



ANNUAL REPORT

2022-23



Annual Report for West Yorkshire Print Workshop for the year: 2022-23

West Yorkshire Print Workshop
75a Huddersfield Road
Mirfield
West Yorkshire
WF148AT



Front cover images: from left to right

Top line (l to r):

- Image of a participant from photo-etching course in 2022
- Image tile from the University of Huddersfield's 'Cultures of...Place' programme which WYPW took part in, delivering workshops and hosting events
- Graham Pilling, a member, screen printing at WYPW

Middle line (l to r):

- Flourish on show at Huddersfield Art Gallery
- WYPW at Manchester Print Fair in 2022
- Family activities delivered at Unit 2 in Huddersfield with volunteer, Leigh Burrows helping

Bottom line (l to r):

- WYPW's first ever 'Print Jam' – live music, food, drinks and printmaking – fundraising for One Community's 'Match It' campaign
- A young printer doing some relief printing in Huddersfield
- 'Source' – a major exhibition of members' and tutors' and studio holders' work at Sunny Bank Mills.

Contents

Chair's Message	4
2022/23 Stats at a glance	6
Life after COVID – the new normal.....	7
Widening our reach to new audiences.....	8
Resilience	9
Quality and Ambition.....	10
Studios and Buildings	11
Finance and governance.....	11
2023/24	12
WYPW Management Board – 2022/23.....	12
WYPW staff team – 2022/23	13
Studio Artists 2022/23	13
Volunteers	13

Chair's Message

After submitting our NPO application for 2023-26 in early 2022, WYPW started the new financial year in April 2022 with some highlights and launched the exhibition "Flourish" (the UK printmaking excellence Awards exhibition) at Huddersfield Art Gallery before its tour up to Northern Print and then back down to The Point Gallery in Doncaster later in the year. Lidija Antanasejvic was our Flourish winner and will be showing in our 2023/24 exhibitions programme. Meanwhile, Unit 2, our second site (part of the Temporary Contemporary arts on the high street scheme) was transformed with a lick of paint and some elbow grease into a pop up 'Print Haus' for families and groups to come and learn printmaking on the high street. Thanks go to Kirklees Council for allowing WYPW to continue to use this meanwhile space in Huddersfield town centre. The People's Postcode Lottery funding enabled WYPW to reach families and community groups in this space with free access workshops and drop in sessions which proved very popular indeed. Many thanks to the grant givers at PPL who enabled WYPW to reach new audiences and employ a Learning and Community Officer and offer a range of opportunities for children and young people to access printmaking in 2022/23.

With newly branded yellow aprons in Spring, the team produced another wonderful Print Day in May event with studio holders and staff pitching in to do events in the garden such as 'Splat Anatomy' and block printing flags, as well as screen printing and letterpress demonstrations and natural dye stalls. At the same time, WYPW also popped up at the M&S archive in Leeds to screen print Percy Pig prints as part of their 'Be Curious' family fun days. Many thanks to all the staff and studio holders for making it a great day.

May and June were busy with Print Fairs at the Hepworth and in Manchester – these fairs are vital for us to show members' work across the North and support artists and reach new audiences, buyers and collectors and showcase what WYPW is all about. In June, we were also pleased to be part of the University of Huddersfield and Kirklees Council's 'Cultures of...Place' programme and we hosted the 'Life of Signs' workshop using photo transfer techniques and bookbinding to explore the local town landscape. We were also very pleased to support studio holder, Janine Burrows with her exhibition 'Table to Tide' at the Yorkshire Sculpture Park with editioning some screen prints for YSP – congratulations to Janine on an excellent exhibition.

After a busy summer of courses, seeing people travel from all over the breadth of the UK and some people even from Europe to attend workshops at WYPW, we were excited to put on 'Introducing...' – an exhibition in partnership with the University of Huddersfield. WYPW's two print fellows, Fleur Ward and Bachittar Singh showed work alongside two talent spotted graduates from the University in the Bath House Gallery on the University campus. This was a beautiful exhibition of etchings, lino and digital prints, screen prints and mono and spore prints. The University graduates went on to receive free membership to WYPW for the next year and some CPD opportunities. Many thanks to The Arts Society and the Idlewild Trust for supporting the Print Fellows and this scheme.

