



**The Parish of St Peter and St Leonard, Horbury  
with St John the Evangelist, Horbury Bridge**

Registered Charity No. 1147711



# **Annual Report and Financial Statement of the Parochial Church Council**

**For the year ended 31st December 2020**

**Incumbent:**

Father Christopher Johnson

**Bank:**

Barclays Bank  
Trinity Walk  
WAKEFIELD

**Independent Examiner:**

RECEIPTS		PAYMENTS	
<b>Voluntary Income</b>		<b>GRANTS</b>	
St Peter's - Covariant	17,961.98	Overseas Missions and Relief Agencies	
St Peter's - Non Covariant	550.00	Children's Society see NON PCC Accounting	0.00
St Peter's Open Collections	1,514.09		<b>Sub Total</b>
St John's - Covariant	6,310.00		<b>0.00</b>
St John's - Non Covariant	1,725.00	<b>Missions and Church Societies</b>	
St John's - Open Collection	185.00	Additional Curates Society see NON PCC Accounting	114.50
Crowther Card Sales	100.00		<b>Sub Total</b>
Collections-Funerals, Weddings etc.	219.77		<b>114.50</b>
Gift Aid Giving	274.50	<b>Church Societies</b>	
Donations	510.00	Parish Churches Together	50.00
Income Tax Recovered	7,760.00		<b>Sub Total</b>
	<b>Sub Total</b>		<b>50.00</b>
	<b>37,130.35</b>	<b>RELATING TO THE WORK OF THE CHURCH</b>	
<b>Other Voluntary Income</b>		<b>Ministry</b>	
Commons Lands Trust	5,081.00	Forward in Faith Subscription	60.00
	<b>Sub Total</b>	Diocesan Quota & Awake	15,000.00
	<b>5,081.00</b>		<b>Sub Total</b>
<b>Leagues</b>			<b>15,060.00</b>
Name on request-restrict to specific items R *	0.00	<b>Clergy</b>	
	<b>Sub Total</b>	Clergy Expenses, additional items marked as PCC Expense	3,269.59
	<b>0.00</b>		<b>Sub Total</b>
<b>Donations for Missions (Not PCC Income - see note 1)</b>			<b>3,269.59</b>
See 2 items in NON PCC income section **	114.50	<b>Church Running Expenses</b>	
	<b>Sub Total</b>	Water - St Peter's	68.23
	<b>114.50</b>	Water - St John's	219.83
<b>Donations</b>		Gas - St Peter's (SSE)	2,163.29
St John's - ABC Group Donation	216.50	Gas - St John's (SSE) Crown	1,962.55
Donation towards Children's Books - Armitage Trust	216.00	Gas Boiler Contract - St Peter's/British Gas	1,050.10
St John's School - Childrens Donation	250.00	Electricity - St Peter's (SSE)	801.20
St Peter's - Donation Plant Sales C Holdsworth	100.00	Electricity - St John's (SSE)	616.34
St Peter's Roof - Thell Fine	65.00	Insurance - St Peter's	6,608.98
Toddlers donation towards K Brackley expenses	40.00	Insurance - St John's	2,440.23
Arvon Donation -	30.00		<b>Sub Total</b>
