ham, Stuffing and other Christmas treats. We were also able to give out new toys to families with children that we collected from our Amazon weekly donations. We are thankful to the company teams and our regular volunteer teams for wrapping the Christmas presents, packing the hampers and helping us distribute them on our two hamper days.

We collected food this year from 64 local schools, nurseries, scout and brownie groups and churches from their harvest festivals.

Donor type statistics:

Stock in type	Stock in (kg)	Stock in (% of total)
Donations from donors - Charities	5818.66	2.52%
Donations from donors - Churches	7904.1	3.43%
Donations from donors - Community groups	2421.82	1.05%
Donations from donors - Corporates	137850.58	59.76%
Donations from donors - Educations	5102.24	2.21%
Donations from donors - Individual(s)	7333.71	3.18%
Donations from donors - Other bulk food distributors	1106.75	0.48%
Donations from donors - Supermarkets	59667.3	25.87%
Purchased	1948.0	0.84%
Returns from food bank centre	1429.68	0.62%
Stock Adjust	2.2	0.0%
Stock in from other food bank: SE Bristol Foodbank	73.0	0.03%
Totals	230658.04	100%

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.
This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

On behalf of the Board:

……
Director / Trustee

Date……..

Independent Examiner's Report

I report to the charity trustees on my examination of the accounts of Bristol North West Foodbank for the year ended 31st March 2024.

Responsibility and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Having satisfied myself that the accounts of Bristol North West Foodbank are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in accordance with section 130 of the Charities Act; or

2. The accounts do not accord with those records; or

3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of my independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Steven Baptiste ACPA
Linden Accountant Limited
Scrapstore House
21 Sevier Street
St Werburghs
Bristol
BS2 9LB

Date: 08/10/2024

Bristol North West Foodbank

STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31ST MARCH 2024

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
INCOME					
Income from generated funds	2	27,832	83,250	111,082	147,171
Other income	3	471,784	-	471,784	457,081
TOTAL INCOME AND ENDOWMENTS		499,616	83,250	582,866	604,252
EXPENDITURE					
Expenditure on charitable activities	5	601,598	104,314	705,912	604,400
TOTAL EXPENDITURE		601,598	104,314	705,912	604,400
NET INCOME/(EXPENDITURE)		(101,982)	(21,064)	(123,045)	(148)
Balances brought forward		496,210	56,803	553,013	553,161
Gross transfers between funds	15	-	-	-	-
Balances carried forward		394,228	35,739	429,968	553,013

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 28 to 34 form part of these financial statements

Bristol North West Foodbank

BALANCE SHEET

YEAR ENDED 31ST MARCH 2024

	Note	2024 £	£	2023 £
FIXED ASSETS:				
Tangible assets			200,089	203,598
CURRENT ASSETS:				
Debtors		73,469		93,520
Cash at bank and in hand		254,291		386,916
		327,760		480,436
CURRENT LIABILITIES:				
Creditors: falling due within one year		(97,881)		(131,021)
Net current assets			229,879	349,415
NET ASSETS:			429,968	553,013
FUNDS				
General funds		394,228		496,210
Restricted funds		35,739		56,803
			429,968	553,013

For the year ending 31st March 2024, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the directors and authorised for issue on .....
and are signed on their behalf by:

.....
Chair of Trustees

Charity Registration Number: 1147727

Bristol North West Foodbank

CONSOLIDATED STATEMENT OF CASH FLOWS

YEAR ENDED 31ST MARCH 2024

	2024	2023
	£	£
Net cash inflow from operating activities	(96,774)	26,456
Non-operational cash flows:		
Investing activities		
Payments for tangible fixed assets	(35,851)	(15,919)
Net cash (outflow)/inflow for the year	(132,625)	10,537

Cashflow restrictions

Charity law prohibits the use of net cash inflows on any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cash flows for the year.

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP) effective from 1st January 2019, and applicable UK Accounting Standards, the Charities Act 2011 and the Companies Act 2006.

Funds structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the terms of a specific appeal.

Income

All income is recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of income can be measured with sufficient reliability.

Income from donations is included when these are receivable, except as follows:
- When the donors specify that the donations given to the charity must be used in future accounting periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Income from grants, where there are performance or service deliverables required by the terms of the grant, are accounted for as the charity earns the right to payment through its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that agree all costs related to the category. Support costs have been allocated 100% towards the charitable activities of the charity.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct pay and non-pay costs and support costs relating to those activities.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue its operations for the foreseeable future and therefore they have continued to adopt the going concern basis when preparing the financial statements.

Governance costs

Governance cost include those costs associated with meeting the constitutional and statutory requirements of the charity, and include its independent examination fees and costs linked to the strategic management of the charity including trustee expenses.

Tangible fixed assets and depreciation

Depreciation has been provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life. The rates used are: 25% straight line for plant and machinery and IT and office equipment; 20% straight line for motor vehicles; and 10% on leasehold improvements. Items of equipment are capitalised where the total price for purchasing the item is greater than £100.00.

Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with the governance arrangement of the charity, including the costs of complying with constitutional and statutory requirements and any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis:

	2024	2023
Raising funds	30%	30%
Charitable activities	70%	70%

2 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Grant Income				
Bristol Port Company	-	-	-	25,000
Trussell Trust	-	51,750	51,750	-
Trussell Trust - Financial Inclusion Fast Track	-	-	-	45,000
Headley Trust	-	30,000	30,000	15,000
B&Q Foundation	-	-	-	1,000
Quartet Community	-	-	-	1,950
Quartet Community - Debt Advice	-	1,500	1,500	10,000
Fuel Donations	-	-	-	49,221
Other grants	27,832	-	27,832	26,231
	27,832	83,250	111,082	173,402

3 INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Institution donations	61,158	-	61,158	47,365
Donations - individual, one-off, fundraising	149,290	-	149,290	146,421
Food donated	238,608	-	238,608	229,370
Gift Aid received	22,728	-	22,728	7,424
	471,784	-	471,784	430,580

5 TOTAL EXPENDITURE

	Raising funds £	Charitable activities £	Support and governance costs £	Total Funds 2024 £
Food Distributed	-	255,852	-	255,852
Accounting & Bookkeeping	-	-	5,748	5,748
Advertising	-	145	145	290
Cleaning	-	-	-	-
Clothing Costs	-	-	379	379
Disallowable Penalties	-	-	132	132
Electricity & Gas	-	-	8,387	8,387
Equipment Purchase	-	-	11,156	11,156
Equipment Rental	-	-	-	-
Foodbank/Homebank Purchases	-	23,987	-	23,987
Foodbank Services	-	15,278	649	15,927
Franchise Fees	-	-	360	360
Leasehold Improvements Depreciation	-	-	22,699	22,699
Legal & Regulatory Fees	-	52	7,526	7,578
Mileage Claims	-	-	281	281
Motor Vehicle Depreciation	-	-	5,969	5,969
Motor Expenses	-	-	7,269	7,269
Office Equipment Depreciation	-	-	4,190	4,190
Payroll Expenses	-	62,771	232,845	295,616
Phone and Internet Charges	-	-	1,345	1,345
Plant and Machinery Depreciation	-	-	6,502	6,502
Postage	-	-	3,262	3,262
Premises Expenses	-	-	3,413	3,413
Printing Costs	-	-	5,202	5,202
Public Liability Insurance	-	760	10,751	11,511

5 TOTAL EXPENDITURE (Continued)

Rent	-	-	2,459	2,459
Software Subscriptions	-	751	1,712	2,462
Stationery	-	-	2,031	2,031
Training	-	570	751	1,321
Volunteer Expenses	-	-	585	585
	-	360,166	345,746	705,912
Allocation of support & governance costs	103,724	242,022	(345,746)	-
	103,724	602,188	-	705,912

TOTAL EXPENDITURE - Previous period

	Raising funds £	Charitable activities £	Support and governance costs £	Total Funds 2023 £
Food Distributed	-	213,677	-	213,677
Accounting & Bookkeeping	-	-	4,027	4,027
Advertising	-	-	1,331	1,331
Cleaning	-	-	104	104
Clothing Costs	-	-	658	658
Disallowable Penalties	-	-		-
Electricity & Gas	-	-	15,674	15,674
Equipment Purchase	-	15,160	-	15,160
Equipment Rental	-	-	2,621	2,621
Foodbank/Homebank Purchases	-	23,244	3,690	26,934
Foodbank Services	-	-	1,630	1,630
Franchise Fees	-	-	360	360
Leasehold Improvements Depreciation	-	-	19,272	19,272
Legal & Regulatory Fees	-	10,467	4,222	14,689
Mileage Claims	-	-	334	334
Motor Vehicle Depreciation	-	-	5,969	5,969
Motor Expenses	-	-	6,549	6,549
Office Equipment Depreciation	-	-	4,327	4,327
Payroll Expenses	-	43,030	192,768	235,799
Phone and Internet Charges	-	-	1,255	1,255
Plant and Machinery Depreciation	-	-	6,106	6,106
Postage	-	-	4,155	4,155
Premises Expenses	-	-	3,984	3,984
Printing Costs	-	-	2,637	2,637
Public Liability Insurance	-	-	8,385	8,385
Rent	-	-	2,459	2,459
Software Subscriptions	-	-	3,433	3,433
Stationery	-	-	816	816
Training	-	237	828	1,065
Volunteer Expenses	-	-	990	990
	-	305,815	298,585	604,400
Allocation of support & governance costs	89,576	209,010	(298,585)	-
	89,576	514,825	-	604,400

6 NET MOVEMENT IN FUNDS

This is stated following these charges:

	2024	2023
	£	£
Depreciation	39,360	35,675
Trustees' remuneration	-	-
Trustees' expense reimbursement	-	-
Fee for independent examination	700	700

In the current year, no expenses were reimbursed to the trustees (2023: £Nil).

7 CORPORATION TAX

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

8 STAFF NUMBERS AND COSTS

Staff costs were as follows:

	2024	2023
	£	£
Salaries and wages	264,830	212,262
Social security costs	21,528	17,373
Pension contributions	9,257	6,163
	295,616	235,799

The average number of employees (including senior management and leadership) during the year was:

	2024	2023
Staff	16	15

No individual employee earned more than £60,000.00 during the current or prior period.

Key management personnel

The key management personnel of the charitable company comprise the Trustees and Foodbank Manager. The total employment benefits of the key management personnel were £35,475 (2023: £33,790).

9 TANGIBLE FIXED ASSETS

	Leasehold Improvements	Motor Vehicles	Office Equipment	Plant and Machinery	Totals
	£	£	£	£	£
COST:					
At 1 April 2023	192,719	29,845	21,961	28,784	273,309
Additions	34,267	-	-	1,584	35,851
At 31 March 2024	226,986	29,845	21,961	30,368	309,160
DEPRECIATION:					
At 1 April 2023	19,272	20,720	13,185	16,534	69,711
Charge for the year	22,699	5,969	4,190	6,502	39,360
At 31 March 2024	41,971	26,689	17,375	23,036	109,071
NET BOOK VALUE:					
At 31 March 2024	**185,015**	**3,156**	**4,586**	**7,332**	**200,089**
At 31 March 2023	173,447	9,125	8,776	12,250	203,598

10 DEBTORS

	2024	2023
	£	£
Trade Debtors	-	62
Food Stocks	69,349	86,592
Gift Aid Due	2,650	2,650
Prepayments	1,470	4,216
	73,469	93,520

11 CREDITORS: amounts falling due within one year

	2024	2023
	£	£
Trade Creditors	439	12,639
Accruals	2,013	5,635
PAYE/NIC Payable	802	4,121
Pensions Payable	1,296	1,228
Deferred Income	93,331	107,398
	97,881	131,021

Deferred Income here relates to two grants which have been deferred to be released in line with depreciating the assets in question. These are as follows, complete with the balances at 31st March 2024:

Foodbank Van (Temple Ecclesiastical Charity)	£	-	(2023: £2,400)
Space 4 Makers Workshop (Port of Bristol Community Fund)	£	93,331	(2023: £104,998)
	£	93,331	

12 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2024	2023
	£	£
Statement of Financial Activities: Net movement in funds	(123,045)	(148)
Depreciation	39,360	35,675
Increase in operational creditors: current liabilities	(33,140)	8,346
Decrease / (increase) in operational debtors	2,808	(1,724)
(Increase) / decrease in stock	17,243	(15,693)
Net cash (outflow) / inflow from operating activities	(96,774)	26,456

13 ANALYSIS OF CHANGES IN CASH DURING THE YEAR

	2024	2023	Change
	£	£	£
Cash at bank and in hand	254,291	386,916	(132,625)

	2023	2022	Change
	£	£	£
Cash at bank and in hand	386,916	376,379	10,537

14 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds	Designated Funds	General Funds	Total Funds 2024
	£	£	£	£
Fixed Assets	-	-	200,089	200,089
Current Assets	-	-	327,760	327,760
Current Liabilities	-	-	(97,881)	(97,881)
	-	-	429,968	429,968

14 ANALYSIS OF NET ASSETS BETWEEN FUNDS (Continued)

Prior period comparison	Restricted Funds £	Designated Funds £	General Funds £	Total Funds 2023 £
Fixed Assets	-	-	203,598	203,598
Current Assets	-	-	480,436	480,436
Current Liabilities	-	-	(131,021)	(131,021)
	-	-	553,013	553,013

15 ANALYSIS OF CHARITABLE FUNDS

For the year ended 31 March 2024

Analysis of Fund movements	Balance b/fwd £	Income £	Expenditure £	Transfers £	Fund c/fwd £
Restricted funds					
Trussell Trust	7,690	-	(7,690)	-	-
Trussell Trust - Financial Inclusion Fast Track	-	51,750	(24,193)	-	27,557
Headley Trust	10,366	30,000	(36,944)	-	3,422
Quartet Community - Debt Advice	10,000	1,500	(11,500)	-	-
Fuel Donations	28,747	-	(23,987)	-	4,760
Total restricted funds	56,803	83,250	(104,314)	-	35,739
Unrestricted funds					
General funds	496,210	499,616	(601,598)		394,228
Total unrestricted funds	496,210	499,616	(601,598)	-	394,228
Total funds	**553,013**	**582,866**	**(705,912)**	**-**	**429,968**

Trussell Trust

Funding for the provision of Advice Workers, particularly focused around debt advice.

Trussell Trust - Financial Inclusion Fast Track

Funding for the provision of Advice Workers, particularly focused around debt advice.

Headley Trust

Funding to provide financial, debt, and welfare benefits and other services to families and individuals affected by the increase in the cost of living.

Quartet Community

Funding to provide advice on welfare benefits.

Quartet Community - Debt Advice

Funding to provide advice on debt.

Fuel Donations

Funding to provide fuel vouchers to support families and individuals during this period of high utilities cost.

16 ANALYSIS OF CHARITABLE FUNDS

Prior period - For the year ended 31 March 2023

Analysis of Fund movements	Balance b/fwd	Income	Expenditure	Transfers	Fund c/fwd
	£	£	£	£	£
Restricted funds					
Bristol Port Company	25,000	-	(25,000)	-	-
Trussell Trust - Financial Inclusion Fast Track	45,000	-	(37,310)	-	7,690
Headley Trust	15,000	-	(4,634)	-	10,366
B&Q Foundation	1,000	-	(2,770)	1,770	-
Quartet Community	1,950	-	(1,950)	-	-
Quartet Community - Debt Advice	10,000	-	-	-	10,000
Fuel Donations	49,221	-	(20,474)	-	28,747
Total restricted funds	147,171	-	(92,138)	1,770	56,803
Unrestricted funds					
General funds	553,161	457,081	(512,262)	(1,770)	496,210
Total unrestricted funds	553,161	457,081	(512,262)	(1,770)	496,210
Total funds	**700,332**	**457,081**	**(604,400)**	**-**	**553,013**

17 RELATED PARTY TRANSACTIONS

Trustee E Murray is employed as Food Manager of Bristol North West Foodbank, which has been fully approved by the Charity Commission.