Autumn was busy with Hebden Bridge and the Sheffield print fair, the Big Draw and Halloween 'Screamprinting' as well as a YSP members visit and lots of autumn courses. We also had lots of free drop-in activities in Autumn and Winter at the pop up Print Haus and lots of people coming back to see us again and again to learn lots of new printmaking techniques. In Autumn we heard the fantastic news that we had been awarded NPO status again for 2023-26 along with 990 other national organisations. It is testament to the hard work of the members, studio holders, volunteers, staff, Board and external advisers who all shaped our NPO application that we also received an uplift in our NPO award which will help WYPW reach wider audiences and also locate more activity in the heart of Huddersfield in the future.

Congratulations went in Autumn to Saba Rifat whose work 'Tessella' – an installation in Dewsbury underpass – started to be installed as part of the Dewsbury Creative Town initiative. In December and January, we took part in One Community's 'Match It' initiative where we ran a series of events and workshops to fundraise to help make our facilities more accessible to more people. We ran a very successful 'Print Jam' event and 'Speed Date a Print Process' event and raise over £1700 which was matched by One Community Foundation. The building works have taken place in 2023 to improve the spaces in WYPW and welcome more people during heritage open days and for WYPW to showcase more experimental print processes.

The year ended, as it started with some highlights. Members and studio holders were invited to show work at Sunny Bank Mills in Farsley, Leeds; as part of Leeds 2023 Year of Culture and came together to produce the exhibition, Source. This was very well received and welcomed over 1500 people to visit the gallery over the period of the exhibition. WYPW also had a flurry of school visits including gelli plate and monoprinting with 90 Y6 children in Pudsey and we were pleased to be part of the 'Great Winter Print Together' run by the Jo Cox Foundation.

Phew! What a year it was – another year of building on what we do, reaching new audiences and spreading the joy of printmaking. Thank you to everyone who has supported us financially this year, Kirklees MC and especially to our major funder, Arts Council England. We would like to extend thanks and appreciation to our Arts Council Relationship Managers and external consultants such as Kate Dore Consulting.

Thank you to Kay Wrench, for taking the minutes at most of the Board meetings before stepping down, it was greatly appreciated by us all. Thank you to the members of the board, you have all played a valuable role in the development WYPW, everyone rose to the challenges and were very supportive and proactive of the NPO application. We appreciate all the time you have given and the work you have done on behalf of WYPW. To those board members who are standing down at this AGM, on behalf of everyone at WYPW we offer you our heartfelt thanks and gratitude. We hope you will continue to be a member and remain part of the WYPW family.

Hannah Mason, Chair Dec 2020-present, West Yorkshire Print Workshop

2022/23 Stats at a glance

6834 attendees for artist talks, exhibitions, print fairs and community workshops (39% up on last year)

*

257 course attendees in person (up 98% on PY)

*

1460 newsletter followers (7% up on PY)

•

Paid employment opportunities 64 artists (3 up on PY)

•

5 exhibitions shown either at WYPW or externally (same as PY) 1 of these exhibitions showed at 3 external venues

•

69 artists exhibiting work (2 down on PY)

•

91319 web visits

•

5353 instagram followers (18% up on PY)

*

16 placement students and new volunteers joining WYPW

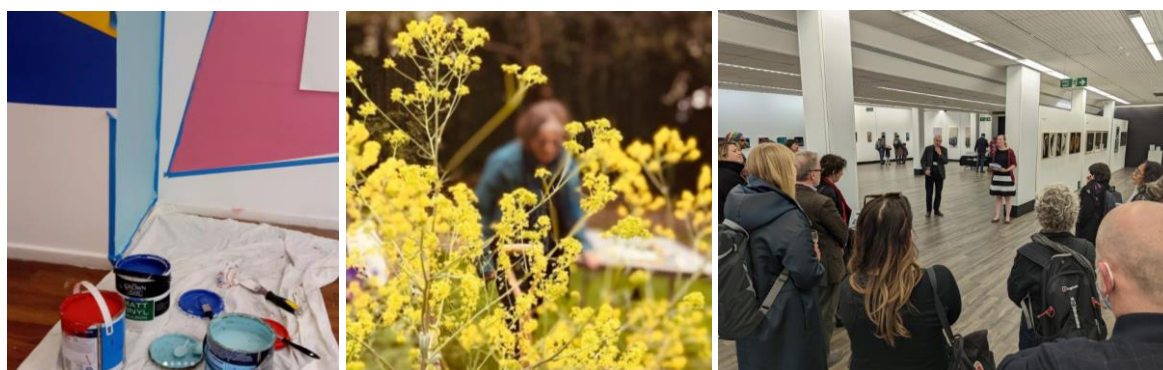
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£25,891 external funding in project accounts for engagement projects in addition to ACE NPO funding

•

NPO funding successful to increase by 44% for 2023-26

Life after COVID – the new normal



(l to r) Paint pots and paint brushes set down after painting up the new 'Print Haus' space; Judith Brown (studio holder) in the natural dye garden; Flourish Award ceremony at Huddersfield Art Gallery.

