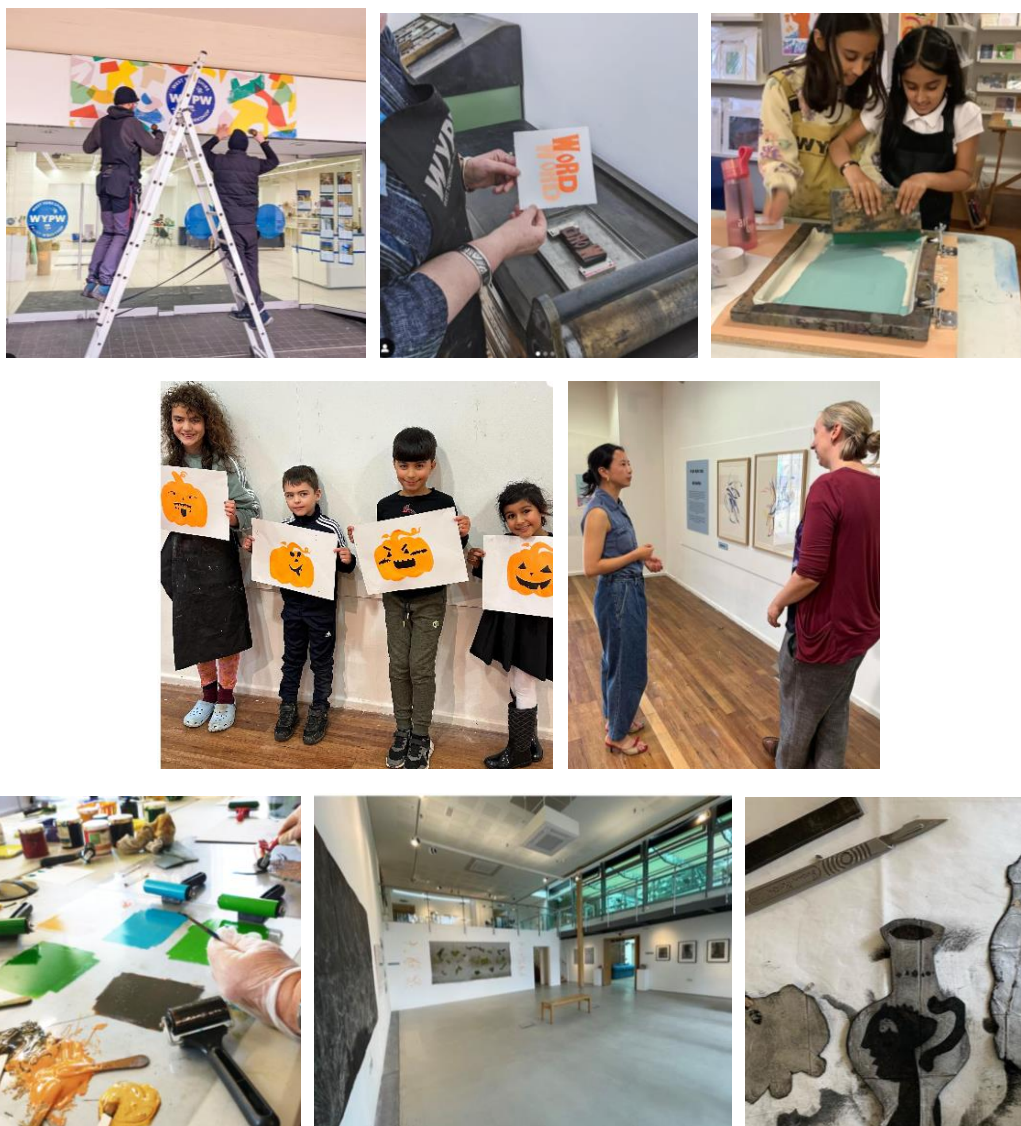




ANNUAL REPORT

2023-24



Annual Report for West Yorkshire Print Workshop for the year: 2023-24

West Yorkshire Print Workshop
75a Huddersfield Road
Mirfield
West Yorkshire
WF148AT



Front cover images: from left to right

Top line (l to r):

- The new signage being installed above the doors to the new meanwhile space in the centre of Huddersfield
- First print on the proofing press in the new unit in Huddersfield from the 4 week letterpress course
- Students from Crowlees school screenprinting in Mirfield – Crowlees are new Educational Group Members with WYPW