Personal donations were received from four trustees throughout the financial year - A Murray donated £400 (2023: £360), G Burley donated £360 (2023: £360), A Roberts donated £840 (2023: £840) and S Salisbury donated £300 (2023: £300); these donations total £1,900 (2023: £1,860).

BRISTOL NORTH WEST FOODBANK

England & Wales - Charity number 1147727

Accounts



Bristol North West Foodbank

(A charitable company limited by guarantee)

Trustees Annual Report

and

Unaudited Financial Statements

For the Year Ended 31 March 2023

Charity number 1147727
Company number 8089474

Bristol North West Foodbank
Accounts for the Year Ended 31 March 2023

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Reference and Administrative information

Charity Name:	Bristol North West Foodbank
Charity registration number:	1147727
Company Registration Number:	8089474
Registered Office:	Social Justice Hub St. Andrew's Church Avonmouth Road Avonmouth Bristol BS11 9EN

Board of Trustees/Directors:

Mr Graham Burley	Treasurer
Mr Jonathan Ball	
Rev Dr Andrew Murray	Chair
Mrs Emma Murray	Foodbank Manager
Mr Robert Porter	(Appointed 1st September 2021)
Miss Ann Roberts	
Mrs Selina Salisbury	

Independent Examiner:	Mrs Emma Brook ACA 124 Reedley Road Bristol BS9 1BG
Bank:	Lloyds TSB PLC 15 High Street, Westbury on Trym, Bristol BS9 3BY
Solicitors:	Veale Wasbrough Vizards Orchard Court, Orchard Lane, Bristol BS1 5WS

Bristol North West Foodbank
Trustees' Report for the Year Ended 31 March 2023

Structure, Governance & Management

Governing Document:	Memorandum and articles of association Incorporated on 30th May 2012 Registered on 18th June 2012
How is the charity constituted:	Charitable Company limited by guarantee
Trustee selection method:	Election by Trustees

Charity Objectives

The prevention and relief of poverty in particular (but without limitation) in the North West Bristol area, in particular (but without limitation) by providing food and support to individuals and families facing short term times of crisis.

Aims of the Charity

Our aims are to alleviate poverty through the provision of food parcels to those in crisis, in partnership with local care agencies who refer clients in crisis to us. By signposting to care agencies, advice services and other support agencies we aim to seek resolutions to a client's immediate crisis, which is causing their need to use the Foodbank. Anyone in need can be referred to the Foodbank, regardless of their race or creed.

Charitable Activities

The Foodbank is run in partnership with churches and their members in North West Bristol. The North West Bristol area includes (but is not limited to) Shirehampton, Sea Mills, Lawrence Weston, Avonmouth, Pill, Severn Beach, Westbury on Trym, Stoke Bishop, Coombe Dingle, Clifton, Cotham, Redland, Hotwells, Henbury and Brentry. The Bristol North West Foodbank is a part of the Trussell Trust network of 430+ Foodbanks in the UK.

The Foodbank is aware that a crisis may come in many forms, including (but not limited to) redundancy, revocation of benefits, ill-health, family break-up or unexpected large bills. The Foodbank regularly meets the needs of such individuals. Anyone in need in the North West Bristol community is welcome to receive food packages, regardless of their faith or creed.

Individuals, churches, schools and other interested organisations donate money and non-perishable food to the Foodbank. The food is then stored in three outlets located at churches in Henbury, Lawrence Weston and Avonmouth and several containers in Avonmouth (which have been registered and inspected by Bristol City Council's food hygiene team). Food is also transported in our mobile store van to resource our fourth outlet in Hotwells. Future outlets may open in the future as the Foodbank expands.

The Foodbank works in partnership with local care agencies, charities and other organisations which include (but is not limited to) General Practitioners, health visitors, the Citizen's Advice Bureau, church ministers, community workers, schools, social workers and children's centres. Individuals involved in these agencies are able to identify vulnerable families or individuals facing short term times of crisis and need immediate assistance. The local care agencies will make a judgement call as to which people are in need of the

Foodbank's help. This will come following contact with these individuals where time has been taken to understand their personal circumstances and needs.

Where an individual is identified as requiring the Foodbank's assistance, they are issued with an e-voucher. These are usually given where there is no other option available to the individual at that time. This entitles them to enough nutritionally balanced food for three days for themselves and their family (if applicable). There are currently 400 referral agencies in the area who issue these vouchers.

The Trussell Trust online database is used to log the names and addresses of the individual and their family (if applicable) being issued a voucher. This acts as a safeguard to prevent the abuse of the system. In a six month period, if an individual has more than three vouchers (nine days' worth of food) from the Foodbank, we will investigate the cause of their crisis with their referral agency and offer them an appointment with our advice worker to tackle the underlying cause. A flagging of an individual after three referrals, is in place to prevent them from becoming dependent on the Foodbank for food. In exceptional circumstances, after discussion with their referring agency, further vouchers can be provided.

The vouchers can be redeemed at the four outlets mentioned above, or be home delivered if the client is elderly, housebound or sick. We also provide pick up from our Foodbank Hub in Avonmouth by support workers outside of the outlet opening times as well as pick up for those who may be in work and be unable to access the Foodbank through outlet opening times. The voucher identifies the type of crisis which that individual is experiencing. As the individual waits for their food package to be prepared, complimentary refreshments are provided. Foodbank volunteers are available at talk to at this time, and where appropriate, the volunteers help the individuals to identify whether the client would benefit from an appointment with one of our Advice Workers.

The Foodbank volunteers come from the local churches and communities. They assist in running the four Foodbank outlets by packing and distributing food, and, also by offering support whilst the food packages are prepared. There are other care agencies which could assist individuals during their short-term time of crisis, and the Foodbank is able to help in identifying these. Many of the volunteers act as Foodbank ambassadors within their local church, work and community to encourage people to make regular and reliable donations to maintain a balanced stock of food within the Foodbank.

Once at an outlet Foodbank vouchers are redeemed for three days of food which includes one or two non-perishable boxes of food along with a box of fresh fruit, veg, eggs, bread and chilled items when available. We also provide a bag of toiletries and baby milk, nappies and pet food as required. We work hard to provide a wide range of food parcels which cater for speciality diets, such as Vegan, Vegetarian, Halal, Gluten Free, Diabetic and so on.

Achievements and Performance for the Year

Overview

We have had a year of change as we were still seeing the after effects of Covid which was swiftly followed by the 'Cost of Living Crisis'. It's been a tough time for those in our local community as many struggled through the winter without adequate funds to access heating or food because of the rising prices. We are seeing the urgent need to be there for pastoral support for many who were experiencing extreme isolation and loneliness. We are having to deal with more aggression and heightened levels of depression and stress from our clients as they struggle in the current climate. We are seeing more people than before who are in work having to turn to us for support and those struggling with paying their mortgages coming under intense stress which is causing many to find they can't afford to feed their families by the end of the month.

Foodbank use has remained higher than pre-covid levels, which appears to have been driven by the 'cost of living' price rises. We also continue to welcome and support Ukrainian, Syrian and Afgan refugees who often need longer term support.

We are hugely grateful to St. Andrew's Church for their support in providing space for our Foodbank outlet and storage across the site for our Food and other items that we provide. We are also immensely grateful to our church outlet hosts, Emmanuel Chapel in Henbury, Hope Chapel in Hotwells and Hope Church in Lawrence Weston.

We are so thankful to the volunteers who provide the pastoral care side of the Foodbank operation. People have really appreciated the personal conversations at the door and most clients feeling they can come in and stay for a cuppa. This has also enabled us to sign up people for advice appointments more readily. We have continued to home deliver to those isolating and the sick and elderly on a Wednesday and Friday morning.

Our Advice Workers, Linda, Jules and Saffron been fully booked with appointments, and we are delighted that we have secured funding for our advice work for the next three years. We secured funding this year to buy in a Debt Advisor for two days a week from North Bristol Advice Centre (NBAC). This advisor is available face to face at our Avonmouth outlet on a Monday or through phone appointment. We are already seeing the difference that this is making by enabling our Foodbank clients to obtain swift help with their debt rather than having to go on the NBAC waiting list and travel to Horfield for this support.

The main highlights of the year have been the ongoing growth of our Space4Makers workshop, running two cookery courses and the opening of the Clothes Bank. All of these have been successful in bringing together many from our local community in need of support. Please see further information about these later in this report.

The Foodbank has a superb team who have worked so hard this year and I want to take this opportunity to sing their praises and thank them. I also want to thank Jesus for the daily miracles of provision and strength he has given to us as we've had to deal with some very upsetting and stressful situations. Without him we could not continue do this work.

Partner agencies

We have 400 (distributors) agencies who give out our vouchers to those that they identify as being in a crisis situation. All of our agencies us the Trussell Trust electronic referral system to refer their clients to us. We have now fully moved over to the use of this system.

Areas we cover

Bristol North West Foodbank is now covering the following areas for emergency food: Avonmouth, Severn Beach, Pilning, Pill, Lawrence Weston, Shirehampton, Sea Mills, Coombe Dingle, Stoke Bishop, Westbury on Trym, Westbury Park, Henleaze, parts of Southmead, Clifton, Redland, Henbury and Brentry. Hotwells, Long Ashton and Cotham. We occasionally help clients outside of these areas who may be referred to us by our registered agencies, mainly because the Social Justice Hub enables us to respond to emergencies outside of Foodbank outlet opening times.

Our Homebank covers the whole of the City and surrounding areas.

Volunteers

We are so grateful to the faithful team of volunteers on our rotas who help the Foodbank to work week by week. We have over 113 actively volunteering volunteers, many from local churches who do a variety of tasks such as sorting and packing food, admin, greeting clients in the cafe, serving drinks and collecting food from local churches. We have 10 volunteers who are trained in the 'Food Safety in Retail' level 1 & 2 to manage the fresh food we receive from M&S, Co-op, Lidl, Hovis, Aldi, Waitrose and Warburtons. We have 8 volunteers who run our Eat Well Spend Less Courses.

We have seen a number of new faces join our team during this financial year, particularly drivers for the van, those helping with the clothes bank, kitchen team and in our Space4Makers workshop.

During the year we also welcomed a number of one-off volunteer teams including:

- Octopus
- Wessex Water
- NMI
- Nisbets
- Lidl Senior Leadership Team Bristol
- Bristol Grammer School After School Club
- Trinity College Students
- Clifton College Students
- The Avonside Mission Area Social Justice group
- Co-op Distribution
- University of Bristol
- Charles River
- Airbus
- TSB
- Stancold
- Ashfords LLP

- PWC

We continue to have a placement relationship with Trinity Theological College. We had three Trinity students on placement with us throughout this year.

We also benefit from weekly volunteering from Students at Clifton College through their 'Clifton in the Community' scheme and once a term an after school club from Bristol Grammar School.

Advice Work and Signposting
A key part of our work is to help clients with trying to sort out the driver leading them to need help with emergency food and to maximise their income.

We have two Advice workers this year Linda, (Saffron) and Jules who work alongside our clients to support them with benefit claims, grant applications, referrals to debt help etc. Saffron left us for a new role in September and Jules joined the team.

We have developed a check list leaflet for volunteers to use when talking to clients to help direct conversations to needs they might have. This leaflet then enables our advice worker to get in contact with the client if necessary and make an appointment.

During Covid all of our Advice appointments have been over the phone and the majority continue to remain so at present. The Advice workers, however, are now available at all of our outlets to speak to clients as they come in to collect food and to book them in for appointments. We find that this face to face meeting makes clients more likely to respond to subsequent phone calls.

We are grateful that we have been able to move to using AdvicePro in April 2022 for storing our client data from our advice appointments. This has made a huge difference to the ease of recording information and generating reports. The team have opened 369 cases over the year. Please see the statistics of financial gains for Foodbank clients over the last year below.

	Number/Amount
The number of new people accessing advice and support using this service.	369
The total number of people accessing advice and support using this service.	638
The number of cases/matters relating to each different area of advice.	
The number of people who achieved or are expected to achieve financial gains.	369
Total financial gains for people using the service (£).	58,277.24
Number of people whose debt was managed. Between 1/9/22-31/3/23	33
Total amount of debt managed for people using the service (£).	87
Number of people whose debt was written off.	3
Total amount of debt written off for people using the service. (£)	8,125.44
The number of people estimated to no longer need to use the food bank for food, after accessing advice and support.	228

Benefits and income maximisation (including charitable support and grants)	
Water debt cleared	16
Monthly water saving	29
CSE	84
Utilities and communications	16**
records before 1/1/23 do not record this information clearly	

Financial Gains Gain Type	Financial Gains Sum Calculated Financial Gain
Grants - Bristol Charities	£350.00
Grants ? Children in Need	£250.00
Grants ? Internal Carpet Grants	£2,388.73
Grants – Local Crisis Prevention Fund	£750.00
Grants - Other	£4,248.80

Grants - St Monicas	£4,780.00
Other	£19,579.65
Vodaphone Sim	£12,240.00
Wessex Water - reduced monthly bills	£6,771.96
Wessex Water Debt Written Off	£12,820.95

We encourage Foodbank clients to sign up to help from our Advice Worker when we recognize that they are continuing to try and access the Foodbank after having three emergency parcels.

We are hugely grateful for the dedication and hard work of our Advice Workers who are daily supporting our clients many who are in great distress about their situations. We value them very highly and see the positive difference they are making to many in our community.

North Bristol Advice Centre Debt Advice NBAC sessions

The NBAC debt advice outreach sessions at the food bank started Monday 5 September 2022. We've had a few teething problems with the session, and low numbers to start, but this is to be expected with any new service. We have been working productively together to identify, discuss and resolve issues. This has included databases and recording, appointments, co-working methods, suitable interview rooms and publicity. We're currently working on a process plan to put in place to remind clients of their appointments to reduce the high level of no shows.

Outputs:

2 Casework clients (support ongoing)
2 advice-only clients (closed)
6 No client shows
2 appointments cancelled - the clients no longer wanted advice
5 pending appointments

Case studies:

1. Client with multiple priority (council tax and fuel arrears) and non-priority debts (phone contracts, water and benefit overpayments amongst others). Her personal situation is currently unstable and has been for many years - she only very recently got out of an abusive relationship. Her ex-partner is now in prison and she is raising two children on her own with little support - her only income is Universal Credit and Child Benefit. The client has never learnt to budget, knows very little about her debts, including balance owed, and has recently experienced a change in her circumstances which has caused her expenditure to increase.

Plan of action: help client to increase income and/or manage expenditure, identify debts and verify debt balances; put immediate enforcement action on hold; look into applying for a Debt Relief Order to give the client a fresh start.

2. The client is a single mother with an 18-month old baby. She works part-time and receives universal credit and council tax reduction. She has council tax arrears and several credit card debts which she is paying back by making minimum monthly payments on each one. The client does not

want to enter into a debt solution due to concerns she has about how this may affect her credit rating and wider financial situation. The client is owed a credit of £900 from her fuel supplier. The client intends to use this credit to clear her outstanding council tax arrears.