On 21 February 2022, the government announced the end of COVID restrictions and its 'Living with Covid' plan. WYPW was moving into its 2022/23 NPO extension year and with the assistance of People's Postcode Lottery Funding of £19k, we could cautiously extend our programme and return to what we do best which is delivering printmaking in person and with excellence. We ran a full year of courses and a full programme of exhibitions as well as changing our offer in the Temporary Contemporary unit in Huddersfield to serve community and young people's groups with our pop up Print Haus set up.

It was clear that the period of COVID had led to some changes with our business model – some members had got used to printing at home and so some didn't return, and suddenly a cost of living crisis loomed instead. People were having to make difficult choices with their money and for some artists course costs or print costs were put to one side, whilst utility bills and food costs soared.

Whilst everyone adjusted to our 'new normal' and dealt with the cost of living crisis, we changed some of our offer to deliver slightly different courses and some more social events such as our print jam and some corporate hire events with local companies such as FishTank design agency to offset the reduced income through digital activities as people experienced 'online fatigue'.

The appetite to do things 'with your hands' continued in 2022/23 after COVID lockdowns and our young peoples' programme and community programme was made with enthusiasm as we over-delivered on engagement through this project from initial projections. Our course programme was also well received and in particular the masterclasses which returned were met with great interest. We were able to support more freelance and commissioned opportunities for artists in the area than for the previous 3 years.

By understanding more about need post-COVID from members and through audience feedback, expert external advice and working with Kirklees Council; we have made a compelling NPO bid to ACE for NPO funding and uplift. We were thrilled to be named an NPO again and through this, our ambitions post-COVID to become 'the' centre for print in Yorkshire and even, the North of England seemed one step closer with this boost of confidence and support from ACE and Kirklees

Council with the plans for the 'Cultural Heart' and Towns Fund for Dewsbury and the villages and towns in Kirklees.

Last year of NPO extension and applying for new NPO



Arts Council image from the Let's Create strategy launch

We were looking ahead this year to the NPO application in Spring 2022 and hopeful NPO success in 2023 and wanted to embed some ways of working ahead of the new NPO round as well think about the key aims for WYPW alongside the 'Let's Create' Arts Council strategy. A series of meetings were held in the Autumn with external speakers and critical friends as well as key internal stakeholders to look at each of the Investment Principles and the Outcomes and think carefully about evidencing our commitment to the strategy and what we needed to look like, and deliver, over the potential new NPO period. We felt excited about the new strategy and WYPW's work really fits clearly into the aims and objectives of ACE's plans and so we worked together to put a strong and ambitious plan for WYPW for the next NPO round which was successful.

Widening our reach to new audiences



(l to r) Print Day in one of our young participants taking part in a fireworks relief print session at Unit 2 in Huddersfield; two adult participants taking part in our free printmaking sessions at Unit 2 and a stall set up in St Paul's garden for block printing during Print Day in May activities

In 2022/23, we widened our engagement with audiences with nearly 40% more people engaging in hands-on activities with WYPW this year in comparison to the previous year. Much

of this was due to a focus on hands-on, in person engagement after the lifting of COVID restrictions and also the success of the People's Postcode Lottery funded activity programme. Many thanks to Balenji Mwiche and Vicki Senior for successfully steering this project and bringing printmaking to people in Kirklees and beyond. Part of the focus for the project was to engage young people and current non-printmakers and we joined in with the Jo Cox Foundation's 'Great Get Together', the 'Age of Creativity' festival, the University of Huddersfield's 'Cultures of Place' programme, Pride month activities, the Big Draw, the Kirklees' Children's Art Biennale, and Jubilee celebrations. Through partnering with other charity and cultural partners, we improved quality, reached new communities and were able to increase our visibility to non-printmakers. One of the best examples of the programmes' success in 2022/23 was the winter print haus programme in November and December 2022. With sessions every Thursday and Saturday throughout November and December, with a different printmaking process every week, WYPW gained a number of new followers – some coming back every week to learn something new. People started to get to know each other and formed friendships and newly interested young people came back time and again and learnt more about the organisation and about printmaking.

