

# APEEF PA

England & Wales · Charity number 1147525

## Details

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Other names	PA OF ECOLE FRANÇAISE DE LONDRES JACQUES PREVERT, PA OF ECOLE FRANCAISE DE LONDRES JACQUES PREVERT
Status	Registered
Legal form	Other
Registered	2012-05-30
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address**                    l'Ecole Jacques Prevert  
59 Brook Green  
London  
W6 7BE

**Phone**                     020 7602 6871

**Email**                     [apeef@outlook.com](mailto:apeef@outlook.com)

**Website**                 [www.apeef.org.uk](http://www.apeef.org.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY:DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL;ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

**Activities:** The APEEF PA provides grants to children, provides other financial help for the School and provides services for the School children and their families.

## Classification

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- **How:** Makes Grants To Individuals, Provides Other Finance, Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

- Hammersmith And Fulham

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£424,283	£446,921	-	-
2024-07-31	£338,187	£377,012	-	-
2023-07-31	£306,381	£338,500	-	-
2022-07-31	£123,678	£98,210	-	-
2021-07-31	£12,041	£6,723	-	-
2020-07-31	£166,474	£146,979	-	-

## Trustees

Name	Role	Appointed
Coralie Storz		2026-05-14
Cyrus Kapadia		2024-05-22
Jeremie d'Esparbes		2021-05-07
Julien Fabrice Benjamin Eymard		2023-05-05
Olivier COROS		2022-05-26
Tara Sharpe		2026-05-14

**APEEF PA**

England & Wales - Charity number 1147525

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# Accounts

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## **APEEF PA TRUSTEES ANNUAL REPORT AND ACCOUNTS**

### **PERIOD FROM 1 AUGUST 2024 to 31 JULY 2025**

#### **Reference and administration details**

Charity Name: APEEF PA  
Other Name Charity: APEEF  
Registered Charity Number: 1147525  
Charity's principal address: 59 Brook Green, London, W6 7BE

Names of the charity trustees who manage the charity:

Olivier Coros – Chair  
Jeremie d'Esparbes - Treasurer  
Clarisse Plissonneau – Secretary (since 2024)  
Cyrus Kapadia – Deputy Secretary (since 2024)  
Wissam Chahine – Trustee (since 2024)  
Julien Eymard – Trustee  
Justis McEvelly – Trustee  
Natasha Samuel – Trustee

*Clarisse Plissonneau, Wissam Chahine, Justis McEvelly and Natasha Samuel have decided to step down.*

*Coralie Storz-Hatier and Tara Sharpe have kindly accepted to join as a trustee of the APEEF from August 2026.*

Names and addresses of advisors:

Bank – Barclays (75 King Street, Hammersmith, London W6 9HY)

#### **Structure, governance and management**

Governing document: Constitution adopted 4 April 2012

The charity is an association consisting of all the parents, guardians or carers of any pupil attending the Jacques Prévert School in Brook Green, London.

Trustees are appointed or reappointed annually at the Annual General Meeting generally held in May.

## Objectives and activities

The APEEF (in French: **A**ssociation des **P**arents **E**lèves de l'**E**cole Française de Londres Jacques Prévert) works towards improving our children's school environment:

- We organise after-school clubs (sports, art, etc...) and holiday camps
- We organise events to build a community and raise funds for the school
- We help fund recurring school projects (circus skills, art projects, CM end of year party for example)
- We support the school in exceptional projects such as refurbishing classrooms or purchasing new equipment

Some examples of recent actions and services provided by the APEEF:

- Organising and managing after-school clubs (various sports and art classes for children taking place Monday to Friday during the term)
- Organising and managing holiday camps (various sports and art classes for children taking place during half term and school holidays)
- Welcoming new families
- Helping to fund specific projects within the teachers' projet d'école framework, such as circus, arts and culture, civic, rock-climbing, danse or yoga activities
- Organising parent class representatives
- Creating, printing and distributing the Ecole Jacques Prévert Parents Directory
- Organising fundraising events such as the Christmas Market, the Parents Dinner, the Summer Fair and the APEEF race.
- Organising regular cake and second hand book sales for charity in the school's courtyard
- Organising immersion days in close collaboration with the school (for example Chinese immersion day around Chinese New Year in February)

The APEEF provides support and advice regarding school life organisation, including informing parents on the Plan Ecole and on secondary schools options.