Middle line (l to r):

- Screenprinting in the old meanwhile space in Huddersfield – students showing off their screen printed pumpkins
- Artist Vanessa Oo talking to Director, Clare Alton-Fletcher about her work as part of the Music and Print exhibition – part of the Year of Music programme in Huddersfield

Bottom line (l to r):

- Rollers and inks from the jigsaw lino course run by new tutor Bronte Adams
- Exhibition “Our World, Our Crisis” on tour to The Point gallery at DARTS, an NPO in Doncaster
- Tools from the masterclass given by Stephen Fowler in Tetra Pak printing

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Chair's Message

Firstly, let me acknowledge was a fantastic year it has been! It always amazes me how much the brilliant WYPW team achieves in the space of 12 months but every year they do and 2023-2024 had been no exception.

Our funders and supporters have given us the scope to increase our impact this year. Thank you, Arts Council England (ACE), for granting our NPO. As you can see in this report, we have had a busy year one of delivery and we over delivered the targets set in the NPO outcomes plan. In addition to our NPO ACE granted our £114,000 capital investment bid in February 2024.

I would also like to thank the Postcode Neighbourhood Trust who awarded us £25k to help open up and run programming from new meanwhile space in Huddersfield from Feb 2024. In March we opened the newly painted unit in Huddersfield with the opening event featuring the exhibition '40 at 40' to start the celebrations of our 40th anniversary. We are very grateful to everyone who helped set the space up and make it a welcoming thriving place for seasoned printmakers, families and people starting their print journeys.

Our course programme is more packed than ever – people coming from America, Germany and beyond to do courses with us online and in person. Our programmatic work has included 'Breaking Down Barriers' where we engaged local residents in printmaking to research the barriers to access. We worked with iASK, Support to Recovery and 6 million+ which this will inform future engagement planning.

We have worked with other Huddersfield based NPO arts organisations such as 'HOOT' on the Big Draw, engaging over 100 participants.

The Print Day in May event in early May is always a highlight of the year and we added a 'Speed Date Print Process' event for members and Friends on the 5th May at WYPW Mirfield and a 'Right Royal' Print Day in May on the 6th May in Huddersfield (creating 3D printed castles!). We have added to the members programme with these extra events and members trips to London galleries and private view events.

Our work this year outside of our own printshops has seen us venture to Leeds with the support of Leeds Inspired funding, which allowed us to pop up and teach heritage skills in printmaking and letterpress in venues such as Sunny Bank Mills, The Tetley and M&S Archive. We took part for the first time in the Leeds Creative Skills Festival in Leeds Arena where 2000 people attended and we engaged over 350 young people with traditional printmaking. The 17 April saw the start of 'Our World, Our Crisis' exhibition at The Point Gallery in Doncaster with 6 artists: Clare Carter, Sarah Duncan, Liadin Cooke, Tracy Hill, Andrew Warburton and Jemma Gunning (a mix of film makers, printmakers and textile artists).

'Print, Music and Movement' opened on the 8th July at Unit 2 in Huddersfield after a series of 'off-site' exhibitions at The Point and Sunny Bank Mills. Six artists: Vanessa

Oo, Nick Loaring, David Armes, Graham Pilling, Cameron Steward and Kai West are Showing as part of Kirklees' Year of Music. We also enjoyed being part of the opening event for the WOVEN festival on 3rd June in Dewsbury called 'STRUT' which was a catwalk event for young people with a skate park and pop up stands including our 'Print your own 2nd hand t-shirt' stall for young people. This was very popular with over 2000 people attending the event!

At home, we were able to run another successful Print Fellowship with support from The Arts Society that enabled Cathy Horner to take up her post with us. Welcome to our new Trustees Liz Page and Kath Wynne-Hague and Julie Turner. There has been some internal re-organisation of staff roles to fulfil our new NPO onboarding Vicki Senior as our Creative Producer (Children and Young People) and Fabian Osborne as our Workshop and Learning Support Officer. We have also welcomed new staff members: Sofia Sarwar as Marketing and Retail Officer and James Maxfield as Creative Producer (Exhibitions).

Finally, we share fond memories of some of our WYPW members who passed away this year: Gillian Tyler, Jay Johnson and Sue Daley-Yates.