The client was advised of the difference between priority and non-priority debts and what happens if she defaults on any of the debts, impact on credit report, CCJ process and the potential enforcement action that can follow. She was given the "ways to clear your debt fact sheet" from NDL and our adviser agreed to call her back next week to discuss if any of the options might be of interest to her.

Since the new year we have started to see sessions pick up and appointments being kept more regularly.

Jan 2023 to Mar 2023

The number of new people accessing advice and support using this service.	28	
The total number of people accessing advice and support using this service.	29	
The number of cases/matters relating to each different area of advice.	29	Debt Advice
The number of people who **achieved** or are expected to achieve financial gains.	5	
Total financial gains for people using the service (£).	£959.43	
Number of people whose debt was managed.	13	
Total amount of debt managed for people using the service (£).	£118,002.23	
Number of people whose debt was written off.	0	
Total amount of debt written off for people using the service. (£)	£0	
The number of people estimated to no longer need to use the food bank for	7	

food, after accessing advice and support.		

Client Case Study:
Client was a single man living alone in council property. He was unfit for work as an alcoholic with liver cirrhosis, diabetes and mental health issues (depression and anxiety). He was in receipt of Universal Credit and had had an application for PIP declined, and was going through an assessment for Low Capability for Work (LCW).

On completing a financial statement, the client told us, that he spends a high amount on alcohol each day. This is why he needed the food bank to supplement his food supply and struggles with paying his bills, which is also exacerbated by the rise in the cost of living.
He was struggling with his electric which was paid through a pre-payment meter and he had received a gas bill of £85 which he could not afford. He also thought he had rent arrears.
He was owed money from BCC Council Tax as there had been an adjustment made to his bill. He had tried several times to request that this refund be paid in to his bank account, but each time it failed.
We contacted Council Tax twice and requested the refund of £518.43, be paid in to the client's bank. This was successful after our second attempt. We contacted the client's Housing Officer who notified us that there had been Discretionary Housing Payment applied to the rent account which had cleared the arrears and left the client in credit.

We contacted the Centre for Sustainable Energy to obtain electric vouchers for the client's prepayment meter and he received 3 vouchers worth £47 each. We also applied to a local energy grant and raised £60 to help pay off his gas bill. We gave him a sim card for his mobile phone with £20 credit. We referred him to our Welfare Benefits Team and one of our volunteers helped him complete his Personal Independence Payment (PIP) application form.

If the PIP claim and his assessment for LCW is successful, his income will increase so that he would no longer rely on the Food Bank, and be able to afford his ongoing bills.

Home Delivery Service
We have managed to cut back on our home delivery service this year as we've managed to encourage most people who are able to come and collect their food from the outlets.

We continue to offer home delivery to the elderly, sick and housebound on a Wednesday and Friday morning.

Agencies are able to indicate whether a client needs home delivery at the point of referral and we will check that this is necessary before delivering. We have worked hard to try and reduce deliveries and encourage those who are able to collect from our Foodbank outlets, so that they can benefit from the further support available there.

Publicity and Raising Awareness

We have been involved with TV reports and newspaper publications over the last year. Emma Murray the Manager spent an hour with Darren Jones MP giving him a tour of the Foodbank and talking to him about the issues our clients are facing. Emma also was invited by the Port Authority to join their table at the Labour South West Business Meal, which was a great opportunity to network and meet Rachel Reeves the Shadow Chancellor.

Andy Murray our chair has also been attending the Severnet business breakfast meeting the businesses from the Avonmouth docks and the Lawrence Weston Community breakfasts.

We have also conducted tours for churches, and businesses in the local area.

Harvest

We were so happy to be able to go back into 15 schools this autumn. We did a cost-of -living exercise where three children were given three purses with different amounts of giant coins, 3, 5 and 10. There was the choice of 8 items they could choose to 'buy' such as food, electricity, meals out, water, rent for their house, holidays and so on. The idea was to show the children that some people don't have enough money to buy the essentials and that those with more can help those who don't have enough. We are thankful to Sue, Ann, Hazel, Andy, Rachel, Errol and Melanie who supported Emma in taking these assemblies.

Staffing & Training

We have had some staff changes this year. We said goodbye to Saffron (Advice Worker), Sarah (Assistant Manager) and Linda (Advice Worker) this year. They are sadly missed. We wish them well in their future posts. We were delighted to welcome, Jules Bowen our new Advice Worker, Caragh and Freddie our new workshop technicians/caretakers.

Mark Burgoine our Workshop Tutor attended Mental Health First Aid & and First Aid refresher.

The majority of the staff team have done their safeguarding training this year.

Shauna our administrator has done her Food Hygiene and Safety for catering level 2.

Judith, Ann, Maggie, Jane, Wendy, Sally, Annie, Sue, Ra have completed their Food Hygiene and safety for catering level 2.

All new volunteers have done their manual handling training and basic induction.

Our Advice workers have attended the following training:

Community Wellbeing Board -North and West Locality – 11/1/23
Staff away day – 25/1/23
Wessex water – 1/2/23
Online Event Training – talking to vulnerable people – 10/2/23

Avonmouth Task C19 Community multi agency meeting – 28/2/23
Brentry Children's Centre – networking and launch of rebranding – 15/3/23
CPAG – users guide – 20/3/23

Eat Well Spend Less

We were delighted to restart our Eat Well Spend Less courses this year. We have run two courses at our Avonmouth outlet on Tuesday mornings. Around 12 clients attended the course, a couple did not complete it.

This course was originally developed by the Trussell Trust as part of their 'More Than Food' programme. Our course leader Judith White has worked hard to develop the course and change some of the recipes dependant on the different types of people attending the courses and their needs. The course runs for six mornings over six weeks. You do not have to be a Foodbank client to come on these courses. We have had some Foodbank clients and a number who have self-referred from seeing our adverts in the local community magazines.

The course teaches basic food hygiene, knife skills, managing your food budget, recycling skills, preparing a menu and gives each course participant the opportunity to cook two food items each week that they can take home. These include things like homemade pizzas, porridge, cereal bars, omelettes etc.

The course has been a real success. Here are a couple of things the participants have said about it this year, "The cooking course was amazing, I have saved so much money on buying jar foods, now I make from scratch."

"I have really enjoyed this excellent course. I have learned a lot. Lovely staff, great atmosphere and made friends."

"Loved it! Thank you so much for running the course. I've learned skills I wanted to learn and found tips that will be invaluable for saving time and money. The ladies helping have been amazing and they've created a supportive non-judgemental environment. I can also chop an onion properly now."

Our second course this year was a real joy as the participants really worked hard and made huge strides in their cooking abilities. We are so thankful to our cookery course team who are so encouraging and supportive of our participants and particularly thankful to Judith White who leads so enthusiastically.

We are hopeful that we are going to be able to restart our Lawrence Weston courses at St. Peter's Church in the next financial year.

Homebank

The Homebank has now been running for just over four years. This project was set up in response to the need we were seeing from our clients. The project takes in second hand and new kitchen utensils, plates, pans etc, bedding towels plus small electrical items such as toasters, kettles, vacuum cleaners and microwaves as well as fridges and freezers. These are cleaned and pat tested by our pat tester Colin and then Homebank registered referrers are able to make requests for items for their clients. Many are people coming off the streets or out of hostels into new accommodation where they need everything. We help with items to set up a kitchen and bedroom. We provide limited delivery of fridges and freezers. With this project we have linked up with the Lidl Warehouse, local solicitor, the University, St. Monica's, Blaise Weston Court in Lawrence Weston and a house clearance company to source some of the items. We also have large quantities of donations from the general public.

We now have a large 40ft container off site to help us store larger items such as beds, wardrobes, tables and fridges. This is working well as we are able to make more items from house clearances.

This year Karolina took on the administration of the Homebank in January 2023. We are also extremely grateful to the volunteers who pack, sort, load and drive orders to clients across Bristol. It's a hugely rewarding project as there is an immediate change in circumstance for the clients we have helped. Our drivers often come back extremely moved by the grateful thanks they receive and the humble circumstances they find people living in.

We've continued to see the work increase this year. We've fulfilled 424 orders which has helped 849 people. This is an increase of 17% on orders and a 9% increase in the amount of people we've managed to help from the previous year.

Space for Makers Woodworking Workshop

The Space4Makers Woodworking Workshop opened in October 2021 to provide informal groups and activities, alongside training programmes to engage with the wider community and to reduce social isolation, strengthen families, engage young people and young adults to develop confidence & skills that can help them into work.

The workshop has been running 'drop in' sessions on Mondays and Tuesdays and quieter sessions on Wednesdays for those who need more support. There is also an after-school club running on Monday and Tuesday evenings for those in year 6 and above. During the summer term we ran courses for all the Avonmouth Primary year six children during their school day. They were thrilled with the mobile phone stands they made and laser marked with their choice of picture. There was a huge buzz in the workshop and it was great to see their eyes opened to the fact that they could pursue a practical career like this.

The workshop has been in huge demand from the outset. It's been great to see the volunteer team growing and to see the wide range of men and women finding pleasure and companionship through learning woodworking skills.

Wessex Water have come alongside the Foodbank to help fund this project and partner with us to provide staff to help with mentoring and they will be funding our Workshop Tutors and enabling local schools in the UPAs we are working in, to build time in their curriculum to transport children to the workshop to experience woodworking skills. There is also the possibility of apprenticeships for those excelling in their workshop skills.

Wessex Water has commissioned the workshop team to build swallow and bat boxes for their site. This has been an opportunity for us to support some of our users who are on benefits with some paid work to fulfil this order.

Mark Burgoine and Neil Sutor are our Workshop Tutors. We also employed Freddie and Caragh in January 2022 as our workshop technicians and site caretakers. Freddie has come from being out of work for many years, became a user of the workshop for the last 9 months and now we have been able to employ him. This has been extremely encouraging for the team.

Caragh brings her wealth of experience of teaching women woodworking skills, teaching at the University for many years and brings many practical skills which are much needed in the workshop and across the Foodbank site. We are so thrilled to have her on the team and especially as a welcoming face for the many women and girls coming into the workshop.



Fresh & Chilled Food

We have been providing fresh vegetables, bread and fruit from the surplus from supermarkets over the last 9 years. We have increased our intake of fresh goods from local supermarkets and purchased fruit and vegetables so that we are able to send out a fresh box with each of our non-perishable food parcels. These boxes include, fruit, veg, eggs and chilled items that we may have available. We increased our capability to handle this by purchasing a fridge trailer and three fridges for our kitchen. We currently take fresh food from several Co-ops across North West Bristol, a Tesco express, Waitrose, Aldi, Lidl, Lidl Distribution, Hovis, Warburtons, M&S, Fareshare and Bookers. This is arranged through Neighbourly, Food Diverse and FareShare Go.

We also get chilled items from Bookers and Fareshare.

We have worked hard to make sure this is all handled carefully, and strict records maintained. All our staff handling this food have been trained in 'Food Safety in Retail' or have a level 2 Food Hygiene Certificate.

With this capability we are also able to take one off donations from restaurants, shops and Fareshare if there is surplus.

Listening Café

The Foodbank and St. Andrew's Church partnered to set up a listening café which opens on Tuesday mornings at St. Andrew's Church. This is followed by a community lunch. This was in response to the need seen at the Foodbank outlet on a Monday morning and the real sense of loneliness in our local community.

The Foodbank continues to support the café and the lunch by providing tea and coffee supplies, cakes, biscuits, bread and vegetables for making the soup lunch.

Since it opened it has been extremely busy, and well received, offering a safe place for guest to chat and to be pampered with delicious cakes and drinks. It is working well to have this café as a place that we can invite Foodbank clients to, who have need of more pastoral and listening support.

Bristol North West Foodbank Analysis of Performance

The Foodbank has seen an increase in usage this year of 21% compared to the 2019-2020 pre-pandemic year. The amount of people supplied with food this financial year is 8708, compared to 7197 in 2019-2020 the pre-pandemic year.

These figures can be broken down as follows:

Crisis type resulting in use of the Foodbank

Reasons for referral	No. of vouchers fulfilled	Adults	Adults (%)	Children	Children (%)	Total
Benefit Changes	127	197	55.65%	157	44.35%	354
Benefit Delays	129	198	57.89%	144	42.11%	342
Child Holiday Meals	12	17	34.69%	32	65.31%	49
Debt	134	214	58.79%	150	41.21%	364
Delayed Wages	39	70	50.72%	68	49.28%	138
Domestic Violence	58	72	45%	88	55%	160
Homeless	56	67	62.04%	41	37.96%	108
Low Income	1692	2699	56.93%	2042	43.07%	4741
No recourse to public funds	250	492	46.37%	569	53.63%	1061
Other	411	595	58.97%	414	41.03%	1009
Sickness	180	265	69.37%	117	30.63%	382

Foodbanks across the country have been talking to the Trussell Trust about the 'Low income' category on the crisis type data, as it is an option that many referrers choose, but we feel it is not giving an accurate reason for referral. This will be changing for the 2023-2024 financial year.

Reasons why some people have needed more than 3 vouchers in 6 months

Reason for needing more than 3 vouchers in the last 6 months	No. of vouchers fulfilled	Adults	Children	Total
Sanction	5	5 (50%)	5 (50%)	10
Change to different benefit	7	9 (36%)	16 (64%)	25
Reduction of benefit value	30	41 (62.12%)	25 (37.88%)	66
New claim not yet awarded	16	23 (41.82%)	32 (58.18%)	55
Awaiting first payment	8	10 (47.62%)	11 (52.38%)	21
Interrupted payments	21	30 (52.63%)	27 (47.37%)	57
Earning, no benefits	9	12 (48%)	13 (52%)	25
Earnings and benefits	12	22 (51.16%)	21 (48.84%)	43
Benefits, not earning	171	278 (55.94%)	219 (44.06%)	497
At start of employment	4	6 (66.67%)	3 (33.33%)	9
At end of employment	8	16 (61.54%)	10 (38.46%)	26
Mortgage/rent	4	6 (35.29%)	11 (64.71%)	17
Council tax	1	2 (66.67%)	1 (33.33%)	3
Utility bills	26	45 (45.92%)	53 (54.08%)	98
Funeral costs	3	6 (54.55%)	5 (45.45%)	11

Retailer (e.g. hire purchase)	3	6 (46.15%)	7 (53.85%)	13
Other	546	924 (52%)	853 (48%)	1777
Rough sleeping	1	1 (100%)	0	1
Shelter, refuge or hostel	1	1 (100%)	0	1
"Sofa surfing"	5	7 (70%)	3 (30%)	10
Temp accom (e.g. B&B)	2	4 (40%)	6 (60%)	10
Long term (12+ months)	15	23 (88.46%)	3 (11.54%)	26
Short term (less)	8	12 (80%)	3 (20%)	15
Totals	906	1489	1327	2816

Ethnic Groups using the Foodbank

The Bristol North West Foodbank is available for anyone in the community in need, regardless of their race, faith, creed or family background. We no longer collect this data or have access to it following the introduction of GDPR.

Age Groups using the Foodbank

Age Group	Number of people
Adults (17 - 24 yrs)	825
Adults (25 - 64 yrs)	3758
Adults (Over 65 yrs)	167
Adults (unknown age)	135
Children (0 - 4 yrs)	1282
Children (12 - 16 yrs)	891
Children (5 - 11 yrs)	1590
Children (unknown age)	59

Sizes of Families using the Foodbank

Size of family	No. vouchers fulfilled	No. vouchers fulfilled (%)
Couple	326	10.56%
Family	654	21.18%
Other	332	10.75%
Single	1099	35.59%
Single Parent	677	21.92%

Food donated this year

We struggled for food donations in the first four months of 2023, which has put huge pressure on our food reserves. We had four containers full of food plus our warehouse at the beginning of the year, we now have 1 ½ containers of food reserves. One of these containers is just cereal.

