

WEST YORKSHIRE PRINT WORKSHOP LTD

England & Wales · Charity number 1147601

Details

Status	Registered
Legal form	Charitable company
Company number	07429968
Registered	2012-06-07
Register	View on the Charity Commission register

Contact

Address West Yorkshire Print Workshop
75a Huddersfield Road
Mirfield
WF14 8AT

Phone 01924497646

Email info@wypw.org

Website www.wypw.org

Activities

Objects: TO PROMOTE, MAINTAIN, IMPROVE AND ADVANCE EDUCATION BY THE ENCOURAGEMENT OF THE ARTS AND PROVIDING A CENTRE FOR PRINTMAKING AND ASSOCIATED ARTISTIC DISCIPLINES

Activities: We provide printmaking facilities for artists and courses for everyone from beginners to experienced artists. We also have a gallery/community space with a rolling calendar of exhibitions and we provide art workshops for children and young people.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Kirklees

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£258,224	£261,047	-	-
2024-03-31	£208,555	£208,692	-	-
2023-03-31	£153,589	£164,615	-	-
2022-03-31	£157,357	£192,052	-	-
2021-03-31	£195,943	£156,870	-	-

Trustees

Name	Role	Appointed
Hannah Kayi Mason	Chair	2020-12-10
Alexander John Hyatt		2026-05-22
Catherine Anna Horner		2026-04-23
David Nicholas Hyatt		2026-04-23
Helaina Emma Bond		2025-07-17
Helen Rebecca Moore		2025-07-17
Julie Anne Turner		2022-12-08
Laura Alexandra Mateescu		2024-07-25
Liadin Cooke		2024-12-05
Margaret Thompson		2026-04-23
Rowan Stefane Bailey		2021-12-09

WEST YORKSHIRE PRINT WORKSHOP LTD

England & Wales - Charity number 1147601

Accounts



ANNUAL REPORT 2024-25

West Yorkshire Print Workshop



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Cover illustration: screenprinting on fabric to commemorate forty years of West Yorkshire Print Workshop. Photo: Nathan Tower.



Message from the Chair

As we reflect on the past year at West Yorkshire Print Workshop, I am struck by the energy, creativity, and resilience that has continued to define our organisation. 2024–25 has been a year of celebration and ambition, marking 40 years of printmaking excellence and looking forward to exciting new opportunities.

Our exhibitions, workshops and community engagement have continued to demonstrate the vital role West Yorkshire Print Workshop plays in supporting artists, engaging young people, and bringing the joy of printmaking to audiences of all ages. From the international reach of our *20:20* exhibition to the sheer delight of local families participating in the *Kids Takeover*, WYPW is a space where creativity thrives, and communities come together.

Our funders and supporters have enabled us to expand our impact during the past twelve months. We are especially grateful to Arts Council England (ACE) for granting our National Portfolio Organisation (NPO) funding. As this report shows, we have had a busy second year of delivery, exceeding the targets set out in our NPO outcomes plan. In addition to our NPO funding, ACE also awarded us £114,000 in capital investment. This crucial funding allows us to invest in our facilities and infrastructure as we grow, ensuring we can deliver our future programme and create a welcoming, sustainable home for our community for years to come.

This year has also reminded us of the importance of resilience and adaptability. With staff changes, ongoing building challenges and shifting funding landscapes, the team has shown remarkable dedication, delivering a substantial programming offer with creativity, flair and warmth. Our studio holders, participants, volunteers and members have remained at the heart of everything we do, and I want to thank everyone who has dedicated their time and energy to our work during the past twelve months.

We are immensely grateful to our board members for their dedication and commitment to West Yorkshire Print Workshop. Your insight, support and proactive engagement have been invaluable in supporting our development. Sincere thanks go to Kath Wynne-Hague, who stepped down from the board this year. I warmly welcome our new trustees, Laura Mateescu and studio representative, artist, Liadin Cooke. We look forward to working with you both.

Looking ahead, we are excited by the opportunities for growth and innovation, whether through ambitious capital projects, new partnerships, or expanded engagement with local schools and communities. I am confident that with our dedicated team and engaged community, we will continue to make a lasting impact on the cultural landscape of West Yorkshire and beyond.



I would like to extend my heartfelt thanks to Clare Alton-Fletcher (Director, 2021-25) for her tireless commitment and dedication to West Yorkshire Print Workshop. It has been a great pleasure to work with Clare and her creative, hardworking and creative team. Together, we look forward to an exciting year ahead.

With warm wishes

Hannah Mason
Chair, West Yorkshire Print Workshop



Intergenerational learning at West Yorkshire Print Workshop's Creative Piazza space in Huddersfield.
Photo: Nathan Tower.



2024/25 has been a year of growth and record participation:

- **13155** attendees for artist talks, exhibitions, print fairs and community workshops (39% up on last year)
- **352** course attendees in person (up 6% on PY)
- **692** artists represented in our exhibitions programme (624 up on PY)
- **5** exhibitions presented either at WYPW or externally; *Flourish* toured to **2** external venues (one tour venue up on PY)
- **1,977** email subscribers
- **94,977** web visits
- **119** members
- **2** placement students and **11** new volunteers joining WYPW
- **£114,000** of ACE capital funding
- NPO funding successful to increase by **44%** for 2023-26

2024/25 Let's Create! Year 2 of the NPO Plan



Screenprinting in action at West Yorkshire Print Workshop's Creative Piazza space in Huddersfield.
Photo: Nathan Tower.

The 2024–25 NPO year has been a productive and ambitious period for West Yorkshire Print Workshop, with programme delivery remaining firmly on track and exceeding expectations in many areas. Our exhibition programme has continued to reflect the breadth and vitality of contemporary printmaking practice. Highlights include our *20:20* international exhibition, which represented the work of 644 artists and culminated in a highly successful *Kids Takeover* event, providing young audiences with hands-on creative engagement and an immersive introduction to printmaking. In addition, Lidija Antanasejivic's solo exhibition, *Greener Grass*, presented as part of our fortieth birthday celebrations, attracted around 800 visitors and demonstrated our ongoing commitment to supporting contemporary artists working at the forefront of printmaking.

Touring exhibitions, such as *Flourish*, have enabled WYPW to extend its reach across the North of England, further consolidating our national profile and reinforcing our



position as a key centre for printmaking. These exhibitions have not only introduced high-quality work to new audiences but have also created opportunities for dialogue, education and collaboration with other institutions and communities.



20:20 exhibition at our Creative Piazza space in Huddersfield, 13 July – 25 August 2024.

Our courses and workshops have continued to grow in scope and popularity, reflecting both demand and our commitment to broadening participation. Sales increased notably during the autumn and winter months, and initiatives such as our *Foundation Fridays* in Huddersfield have successfully introduced new audiences to printmaking at an accessible price point. These sessions have been particularly effective in engaging local communities, encouraging experimentation, and providing a welcoming environment for beginners and more experienced practitioners. Beyond general courses, we have continued to provide structured opportunities for young people, schools and emerging creatives through workshops, residencies and placements. The Creative Graduate Mentoring Scheme has supported early-career artists in developing professional skills and networks, while student placements have offered practical experience and enriched creative learning opportunities for local schools and young people.

Commissioned projects remain a core part of our work, reinforcing WYPW's role as a cultural partner both within Kirklees and across the region. Projects such as the PACE workshops, the *Winter Worlds* event, and National Media Museum's *Bedtime Stories* initiative have provided an invigorating mix of artistic, educational and community-focused activities. These projects not only extend our reach into diverse communities



but also strengthen our reputation as a valued partner in cross-sector and interdisciplinary initiatives, blending creativity with engagement and learning opportunities.

Audience engagement has been robust across the programme. Total participation for 2024–25 has exceeded 13,000, encompassing exhibition visitors, course participants, and attendees at fairs and festivals. This demonstrates the continued appetite for printmaking and the relevance of WYPW’s offer. Our focus on accessibility, inclusivity and high-quality programming has ensured that participants of all ages and backgrounds can engage meaningfully with our work, whether through hands-on activity, critical discussion, or enjoying our exhibition programmes.

The achievements of this year have been made possible through the dedication of our team, the support of our funders, and the commitment of our board and volunteers. As we look ahead, we remain focused on expanding our programme, deepening community engagement, and continuing to support artists and audiences alike, ensuring that WYPW remains a thriving and influential hub for printmaking locally, nationally and internationally.



Left: Poster for *Greener Grass*, the solo exhibition by the Serbian-born, London-based artist, Lidija Antanasijević (2 November 2024-12 January 2025).

Right: commission to deliver workshops at the ‘Bedtime Stories’ event at National Science and Media Museum, Bradford.

Widening our reach

WYPW has continued to expand its audience base across 2024–25, strengthening its roots within local communities while reaching new groups across West Yorkshire. Commissioned projects, festivals and outreach initiatives have attracted a diverse range of participants, including young people, families, older learners and underrepresented communities who may not otherwise have access to creative experiences. Pride 2024, Refugee Week and Winter Worlds each brought hundreds - sometimes thousands - of participants into contact with printmaking in playful and inclusive ways. On 19 October 2024, we staged our first Print and Zine Fair at the Creative Piazza in Huddersfield. These events not only showcased the versatility of print but also demonstrated WYPW’s ability to respond creatively to the interests and needs of different communities.



Winter Worlds event, curated by WYPW and supported by Kirklees Council: 30 November 2024. This event attracted an estimated 3000 people to the Creative Piazza in Huddersfield.

Our work with local schools has continued to develop during 2024–25, with initiatives such as staff training, a full day of printmaking, and a parent session at Holly Bank School—a residential special educational needs school—reinforcing our role in building meaningful partnerships and advancing creative learning.

Membership now stands at 127, supported by the renewal of our educational group membership from Crowlees School, signalling that institutions continue to see long-term value in our offer. Engagement has also been bolstered by an active and committed volunteer network and strong collaboration with community and creative partners. Groups such as the Support to Recovery garden project, Creative Piazza partners, and local arts organisations have helped to broaden participation, strengthen connections, and extend our reach into new neighbourhoods. Together, these collective efforts have supported a vibrant, growing, and increasingly diverse WYPW community.



Dinky Inkers Print & Storytime, Huddersfield Piazza, April 2024. L: Fox's Socks. R: Pip & Posy: The Big Balloon



Quality & Ambition

WYPW's commitment to quality and artistic ambition continues to shine through every aspect of our programme: from exhibitions and workshops, to commissions, partnerships and professional development. This year's activity reflects a deep investment in both technical excellence and creative exploration. The breadth of techniques offered, including Riso, electro etching, photo lino-etching, Japanese printmaking processes, screen printing, and experimental mono-printing, demonstrates not only the strength of our facilities but also the organisation's drive to champion innovation. By supporting both traditional methods and emerging approaches, WYPW provides artists and participants with opportunities to push boundaries, develop new skills and expand their creative vocabulary.

Professional development for staff and volunteers has remained a priority. Training in specialist print techniques, health and safety, and digital processes ensures that the organisation continues to operate at a high standard and remains forward-looking. This focus on learning enhances confidence, consistency and expertise across the team, ultimately enriching the experience for everyone who visits or works with WYPW.

Our fortieth anniversary celebrations offered a powerful platform to reflect on the organisation's legacy while signalling its ambitions for the future. Exhibitions such as *Greener Grass* and *A Sense of Place* (25 Jan – 22 Mar 2025) exemplified WYPW's ability to deliver programming that is both locally grounded and nationally significant. These shows connected audiences to contemporary concerns (environmental change, identity, landscape) while spotlighting emerging and mid-career artists whose work resonates with communities across Kirklees and beyond.

Through these initiatives, WYPW continues to nurture new talent, foster intergenerational learning and cultivate meaningful artistic exchange. Young audiences have engaged through hands-on opportunities, creative experimentation, and inclusive events that encourage them to see printmaking as a dynamic, expressive, and accessible artform. The organisation's commitment to quality and ambition not only strengthens its reputation but also ensures that WYPW remains a vital and influential presence within the local and national cultural landscape.



Above: The Serbian-born, London-based artist, Lidija Antanasijević installs her solo exhibition, *Greener Grass* (2 November 2024-12 January 2025) at the Creative Piazza Huddersfield. Below: An adult learning printmaking workshop in our gallery space in Mirfield. Photos: Nathan Tower.



Infrastructure, Planning & Capital Funding

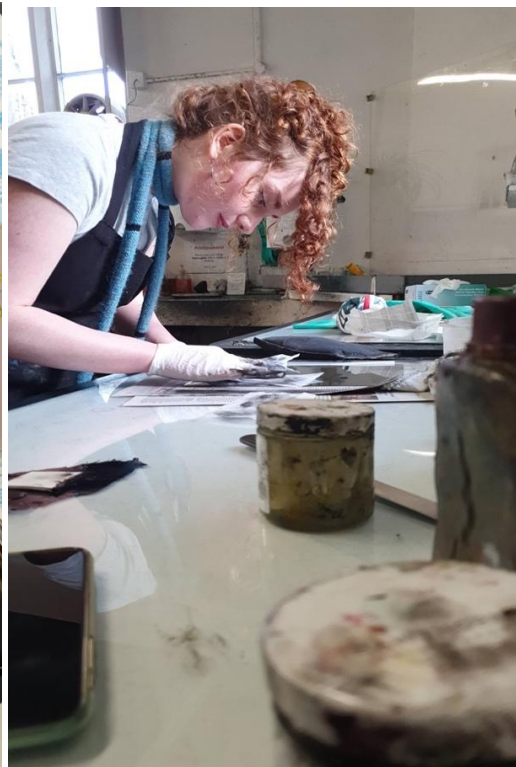
This year has witnessed exciting progress in advancing WYPW's long-term ambitions and capital development plans. Our £114k ACE Capital project is now underway, with a strong focus on our core values: inclusion, access and environmental sustainability. This investment represents a significant milestone for WYPW, enabling us to upgrade essential facilities and lay the foundations for the next phase of our development.

We have also strengthened our forward planning by engaging with The National Lottery Heritage Fund. Following constructive pre-application advice, we are preparing a £45k application centred on business modelling, site options and relocation planning. This work is crucial in ensuring WYPW's long-term sustainability and will help us identify the best possible future home for the organisation.

Our grant applications have been proactive and targeted to build resilience and support long-term growth. Funding from One Community, for example, has enabled the extension of the Huddersfield-based Print Technician role, ensuring consistent programme delivery and key technical support.

Alongside these developments, our refined mission statement has been shared with key stakeholders, reinforcing our direction of travel and positioning WYPW strongly for future advocacy and funding opportunities both within Kirklees and nationally. It has already supported clearer communication of our purpose and ambition, helping us articulate the value WYPW brings to artists, participants, partners and the wider cultural landscape.

The leadership team continues to explore funding opportunities and potential partnerships. Our approach remains strategic and evidence-based, ensuring that all decisions are financially robust and aligned with our commitment to supporting artists, nurturing audiences and building creative communities through printmaking.



Clockwise from top: Wooden letterpress (photo: Nathan Tower); Print Technician, Cathy Horner, at work in the Press Room, Mirfield (Photo: Kate Desforges); Examples of Riso printing at at our Huddersfield site (Photo: Cathy Horner).



Studios & Buildings

All available studios at WYPW remained full during 2024/25, with a long waiting list. Studio 6B remained closed due to maintenance work needed. In Huddersfield, we have welcomed our first studio holder, artist Rozi Fuller, marking an important milestone in establishing a creative community within the space. This development has already begun to demonstrate the value of on-site artistic presence, encouraging peer interaction and helping to further activate the building. Alongside these developments, a full review of studio rents has been undertaken, resulting in a modest 4% increase. This adjustment reflects rising operational and cost-of-living pressures, while ensuring affordability and continued support for artists.

Building management remains a key operational priority, with significant progress made this period. Attention is being given to ongoing issues such as leaks, routine maintenance and minor repairs, all of which are essential to preserving the functionality and security of the sites. At Mirfield, a programme of gutter clearing, roof repair and pest management is in progress, supported by the invaluable contributions of volunteers who continue to maintain and improve the garden areas. Strategic planning for the Huddersfield premises is underway ahead of the anticipated end of the current lease, with potential relocation options being explored and opportunities linked to the National Lottery Heritage Fund on the horizon.



Artist, Helaina Sharpley, in her studio at West Yorkshire Print Workshop, Mirfield.



Finance and Governance

Income in 2024/25 increased from £208,555 in 2023/24 to £258,224 in 2024/25. This growth is predominantly due to an increase in grant funding, which rose from £117,214 to £156,307, and continued strong income from courses (£43,775). Other areas of income (including rental, gallery and exhibition income, workshop hire and outreach activity) also contributed to the overall growth.

Expenditure has increased in 2024/25 in line with planned activity, rising from £197,269 in 2023/24 to £246,837. This increase reflects investment in wages and salaries, outreach and course costs, and operational expenses such as lighting and heating, repairs and materials. Despite this, WYPW remains in a stable financial position, with the closing balance for the year providing continuity and a solid foundation for planning in 2025/26.

On 31 March 2025, unrestricted reserves stood at £28,312, a slight decrease on 2023/24 (£31,135). While the current climate limits our ability to substantially grow reserves, the current level provides a secure baseline, and plans are in place to increase reserves gradually in future years.

We would like to thank our accountants, TaxAssist of Mirfield, for their professional and reliable support. WYPW also wishes to thank Tom Ratcliffe for his ongoing role as Treasurer on the WYPW Board.



West Yorkshire Print Workshop, Mirfield.



Looking ahead to 2025/26

Looking ahead to 2025/26, WYPW will build on its NPO delivery, expanding audience reach and strengthening financial and operational resilience. This period will be one of both consolidation and strategic development, ensuring that the organisation continues to deliver high-quality artistic activity while planning confidently for the future. Key priorities include:

- **Completion of capital projects**, with particular attention to building improvements and the development of a long-term strategy for relocation of the Huddersfield site.
- **Continued delivery of an ambitious programme of exhibitions, workshops and commissioned projects**, with a renewed emphasis on innovation, interdisciplinary practice and meaningful engagement with young people and emerging artists. This will reinforce WYPW's role as a creative hub that nurtures talent and encourages experimentation.
- **Strengthening partnerships at local, regional and national levels**, including collaborations with Creative Piazza, Thread Republic, WOVEN, the University of Huddersfield and other cultural institutions. Deepening these relationships will support shared learning, co-creation and greater visibility for printmaking.
- **Reviewing and refining operational risk registers**, covering areas such as staffing, building safety and equipment maintenance. This will enhance organisational resilience and support informed decision-making during a period of change.
- **Sustained advocacy and targeted fundraising**, to secure long-term stability and support future organisational growth. This includes exploring new income streams and preparing for major opportunities such as WYPW's application to The National Lottery Heritage Fund.