We also ensured that we maintained connections with partners including EVOKE, the Cultural Leader's Group, the National Print Network and Temporary/Contemporary to ensure positive reach and relevance and we enjoyed being part of the Mirfield Rotary's Green Art Award as judge and workshop provider and being part of the Children's Art School's Art Biennale, running 9 workshops and hosting a town centre flash mob; as well as providing 3 workshops for Creative Scene's 'Change Programme' for young people in Batley.

WYPW aims to support and nurture new artistic talent through our membership programme and its key aim is to broaden our reach to new members, friends, volunteers and trainees. WYPW finished the year with 134 members, having started at 128. This slow build of member numbers was encouraging post-covid and gives a good platform for 2023/24.

Resilience



(l to r) Fundraising through a 'Print and Doodle' auction in Winter as part of our 'Match It' fundraising campaign with One Community Foundation, Graham Pilling, tutor and printmaker with WYPW who was featured in Pressing Matters magazine; Speed Date a Print Process – another fundraising event in the winter of 2022/23.

WYPW has had a busy year trying to recover after Covid and the challenge of the cost of living crisis which hit everyone. This cost of living crisis was keenly felt, bills increased and the challenge of maintaining a cost-effective programme was a challenge when government

funding support had ceased post-Covid. Overall there was an £11k deficit, much of which is due to a £14k spend on maintenance costs to the Mirfield building with which WYPW has a fix and maintenance lease from Leeds Diocese and a reduced amount of organisational income which is gained through management fees on projects and in the prior year included monies from the Cultural Recovery Fund. We had some much welcomed income from local fundraising from studio holders, members and from successful fundraising bids which enabled us to recover our work with schools and young people and do more building and compliance work. We must thank all artists who kindly donated work as part of our Prints and Doodles auction. This along with the new Print Jam activities and Speed Date a Print Process event helped to bolster much needed funds.

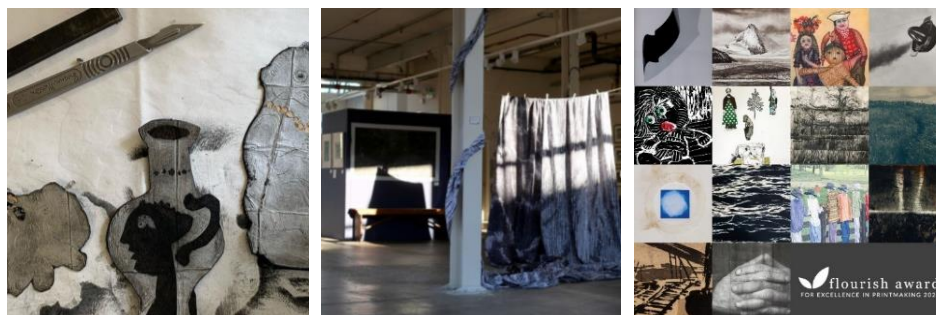
Excellence is at the heart of everything we do. We maintain very high standards for our teaching, artist support and the public programme and we are thankful to all our artists, tutors and the staff team for their excellence and resilience during a difficult financial period. The fact that many of the artists that use WYPW facilities or have studios here have flourished in 2022/23 such as Graham Pilling (shown above) who was featured in Pressing Matters or Janine Burrows whose excellent exhibition at YSP nearly sold out of all work made for it, is testament to the skill, ability and resilience of the artists in this area. Congratulations to them.



Above: Michelan Donelan, Minister for Culture on her visit to WYPW

Great news came in the autumn as we found we had been granted £300,000 over the next 3 years to deliver the next NPO programme and relocate much of our activity into Huddersfield town centre. Many thanks to Tom Ratcliffe from the Board for supporting the visit from the Secretary of State for Culture, Michelle Donelan along with Pete Massey from the Arts Council and other members of DCMS and local councillor Mark Eastwood MP to WYPW, the day before the NPO announcements. This was a success with Michelle Donelan inking and printing a lino cut print, seeing Slaithwaite Primary school making collagraph and screen prints and meeting members and two work experience students from Mirfield Free Grammar.