We are grateful to the Salvation Army for connecting us with weekly donations from the Lidl Distribution Centre in Avonmouth, which has begun to help us with the shortfall in donations.

The food we gave out to our clients was donated to us by 285 named donors and many anonymous donors, which includes individuals, local businesses, schools, local scout and book groups and many churches. Local churches and individuals make up the bulk of our ongoing donors who provide the majority of our food. We are most grateful for their continued faithful support. Our supporters gave us a whopping 150781.65kg food to give to clients over the financial year.

We now have fourteen permanent collection points at supermarkets. These are at Sainsbury's Clifton Down, Sainsbury's Whiteladies Road and Waitrose in Portishead and Clifton Triangle, Lidl in Lawrence Weston and Co-op stores in Westbury on Trym, Henbury, Crow Lane, Clifton Village, Henleaze, Westbury-on-Trym and Avonmouth and Tesco Nailsea where the public can make their donations.

We also have 16 churches with permanent collection points that are also open to the public. Our van makes weekly pick-ups at these churches and the supermarkets.

We continue to receive food from Marks and Spencers at Cribbs Causeway, through a scheme called 'Foodroute' managed by Neighbourly. We pick up close dated fresh vegetables, fruit, bread and other miscellaneous items three times a week which we make available to our clients to help themselves on top of their food parcel. This accounted for 6865kg food this year

We have added the collection of fresh, close dated food from Lidl in Lawrence Weston, Lidl Distribution, Bookers, Waitrose Clifton Triangle and Aldi in Henbury & Portishead (through Foodroute)We also collect food from the customers through the customer collection points at these stores. Co-ops across North West Bristol also provide us with close dated fresh food.

We are extremely to our neighbourhood champions who regularly collect food from their neighbours on their streets and areas. We particularly appreciate the fast responses to our food gaps that we list on Facebook.

Over the summer holidays we gave out around 150 treat boxes to low income families to give them a boost over the holidays. These included drinks, sweets, crisps, baking kits, colouring books and pens, indoor and outdoor games, dvds etc. These were extremely well received.

We were pleased to be able to give out over 300+ Christmas hamper bags during December in addition to our regular food parcels. These provided items such as Christmas Puddings, Tinned Ham, Stuffing and other Christmas treats. We were also able to give out new toys to families with children that we collected from our Amazon weekly donations. We are thankful to the company teams and

our regular volunteer teams for wrapping the Christmas presents, packing the hampers and helping us distribute them on our two hamper days.

We collected food this year from 64 local schools, nurseries, scout and brownie groups and churches from their harvest festivals.

Donor type statistics:

Stock in type	Stock in (kg)	Stock in (% of total)
Donations from donors - Charities	7026.34	4.66%
Donations from donors - Churches	8655.66	5.74%
Donations from donors - Community groups	7636.33	5.06%
Donations from donors - Corporates	39118.94	25.94%
Donations from donors - Educations	4313.97	2.86%
Donations from donors - Individual(s)	14166.43	9.4%
Donations from donors - Other bulk food distributors	1255.75	0.83%
Donations from donors - Supermarkets	61111.15	40.53%
Purchased	3452.75	2.29%
Returns from food bank centre	1664.63	1.1%
Stock Adjust	50.6	0.03%
Stock in from other food bank: North Bristol & South Glos Foodbank	2329.1	1.54%
Totals	150781.65	100%

Total: 150781.65kg donated this financial year.

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.
This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

On behalf of the Board:

Andy Murray (Dec 7, 2023, 4:33pm)

Signed:

07 Dec 2023

Date

Independent Examiner's Report

I report to the charity trustees on my examination of the accounts of Bristol North West Foodbank for the year ended 31st March 2023.

Responsibility and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

Having satisfied myself that the accounts of Bristol North West Foodbank are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

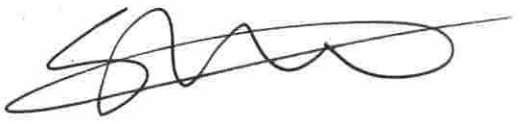
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in accordance with section 130 of the Charities Act; or

2. The accounts do not accord with those records; or

3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of my independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Steven Baptiste ACPA
Linden Accountant Limited
Scrapstore House
21 Sevier Street
St Werburghs
Bristol
BS2 9LB

Date: 05/12/23

BRISTOL NORTH WEST FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

YEAR ENDED 31ST MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 (Restated) £
INCOME					
Income from generated funds				-	-
Bristol Port Company	3	-	25,000	25,000	-
Trussell Trust - Financial Inclusion Fast Track	3	-	45,000	45,000	-
Headley Trust	3	-	15,000	15,000	-
B&Q Foundation	3	-	1,000	1,000	-
Quartet Community	3	-	1,950	1,950	-
Quartet Community - Debt Advice	3	-	10,000	10,000	-
Fuel Donations	3	-	49,221	49,221	-
Other income					
Grants	4	26,231	-	26,231	243,458
Institution Donations	4	47,635	-	47,635	46,002
Donations - Individual, One-Off, Fundraising	4	146,421	-	146,421	145,386
Food Donated	4	229,370	-	229,370	235,763
Gift Aid Received	4	7,424	-	7,424	13,503
TOTAL INCOME AND ENDOWMENTS		457,081	147,171	604,252	684,112
EXPENDITURE					
Expenditure on charitable activities	4	512,262	92,138	604,400	502,623
TOTAL EXPENDITURE		512,262	92,138	604,400	502,623
NET INCOME/(EXPENDITURE)		(55,181)	55,033	(148)	181,489
Balances brought forward		553,161	-	553,161	371,672
Gross Transfers Between Funds	10	(1,770)	1,770	-	-
Balances carried forward		496,210	56,803	553,013	553,161

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 25 to 31 form part of these financial statements

BRISTOL NORTH WEST FOODBANK

BALANCE SHEET

YEAR ENDED 31ST MARCH 2023

	Note	2023 £		2022 £ (Restated)
FIXED ASSETS:				
Tangible assets	6		203,598	223,353
CURRENT ASSETS:				
Debtors	7	93,520		76,103
Cash at bank and in hand		386,916		376,379
		480,436		452,482
CURRENT LIABILITIES:				
Creditors: falling due within one year	8	(131,021)		(122,674)
Net current assets			349,415	329,808
NET ASSETS:			553,013	553,161
FUNDS				
General funds	10	496,210		553,161
Designated funds	10	-		-
Building funds	10	-		-
Restricted funds	10	56,803		-
			553,013	553,161

These financial statements were approved by the directors and authorised for issue on 07 Dec 2023 and are signed on their behalf by:

Andy Murray (Dec 7, 2023, 4:33pm)

Chair of Trustees

Charity Registration Number: 1147727

The notes on pages 25 to 31 form part of these financial statements

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102 SORP) issued in July 2014, and applicable UK Accounting Standards and the Charities Act 2011.

Funds structure

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the terms of a specific appeal.

Income

All income is recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of income can be measured with sufficient reliability.

Income from donations is included when these are receivable, except as follows:

- When the donors specify that the donations given to the charity must be used in future accounting periods.

- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Income from grants, where there are performance or service deliverables required by the terms of the grant, are accounted for as the charity earns the right to payment through its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that agree all costs related to the category. Support costs have been allocated 100% towards the charitable activities of the charity.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct pay and non-pay costs and support costs relating to those activities.

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue its operations for the foreseeable future and therefore they have continued to adopt the going concern basis when preparing the financial statements.

Governance costs

Governance cost include those costs associated with meeting the constitutional and statutory requirements of the charity, and include its independent examination fees and costs linked to the strategic management of the charity including trustee expenses.

Tangible fixed assets and depreciation

Depreciation has been provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value of each asset, over its expected useful life. The rates used are 25% straight line for Plant & Machinery and Office Equipment, 20% straight line for Motor Vehicles, and 10% straight line for Leasehold Improvements.

2 GRANTS RECEIVABLE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Bristol Port Company	-	25,000	25,000
Trussell Trust - Financial Inclusion Fast Track	-	45,000	45,000
Headley Trust	-	15,000	15,000
B&Q Foundation	-	1,000	1,000
Quartet Community	-	1,950	1,950
Quartet Community - Debt Advice	-	10,000	10,000
Fuel Donations	-	49,221	49,221
	-	147,171	147,171

PRIOR YEAR

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Bristol Port Company	-	-	-
Trussell Trust - Financial Inclusion Fast Track	-	-	-
Headley Trust	-	-	-
B&Q Foundation	-	-	-
Quartet Community	-	-	-
Quartet Community - Debt Advice	-	-	-
Fuel Donations	-	-	-
	-	-	-

3 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £ (Restated)
Grants	26,231	-	26,231	243,458
Institution Donations	47,635	-	47,635	46,002
Donations - Individual, One-Off, Fundraising	146,421	-	146,421	145,386
Food Donated	229,370	-	229,370	235,763
Gift Aid Received	7,424	-	7,424	13,503
	430,850	-	430,850	440,654

4 DIRECT CHARITABLE EXPENDITURE

Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £ (Restated)
Food Distributed	213,677	-	213,677	255,709
Support Costs				
Accounting & Bookkeeping	3,327	-	3,327	-
Advertising	1,331	-	1,331	1,219
Cleaning	104	-	104	321
Clothing Costs	658	-	658	678
Electricity & Gas	15,674	-	15,674	6,494
Equipment Purchase	-	15,160	15,160	19,865
Equipment Rental	2,621	-	2,621	-
Foodbank/Homebank Purchases	3,690	23,244	26,934	33,965
Foodbank Services	1,630	-	1,630	-
Franchise Fees	360	-	360	360
Leasehold Improvements Depreciation	19,272	-	19,272	-
Legal & Regulatory Fees	4,222	10,467	14,689	2,159
Mileage Claims	334	-	334	1,011
Motor Vehicle Depreciation	5,969	-	5,969	5,969
Motor Expenses	6,549	-	6,549	5,767
Office Equipment Depreciation	4,327	-	4,327	3,627
Payroll Expenses	192,768	43,030	235,799	133,697
Phone and Internet Charges	1,255	-	1,255	2,361
Plant and Machinery Depreciation	6,106	-	6,106	3,035
Postage	4,155	-	4,155	3,356
Premises Expenses	3,984	-	3,984	5,492
Printing Costs	2,637	-	2,637	6,776
Public Liability Insurance	8,385	-	8,385	6,218
Rent	2,459	-	2,459	2,459
Software Subscriptions	3,433	-	3,433	764
Stationery	816	-	816	841
Training	828	237	1,065	479
Volunteer Expenses	990	-	990	-
	511,562	92,138	603,700	502,623

Governance Costs

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £ (Restated)
Independent Examination Fee	700	-	700	-
	700	-	700	-

5 CORPORATION TAX

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

6 TANGIBLE FIXED ASSETS

	Leasehold Improvements £	Motor Vehicles £	Office Equipment £	Plant and Machinery £	Totals £
COST:					
At 1 April 2022	192,719	29,845	18,329	16,497	257,390
Additions	-	-	3,632	12,287	15,919
At 31 March 2023	192,719	29,845	21,961	28,784	273,309
DEPRECIATION:					
At 1 April 2022	-	14,751	8,857	10,428	34,036
Charge for the year	19,272	5,969	4,327	6,106	35,675
At 31 March 2023	19,272	20,720	13,185	16,534	69,711
NET BOOK VALUE:					
At 31 March 2023	**173,447**	**9,125**	**8,777**	**12,250**	**203,598**
At 31 March 2022 (Restated)	192,719	15,094	9,472	6,069	223,353

7 DEBTORS

	2023 £	2022 £ (Restated)
Trade Debtors	62	1,196
Food Stocks	86,592	70,899
Gift Aid Due	2,650	2,650
Prepayments	4,216	1,357
	93,520	76,103

8 CREDITORS: amounts falling due within one year

	2023 £	2022 £ (Restated)
Trade Creditors	12,639	(65)
Accruals	5,635	-
PAYE/NIC Payable	4,121	296
Pensions Payable	1,228	979
Deferred Income	107,398	121,464
	131,021	122,674

Deferred Income here relates to two grants which have been deferred to be released in line with depreciating the assets in question. These are as follows, complete with the balances as at 31st March 2023:

Foodbank Van (Temple Ecclesiastical Charity)	£	2,400	(2022: £4,200)
Space 4 Makers Workshop (Port of Bristol Community Fund)	£	104,998	(2022: £116,664)
	£	107,398	

9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £ (Restated)
Fixed Assets	203,598	-	203,598	223,353
Current Assets	480,436	-	480,436	452,482
Current Liabilities	(131,021)	-	(131,021)	(122,674)
	553,013	-	553,013	553,161

10 ANALYSIS OF CHARITABLE FUNDS

For the year ended 31 March 2023

Analysis of Fund movements	Balance b/fwd £	Income £	Expenditure £	Transfers £	Fund c/fwd £
Unrestricted funds:					
General funds	553,161	457,081	(512,262)	(1,770)	496,210
Designated funds	-	-	-	-	-
Building funds	-	-	-	-	-
	553,161	**457,081**	**(512,262)**	**(1,770)**	**496,210**

Restricted funds:	Balance b/fwd £	Income £	Expenditure £	Transfers £	Fund c/fwd £
Bristol Port Company	-	25,000	(25,000)	-	-
Trussell Trust - Financial Inclusion Fast Track	-	45,000	(37,310)	-	7,690
Headley Trust	-	15,000	(4,634)	-	10,366
B&Q Foundation	-	1,000	(2,770)	1,770	-
Quartet Community	-	1,950	(1,950)	-	-
Quartet Community - Debt Advice	-	10,000	-	-	10,000
Fuel Donations	-	49,221	(20,474)	-	28,747
	-	**147,171**	**(92,138)**	**1,770**	**56,803**
Total	553,161	604,252	(604,400)	-	553,013

Bristol Port Company

Funding to support the Foodbank's Workshop initiative.

Trussell Trust - Financial Inclusion Fast Track

Funding for the provision of Advice Workers, particularly focused around debt advice.

Headley Trust

Funding to provide financial, debt, and welfare benefits and other services to families and individuals affected by the increase in the cost of living.

B&Q Foundation

Funding to support families with new carpets.

Quartet Community

Funding to provide advice on welfare benefits.

Quartet Community - Debt Advice

Funding to provide advice on debt.

Fuel Donations

Funding to provide fuel vouchers to support families and individuals during this period of high utilities cost.

1 ANALYSIS OF CHARITABLE FUNDS

For the year ended 31 March 2022

Analysis of Fund movements	Balance b/fwd	Income	Expenditure	Transfers	Fund c/fwd
	£	£	£	£	£
Unrestricted funds:					
General funds	371,672	684,112	(502,623)	-	553,161
Designated funds	-	-	-	-	-
Building funds	-	-	-	-	-
	371,672	**684,112**	**(502,623)**	**-**	**553,161**

Restricted funds:	Balance b/fwd	Income	Expenditure	Transfers	Fund c/fwd
	£	£	£	£	£
Bristol Port Company	-	-	-	-	-
Trussell Trust - Financial Inclusion Fast Track	-	-	-	-	-
Headley Trust	-	-	-	-	-
B&Q Foundation	-	-	-	-	-
Quartet Community	-	-	-	-	-
Quartet Community - Debt Advice	-	-	-	-	-
Fuel Donations	-	-	-	-	-
	-	-	-	-	-
Total	371,672	684,112	(502,623)	-	553,161

11 RELATED PARTY TRANSACTIONS

Trustee E Murray is employed as Food Manager of Bristol North West Foodbank, which has been fully approved by the Charity Commission.