Christmas Raffle Raffle Donations	2,355.00		<b>15,891.72</b>
	<b>Sub Total</b>	<b>Worship of Services</b>	
	<b>2,355.00</b>	Hays & Finch - Wine Wafers and Candles	638.70
<b>Events and Activities</b>		Redemptorists - Service Readings	218.07
Magazine Advertising	240.00	C Parish Church Supplies	717.01
Saturday Coffee Mornings	1,637.63	Candles etc. - refund M Patterson	279.93
St Peter's - Events (incl specific)	96.40	Sunday School Books etc - Roots	124.82
Possible Party and March Cost	344.90	Choir Fund - Hymn Sheets etc.	17.89
Autumn Fayre	500.00	Christmas Oranges Refund C Holdsworth	30.00
Christmas Raffle	587.50	Refund C Holdsworth - various items	20.00
Teddy Bear Sales	250.00	Aldersons - Leaflets and signs	519.00
All Souls Day - Candle Dedications	475.00	Visual Impact - Banners	268.00
	<b>Sub Total</b>		<b>Sub Total</b>
	<b>4,120.83</b>		<b>2,923.57</b>
<b>Income from Sales</b>		<b>Church Maintenance &amp; Building Repairs</b>	
St John's Candle Sales	36.00	Fire Extinguisher Service - St Peters	135.22
St Peter's Candle Sales	456.51	St John's - B Gashby refund paint purchases	14.00
Sponsor a Lamp	834.36	St John's - Gutter Clearing (Robert Lums)	60.00
Sale of Altar Cloth	150.00	St John's - Organ Tuning and Repairs (Wood, Harrogate)	244.80
Church Magazine & Diaries Sales	266.50	St John's - RB Electrical wiring, lighting and update	252.00
	<b>Sub Total</b>	St John's - V Cropper refund lamp etc	61.35
	<b>1,742.36</b>	St Peter's - Organ Tuning etc (Simpks)	2,482.80
<b>Other Income</b>		St Peter's - Organ Evaluation (Wood, Harrogate)	158.40
Arson Group - Siemens refund 2019 overcharge	2,136.00	St Peter's - Roof and Frostbath Repairs (Hardy Builders)	1,454.00
Furlough Grant - Organist pay	1,421.57	St Peter's - M Wood Loop Amp Repair	60.00
	<b>Sub Total</b>	St Peter's - Refund M Wood Post Locks (G2)	19.97
	<b>3,557.57</b>	St Peter's - Refund V Cropper lock refund	37.45
		St Peter's - Caltors for Panacea (Chamberlain Music)	228.00
		St Peter's - Gutter Clearing (A Alnstone)	100.00
		St Peter's - Invoice 4 Taylors (Final Bell Invoice)	2,136.00
			<b>Sub Total</b>
			<b>7,423.99</b>
		<b>Parish Room and Kitchen Maintenance and Repairs</b>	
		St Peter's - Parish Room Smoke Alarm replacement (M V)	28.80
		Refund M Wood - Boiler control relays	34.40
			<b>Sub Total</b>
			<b>63.28</b>
		<b>Trading</b>	
		Added Curates Society - Magazine Inserts	279.98
			<b>Sub Total</b>
			<b>279.98</b>