Quality and Ambition



(l to r) Tetra pak plates in preparation for Stephen Fowler's masterclass, an image from 'Source' the WYPW exhibition hosted at Sunny Bank Mills and the image tile from 'Flourish': WYPW's UK printmaking excellence exhibition.

We clarified our vision, mission and values as part of preparing WYPW's NPO application and our ambition to become *the* centre for print in Yorkshire. As part of this ambition, key components around our public facing work, especially the exhibitions programme have been invested in, and in particular working with external partners such as Huddersfield Art Gallery, Northern Print, the Point Gallery and the University of Huddersfield and Sunny Bank Mills were all important in improving the visibility of our exhibitions programme and reaching people to help give access to print. Many thanks to our exhibition partners and thanks to Len Horsely who helped with transit and hanging of WYPW exhibitions across the North.

We remain excited and committed to bringing our centre of excellence in print to Huddersfield and surrounding areas. By developing our 'Print Haus' scheme in Huddersfield we reached a new audience and gave free access to printmaking facilities and expertise through the grant funded scheme. Through attendance at the Huddersfield Literature Festival and joining in with the 'Growing Colour Together' scheme for the WOVEN festival, it allows us to take printmaking to a wider audience but with specialist practitioners and experienced artists/tutors to ensure this is done with quality materials and with expertise.

Studios and Buildings



(l to r) Studio holders helping in the gardens during print day in May; painting of the Mirfield workshop by Janine Burrows; studio space 2 occupied by artist Janine Burrows

All available studios at WYPW remained full in 2022/23 with a long waiting list. Studio 6B remained closed due to maintenance work needed. Rent for studios was increased slightly (4%) but was kept low to support our studio artists, particularly after the difficult COVID period and during the cost of living crisis. Upgrades were made to studios and the building as a whole with work to upgrade the fire doors and fire compartmentation, as well as damp work and compliance work. This 'hidden' work maintains high standards for the workshop and a safe space for all. There remains a long waiting list for studios at WYPW and there is demand from artists for long term working space. Many thanks to all our studio holders for supporting WYPW through a difficult period – especially with events such as Print Day in May, with volunteering work days and with their good humour and advocacy.

Finance and governance

Income in 2022/23 continued to mimic 2021/22 and pre-covid levels which is encouraging with the help of some additional grants and fundraising but expenditure was higher than usual as People's postcode project spend under 'outreach costs' which had come in the previous year

were spent in 2022/23. The exhibitions post remained vacant in 2022/23, which meant some savings under wages.

Spend was controlled well outside of the People's Postcode Lottery project which ended up being spent in a different final year to some of the grant income. Building maintenance and repairs continue to be costly as the building continues to require upgrades and compliance work due to the nature of the Victorian building and the age of the roof and the continuing damp issues.

At 31 March 2021, unrestricted reserves stood at £31272 (approximately 10 weeks expenditure) so unfortunately at this moment we cannot commit further income to reserves due to the current climate but we aim to increase this to £38,000 in 2023/24. This takes us back to reserves at pre-Covid 2019/20 levels.

Finances are shown within the financial documents as a separate document.

WYPW continues to thank Tom Ratcliffe who acts as Treasurer on the WYPW Board.

2023/24

Looking into 2023/24 is exciting with lots of plans to make WYPW more visible and broaden our reach as part of the NPO planning. We look forward to working with festival partners and other NPOs on projects such as the WOVEN festival, the Huddersfield Literature Festival, the Big Draw with Hoot creative arts and also at the Pride festival.

We will continue to thrive and flourish in Huddersfield with our Temporary Contemporary space still allowing us to bring some of the best of printmaking in the North to Huddersfield as well as an accessible printmaking programme. We look forward to making plans for working in Huddersfield in the medium term, working with the Council to secure further premises to continue our audience development work in the area while we make plans for our long term relocation. We also look forward to using the Sir George Martin Trust grant to help us break down barriers with audiences who currently don't engage with WYPW and working on how to be more accessible to a wider audience with live research and community consultation.

In common with the rest of the arts and cultural sector, we will continue to face major challenges across all of our income streams with the cost of living crisis still hampering our ability to generate income as pre-covid levels of participation have not yet returned and utility bills and rents increase. There are areas to be optimistic as young peoples' engagement is high and schools start to return and the appetite for learning 'hands on skills' through our course programme continues to bring in much need stabilising income. Fundraising and donations continue to be competitive and we will look to continue to innovate and adapt to spread risk and generate new lines of income, utilising retail opportunities and attending print fairs as they return in 2023/24.