Personal donations were received from four trustees throughout the financial year - A Murray donated £360 (2022: £360), G Burley donated £360 (2022: £360), A Roberts donated £840 (2022: £840) and S Salisbury donated £300 (2022: £300); these donations total £1,860 (2022: £1,860).

Signable

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Thu, 7th Dec 2023 16:33:58 UTC	Andy Murray signed the envelope (185.69.144.183)
Thu, 7th Dec 2023 16:30:15 UTC	Andy Murray viewed the envelope (185.69.144.183)
Thu, 7th Dec 2023 11:42:57 UTC	Andy Murray opened the document email. (172.224.227.26)
Thu, 7th Dec 2023 11:24:09 UTC	Andy Murray opened the document email. (40.94.102.126)
Thu, 7th Dec 2023 11:24:03 UTC	Document emailed to andy@standrews-stpeters.org (3.8.181.209)
Thu, 7th Dec 2023 11:24:01 UTC	Sent the envelope to Andy Murray (andy@standrews-stpeters.org) for signing (163.116.177.46)
Thu, 7th Dec 2023 11:23:10 UTC	Andy Murray has been assigned to this envelope (163.116.177.46)
Thu, 7th Dec 2023 11:22:23 UTC	Document generated with fingerprint 3845440a55ae16bb2c13214323fb7112 (163.116.177.46)
Thu, 7th Dec 2023 11:22:04 UTC	Envelope generated by Graham Burley (163.116.177.46)

BRISTOL NORTH WEST FOODBANK

England & Wales - Charity number 1147727

Accounts



Bristol North West Foodbank

(A charitable company limited by guarantee)

Trustees Annual Report

and

Unaudited Financial Statements

For the Year Ended 31 March 2022

Charity number 1147727
Company number 8089474

Bristol North West Foodbank
Accounts for the Year Ended 31 March 2022

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Reference and Administrative information

Charity Name:	Bristol North West Foodbank
Charity registration number:	1147727
Company Registration Number:	8089474
Registered Office:	Social Justice Hub St. Andrew's Church Avonmouth Road Avonmouth Bristol BS11 9EN
Board of Trustees/Directors:	
Mr Jonathan Ball	(Resigned 31st August 2021)
Mr Graham Burley	Treasurer
Mr Jonathan Lee	
Rev Dr Andrew Murray	Chair
Mrs Emma Murray	Foodbank Manager
Mr Robert Porter	(Appointed 1st September 2021)
Miss Ann Roberts	
Mrs Selina Salisbury	
Independent Examiner:	Mrs Emma Brook ACA 124 Reedley Road Bristol BS9 1BG
Bank:	Lloyds TSB PLC 15 High Street, Westbury on Trym, Bristol BS9 3BY
Solicitors:	Veale Wasbrough Vizards Orchard Court, Orchard Lane, Bristol BS1 5WS

Bristol North West Foodbank
Trustees' Report for the Year Ended 31 March 2022

Structure, Governance & Management

Governing Document:	Memorandum and articles of association Incorporated on 30th May 2012 Registered on 18th June 2012
How is the charity constituted:	Charitable Company limited by guarantee
Trustee selection method:	Election by Trustees

Charity Objectives

The prevention and relief of poverty in particular (but without limitation) in the north west Bristol area, in particular (but without limitation) by providing food and support to individuals and families facing short term times of crisis.

Aims of the Charity

Our aims are to alleviate poverty through the provision of food parcels to those in crisis, in partnership with local care agencies who refer clients in crisis to us. By signposting to care agencies, advice services and other support agencies we aim to seek resolutions to a client's immediate crisis, which is causing their need to use the Foodbank. Anyone in need can be referred to the Foodbank, regardless of their race or creed.

Charitable Activities

The Foodbank is run in partnership with churches and their members in North West Bristol. The North West Bristol area includes (but is not limited to) Shirehampton, Sea Mills, Lawrence Weston, Avonmouth, Pill, Severn Beach, Westbury on Trym, Stoke Bishop, Coombe Dingle, Clifton, Cotham, Hotwells, Henbury and Brentry. The Bristol North West Foodbank is a part of the Trussell Trust network of 430+ Foodbanks in the UK.

The Foodbank is aware that a crisis may come in many forms, including (but not limited to) redundancy, revocation of benefits, ill-health, family break-up or unexpected large bills. The Foodbank regularly meets the needs of such individuals. Anyone in need in the North West Bristol community is welcome to receive food packages, regardless of their faith or creed.

Individuals, churches, schools and other interested organisations donate money and non-perishable food to the Foodbank. The food is then stored in three outlets located at churches in Henbury, Lawrence Weston and Avonmouth and several containers in Avonmouth (which have been registered and inspected by Bristol City Council's food hygiene team). Food is also transported in our mobile store van to resource our fourth outlet in Hotwells. Future outlets may open in the future as the Foodbank expands.

The Foodbank works in partnership with local care agencies, charities and other organisations which include (but is not limited to) General Practitioners, health visitors, the Citizen's Advice Bureau, church ministers, community workers, schools, social workers and children's centres. Individuals involved in these agencies are able to identify

vulnerable families or individuals facing short term times of crisis and need immediate assistance. The local care agencies will make a judgement call as to which people are in need of the Foodbank's help. This will come following contact with these individuals where time has been taken to understand their personal circumstances and needs.

Where an individual is identified as requiring the Foodbank's assistance, they are issued with an e-voucher. These are usually given where there is no other option available to the individual at that time. This entitles them to enough nutritionally balanced food for three days for themselves and their family (if applicable). There are currently 400 referral agencies in the area who issue these vouchers.

The Trussell Trust online database is used to log the names and addresses of the individual and their family (if applicable) being issued a voucher. This acts as a safeguard to prevent the abuse of the system. In a six month period, if an individual has more than three vouchers (nine days' worth of food) from the Foodbank, we will investigate the cause of their crisis with their referral agency and offer them an appointment with our advice worker to tackle the underlying cause. A flagging of an individual after three referrals, is in place to prevent them from becoming dependent on the Foodbank for food. In exceptional circumstances, after discussion with their referring agency, further vouchers can be provided.

The vouchers can be redeemed at the four outlets mentioned above, or be home delivered if the client is isolating or because they are housebound or sick. The voucher identifies the type of crisis which that individual is experiencing. As the individual waits for their food package to be prepared, complimentary refreshments are provided. Foodbank volunteers are available at talk to at this time, and where appropriate, the volunteers help the individuals to identify whether the client would benefit from an appointment with one of our Advice Workers.

The Foodbank volunteers come from the local churches and communities. They assist in running the four Foodbank outlets by packing and distributing food, and, also by offering support whilst the food packages are prepared. There are other care agencies which could assist individuals during their short-term time of crisis, and the Foodbank is able to help in identifying these. Many of the volunteers act as Foodbank ambassadors within their local church, work and community to encourage people to make regular and reliable donations to maintain a balanced stock of food within the Foodbank.

Achievements and Performance for the Year

Overview

We have had a year of change as we were still dealing with the problems that Covid threw into our path. The staff team and volunteers have worked really hard, with a number of the team coming down with Covid and the need to fill the gaps left as people recovered. We reopened all our Foodbank outlets for pick up in September 2021, with at the door pick up, however early in the new year we began to reopen our Foodbank cafes as we could recognise the urgent need to be there for pastoral support for many who were experiencing extreme isolation and loneliness.

Foodbank use has remained higher than pre-covid levels, which appears to have been driven partly by the pandemic, but also now we are starting to see the rise of the cost of living starting to bite. The Ukrainian Refugees arrival in Bristol in March 2022 has also started to drive up referrals.

We are hugely grateful to St. Andrew's Church for their patience as we slowly moved the stock that we were storing inside the church building during the Pandemic. This has been a massive undertaking and meant that we had to take on two more containers in the Avonmouth docks to store our surplus.

We re-opened the cafes at our four outlets in Henbury, Lawrence Weston, Hotwells and Avonmouth at the beginning of September 2021. This is going well and has had the benefit of bringing back the pastoral care side of the Foodbank operation. People have really appreciated the personal conversations at the door and now many are feeling they can come in and stay for a cuppa. This has also enabled us to sign up people for advice appointments more readily. We have continued to home deliver to those isolating and the sick and elderly on a Wednesday and Friday morning.

Our Advice Workers, Hero, Linda and more recently Saffron been fully booked with appointments, and we are delighted that we have secured funding for our advice work for the next three years. We are also hoping to be able to buy in a debt advice worker from North Bristol Advice Service in the coming year through the funding we have secured.

The main highlights of the year have been the opening of our Space4Makers workshop, restarting and running two cookery courses and the opening of the listening café. All of these have been successful in bringing together many from our local community in need of support. Please see further information about these later in this report.

The Foodbank has a superb team who have worked so hard this year and I want to take this opportunity to sing their praises and thank them. I also want to thank Jesus for the daily miracles of provision and strength he has given to us as we've had to deal with some very upsetting and stressful situations. Without him we could not continue do this work.

Partner agencies

We have 400 (distributors) agencies who give out our vouchers to those that they identify as being in a crisis situation. All of our agencies us the Trussell Trust electronic referral system to refer their clients to us. We have now fully moved over to the use of this system.

Areas we cover

Bristol North West Foodbank is now covering the following areas for emergency food: Avonmouth, Severn Beach, Pilning, Pill, Lawrence Weston, Shirehampton, Sea Mills, Coombe Dingle, Stoke Bishop, Westbury on Trym, Westbury Park, Henleaze, parts of Southmead, Clifton, Redland, Henbury and Brentry. Hotwells, Long Ashton and Cotham. We occasionally help clients outside of these areas who may be referred to us by our registered agencies, mainly because the Social Justice Hub enables us to respond to emergencies outside of Foodbank outlet opening times.

Our Homebank covers the whole of the City.

Volunteers

We are so grateful to the faithful team of volunteers on our rotas who help the Foodbank to work week by week. We have over 110 actively volunteering volunteers, many from local churches who do a variety of tasks such as sorting and packing food, admin, greeting clients in the cafe, serving drinks and collecting food from local churches. We have 10 volunteers who are trained in the 'Food Safety in Retail' level 1 & 2 to manage the fresh food we receive from M&S and Warburtons. We have 8 volunteers who run our Eat Well Spend Less Courses.

The effect of Covid on our volunteer team has brought about quite a change. There are many who have felt unable to return, whilst we have taken on a significant number who helped us during the Pandemic but also new volunteers as we've been able to reduce social distancing and grow our teams.

During the year we also welcomed a number of one-off volunteer teams including:

- Stancold PLC
- Wessex Water
- Danone
- Bristol Poverty Institute
- Agas
- Bristol Airport
- Christchurch Clifton Homegroup (3x sessions)
- Trinity College Students
- Clifton College Students
- The Avonside Mission Area Social Justice group
- Ambition Lawrence Weston

We continue to have a placement relationship with Trinity Theological College. We had five Trinity students on placement with us throughout this year. We've also have a Ministry Training Experience student, Patrick, on placement with us every Tuesday for the whole year.

We also benefit from weekly volunteering from Students at Clifton College through their 'Clifton in the Community' scheme and once a term an after school club from Bristol Grammar School.

Advice Work and Signposting

A key part of our work is to help clients with trying to sort out the driver leading them to need help with emergency food.

We have two Advice workers Linda and Hero who work alongside our clients to support them with benefit claims, grant applications, referrals to debt help etc. Hero left us for a new role at Christmas and we now have Saffron who joined the team. We also have Maisie who is a part time support worker who supports the work of the advice team.

We have developed a check list leaflet for volunteers to use when talking to clients to help direct conversations to needs they might have. This leaflet then enables our advice worker to get in contact with the client if necessary and make an appointment. Our Advice worker has also revamped the section of our new volunteer training on signposting and developed signposting folders for each of outlets, as a reference tool.

During Covid all of our Advice appointments have been over the phone and the majority continue to remain so at present. The Advice workers, however, are now available at three of our outlets to speak to clients as they come in to collect food. Please see below statistics for clients seen by our employed advice workers this financial year in comparison to previous time periods.

	April 21 – Mar 22	Apr 20 – Mar 21	Apr 19 – Mar 20	2019	Feb-Mar 19	Sept 18 – Jan 19	Aug 2018	Start – July 18
(Recordable) Clients seen	227	211	222	223	50	97	18	35
Clients with Mental Health or Physical Health conditions:	80%	82%	86%	86%	82%	75%	83%	80%
Individual sessions with clients:	1272	745	421	418 (more per week later in the year, when hours increased)	113	163	33	50
Clients that had not, prior to us, received any other support/advice whatsoever around any of their issues (anything from children's centre to probation to mental health worker):	80%	55%	66%	72%	90%	80%	?	57% (Much lower as we were taking external referrals for clients that did not need foodbank, but needed help to complete benefits forms)
Grants applied for:	51 NB excludes Homebank	New way of recording stats: 54 external (i.e. not including Homebank or DEFRA) grants	65% (includes homebank)	44% (increased on last year as we now offer homebank)	10, plus 9 referrals to Homebank	40%	22%	16%

		applied to for 36 people. Almost everyone had a homebank application made for them.						
Clients helped re. benefits:	61%	56%	53%	61%	52%	59%	100%	67%
Clients helped re. debts (info/referral)	60%	56%	60%	60%	65%	74%	89%	53%
Clients helped re. other things, incl Housing, Employment, Physical/ Mental Health, Legal, Homelessness:	88%	99%	95%	94%	94%	99%	83%	87%
Clients signposted to specialist external organisations (30+ separate organisations):	85%	79%	87%	83%	83%	83%	67%	Stat not calculated
Referrals/appointments made for clients with external specialist agencies	49%	52%	38%	44%	56%	40%	8 (for 6 clients)	34%

We encourage Foodbank clients to sign up to help from our Advice Worker when we recognize that they are continuing to try and access the Foodbank after having three emergency parcels.

From the beginning of April 2022 we will be moving over to AdvicePRo to record our advice appointments, which will change the way we show our statistics in the next financial year.

Home Delivery Service

Our home delivery service has continued to be heavily used this year despite us trying to reduce them. We are still seeing the effect of Covid isolation, sickness and the increase of Homebank deliveries. This year we've done deliveries to 836 households helping 2394 people (adults and children) This has been a massive undertaking and could only have been achieved with the help of the many volunteers who regularly help us with this.

Agencies are able to indicate whether a client needs home delivery at the point of referral and we will check that this is necessary before delivering. We have worked hard to try and reduce deliveries and encourage those who are able to collect from our Foodbank outlets, so that they can benefit from the further support available there. We have also found that a number clients have got very comfortable with delivery over lockdown and have been reluctant to come and collect, now that they are able to. We were unable to sustain this level though, so are working to reduce it.

Publicity and Raising Awareness

We have been involved with TV reports and newspaper publications over the last year. Emma Murray the Manager and Hazel Craig the Assistant manager have done several reports for Points West, Sky news, BBC national news, ITV Westcountry as well as the Bristol Post and other online publications. One of our young volunteers Luna has also been on Bristol Radio.

