

# OLD COULSDON CENTRE

## (for the retired)

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### OLD COULSDON CENTRE

#### DIRECTOR'S / TRUSTEES' ANNUAL REPORT CENTRE ACCOUNTS (Period 1 July 2022 to 30 June 2023)

#### 1. CONSTITUTION

The Old Coulsdon Centre, known as the Old Coulsdon Centre (for the retired) is an independent Private Limited Company (Limited by Guarantee – Company Number 8075005) incorporated on 18 May 2012. It is a registered Charity (Number 1147569)

The building is owned by the Company on land leased from Croydon Council.

#### 2. REGISTERED ADDRESS

Old Coulsdon Centre  
Grange Park  
Coulsdon Road  
Old Coulsdon CR5 1EH

#### 3. TRUSTEES / DIRECTORS

Mrs Elizabeth Radcliffe Resigned 26 May 2023	7a Radcliffe Road Croydon CR0 5QG
Mr David Caddick	1 Church Path Old Coulsdon CR5 1HA
Mr Michael Fox	73 Woodcote Grove Road Coulsdon CR5 2AL
Mr John Griffiths	26 Wood Lane Caterham-on-the-Hill CR3 5RT
Mr Ron Rowland	45 Woodlands Grove Coulsdon CR5 3AN
Mr Tony Sales	45 Byron Avenue Coulsdon CR5 2JS

**OLD COULSDON CENTRE**  
(Private Limited Company – Limited by Guarantee)  
(Company No 8075005 / Charity No 1147569)

Grange Park Coulsdon Road Old Coulsdon CR5 1EH  
Tel: 01737 554386 / Email: [occr@btinternet.com](mailto:occr@btinternet.com)



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Mrs Janet Stollery

20 Canon's Hill  
Old Coulsdon CR5 1HB

#### 4. OBJECT OF THE COMPANY

To relieve the needs of the retired in the area of benefit in the manner which now is or hereinafter may be deemed by law to be charitable by associating with the Local and other Statutory Authorities, voluntary organisations and inhabitants in a common effort to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the retired.

(The 'area of benefit' is 'the Parish of Old Coulsdon together with such parts of Coulsdon, Purley, Kenley and Whyteleafe as fall within a radius of 3.5 miles of the Centre')

#### 5. ORGANISATIONAL STRUCTURE

- a. The responsibility for the management of the Centre is with a Management Committee that consists of the Directors. The members of the Committee are subject to annual re-election. Members during the period of this report were:

Mrs E Radcliffe  
Chair (Resigned)  
Mr T Sales  
Secretary  
Mr D Caddick  
Treasurer

Mr M Fox  
Mr J Griffiths  
Mr R Rowland  
Mrs J Stollery

Note:

- (i) The Committee met on four occasions over the period – 20 October 2022, 12 January 2023, 10 February 2023 (AGM) and 2 June 2023.  
(ii) All members of the Committee are unpaid volunteers.

- b. The Members, who are involved in administrative roles within the Centre, are:

Mrs I Holah  
(Centre Manager)  
Mrs J Rowland

Note:

- (i) Except for the Centre Manager all other Members are unpaid volunteers.  
(ii) The Members met once at the Annual General Meeting on 10 February 2023.

- c. Support services are also provided by:

Volunteers

Approximately 50 volunteers help in the running of the Centre.



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Croydon Neighbourhood Care  
Association  
Croydon Voluntary Action

These are 'umbrella' charities that provide training, advice, and opportunities to network with other charities in Croydon involved with helping local retired people.

Mr David Sawyer

Provides support regarding Health & Safety issues within the Centre.

Mrs Rebecca Ross

Independent Examiner

d. Other relevant organizations and persons are:

- Barclays Bank plc, Wimbledon Branch, 8 Alexandra Road, Wimbledon SW19 7JZ
- Markel (UK) Ltd and DAS Commercial Legal Expenses Insurance are the insurer's of our Property, Employers and Trustees Liability cover.
- QBE Insurance (Europe) Ltd are the insurer's of our minibus.

## 6. FINANCES

Operating profit before depreciation of £863 was £14087 compared to £7694 for 2021/22

Total income including donations and legacies was £94092 set against our operating costs of £80867.

We are particularly grateful to East Head Trust who gave us a grant of £10000 for the year 21/22 and a further grant of £20,000 for this financial year as without it we would have incurred a loss of £5913.

The 200 club has been started and the Centre has received £4200 in the first year. The 200 Club was started in March 2022 and to date just over 150 units have been allocated, with subscribers holding 1-8 units. We are still actively promoting the Club. if we could allocate the remaining units to get to 200, this figure will rise to around £6,000.