RECEIPTS (continued)		PAYMENTS (continued)	
<b>Restricted Funds -</b>		<b>Salaries, Wages, Honorariums</b>	
St Peter's - Organ Fund donations (restricted)	61.40	Organist - St Peter's and St John's (includes Funeral Fee)	5,436.70
St Peter's - Bell Fund - (restricted within Fabric Fund)	0.00	Organist and Childrens Worker - HMRC Tax payment	885.80
St Peter's - Small Organ donation (restricted)	1,000.00	Organist - Leeds DBF Admin Fee	207.00
Bell Fund VAT refund	1,062.49	Church Childrens Leader - K Brackley	2,075.20
St Peter's Window Fund	4,214.00	Church Childrens Leader - K Brackley Expenses	125.12
Altar Fund 2020	13,591.98	Church Childrens Leader - NEST Pension	139.24
Choir Fund	299.71	Verger fee - Funeral	30.00
Childrens Worker Fund	12,000.00	Leeds DBF - Wedding Fee	211.00
	<b>Sub Total</b>	Visiting Clergy Funeral Expenses	264.00
	<b>32,659.58</b>	Visiting Clergy payment	717.61
<b>Income from Trading</b>			<b>Sub Total</b>
St John's Hall Rent	804.00		<b>10,524.72</b>
St Peter's Rent	954.00	<b>Administration</b>	
Part of 2024 meet payments (transfer from Fabric Fund)	0.00	Arms - Photocopy charges	963.07
	<b>Sub Total</b>	Siemens - Photocopyer Lease	1,810.12
	<b>1,758.00</b>	Siemens - Agreement Termination Fee	886.09
<b>Church Fees</b>		BOX Cloud Monthly Fee - M Wood refund	432.00
PCC Portion - Funeral	818.20	Christian Copyright - St John's	168.88
Church Running Costs Funeral	300.00	Christian Copyright - St Peter's	358.18
Order of Service - Funeral	69.60	Stephen Parker - St Gregory org	38.00
PCC Portion - Burial of Ashes	0.00	Christmas Raffle Tickets - Aldersons	74.00
Banns	0.00	Luttery Licence	20.00
Banns Certificate	0.00		<b>Sub Total</b>
Travel Expenses	80.10		<b>4,770.44</b>
Church Fees PCC Portion - Wedding	263.00	<b>Other Expenditure</b>	
Church Running Costs Wedding	60.00	Refund V Cropper - Purchases	25.00
Wedding - DBF Portion	215.50	Flowers M Holmes - M Walsh refund	25.00
	<b>Sub Total</b>	A Shepherd - Fees	1,694.01
	<b>1,797.20</b>	Transfer to Fabric Fund (Organ) *	81.48
<b>Bank Account Transfers etc.</b>			<b>Sub Total</b>
Bank Transfer from Fabric Fund *	4,500.00		<b>1,695.41</b>
Bank Transfer from Fabric Fund (Organ Section) *	2,482.80	<b>Non PCC Accountable - Payments **</b>	
	<b>Sub Total</b>	Walsingham Payment (Deposits etc.)	680.00
	<b>6,982.80</b>	Walsingham refund	1,591.50
<b>Entries for items NOT PCC Income see Note 1 **</b>		St Peters ext lighting HCLT BB Elec	4,800.00
Funeral - Organist Fee	650.00	Choir Fund Purchase - Noncash Books	288.72
Funeral - Verger Fee	315.00	Funeral Collection - Additional Curates Soc	25.00
Funeral - Visiting Clergy expenses	35.00		<b>Sub Total</b>
Wedding - Verger Fee	35.00		<b>7,385.27</b>
Wedding - Organist Fee	215.00		<b>Total</b>
Wedding Blessings - Organist fee	0.00		<b>69,062.45</b>
Clergy Manse	0.00	uncleared cheques from 2020 as at 31st January 2021	0.00
Wedding Bell ringers	4.50	<b>Total Payments 2020</b>	<b>69,062.45</b>
Wedding Flowers	0.00		<b>£ 69,062.45</b>
Walsingham Payments 2020	5,569.00		
Walsingham Deposits - Children's Pilgrimage	0.00	<b>Fabric Fund Transfers &amp; Restricted Funds Payments</b>	<b>£ 2,187.40</b>
Walsingham Payments 2020 - via Fily Christopher exper	50.00	<b>Entries for items NOT PCC Payments see Note 1 **</b>	<b>£ 7,499.77</b>
Refund from Walsingham WCTA	120.00		
Funeral Collection - Additional Curate	25.00		
External Lights - HCLT repayment	4,800.00		
	<b>Sub Total</b>		
	<b>£ 11,783.50</b>		
<b>Total</b>	<b>168,482.70</b>		
Uncleared cheques as at 31st December 2020	0.00		
Bank balance at 1st January 2020	26,794.63		
<b>Total Receipts 2020</b>	<b>136,727.33</b>		
<b>Fabric Fund Transfers &amp; Restricted Funds Receipts</b>	<b>£ 41,136.31</b>		
<b>Entries for items NOT PCC Income see Note 1 **</b>	<b>£ 11,698.00</b>		
<b>Income (excl funds * and **)</b>	<b>£ 80,243.62</b>		
<b>Actual Income (excl Bank Bf from 2019)</b>	<b>£ 85,448.39</b>		