Andy Murray our chair has also been attending the Severnet business breakfast meeting the businesses from the Avonmouth docks and the Lawrence Weston Community breakfasts.

We have also conducted tours for churches, and businesses in the local area.

Harvest

We were so happy to be able to go back into 11 schools this autumn. We took in a giant word search with accompanying powerpoint to make an interactive assembly, that enabled the children to understand more about the work of the Foodbank. We are thankful to Sue, Maisie, Ann, Hazel, Andy, Rachel, Errol and Melanie who supported Emma in taking these assemblies.

Staffing & Training

We have had some staff changes this year. We said goodbye to Faye Stone (administrator), Hero Denman (advice worker) and Greg Parker (Driver) this year. They are sadly missed. We wish them well in their future posts. We were delighted to welcome, Mark Burgoine and Neil Sutor our Workshop tutors, Llewelyn Lawton our Technician/Site Caretaker, Saffron Orrell advice worker, Shauna Morrison administrator, Martin Dunne driver and Jane our cleaner (The most highly appreciated and long needed).

Our Advice workers have attended the following training:

- Hero Denman completed a training course for Mental Health First Aid in May 2021 (10hrs)
- Linda Fitzsimons completed Mental Health First Aid course (10 hours), and Personal Independence Payments (3 hrs), and how to complete Wessex Water applications and other charitable grant applications (2hrs)

Linda also completed:

- An Introduction to Welfare Benefits (6hrs)
- An introduction to Universal Credit (6hrs)
- An Introduction to Housing and Homelessness (7hours).

Saffron Orrell and Linda both attended training sessions in March this year for the new AdvicePro case management system (approximately 6 hours). Saffron also completed training on completing Wessex Water Applications (2 hours)

Hazel Craig has attended Safeguarding for Leads Training with Thirtyoneeight and data protection training.

All the office staff attended the online 'Suicide Awareness Training'.

Mark Burgoine our Workshop Tutor has attended Mental First Aid Training.

Eat Well Spend Less

We were delighted to restart our Eat Well Spend Less courses this year. We have run two courses at our Avonmouth outlet on Tuesday mornings. Around 10 clients attended the course, a couple did not complete it.

This course has been developed by the Trussell Trust as part of their 'More Than Food' programme. The course runs for six mornings over six weeks. You do not have to be a Foodbank client to come on these courses. We have had some Foodbank clients and a number who have self-referred from seeing our adverts in the local community magazines.

The course teaches basic food hygiene, knife skills, managing your food budget, recycling skills, preparing a menu and gives each course participant the opportunity to cook two food items each week that they can take home. These include things like homemade pizzas, porridge, cereal bars, omelettes etc.

The course has been a real success. Here are a couple of things the participants have said about it this year, "Loved the course. Want another one asap!! Please." And "It was informative, practical and the company of fellow learnee cooks was very pleasant and welcome."

The course is run by a fantastic group of Foodbank volunteers, headed up by Judith White who we are extremely grateful to. Judith worked particularly hard adapting the course for those with additional needs who attended.

Homebank

The Homebank has now been running for just over three years. This project was set up in response to the need we were seeing from our clients. The project takes in second hand and new kitchen utensils, plates, pans etc, bedding towels plus small electrical items such as toasters, kettles, vacuum cleaners and microwaves as well as fridges and freezers. These are cleaned and pat tested and then Homebank registered referrers are able to make requests for items for their clients. Many are people coming off the streets or out of hostels into new accommodation where they need everything. We help with items to set up a kitchen and bedroom. We provide limited delivery of fridges and freezers. With this project we have linked up with the Lidl Warehouse, local solicitor, the University, St. Monica's, Blaise Weston Court in Lawrence Weston and a house clearance company to source some of the items. We also have large quantities of donations from the general public.

We now have a large 40ft container off site to help us store larger items such as beds, wardrobes, tables and fridges. This is working well as we are able to make more items from house clearances.

This year we promoted Sarah Hunter from our Admin team to Assistant Manager to take over the managing of the Homebank, due to its growth and increase in use. We are also extremely grateful to the volunteers who pack, sort, load and drive orders to clients across Bristol. It's a hugely rewarding project as there is an immediate change in circumstance for the clients we have helped.

We've continued to see the work increase this year. We've fulfilled 362 orders which has helped 776 people. This is an increase of 79% on orders and a 93% increase in the amount of people we've managed to help from the previous year.

Space for Makers Woodworking Workshop

We were delighted to have secured funding from the Bristol City Council "Port Community Resilience Fund" and now to have completed the extension on our Social Justice Hub, to house our new Space4Makers Woodworking Workshop.

The Workshop opened in October 2021 to provide informal groups and activities, alongside training programmes to engage with the wider community and to reduce social isolation, strengthen families, engage young people and young adults to develop confidence & skills that can help them into work.

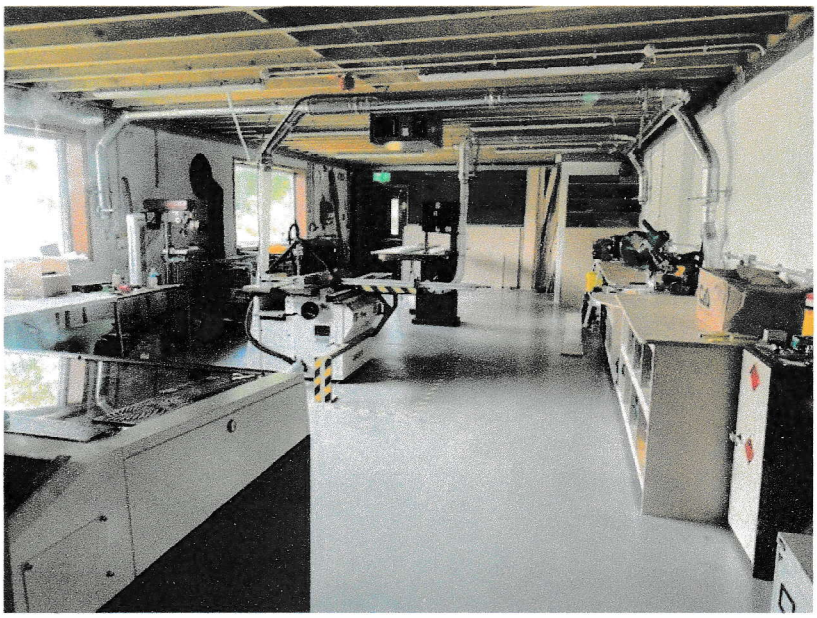
The workshop has been running 'drop in' sessions on Mondays and Tuesdays and quieter sessions on Wednesdays for those who need more support. There is also an after-school club running on Tuesday evenings for those in year 6 and above. Our first year 6 class came in for a session before Christmas from Avonmouth Primary school. There are plans to run courses for all the Avonmouth Primary year six children in the summer term 2022, during their school day.

The workshop has been in huge demand from the outset. It's been great to see the volunteer team growing and to see the wide range of men and women finding pleasure and companionship through learning woodworking skills.

Wessex Water have come alongside the Foodbank to help fund this project and partner with us to provide staff to help with mentoring and they will be funding our Workshop Tutors and enabling local schools in the UPAs we are working in, to build time in their curriculum to transport children to the workshop to experience woodworking skills. There is also the possibility of apprenticeships for those excelling in their workshop skills.

Wessex Water has commissioned the workshop team to build swallow and bat boxes for their site. This has been an opportunity for us to support some of our users who are on benefits with some paid work to fulfil this order.

Mark Burgoine and Neil Sutor are our Workshop Tutors started work on the 10th June 2021. We also have Llewelyn our technician/site caretaker who started work just before the end of the financial year.



E-referrals

All of our referrers are now using the e-referral system. We are grateful to the office team who has put in a huge amount of work to get everyone signed up to this system over the past 18 months.

Fresh & Chilled Food

We have been providing fresh vegetables, bread and fruit from the surplus from supermarkets over the last 8 years. During Covid we have very much increased our intake of fresh goods from local supermarkets and purchased fruit and vegetables so that we are able to send out a fresh box with each of our non-perishable food parcels. We increased our capability to handle this by purchasing a fridge trailer and three fridges for our kitchen. We currently take fresh food from several Co-ops across North West Bristol, a Tesco express, Waitrose, Aldi, Lidl, M&S and Bookers. This is arranged through Neighbourly, Food Diverse and FareShare Go.

We also get Smoothies from Innocent through UK Harvest and chilled items from Bookers.

We have worked hard to make sure this is all handled carefully, and strict records maintained. All our staff handling this food have been trained in 'Food Safety in Retail'.

With this capability we are also able to take one off donations from restaurants, shops and Fareshare if there is surplus.

Listening Café

The Foodbank and St. Andrew's Church partnered to set up a listening café which opens on Tuesday mornings at St. Andrew's Church. This is followed by a community lunch. This was in response to the need seen at the Foodbank outlet on a Monday morning and the real sense of loneliness in our local community. This opened in October 2021.

The Foodbank has been able to access grants from Tesco and Co op to purchase new coffee tables and table cloths, a coffee machine, the publicity and to provide the refreshments for the café and bread and cakes for the lunch.

M&S also kindly gave us the China from their café that they were upgrading. This has made the café feel very special.

Since it opened it has been extremely busy, and well received, offering a safe place for guest to chat and to be pampered with delicious cakes and drinks.

Bristol North West Foodbank Analysis of Performance

The Foodbank has seen an increase in usage this year of 23% compared to the 2019-2020 pre-pandemic year. The amount of people supplied with food this financial year is 8875, compared to 7197 in 2019-2020 the pre-pandemic year.

These figures can be broken down as follows:

Crisis type resulting in use of the Foodbank	No. Vouchers fulfilled	Adults	Adults (%)	Children	Children (%)	Total
Benefit Changes	182	314	58.36%	224	41.64%	538
Benefit Delays	165	264	58.67%	186	41.33%	450
Child Holiday Meals	129	205	34.4%	391	65.6%	596
Debt	242	361	55.11%	294	44.89%	655
Delayed Wages	18	31	55.36%	25	44.64%	56
Domestic Violence	100	122	47.1%	137	52.9%	259
Homeless	77	103	81.1%	24	18.9%	127
Low Income	1347	2126	52.52%	1922	47.48%	4048
No recourse to public funds	102	192	44.24%	242	55.76%	434
Other	266	345	59.79%	232	40.21%	577
Refused STBA	6	6	85.71%	1	14.29%	7
Sickness	354	628	55.67%	500	44.33%	1128

Foodbanks across the country have been talking to the Trussell Trust about the 'Low income' category on the crisis type data, as it is an option that many referrers choose, but we feel it is not giving an accurate reason for referral. This is currently being reviewed by the Trussell Trust and the Foodbank network.

Ethnic Groups using the Foodbank

The Bristol North West Foodbank is available for anyone in the community in need, regardless of their race, faith, creed or family background. We no longer collect this data or have access to it following the introduction of GDPR.

Age Groups using the Foodbank

Age Group	Number of people
Adults (17 - 24 yrs)	750
Adults (25 - 64 yrs)	3758
Adults (Over 65 yrs)	151
Adults (unknown age)	38
Children (0 - 4 yrs)	1254
Children (12 - 16 yrs)	932
Children (5 - 11 yrs)	1878
Children (unknown age)	114

Sizes of Families using the Foodbank

Size of family	No. vouchers fulfilled	No. vouchers fulfilled (%)

Couple	277	9.27%
Family	732	24.5%
Other	283	9.47%
Single	958	32.06%
Single Parent	738	24.7%

Food donated this year

The food we gave out to our clients was donated to us by 220 named donors and many anonymous donors, which includes individuals, local businesses, schools, local scout and book groups and many churches. Local churches and individuals make up the bulk of our ongoing donors who provide the majority of our food. We are most grateful for their continued faithful support. Our supporters gave us a whopping 148066kg food to give to clients over the financial year.

We now have fourteen permanent collection points at supermarkets. These are at Sainsbury's Clifton Down, Sainsbury's Whiteladies Road and Waitrose in Portishead and Clifton Triangle, Lidl in Lawrence Weston and Co-op stores in Westbury on Trym, Henbury, Crow Lane, Clifton Village, Henleaze, Westbury-on-Trym and Avonmouth and Tesco Nailsea where the public can make their donations.

We also have 16 churches with permanent collection points that are also open to the public. Our van makes weekly pick-ups at these churches and the supermarkets.

We continue to receive food from Marks and Spencers at Cribbs Causeway, through a scheme called 'Foodroute' managed by Neighbourly. We pick up close dated fresh vegetables, fruit, bread and other miscellaneous items three times a week which we make available to our clients to help themselves on top of their food parcel. This accounted for 7910kg food this year

We have added the collection of fresh, close dated food from Lidl in Lawrence Weston and Aldi in Henbury & Portishead (through Foodroute) and Tesco Express, Stoke Bishop (through Foodcloud). We also collect food from the customers through the customer collection points at these stores.

We are extremely to our neighbourhood champions who regularly collect food from their neighbours on their streets and areas. We particularly appreciate the fast responses to our food gaps that we list on Facebook.

We were pleased to be able to give out over 250+ Christmas hamper bags during December in addition to our regular food parcels. These provided items such as Christmas Puddings, Tinned Ham, Stuffing and other Christmas treats. We were also able to give out new toys to families with children that we collected from our Amazon weekly donations.

We collected food this year from 35 local schools and churches from their harvest festivals.

Donor type statistics:

Stock in type	Stock in (kg)	Stock in (% of total)
Donations from donors - Charities	7493.48	5.06%

Donations from donors - Churches	6388.83	4.31%
Donations from donors - Community groups	5886.11	3.98%
Donations from donors - Corporates	41387.93	27.95%
Donations from donors - Educations	7808.65	5.27%
Donations from donors - Individual(s)	20613.08	13.92%
Donations from donors - Other bulk food distributors	3206.0	2.17%
Donations from donors - Supermarkets	45683.4	30.85%
Purchased	8852.59	5.98%
Returns from food bank centre	746.45	0.5%
Totals	148066.52	100%

Total: 148,066.52kg donated this financial year.

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.
This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

On behalf of the Board:

R.A. Roberts Date 22/11/22

Director / Trustee

Independent Examiner's Report to Trustees of Bristol North West Foodbank

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 1- 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:
- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is to drawn to the fact that the charity has prepared the financial statements in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, and the Financial Reporting Standard for Smaller Entities (FRSSE) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter has come to my attention:
(1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: E Brook
Date: 20-10-2022

Statement of Financial Activities
Income and Expenditure Account
Year Ended 31 March 2022

	Notes	2022	2021
Income	1		
Donations & Grant Income		670,599	686,250
Gift Aid Recoverable		13,503	24,621
		684,102	710,871
Expenditure			
Charitable Activities		518,087	416,893
Operating Surplus / (Deficit)		166,015	293,978

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

Balance Sheet as at 31 March 2022

	Notes	2022 £	2021 £
Fixed Assets			
Tangible assets	3	233,353	32,184
Capitalised Work in Progress	3	-	128,944
		233,353	161,128
CURRENT ASSETS			
Stocks of food		70,899	90,845
Debtors	4	4,007	5,825
Cash at bank and in hand		363,237	237,544
		438,143	334,214
CREDITORS			
Amounts falling due within one year	5	(126,446)	(126,307)
NET CURRENT ASSETS/ (LIABILITIES)		311,697	207,907
TOTAL NET ASSETS		535,050	369,035
RESERVES			
Unrestricted Funds	6	363,987	369,035
Restricted Funds	6	171,603	-
TOTAL FUNDS		535,050	369,035

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, with FRS 105 The Financial Reporting Standard applicable to the Micro-entities Regime (effective March 2018) and with the Statement of Recommended Practice for Accounting for Charities 2005.