WYPW enters 2025–26 in a strong and confident position, with a proven track record of programme delivery, sound financial stewardship and meaningful community impact. Building on its forty-year legacy, the organisation is well placed to embrace new opportunities and support the next generation of printmakers.



WYPW Management Board 2024-25

Hannah Mason	Chair
Tom Ratcliffe	Treasurer
Liadin Cooke	Studio Representative (joined Jan 2025)
Saba Rifat	Studio Representative
Rowan Bailey	Ordinary Board Member
Laura Mateescu	Ordinary Board Member (joined Oct 2024)
Liz Page	Ordinary Board Member
Julie Turner	Ordinary Board Member
Fleur Ward	Ordinary Board Member (and Young Trustee)
Kath Wynne-Hague	Ordinary Board Member (until Dec 2024)

WYPW Team 2024-25

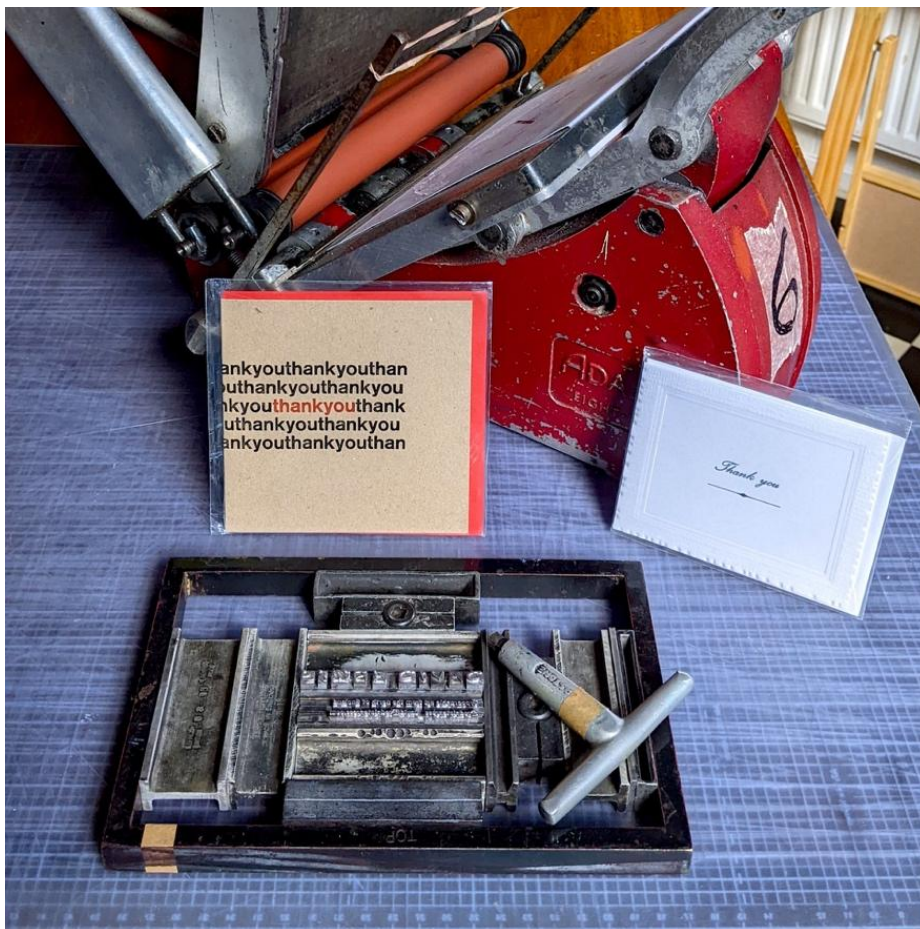
Director	Clare Alton-Fletcher
Buildings & Business Coordinator	Nicholas Mangeolles
Creative Producer (Adult Learning)	Caroline (Caro) Pratt
Creative Producer (CYP)	Vicki Senior
Creative Producer (Exhibitions)	James Maxfield
Learning & Workshop Support Officer	Fabian Osborne
Marketing & Retail Officer	Sofia Sarwar
Print Technician	Kate Desforges
Print Technician (Huddersfield)	Cathy Horner

Studio Artists 2024-25

Scarlette Averley	Reduction Lino Printmaker
Jim Bond	Kinetic sculptor
Judith Brown	Sculptor
Janine Burrows	Graphic Design/artist
Andrea Canegrati	Photographer
Liadin Cooke	Artist
Rozi Fuller	Artist (studio at Huddersfield Piazza)
Fabian Osborne	Ceramicist/Printmaker
Saba Rifat	Printmaker and sculptor
Helaina Sharpley	Wire work artist
Jenny Thomas	Printmaker

Volunteers

Sincere thanks to all our volunteers. Your dedication across education programmes, printmaking, administration, events, and beyond forms the backbone of West Yorkshire Print Workshop. The generous contribution of your time, expertise and enthusiasm enables us deliver inspiring creative experiences and to strengthen our community.



Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

WEST YORKSHIRE PRINT WORKSHOP

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WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their report and accounts for the year ended 31 March 2025.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

The directors who served during the year were:

Hannah Mason
Clare Fletcher
Thomas Ratcliffe

The trustees and directors of the charity are appointed by the members at the AGM.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Charity's Objects

To raise and maintain its profile as a centre for excellence in the art of printmaking and associated disciplines by promoting, maintaining and advancing knowledge and appreciation of the arts by all means available to it.

The Charity's Main Activities

The provision of printmaking facilities for artists plus subsidised studios and other artists support eg members exhibitions.

The provision of arts activities for the local community - fairs, children's workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees

Hannah Mason (Chair)

Trustee

Date:

HAM 27/11/25.

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2025, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

TaxAssist Accountants

TaxAssist Accountants

9 Knowl Road
Mirfield
West Yorkshire
WF14 8DQ

Dated: 27 November 2025

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
<u>Incoming resources from generated funds</u>					
Grants	2	100,000	56,307	156,307	117,214
Gallery / exhibition income		9,138		9,138	10,301
Rental income		16,325		16,325	12,564
Course fees, membership fees & shop sales		43,775		43,775	47,578
Workshop hire		7,299		7,299	7,832
Outreach income		16,793		16,793	9,618
Digital activities		240		240	285
Donations		2,522		2,522	1,855
Organisational Income		4,220		4,220	236
20 20 Income		493		493	374
Miscellaneous income		640		640	171
Bank interest		472		472	527
Total incoming resources		201,917	56,307	258,224	208,555
<u>Resources expended</u>					
Wages, salaries & NI		120,854		120,854	113,292
Cost of materials sales		3,164		3,164	3,127
Course costs		18,681		18,681	15,304
Exhibition costs		1,759		1,759	1,458
Outreach costs		9,781	47,833	57,614	24,423
Digital activities costs		241		241	345
Freelance workers		-		-	120
Advertising and publicity		1,205		1,205	984
Print room costs		1,268		1,268	1,997
Staff pensions		2,570		2,570	1,279
Rent & rates		6,984		6,984	5,641
Insurance		3,241		3,241	2,455
Light and heat		11,276		11,276	3,219
Repairs, maintenance & equipment		6,248		6,248	12,440
Postage and stationery		2,540		2,540	2,074
Telephone and fax		592		592	592
Housekeeping		1,123		1,123	1,118
Travelling expenses		354		354	751
Waste disposal		1,628		1,628	907
Legal and professional		1,080		1,080	1,097
Artists fees		1,954		1,954	2,597
Refreshments		81		81	81
Staff training		691		691	1,363
Sundry expenses		1,232		1,232	279
20:20 expenses		457		457	326
Carried forward		199,004	47,833	246,837	197,269

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

Brought forward	199,004	47,833	246,837	197,269
Subscriptions	1,340		1,340	518
ICT & Website costs	5,907	5,170	11,077	9,297
Bank and card payment charges	1,793		1,793	1,608
Total resources expended	208,044	53,003	261,047	208,692
Net movement in funds	(6,127)	3,304	(2,823)	(137)
Transfer of funds	3,304	(3,304)	-	-
Fund balances at 1 April 2024	31,135	-	31,135	31,272
Fund balances at 31 March 2025	28,312	-	28,312	31,135

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 2025


	Notes	2025 £	£	2024 £	£
Current assets					
Stocks		2,845		2,562	
Debtors	6	2,236		1,167	
Cash at bank and in hand		40,974		50,937	
		<u>46,055</u>		<u>54,666</u>	
Creditors: amounts falling due within one year	7	<u>(17,743)</u>		<u>(23,531)</u>	
Total assets less current liabilities			<u>28,312</u>		<u>31,135</u>
Income funds					
Restricted funds			-		-
Unrestricted funds			<u>28,312</u>		<u>31,135</u>
			<u>28,312</u>		<u>31,135</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 27/11/25


.....
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE BALANCE SHEET

AS AT 31 MARCH 2025

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Grants and donations are only included in the Statement of Financial Affairs when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

All incoming resources are only included in the Statement of Financial Affairs when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

1.4 Fund structure

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
National Portfolio funding	100,000	-	100,000	100,000
Arts Council Capital funding	-	36,895	36,895	-
Golsoncott	-	500	500	-
One Community	-	1,246	1,246	-
Postcode	-	12,366	12,366	12,634
Arts Society	-	2,000	2,000	1,000
Sundry	-	3,300	3,300	-
Sir George Martin Trust	-	-	-	1,500
Finnis Scott Foundation	-	-	-	1,000
Leeds Inspired	-	-	-	1,080
	<u>100,000</u>	<u>56,307</u>	<u>156,307</u>	<u>117,214</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE BALANCE SHEET (CONT'D)

AS AT 31 MARCH 2025

3 Analysis of resources expended

Wages, salaries and NI

	Unrestricted £	Restricted £	Total £
Wages, salaries & NI (General)	<u>120,854</u>	<u>-</u>	<u>120,854</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year. There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors

	2025 £	2024 £
Trade debtors	60	350
Other debtors	220	220
Prepayments and accrued income	1,956	597
	<u>2,236</u>	<u>1,167</u>

7 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	16	16
Other creditors	680	740
Accruals & deferred income	17,047	22,775
	<u>17,743</u>	<u>23,531</u>

8 Pension and other post-retirement benefit commitments

Defined contribution

	2025 £	2024 £
Contributions payable by the company for the year	<u>2,570</u>	<u>1,279</u>

Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

**WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025**

WEST YORKSHIRE PRINT WORKSHOP

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WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their report and accounts for the year ended 31 March 2025.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

The directors who served during the year were:

Hannah Mason
Clare Fletcher
Thomas Ratcliffe

The trustees and directors of the charity are appointed by the members at the AGM.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Charity's Objects

To raise and maintain its profile as a centre for excellence in the art of printmaking and associated disciplines by promoting, maintaining and advancing knowledge and appreciation of the arts by all means available to it.

The Charity's Main Activities

The provision of printmaking facilities for artists plus subsidised studios and other artists support eg members exhibitions.

The provision of arts activities for the local community - fairs, children's workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees

Hannah Mason (Chair)

Trustee

Date:

HAM 27/11/25.

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2025, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

TaxAssist Accountants

TaxAssist Accountants

9 Knowl Road
Mirfield
West Yorkshire
WF14 8DQ

Dated: 27 November 2025

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
<u>Incoming resources from generated funds</u>					
Grants	2	100,000	56,307	156,307	117,214
Gallery / exhibition income		9,138		9,138	10,301
Rental income		16,325		16,325	12,564
Course fees, membership fees & shop sales		43,775		43,775	47,578
Workshop hire		7,299		7,299	7,832
Outreach income		16,793		16,793	9,618
Digital activities		240		240	285
Donations		2,522		2,522	1,855
Organisational Income		4,220		4,220	236
20 20 Income		493		493	374
Miscellaneous income		640		640	171
Bank interest		472		472	527
Total incoming resources		201,917	56,307	258,224	208,555
<u>Resources expended</u>					
Wages, salaries & NI		120,854		120,854	113,292
Cost of materials sales		3,164		3,164	3,127
Course costs		18,681		18,681	15,304
Exhibition costs		1,759		1,759	1,458
Outreach costs		9,781	47,833	57,614	24,423
Digital activities costs		241		241	345
Freelance workers		-		-	120
Advertising and publicity		1,205		1,205	984
Print room costs		1,268		1,268	1,997
Staff pensions		2,570		2,570	1,279
Rent & rates		6,984		6,984	5,641
Insurance		3,241		3,241	2,455
Light and heat		11,276		11,276	3,219
Repairs, maintenance & equipment		6,248		6,248	12,440
Postage and stationery		2,540		2,540	2,074
Telephone and fax		592		592	592
Housekeeping		1,123		1,123	1,118
Travelling expenses		354		354	751
Waste disposal		1,628		1,628	907
Legal and professional		1,080		1,080	1,097
Artists fees		1,954		1,954	2,597
Refreshments		81		81	81
Staff training		691		691	1,363
Sundry expenses		1,232		1,232	279
20:20 expenses		457		457	326
Carried forward		199,004	47,833	246,837	197,269

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

Brought forward	199,004	47,833	246,837	197,269
Subscriptions	1,340		1,340	518
ICT & Website costs	5,907	5,170	11,077	9,297
Bank and card payment charges	1,793		1,793	1,608
Total resources expended	208,044	53,003	261,047	208,692
Net movement in funds	(6,127)	3,304	(2,823)	(137)
Transfer of funds	3,304	(3,304)	-	-
Fund balances at 1 April 2024	31,135	-	31,135	31,272
Fund balances at 31 March 2025	28,312	-	28,312	31,135

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 2025

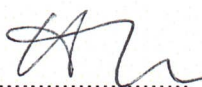
	Notes	2025 £	£	2024 £	£
Current assets					
Stocks		2,845		2,562	
Debtors	6	2,236		1,167	
Cash at bank and in hand		40,974		50,937	
		<u>46,055</u>		<u>54,666</u>	
Creditors: amounts falling due within one year	7	<u>(17,743)</u>		<u>(23,531)</u>	
Total assets less current liabilities			<u>28,312</u>		<u>31,135</u>
Income funds					
Restricted funds			-		-
Unrestricted funds			<u>28,312</u>		<u>31,135</u>
			<u>28,312</u>		<u>31,135</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 27/11/25



Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE BALANCE SHEET

AS AT 31 MARCH 2025

1 Accounting policies

1.1 Basis of preparation

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Arts Society	-	2,000	2,000	1,000
Sundry	-	3,300	3,300	-
Sir George Martin Trust	-	-	-	1,500
Finnis Scott Foundation	-	-	-	1,000
Leeds Inspired	-	-	-	1,080
	<u>100,000</u>	<u>56,307</u>	<u>156,307</u>	<u>117,214</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE BALANCE SHEET (CONT'D)

AS AT 31 MARCH 2025

3 Analysis of resources expended

Wages, salaries and NI

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5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors

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Defined contribution

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WEST YORKSHIRE PRINT WORKSHOP LTD

England & Wales - Charity number 1147601

Accounts



ANNUAL REPORT

2023-24



Annual Report for West Yorkshire Print Workshop for the year: 2023-24

West Yorkshire Print Workshop
75a Huddersfield Road
Mirfield
West Yorkshire
WF148AT



Front cover images: from left to right

Top line (l to r):

- The new signage being installed above the doors to the new meanwhile space in the centre of Huddersfield
- First print on the proofing press in the new unit in Huddersfield from the 4 week letterpress course
- Students from Crowlees school screenprinting in Mirfield – Crowlees are new Educational Group Members with WYPW

Middle line (l to r):

- Screamprinting in the old meanwhile space in Huddersfield – students showing off their screen printed pumpkins
- Artist Vanessa Oo talking to Director, Clare Alton-Fletcher about her work as part of the Music and Print exhibition – part of the Year of Music programme in Huddersfield

Bottom line (l to r):

- Rollers and inks from the jigsaw lino course run by new tutor Bronte Adams
- Exhibition “Our World, Our Crisis” on tour to The Point gallery at DARTS, an NPO in Doncaster
- Tools from the masterclass given by Stephen Fowler in Tetra Pak printing

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Great news came throughout the year with various funders supporting our programme is testament to the fantastic track record we have of delivering excellence in printmaking with new and existing audiences and WYPW's reputation in West Yorkshire which will no doubt, stand us in good stead for 2024/25.	11
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Chair's Message

Firstly, let me acknowledge was a fantastic year it has been! It always amazes me how much the brilliant WYPW team achieves in the space of 12 months but every year they do and 2023-2024 had been no exception.

Our funders and supporters have given us the scope to increase our impact this year. Thank you, Arts Council England (ACE), for granting our NPO. As you can see in this report, we have had a busy year one of delivery and we over delivered the targets set in the NPO outcomes plan. In addition to our NPO ACE granted our £114,000 capital investment bid in February 2024.

I would also like to thank the Postcode Neighbourhood Trust who awarded us £25k to help open up and run programming from new meanwhile space in Huddersfield from Feb 2024. In March we opened the newly painted unit in Huddersfield with the opening event featuring the exhibition '40 at 40' to start the celebrations of our 40th anniversary. We are very grateful to everyone who helped set the space up and make it a welcoming thriving place for seasoned printmakers, families and people starting their print journeys.

Our course programme is more packed than ever – people coming from America, Germany and beyond to do courses with us online and in person. Our programmatic work has included 'Breaking Down Barriers' where we engaged local residents in printmaking to research the barriers to access. We worked with iASK, Support to Recovery and 6 million+ which this will inform future engagement planning.

We have worked with other Huddersfield based NPO arts organisations such as 'HOOT' on the Big Draw, engaging over 100 participants.

The Print Day in May event in early May is always a highlight of the year and we added a 'Speed Date Print Process' event for members and Friends on the 5th May at WYPW Mirfield and a 'Right Royal' Print Day in May on the 6th May in Huddersfield (creating 3D printed castles!). We have added to the members programme with these extra events and members trips to London galleries and private view events.