WYPW Management Board – 2022/23

Hannah Mason – Chair

Helaina Sharpley – Studio Representative (stepped down Dec 2022)

Janine Burrows – joined Dec 2022 as Studio Representative

Tom Ratcliffe - Treasurer

Rowan Bailey – Ordinary Board Member
Julie Turner – Joined Dec 2022
Fleur Ward – Joined Dec 2022 (Young Trustee)

WYPW staff team – 2022/23

Director: Clare Alton-Fletcher
Print Technician: Kate Desforges
Education co-ordinator: Caroline (Caro) Pratt
Exhibitions and Events Co-ordinator: Vacant (being covered by the Director)
Learning and Community Officer (Grant funded post): Balenji Mwiche then Vicki Senior
Finance and admin : Nicholas Mangeolles
Arts Assistant: Fabian Osborne
Print Fellows: Bachittar Singh and Fleur Ward

Studio Artists 2022/23

Jim Bond	Kinetic sculptor
Judith Brown	Sculptor
Janine Burrows	Graphic Design/artist
Andrea Canegrati	Photographer
Liadin Cooke	Contemporary Artist
Scarlette Averley	Reduction Lino Printmaker
Helaina Sharpley	Wire work artist
Jenny Thomas	Printmaker
Fabian Osborne	Ceramicist/Printmaker
Saba Rifat	Printmaker and sculptor (joined March 2022)

Volunteers

Many thanks to our volunteers old and new for their support with education programmes, minuting meetings, print room support, administration, evaluation, photography and so much more. WYPW couldn't be what it is without you – so thank you for your time and effort.

Thanks go to our accountants TaxAssist, based in Mirfield for their prompt and professional support.



Supported using public funding by
**ARTS COUNCIL
ENGLAND**



Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Hannah Kayi Mason (Chair)
Dr Thomas Ratcliffe (Treasurer)
Rowan Bailey
Fleur Ward (appointed 8 December 2022)
Janine Burrows (appointed 8 December 2022)
Julie Turner (appointed 8 December 2022)

Charity number

1147601

Company number

07429968

Registered office

75A Huddersfield Road
Mirfield
West Yorkshire
WF14 8AT

Independent examiner

TaxAssist Accountants
1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8BL

WEST YORKSHIRE PRINT WORKSHOP

CONTENTS

	Page
Trustees' report	1
Independent examiners' report	2
Statement of financial activities	3 - 4
Balance sheet	5
Notes to the accounts	6 - 8

WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

The directors who served during the year were:

Hannah Mason
Clare Fletcher
Thomas Ratcliffe

The trustees and directors of the charity are appointed by the members at the AGM.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Charity's Objects

To raise and maintain its profile as a centre for excellence in the art of printmaking and associated disciplines by promoting, maintaining and advancing knowledge and appreciation of the arts by all means available to it.

The Charity's Main Activities

The provision of printmaking facilities for artists plus subsidised studios and other artists support eg members exhibitions.

The provision of arts activities for the local community - fairs, childrens workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Date:7/12/23.....

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2023, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:


- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



TaxAssist Accountants

1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8AB

Dated: 7/12/2023

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<u>Incoming resources from generated funds</u>					
Grants	2	55,366	22,897	78,263	90,701
Covid-19 Furlough Grants		-		-	592
Gallery / exhibition income		9,764		9,764	9,612
Rental income		11,900		11,900	12,304
Course fees, membership fees & shop sales		32,240		32,240	19,700
Workshop hire		8,442		8,442	7,286
Outreach income		5,297	3,000	8,297	30
Digital activities		1,136		1,136	6,005
Keyholder fees		392		392	372
Donations		2,528		2,528	2,554
Organisational Income		226		226	8,005
20 20 Income		120		120	132
Miscellaneous income		210		210	59
Bank interest		71		71	5
Total incoming resources		127,692	25,897	153,589	157,357
<u>Resources expended</u>					
Wages, salaries & NI		72,382		72,382	81,428
Cost of materials sales		2,777		2,777	1,509
Course costs		12,985		12,985	7,738
Exhibition costs		1,878		1,878	781
Outreach costs		1,956	23,349	25,305	35,395
Digital activities costs		850		850	5,834
Freelance workers		120		120	7,800
Advertising and publicity		377		377	35
Print room costs		1,254		1,254	1,763
Staff pensions		1,183		1,183	1,304
Rent & rates		4,824		4,824	4,954
Insurance		2,040		2,040	2,929
Light and heat		3,848		3,848	5,802
Repairs, maintenance & equipment		12,855	1,200	14,055	8,400
Postage and stationery		1,776		1,776	2,194
Telephone and fax		691		691	632
Housekeeping		1,483		1,483	4,320
Travelling expenses		503		503	323
Waste disposal		1,067		1,067	692
Legal and professional		912		912	925
Artists fees		3,114		3,114	3,957
Refreshments		38		38	38
Staff training		484		484	626
Sundry expenses		121		121	108
20:20 expenses		100		100	132
Subscriptions		378		378	418
ICT & Website costs		8,676		8,676	10,720