The APEEF helps families in need, and who receive financial support (mainly families whose child(ren) receive a French government grant).

## Achievements, performance and financial review

The trustees of the APEEF PA would like to present their annual report and independently examined accounts for the year ended 31 July 2025 and confirm that they comply with the requirements of the Charities Act of 1993, as amended by the Charities Act 2006, the trust deed and the Charities SORP 2005.

### OUR AIMS

The aim of The APEEF PA is to advance the education of pupils in the School, specifically by (a) engaging in and funding activities and providing facilities and equipment which support the school and advance the education of pupils, (b) organising after-school clubs and holiday camps and (c) developing effective relationships between the School, the parents and others associated with the School.

### KEY ACHIEVEMENTS 2024-25

The APEEF PA has been able to play again a positive role for the school and families enriching the After School Clubs and Holiday Camps offering as well as organising great events which are contributing to significant fundraising.

As a result, we have managed to support the usual School activities, contributing to 50% of the cost of various arts, culture, sports or civic activities led by school staff and teachers.

We also have supported the school in exceptional projects conducted over the summer 2024: contributing to 50% of the CE2A and CM1B classroom refurbishment as well as 100% of the *salle polyvalente* refurbishment in line with our commitment from 2023-24.

### FINANCIAL HIGHLIGHT

2024-25 was a record fundraising year. The APEEF raised more than £28,000 including a record fundraising event for the Parents Dinner, increased fundraised for major events like the Summer Fair (*Kermesse*) but also smaller ones contributing to this record year. We also put in place a campaign to collect more membership from families and agreed to change it into a mandatory membership for following school year.

Over the period, we spent close to £18,000 on school activities and another £39,000 on exceptional investment for the school.

Our reserve funds (deposit account) at the end of the period amounted to £7,447 (see Reserve Policy below). Other Cash at bank (current account) amounted to £48,378 as of 31 July 2025.

### SPECIAL INVESTMENT AND SPECIAL CIRCUMSTANCES

As per our 2022-23 Report, the APEEF trustees have supported the school by agreeing to fund significant £58,000 refurbishment works planned for calendar year 2024.

In 2023-24, the APEEF contributed to 50% of the flooring and staircase refurbishment works conducted in Spring 2024, following the usual fund-matching principle with the school for £18,583.

And in 2024-25, the APEEF contributed to £39,448.80 corresponding to:

- £9,287.56: 50% contribution to CE2A classroom refurbishment
- £8,947.08: 50% contribution to CM1B classroom refurbishment
- £16,214.16: 100% of *salle polyvalente* refurbishment
- £5,000.00: 100% of *salle polyvalente* soundproofing

The trustees of the APEEF would expect that, after these exceptional funding, any further investments in the school material, equipment or activities would return to the fundamental fund-matching principle.

As in 2023-24, the APEEF offered an early booking system for Afterschool Clubs to allow families to register (and pay) for the Term 1 of the following year's in June 2025 instead of September 2025. This process required us to suspend all incoming revenue flow from our booking platform SchoolsBuddy and payment provider BlueSnap including July'25 Holiday Camp until the end of our Fiscal Year (31<sup>st</sup> July 2025).

Then, in 2024-25, we collected July'24 Holiday Camp revenue, but not July'25 Holiday Camp revenue, while we paid the July'25 Holiday Camps costs (club providers and venue rental). Although this has a small impact on our 2024-25 profitability, we were not able to recover the missing revenue that impacted 2023-24. Ensuring all relevant revenue and cost fall in the right fiscal year will be better anticipated in the future.

### **SPECIAL THANKS**

The APEEF PA had another great year thanks to all the families that dedicated time, energy, talent, and funds to multiple activities. On behalf of the Parents' Association, I would like to extend our special thanks to all of you for your involvement, passion and care.

Warm regards,

Olivier Coros  
**APEEF PA Chair**

### Reserves and Cash at Bank Policy

The APEEF PA trust shall always hold about one year of operations as reserve funds, or about £20,000.