Hannah Mason, Chair Dec 2020-present, West Yorkshire Print Workshop

2023/24 Stats at a glance

9456 attendees for artist talks, exhibitions, print fairs and community workshops (38% up on last year) plus attendance at WOVEN event and PRIDE event which over 7000 people attended altogether

332 course attendees in person (up 29% on PY)

1626 newsletter followers (11% up on PY)

•

Paid employment opportunities 71 artists (6 up on PY)

•

5 exhibitions shown either at WYPW or externally (same as PY) 1 of these exhibitions showed at an external venue

•

68 artists exhibiting work (1 down on PY)

•

107,198 web visits (17% up on last year)

•

6377 instagram followers (19% up on PY)

17 placement students and new volunteers joining WYPW (1 up on PY)

•

Over £30,000 of external funding in project accounts for engagement projects in addition to ACE NPO funding and £114,000 of capital funding

•

NPO funding successful to increase by 44% for 2023-26

2023/24 Let's Create! Year 1 of the new NPO Plan



(l to r) Painting the new meanwhile space walls in Huddersfield to get it ready for opening; Fiona Biddington running school workshops in Mirfield; 'Safrana Art' supporting Karen Stansfield to screen print and stamp upcycled t-shirts as part of the WOVEN 'Strut' event in Dewsbury.

In April 2023, WYPW and many other existing and new NPO's, attended the Arts Council's launch of the new NPO portfolio in the North at The Baltic and we leapt into the new programme with enthusiasm, a newly restructured staff team and new members of the team joining as part of the expanded engagement planned through the NPO. We had also just finished the 'Making Money Matter' business development and planning scheme with ModFin consultants – a programme funded through Kirklees Council which helped towards planning for the new and expanded meanwhile space to come later in the year. We looked ahead to a schools project with Battysford Primary to install a 'Fairyfields' exhibition, the 'Strut' WOVEN festival event to bring fashion, identity and creativity together through made costume on the catwalk in the centre of Dewsbury and letterpress printing at the Pride festival in June in the centre of Huddersfield.

The new learning and engagement programme for WYPW needed to operate efficiently as it played out against a backdrop of the cost of living crisis from 2021 and 2022, meaning inflation was still at around 9% in April 2023 and WYPW, along with many arts organisations were challenged with maintaining affordability for members and studio holders reliant on affordable access to facilities and space, whilst costs, especially utilities costs were increasing. WYPW was supported towards the end of 2023 with the Postcode Neighbourhood Trust grant of £25,000 which helped support free and low cost activities for Kirklees residents and helped open the new Huddersfield space. Thanks to this grant a colourful, diverse and exciting programme of work including exhibitions, events, workshops and outreach sessions could be achieved alongside a number of commissions from the Council and other partners to showcase printmaking at festivals and events such as the Huddersfield Literature Festival, the Pride festival, the WOVEN events and the Christmas Light Switch On event. These reached thousands of people who otherwise wouldn't necessarily engage or visit WYPW's printmaking spaces.

2023 was a year of unprecedented climate extremes, with record-breaking temperatures, greenhouse gas concentrations, and other climate indicators and WYPW's programme included two exhibitions which looked at climate and natural landscapes through the lens of printmaking. The "Our World, Our Crisis" exhibition visited the Point Gallery in Doncaster and used sustainable and recyclable text

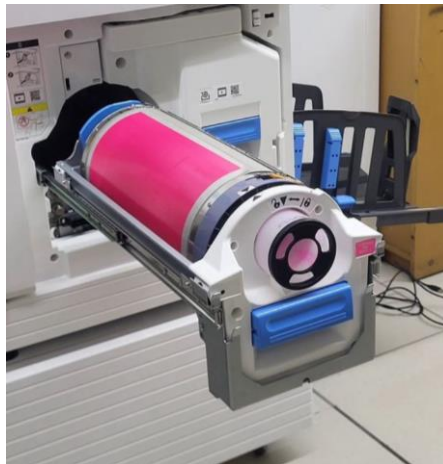
panels and interpretation techniques to ensure a low carbon footprint. After a member's visit (using public transport) to the Point to view the exhibition, the response to this show was displayed in WYPW's gallery in Huddersfield. A number of activities through the year, including the "Charity Shop Challenge" screenprinting session to upcycle old clothing brought us closer to another organisation, Thread Republic who we went on to sublet part of our new meanwhile space to at the end of the year.