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

Bank and card payment charges	1,394		1,394	1,295
	<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended	140,066	24,549	164,615	192,052
	<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds	(12,374)	1,348	(11,026)	(34,695)
Reallocation from Restricted to General funds	1,348	(1,348)	-	-
Fund balances at 1 April 2022	42,298	-	42,298	76,993
	<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 31 March 2023	31,272	-	31,272	42,298
	<hr/>	<hr/>	<hr/>	<hr/>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 20223

	Notes	2023 £	£	2022 £	£
Current assets					
Stocks		2,400		2,494	
Debtors	6	590		728	
Cash at bank and in hand		41,743		72,568	
		<u>44,733</u>		<u>75,790</u>	
Creditors: amounts falling due within one year	7	<u>(13,461)</u>		<u>(33,492)</u>	
Total assets less current liabilities			<u>31,272</u>		<u>42,298</u>
Income funds					
Restricted funds			-		-
Unrestricted funds			<u>31,272</u>		<u>42,298</u>
			<u>31,272</u>		<u>42,298</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 7/12/2023



Hannah Mason (Chair)
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Grants and donations are only included in the Statement of Financial Affairs when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

All incoming resources are only included in the Statement of Financial Affairs when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

1.4 Fund structure

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
National Portfolio funding	55,366	-	55,366	55,366
Trusts and Foundations	-	22,897	22,897	3,335
Covid-19 Local Authority Grants	-	-	-	4,000
Recovery Fund	-	-	-	5,000
heART your Town	-	-	-	20,000
Childrens Biennale	-	-	-	3,000
	<u>55,366</u>	<u>22,897</u>	<u>78,263</u>	<u>90,701</u>

3 Analysis of resources expended

Wages, salaries and NI

	Unrestricted £	Restricted £	Total £
Wages, salaries & NI (General)	<u>72,382</u>	<u>-</u>	<u>72,382</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year. There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors

	2023 £	2022 £
Trade debtors	-	86
Other debtors	220	253
Prepayments and accrued income	370	389
	<u>590</u>	<u>728</u>

7 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	-	-
Other creditors	1,345	1,176
Accruals & deferred income	12,116	32,316
	<u>13,461</u>	<u>33,492</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Pension and other post-retirement benefit commitments
Defined contribution

	2023	2022
	£	£
Contributions payable by the company for the year	<u>1,183</u>	<u>1,304</u>

Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Hannah Kayi Mason (Chair)
Dr Thomas Ratcliffe (Treasurer)
Rowan Bailey
Fleur Ward (appointed 8 December 2022)
Janine Burrows (appointed 8 December 2022)
Julie Turner (appointed 8 December 2022)

Charity number

1147601

Company number

07429968

Registered office

75A Huddersfield Road
Mirfield
West Yorkshire
WF14 8AT

Independent examiner

TaxAssist Accountants
1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8BL

WEST YORKSHIRE PRINT WORKSHOP

CONTENTS

	Page
Trustees' report	1
Independent examiners' report	2
Statement of financial activities	3 - 4
Balance sheet	5
Notes to the accounts	6 - 8

WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

The directors who served during the year were:

Hannah Mason
Clare Fletcher
Thomas Ratcliffe

The trustees and directors of the charity are appointed by the members at the AGM.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Charity's Objects

To raise and maintain its profile as a centre for excellence in the art of printmaking and associated disciplines by promoting, maintaining and advancing knowledge and appreciation of the arts by all means available to it.

The Charity's Main Activities

The provision of printmaking facilities for artists plus subsidised studios and other artists support eg members exhibitions.

The provision of arts activities for the local community - fairs, childrens workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Date:7/12/23.....