Our work this year outside of our own printshops has seen us venture to Leeds with the support of Leeds Inspired funding, which allowed us to pop up and teach heritage skills in printmaking and letterpress in venues such as Sunny Bank Mills, The Tetley and M&S Archive. We took part for the first time in the Leeds Creative Skills Festival in Leeds Arena where 2000 people attended and we engaged over 350 young people with traditional printmaking. The 17 April saw the start of 'Our World, Our Crisis' exhibition at The Point Gallery in Doncaster with 6 artists: Clare Carter, Sarah Duncan, Liadin Cooke, Tracy Hill, Andrew Warburton and Jemma Gunning (a mix of film makers, printmakers and textile artists).

'Print, Music and Movement' opened on the 8th July at Unit 2 in Huddersfield after a series of 'off-site' exhibitions at The Point and Sunny Bank Mills. Six artists: Vanessa

Oo, Nick Loaring, David Armes, Graham Pilling, Cameron Steward and Kai West are Showing as part of Kirklees' Year of Music. We also enjoyed being part of the opening event for the WOVEN festival on 3rd June in Dewsbury called 'STRUT' which was a catwalk event for young people with a skate park and pop up stands including our 'Print your own 2nd hand t-shirt' stall for young people. This was very popular with over 2000 people attending the event!

At home, we were able to run another successful Print Fellowship with support from The Arts Society that enabled Cathy Horner to take up her post with us. Welcome to our new Trustees Liz Page and Kath Wynne-Hague and Julie Turner. There has been some internal re-organisation of staff roles to fulfil our new NPO onboarding Vicki Senior as our Creative Producer (Children and Young People) and Fabian Osborne as our Workshop and Learning Support Officer. We have also welcomed new staff members: Sofia Sarwar as Marketing and Retail Officer and James Maxfield as Creative Producer (Exhibitions).

Finally, we share fond memories of some of our WYPW members who passed away this year: Gillian Tyler, Jay Johnson and Sue Daley-Yates.

Hannah Mason, Chair Dec 2020-present, West Yorkshire Print Workshop

2023/24 Stats at a glance

9456 attendees for artist talks, exhibitions, print fairs and community workshops (38% up on last year) plus attendance at WOVEN event and PRIDE event which over 7000 people attended altogether

332 course attendees in person (up 29% on PY)

1626 newsletter followers (11% up on PY)

•

Paid employment opportunities 71 artists (6 up on PY)

•

5 exhibitions shown either at WYPW or externally (same as PY) 1 of these exhibitions showed at an external venue

•

68 artists exhibiting work (1 down on PY)

•

107,198 web visits (17% up on last year)

•

6377 instagram followers (19% up on PY)

17 placement students and new volunteers joining WYPW (1 up on PY)

•

Over £30,000 of external funding in project accounts for engagement projects in addition to ACE NPO funding and £114,000 of capital funding

•

NPO funding successful to increase by 44% for 2023-26

2023/24 Let's Create! Year 1 of the new NPO Plan



(l to r) Painting the new meanwhile space walls in Huddersfield to get it ready for opening; Fiona Biddington running school workshops in Mirfield; 'Safrana Art' supporting Karen Stansfield to screen print and stamp upcycled t-shirts as part of the WOVEN 'Strut' event in Dewsbury.

In April 2023, WYPW and many other existing and new NPO's, attended the Arts Council's launch of the new NPO portfolio in the North at The Baltic and we leapt into the new programme with enthusiasm, a newly restructured staff team and new members of the team joining as part of the expanded engagement planned through the NPO. We had also just finished the 'Making Money Matter' business development and planning scheme with ModFin consultants – a programme funded through Kirklees Council which helped towards planning for the new and expanded meanwhile space to come later in the year. We looked ahead to a schools project with Battyeford Primary to install a 'Fairyfields' exhibition, the 'Strut' WOVEN festival event to bring fashion, identity and creativity together through made costume on the catwalk in the centre of Dewsbury and letterpress printing at the Pride festival in June in the centre of Huddersfield.

The new learning and engagement programme for WYPW needed to operate efficiently as it played out against a backdrop of the cost of living crisis from 2021 and 2022, meaning inflation was still at around 9% in April 2023 and WYPW, along with many arts organisations were challenged with maintaining affordability for members and studio holders reliant on affordable access to facilities and space, whilst costs, especially utilities costs were increasing. WYPW was supported towards the end of 2023 with the Postcode Neighbourhood Trust grant of £25,000 which helped support free and low cost activities for Kirklees residents and helped open the new Huddersfield space. Thanks to this grant a colourful, diverse and exciting programme of work including exhibitions, events, workshops and outreach sessions could be achieved alongside a number of commissions from the Council and other partners to showcase printmaking at festivals and events such as the Huddersfield Literature Festival, the Pride festival, the WOVEN events and the Christmas Light Switch On event. These reached thousands of people who otherwise wouldn't necessarily engage or visit WYPW's printmaking spaces.

2023 was a year of unprecedented climate extremes, with record-breaking temperatures, greenhouse gas concentrations, and other climate indicators and WYPW's programme included two exhibitions which looked at climate and natural landscapes through the lens of printmaking. The "Our World, Our Crisis" exhibition visited the Point Gallery in Doncaster and used sustainable and recyclable text

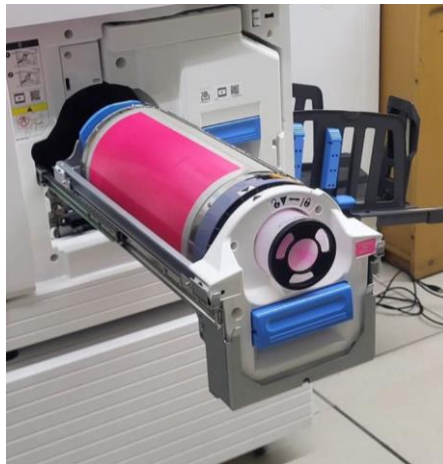
panels and interpretation techniques to ensure a low carbon footprint. After a member's visit (using public transport) to the Point to view the exhibition, the response to this show was displayed in WYPW's gallery in Huddersfield. A number of activities through the year, including the "Charity Shop Challenge" screenprinting session to upcycle old clothing brought us closer to another organisation, Thread Republic who we went on to sublet part of our new meanwhile space to at the end of the year.

We joined in with the Year of Music in 2023 – a district wide celebration of the diverse range of musicians, venues, songwriters and associated creative works supporting music in the area. Our "Music and Print" exhibition in the Summer was well received and showcased printmakers working with musicians or inspired by music to create their work. Alongside this was a number of young people's workshops including Adana printing song lyrics, etching into CDs and vinyl to produce prints and screen printing your own band posters which were attended by over 200 young people.

In the Autumn we extended our reach outside the Kirklees area to do a programme of work in Leeds, funded by Leeds Inspired. We completed a series of letterpress 'pop ups' in the Tetley, Sunny Bank Mills and the M&S archive to inspire the next generation of printmakers and showcase traditional printmaking to local residents. From this three new volunteers came on placement with us and one of our volunteers for the project has since become our Print Fellow, funded through the Arts Society. We reached over 150 people with these sessions. These sessions ran at the same time as our Breaking Down Barriers project in Kirklees, working with Karen Stansfield who enthusiastically worked with 6 million+, Support to Recovery and iASK (Asylum Seekers Kirklees) as well as translators and support workers to bring printmaking to groups who don't currently regularly attend sessions with us to look at barriers to engagement. This information gave information which has informed our audience development planning and outreach schemes.

As we moved into winter, the great 'lift and shift' happened as we removed all our kit and equipment from our Unit 2 premises in Huddersfield to a new (much larger) meanwhile space in Huddersfield. Many weeks of painting, cleaning, fixing, adding temporary walls and kitting out the space and we were ready to open for the start of our 40th anniversary celebrations with the member's exhibition "40 at 40". This large old shop unit gives us the chance in 2024/25 to really be a 'shop window' into printmaking and an opportunity to pilot a space in Huddersfield and showcase what we can do to key decision makers.

Ambition, purpose and preparing for capital funding



Pink ink drum for a risograph printer

With a strong vision and mission statement having been prepared and agreed to underpin the NPO bid for the 2023-2026 NPO round and the addition of the 12 week programme of business development through Modfin and additional staffing funded through the NPO uplift, WYPW felt in a strong place to bid for capital funding to support the replacement, addition and improvement of kit and equipment for our new and existing audiences and to improve the efficiency and effectiveness of our systems ready for the future. We prepared a bid for £114,000 and awaited news in 2024 (which at the time of writing we know was successful). In order to keep us ahead of the game, a leader in the field in terms of print studio provision around us and to extend our reach, this is an important piece of the puzzle to ensure financial sustainability, relevance and effectiveness. It will also allow us to make good decision with better information.

Widening our reach to new audiences



(l to r) One of our young participants taking part in a print session at Unit 2 in Huddersfield; two young participants taking part in our free Big Draw event with HOOT; and young people taking part in screen printing in the street during the Christmas light switch on event

In 2023/24, we widened our engagement with audiences with nearly 40% more people engaging in hands-on activities with WYPW this year in comparison to the previous year – up to nearly 9,500 people in this year. Much of this was due to a focus on hands-on, in person engagement and the success of the People's Postcode Lottery funded activity programme. Many thanks to Vicki Senior for successfully steering this project and bringing printmaking to

people in Kirklees and beyond. Through partnering with other charity and cultural partners, we improved quality, reached new communities and were able to increase our visibility to non-printmakers. One of the best examples of the programmes' success in 2023/24 summer "Music and Print" workshop programme with lyric printing, band poster making and etching with CDs and vinyl. With sessions every week in the school holidays, WYPW gained a number of new followers – some coming back again and again to learn something new. People started to get to know each other and formed friendships and newly interested young people came back time and again and learnt more about the organisation and about printmaking.

We also ensured that we maintained connections with partners including EVOKE, the Cultural Leader's Group, the National Print Network and Temporary/Contemporary to ensure positive reach and relevance and we enjoyed being part of the Mirfield Rotary's Green Art Award as judge and workshop provider as well as the Leeds Inspired programme, the Breaking Down Barriers programme funded by the Sir George Martin Trust and the Arts Society funding, enabling us to start another year of supporting a Print Fellow at our Mirfield site.

WYPW aims to support and nurture new artistic talent through our membership programme and its key aim is to broaden our reach to new members, friends, volunteers and trainees.

Resilience



(l to r) A thank you message to a key funder over the last few years – the Postcode Neighbourhood Trust, a snapshot of a social media tile for one of our courses this year; one of the artists whose work sold at the Music and Print exhibition.

WYPW has had a busy year trying to recover back to a position of stability after COVID and then the cost of living crisis which affected the last few years. In 2022/23, there was overall a £11k deficit, much of which was due to a £14k spend on maintenance costs to the Mirfield building with which WYPW has a fix and maintenance lease from Leeds Diocese and a reduced amount of organisational income which is gained through management fees on projects. However, in 2023/24, we recovered to a place of stability – breaking even – with a look ahead to 2024/25 where we should operate with a small surplus at year end. In 2023/24 it was important to balance the books and ensure we had a financially sound business model to endure the cost of living economic problems, the recession that year and to look ahead to the future. With thanks in particular to Caroline Pratt and the team who look after and support the course programme which had its most successful year to date and taught more people to print than in any previous year with more than 50 courses with even more expected in the coming year. The NPO uplift and other grant funding has also increased our ability to deliver to a wider audience, but also with quality.

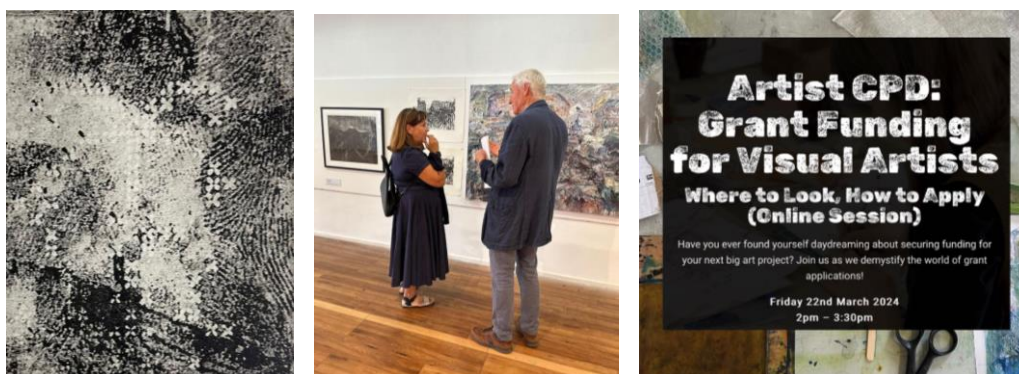
Excellence is at the heart of everything we do. We maintain very high standards for our teaching, artist support and the public programme and we are thankful to all our artists, tutors and the staff and volunteer team for their excellence and resilience. The fact that many of the artists that use WYPW facilities or have studios here have flourished in 2023/24 such as Lisa Stubbs who was featured in Pressing Matters in January 2024, or member Patrick Walls whose amazing prints and sculptures featured at New Ashgate Gallery Waggon Yard, Farnham or Janine Burrows whose excellent exhibitions at the Biscuit Factory and the Old School House Gallery were met with great enthusiasm, is testament to the skill, ability and resilience of the artists in this area. Congratulations to them.



Above: Patrick Walls beautiful etchings as part of his exhibition in 2023

Great news came throughout the year with various funders supporting our programme is testament to the fantastic track record we have of delivering excellence in printmaking with new and existing audiences and WYPW's reputation in West Yorkshire which will no doubt, stand us in good stead for 2024/25.

Quality and Ambition



(l to r) A print on show at the Sculpture Lounge by Clare Phelan, one of WYPW's members, an image from 'Our World, Our Crisis' the WYPW exhibition in Huddersfield and the image tile from social media advertising our CPD sessions for artists.

Our ambition to become *the* centre for print in Yorkshire includes supporting a wide ranging programme of making, exhibiting, artist development and learning and access programmes. As part of this ambition, key components around our public facing work, especially the exhibitions programme have been invested in, and in particular working with external

partners such as the Point Gallery, The Tetley, the M&S archive and Sunny Bank Mills were all important in improving the visibility of our exhibitions programme and project work and reaching people to help give access to print. Many thanks to our exhibition and programming partners and thanks to Len Horsely who helped with transit and hanging of WYPW exhibitions across the North along with our new exhibitions manager, James Maxfield.

We remain excited and committed to bringing our centre of excellence in print to West Yorkshire. By developing our new meanwhile space 'WYPW@The Piazza' in Huddersfield, we reached a new audience and gave free access to printmaking facilities and expertise through the grant funded scheme. Through attendance at the Huddersfield Literature Festival and joining in with the 'Strut' event for the WOVEN festival, it allows us to take printmaking to a wider audience but with specialist practitioners and experienced artists/tutors to ensure this is done with quality materials and with expertise.

We continue our programme to support artists through CPD programmes, gallery visits and members events and exhibitions with sessions such as 'How to look for and apply for grant funding' and our visit to the V&A print and drawings study room and the Woolwich Print Fair.

We are so proud of our members, participants and studio holders and their development over the last year.

Studios and Buildings



(l to r) keys to the new meanwhile space in Huddersfield; members at the AGM in Mirfield gallery; outside of the Mirfield site and the dye garden

All available studios at WYPW remained full in 2023/24 with a long waiting list. Studio 6B remained closed except for use as a textile printing space during the summer due to some need for refurbishment to be used in the winter period. Rent for studios was increased slightly (4%) but was kept low to support our studio artists, particularly after the difficult cost of living crisis and recession. Upgrades were made to studios and the building as a whole with work to the dark room for damp work, repair to the roof slates to prevent leaks and compliance work. This 'hidden' work maintains high standards for the workshop and a safe space for all. There remains a long waiting list for studios at WYPW and there is demand from artists for long term working space. Many thanks to all our studio holders for supporting WYPW through a difficult period – especially with events such as Print Day in May, with volunteering work days and with their good humour and advocacy. We expand our studio provision to Huddersfield with the sub-letting of some of the new space to Thread Republic as well as the creation of some shared studio space at the back of the unit.

Finance and governance

Income in 2023/24 increased from £153,589 in 2022/23 to £208,555 in 2023/24 which is predominantly down to an increase in grant funding coming in which is up from £78,263 to £117,214 and course income which is up from £32,240 in 2022/23 to £47,206. Expenditure has increased in 2023/24 in line with NPO planning from £164,615 to £208,555. This is predominantly on the new staff posts and an increase in rent and training. However, this leaves WYPW in 2023/24 in a stable position – with the finishing balance being almost exactly as at start of year which helps put WYPW on a stable footing with a projected small surplus at year end for 2024/25.

At 31 March 2023, the balance of unrestricted reserves stood at £31135 (approximately 10 weeks expenditure) so unfortunately at this moment we cannot commit further income to reserves due to the current climate but we aim to increase this to £38,000 in 2024/25. This takes us back to reserves at pre-Covid 2019/20 levels.

Finances are shown within the financial documents as a separate document.

WYPW continues to thank Tom Ratcliffe who acts as Treasurer on the WYPW Board.

2024/25

Looking into 2024/25 is exciting with lots of plans to make WYPW more visible and broaden our reach as part of the NPO planning. We look forward to working with festival partners and other NPOs on projects such as the WOVEN festival, the Huddersfield Literature Festival, the Big Draw with Hoot creative arts and also at the Pride festival.

We will continue to thrive and flourish in Huddersfield with our new meanwhile space which will allow us to bring some of the best of printmaking in the North to Huddersfield as well as an accessible printmaking programme. We look forward to making plans for working in Huddersfield in the medium term, working with the Council to secure further premises to continue our audience development work in the area while we make plans for our long term relocation. We also look forward to the capital investment programme and investing in kit and equipment for our future.

In common with the rest of the arts and cultural sector, we will continue to face major challenges across all of our income streams with the cost of living crisis still hampering our ability to generate income while utility bills and rents increase. There are areas to be optimistic as young peoples' engagement is high and schools start to return and the appetite for learning 'hands on skills' through our course programme continues to bring in much need stabilising income. Fundraising and donations continue to be competitive and we will look to continue to innovate and adapt to spread risk and generate new lines of income, utilising retail opportunities and attending print fairs and taking on commissions in 2024/25.