We joined in with the Year of Music in 2023 – a district wide celebration of the diverse range of musicians, venues, songwriters and associated creative works supporting music in the area. Our "Music and Print" exhibition in the Summer was well received and showcased printmakers working with musicians or inspired by music to create their work. Alongside this was a number of young people's workshops including Adana printing song lyrics, etching into CDs and vinyl to produce prints and screen printing your own band posters which were attended by over 200 young people.

In the Autumn we extended our reach outside the Kirklees area to do a programme of work in Leeds, funded by Leeds Inspired. We completed a series of letterpress 'pop ups' in the Tetley, Sunny Bank Mills and the M&S archive to inspire the next generation of printmakers and showcase traditional printmaking to local residents. From this three new volunteers came on placement with us and one of our volunteers for the project has since become our Print Fellow, funded through the Arts Society. We reached over 150 people with these sessions. These sessions ran at the same time as our Breaking Down Barriers project in Kirklees, working with Karen Stansfield who enthusiastically worked with 6 million+, Support to Recovery and iASK (Asylum Seekers Kirklees) as well as translators and support workers to bring printmaking to groups who don't currently regularly attend sessions with us to look at barriers to engagement. This information gave information which has informed our audience development planning and outreach schemes.

As we moved into winter, the great 'lift and shift' happened as we removed all our kit and equipment from our Unit 2 premises in Huddersfield to a new (much larger) meanwhile space in Huddersfield. Many weeks of painting, cleaning, fixing, adding temporary walls and kitting out the space and we were ready to open for the start of our 40th anniversary celebrations with the member's exhibition "40 at 40". This large old shop unit gives us the chance in 2024/25 to really be a 'shop window' into printmaking and an opportunity to pilot a space in Huddersfield and showcase what we can do to key decision makers.

Ambition, purpose and preparing for capital funding



Pink ink drum for a risograph printer

With a strong vision and mission statement having been prepared and agreed to underpin the NPO bid for the 2023-2026 NPO round and the addition of the 12 week programme of business development through Modfin and additional staffing funded through the NPO uplift, WYPW felt in a strong place to bid for capital funding to support the replacement, addition and improvement of kit and equipment for our new and existing audiences and to improve the efficiency and effectiveness of our systems ready for the future. We prepared a bid for £114,000 and awaited news in 2024 (which at the time of writing we know was successful). In order to keep us ahead of the game, a leader in the field in terms of print studio provision around us and to extend our reach, this is an important piece of the puzzle to ensure financial sustainability, relevance and effectiveness. It will also allow us to make good decision with better information.

Widening our reach to new audiences



(l to r) One of our young participants taking part in a print session at Unit 2 in Huddersfield; two young participants taking part in our free Big Draw event with HOOT; and young people taking part in screen printing in the street during the Christmas light switch on event

In 2023/24, we widened our engagement with audiences with nearly 40% more people engaging in hands-on activities with WYPW this year in comparison to the previous year – up to nearly 9,500 people in this year. Much of this was due to a focus on hands-on, in person engagement and the success of the People's Postcode Lottery funded activity programme. Many thanks to Vicki Senior for successfully steering this project and bringing printmaking to

people in Kirklees and beyond. Through partnering with other charity and cultural partners, we improved quality, reached new communities and were able to increase our visibility to non-printmakers. One of the best examples of the programmes' success in 2023/24 summer "Music and Print" workshop programme with lyric printing, band poster making and etching with CDs and vinyl. With sessions every week in the school holidays, WYPW gained a number of new followers – some coming back again and again to learn something new. People started to get to know each other and formed friendships and newly interested young people came back time and again and learnt more about the organisation and about printmaking.

We also ensured that we maintained connections with partners including EVOKE, the Cultural Leader's Group, the National Print Network and Temporary/Contemporary to ensure positive reach and relevance and we enjoyed being part of the Mirfield Rotary's Green Art Award as judge and workshop provider as well as the Leeds Inspired programme, the Breaking Down Barriers programme funded by the Sir George Martin Trust and the Arts Society funding, enabling us to start another year of supporting a Print Fellow at our Mirfield site.

WYPW aims to support and nurture new artistic talent through our membership programme and its key aim is to broaden our reach to new members, friends, volunteers and trainees.