Surprisingly, this has captured the imagination of quite a few clients of the Centre, with many of them signing up and even donating their prizes back to the Centre, as have several of the winners who are not clients.

We also acknowledge the financial help we receive from a number of local benefactors and organisations not mentioned above.

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### 7. GENERAL

- a. The Centre has been fully operational over the last year, being open for 247 days providing 1,845 meals, 946 snacks and support for 868 people who dropped in for a tea or coffee and a chat.

Over this period, we have provided weekly activities for our clients including film shows, craft sessions, games, quizzes and line dancing with monthly bingo and fish & chips lunches. Also, special celebratory lunch parties such as Battle of Britain, Christmas, Valentines Day, St Georges Day, and Coronation have been held together with other lunch parties, afternoon tea parties and salad lunches. Outings have been arranged to Worthing, Eastbourne and local Garden Centers. During the year we set up a monthly lunch and film club to attract new people for friendship for a maximum number of 20 which is proving a great success.

We have provided support to the Royal Air Forces Association, St Lawrence Hospital Retirement Group, Old Coulsdon Women's Institute and Croydon Hearing Resource Centre. Numerous local associations use our facilities during the evenings.

- b. Following the introduction of our website and organizing an open day we have seen a healthy increase in our underlying client base.
- c. The Centre maintains and reviews regularly an Adult Protection and Health & Safety Policy, together with several other policies including a Food Preparation Policy and formal terms relating to the hire of the Centre.
- d. The Directors are very appreciative of the enthusiastic support provided by the Manager, Iris Holah, and Assistant Manager, Simone Lane, for not just running the Centre efficiently but making it a warm and welcoming facility. A big thank you to the 50 volunteers for their support without which we would not be able to operate.
- e.

### 8. MINIBUS

The Minibus is 13 + years old having come into service in January 2010. Having provided a good service over the years but more recently repairs and general running costs have increased substantially and are unlikely to diminish. Also, the current fuel consumption and emissions, whilst acceptable and the best in 2010, are now very poor



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when compared with the new generation of eco-friendly vehicles of similar size and availability.

A new generation of Fiat Commercial vehicles (the minibus base) should have been available this Autumn (2023) but it now appears delivery and conversion, whilst originally estimated 12 months, has been extended to 18 months or more, from time of ordering.

Also, our current minibus will not pass the ULEZ regulations but mini busses used for the benefit of carrying elderly passengers, many with walking aids can apply for exemption for two years. OUR APPLICATION FOR EXEMPTION HAS BEEN ACCEPTED.

Currently under the ULEZ regulations OCCR should be entitled to £7,000 under the scrappage scheme.

An Electric version has been considered but the substantial increase in purchase costs would be financial challenging together with a lack of security for the vehicle and of electric charging in Old Coulsdon near the Centre which is not currently available.

### 9. THE FUTURE

We continue in our aim to increase and improve our services to retired and elderly people in the area, working together with local charities. We constantly try to encourage the recruitment of new volunteers, who are subjected to DBS checks. We endeavour to keep sufficient capital earmarked to provide for contingencies, to maintain our building and to provide a foundation for minibus replacement in the future. We constantly need to keep up efforts to raise regular income from Charitable Trusts, and fund-raising events as well as from donations. In this connection, donations given by way of Gift Aid are especially welcome, because of the tax reclaimed that goes with them.

Signed: Tony Sales  
Director / Chairman

Signed: David Caddick  
Director / Treasurer

Date 25 October 2023



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**Old Coulsdon Centre**  
**Statement of Financial Activities**  
**For the period from 01 July 2022 to 30 June 2023**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations and legacies	58,105.44	-	-	58,105.44	29,629.68
Income from charitable activities	-	-	-	-	1,655.00
Other trading activities	35,085.50	-	-	35,085.50	27,297.13
Investments	1,301.37	-	-	1,301.37	627.28
Other income	546.83	-	-	546.83	258.63
<b>Total income</b>	<b>95,039.14</b>	<b>-</b>	<b>-</b>	<b>95,039.14</b>	<b>59,467.72</b>
<b>Expenditure on:</b>					
Raising funds	2,800.00	-	-	2,800.00	60.00
Expenditure on charitable activities	-	-	-	-	-
Other expenditure	67,177.68	-	-	67,177.68	53,555.60
<b>Total expenditure</b>	<b>69,977.68</b>	<b>-</b>	<b>-</b>	<b>69,977.68</b>	<b>53,615.60</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>25,061.46</b>	<b>-</b>	<b>-</b>	<b>25,061.46</b>	<b>5,852.12</b>
<b>Transfers:</b>					
Gross transfers between funds - in	-	-	-	-	-
Gross transfers between funds - out	-	-	-	-	-
<b>Other recognised gains / losses</b>					
Gains/losses on investment assets	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	10,947.00	-	-	10,947.00	404.00
<b>Net movement in funds</b>	<b>36,008.46</b>	<b>-</b>	<b>-</b>	<b>36,008.46</b>	<b>6,256.12</b>
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>	<b>100,489.18</b>	<b>24,500.00</b>	<b>-</b>	<b>124,989.18</b>	<b>118,733.06</b>
<b>Total funds carried forward</b>	<b>136,497.64</b>	<b>24,500.00</b>	<b>-</b>	<b>160,997.64</b>	<b>124,989.18</b>