WYPW Management Board – 2023/24

Hannah Mason – Chair

Saba Rifat – Studio Representative (joined AGM 2023)

Liz Page – Ordinary Board Member (joined AGM 2023)

Kath Wynne-Hague – Ordinary Board Member, joined February 2024

Tom Ratcliffe - Treasurer

Rowan Bailey – Ordinary Board Member
Julie Turner – Ordinary Board Member
Fleur Ward – Ordinary Board Member (and Young Trustee) Joined Dec 2022

WYPW staff team – 2023/24

Director: Clare Alton-Fletcher
Print Technician: Kate Desforges
Creative Producer: Caroline (Caro) Pratt
Creative producer (Exhibitions): James Maxfield
Creative Producer (CYP): Vicki Senior
Marketing and Retail Officer: Sofia Sarwar
Buildings and Business Co-ordinator : Nicholas Mangeolles
Learning and Workshop Support Officer: Fabian Osborne
Print Fellow: Cathy Horner

Studio Artists 2023/24

Jim Bond	Kinetic sculptor
Judith Brown	Sculptor
Janine Burrows	Graphic Design/artist
Andrea Canegrati	Photographer
Liadin Cooke	Contemporary Artist
Scarlette Averley	Reduction Lino Printmaker
Helaina Sharpley	Wire work artist
Jenny Thomas	Printmaker
Fabian Osborne	Ceramicist/Printmaker
Saba Rifat	Printmaker and sculptor (joined March 2022)

Volunteers

Many thanks to our volunteers old and new for their support with education programmes, minuting meetings, print room support, administration, evaluation, photography and so much more. WYPW couldn't be what it is without you – so thank you for you time and effort.

Thanks go to our accountants TaxAssist, based in Mirfield for their prompt and professional support.



Supported using public funding by
**ARTS COUNCIL
ENGLAND**



Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

**WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Hannah Kayi Mason (Chair) Dr Thomas Ratcliffe (Treasurer) Rowan Bailey Fleur Ward Julie Turner Saba Akhtar Rifat (appointed 7 December 2023)
Charity number	1147601
Company number	07429968
Registered office	75A Huddersfield Road Mirfield West Yorkshire WF14 8AT
Independent examiner	TaxAssist Accountants 1 st Floor, Midland House 77 Huddersfield Road Mirfield West Yorkshire WF14 8BL

WEST YORKSHIRE PRINT WORKSHOP

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WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their report and accounts for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

The directors who served during the year were:

Hannah Mason
Clare Fletcher
Thomas Ratcliffe

The trustees and directors of the charity are appointed by the members at the AGM.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Charity's Objects

To raise and maintain its profile as a centre for excellence in the art of printmaking and associated disciplines by promoting, maintaining and advancing knowledge and appreciation of the arts by all means available to it.

The Charity's Main Activities

The provision of printmaking facilities for artists plus subsidised studios and other artists support eg members exhibitions.

The provision of arts activities for the local community - fairs, childrens workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Date: ...17/12/2024

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2024, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


TaxAssist Accountants

1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8AB

Dated: 17/12/2024

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<u>Incoming resources from generated funds</u>					
Grants	2	100,000	17,214	117,214	78,263
Gallery / exhibition income		10,301		10,301	9,764
Rental income		12,564		12,564	11,900
Course fees, membership fees & shop sales		47,206		47,206	32,240
Workshop hire		7,832		7,832	8,442
Outreach income		9,618		9,618	8,297
Digital activities		285		285	1,136
Keyholder fees		372		372	392
Donations		1,855		1,855	2,528
Organisational Income		236		236	226
20 20 Income		374		374	120
Miscellaneous income		171		171	210
Bank interest		527		527	71
Total incoming resources		191,341	17,214	208,555	153,589
<u>Resources expended</u>					
Wages, salaries & NI		113,292		113,292	72,382
Cost of materials sales		3,127		3,127	2,777
Course costs		15,304		15,304	12,985
Exhibition costs		1,458		1,458	1,878
Outreach costs		7,209	17,214	24,423	25,305
Digital activities costs		345		345	850
Freelance workers		120		120	120
Advertising and publicity		984		984	377
Print room costs		1,997		1,997	1,254
Staff pensions		1,279		1,279	1,183
Rent & rates		5,641		5,641	4,824
Insurance		2,455		2,455	2,040
Light and heat		3,219		3,219	3,848
Repairs, maintenance & equipment		12,440		12,440	14,055
Postage and stationery		2,074		2,074	1,776
Telephone and fax		592		592	691
Housekeeping		1,118		1,118	1,483
Travelling expenses		751		751	503
Waste disposal		907		907	1,067
Legal and professional		1,097		1,097	912
Artists fees		2,597		2,597	3,114
Refreshments		81		81	38
Staff training		1,363		1,363	484
Sundry expenses		279		279	121
20:20 expenses		326		326	100
Carried forward		180,055	17,214	197,269	154,167

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Brought forward	180,055	17,214	197,269	154,167
Subscriptions	518		518	378
ICT & Website costs	9,297		9,297	8,676
Bank and card payment charges	1,608		1,608	1,394
	<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended	191,478	17,214	208,692	164,615
	<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds	(137)	-	(137)	(11,026)
Fund balances at 1 April 2023	31,272	-	31,272	42,298
	<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 31 March 2023	31,135	-	31,135	31,272
	<hr/>	<hr/>	<hr/>	<hr/>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 20224

	Notes	2024 £	£	2023 £	£
Current assets					
Stocks		2,562		2,400	
Debtors	6	1,167		590	
Cash at bank and in hand		50,937		41,743	
		<u>54,666</u>		<u>44,733</u>	
Creditors: amounts falling due within one year					
	7	(23,531)		(13,461)	
Total assets less current liabilities			31,135		31,272
Income funds					
Restricted funds			-		-
Unrestricted funds			31,135		31,272
			<u>31,135</u>		<u>31,272</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 13/12/24.



Hannah Mason (Chair)
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Grants and donations are only included in the Statement of Financial Affairs when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

All incoming resources are only included in the Statement of Financial Affairs when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

1.4 Fund structure

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
National Portfolio funding	100,000	-	100,000	55,366
Trusts and Foundations	-	17,214	17,214	22,897
	<u>100,000</u>	<u>17,214</u>	<u>117,214</u>	<u>78,263</u>

3 Analysis of resources expended

<i>Wages, salaries and NI</i>	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total £</i>
<i>Wages, salaries & NI (General)</i>	<u>113,292</u>	<u>-</u>	<u>113,292</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year. There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors	2024	2023
	£	£
Trade debtors	350	-
Other debtors	220	220
Prepayments and accrued income	597	370
	<u>1,167</u>	<u>590</u>

7 Creditors: amounts falling due within one year	2024	2023
	£	£
Trade creditors	16	-
Other creditors	740	1,345
Accruals & deferred income	22,775	12,116
	<u>23,531</u>	<u>13,461</u>

8 Pension and other post-retirement benefit commitments Defined contribution

	2024	2023
	£	£
Contributions payable by the company for the year	<u>1,279</u>	<u>1,183</u>

Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

**WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Hannah Kayi Mason (Chair) Dr Thomas Ratcliffe (Treasurer) Rowan Bailey Fleur Ward Julie Turner Saba Akhtar Rifat (appointed 7 December 2023)
Charity number	1147601
Company number	07429968
Registered office	75A Huddersfield Road Mirfield West Yorkshire WF14 8AT
Independent examiner	TaxAssist Accountants 1 st Floor, Midland House 77 Huddersfield Road Mirfield West Yorkshire WF14 8BL

WEST YORKSHIRE PRINT WORKSHOP

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WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

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The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

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On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Date: ...17/12/2024

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

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Respective responsibilities of trustees and examiner

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- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

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- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


TaxAssist Accountants

1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8AB

Dated: 17/12/2024

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

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Donations		1,855		1,855	2,528
Organisational Income		236		236	226
20 20 Income		374		374	120
Miscellaneous income		171		171	210
Bank interest		527		527	71
Total incoming resources		191,341	17,214	208,555	153,589
<u>Resources expended</u>					
Wages, salaries & NI		113,292		113,292	72,382
Cost of materials sales		3,127		3,127	2,777
Course costs		15,304		15,304	12,985
Exhibition costs		1,458		1,458	1,878
Outreach costs		7,209	17,214	24,423	25,305
Digital activities costs		345		345	850
Freelance workers		120		120	120
Advertising and publicity		984		984	377
Print room costs		1,997		1,997	1,254
Staff pensions		1,279		1,279	1,183
Rent & rates		5,641		5,641	4,824
Insurance		2,455		2,455	2,040
Light and heat		3,219		3,219	3,848
Repairs, maintenance & equipment		12,440		12,440	14,055
Postage and stationery		2,074		2,074	1,776
Telephone and fax		592		592	691
Housekeeping		1,118		1,118	1,483
Travelling expenses		751		751	503
Waste disposal		907		907	1,067
Legal and professional		1,097		1,097	912
Artists fees		2,597		2,597	3,114
Refreshments		81		81	38
Staff training		1,363		1,363	484
Sundry expenses		279		279	121
20:20 expenses		326		326	100
Carried forward		180,055	17,214	197,269	154,167

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Brought forward	180,055	17,214	197,269	154,167
Subscriptions	518		518	378
ICT & Website costs	9,297		9,297	8,676
Bank and card payment charges	1,608		1,608	1,394
	<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended	191,478	17,214	208,692	164,615
	<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds	(137)	-	(137)	(11,026)
Fund balances at 1 April 2023	31,272	-	31,272	42,298
	<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 31 March 2023	31,135	-	31,135	31,272
	<hr/>	<hr/>	<hr/>	<hr/>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 20224

	Notes	2024 £	£	2023 £	£
Current assets					
Stocks		2,562		2,400	
Debtors	6	1,167		590	
Cash at bank and in hand		50,937		41,743	
		<u>54,666</u>		<u>44,733</u>	
Creditors: amounts falling due within one year					
	7	(23,531)		(13,461)	
Total assets less current liabilities			31,135		31,272
Income funds					
Restricted funds			-		-
Unrestricted funds			31,135		31,272
			<u>31,135</u>		<u>31,272</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 13/12/24.



Hannah Mason (Chair)
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Grants and donations are only included in the Statement of Financial Affairs when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

All incoming resources are only included in the Statement of Financial Affairs when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

1.4 Fund structure

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
National Portfolio funding	100,000	-	100,000	55,366
Trusts and Foundations	-	17,214	17,214	22,897
	<u>100,000</u>	<u>17,214</u>	<u>117,214</u>	<u>78,263</u>

3 Analysis of resources expended

<i>Wages, salaries and NI</i>	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total £</i>
<i>Wages, salaries & NI (General)</i>	<u>113,292</u>	<u>-</u>	<u>113,292</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year. There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors	2024	2023
	£	£
Trade debtors	350	-
Other debtors	220	220
Prepayments and accrued income	597	370
	<u>1,167</u>	<u>590</u>

7 Creditors: amounts falling due within one year	2024	2023
	£	£
Trade creditors	16	-
Other creditors	740	1,345
Accruals & deferred income	22,775	12,116
	<u>23,531</u>	<u>13,461</u>

8 Pension and other post-retirement benefit commitments Defined contribution

	2024	2023
	£	£
Contributions payable by the company for the year	<u>1,279</u>	<u>1,183</u>

WEST YORKSHIRE PRINT WORKSHOP LTD

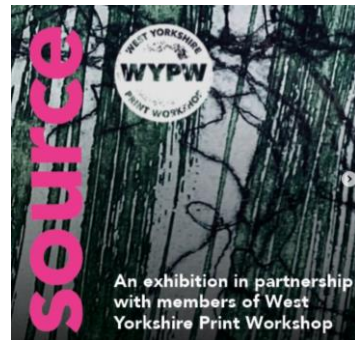
England & Wales - Charity number 1147601

Accounts



ANNUAL REPORT

2022-23



Annual Report for West Yorkshire Print Workshop for the year: 2022-23

West Yorkshire Print Workshop
75a Huddersfield Road
Mirfield
West Yorkshire
WF148AT



Front cover images: from left to right

Top line (l to r):

- Image of a participant from photo-etching course in 2022
- Image tile from the University of Huddersfield's 'Cultures of...Place' programme which WYPW took part in, delivering workshops and hosting events
- Graham Pilling, a member, screen printing at WYPW

Middle line (l to r):

- Flourish on show at Huddersfield Art Gallery
- WYPW at Manchester Print Fair in 2022
- Family activities delivered at Unit 2 in Huddersfield with volunteer, Leigh Burrows helping

Bottom line (l to r):

- WYPW's first ever 'Print Jam' – live music, food, drinks and printmaking – fundraising for One Community's 'Match It' campaign
- A young printer doing some relief printing in Huddersfield
- 'Source' – a major exhibition of members' and tutors' and studio holders' work at Sunny Bank Mills.

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Chair's Message

After submitting our NPO application for 2023-26 in early 2022, WYPW started the new financial year in April 2022 with some highlights and launched the exhibition "Flourish" (the UK printmaking excellence Awards exhibition) at Huddersfield Art Gallery before its tour up to Northern Print and then back down to The Point Gallery in Doncaster later in the year. Lidija Antanasejvic was our Flourish winner and will be showing in our 2023/24 exhibitions programme. Meanwhile, Unit 2, our second site (part of the Temporary Contemporary arts on the high street scheme) was transformed with a lick of paint and some elbow grease into a pop up 'Print Haus' for families and groups to come and learn printmaking on the high street. Thanks go to Kirklees Council for allowing WYPW to continue to use this meanwhile space in Huddersfield town centre. The People's Postcode Lottery funding enabled WYPW to reach families and community groups in this space with free access workshops and drop in sessions which proved very popular indeed. Many thanks to the grant givers at PPL who enabled WYPW to reach new audiences and employ a Learning and Community Officer and offer a range of opportunities for children and young people to access printmaking in 2022/23.

With newly branded yellow aprons in Spring, the team produced another wonderful Print Day in May event with studio holders and staff pitching in to do events in the garden such as 'Splat Anatomy' and block printing flags, as well as screen printing and letterpress demonstrations and natural dye stalls. At the same time, WYPW also popped up at the M&S archive in Leeds to screen print Percy Pig prints as part of their 'Be Curious' family fun days. Many thanks to all the staff and studio holders for making it a great day.

May and June were busy with Print Fairs at the Hepworth and in Manchester – these fairs are vital for us to show members' work across the North and support artists and reach new audiences, buyers and collectors and showcase what WYPW is all about. In June, we were also pleased to be part of the University of Huddersfield and Kirklees Council's 'Cultures of...Place' programme and we hosted the 'Life of Signs' workshop using photo transfer techniques and bookbinding to explore the local town landscape. We were also very pleased to support studio holder, Janine Burrows with her exhibition 'Table to Tide' at the Yorkshire Sculpture Park with editioning some screen prints for YSP – congratulations to Janine on an excellent exhibition.

After a busy summer of courses, seeing people travel from all over the breadth of the UK and some people even from Europe to attend workshops at WYPW, we were excited to put on 'Introducing...' – an exhibition in partnership with the University of Huddersfield. WYPW's two print fellows, Fleur Ward and Bachittar Singh showed work alongside two talent spotted graduates from the University in the Bath House Gallery on the University campus. This was a beautiful exhibition of etchings, lino and digital prints, screen prints and mono and spore prints. The University graduates went on to receive free membership to WYPW for the next year and some CPD opportunities. Many thanks to The Arts Society and the Idlewild Trust for supporting the Print Fellows and this scheme.

Autumn was busy with Hebden Bridge and the Sheffield print fair, the Big Draw and Halloween 'Screamprinting' as well as a YSP members visit and lots of autumn courses. We also had lots of free drop-in activities in Autumn and Winter at the pop up Print Haus and lots of people coming back to see us again and again to learn lots of new printmaking techniques. In Autumn we heard the fantastic news that we had been awarded NPO status again for 2023-26 along with 990 other national organisations. It is testament to the hard work of the members, studio holders, volunteers, staff, Board and external advisers who all shaped our NPO application that we also received an uplift in our NPO award which will help WYPW reach wider audiences and also locate more activity in the heart of Huddersfield in the future.

Congratulations went in Autumn to Saba Rifat whose work 'Tessella' – an installation in Dewsbury underpass – started to be installed as part of the Dewsbury Creative Town initiative. In December and January, we took part in One Community's 'Match It' initiative where we ran a series of events and workshops to fundraise to help make our facilities more accessible to more people. We ran a very successful 'Print Jam' event and 'Speed Date a Print Process' event and raise over £1700 which was matched by One Community Foundation. The building works have taken place in 2023 to improve the spaces in WYPW and welcome more people during heritage open days and for WYPW to showcase more experimental print processes.

The year ended, as it started with some highlights. Members and studio holders were invited to show work at Sunny Bank Mills in Farsley, Leeds; as part of Leeds 2023 Year of Culture and came together to produce the exhibition, Source. This was very well received and welcomed over 1500 people to visit the gallery over the period of the exhibition. WYPW also had a flurry of school visits including gelli plate and monoprinting with 90 Y6 children in Pudsey and we were pleased to be part of the 'Great Winter Print Together' run by the Jo Cox Foundation.

Phew! What a year it was – another year of building on what we do, reaching new audiences and spreading the joy of printmaking. Thank you to everyone who has supported us financially this year, Kirklees MC and especially to our major funder, Arts Council England. We would like to extend thanks and appreciation to our Arts Council Relationship Managers and external consultants such as Kate Dore Consulting.

Thank you to Kay Wrench, for taking the minutes at most of the Board meetings before stepping down, it was greatly appreciated by us all. Thank you to the members of the board, you have all played a valuable role in the development WYPW, everyone rose to the challenges and were very supportive and proactive of the NPO application. We appreciate all the time you have given and the work you have done on behalf of WYPW. To those board members who are standing down at this AGM, on behalf of everyone at WYPW we offer you our heartfelt thanks and gratitude. We hope you will continue to be a member and remain part of the WYPW family.