Resilience



(l to r) A thank you message to a key funder over the last few years – the Postcode Neighbourhood Trust, a snapshot of a social media tile for one of our courses this year; one of the artists whose work sold at the Music and Print exhibition.

WYPW has had a busy year trying to recover back to a position of stability after COVID and then the cost of living crisis which affected the last few years. In 2022/23, there was overall a £11k deficit, much of which was due to a £14k spend on maintenance costs to the Mirfield building with which WYPW has a fix and maintenance lease from Leeds Diocese and a reduced amount of organisational income which is gained through management fees on projects. However, in 2023/24, we recovered to a place of stability – breaking even – with a look ahead to 2024/25 where we should operate with a small surplus at year end. In 2023/24 it was important to balance the books and ensure we had a financially sound business model to endure the cost of living economic problems, the recession that year and to look ahead to the future. With thanks in particular to Caroline Pratt and the team who look after and support the course programme which had its most successful year to date and taught more people to print than in any previous year with more than 50 courses with even more expected in the coming year. The NPO uplift and other grant funding has also increased our ability to deliver to a wider audience, but also with quality.

Excellence is at the heart of everything we do. We maintain very high standards for our teaching, artist support and the public programme and we are thankful to all our artists, tutors and the staff and volunteer team for their excellence and resilience. The fact that many of the artists that use WYPW facilities or have studios here have flourished in 2023/24 such as Lisa Stubbs who was featured in Pressing Matters in January 2024, or member Patrick Walls whose amazing prints and sculptures featured at New Ashgate Gallery Waggon Yard, Farnham or Janine Burrows whose excellent exhibitions at the Biscuit Factory and the Old School House Gallery were met with great enthusiasm, is testament to the skill, ability and resilience of the artists in this area. Congratulations to them.



Above: Patrick Walls beautiful etchings as part of his exhibition in 2023

Great news came throughout the year with various funders supporting our programme is testament to the fantastic track record we have of delivering excellence in printmaking with new and existing audiences and WYPW's reputation in West Yorkshire which will no doubt, stand us in good stead for 2024/25.

Quality and Ambition



(l to r) A print on show at the Sculpture Lounge by Clare Phelan, one of WYPW's members, an image from 'Our World, Our Crisis' the WYPW exhibition in Huddersfield and the image tile from social media advertising our CPD sessions for artists.

Our ambition to become *the* centre for print in Yorkshire includes supporting a wide ranging programme of making, exhibiting, artist development and learning and access programmes. As part of this ambition, key components around our public facing work, especially the exhibitions programme have been invested in, and in particular working with external

partners such as the Point Gallery, The Tetley, the M&S archive and Sunny Bank Mills were all important in improving the visibility of our exhibitions programme and project work and reaching people to help give access to print. Many thanks to our exhibition and programming partners and thanks to Len Horsely who helped with transit and hanging of WYPW exhibitions across the North along with our new exhibitions manager, James Maxfield.

We remain excited and committed to bringing our centre of excellence in print to West Yorkshire. By developing our new meanwhile space 'WYPW@The Piazza' in Huddersfield, we reached a new audience and gave free access to printmaking facilities and expertise through the grant funded scheme. Through attendance at the Huddersfield Literature Festival and joining in with the 'Strut' event for the WOVEN festival, it allows us to take printmaking to a wider audience but with specialist practitioners and experienced artists/tutors to ensure this is done with quality materials and with expertise.

We continue our programme to support artists through CPD programmes, gallery visits and members events and exhibitions with sessions such as 'How to look for and apply for grant funding' and our visit to the V&A print and drawings study room and the Woolwich Print Fair.

We are so proud of our members, participants and studio holders and their development over the last year.

Studios and Buildings



(l to r) keys to the new meanwhile space in Huddersfield; members at the AGM in Mirfield gallery; outside of the Mirfield site and the dye garden

All available studios at WYPW remained full in 2023/24 with a long waiting list. Studio 6B remained closed except for use as a textile printing space during the summer due to some need for refurbishment to be used in the winter period. Rent for studios was increased slightly (4%) but was kept low to support our studio artists, particularly after the difficult cost of living crisis and recession. Upgrades were made to studios and the building as a whole with work to the dark room for damp work, repair to the roof slates to prevent leaks and compliance work. This 'hidden' work maintains high standards for the workshop and a safe space for all. There remains a long waiting list for studios at WYPW and there is demand from artists for long term working space. Many thanks to all our studio holders for supporting WYPW through a difficult period – especially with events such as Print Day in May, with volunteering work days and with their good humour and advocacy. We expand our studio provision to Huddersfield with the sub-letting of some of the new space to Thread Republic as well as the creation of some shared studio space at the back of the unit.