The financial statements were approved by the directors on XXXXX and were signed on its behalf by:

.....

Mr Graham Burley FCA
Trustee

Date.....

Bristol NorthWest Foodbank (Limited by Guarantee)
Year Ended 31 March 2022
Notes to the Financial Statements

1. **Accounting Policies**

(a) Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and with the Statement of Recommended Practice for Accounting for Charities 2005.

(b) Incoming Resources

Income is recognised in the period in which the charity is entitled to the receipt and the amount can be measured with reasonable certainty. Donations of food are valued by weight at average retail cost per kg.

The value of voluntary help received is significant; this is not included in the accounts but is described in the trustees' annual report.

(c) Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Asset Category	**Annual Rate**
Plant and machinery	25% straight line
Fixtures and fittings	25% straight line
Computer equipment	25% straight line
Leasehold Improvements	10% straight line

(d) Stocks

Stocks of food are valued by weight at average retail cost per kilogram, unless this is greater than net realisable value.

(e) Reserves

It is the policy of Bristol North West Foodbank to hold in reserves the equivalent of eight months general running costs and an additional one month's salary costs which at current levels equates to £171,884. It is also our policy to hold an amount for likely capital costs in the coming year of £1,500 giving an unrestricted reserves figure for this year of £173,384.

At present, the Foodbanks reserves are above our policy. We received a surge of donations at the start of Covid. The Trustees have been appropriately investing this as outlaid in the Trustee's report and the excess is now £187,174, which is a small decrease on the excess last year (£212,021).

4. Debtors

	2022	2021
	£	£
Other Debtors	2,650	2,650
Prepayments	1,357	3,175
	4,007	5,825

5. Creditors: Amounts Falling Due Within One Year

	2022	**2021**
	£	**£**
Accruals	0	2,444
Payroll Liabilities	5,046	
Deferred Grants	121,464	123,864
	126,510	126,307

Two grants have been deferred to be released in line with depreciating the assets in question. These are, complete with the balance as at 31st March 2022:

Foodbank Van (Temple Ecclesiastical Charity)	4,800
Space 4 Makers Workshop (Port of Bristol Community Fund)	116,664

The Workshop has been completed but is not being depreciated yet, and therefore the grant associated with has not yet been released.

See Note 7 for further details

6. Reserves

	2022	**2021**
	£	**£**
Surplus Brought Forward	369,035	75,077
Surplus / (Deficit) for the year	166,015	293,978
Total Unrestricted funds	535,050	369,035

BRISTOL NORTH WEST FOODBANK

England & Wales - Charity number 1147727

Accounts



Bristol North West Foodbank

(A charitable company limited by guarantee)

Trustees Annual Report

and

Unaudited Financial Statements

For the Year Ended 31 March 2021

Charity number 1147727
Company number 8089474

Bristol North West Foodbank
Accounts for the Year Ended 31 March 2021

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Reference and Administrative information

Charity Name:	Bristol North West Foodbank
Charity registration number:	1147727
Company Registration Number:	8089474
Registered Office:	Social Justice Hub St. Andrew's Church Avonmouth Road Avonmouth Bristol BS11 9EN
Board of Trustees/Directors:	
Mr Jonathan Ball	
Mr Graham Burley	Treasurer
Mr Jonathan Lee	
Rev Dr Andrew Murray	Chair
Mrs Emma Murray	Foodbank Manager
Miss Ann Roberts	
Mrs Selina Salisbury	
Independent Examiner:	Mrs Emma Brook ACA 124 Reedley Road Bristol BS9 1BG
Bank:	Lloyds TSB PLC 15 High Street, Westbury on Trym, Bristol BS9 3BY
Solicitors:	Veale Wasbrough Vizards Orchard Court, Orchard Lane, Bristol BS1 5WS

Bristol North West Foodbank
Trustees' Report for the Year Ended 31 March 2021

Structure, Governance & Management

Governing Document:	Memorandum and articles of association Incorporated on 30th May 2012 Registered on 18th June 2012
How is the charity constituted:	Charitable Company limited by guarantee
Trustee selection method:	Election by Trustees

Charity Objectives

The prevention and relief of poverty in particular (but without limitation) in the north west Bristol area, in particular (but without limitation) by providing food and support to individuals and families facing short term times of crisis.

Aims of the Charity

Our aims are to alleviate poverty through the provision of food parcels to those in crisis, in partnership with local care agencies who refer clients in crisis to us. By signposting to care agencies, advice services and other support agencies we aim to seek resolutions to a client's immediate crisis, which is causing their need to use the Foodbank. Anyone in need can be referred to the Foodbank, regardless of their race or creed.

Charitable Activities

The Foodbank is run in partnership with churches and their members in North West Bristol. The North West Bristol area includes (but is not limited to) Shirehampton, Sea Mills, Lawrence Weston, Avonmouth, Pill, Severn Beach, Westbury on Trym, Stoke Bishop, Coombe Dingle, Clifton, Cotham, Hotwells, Henbury and Brentry. The Bristol North West Foodbank is a part of the Trussell Trust network of 430+ Foodbanks in the UK.

The Foodbank is aware that a crisis may come in many forms, including (but not limited to) redundancy, revocation of benefits, ill-health, family break-up or unexpected large bills. The Foodbank regularly meets the needs of such individuals. Anyone in need in the North West Bristol community is welcome to receive food packages, regardless of their faith or creed.

Individuals, churches, schools and other interested organisations donate money and non-perishable food to the Foodbank. The food is then stored in three outlets located at churches in Henbury, Lawrence Weston and Avonmouth and several containers in Avonmouth (which have been registered and inspected by Bristol City Council's food hygiene team). Food is also transported in our mobile store van to resource our fourth outlet in Hotwells. Future outlets may open in the future as the Foodbank expands.

The Foodbank works in partnership with local care agencies, charities and other organisations which include (but is not limited to) General Practitioners, health visitors, the Citizen's Advice Bureau, church ministers, community workers, schools, social workers and children's centres. Individuals involved in these agencies are able to identify

vulnerable families or individuals facing short term times of crisis and need immediate assistance. The local care agencies will make a judgement call as to which people are in need of the Foodbank's help. This will come following contact with these individuals where time has been taken to understand their personal circumstances and needs.

Where an individual is identified as requiring the Foodbank's assistance, they are issued with an e-voucher. These are usually given where there is no other option available to the individual at that time. This entitles them to enough nutritionally balanced food for three days for themselves and their family (if applicable). There are currently 400 referral agencies in the area who issue these vouchers.

The Trussell Trust online database is used to log the names and addresses of the individual and their family (if applicable) being issued a voucher. This acts as a safeguard to prevent the abuse of the system. In a six month period, if an individual has more than three vouchers (nine days' worth of food) from the Foodbank, we will investigate the cause of their crisis with their referral agency and offer them an appointment with our advice worker to tackle the underlying cause. A flagging of an individual after three referrals, is in place to prevent them from becoming dependent on the Foodbank for food. In exceptional circumstances, after discussion with their referring agency, further vouchers can be provided.

The vouchers can be redeemed at the four outlets mentioned above, or be home delivered if the client is isolating or because they are housebound or sick. The voucher identifies the type of crisis which that individual is experiencing. As the individual waits for their food package to be prepared, complimentary refreshments are provided. Foodbank volunteers are available at talk to at this time, and where appropriate, the volunteers help the individuals to identify whether the client would benefit from an appointment with one of our Advice Workers.

The Foodbank volunteers come from the local churches and communities. They assist in running the four Foodbank outlets by packing and distributing food, and, also by offering support whilst the food packages are prepared. There are other care agencies which could assist individuals during their short-term time of crisis, and the Foodbank is able to help in identifying these. Many of the volunteers act as Foodbank ambassadors within their local church, work and community to encourage people to make regular and reliable donations to maintain a balanced stock of food within the Foodbank.

Achievements and Performance for the Year

Overview

We have had what one can only describe as an exceptional year seeing the Foodbank operation and team has been put under tremendous pressure. As we faced lockdown we lost more than 90% of our usual 100 strong volunteer team and we had to draft in 50 volunteers from our local communities. Three of our four Foodbank outlets had to close, and we turned our efforts to home delivering and opening at St. Andrews every week day morning for collection. Between beginning April 2020 and end March 2021 we have provided emergency food to 12093 people, a massive 68% increase on the previous year. On some days during lockdown we were delivering 50 parcels a day!!

We are hugely grateful to St. Andrew's Church for allowing us to take over the entire building to meet the demand during the Coronavirus Pandemic. We have heard many upsetting stories of client's situations, so it has been a joy to be able to respond with generous food parcels.
This March has seen our 10th Birthday, which has been hard to believe. We've been reviewing our statistics. It's been really sad to see the increase in domestic violence cases.

We re-opened the Four outlets in Henbury, Lawrence Weston, Hotwells and Avonmouth at the beginning of September 2020 for at the door collection. This is going really well and has had the benefit of bringing back the pastoral care side of the Foodbank operation. People have really appreciated the personal conversations at the door, and we have signed up people for advice appointments much more readily through this. It's also been a delight to hand out the hundreds of Regatta Waterproof coats and Fleeces that we were given from Bailey's Caravans over the winter. People have been in tears over receiving these.

Our Advice Worker, Hero, has been flat out with appointments and we are delighted that we now have funding to take on a Covid recovery Advice Worker and a Support Worker to assist with this work. They started work on the 1st of April 2021.

Throughout this exceptional year we have also had the ongoing building works, which is now complete. This was to build our new extra Homebank electrical store, the Space4Makers Workshop and the conversion of the old boiler building as an overspill for Homebank and a store for Workshop projects in progress. We are hopeful that the Workshop will open in October 2021.

The Foodbank has a superb team who have worked so hard this year and I want to take this opportunity to sing their praises and thank them. I also want to thank Jesus for the daily miracles of provision and strength he has given to us as we've had to deal with some very upsetting and stressful situations. Without him we could not continue do this work.

Partner agencies

We have 400 (distributors) agencies who give out our vouchers to those that they identify as being in a crisis situation.

Areas we cover

Bristol North West Foodbank is now covering the following areas for emergency food: Avonmouth, Severn Beach, Pilning, Pill, Lawrence Weston, Shirehampton, Sea Mills, Coombe Dingle, Stoke Bishop, Westbury on Trym, Westbury Park, Henleaze, parts of Southmead, Clifton, Redland, Henbury and Brentry. Hotwells, Long Ashton and Cotham. We occasionally help clients outside of these areas who may be referred to us by our registered agencies. We also accept other Trussell Trust Bristol Foodbank's vouchers and they accept ours when they turn up from time to time.

Our Homebank covers the whole of the City.

Volunteers

We are so grateful to the faithful team of volunteers on our rotas who help the Foodbank to work week by week. We have over 75 actively volunteering volunteers (plus 57 who have returned yet due to Covid), many from local churches who do a variety of tasks such as sorting and packing food, admin, greeting clients in the cafe, serving drinks and collecting food from local churches. We have 10 volunteers who are trained in the 'Food Safety in Retail' level 1 & 2 to manage the fresh food we receive from M&S and Warburtons. We have 8 volunteers who run our Eat Well Spend Less Courses. These have been on hold due to Covid but are planned to restart in November 2021.

During the Covid crisis we have had over 80 volunteers helping us with home deliveries, sorting and packing food, working in the office and on the front desk.

During the year we also welcomed a number of one-off volunteer teams including the Co-op distribution centre, teams from local co-op stores, Standcold, British Gas, Ambition Lawrence Weston Also, staff and young people from Bristol Grammer School and Clifton College.

We continue to have a placement relationship with Trinity Theological College. We had five Trinity students on placement with us throughout this year. We've also have a Ministry Training Experience student, Megan, on placement with us every Tuesday for the whole year, which has been a huge blessing to the Homebank team.

Advice Work and Signposting

A key part of our work is to help clients with trying to sort out the driver leading them to need help with emergency food.

We have two Advice workers who work alongside our clients to support them with benefit claims, grant applications, referrals to debt help etc. We have developed a check list leaflet for volunteers to use when talking to clients to help direct conversations to needs they might have. This leaflet then enables our advice worker to get in contact with the client if necessary and make an appointment. Our Advice worker has also revamped the section of our new volunteer training on signposting and has started to develop signposting folders for each of outlets, as a reference tool.

During Covid all of our Advice appointments have been over the phone and continue to remain so at present, which has changed our statistics slightly. In April 2021, we employed a Covid Recovery Advice Worker with some funding from the Churches City Fund. We also took on a Support Worker to assist the Advice workers with some of the behind the scenes admin tasks. This is also reflected in our slightly in our stats, but will make impact in the next financial year.

Statistics on clients seen by our employed advice worker this financial year in comparison to previous time periods.

	Apr 20 – Mar 21	Apr 19 – Mar 20	2019	Feb-Mar 19	Sept 18 – Jan 19	Aug 2018	Start – July 18
(Recordable) Clients seen	211	222	223	50	97	18	35
Clients with Mental Health or Physical Health conditions:	82%	86%	86%	82%	75%	83%	80%
Individual interactions with clients (varying from appointments lasting several hours, to brief informative texts, or working on grant applications not in the presence of the client):	745	421	418 (more per week later in the year, when hours increased)	113	163	33	50
Clients that had not, prior to us, received any other support/advice whatsoever around any of their issues (anything from children's centre to probation to mental health worker):	55%	66%	72%	90%	80%	?	57% (Much lower as we were taking external referrals for clients that did not need foodbank, but needed help to complete benefits forms)
Grants applied for:	New way of recording stats: 54 external (i.e. not including	65% (includes homebank)	44% (increased on last year as we now offer homebank)	10, plus 9 referrals to Homebank	40%	22%	16%

	Homebank or DEFRA) grants applied to for 36 people. Almost everyone had a homebank application made for them.						
Clients helped re. benefits:	56%	53%	61%	52%	59%	100%	67%
Clients helped re. debts:	56%	60%	60%	65%	74%	89%	53%
Clients helped re. other things, incl Housing, Employment, Physical/ Mental Health, Legal, Homelessness:	99%	95%	94%	94%	99%	83%	87%
Clients and/or signposted to specialist external organisations (30+ separate organisations):	79%	87%	83%	83%	83%	67%	Stat not calculated
Referrals/appointments made for clients with external specialist agencies	52%	38%	44%	56%	40%	8 (for 6 clients)	34%

We encourage Foodbank clients to sign up to help from our Advice Worker when we recognize that they are continuing to try and access the Foodbank after having three emergency parcels.

Home Delivery Service

Our home delivery service has been heavily used this year due to Covid isolating, sickness and the increase of Homebank deliveries. This year we've done a phenomenal deliveries to 2497 households helping 6884 people (adults and children) This has been a massive undertaking and could only have been achieved with the help of the many volunteers from our local community stepping in.

Agencies are able to indicate whether a client needs home delivery at the point of referral and we were delivering daily during the lock downs, but since September 2021 we are only delivering on a Wednesday and Friday morning, with the help of a team of volunteers.

We are continuing to work to promote Foodbank access for the over 65 age group, the sick and the elderly through this service.

Bristol 5k Partnership

The 5k partnership closed this year because it was no longer needed with the expansion of Trussell Trust Foodbanks covering the whole of the City.