Hannah Mason, Chair Dec 2020-present, West Yorkshire Print Workshop

2022/23 Stats at a glance

6834 attendees for artist talks, exhibitions, print fairs and community workshops (39% up on last year)

*

257 course attendees in person (up 98% on PY)

*

1460 newsletter followers (7% up on PY)

•

Paid employment opportunities 64 artists (3 up on PY)

•

5 exhibitions shown either at WYPW or externally (same as PY) 1 of these exhibitions showed at 3 external venues

•

69 artists exhibiting work (2 down on PY)

•

91319 web visits

•

5353 instagram followers (18% up on PY)

*

16 placement students and new volunteers joining WYPW

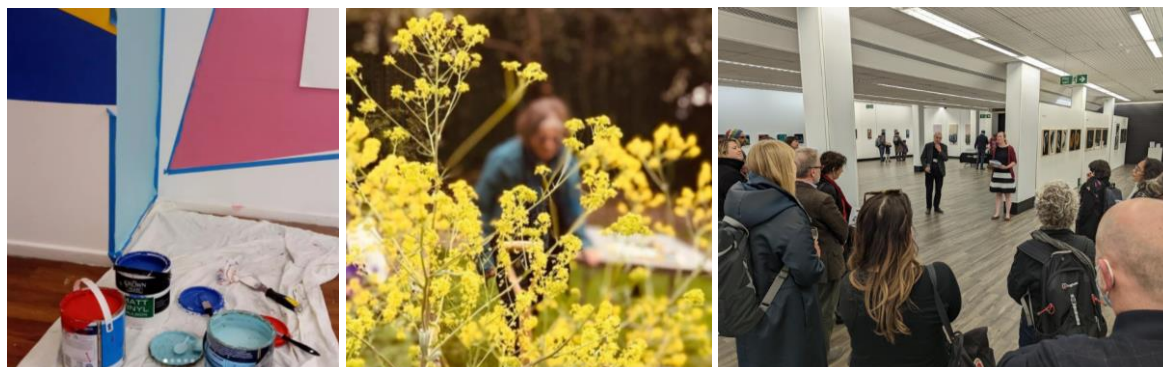
•

£25,891 external funding in project accounts for engagement projects in addition to ACE NPO funding

•

NPO funding successful to increase by 44% for 2023-26

Life after COVID – the new normal



(l to r) Paint pots and paint brushes set down after painting up the new 'Print Haus' space; Judith Brown (studio holder) in the natural dye garden; Flourish Award ceremony at Huddersfield Art Gallery.

On 21 February 2022, the government announced the end of COVID restrictions and its 'Living with Covid' plan. WYPW was moving into its 2022/23 NPO extension year and with the assistance of People's Postcode Lottery Funding of £19k, we could cautiously extend our programme and return to what we do best which is delivering printmaking in person and with excellence. We ran a full year of courses and a full programme of exhibitions as well as changing our offer in the Temporary Contemporary unit in Huddersfield to serve community and young people's groups with our pop up Print Haus set up.

It was clear that the period of COVID had led to some changes with our business model – some members had got used to printing at home and so some didn't return, and suddenly a cost of living crisis loomed instead. People were having to make difficult choices with their money and for some artists course costs or print costs were put to one side, whilst utility bills and food costs soared.

Whilst everyone adjusted to our 'new normal' and dealt with the cost of living crisis, we changed some of our offer to deliver slightly different courses and some more social events such as our print jam and some corporate hire events with local companies such as FishTank design agency to offset the reduced income through digital activities as people experienced 'online fatigue'.

The appetite to do things 'with your hands' continued in 2022/23 after COVID lockdowns and our young peoples' programme and community programme was made with enthusiasm as we over-delivered on engagement through this project from initial projections. Our course programme was also well received and in particular the masterclasses which returned were met with great interest. We were able to support more freelance and commissioned opportunities for artists in the area than for the previous 3 years.

By understanding more about need post-COVID from members and through audience feedback, expert external advice and working with Kirklees Council; we have made a compelling NPO bid to ACE for NPO funding and uplift. We were thrilled to be named an NPO again and through this, our ambitions post-COVID to become 'the' centre for print in Yorkshire and even, the North of England seemed one step closer with this boost of confidence and support from ACE and Kirklees

Council with the plans for the 'Cultural Heart' and Towns Fund for Dewsbury and the villages and towns in Kirklees.

Last year of NPO extension and applying for new NPO



Arts Council image from the Let's Create strategy launch

We were looking ahead this year to the NPO application in Spring 2022 and hopeful NPO success in 2023 and wanted to embed some ways of working ahead of the new NPO round as well think about the key aims for WYPW alongside the 'Let's Create' Arts Council strategy. A series of meetings were held in the Autumn with external speakers and critical friends as well as key internal stakeholders to look at each of the Investment Principles and the Outcomes and think carefully about evidencing our commitment to the strategy and what we needed to look like, and deliver, over the potential new NPO period. We felt excited about the new strategy and WYPW's work really fits clearly into the aims and objectives of ACE's plans and so we worked together to put a strong and ambitious plan for WYPW for the next NPO round which was successful.

Widening our reach to new audiences



(l to r) Print Day in one of our young participants taking part in a fireworks relief print session at Unit 2 in Huddersfield; two adult participants taking part in our free printmaking sessions at Unit 2 and a stall set up in St Paul's garden for block printing during Print Day in May activities

In 2022/23, we widened our engagement with audiences with nearly 40% more people engaging in hands-on activities with WYPW this year in comparison to the previous year. Much

of this was due to a focus on hands-on, in person engagement after the lifting of COVID restrictions and also the success of the People's Postcode Lottery funded activity programme. Many thanks to Balenji Mwiche and Vicki Senior for successfully steering this project and bringing printmaking to people in Kirklees and beyond. Part of the focus for the project was to engage young people and current non-printmakers and we joined in with the Jo Cox Foundation's 'Great Get Together', the 'Age of Creativity' festival, the University of Huddersfield's 'Cultures of Place' programme, Pride month activities, the Big Draw, the Kirklees' Children's Art Biennale, and Jubilee celebrations. Through partnering with other charity and cultural partners, we improved quality, reached new communities and were able to increase our visibility to non-printmakers. One of the best examples of the programmes' success in 2022/23 was the winter print haus programme in November and December 2022. With sessions every Thursday and Saturday throughout November and December, with a different printmaking process every week, WYPW gained a number of new followers – some coming back every week to learn something new. People started to get to know each other and formed friendships and newly interested young people came back time and again and learnt more about the organisation and about printmaking.

We also ensured that we maintained connections with partners including EVOKE, the Cultural Leader's Group, the National Print Network and Temporary/Contemporary to ensure positive reach and relevance and we enjoyed being part of the Mirfield Rotary's Green Art Award as judge and workshop provider and being part of the Children's Art School's Art Biennale, running 9 workshops and hosting a town centre flash mob; as well as providing 3 workshops for Creative Scene's 'Change Programme' for young people in Batley.

WYPW aims to support and nurture new artistic talent through our membership programme and its key aim is to broaden our reach to new members, friends, volunteers and trainees. WYPW finished the year with 134 members, having started at 128. This slow build of member numbers was encouraging post-covid and gives a good platform for 2023/24.

Resilience



(l to r) Fundraising through a 'Print and Doodle' auction in Winter as part of our 'Match It' fundraising campaign with One Community Foundation, Graham Pilling, tutor and printmaker with WYPW who was featured in Pressing Matters magazine; Speed Date a Print Process – another fundraising event in the winter of 2022/23.

WYPW has had a busy year trying to recover after Covid and the challenge of the cost of living crisis which hit everyone. This cost of living crisis was keenly felt, bills increased and the challenge of maintaining a cost-effective programme was a challenge when government

funding support had ceased post-Covid. Overall there was an £11k deficit, much of which is due to a £14k spend on maintenance costs to the Mirfield building with which WYPW has a fix and maintenance lease from Leeds Diocese and a reduced amount of organisational income which is gained through management fees on projects and in the prior year included monies from the Cultural Recovery Fund. We had some much welcomed income from local fundraising from studio holders, members and from successful fundraising bids which enabled us to recover our work with schools and young people and do more building and compliance work. We must thank all artists who kindly donated work as part of our Prints and Doodles auction. This along with the new Print Jam activities and Speed Date a Print Process event helped to bolster much needed funds.

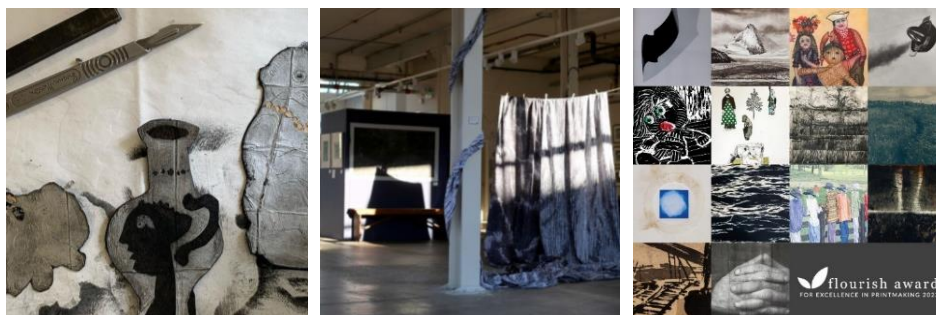
Excellence is at the heart of everything we do. We maintain very high standards for our teaching, artist support and the public programme and we are thankful to all our artists, tutors and the staff team for their excellence and resilience during a difficult financial period. The fact that many of the artists that use WYPW facilities or have studios here have flourished in 2022/23 such as Graham Pilling (shown above) who was featured in Pressing Matters or Janine Burrows whose excellent exhibition at YSP nearly sold out of all work made for it, is testament to the skill, ability and resilience of the artists in this area. Congratulations to them.



Above: Michelan Donelan, Minister for Culture on her visit to WYPW

Great news came in the autumn as we found we had been granted £300,000 over the next 3 years to deliver the next NPO programme and relocate much of our activity into Huddersfield town centre. Many thanks to Tom Ratcliffe from the Board for supporting the visit from the Secretary of State for Culture, Michelle Donelan along with Pete Massey from the Arts Council and other members of DCMS and local councillor Mark Eastwood MP to WYPW, the day before the NPO announcements. This was a success with Michelle Donelan inking and printing a lino cut print, seeing Slaithwaite Primary school making collagraph and screen prints and meeting members and two work experience students from Mirfield Free Grammar.

Quality and Ambition



(l to r) Tetra pak plates in preparation for Stephen Fowler’s masterclass, an image from ‘Source’ the WYPW exhibition hosted at Sunny Bank Mills and the image tile from ‘Flourish’: WYPW’s UK printmaking excellence exhibition.

We clarified our vision, mission and values as part of preparing WYPW’s NPO application and our ambition to become *the* centre for print in Yorkshire. As part of this ambition, key components around our public facing work, especially the exhibitions programme have been invested in, and in particular working with external partners such as Huddersfield Art Gallery, Northern Print, the Point Gallery and the University of Huddersfield and Sunny Bank Mills were all important in improving the visibility of our exhibitions programme and reaching people to help give access to print. Many thanks to our exhibition partners and thanks to Len Horsely who helped with transit and hanging of WYPW exhibitions across the North.

We remain excited and committed to bringing our centre of excellence in print to Huddersfield and surrounding areas. By developing our ‘Print Haus’ scheme in Huddersfield we reached a new audience and gave free access to printmaking facilities and expertise through the grant funded scheme. Through attendance at the Huddersfield Literature Festival and joining in with the ‘Growing Colour Together’ scheme for the WOVEN festival, it allows us to take printmaking to a wider audience but with specialist practitioners and experienced artists/tutors to ensure this is done with quality materials and with expertise.

Studios and Buildings



(l to r) Studio holders helping in the gardens during print day in May; painting of the Mirfield workshop by Janine Burrows; studio space 2 occupied by artist Janine Burrows

All available studios at WYPW remained full in 2022/23 with a long waiting list. Studio 6B remained closed due to maintenance work needed. Rent for studios was increased slightly (4%) but was kept low to support our studio artists, particularly after the difficult COVID period and during the cost of living crisis. Upgrades were made to studios and the building as a whole with work to upgrade the fire doors and fire compartmentation, as well as damp work and compliance work. This ‘hidden’ work maintains high standards for the workshop and a safe space for all. There remains a long waiting list for studios at WYPW and there is demand from artists for long term working space. Many thanks to all our studio holders for supporting WYPW through a difficult period – especially with events such as Print Day in May, with volunteering work days and with their good humour and advocacy.

Finance and governance

Income in 2022/23 continued to mimic 2021/22 and pre-covid levels which is encouraging with the help of some additional grants and fundraising but expenditure was higher than usual as People’s postcode project spend under ‘outreach costs’ which had come in the previous year

were spent in 2022/23. The exhibitions post remained vacant in 2022/23, which meant some savings under wages.

Spend was controlled well outside of the People's Postcode Lottery project which ended up being spent in a different final year to some of the grant income. Building maintenance and repairs continue to be costly as the building continues to require upgrades and compliance work due to the nature of the Victorian building and the age of the roof and the continuing damp issues.

At 31 March 2021, unrestricted reserves stood at £31272 (approximately 10 weeks expenditure) so unfortunately at this moment we cannot commit further income to reserves due to the current climate but we aim to increase this to £38,000 in 2023/24. This takes us back to reserves at pre-Covid 2019/20 levels.

Finances are shown within the financial documents as a separate document.

WYPW continues to thank Tom Ratcliffe who acts as Treasurer on the WYPW Board.

2023/24

Looking into 2023/24 is exciting with lots of plans to make WYPW more visible and broaden our reach as part of the NPO planning. We look forward to working with festival partners and other NPOs on projects such as the WOVEN festival, the Huddersfield Literature Festival, the Big Draw with Hoot creative arts and also at the Pride festival.

We will continue to thrive and flourish in Huddersfield with our Temporary Contemporary space still allowing us to bring some of the best of printmaking in the North to Huddersfield as well as an accessible printmaking programme. We look forward to making plans for working in Huddersfield in the medium term, working with the Council to secure further premises to continue our audience development work in the area while we make plans for our long term relocation. We also look forward to using the Sir George Martin Trust grant to help us break down barriers with audiences who currently don't engage with WYPW and working on how to be more accessible to a wider audience with live research and community consultation.

In common with the rest of the arts and cultural sector, we will continue to face major challenges across all of our income streams with the cost of living crisis still hampering our ability to generate income as pre-covid levels of participation have not yet returned and utility bills and rents increase. There are areas to be optimistic as young peoples' engagement is high and schools start to return and the appetite for learning 'hands on skills' through our course programme continues to bring in much need stabilising income. Fundraising and donations continue to be competitive and we will look to continue to innovate and adapt to spread risk and generate new lines of income, utilising retail opportunities and attending print fairs as they return in 2023/24.

WYPW Management Board – 2022/23

Hannah Mason – Chair

Helaina Sharpley – Studio Representative (stepped down Dec 2022)

Janine Burrows – joined Dec 2022 as Studio Representative

Tom Ratcliffe - Treasurer

Rowan Bailey – Ordinary Board Member
Julie Turner – Joined Dec 2022
Fleur Ward – Joined Dec 2022 (Young Trustee)

WYPW staff team – 2022/23

Director: Clare Alton-Fletcher
Print Technician: Kate Desforges
Education co-ordinator: Caroline (Caro) Pratt
Exhibitions and Events Co-ordinator: Vacant (being covered by the Director)
Learning and Community Officer (Grant funded post): Balenji Mwiche then Vicki Senior
Finance and admin : Nicholas Mangeolles
Arts Assistant: Fabian Osborne
Print Fellows: Bachittar Singh and Fleur Ward

Studio Artists 2022/23

Jim Bond	Kinetic sculptor
Judith Brown	Sculptor
Janine Burrows	Graphic Design/artist
Andrea Canegrati	Photographer
Liadin Cooke	Contemporary Artist
Scarlette Averley	Reduction Lino Printmaker
Helaina Sharpley	Wire work artist
Jenny Thomas	Printmaker
Fabian Osborne	Ceramicist/Printmaker
Saba Rifat	Printmaker and sculptor (joined March 2022)

Volunteers

Many thanks to our volunteers old and new for their support with education programmes, minuting meetings, print room support, administration, evaluation, photography and so much more. WYPW couldn't be what it is without you – so thank you for your time and effort.

Thanks go to our accountants TaxAssist, based in Mirfield for their prompt and professional support.



Supported using public funding by
**ARTS COUNCIL
ENGLAND**



Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

**WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Hannah Kayi Mason (Chair)
Dr Thomas Ratcliffe (Treasurer)
Rowan Bailey
Fleur Ward (appointed 8 December 2022)
Janine Burrows (appointed 8 December 2022)
Julie Turner (appointed 8 December 2022)

Charity number

1147601

Company number

07429968

Registered office

75A Huddersfield Road
Mirfield
West Yorkshire
WF14 8AT

Independent examiner

TaxAssist Accountants
1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8BL

WEST YORKSHIRE PRINT WORKSHOP

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WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

The directors who served during the year were:

Hannah Mason
Clare Fletcher
Thomas Ratcliffe

The trustees and directors of the charity are appointed by the members at the AGM.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Charity's Objects

To raise and maintain its profile as a centre for excellence in the art of printmaking and associated disciplines by promoting, maintaining and advancing knowledge and appreciation of the arts by all means available to it.

The Charity's Main Activities

The provision of printmaking facilities for artists plus subsidised studios and other artists support eg members exhibitions.

The provision of arts activities for the local community - fairs, childrens workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Date:7/12/23.....