Finance and governance

Income in 2023/24 increased from £153,589 in 2022/23 to £208,555 in 2023/24 which is predominantly down to an increase in grant funding coming in which is up from £78,263 to £117,214 and course income which is up from £32,240 in 2022/23 to £47,206. Expenditure has increased in 2023/24 in line with NPO planning from £164,615 to £208,555. This is predominantly on the new staff posts and an increase in rent and training. However, this leaves WYPW in 2023/24 in a stable position – with the finishing balance being almost exactly as at start of year which helps put WYPW on a stable footing with a projected small surplus at year end for 2024/25.

At 31 March 2023, the balance of unrestricted reserves stood at £31135 (approximately 10 weeks expenditure) so unfortunately at this moment we cannot commit further income to reserves due to the current climate but we aim to increase this to £38,000 in 2024/25. This takes us back to reserves at pre-Covid 2019/20 levels.

Finances are shown within the financial documents as a separate document.

WYPW continues to thank Tom Ratcliffe who acts as Treasurer on the WYPW Board.

2024/25

Looking into 2024/25 is exciting with lots of plans to make WYPW more visible and broaden our reach as part of the NPO planning. We look forward to working with festival partners and other NPOs on projects such as the WOVEN festival, the Huddersfield Literature Festival, the Big Draw with Hoot creative arts and also at the Pride festival.

We will continue to thrive and flourish in Huddersfield with our new meanwhile space which will allow us to bring some of the best of printmaking in the North to Huddersfield as well as an accessible printmaking programme. We look forward to making plans for working in Huddersfield in the medium term, working with the Council to secure further premises to continue our audience development work in the area while we make plans for our long term relocation. We also look forward to the capital investment programme and investing in kit and equipment for our future.

In common with the rest of the arts and cultural sector, we will continue to face major challenges across all of our income streams with the cost of living crisis still hampering our ability to generate income while utility bills and rents increase. There are areas to be optimistic as young peoples' engagement is high and schools start to return and the appetite for learning 'hands on skills' through our course programme continues to bring in much need stabilising income. Fundraising and donations continue to be competitive and we will look to continue to innovate and adapt to spread risk and generate new lines of income, utilising retail opportunities and attending print fairs and taking on commissions in 2024/25.

WYPW Management Board – 2023/24

Hannah Mason – Chair

Saba Rifat – Studio Representative (joined AGM 2023)

Liz Page – Ordinary Board Member (joined AGM 2023)

Kath Wynne-Hague – Ordinary Board Member, joined February 2024

Tom Ratcliffe - Treasurer

Rowan Bailey – Ordinary Board Member
Julie Turner – Ordinary Board Member
Fleur Ward – Ordinary Board Member (and Young Trustee) Joined Dec 2022

WYPW staff team – 2023/24

Director: Clare Alton-Fletcher
Print Technician: Kate Desforges
Creative Producer: Caroline (Caro) Pratt
Creative producer (Exhibitions): James Maxfield
Creative Producer (CYP): Vicki Senior
Marketing and Retail Officer: Sofia Sarwar
Buildings and Business Co-ordinator : Nicholas Mangeolles
Learning and Workshop Support Officer: Fabian Osborne
Print Fellow: Cathy Horner

Studio Artists 2023/24

Jim Bond	Kinetic sculptor
Judith Brown	Sculptor
Janine Burrows	Graphic Design/artist
Andrea Canegrati	Photographer
Liadin Cooke	Contemporary Artist
Scarlette Averley	Reduction Lino Printmaker
Helaina Sharpley	Wire work artist
Jenny Thomas	Printmaker
Fabian Osborne	Ceramicist/Printmaker
Saba Rifat	Printmaker and sculptor (joined March 2022)

Volunteers

Many thanks to our volunteers old and new for their support with education programmes, minuting meetings, print room support, administration, evaluation, photography and so much more. WYPW couldn't be what it is without you – so thank you for your time and effort.

Thanks go to our accountants TaxAssist, based in Mirfield for their prompt and professional support.