# Old Coulsdon Centre

## Balance Sheet detailed

	As at 30/06/2023	As at 30/06/2022
<b>Fixed assets</b>		
buildings: buildings	100.00	100.00
FA1: NEWKITCHEN	547.30	729.73
FA2: CENTRE CHAIRS	1,323.70	1,764.93
FA3: PROJECTOR AND SCREEN	718.13	957.50
FA4: TOILETS	100.00	100.00
FA5: MINIBUS	11,947.00	1,000.00
<b>Total Fixed assets</b>	<b>14,736.13</b>	<b>4,652.16</b>
<b>Current assets</b>		
1: Bardays current account	41,087.27	13,622.70
2: CAF deposit account	-	-
3: Centre Cash Transactions	(2.64)	53.31
4: Apetito Meal stocks	666.36	666.36
5: Virgin Money Deposit	-	-
6: Bardays Fund Raising Account	1,422.50	155.00
Mbn90: Monmouthshire Building Society Charity 90	92,141.02	125,839.65
MbnInst: Monmouthshire Building Society Instant Deposit Account	-	-
<b>Total Current assets</b>	<b>135,314.51</b>	<b>140,337.02</b>
<b>Liabilities</b>		
ZD4: Accounts Payable	-	20,000.00
<b>Total Liabilities</b>	<b>-</b>	<b>20,000.00</b>
<b>Net Asset surplus (deficit)</b>	<b>150,050.64</b>	<b>124,989.18</b>
<b>Reserves</b>		
Excess/(deficit) to date	25,061.46	5,852.12
DJ Haskins Bequest: DJ Haskins Bequest Fund	74,561.30	84,681.75
Genres: General Reserve	1,066.79	1,066.79
Maintres: Maintenance Reserve	20,000.00	9,879.55
Minibus replacement: Minibus replacement reserve	12,553.00	23,500.00
ZD1: Starting balances	5,861.09	(395.03)
ZD3: Gains/(losses) on reval of fixed assets	10,947.00	404.00
<b>Total Reserves</b>	<b>150,050.64</b>	<b>124,989.18</b>

### Represented by Funds

General (Unrestricted)	125,550.64	100,489.18
Designated	-	-
Restricted	24,500.00	24,500.00
<b>Total</b>	<b>150,050.64</b>	<b>124,989.18</b>

# **Independent Examiner's report to the members of Old Coulsdon Centre for the Retired**

Charity number 1147569

I report to the trustees on my examination of the accounts of the above charity ("the Charity") for the year ended 30 June 2023.

## **Responsibilities and basis of the report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charities Commission under section 145(5)(b) of the Act.

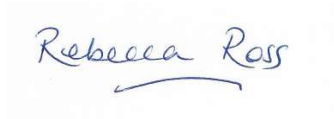
## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination which gives me cause to believe that in, any material respect:

- ☐ The accounting records were not kept in accordance with section 130 of the Charities Act; or
- ☐ The accounts did not accord with the accounting records; or
- ☐ The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in blue ink that reads "Rebecca Ross". The signature is written in a cursive style with a horizontal line underneath the name.

Date: 16 October 2023

Rebecca Ross, Russetts, 43b Whyteleafe Road, Caterham, Surrey, CR3 5EG (ICAEW 9170212)



# **Independent Examiner's report to the members of Old Coulsdon Centre for the Retired**

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I report to the trustees on my examination of the accounts of the above charity ("the Charity") for the year ended 30 June 2023.

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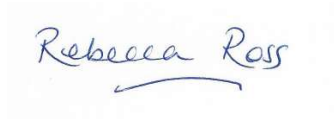
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