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2023, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

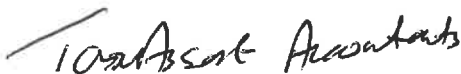
- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



TaxAssist Accountants

1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8AB

Dated: 7/12/2023

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<u>Incoming resources from generated funds</u>					
Grants	2	55,366	22,897	78,263	90,701
Covid-19 Furlough Grants		-		-	592
Gallery / exhibition income		9,764		9,764	9,612
Rental income		11,900		11,900	12,304
Course fees, membership fees & shop sales		32,240		32,240	19,700
Workshop hire		8,442		8,442	7,286
Outreach income		5,297	3,000	8,297	30
Digital activities		1,136		1,136	6,005
Keyholder fees		392		392	372
Donations		2,528		2,528	2,554
Organisational Income		226		226	8,005
20 20 Income		120		120	132
Miscellaneous income		210		210	59
Bank interest		71		71	5
Total incoming resources		127,692	25,897	153,589	157,357
<u>Resources expended</u>					
Wages, salaries & NI		72,382		72,382	81,428
Cost of materials sales		2,777		2,777	1,509
Course costs		12,985		12,985	7,738
Exhibition costs		1,878		1,878	781
Outreach costs		1,956	23,349	25,305	35,395
Digital activities costs		850		850	5,834
Freelance workers		120		120	7,800
Advertising and publicity		377		377	35
Print room costs		1,254		1,254	1,763
Staff pensions		1,183		1,183	1,304
Rent & rates		4,824		4,824	4,954
Insurance		2,040		2,040	2,929
Light and heat		3,848		3,848	5,802
Repairs, maintenance & equipment		12,855	1,200	14,055	8,400
Postage and stationery		1,776		1,776	2,194
Telephone and fax		691		691	632
Housekeeping		1,483		1,483	4,320
Travelling expenses		503		503	323
Waste disposal		1,067		1,067	692
Legal and professional		912		912	925
Artists fees		3,114		3,114	3,957
Refreshments		38		38	38
Staff training		484		484	626
Sundry expenses		121		121	108
20:20 expenses		100		100	132
Subscriptions		378		378	418
ICT & Website costs		8,676		8,676	10,720

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

Bank and card payment charges	1,394		1,394	1,295
Total resources expended	140,066	24,549	164,615	192,052
Net movement in funds	(12,374)	1,348	(11,026)	(34,695)
Reallocation from Restricted to General funds	1,348	(1,348)	-	-
Fund balances at 1 April 2022	42,298	-	42,298	76,993
Fund balances at 31 March 2023	31,272	-	31,272	42,298

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 20223

	Notes	2023 £	£	2022 £	£
Current assets					
Stocks		2,400		2,494	
Debtors	6	590		728	
Cash at bank and in hand		41,743		72,568	
		<u>44,733</u>		<u>75,790</u>	
Creditors: amounts falling due within one year	7	<u>(13,461)</u>		<u>(33,492)</u>	
Total assets less current liabilities			<u>31,272</u>		<u>42,298</u>
Income funds					
Restricted funds			-		-
Unrestricted funds			<u>31,272</u>		<u>42,298</u>
			<u>31,272</u>		<u>42,298</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 7/12/2023



Hannah Mason (Chair)
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Grants and donations are only included in the Statement of Financial Affairs when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

All incoming resources are only included in the Statement of Financial Affairs when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

1.4 Fund structure

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
National Portfolio funding	55,366	-	55,366	55,366
Trusts and Foundations	-	22,897	22,897	3,335
Covid-19 Local Authority Grants	-	-	-	4,000
Recovery Fund	-	-	-	5,000
heART your Town	-	-	-	20,000
Childrens Biennale	-	-	-	3,000
	<u>55,366</u>	<u>22,897</u>	<u>78,263</u>	<u>90,701</u>

3 Analysis of resources expended

Wages, salaries and NI

Wages, salaries & NI (General)

Unrestricted £	Restricted £	Total £
<u>72,382</u>	<u>-</u>	<u>72,382</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year. There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors

	2023 £	2022 £
Trade debtors	-	86
Other debtors	220	253
Prepayments and accrued income	370	389
	<u>590</u>	<u>728</u>

7 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	-	-
Other creditors	1,345	1,176
Accruals & deferred income	12,116	32,316
	<u>13,461</u>	<u>33,492</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Pension and other post-retirement benefit commitments
Defined contribution

	2023	2022
	£	£
Contributions payable by the company for the year	<u>1,183</u>	<u>1,304</u>

Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

**WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Hannah Kayi Mason (Chair)
Dr Thomas Ratcliffe (Treasurer)
Rowan Bailey
Fleur Ward (appointed 8 December 2022)
Janine Burrows (appointed 8 December 2022)
Julie Turner (appointed 8 December 2022)

Charity number

1147601

Company number

07429968

Registered office

75A Huddersfield Road
Mirfield
West Yorkshire
WF14 8AT

Independent examiner

TaxAssist Accountants
1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8BL

WEST YORKSHIRE PRINT WORKSHOP

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WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

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The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

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Clare Fletcher
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The provision of arts activities for the local community - fairs, childrens workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Date:7/12/23.....

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2023, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



TaxAssist Accountants

1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8AB

Dated: 7/12/2023

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<u>Incoming resources from generated funds</u>					
Grants	2	55,366	22,897	78,263	90,701
Covid-19 Furlough Grants		-		-	592
Gallery / exhibition income		9,764		9,764	9,612
Rental income		11,900		11,900	12,304
Course fees, membership fees & shop sales		32,240		32,240	19,700
Workshop hire		8,442		8,442	7,286
Outreach income		5,297	3,000	8,297	30
Digital activities		1,136		1,136	6,005
Keyholder fees		392		392	372
Donations		2,528		2,528	2,554
Organisational Income		226		226	8,005
20 20 Income		120		120	132
Miscellaneous income		210		210	59
Bank interest		71		71	5
Total incoming resources		127,692	25,897	153,589	157,357
<u>Resources expended</u>					
Wages, salaries & NI		72,382		72,382	81,428
Cost of materials sales		2,777		2,777	1,509
Course costs		12,985		12,985	7,738
Exhibition costs		1,878		1,878	781
Outreach costs		1,956	23,349	25,305	35,395
Digital activities costs		850		850	5,834
Freelance workers		120		120	7,800
Advertising and publicity		377		377	35
Print room costs		1,254		1,254	1,763
Staff pensions		1,183		1,183	1,304
Rent & rates		4,824		4,824	4,954
Insurance		2,040		2,040	2,929
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Repairs, maintenance & equipment		12,855	1,200	14,055	8,400
Postage and stationery		1,776		1,776	2,194
Telephone and fax		691		691	632
Housekeeping		1,483		1,483	4,320
Travelling expenses		503		503	323
Waste disposal		1,067		1,067	692
Legal and professional		912		912	925
Artists fees		3,114		3,114	3,957
Refreshments		38		38	38
Staff training		484		484	626
Sundry expenses		121		121	108
20:20 expenses		100		100	132
Subscriptions		378		378	418
ICT & Website costs		8,676		8,676	10,720

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

Bank and card payment charges	1,394		1,394	1,295
Total resources expended	140,066	24,549	164,615	192,052
Net movement in funds	(12,374)	1,348	(11,026)	(34,695)
Reallocation from Restricted to General funds	1,348	(1,348)	-	-
Fund balances at 1 April 2022	42,298	-	42,298	76,993
Fund balances at 31 March 2023	31,272	-	31,272	42,298

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 20223

	Notes	2023 £	£	2022 £	£
Current assets					
Stocks		2,400		2,494	
Debtors	6	590		728	
Cash at bank and in hand		41,743		72,568	
		<u>44,733</u>		<u>75,790</u>	
Creditors: amounts falling due within one year	7	<u>(13,461)</u>		<u>(33,492)</u>	
Total assets less current liabilities			<u>31,272</u>		<u>42,298</u>
Income funds					
Restricted funds			-		-
Unrestricted funds			<u>31,272</u>		<u>42,298</u>
			<u>31,272</u>		<u>42,298</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 7/12/2023



Hannah Mason (Chair)
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Grants and donations are only included in the Statement of Financial Affairs when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

All incoming resources are only included in the Statement of Financial Affairs when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

1.4 Fund structure

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
National Portfolio funding	55,366	-	55,366	55,366
Trusts and Foundations	-	22,897	22,897	3,335
Covid-19 Local Authority Grants	-	-	-	4,000
Recovery Fund	-	-	-	5,000
heART your Town	-	-	-	20,000
Childrens Biennale	-	-	-	3,000
	<u>55,366</u>	<u>22,897</u>	<u>78,263</u>	<u>90,701</u>

3 Analysis of resources expended

Wages, salaries and NI

	Unrestricted £	Restricted £	Total £
Wages, salaries & NI (General)	<u>72,382</u>	<u>-</u>	<u>72,382</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year. There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors

	2023 £	2022 £
Trade debtors	-	86
Other debtors	220	253
Prepayments and accrued income	370	389
	<u>590</u>	<u>728</u>

7 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	-	-
Other creditors	1,345	1,176
Accruals & deferred income	12,116	32,316
	<u>13,461</u>	<u>33,492</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Pension and other post-retirement benefit commitments
Defined contribution

	2023	2022
	£	£
Contributions payable by the company for the year	<u>1,183</u>	<u>1,304</u>

WEST YORKSHIRE PRINT WORKSHOP LTD

England & Wales - Charity number 1147601

Accounts

Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

**WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Hannah Kayi Mason (Chair) Dr Thomas Ratcliffe (Treasurer) Miss Helaina Sharpley Ms Clare Grace Rowan Bailey
Charity number	1147601
Company number	07429968
Registered office	75A Huddersfield Road Mirfield West Yorkshire WF14 8AT
Independent examiner	TaxAssist Accountants 1 st Floor, Midland House 77 Huddersfield Road Mirfield West Yorkshire WF14 8BL

WEST YORKSHIRE PRINT WORKSHOP

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WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and accounts for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

The directors who served during the year were:

Hannah Mason
Clare Fletcher
Miss Helaina Sharpley
Mr Ian Wrench (resigned 9 December 2021)

The trustees and directors of the charity are appointed by the members at the AGM.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Charity's Objects

To raise and maintain its profile as a centre for excellence in the art of printmaking and associated disciplines by promoting, maintaining and advancing knowledge and appreciation of the arts by all means available to it.

The Charity's Main Activities

The provision of printmaking facilities for artists plus subsidised studios and other artists support eg members exhibitions.

The provision of arts activities for the local community - fairs, childrens workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Date:24/11/22.....

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

TaxAssist Accountants

TaxAssist Accountants

1st Floor, Midland House
77 Huddersfield Road
Mirfield
West Yorkshire
WF14 8AB

Dated: 24/11/2022

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<u>Incoming resources from generated funds</u>					
Grants	2	59,366	31,335	90,701	142,324
Covid-19 Furlough Grants		592		592	15,547
Matched funding – Co-op		-		-	4,000
Gallery / exhibition income		9,612		9,612	5,893
Rental income		12,304		12,304	10,785
Course fees, membership fees & shop sales		19,700		19,700	4,244
Workshop hire		7,286		7,286	4,125
Outreach income		30		30	898
Digital activities		6,005		6,005	2,778
Keyholder fees		372		372	155
Donations		2,554		2,554	4,763
Organisational Income		8,005		8,005	-
20 20 Income		132		132	-
Miscellaneous income		59		59	378
Bank interest		5		5	53
Total incoming resources		126,022	31,335	157,357	195,943
<u>Resources expended</u>					
Wages, salaries & NI		80,951	477	81,428	71,914
Cost of materials sales		1,509		1,509	2,033
Course costs		7,738		7,738	1,698
Exhibition costs		668	113	781	1,215
Outreach costs		60	35,335	35,395	3,560
Digital activities costs		3,559	2,275	5,834	6,766
Freelance workers		1,200	6,600	7,800	22,221
Advertising and publicity		35		35	125
Print room costs		1,763		1,763	2,256
Staff pensions		1,304		1,304	3,186
Rent & rates		4,954		4,954	4,546
Insurance		2,929		2,929	1,005
Light and heat		5,802		5,802	5,377
Repairs, maintenance & equipment		8,400		8,400	5,099
Postage and stationery		2,194		2,194	1,598
Telephone and fax		632		632	353
Housekeeping		720	3,600	4,320	1,096
Travelling expenses		312	11	323	111
Waste disposal		692		692	486
Legal and professional		925		925	937
Artists fees		3,957		3,957	3,773
Refreshments		38		38	-
Staff training		626		626	372
Sundry expenses		108		108	257
20:20 expenses		132		132	-
Subscriptions		418		418	515

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

ICT & Website costs	9,007	1,713	10,720	15,570
Bank and card payment charges	1,295		1,295	801
Total resources expended	141,928	50,124	192,052	156,870
Net movement in funds	(15,906)	(18,789)	(34,695)	39,073
Reallocation from Restricted to General funds	26,382	(26,382)	-	-
Fund balances at 1 April 2021	31,822	45,171	76,993	37,920
Fund balances at 31 March 2022	42,298	-	42,298	76,993

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Current assets					
Stocks		2,494		1,780	
Debtors	6	728		609	
Cash at bank and in hand		72,568		100,324	
		<u>75,790</u>		<u>102,713</u>	
Creditors: amounts falling due within one year	7	<u>(33,492)</u>		<u>(25,720)</u>	
Total assets less current liabilities			<u>42,298</u>		<u>76,993</u>
Income funds					
Restricted funds			-		45,171
Unrestricted funds			<u>42,298</u>		<u>31,822</u>
			<u>42,298</u>		<u>76,993</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 08/12/22



Hannah Mason (Chair)
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Grants and donations are only included in the Statement of Financial Affairs when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

All incoming resources are only included in the Statement of Financial Affairs when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

1.4 Fund structure

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
National Portfolio funding	55,366	-	55,366	55,366
Covid-19 Local Authority Grants	4,000	-	4,000	39,143
Recovery Fund	-	5,000	5,000	45,000
LEP	-	-	-	2,815
Trusts and Foundations	-	3,335	3,335	-
heART your Town	-	20,000	20,000	-
Childrens Biennale	-	3,000	3,000	-
	<u>59,366</u>	<u>31,335</u>	<u>90,701</u>	<u>142,324</u>

3 Analysis of resources expended

Wages, salaries and NI

Wages, salaries & NI (General)

Unrestricted £	Restricted £	Total £
<u>80,951</u>	<u>477</u>	<u>81,428</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year. There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors

	2022 £	2021 £
Trade debtors	86	-
Other debtors	253	220
Prepayments and accrued income	389	389
	<u>728</u>	<u>609</u>

7 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	-	4,841
Other creditors	1,176	-
Accruals & deferred income	32,316	20,879
	<u>33,492</u>	<u>25,720</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

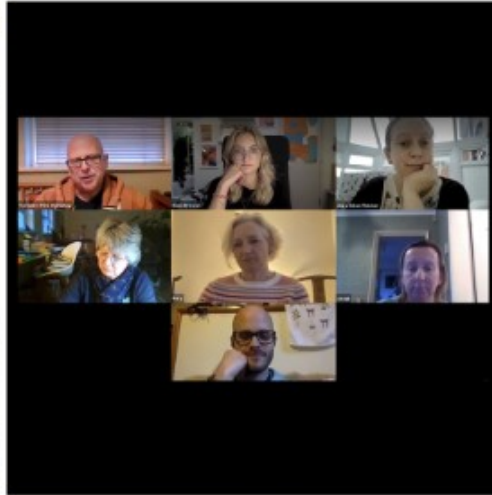
8 Pension and other post-retirement benefit commitments
Defined contribution

	2022	2021
	£	£
Contributions payable by the company for the year	<u>1,304</u>	<u>3,186</u>

WEST YORKSHIRE PRINT WORKSHOP LTD

England & Wales - Charity number 1147601

Accounts



Annual report of West Yorkshire Print Workshop for the year 2020/21

West Yorkshire Print Workshop
75a Huddersfield Road
Mirfield
West Yorkshire
WF14 8AT

Front cover images: from left to right

Top line:

- October 2020 - Installation of Flourish Award 2020 in Scarborough, Woodend Gallery with Martyn Lucas.
- August 2020 - Lucy Gell, screenprinted bear. In WYPW Screen room.
- October 2020 - Member Martyn Smith in the print room - Members allowed back in the workshop June 2020 onwards (Before second lockdown)

Second line:

- March 2020 - Careers week - Drypoint/monoprint, spotlight on Lisa Stubbs.
- March 2021 - Talking Art Sessions - Diane Bresson
- March 2021 - Print Workshop, Gallery shop officially back open to the public after refurbishment.

Third line:

- 23 July 2020 - New project space in Huddersfield - Unit 2 pop-up gallery
- Lucy May Schofield - Winner of Flourish Award 2020 - Announced November 2020
- August 2020 - Print People Kit - Our first Post Box Print Club activity kit, designed by Lisa Stubbs

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Chairs Message

At the beginning of 2020 WYPW found itself working towards change, we had started discussions about expanding and possibly moving premises; we were ready to embark on research and consultations. WYPW was keen to develop its role as part of the Kirklees Blue Print and to continue its active presence in Temporary Contemporary. The Arts Council England launched its Let's Create Strategy 2020-30 and our education and exhibition programmes, workshops, studios, Unit 2 and shop were full of possibilities, so many activities had already been planned and there was a feeling of excitement for the year to come.

Then at the beginning March 2020 COVID hit, we had lockdown and staff were furloughed. This was the start of many zoom meetings and new ways of working. Our CEO, Julie Gaskell-Johnson worked very hard to keep up with a fast moving situation, finding funding through Kirklees discretionary grants, development funding from business rates and the ACE recovery fund. We got a nice surprise of a donation of £2,500 from ShareGift.

We were successful in an application to be part in edition 2 of the Prosper North Programme, which has led to in depth consultations which will give us direction and help prepare WYPW for the future. WYPW also had success in gaining funding from the Idlewild Trust to fund two printmakers internships.

We welcomed Louise Adu and Hannah Mason as new board members early in 2020.

A relaxing of COVID rules, detailed risk assessments and careful planning enabled the studios to reopen on the 1st June. WhatsApp groups were set up for staff and studio holders and for the board to enable better communication and support. The way everyone worked together, the supportive messages and thoughtful working practice was wonderful to experience. We saw further lockdowns which brought further adaptability in work practice with each challenge.

Print day in May was cancelled in 2020, but Helaina Sharpley encouraged, studio holders and WYPW members to celebrate Print Day in May on social media.

Online courses and the wonderful post box print club were launched, new course tutors were recruited to expand our course offer and research of different education models and planning for the future have also been carried out. Online meetings with WYPW Education Officer, Caro Pratt and tutors enabled discussion of challenges, exchange of ideas, and valuable support during a difficult time for freelance tutors. Online 1to1 tutorial/mentorship sessions have also been developed.

The members online group was launched by WYPW print technician Kate Desforges, this includes print demonstrations, information exchange and an opportunity for members to support each other. These sessions are worth the membership alone, a really good addition to our offer. The use of workshops was carefully planned and controlled and extra work had

to be done to make everything run safely and smoothly. A technician's space was created and material storage was improved, we also acquired new letterpress equipment.

At unit 2 the first exhibition after lockdown was the very moving and poignant exhibition *Becalmed* by the winner of our national printmaking award, Flourish in 2019, Sue Baker Kenton. Simon Poe made a beautiful video to go with *Becalmed*, which was put out on social media. The 2020 Flourish Award attracted applications from across the UK in all print disciplines. Despite COVID-19 restrictions, a very successful Flourish exhibition went ahead, along with a virtual tour, confidently and professionally delivered by Exhibition Co-ordinator, Martyn Lucas. Successful Zoom talks by four Flourish printmakers attracted international interest. The winner of the Flourish award 2020 was Lucy Mae Schofield. The exhibition took place in WYPW Unit 2 in Huddersfield, rather than the Huddersfield Art Gallery which is closed for refurbishment.