Supported using public funding by
**ARTS COUNCIL
ENGLAND**



Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Hannah Kayi Mason (Chair) Dr Thomas Ratcliffe (Treasurer) Rowan Bailey Fleur Ward Julie Turner Saba Akhtar Rifat (appointed 7 December 2023)
Charity number	1147601
Company number	07429968
Registered office	75A Huddersfield Road Mirfield West Yorkshire WF14 8AT
Independent examiner	TaxAssist Accountants 1 st Floor, Midland House 77 Huddersfield Road Mirfield West Yorkshire WF14 8BL

WEST YORKSHIRE PRINT WORKSHOP

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WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report and accounts for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

The directors who served during the year were:

Hannah Mason
Clare Fletcher
Thomas Ratcliffe

The trustees and directors of the charity are appointed by the members at the AGM.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Charity's Objects

To raise and maintain its profile as a centre for excellence in the art of printmaking and associated disciplines by promoting, maintaining and advancing knowledge and appreciation of the arts by all means available to it.

The Charity's Main Activities

The provision of printmaking facilities for artists plus subsidised studios and other artists support eg members exhibitions.

The provision of arts activities for the local community - fairs, childrens workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Date: 17/12/2024

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2024, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


TaxAssist Accountants

1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8AB

Dated: 17/12/2024

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<u>Incoming resources from generated funds</u>					
Grants	2	100,000	17,214	117,214	78,263
Gallery / exhibition income		10,301		10,301	9,764
Rental income		12,564		12,564	11,900
Course fees, membership fees & shop sales		47,206		47,206	32,240
Workshop hire		7,832		7,832	8,442
Outreach income		9,618		9,618	8,297
Digital activities		285		285	1,136
Keyholder fees		372		372	392
Donations		1,855		1,855	2,528
Organisational Income		236		236	226
20 20 Income		374		374	120
Miscellaneous income		171		171	210
Bank interest		527		527	71
Total incoming resources		191,341	17,214	208,555	153,589
<u>Resources expended</u>					
Wages, salaries & NI		113,292		113,292	72,382
Cost of materials sales		3,127		3,127	2,777
Course costs		15,304		15,304	12,985
Exhibition costs		1,458		1,458	1,878
Outreach costs		7,209	17,214	24,423	25,305
Digital activities costs		345		345	850
Freelance workers		120		120	120
Advertising and publicity		984		984	377
Print room costs		1,997		1,997	1,254
Staff pensions		1,279		1,279	1,183
Rent & rates		5,641		5,641	4,824
Insurance		2,455		2,455	2,040
Light and heat		3,219		3,219	3,848
Repairs, maintenance & equipment		12,440		12,440	14,055
Postage and stationery		2,074		2,074	1,776
Telephone and fax		592		592	691
Housekeeping		1,118		1,118	1,483
Travelling expenses		751		751	503
Waste disposal		907		907	1,067
Legal and professional		1,097		1,097	912
Artists fees		2,597		2,597	3,114
Refreshments		81		81	38
Staff training		1,363		1,363	484
Sundry expenses		279		279	121
20:20 expenses		326		326	100
Carried forward		180,055	17,214	197,269	154,167

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Brought forward	180,055	17,214	197,269	154,167
Subscriptions	518		518	378
ICT & Website costs	9,297		9,297	8,676
Bank and card payment charges	1,608		1,608	1,394
Total resources expended	191,478	17,214	208,692	164,615
Net movement in funds	(137)	-	(137)	(11,026)
Fund balances at 1 April 2023	31,272	-	31,272	42,298
Fund balances at 31 March 2023	31,135	-	31,135	31,272

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 20224

	Notes	2024 £	£	2023 £	£
Current assets					
Stocks		2,562		2,400	
Debtors	6	1,167		590	
Cash at bank and in hand		50,937		41,743	
		<u>54,666</u>		<u>44,733</u>	
Creditors: amounts falling due within one year	7	<u>(23,531)</u>		<u>(13,461)</u>	
Total assets less current liabilities			<u>31,135</u>		<u>31,272</u>
Income funds					
Restricted funds			-		-
Unrestricted funds			<u>31,135</u>		<u>31,272</u>
			<u>31,135</u>		<u>31,272</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 13/12/24.



