

ST JOHN'S GREEN PLAYGROUP LTD

Company number: 07301384

Charity number: 1147606

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024



ST JOHN'S GREEN PLAYGROUP LTD

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ST JOHN'S GREEN PLAYGROUP LTD

LEGAL & ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 AUGUST 2024

Charity number	1147606
Company registration number	07301384
Registered Office	St John's Green School St John's Green Colchester Essex CO2 7HE
Trustees	Tina Bourne Richard Bourne Semra Sahinoglu Pauline Nairac
Independent examiners	Community360 Winsleys House High Street Colchester Essex CO1 1UG

ST JOHN'S GREEN PLAYGROUP LTD

TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

St John's Green Playgroup Ltd Company No 07301384

The setting has gone from strength to strength this year. Ofsted visited on 9 January 2024 and were impressed with the changes in the setting. Consequently, the setting returned to it's previous GOOD outcome in each of the four categories. Trustees recognise the hard work and dedication of all staff in reaching this goal. Comments from Ofsted include:

- The manager and staff have worked hard since the last inspection to ensure they follow the safeguarding procedures. Recent training has helped staff to feel more confident about reporting concerns and talking openly about safeguarding children.
- The manager and the staff team have made improvements to the playgroup. The manager regularly conducts training, supervision and observations of the staff's practice to support the staff to improve their teaching of the curriculum. However, the manager recognises that, on occasion, some members of staff do not always implement children's learning as effectively as others and the manager is aware that they need further coaching to enhance their practice and skills.

Key actions, which Trustees are supporting Setting Manager with, resulting from the Ofsted Inspection were:

- Support staff to continue to develop their knowledge and implementation of the curriculum, including their teaching skills
- Support staff to strengthen their questioning techniques to give children time to think about and respond with their answers.

The setting remains popular as a local choice for pre-school provision and there is a waiting list for all sessions.

The setting continues to have a strong relationship with external partners such as: Health Visiting team, Family Solutions and our allocated Inclusion Partner.

Our Trustees are Tina Bourne, Richard Bourne, Semra Sahinoglu and Pauline Nairac. During the year we said farewell to two of our Trustees who were linked with the adjoining school.

All Trustees have updated DBS checks and meet with the Setting Manager to check on Safeguarding, Health & Safety and other procedural matters. Trustees provide strategic direction as well as a listening ear on operational matters.

STAFFING

The setting has had a stable staff of 9 employees this year. Chelsey Baker and Emma Hayes remain as Manager and Deputy Manager.

ST JOHN'S GREEN PLAYGROUP LTD

TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

TRAINING

All first aid and safeguarding training is up to date. Greater use has been made of supervision and focussed observations to improve teaching and learning opportunities since the January 2024 Ofsted, in line with the key action points.

Staff have access to a portal for annual Level 2 training and a log is kept of all online, course and face-to-face training undertaken.

MEMBERSHIP

The setting has a waiting list as we remain full in all sessions. Our opening hours remain the same being:

Morning session – Mon-Fri, 9.00-12.00

Lunch session – 12.00-1.00

Afternoon session – Mon-Thurs, 1.00-4.00

Setting takes advantage of the FEEE2 funding and assists parents to claim this wherever possible.

FINANCES

Savings were made on staffing this year when one employee left and was not replaced.

Savings also made on subscriptions and training. Savings on training have been made this year due to cascading training weekly from Setting Manager to all staff, including monitoring actions during weekly observations and maximising regular good practice training opportunities.

The lease agreement with the school is under negotiation and Essex County Council have appointed solicitors to draw up the agreement between school and playgroup. Trustees are conscious of having to keep costs low in order to service the lease agreement and considerably increased charge levied by the school.

Majority of funding is generated from the local authority. We make use of IPRA and EHCP funding when this is available. All monies have been spent to cover wages, rent, training, activities etc, in line with our ethos and mission.

SUCSESSES OF THE YEAR

Parent surveys continue to demonstrate high levels of satisfaction with the Playgroup setting. Trustees were delighted with the Ofsted report from the January 2024 visit, see link here <https://files.ofsted.gov.uk/v1/file/50238939>

ST JOHN'S GREEN PLAYGROUP LTD

TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

MOVING FORWARD

We continue to work hard to achieve the best value for food, equipment and activity costs during 2023/24 financial year, as these are the only areas where we can realise cost reduction. The Setting Manager rigorously chases funding for EHCP and IPRA needs, which means that children and their families do not miss out on additional support.

Snack costs have increased this year and this has helped to balance our budget. We await the findings of the new lease agreement drawn up by Essex County Council on behalf of the school and playgroup.



Tina Bourne

Date

ST JOHN'S GREEN PLAYGROUP LTD

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024

	Note	2024 Total £	2023 Total £
Incoming resources			
Charitable activities	2	151,521	158,061
Total incoming resources		151,521	158,061
Resources expended			
Charitable activities	3	173,195	179,695
Total resources expended		173,195	179,695
Net incoming resources		(21,674)	(21,633)
Funds at 1 September 2023		34,312	55,945
Funds at 31 August 2024		12,638	34,312

Notes on pages 8 to 10 form part of these financial statements

ST JOHN'S GREEN PLAYGROUP LTD

BALANCE SHEET AS AT 31 AUGUST 2024

	Note	2024 Total £	2023 Total £
Fixed assets			
Tangible asset	7	5,886	10,886
Current assets			
Debtors		3,352	2,401
Cash at bank and in hand		23,778	35,067
		<u>27,131</u>	<u>37,467</u>
Current liabilities			
Creditors	6	20,378	14,041
		<u>20,378</u>	<u>14,041</u>
Net current assets		<u>6,752</u>	<u>23,426</u>
Net assets		<u><u>12,638</u></u>	<u><u>34,312</u></u>
Funds			
Unrestricted funds		12,638	34,312
		<u><u>12,638</u></u>	<u><u>34,312</u></u>

For the year ended 31 August 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

The directors declare that they have approved the accounts above.