This was the start of a highly successful series of artist talks, recordings of all these excellent talks can be purchased on the WYPW website.

WYPW worked with the Council to commission artists to produce work as part of the HeART in your Town initiative, other collaborations include: the Children's Biennale, WOVEN in Kirklees and unit two initiatives. We were able to appoint communications officer Jenny Weston, who made a big difference in our social media reach, developing videos and membership campaigns.

Julie Gaskell-Johnson had planned to retire from her role as CEO in December 2020, but kindly stayed until we had got back on track after the initial COVID hit and WYPW had appointed its new Director Clare Alton-Fletcher. We owe a big debt of gratitude to Julie for her tenacity and total commitment towards WYPW, throughout the crisis and indeed throughout her many years as WYPW CEO, Julie contributed to our success beyond words. Thank you Julie. We give a very warm welcome Clare Alton-Fletcher, who has already made a great start and contribution to the WYPW story.

We acknowledge 2020/21 has been a difficult and stressful year for everyone, and hope in some ways it has made us stronger. It has hastened technological development, focused our aims and objectives and extended our reach. WYPW needs to take on the challenges, to become more diverse and inclusive, to connect and to collaborate, to find new ways of working to embrace changes in the way we live and work. We must be brave and ambitious to take WYPW into the future, not with fear but with excitement, determination and I am sure the Board wants to say a very, very big thank you to all staff, their application, ingenuity and dedication throughout the COVID crisis has been impressive and is greatly appreciated. Thank you, amazing, hardworking, creative and innovative Kate, Caro, Martyn, Fabs, Nick, Jen and Josie, studio holders, members and volunteers, who with their generosity of time and spirit and hard work, enable us to achieve our aims, and more.

Thank you to everyone who has supported us financially this year, Kirklees MC and especially to our major funder Arts Council England. The ACE Culture Recovery Fund was a great support and opportunity. We would like to extend thanks and appreciation to Denise Fahmy, who has

attended most of our meetings and has given us helpful, supportive advice, including much needed good constructive criticism throughout.

Thank you to Kay Wrench, for taking the minutes at every meeting, it is greatly appreciated by us all. Thank you to the members of the board, you have all played a valuable role in the development WYPW, we found ourselves having many more meetings and working groups in 2020, everyone rose to the challenges and were very supportive and proactive. We appreciate all the time you have given and the work you have done on behalf of WYPW. To those board members who are standing down at this AGM, on behalf of everyone at WYPW we offer you our heartfelt thanks and gratitude. We hope you will continue to be a member and remain part of the WYPW family.

Clare Grace Co-Chair April 2020-Dec 2020 and Hannah Mason, Chair Dec 2020-present
West Yorkshire Print Workshop

2020/21 Stats at a glance

2915 online attendees for artist talks, exhibitions and print fairs (new for this year)

•

56 Post box print club subscribers (new for this year)

•

90 online members attendees for members' zoom support sessions (new this year)

•

1258 newsletter followers (up from 560 Previous Year)

•

Paid employment opportunities 26 artists (31 down on PY)

•

3 exhibitions at WYPW (4 down on PY)

•

2 exhibitions in external venues (3 down on PY)

•

76 artists exhibiting work (down 30 on PY)

•

81,248 web visits (18% up on PY)

•

*3497 Facebook followers WYPW (7% up on PY)
(2319 Printmaking Online – 5% up on PY)*

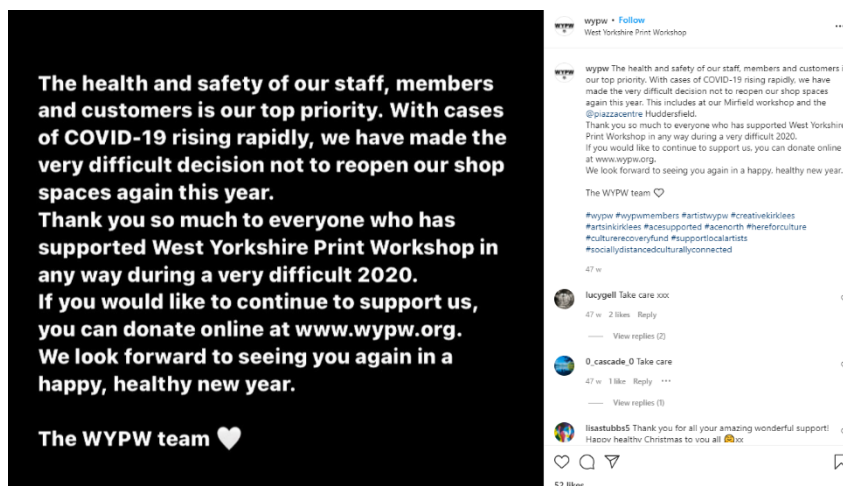
•

3977 Instagram followers (48% up on PY)

•

*3497 Twitter followers WYPW (up 1.5% on PY)
(3341 Printmaking Online – 0.5% down on PY)*

Coronavirus – COVID-19 Impact



The screenshot above was taken in December 2020 and COVID completely dominated April 2020 to March 2021 (the period of this report) as Kirklees was an area hit hard by the tiering system – usually in lockdown or tier 3 restrictions. There was a short period in the Summer of 2020 when the workshop and exhibition spaces could reopen but otherwise the staff team were put on furlough for much of the year and on returning to work, WYPW pivoted its work to online delivery or socially distanced in person delivery. Despite the challenges, the team rose to the challenge and delivered a high quality programme of online talks, exhibitions and remote services alongside a reduced in-person programme in line with health guidance, as shown further in this report. WYPW met our financial and statutory obligations as an organisation throughout the year, despite the circumstances and the team pulled together throughout the lockdowns and covered for each other during the times of reopening to put the organisation in a stable and positive position for reopening from March 2021.

Cultural Recovery Fund

In the latter part of 2020, WYPW was successful in applying for CRF Round 1 funding and received £50,000 from Arts Council England. This was vital funding which allowed WYPW to invest in staffing, equipment and programmes to help the organisation recover. It allowed us to reopen with a fresh feel, accelerated our work in the digital arena and provided extra staffing in a difficult time to facilitate online delivery which resulted in an uplift in visitors to the website and engagement with our social media platforms. Thanks to CRF funding we were able to purchase a high spec laptop capable of editing and producing videos which enabled virtual tours of exhibitions, short promotional videos and improved online delivery for our second virtual Print Day in May event. We were also able to purchase a subscription to Adobe creative cloud giving us the software we need to design and produce digital

and printed content as well as videos. CRF funding enabled us to continue in our aim of reaching out to new audiences and provide remote learning to those unable to



access facilities during lockdown and those in need of family friendly activities during a period of homeschooling/isolation. It enabled us to commission artists in the development of learning resources at time when there were few paid opportunities within the creative sector. It also allowed us to commission a local filmmaker to produce a promotional film of the Workshop, meaning that we were able to enhance our online presence with more engaging content and help show a broader audience what our organisation does.

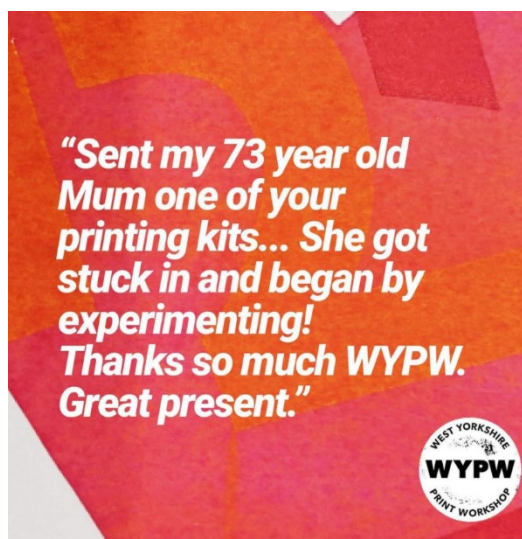
We also recorded a set of 'process' videos which allowed us to enhance our offer for our members and also for those attending courses at the workshop who may wish to revisit some of the more complex processes at their own pace. All techniques covered are difficult to observe face to face in a group so it is of benefit for this to be reviewed online where you can see the process more clearly.

CRF also allowed us to boost some of our unrestricted reserves to help in 2021/22 when Covid-19 impact in courses, facility use and other income streams remains challenging.

CRF allowed us to pivot work, sustain the organisation and improve our ways of working – without it, WYPW would be a very different place. It was vital and the continued efforts to apply for Covid-19 recovery grants continues to play an important role in helping the organisation get through a difficult time.

Arts Council Outcome 1 – Creative People (everyone can develop and express creativity throughout their life)

One of the key aims of WYPW is to nurture artistic talent and be a truly 'open access' print studio by broadening opportunities for people to get involved in printmaking. The need for creative escapism for people during a period of unprecedented uncertainty and isolation for many was met by some new programme activities and projects by WYPW: **Development of Postbox Print Club** - as a response to lockdown and the lack of entertainment for families during a period of home-schooling and lockdown, a remote learning package was developed comprising of a series of practical printmaking kits developed by artists and containing a set of illustrated instructions. The kits provided an opportunity for creative activity at a time where entertainment for families was limited and were an accessible form of artistic engagement needed by many



as a form of mental health support at a difficult time. It also provided a way to engage with an audience beyond our usual geographical remit and provided a cheaper alternative to face-to-face opportunities thus providing an economically inclusive way to engage with printmaking. These were well received and are something we are continuing to develop going forward, adding adult learning subscription post box print kits in 2021.

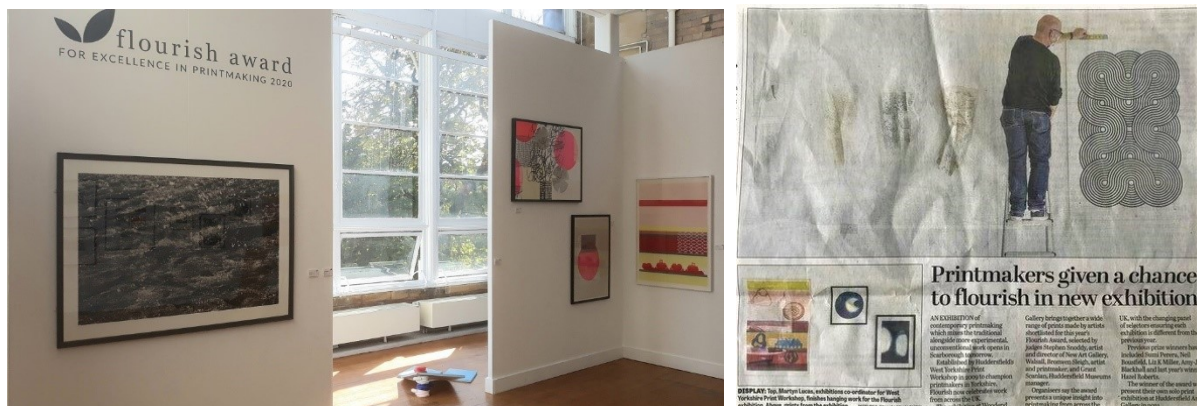
Development of Professional Development service - as a result of Covid restrictions there was an anecdotal sense of artists engaging in a period of self-reflection and evaluation of practice. During lockdown a Professional Development service was developed by the Workshop, with the aim of providing coaching and mentoring complementary to our already popular practical; 1-1 sessions. To date appropriately selected mentors have supported a number of practitioners eager to engage with a critical friend who can help them develop their creative approach and/or employment aspirations. An area we wish to develop further, it recognises and responds to the need for artistic community, peer and professional support often missing when working as a solo practitioner/printmaker.

Development of Online educational delivery - Through the use of Zoom and the development of our education area of the website we developed our ability to offer online courses. These looked to build skills remotely which may translate and develop into working with a process at a physical print workshop thus potentially turning digital visitors into physical visitors either here at WYPW or through promoting further engagement at a local print workshop. This has an overall benefit to the longevity of our sector and the wider promotion of printmaking as an artistic pursuit. The online offer also provides those beyond our usual catchment area with the opportunity to benefit from the knowledge of our specially selected tutors thus growing the wider reputation of the organisation.

Member's support – As a response to Covid-safe procedures, there was a re-organisation of the print studios and implementation of covid-safe procedures including new online booking system.

When restrictions were eased in June 2020, we re-opened cautiously to members. We re-organised the print studios in order to make members feel confident that they could use the studios safely - we restricted numbers by setting up a successful online bookings system, and we implemented stricter session end times to allow for post-session clean-downs. We also repurposed a studio space to make into a technician space, enabling social distancing for staff. All of these measures meant that for some of our members, we were one of the first places they ventured back to after lockdown, some even came to us before they ventured to the supermarket.

Arts Council Outcome 2 – Cultural Communities (villages, towns and cities thrive through a collaborative approach to culture)



Compared to many visual art venues across the UK, we were relatively fortunate to present several ‘in real life’ exhibitions during 2020-21 at our gallery space in Huddersfield and Flourish as a touring show to other towns and cities outside of the Kirklees area. Around this we were able to build a more significant online offer which connected with wider audiences who could then meet and collaborate together.

The shortlisting of artists for Flourish proceeded as an online selection by three judges (Grant Scanlan, Bronwen Sleight and Stephen Snoddy). We had been thinking about extending our online activity for some time, and the onset of the pandemic and the first lockdown in April 2020 forced us to take this step. Initially, we aimed to keep our profile active while our premises (print workshops, studios and gallery) were closed. We were able to promote each artist shortlisted for our Flourish Award on Instagram, Facebook and Twitter in more depth than we would do usually, while we waited for the chance to bring the physical exhibition together.

We were able to go ahead with our Print Day in May and Open Studios as a live event online. It is always one of our busiest days each year, a time when visitors new and old are able to see our premises and take part in artists’ demonstrations and drop-in activities. Our online event offered a similar virtual experience with artists very generously giving their time and expertise.

So, we got to Scarborough at the weekend...the weather was horrendous but somehow great as we stumbled around the town...but yeh the exhibition...wow...it's so good...you've done a great job! And what a great space / place. Visitor to Woodend, 2020

BECALMED by Sue Baker Kenton

We were fortunate to be able to stage Sue’s exhibition at Unit 2 in Huddersfield during October 2020. A series of compelling prints centred around the human face explored notions of passing time as well as communication/isolation resonant within the context of a pandemic. Mindful of further potential restrictions to access the exhibition which might have happened and many people’s hesitancy



about 'going out', we built on the success of our Flourish virtual tour and developed a video of *Becalmed*, with a voiceover narration by art historian and Huddersfield Art Gallery invigilator Simon Poe. His short text beautifully captured a personal point of view in response to the exhibition and gave a unique way in to looking at the show online. Sue also delivered an online talk as part of the programme.

Just to say thank you so much for giving me the opportunity to exhibit with WYPW. It's been such a positive experience, the gallery itself and to work with such a professional, interesting, friendly group of people. Really

brilliant!
Sue Baker Kenton, Oct 2020

PRESENT

Our annual selling exhibition in the run up to Christmas saw record sales across three outlets during November/December 2020. Physical displays were installed at Unit 2 in Huddersfield and WYPW Gallery in Mirfield, and an online gallery shop was developed to increase audience and sales. £4000 was taken in sales and 47 artists benefitted from us displaying and selling their work.

Arts Council Outcome 3 – A Creative and Cultural Country (England's cultural sector is innovative, collaborative and international)



The huge hit to our income in the first months of the pandemic, and which to some extent still continues, is a real threat to our organisation's survival. Not being able to run courses and artists unable to access our facilities has massively reduced our earned income. The Culture Recovery Fund, therefore, has been a vital lifeline for us and helped pivot to work online and one of our most successful online ventures were online artist talks:

After a series of online (via Zoom) talks given by the artists in the Flourish exhibition (which we did manage to present in Huddersfield and then Scarborough), we decided to programme a further series, 'Talking Art', from December to March. Artists with an established practice and a connection to WYPW based in the UK, Australia and Canada were invited to present. Funding from CRF enabled us to pay a fee to these artists and offer low price tickets to maximise the ability of people able to attend. We were able to take the risk that we might not cover our costs, but nearly 450 people attended the first 6 talks, and more have been able to purchase the online recordings via our website. We actually made a profit. CRF funding also enabled us to employ a specialist marketing freelancer which contributed to the programme's success.



The quality and success of the programme has encouraged us to continue: post-CRF funding and post-Covid restrictions. Whilst an online substitute for engaging with artworks in person is difficult to achieve, not much is lost from an artist giving a slide show and talk about their work via Zoom. The Talking Art series has connected people from across the UK and beyond during the periods of physical distancing. Each artist has given a fascinating insight into their work, attendees have been able to ask questions, and feedback has been overwhelmingly positive.

First of all, I must shout a big "thank you" to Bronwen Sleight! It is one thing discovering wonderful works on instagram etc. but quite another meeting the maker, which is all thanks to yourself and WYPW for hosting/recording the 'Talking Art Sessions'. It was so inspiring listening to Bronwen, gaining a greater insight into her process and projects - just what we all need to help with motivation during lockdown. I haven't seen any of the talks in 'real-time', so was delighted to have found the recordings available online and shall definitely be signing up for more! (Talking Art customer)

Thank you so much for coming up with the artist talks and setting up such an amazing number of fascinating speakers. They're so brilliant and it's amazing having the opportunity to ask them questions (lots of questions!).