Hannah Mason (Chair)
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Grants and donations are only included in the Statement of Financial Affairs when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

All incoming resources are only included in the Statement of Financial Affairs when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

1.4 Fund structure

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
National Portfolio funding	100,000	-	100,000	55,366
Trusts and Foundations	-	17,214	17,214	22,897
	<u>100,000</u>	<u>17,214</u>	<u>117,214</u>	<u>78,263</u>

3 Analysis of resources expended

<i>Wages, salaries and NI</i>	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total £</i>
<i>Wages, salaries & NI (General)</i>	<u>113,292</u>	<u>-</u>	<u>113,292</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year. There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors	2024 £	2023 £
Trade debtors	350	-
Other debtors	220	220
Prepayments and accrued income	597	370
	<u>1,167</u>	<u>590</u>

7 Creditors: amounts falling due within one year	2024 £	2023 £
Trade creditors	16	-
Other creditors	740	1,345
Accruals & deferred income	22,775	12,116
	<u>23,531</u>	<u>13,461</u>

8 Pension and other post-retirement benefit commitments Defined contribution

	2024 £	2023 £
Contributions payable by the company for the year	<u>1,279</u>	<u>1,183</u>

Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Hannah Kayi Mason (Chair)
Dr Thomas Ratcliffe (Treasurer)
Rowan Bailey
Fleur Ward
Julie Turner
Saba Akhtar Rifat (appointed 7 December 2023)

Charity number

1147601

Company number

07429968

Registered office

75A Huddersfield Road
Mirfield
West Yorkshire
WF14 8AT

Independent examiner

TaxAssist Accountants
1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8BL

WEST YORKSHIRE PRINT WORKSHOP

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Independent examiners' report	2
Statement of financial activities	3 - 4
Balance sheet	5
Notes to the accounts	6 - 7

WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report and accounts for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

The directors who served during the year were:

Hannah Mason
Clare Fletcher
Thomas Ratcliffe

The trustees and directors of the charity are appointed by the members at the AGM.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Charity's Objects

To raise and maintain its profile as a centre for excellence in the art of printmaking and associated disciplines by promoting, maintaining and advancing knowledge and appreciation of the arts by all means available to it.

The Charity's Main Activities

The provision of printmaking facilities for artists plus subsidised studios and other artists support eg members exhibitions.

The provision of arts activities for the local community - fairs, childrens workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Date: 17/12/2024

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2024, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


TaxAssist Accountants

1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8AB

Dated: 17/12/2024

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<u>Incoming resources from generated funds</u>					
Grants	2	100,000	17,214	117,214	78,263
Gallery / exhibition income		10,301		10,301	9,764
Rental income		12,564		12,564	11,900
Course fees, membership fees & shop sales		47,206		47,206	32,240
Workshop hire		7,832		7,832	8,442
Outreach income		9,618		9,618	8,297
Digital activities		285		285	1,136
Keyholder fees		372		372	392
Donations		1,855		1,855	2,528
Organisational Income		236		236	226
20 20 Income		374		374	120
Miscellaneous income		171		171	210
Bank interest		527		527	71
Total incoming resources		191,341	17,214	208,555	153,589
<u>Resources expended</u>					
Wages, salaries & NI		113,292		113,292	72,382
Cost of materials sales		3,127		3,127	2,777
Course costs		15,304		15,304	12,985
Exhibition costs		1,458		1,458	1,878
Outreach costs		7,209	17,214	24,423	25,305
Digital activities costs		345		345	850
Freelance workers		120		120	120
Advertising and publicity		984		984	377
Print room costs		1,997		1,997	1,254
Staff pensions		1,279		1,279	1,183
Rent & rates		5,641		5,641	4,824
Insurance		2,455		2,455	2,040
Light and heat		3,219		3,219	3,848
Repairs, maintenance & equipment		12,440		12,440	14,055
Postage and stationery		2,074		2,074	1,776
Telephone and fax		592		592	691
Housekeeping		1,118		1,118	1,483
Travelling expenses		751		751	503
Waste disposal		907		907	1,067
Legal and professional		1,097		1,097	912
Artists fees		2,597		2,597	3,114
Refreshments		81		81	38
Staff training		1,363		1,363	484
Sundry expenses		279		279	121
20:20 expenses		326		326	100
Carried forward		180,055	17,214	197,269	154,167

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

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WEST YORKSHIRE PRINT WORKSHOP

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Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

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WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

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