

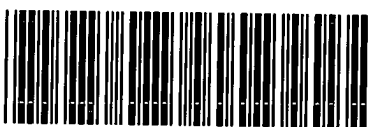
# ST JOHN'S GREEN PLAYGROUP LTD

Company number: 07301384

Charity number: 1147606

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

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# **ST JOHN'S GREEN PLAYGROUP LTD**

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# **ST JOHN'S GREEN PLAYGROUP LTD**

## **LEGAL & ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 AUGUST 2022**

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<b>Charity number</b>	1147606
<b>Company registration number</b>	07301384
<b>Registered Office</b>	St John's Green School St John's Green Colchester Essex CO2 7HE
<b>Trustees</b>	Tina Bourne Richard Bourne Tracey Clarke Clare Skinner
<b>Independent examiners</b>	Community360 Winsleys House High Street Colchester Essex CO1 1UG

# **ST JOHN'S GREEN PLAYGROUP LTD**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022**

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### **St John's Green Playgroup Ltd Company No 07301384**

This year we have remained at full capacity for the morning and afternoon sessions and lunch sessions. Our parents indicated positive feedback on questionnaires and we have reinitialised our links with health visitors and feeder schools following the break during pandemic close downs.

Our Trustees are Tina Bourne, Richard Bourne, Clare Skinner and Tracey Clarke. All trustees have updated DBS checks and meet with the setting manager to check Safeguarding, Health & Safety and other procedural matters.

Three of the Trustees are employed at St John's Green Primary School and this enables a good connection between school and playgroup, as many playgroup users already have siblings in the school.

### **OFSTED**

The last Ofsted visit was March 2019, grading GOOD. We would expect an Ofsted inspection in the next year.

### **STAFFING**

The setting increased staffing levels this year to better support the needs of the children being admitted. Chelsey Baker and Emma Hayes remain as Manager and Deputy Manager. We welcomed Emma back after a period of long term sickness with a back injury. Emma has been well supported in her return to work. We employed two additional Level 3 staff to reduce the staff/child ratio and allow for the setting manager to better oversee some of the daily tasks.

We said goodbye to Pauline Nairac, who retired after many years service at the setting.

### **TRAINING**

All first aid and safeguarding training is up to date. The setting manager provides termly face to face training on Friday afternoons when the playgroup is closed.

Staff have access to a portal for Level 2 training and a log is kept of all online, course and face-to-face training undertaken.

# **ST JOHN'S GREEN PLAYGROUP LTD**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022**

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### **MEMBERSHIP**

The setting has a waiting list as we remain full in all sessions. Our opening hours remain the same being:

Morning session - Mon-Fri, 9.00-12.00

Lunch session - 12.00-1.00

Afternoon session - Mon-Thurs, 1.00-4.00

Many parents take the option of placing their children in the setting all day using the 30 hours provision for working parents.

### **FINANCES**

Due to increased levels of staffing the salaries paid was 23% more than 2021. We aim to keep staffing levels constant during 2022-23. Rental fees were increased by the school and many stock item costs increased during the year. However, we have managed to hold a reasonable surplus for any unforeseen expenses.

All our funding comes from the local authority. We make use of IPRA and EHCP funding when this is available.

All monies have been spent to cover wages, rent, training, activities etc, in line with our ethos and mission.

### **SUCSESSES OF THE YEAR**

New equipment and playground markings were installed this year to help the children with sensory play.

A comprehensive handover was held between the setting and follow on schools this year.

The playgroup continues to support vulnerable families by applying for Holiday Activity Vouchers etc from the local authority, while using some of its own funding to help with lunch costs.

# ST JOHN'S GREEN PLAYGROUP LTD

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

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### MOVING FORWARD


The setting recognises that new starters are still feeling the effects of lack of health visitor checks and parent and toddler groups in the post-covid environment. We hope that our 2023 intake will be a more settled group of children for social and emotional support, however we have invested in Autism Aware training for staff to better support children's needs.

The report was written by Tina Bourne and should be read in conjunction with the end of year Financial Statement.



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Tina Bourne



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Date

# ST JOHN'S GREEN PLAYGROUP LTD

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

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I report on the accounts of St John's Green Playgroup LTD for the year ended 31 August 2022 which are set out on pages 6 to 10.

### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360  
Winsley's House, High Street, Colchester, Essex



Date 25/05/2023

# ST JOHN'S GREEN PLAYGROUP LTD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2022

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	Note	2022 Total £	2021 Total £
<b>Incoming resources</b>			
Charitable activities	2	140,805	125,701
<b>Total incoming resources</b>		<b>140,805</b>	<b>125,701</b>
<b>Resources expended</b>			
Charitable activities	3	161,445	125,567
<b>Total resources expended</b>		<b>161,445</b>	<b>125,567</b>
<b>Net incoming resources</b>		<b>(20,640)</b>	<b>134</b>
<b>Funds at 1 September 2021</b>		<b>76,585</b>	<b>76,451</b>
<b>Funds at 31 August 2022</b>		<b>55,945</b>	<b>76,585</b>

Notes on pages 8 to 10 form part of these financial statements



# ST JOHN'S GREEN PLAYGROUP LTD

## BALANCE SHEET AS AT 31 AUGUST 2022

	Note	2022 Total £	2021 Total £
<b>Fixed assets</b>			
Tangible asset	7	15,886	20,886
<b>Current assets</b>			
Debtors		750	3,852
Cash at bank and in hand		48,664	55,079
		<u>49,413</u>	<u>58,931</u>
<b>Current liabilities</b>			
Creditors	6	<u>9,355</u>	<u>3,232</u>
		9,355	3,232
<b>Net current assets</b>		<u>40,059</u>	<u>55,699</u>
<b>Net assets</b>		<u><u>55,945</u></u>	<u><u>76,585</u></u>
<b>Funds</b>			
Unrestricted funds		<u>55,945</u>	<u>76,585</u>
		<u><u>55,945</u></u>	<u><u>76,585</u></u>

For the year ended 31 August 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

The directors declare that they have approved the accounts above.

Signed

  
Richard Bourne

Date

25/05/23

# ST JOHN'S GREEN PLAYGROUP LTD

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

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### 1. Accounting Policies

#### **Basis of the preparation of the accounts**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### **Cash flow statement**

The directors have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

#### **Donations and grants**

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, except as follows:

When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

When donors impose conditions, which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in the incoming resources of restricted funds when receivable.

#### **Expenditure**

Expenditure on projects is treated as direct charitable expenditure. All expenditure is unrestricted.

#### **Going concern**

These accounts have been prepared on a going concern basis.

### 2. Incoming resources from charitable activities

	2022 £	2021 £
Funding	128,438	114,569
Fees	12,367	11,132
	<b>140,805</b>	<b>125,701</b>

# ST JOHN'S GREEN PLAYGROUP LTD

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

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<b>3. Costs of charitable activities</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Salaries	106,721	86,208
Professional fees	1,816	1,350
Depreciation	5,000	4,116
Dues and subscriptions	5,211	4,312
Computer costs	216	216
Activity costs	12,473	5,656
Bad Debts	3,466	-
Equipment	6,739	4,414
Food, supplies, etc	3,687	3,071
Insurances	644	438
Printing, postage and stationery	573	415
Rent or lease of buildings	13,163	13,163
Telephone	210	232
Training	1,461	836
Sundry expense	65	1,140
	<b><u>161,445</u></b>	<b><u>125,567</u></b>

### 4. Staff and key management personnel

Average staff employed during the year was 11 (2021: 7)

No employee received emoluments of more than £60,000 during the year.

<b>5. Debtors</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Debtor	100	3,338
Prepayment	650	514
	<b><u>750</u></b>	<b><u>3,852</u></b>

<b>6. Creditors</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Other creditors and accruals	9,355	3,232
	<b><u>9,355</u></b>	<b><u>3,232</u></b>

# ST JOHN'S GREEN PLAYGROUP LTD

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

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### 7. Fixed assets

	Fixtures & Fittings £
Cost as at 31 August 2021	25,002
Additions	-
<b>Cost as at 31 August 2022</b>	<b>25,002</b>
Depreciation as at 31 August 2021	4,116
Charge for the year	5,000
<b>Depreciation as at 31 August 2022</b>	<b>9,116</b>
<b>Net book value as at 31 August 2022</b>	<b>15,886</b>
Net book value as at 31 August 2021	20,886