\* = Restricted Funds \*\* = NON PCC Funds

Note 1 - Items marked \*\* are entries for amounts that were banked/paid out that were NOT part of the PCC's Income/Expenditure.  
For example The Christingle Service Collection is paid directly, via the PCC bank account, to The Children's Society but in no way benefits the Parish Fund.  
The items are shown in this report for accounting purposes only.  
Be aware the Community Bank Account has liabilities of Walsingham Pilgrimage deposits for the 2020 Pilgrimage and £10,000 Legacy from Ian White's £6.  
Also the balance of the 3 years income for the Family Office.

The Parish of St PETER and St LEONARD HORBURY with St JOHN HORBURY BRIDGE

Statement of Assets and Liabilities at 31st December 2020

	General Fund	ABC Group	Tuesday Fellowship	JAMS Group	250 Club	Fabric Funds	Yorkshire B Soc - Saver Account	H&A Shaw Trust Fund	2020	Totals	2019
	£	£	£	£	£	£	£	£	£	£	£
<b>Monetary assets</b>											
Bank Community Accounts	66,214.88	216.50	0.00	0.00	178.17	4,986.47		653.42	72,249.44		33,068.68
Saver Account							31,250.74		31,250.74		31,095.27
Bank Business Premium Account									0.00		0.00
Bank Business Base Rate Tracker									0.00		0.00
Cash in Hand	0.00	0.00	0.00	254.21	157.00				411.21		338.21
<b>Total cash and bank</b>	<b>66,214.88</b>	<b>216.50</b>	<b>0.00</b>	<b>254.21</b>	<b>335.17</b>	<b>4,986.47</b>	<b>31,250.74</b>	<b>653.42</b>	<b>£103,911.39</b>		64,502.16
<b>Other assets</b>											
<b>Debtors</b>											
Total debtors	0.00								0.00		0.00
<b>Investment assets</b>											
286.041 Charinco income shares value at 31/12/2020 Held by the Diocese	546.60								546.60		558.07
Total investment assets									£546.60		558.07
<b>Liabilities</b>											
Uncleared cheques at 31st Dec 2020	0.00										
Total Liabilities	0.00								£0.00		0.00

Restricted Funds \*

**The Parish of St PETER and St LEONARD HORBURY  
with St JOHN HORBURY BRIDGE**  
**Receipts and Payments Account for the year ended 31st. December 2020**

		Unrestricted Funds	Restricted Funds
	<b>2019</b>	<b>2020</b>	
	£	£	£
<b>RECEIPTS</b>			
Voluntary Income	44119.03	37130.36	
Other Voluntary Income	3016.00	5081.00	
Restricted Funds	43445.70		32059.58
Donations/Legacies	12890.50	1889.00	466.00
Events and Activities	13491.15	2492.90	1627.93
Other Income	3335.03	3557.57	
Non PCC Income	13029.31	11898.00	
Income from Sales	912.10	1742.36	
Income from Trading & Church Fees	10998.19	3555.20	
Income from Investments & A/C Transfers etc	12078.00		6982.80
<b>Sub Totals 2020</b>		67346.39	41136.31
<b>Total Receipts</b>	<b>£157,315.01</b>		<b>£108,482.70</b>
<b>PAYMENTS</b>	£	£	£
Grants	0.00		
Missions and Church societies	150.00	164.50	
Relating to the Work of the Church	42847.86	18329.59	
Church Running Expenses	16584.33	15501.72	
Upkeep of Services	5390.38	2923.57	
Church Maintenance	42370.72	7423.99	
Parish Room and Hall	45.00	63.28	
Major Works	0.00	0.00	
Trading	279.96	279.96	
Salaries/Wages/Honoraria	7952.88	10524.72	
Administration	4907.25	4770.44	
Non PCC Expenditure	12951.60		7385.27
Other Expenditure	16232.23	1644.01	51.40
<b>Sub Totals 2020</b>		61625.78	7436.67
<b>Total Payments</b>	<b>£149,712.21</b>		<b>£69,062.45</b>
<i>Uncleared Cheques from previous period</i>	£0.00		£0.00
<b>Surplus for Year</b>	<b>2019</b> £7,602.80	<b>2020</b> £5,720.61	<b>£33,699.64</b>
Bank Deposit and Current Accounts 1st January	£19,191.83		<b>£26,794.63</b>
<i>Uncleared cheques as at 31st December</i>	£0.00		£0.00
Bank Deposit and Current Accounts 31st December	£26,794.63		<b>£66,214.88</b>

**INDEPENDENT EXAMINER'S REPORT**

I report on the accounts of the PCC for the year ended 31 December 2020 which are set out on pages 1 to 8.