Signed

Richard Bourne

Date

ST JOHN'S GREEN PLAYGROUP LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024

1. Accounting Policies

Charity information

St John's Green Playgroup Ltd is a private company limited by guarantee incorporated in England and Wales. The registered office is St John's Green School, St John's Green, Colchester, Essex, CO2 7HE.

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Donations and grants

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, except as follows:

When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

When donors impose conditions, which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in the incoming resources of restricted funds when receivable.

Expenditure

Expenditure on projects is treated as direct charitable expenditure. All expenditure is unrestricted.

Going concern

These accounts have been prepared on a going concern basis.

Tangible fixed assets and depreciation

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

ST JOHN'S GREEN PLAYGROUP LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024

Tangible fixed assets and depreciation cont.

Fixtures & fittings

25% Straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

2. Incoming resources from charitable activities	2024 £	2023 £
Funding	132,951	143,477
Fees	18,498	14,273
Other income	72	311
	151,521	158,061

3. Costs of charitable activities	2024 £	2023 £
Salaries	139,997	147,974
Professional fees	1,440	1,000
Depreciation	5,000	5,000
Dues and subscriptions	3,956	5,313
Computer costs	-	381
Activity costs	1,782	1,240
Bad Debts	-	-
Equipment	831	52
Food, supplies, etc	1,703	1,939
Insurances	814	1,020
Printing, postage and stationery	949	548
Rent or lease of buildings	16,139	13,163
Telephone	190	185
Training	563	1,756
Sundry expense	- 168	124
	173,195	179,695

4. Staff and key management personnel

Average staff employed during the year was 9 (2023: 10)

No employee received emoluments of more than £60,000 during the year.

ST JOHN'S GREEN PLAYGROUP LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024

5. Debtors	2024	2023
	£	£
Debtor	2,613	1,976
Prepayment	739	424
	3,352	2,401
6. Creditors	2024	2023
	£	£
Other creditors and accruals	20,378	14,041
	20,378	14,041
7. Fixed assets		Fixtures & Fittings £
Cost as at 31 August 2023		25,002
Additions		-
Cost as at 31 August 2024		25,002
Depreciation as at 31 August 2023		14,116
Charge for the year		5,000
Depreciation as at 31 August 2024		19,116
Net book value as at 31 August 2024		5,886
Net book value as at 31 August 2023		10,886

St John's Green Playgroup
Trial Balance
As of August 31, 2024

	Debit	Credit	Adj 1	Adj 2
Business Account	0.00			
ST JOHNS GREEN PLAYGROUP LTD R/C 1147606 (7200)	25,044.90			
Debtors	6,078.92		-3466	
Prepayment	739.49			
Fixtures and Fittings	20,885.30		4,116.70	
Fixtures and Fittings: Depreciation		10,000.52	- 4,116.70	- 5,000.26
Office Equipment	4.98		-4.98	
Office Equipment: Depreciation		16.20	16.2	
Creditors		2,655.97		
Payroll Liabilities:HMRC		17,305.52		
Payroll Liabilities:Pension		415.99		
VAT Control				
Opening Balance Equity		35,567.30	3724.83	
Retained Earnings		2,469.26		
Discounts/Refunds given		71.86		
Funding		134,217.99		
Fundraising		726.77		
Lunch & Session Fees		1,035.33		
Other income		0.00		
Sales		16,736.00		
Uncategorised Income				
Accountancy	480.00			
Adjustment				
Advertising/Promotional				
Bank charge				
Bad Debts	0.00			
Coach Hire	0.00			
Computer Costs	0.00			
Days trips	0.00			
Depreciation				5,000.26
Dues and Subscriptions	3,956.10			
Entertainment	525.00			
Food, supplies etc	1,177.51			
Insurances	813.81			
Messy Play expenses	824.53			
Office/General Administrative Expenses	550.42			
Other Professional Services	959.79			
Payroll Expenses	1,720.20			
Payroll Expenses:Pension	1,974.70			
Payroll Expenses:Taxes	6,077.77			
Payroll Expenses:Wages	130,224.48			
Pension				
Phone Costs				
Printing, Postage and Stationery	949.37			
Rent or Lease of Buildings	16,139.40			
Repair and maintenance				

Small Equipment	830.62				
Staff DBS	0.00				
Staff Training	562.72				
Telephone	190.08				
Theft					
Toys	406.56				
Travel					
Other expense	35.97			-270.05	
Uncategorised Expense	66.07				
TOTAL	£ 221,218.69	£ 221,218.71	#	£ 0.00	
		-£ 0.02		0.00	

Adj 3 Adj 4 Adj 5 Adj 6

-1266.55 0.00
23,778.35

2,612.92
739.49

25,002.00
-19,117.5
0.00
0.0

TO DO
Insurance Prepay
Check Debtors
Vouch
Check FA

-2,656.0
-17,305.5
-416.0
0.0

Creditor rev

-31,842.5
-2,469.3

0.00

1266.55 -71.9
-132,951.4

-726.8
-1,035.3
0.0
-16,736.0
0.00
480.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00

5,000.26
3,956.10
525.00
1,177.51
813.81
824.53
550.42
959.79
1,720.20
1,974.70
6,077.77

139,997.15

130,224.48
0.00
0.00
949.37
16,139.40
0.00

830.62
0.00
562.72
190.08
0.00
406.56
0.00
-234.08
66.07

#	-£	0.02
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-0.02

424.4758

versal - C360 invoice £480 - only £120 left as at 31 Aug 23 on our systems