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2023, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



TaxAssist Accountants

1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8AB

Dated: 7/12/2023

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<u>Incoming resources from generated funds</u>					
Grants	2	55,366	22,897	78,263	90,701
Covid-19 Furlough Grants		-		-	592
Gallery / exhibition income		9,764		9,764	9,612
Rental income		11,900		11,900	12,304
Course fees, membership fees & shop sales		32,240		32,240	19,700
Workshop hire		8,442		8,442	7,286
Outreach income		5,297	3,000	8,297	30
Digital activities		1,136		1,136	6,005
Keyholder fees		392		392	372
Donations		2,528		2,528	2,554
Organisational Income		226		226	8,005
20 20 Income		120		120	132
Miscellaneous income		210		210	59
Bank interest		71		71	5
Total incoming resources		127,692	25,897	153,589	157,357
<u>Resources expended</u>					
Wages, salaries & NI		72,382		72,382	81,428
Cost of materials sales		2,777		2,777	1,509
Course costs		12,985		12,985	7,738
Exhibition costs		1,878		1,878	781
Outreach costs		1,956	23,349	25,305	35,395
Digital activities costs		850		850	5,834
Freelance workers		120		120	7,800
Advertising and publicity		377		377	35
Print room costs		1,254		1,254	1,763
Staff pensions		1,183		1,183	1,304
Rent & rates		4,824		4,824	4,954
Insurance		2,040		2,040	2,929
Light and heat		3,848		3,848	5,802
Repairs, maintenance & equipment		12,855	1,200	14,055	8,400
Postage and stationery		1,776		1,776	2,194
Telephone and fax		691		691	632
Housekeeping		1,483		1,483	4,320
Travelling expenses		503		503	323
Waste disposal		1,067		1,067	692
Legal and professional		912		912	925
Artists fees		3,114		3,114	3,957
Refreshments		38		38	38
Staff training		484		484	626
Sundry expenses		121		121	108
20:20 expenses		100		100	132
Subscriptions		378		378	418
ICT & Website costs		8,676		8,676	10,720

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

Bank and card payment charges	<u>1,394</u>		<u>1,394</u>	<u>1,295</u>
Total resources expended	<u>140,066</u>	<u>24,549</u>	<u>164,615</u>	<u>192,052</u>
Net movement in funds	(12,374)	1,348	(11,026)	(34,695)
Reallocation from Restricted to General funds	1,348	(1,348)	-	-
Fund balances at 1 April 2022	<u>42,298</u>	<u>-</u>	<u>42,298</u>	<u>76,993</u>
Fund balances at 31 March 2023	<u>31,272</u>	<u>-</u>	<u>31,272</u>	<u>42,298</u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 20223

	Notes	2023 £	£	2022 £	£
Current assets					
Stocks		2,400		2,494	
Debtors	6	590		728	
Cash at bank and in hand		41,743		72,568	
		<u>44,733</u>		<u>75,790</u>	
Creditors: amounts falling due within one year	7	<u>(13,461)</u>		<u>(33,492)</u>	
Total assets less current liabilities			<u>31,272</u>		<u>42,298</u>
Income funds					
Restricted funds			-		-
Unrestricted funds			<u>31,272</u>		<u>42,298</u>
			<u>31,272</u>		<u>42,298</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 7/12/2023



Hannah Mason (Chair)
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

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Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
National Portfolio funding	55,366	-	55,366	55,366
Trusts and Foundations	-	22,897	22,897	3,335
Covid-19 Local Authority Grants	-	-	-	4,000
Recovery Fund	-	-	-	5,000
heART your Town	-	-	-	20,000
Childrens Biennale	-	-	-	3,000
	<u>55,366</u>	<u>22,897</u>	<u>78,263</u>	<u>90,701</u>

3 Analysis of resources expended

Wages, salaries and NI

Wages, salaries & NI (General)

Unrestricted £	Restricted £	Total £
<u>72,382</u>	<u>-</u>	<u>72,382</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year. There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors

	2023 £	2022 £
Trade debtors	-	86
Other debtors	220	253
Prepayments and accrued income	370	389
	<u>590</u>	<u>728</u>

7 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	-	-
Other creditors	1,345	1,176
Accruals & deferred income	12,116	32,316
	<u>13,461</u>	<u>33,492</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Pension and other post-retirement benefit commitments
Defined contribution

	2023	2022
	£	£
Contributions payable by the company for the year	<u>1,183</u>	<u>1,304</u>