***Respective responsibilities of trustees and examiner.***

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- \* Examine the accounts (under section 145 of the 2011 Act)
- \* to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act: and
- \* to state whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

***Independent Examiners statement:***

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Address:

### Fabric Fund 2020 (restricted)

	2019 £	2020 £
<b>RECEIPTS</b>		
QS4 Payments	6,439.64	6,439.64
Trans from Yorkshire BS Charity a/c	0.00	0.00
Trans from Comm a/c - Parish Organ Fund	321.66	51.40
Trans from Comm a/c - St Peters Choir Fund	855.00	0.00
Trans from Comm a/c - St Peters Bell Fund	2,332.46	0.00
VAT Refund - Bell Payments	9,925.74	0.00
Interest Payments	24.24	5.15
	<b>19,898.74</b>	<b>6,496.19</b>
<b>PAYMENTS (bank transfers to Community A/C)</b>		
St Peter's - 1st Payment to Taylors re Bells	0.00	0.00
St Peter's - 2nd Payment to Taylors re Bells	0.00	0.00
St Peter's - 3rd Payment to Taylors re Bells	10,000.00	0.00
St John's - Organ Repairs & Survey	2,078.00	2,482.80
St Peter's - Choir Fund Robes	855.00	0.00
Part QS4 Payments to Community A/C (2019/20)	4,829.73	4,500.00
	<b>17,762.73</b>	<b>6,982.80</b>

	2019	2020
Surplus for Year	2,136.01	-486.61
Fabric Fund - 1st January	3337.07	5,473.08
Fabric Fund - 31st December	5,473.08	<b>£4,986.47</b>

## St Peter and St Leonard

### Herbert and Ann Shaw Trust Fund Receipts and Payments Account

	2019		2020	
	£	£	£	£
<b>RECEIPTS</b>				
Investment Income	22.84		18.12	
Interest	1.23		0.50	
<b>Total</b>		24.07		18.62
<b>PAYMENTS</b>				
To St Peters Community Account	0.00		0.00	
Base Rate Tracker Account	0.00		0.00	
<b>Total</b>		0.00		0.00
<b>Surplus for Year</b>		24.07		18.62
Bank Business Premium Account 1st January		610.73		634.80
Bank Business Premium Account 31st December		634.80		<b>£653.42</b>

## JAMS Group

	2019		2020	
	£	£	£	£
<b>RECEIPTS</b>				
Membership subscriptions	595.10		7.00	
Cash in Hand b/f	159.27		287.21	
<b>Total</b>		754.37		294.21
<b>PAYMENTS</b>				
Materials/Toys/Misc	167.16		0.00	
To St Peter's & St John's Community Account	300.00		40.00	
<b>Total</b>		467.16		40.00
<b>Surplus for Year</b>		127.94		-33.00
Cash in Hand 1st January		159.27		287.21
Cash in Hand 31st December		287.21		<b>£254.21</b>

**250 CLUB**

	<b>2019</b>		<b>2020</b>	
	£	£	£	£
<b>RECEIPTS</b>				
Membership subscriptions (Cash)	284.00		346.00	
Membership subscriptions (Cheques to Bank)	48.00		12.00	
Cash in Hand from previous year	107.00		51.00	
<b>Total</b>		<b>439.00</b>		<b>409.00</b>
<b>PAYMENTS</b>				
Prize Draws Cash	240.00		240.00	
Choir Robes Donation (Cash)	100.00		0.00	
Gift to Church (Cheque)	500.00		0.00	
Cheques to Bank	48.00		12.00	
<b>Total</b>		<b>888.00</b>		<b>252.00</b>
	<b>2018</b>		<b>2019</b>	
Surplus (Cash in Hand)		51.00		<b>157.00</b>
Bank Deposit and Community Account 1st January		618.17		166.17
Bank Deposit and Community Account 31st December		166.17		<b>£178.17</b>
Bank + Cash in Hand		217.17		<b>£335.17</b>

**ABC GROUP**

	<b>2019</b>		<b>2020</b>	
	£	£	£	£
<b>RECEIPTS</b>				
Membership subscriptions	545.50		216.50	
Cash in Hand	0.00		0.00	
Grant (Community Chest and Donation)	0.00		0.00	
<b>Total</b>		<b>545.50</b>		<b>216.50</b>
<b>PAYMENTS</b>				
Catering/Materials	0.00		0.00	
St Peter's & St John's Churches	545.50		216.50	
Miscellaneous Expenditure	0.00		0.00	
Cash in Hand	0.00		0.00	
<b>Total</b>		<b>545.50</b>		<b>216.50</b>
	<b>2018</b>		<b>2019</b>	
Surplus for Year		0.00		0.00
Cash in Hand 1st January		0.00		0.00
Cash in Hand 31st December		0.00		<b>£0.00</b>