Emma Murray, our Foodbank Manager, was one of the 5K Partnership Trustees.

Publicity and Raising Awareness

We have worked hard this year to raise awareness about the work of the Foodbank during Covid. Emma Murray the Manager and Hazel Craig the Assistant manager have spoken on BBC Radio Bristol, Heart FM, and filmed news reports for ITV West Country and BBC Points West on several occasions.

During Harvest we also raised awareness of the work of the Foodbank through a film that we made about the work of the Foodbank that we sent to schools and churches because we weren't able to go in and take harvest assemblies

Staffing & Training

Our Advice worker has trained up our new Covid Advice worker this year and is continuing to train our Support Worker. She has also attended the following training:

- Benefits for EEA Nationals 14-15th July 2020 CPAG
- Best Practice for completing a PIP Applications 11/08/2020
- Benefits and Covid 15 Sept 2020 CPAG
- UC for Housing 6-7 Oct 2020 CPAG
- Income Maximisation for Older People 30 Nov – 1 Dec 2020 CPAG
- DLA for Children 26-27 Nov 2020 CPAG
- Benefits for Non-EEA Nationals 4-5 Nov 2020 CPAG
- Local authority support for migrant families with no recourse to public funds (NRPF) Project 17 Wednesday 10th February 2021
- Obtaining Citizenship for Non-UK Nationals – Immigration Advice Service – 24th March 2021

7 Volunteers have also completed their Food Safety in Retail Training so that they can pack and process our fresh food boxes safely.

Eat Well Spend Less

We have not been able to run our courses this year because of Covid. We are planning to restart our courses In November 2021.

This course has been developed by the Trussell Trust as part of their 'More Than Food' programme. The course runs for six mornings over six weeks. You do not have to be a Foodbank client to come on these courses. We have had some Foodbank clients and a number who have self-referred from seeing our adverts in the local community magazines.

The course teaches basic food hygiene, knife skills, managing your food budget, recycling skills, preparing a menu and gives each course participant the opportunity to cook two food items each week that they can take home. These include things like homemade pizzas, porridge, cereal bars, omelettes etc.

The course has been a real success. Here are a couple of things the participants have said about it this year, "Loved the course. Want another one asap!! Please." And "It was informative, practical and the company of fellow learnee cooks was very pleasant and welcome."

The course is run by a fantastic group of Foodbank volunteers, headed up by Ginny O'Conor who we are extremely grateful to. The coming year is uncertain. We have had to cancel our two April courses due to the Covid-19 Pandemic. We hope to be able to restart our courses in late 2021.

Homebank

The Homebank has now been running for just over two years. This project was set up in response to the need we were seeing from our clients. The project takes in second hand and new kitchen utensils, plates, pans etc, bedding towels plus small electrical items such as toasters, kettles, vacuum cleaners and microwaves as well as fridges and freezers. These are cleaned and pat tested and then our Foodbank referrers are able to make requests for items for their clients. Many are people coming off the streets or out of hostels into new accommodation where they need everything. We are able to help with most things to set up a kitchen and bedroom. We provide limited delivery of fridges and freezers. With this project we have linked up with a the Lidl Warehouse, local solicitor, the University and Blaise Weston Court in Lawrence Weston and a house clearance company to source some of the items. We also have large quantities of donations from the general public.

We've also seen our Homebank work increase this year. We've managed to provide 202 household goods orders to help 403 people.

Space for Makers Woodworking Workshop

We're delighted to have secured funding from the Bristol City Council "Port Community Reslience Fund" last financial year and now completed the extension on our Social Justice Hub, to house our new Space4Makers Woodworking Workshop.

The vision for the Workshop is to provide informal groups and activities, alongside training programmes that engage with the wider community to reduce social isolation, strengthen families, engage young people and young adults to develop confidence & skills that can help them into work.

We have plans to run a range of activities in the workshop, perhaps a furniture restoration & up-cycling group, parent/child group, model making club, even making wooden surfboards! We would love to see some of the activities growing into social enterprises that could eventually contribute to the running costs of the facilities.

Wessex Water have come alongside the Foodbank to help fund this project and partner with us to provide staff to help with mentoring and they will be funding our Workshop Tutors and enabling local schools in the UPAs we are working in, to build time in their curriculum to transport children to the workshop to experience woodworking skills. There is also the possibility of apprenticeships for those excelling in their workshop skills.

Mark Burgoine and Neil Sutor are our Workshop Tutors who are due to start work on the 10th June 2021.

E-referrals

We have been working hard this year to move our referral agencies onto the Trussell Trust Data system for referrals, rather than using the old red paper voucher or email referral system. This is a work in progress, but we are hoping to have all our agencies moved over to this secure referral system by the end of 2021.

Fresh & Chilled Food

We have been providing fresh vegetables, bread and fruit from the surplus from supermarkets over the last 7 years. During Covid we have very much increased our intake of fresh goods from local supermarkets and also purchased fruit and vegetables so that we are able to send out a fresh box with each of our non-perishable food parcels. We increased our capability to handle this by purchasing a fridge trailer and three fridges for our kitchen. We currently take fresh food from several Co-ops across North West Bristol, a Tesco express, Waitrose, Aldi, Lidl, M&S and Bookers. This is arranged through Neighbourly, Food Diverse and FareShare Go.

We also get Smoothies from Innocent through UK Harvest and chilled items from Bookers.

We have worked hard to make sure this is all handled carefully and strict records maintained. All of our staff handling this food have been trained in 'Food Safety in Retail'.

With this capability we are also able to take one off donations at a moments notice from restaurants, shops and Fareshare if there is surplus.

Bristol North West Foodbank Analysis of Performance

The Foodbank has seen an increase in usage this year of 68%. The amount of people supplied with food this financial year is 12092, compared to 7189 the previous year.

These figures can be broken down as follows:

Crisis type resulting in use of the Foodbank

Crisis Types

Crisis	No. Vouchers fulfilled	People Affected		
		Adults	Children	Total
Benefit Changes	314	510 (53.52%)	443 (46.48%)	953
Benefit Delays	295	472 (60.05%)	314 (39.95%)	786
Child Holiday Meals	158	276 (38.49%)	441 (61.51%)	717
Debt	391	589 (56.47%)	454 (43.53%)	1043
Delayed Wages	58	123 (50%)	123 (50%)	246
Domestic Violence	160	198 (45.94%)	233 (54.06%)	431
Homeless	241	313 (78.64%)	85 (21.36%)	398
Low Income	1410	2332 (54.9%)	1916 (45.1%)	4248
No recourse to public funds	172	242 (61.73%)	150 (38.27%)	392
Other	356	555 (55.06%)	453 (44.94%)	1008
Refused STBA	13	21 (67.74%)	10 (32.26%)	31
Sickness	714	1147 (62.37%)	692 (37.63%)	1839
Totals	**4282**	**6778**	**5314**	**12092**

Ethnic Groups using the Foodbank

The Bristol North West Foodbank is available for anyone in the community in need, regardless of their race, faith, creed or family background. We no longer collect this data or have access to it following the introduction of GDPR.

Age Groups using the Foodbank

Household age groups

Age Group	Number of people
Adults (17 - 24 yrs)	1229
Adults (25 - 64 yrs)	5332
Adults (Over 65 yrs)	195
Adults (unknown age)	22
Children (0 - 4 yrs)	1658
Children (12 - 16 yrs)	1427
Children (5 - 11 yrs)	2198
Children (unknown age)	31
Total	**12092**

Sizes of Families using the Foodbank

Family size

Size of Family	No. Vouchers fulfilled
Couple	348 (8.13%)
Family	1000 (23.35%)
Other	468 (10.93%)
Single	1378 (32.18%)
Single Parent	1088 (25.41%)
Total	**4282**

Food donated this year

The food we gave out to our clients was donated to us by 204 donors, which includes individuals, local businesses, schools, local scout and book groups and many churches. Local churches and individuals make up the bulk of our ongoing donors who provide the majority of our food. We are most grateful for their continued faithful support. Our supporters gave us a whopping 197274.7kg food to give to clients over the financial year.

We now have thirteen permanent collection points at supermarkets. These are at Sainsbury's Clifton Down, Sainsbury's Whiteladies Road and Waitrose in Portishead and Clifton Triangle, Lidl in Lawrence Weston and Co-op stores in Westbury on Trym, Henbury, Crow Lane, Clifton Village, Henleaze, Westbury-on-Trym and Avonmouth and Tesco Nailsea where the public can make their donations.

We also have 16 churches with permanent collection points that are also open to the public. Our van makes weekly pick-ups at these churches and the supermarkets.

We continue to receive food from Marks and Spencers at Cribbs Causeway, through a scheme called 'Foodroute' managed by Neighbourly. We pick up close dated fresh vegetables, fruit, bread and other miscellaneous items three times a week which we make available to our clients to help themselves on top of their food parcel. This accounted for 6165kg food this year

We have added the collection of fresh, close dated food from Lidl in Lawrence Weston and Aldi in Henbury & Portishead (through Foodroute) and Tesco Express, Stoke Bishop (through Foodcloud) totally 8373kg given this year. This food is given out in addition to our Food parcels. We also continue to get fresh bread from Warburtons once a week. This amounted to 1134kg of bread over the year.

The Co-ops including the regional distribution centre have also given us 7996kg food this year.

Bookers and Innocent (through UK Harvest) have given us a total of 1384kg of chilled items this year.

With the start of the Corona Virus Lockdown we were inundated with perishable food from shops, restaurants and schools, some of which is reflected in this year's statistics.

We were pleased to be able to give out over 200+ Christmas hamper bags during December in addition to our regular food parcels. These provided items such as Christmas Puddings, Tinned Ham, Stuffing and other Christmas treats. We were also able to give out new toys to families with children in addition to food, thanks to a donation from the charity, 'Every Child Needs Christmas'.

We collected food this year from 45 local schools and churches from their harvest festivals.

Donor event statistics:

Event	**Weight kg**	
Christmas	2,690.13	(1.36%)
Easter	76.43	(0.04%)
Other Foodbanks	1,968	(1.00%)
Government Boxes	33.15	(0.02%)
Harvest Festival	4,899.65	(2.48%)
For Coronavirus Outbreak	5,706.47	(2.89%)
Ongoing Donors	160,975.14	(81.57%)
One Off	427.21	(0.21%)
Supermarket Collections	20,574.95	(10.43%)

Total: 197,351.13kg donated this financial year.

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.
This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

On behalf of the Board:

Date 16th Nov. 2021

Director ~~/ Trustee~~

Independent Examiner's Report to Trustees of Bristol North West Foodbank

I report on the accounts of the charity for the year ended 31 March 2020, which are set out on pages 1- 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:
- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is to drawn to the fact that the charity has prepared the financial statements in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, and the Financial Reporting Standard for Smaller Entities (FRSSE) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter has come to my attention:
(1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: EBrook
Date: 15-11-2021

Statement of Financial Activities
Income and Expenditure Account
Year Ended 31 March 2021

	Notes	2021	2020
Income	1		
Donations & Grant Income		686,250	265,041
Gift Aid Recoverable		24,621	6,196
		710,871	271,237
Expenditure			
Charitable Activities		416,893	267,819
Operating Surplus / (Deficit)		293,978	3.417

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

Balance Sheet as at 31 March 2021

	Notes	2021 £	2020 £
Fixed Assets			
Tangible assets	3	32,184	13,451
Capitalised Work in Progress	3	128,944	4,374
		161,128	17,825
CURRENT ASSETS			
Stocks of food		90,845	20,836
Debtors	4	5,825	3,492
Cash at bank and in hand		237,544	165,237
		334,214	189,566
CREDITORS			
Amounts falling due within one year	5	(126,307)	(132,314)
NET CURRENT ASSETS/ (LIABILITIES)		207,907	57,252
TOTAL NET ASSETS		369,035	75,077
RESERVES			
Unrestricted Funds	6	369,035	63,840
Restricted Funds	6	-	12,069
TOTAL FUNDS		369,035	75,077

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies, with FRS 105 The Financial Reporting Standard applicable to the Micro-entities Regime (effective March 2018) and with the Statement of Recommended Practice for Accounting for Charities 2005.

The financial statements were approved by the directors on 29th September, 2020 and were signed on its behalf by:

.....

Mr Graham Burley FCA
Trustee

Date.....16/Nov/2021.....

Bristol NorthWest Foodbank (Limited by Guarantee)
Year Ended 31 March 2021
Notes to the Financial Statements

1. **Accounting Policies**

(a) Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and with the Statement of Recommended Practice for Accounting for Charities 2005.

(b) Incoming Resources

Income is recognised in the period in which the charity is entitled to the receipt and the amount can be measured with reasonable certainty. Donations of food are valued by weight at average retail cost per kg.

The value of voluntary help received is significant; this is not included in the accounts but is described in the trustees' annual report.

(c) Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Asset Category	**Annual Rate**
Plant and machinery	25% straight line
Fixtures and fittings	25% straight line
Computer equipment	25% straight line

(d) Stocks

Stocks of food are valued by weight at average retail cost per kilogram, unless this is greater than net realisable value.

(e) Reserves

It is the policy of Bristol North West Foodbank to hold in reserves the equivalent of eight months general running costs and an additional one month's salary costs which at current levels equates to £155,514. It is also our policy to hold an amount for likely capital costs in the coming year of £1,500 giving an unrestricted reserves figure for this year of £157,014.

At present, the Foodbanks reserves are above our policy. We received a surge of donations in March due to the Covid situation putting us £212,021 above our policy. The trustees are looking to invest this surplus in key assets to support the Foodbank initiatives.

(f) Internal Financial Controls

To ensure correct and proper management of the charities resources is maintained the charity endeavors to adhere to internal financial controls as set out in the Charities Commissions guidelines where appropriate.

2. Operating Surplus / (Deficit)

The operating surplus / (deficit) is stated after charging:

	2021	2020
	£	£
Depreciation - owned assets	10,069	3,365
Director's remuneration and other benefits etc	-	-

3. Tangible Fixed Assets

Plant and Machinery Etc	2021	2020
	£	£
Cost		
Brought Forward	24,788	14,901
Additions	28,802	15,514
Disposals	-	(5,627)
Carried Forward	53,590	24,788
Depreciation		
Brought Forward	11,337	13,599
Charge for period	10,069	3,365
Disposals	-	(5,627)
Carried Forward	21,406	11,337
Net Book Value	32,184	13,450

The CAPWIP balance of £121,042 relates to the construction of a Workshop as part of the Foodbanks's social justice programme. The workshop was not completed during the financial year in question.

4. Debtors

	2021	2020
	£	£
Other Debtors	2,650	2,650
Prepayments	3,175	842
	5,825	3,492

5. Creditors: Amounts Falling Due Within One Year

	2021	**2020**
	£	**£**
Accruals	2,444	6,050
Deferred Grants	123,864	126,264
	126,307	132,314

Two grants have been deferred to be released in line with depreciating the assets in question. These are, complete with the balance as at 31st March 2021:

Foodbank Van (Temple Ecclesiastical Charity)	7,200
Space 4 Makers Workshop (Port of Bristol Community Fund)	116,664

The Workshop has not yet been completed and is not being depreciated yet, and therefore the grant associated with has not yet been released.

See Note 7 for further details

6. Reserves

	2021	**2020**
	£	**£**
Surplus Brought Forward	75,077	71,659
Surplus / (Deficit) for the year	293,978	3,418
Total Unrestricted funds	369,035	75,077