I'm so fascinated by the things that they seem to have in common despite their totally different techniques etc... (Talking Art customer)

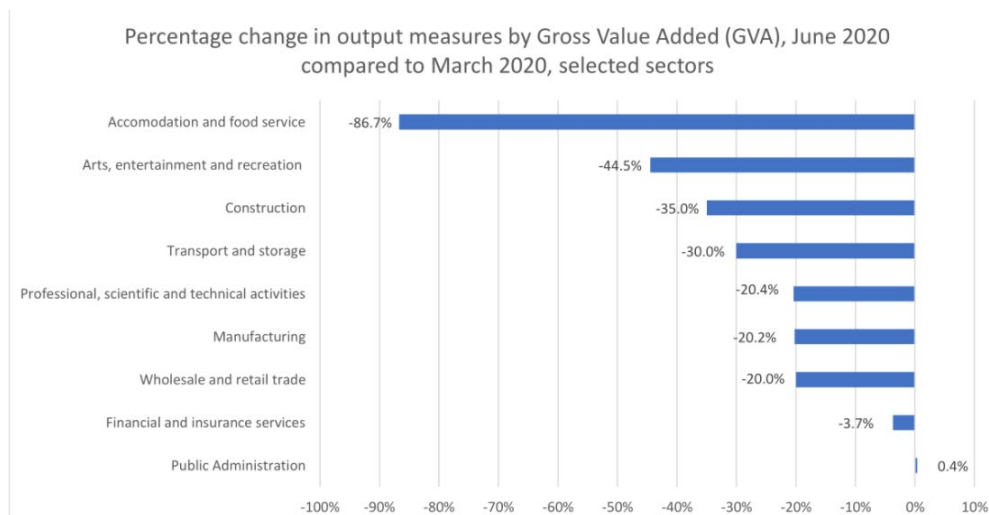
Studios

Studios at WYPW remained full in 2021 and rent holidays were given to support artists in periods where studios could not be used in lockdowns and during tiering. Studio holders were able to come into their workspaces during certain times of easing and tiering and managed to work within the new Covid-19 restrictions implemented on site. Over this period some upgrades were made to the workshop which improved facilities for studio holders including: WiFi throughout the building, replacement security alarm, a full new H&S policy and procedures including fix and maintenance on the fire alarm system and damp works to the building. Studio holders have also been able to input into the premises options appraisal works which looks at the future needs of artists and studio holders using the workshop. The remains

a long waiting list for studios at WYPW and there is demand from artists for long term working space.

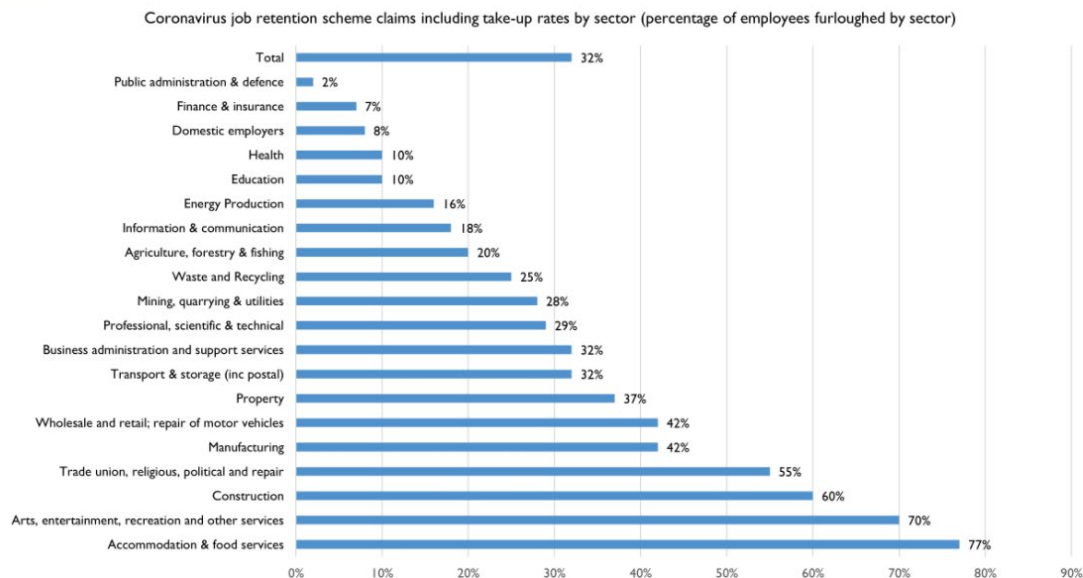
Finance and governance

Covid has greatly affected the artistic output and programming for WYPW in 2020/21 but due to securing CRF funding, utilising furlough, Covid-19 Recovery grants and business rate holidays, WYPW was in a relatively secure financial position. However, from March 2021 with the opening up of society and the withdrawal of funding programmes, WYPW may see a much tougher year ahead.



Source: Office for National Statistics, 'Monthly gross domestic product by gross value added', 12 August 2020. Note: Statistics should be read in accordance with caveats provided in the original dataset.

“The coronavirus pandemic has badly impacted the UK cultural sector. Diverse activities from live performance and theatre productions, to exhibitions and galleries, have seen their revenues fall dramatically as venues have closed their doors and gatherings have been prohibited to maintain social distancing. According to the Office for National Statistics, the arts and entertainment industry saw a 44.5% reduction in monthly gross domestic product (GDP) output (according to gross value added (GVA)) in the three months up to June 2020 compared with the three months earlier, making it one of the sectors worst hit by the pandemic, as exemplified in the table below.” Excerpt from: <https://lordslibrary.parliament.uk/covid-19-impact-on-the-uk-cultural-sector/>



Source: HM Revenue and Customs, '[Coronavirus job retention scheme statistics: August 2020](#)', 21 August 2020. Note: 'Unknown and other' category omitted. The data used includes claims submitted to HMRC by 31 July 2020 (the final date for CJRS claims for the period to 30 June 2020).

At 31 March 2021, reserves stood at just under c.14 weeks expenditure, unfortunately at this moment we cannot commit further income to reserves due to the current climate. Finances are shown within the financial documents as a separate document.

WYPW continues to thank Tom Ratcliffe who acts as Treasurer on the WYPW Board.

Co-chairs Clare Grace and Ian Wrench stood down at the AGM in 2020 and Hannah Mason took the role of Chair and continues in this role. New Director Clare Alton-Fletcher

2021/22

Going forward, the current venue continues to dominate discussions and the use of meanwhile space for our exhibition programme. This and the next NPO round will be addressed as a matter of urgency.

In common with the rest of the arts sector, we will continue to face major challenges across all of our income streams with Covid still hampering our ability to generate income as pre-covid levels of participation have not returned. There are areas to be optimistic as membership numbers continue to grow at the workshop and grant funding will support a community and learning officer post to deliver outreach and wellbeing work with community groups, families and schools. The start of our Print Fellowship programme also begins in 2021.

WYPW Management Board – 2020/21

Clare Grace and Ian Wrench – Joint Chairs (Hannah Mason as Chair from AGM Dec 2020)

Helaina Sharpley – Studio Representative

Tom Ratcliffe - Finance

Scarlette Averley – Studio artist/Printmaker/Member (stepped down Dec 2020)

Dan Booth – Printmaker/Member (stepped down Dec 2020)

Jonanthan Hepworth – Researcher (stepped down Dec 2020)
Saba Rifat – Printmaker/Member (stepped down Dec 2020)
Ian Wrench – Printmaker (Ordinary Board member from Dec 2020)
Clare Grace – Textile artist (Ordinary Board member from Dec 2020)
Mike (Baz) Barrett- Digital photographer and film
Louise Adu – Marketing Manager

WYPW staff team – 2020/21

Chief Executive: Julie Gaskell-Johnson then from February 2021 Clare Alton-Fletcher
Print studio co-ordinator: Kate Desforges.
Education co-ordinator: Caroline (Caro) Pratt
Exhibitions and Events Co-ordinator: Martyn Lucas
Finance and admin : Nicholas Mangeolles
Arts Assistant/Social media : Fabian Osborne

Studio Artists 2020/21

Jim Bond	Kinetic sculptor
Judith Brown	Sculptor
Janine Burrows	Graphic Design/artist
Andrea Cangerati	Photographer
Liadin Cooke	Contemporary Artist
Clare Grace	Textile artist (vacated in July 2021)
Scarlette Homeshaw	Reduction Lino Printmaker
Helaina Sharpley	Wire work artist
Jenny Thomas	Printmaker
Fabian Osborne	Ceramicist/Printmaker
Ian Wrench	Printmaker

Many thanks to Andrew Warburton, artist who vacated his studio.

Volunteers

The following all volunteered during 2020/21: Kay Wrench, Management Board minutes, With a particular mention to Maggie Thompson, Jenny Thomas and Ian Wrench. Thank you to all our studio artists, in a particularly difficult year for their commitment to WYPW.

Thanks go to our accountants TaxAssist, based in Mirfield for their prompt and professional support.



Supported using public funding by
**ARTS COUNCIL
ENGLAND**



Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

**WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021**

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Hannah Kayi Mason (Chair) Dr Thomas Ratcliffe (Treasurer) Miss Helaina Sharpley Ms Clare Grace Rowan Bailey
Charity number	1147601
Company number	07429968
Registered office	75A Huddersfield Road Mirfield West Yorkshire WF14 8AT
Independent examiner	TaxAssist Accountants 34 Bradford Road Brighouse West Yorkshire HD6 1RW

WEST YORKSHIRE PRINT WORKSHOP

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WEST YORKSHIRE PRINT WORKSHOP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance and management

The charity is governed by a constitution adopted on 3 July 1990, amended February 1992 and April 2004.

The directors who served during the year were:

Hannah Mason (appointed 10 December 2020)

Clare Fletcher (appointed 15 February 2021)

Miss Helaina Sharpley

Mrs Isobel Hall (resigned 12 March 2021)

Mr Ian Wrench (resigned 9 December 2021)

The trustees and directors of the charity are appointed by the members at the AGM.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The Charity's Objects

To raise and maintain its profile as a centre for excellence in the art of printmaking and associated disciplines by promoting, maintaining and advancing knowledge and appreciation of the arts by all means available to it.

The Charity's Main Activities

The provision of printmaking facilities for artists plus subsidised studios and other artists support eg members exhibitions.

The provision of arts activities for the local community - fairs, childrens workshops etc.

Public Benefit Statement

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commissions guidance on public benefit and fee charging. The centre relies on grants and the income from studio and event fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the centre for those with low incomes.

On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Dated: 9th December 2021

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 3 to 9.

Respective responsibilities of trustees and examiner

The trustees, who are also the directors of West Yorkshire Print Workshop for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



TaxAssist Accountants

34 Bradford Road
Brighouse
West Yorkshire
HD6 1RW

Dated: 9th December 2021

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<u>Incoming resources from generated funds</u>					
Grants	2	95,451	46,873	142,324	65,959
Catalyst sponsorship income		-	-	-	3,373
Catalyst project donations		-	-	-	3,887
Catalyst events income		-	-	-	631
Covid-19 Furlough Grants		15,547		15,547	-
Matched funding – Co-op		4,000		4,000	10,062
Gallery / exhibition income		5,893		5,893	7,352
Rental income		10,785		10,785	14,292
Course fees, membership fees & shop sales		4,244		4,244	39,117
Workshop hire		4,125		4,125	6,802
Outreach income		898		898	2,456
Digital activities		2,778		2,778	589
Keyholder fees		155		155	589
Sponsorship		-		-	692
Donations		4,763		4,763	1,231
Miscellaneous income		378		378	267
Bank interest		53		53	50
Total incoming resources		149,070	46,873	195,943	156,760
<u>Resources expended</u>					
Wages, salaries & NI		70,750	1,164	71,914	64,464
Cost of materials sales		2,033		2,033	3,387
Course costs		1,698		1,698	15,100
Exhibition costs		512	703	1,215	3,056
Outreach costs		697	2,863	3,560	3,351
Digital activities costs		-	6,766	6,766	-
Freelance workers		11,141	11,080	22,221	13,082
Advertising and publicity		25	100	125	719
Print room costs		2,256		2,256	1,431
Staff pensions		3,186		3,186	3,077
Rent & rates		4,546		4,546	6,113
Insurance		1,005		1,005	899
Light and heat		5,377		5,377	5,804
Repairs, maintenance & equipment		3,899	1,200	5,099	4,511
Postage and stationery		1,598		1,598	3,000
Telephone and fax		353		353	576
Housekeeping		1,096		1,096	735
Travelling expenses		111		111	313
Waste disposal		486		486	591
Legal and professional		937		937	1,015
Artists fees		3,773		3,773	3,782
Refreshments		-		-	186
Staff training		12	360	372	-
Sundry expenses		257		257	777

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

Subscriptions	515		515	534
ICT & Website costs	7,722	7,848	15,570	7,259
Bank and card payment charges	801		801	1,458
Total resources expended	124,786	32,084	156,870	148,217
Net movement in funds	24,284	14,789	39,073	8,543
Fund balances at 1 April 2020	7,538	30,382	37,920	29,377
Fund balances at 31 March 2021	31,822	45,171	76,993	37,920

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Stocks		1,780		2,249	
Debtors	6	609		1,887	
Cash at bank and in hand		100,324		37,976	
		<u>102,713</u>		<u>42,112</u>	
Creditors: amounts falling due within one year	7	<u>(25,720)</u>		<u>(4,192)</u>	
Total assets less current liabilities			76,993		37,920
Income funds					
Restricted funds			45,171		30,382
Unrestricted funds			31,822		7,538
			<u>76,993</u>		<u>37,920</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 9th December 2021



Hannah Mason (Chair)
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Grants and donations are only included in the Statement of Financial Affairs when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

All incoming resources are only included in the Statement of Financial Affairs when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

1.4 Fund structure

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
National Portfolio funding	55,366	-	55,366	54,366
Arts Council England: Catalyst Matched Funding	-	-	-	11,593
Covid-19 Local Authority Grants	39,143	-	39,143	-
Recovery Fund	942	44,058	45,000	-
LEP	-	2,815	2,815	-
	<u>95,451</u>	<u>46,873</u>	<u>142,324</u>	<u>65,959</u>

3 Analysis of resources expended

Wages, salaries and NI

Wages, salaries & NI (General)

Unrestricted £	Restricted £	Total £
<u>70,750</u>	<u>1,164</u>	<u>71,914</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year,

There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors

	2021 £	2020 £
Trade debtors	220	-
Prepayments and accrued income	389	1,887
	<u>609</u>	<u>1,887</u>

7 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	4,841	123
Accruals & deferred income	20,879	4,069
	<u>25,720</u>	<u>4,192</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Pension and other post-retirement benefit commitments
Defined contribution

	2021	2020
	£	£
Contributions payable by the company for the year	<u>3,186</u>	<u>3,077</u>

Charity Registration No. 1147601

Company Registration No. 07429968 (England and Wales)

**WEST YORKSHIRE PRINT WORKSHOP
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021**

WEST YORKSHIRE PRINT WORKSHOP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Hannah Kayi Mason (Chair) Dr Thomas Ratcliffe (Treasurer) Miss Helaina Sharpley Ms Clare Grace Rowan Bailey
Charity number	1147601
Company number	07429968
Registered office	75A Huddersfield Road Mirfield West Yorkshire WF14 8AT
Independent examiner	TaxAssist Accountants 34 Bradford Road Brighouse West Yorkshire HD6 1RW

WEST YORKSHIRE PRINT WORKSHOP

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WEST YORKSHIRE PRINT WORKSHOP

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FOR THE YEAR ENDED 31 MARCH 2021

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On behalf of the board of trustees



Hannah Mason (Chair)

Trustee

Dated: 9th December 2021

WEST YORKSHIRE PRINT WORKSHOP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST YORKSHIRE PRINT WORKSHOP

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Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

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- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



TaxAssist Accountants

34 Bradford Road
Brighouse
West Yorkshire
HD6 1RW

Dated: 9th December 2021

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

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Outreach costs		697	2,863	3,560	3,351
Digital activities costs		-	6,766	6,766	-
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Staff pensions		3,186		3,186	3,077
Rent & rates		4,546		4,546	6,113
Insurance		1,005		1,005	899
Light and heat		5,377		5,377	5,804
Repairs, maintenance & equipment		3,899	1,200	5,099	4,511
Postage and stationery		1,598		1,598	3,000
Telephone and fax		353		353	576
Housekeeping		1,096		1,096	735
Travelling expenses		111		111	313
Waste disposal		486		486	591
Legal and professional		937		937	1,015
Artists fees		3,773		3,773	3,782
Refreshments		-		-	186
Staff training		12	360	372	-
Sundry expenses		257		257	777

WEST YORKSHIRE PRINT WORKSHOP

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

Subscriptions	515		515	534
ICT & Website costs	7,722	7,848	15,570	7,259
Bank and card payment charges	801		801	1,458
Total resources expended	124,786	32,084	156,870	148,217
Net movement in funds	24,284	14,789	39,073	8,543
Fund balances at 1 April 2020	7,538	30,382	37,920	29,377
Fund balances at 31 March 2021	31,822	45,171	76,993	37,920

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WEST YORKSHIRE PRINT WORKSHOP

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Stocks		1,780		2,249	
Debtors	6	609		1,887	
Cash at bank and in hand		100,324		37,976	
		<u>102,713</u>		<u>42,112</u>	
Creditors: amounts falling due within one year	7	<u>(25,720)</u>		<u>(4,192)</u>	
Total assets less current liabilities			76,993		37,920
Income funds					
Restricted funds			45,171		30,382
Unrestricted funds			31,822		7,538
			<u>76,993</u>		<u>37,920</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 9th December 2021



Hannah Mason (Chair)
Trustee

Company Registration No. 07429968

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

1.2 Incoming resources

Grants and donations are only included in the Statement of Financial Affairs when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

All incoming resources are only included in the Statement of Financial Affairs when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1.3 Resources expended

Expenditure is accounted for on an accruals basis as a liability is incurred and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

1.4 Fund structure

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

2 Grants

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
National Portfolio funding	55,366	-	55,366	54,366
Arts Council England: Catalyst Matched Funding	-	-	-	11,593
Covid-19 Local Authority Grants	39,143	-	39,143	-
Recovery Fund	942	44,058	45,000	-
LEP	-	2,815	2,815	-
	<u>95,451</u>	<u>46,873</u>	<u>142,324</u>	<u>65,959</u>

3 Analysis of resources expended

Wages, salaries and NI

Wages, salaries & NI (General)

Unrestricted £	Restricted £	Total £
<u>70,750</u>	<u>1,164</u>	<u>71,914</u>

4 Trustees

None of the trustees (or any persons connected with them) received any remuneration or other benefits during the year,

There were no trustee's expenses paid for the year,

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Debtors

	2021 £	2020 £
Trade debtors	220	-
Prepayments and accrued income	389	1,887
	<u>609</u>	<u>1,887</u>

7 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	4,841	123
Accruals & deferred income	20,879	4,069
	<u>25,720</u>	<u>4,192</u>

WEST YORKSHIRE PRINT WORKSHOP

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Pension and other post-retirement benefit commitments
Defined contribution

	2021	2020
	£	£
Contributions payable by the company for the year	<u>3,186</u>	<u>3,077</u>