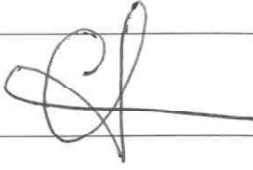
Additionally, current APEEF Trust reserve fund, or £7,447 shall only be spent for extraordinary school project, such as, but not limited to, a school extension, additional rooms built under the roof, a rework of the courtyard to create more workspace.

APEEF spend on an extraordinary school project shall be approved by a) the APEEF Trustees, b) the School Management Committee and c) the School Headmaster.

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Olivier Colos	Jérémy d'ESPARGOS
Position(s)	Chair	Treasurer
Date	14/05/2026	14/05/2026

## Independent examiner's report on the accounts

I report on the accounts of the APEEF PA Trust for the year ended 31 July 2025, which are set out on pages 7 to 10.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### Suggestions

To be added by auditor

Name of the auditor  
Address of the auditor

Caralie Storz-Hatier  
46 brackenbury road  
W6 0BB London



**STATEMENT OF PROFIT AND LOSS: RECEIPTS AND PAYMENTS METHOD**

<b>GBP</b>	Year ending 31/07/2025	Year ending 31/07/2024	Year ending 31/07/2023	Year ending 31/07/2022	<i>Notes to accounts</i>
<b>Receipts</b>					
<b>After-School Clubs Total</b>	✓ 385,508.17	301,335.29	275,953.57	90,394.69	<i>Disclosure - Note 4</i>
Parents Dinner	19,236.08	15,768.96	12,781.55	14,528.59	<i>Disclosure - Note 1</i>
Kermesse	5,943.42	4,850.89	5,351.86	3,823.75	<i>Disclosure - Note 1</i>
Christmas Market	3,149.56	3,742.14	2,304.44	225.00	<i>Disclosure - Note 1</i>
School Directory	3,145.00	4,932.00	4,765.99	4,170.34	<i>Disclosure - Note 1</i>
Viennoiseries / Pains	-	-	-	-	<i>Disclosure - Note 1</i>
Book Sale	972.11	450.99	727.19	372.00	<i>Disclosure - Note 1</i>
Cake Sale	958.50	996.60	879.00	254.84	<i>Disclosure - Note 1</i>
Galette des rois	278.00	1,426.00	1,332.00	1,120.00	<i>Disclosure - Note 1</i>
Apeef Race	150.00	236.39	458.21	1,003.84	<i>Disclosure - Note 1</i>
Apeef Board of Advert	-	59.00	30.00	49.00	<i>Disclosure - Note 1</i>
<b>Cotisations &amp; Donations</b>	✓ 3,188.87	2,293.50	20.00	✓ 3,518.95	<i>Disclosure - Note 1</i>
Gift Aid Reclaimed	-	-	-	-	<i>Disclosure - Note 1</i>
Easyfundraising / Yellow Moon	497.67	718.72	1,188.79	560.20	<i>Disclosure - Note 1</i>
Merchandising	-	-	-	40.00	<i>Disclosure - Note 1</i>
Hot Drinks Services	760.14	190.45	339.72	442.87	
Other Revenue	495.87	1,186.53	248.40	8.84	<i>Disclosure - Note 3</i>
Interest & bank charges	-	-	-	-	
<b>Sub Total</b>	<b>424,283.39</b>	<b>338,187.46</b>	<b>306,380.72</b>	<b>123,677.91</b>	
<b>Total Receipts</b>	<b>424,283.39</b>	<b>338,187.46</b>	<b>306,380.72</b>	<b>123,677.91</b>	
<b>Payments</b>					
<b>After-School Clubs Total</b>	(376,234.40)	(323,689.86)	(269,794.55)	(73,952.88)	<i>Disclosure - Note 4</i>
<b>Financing School activities &amp; equipment</b>	✓ (57,374.32)	(36,495.74)	(54,611.92)	(10,838.80)	<i>Disclosure - Note 2</i>
Parents Dinner	(6,219.62)	(6,859.83)	(6,122.81)	(5,880.00)	<i>Disclosure - Note 1</i>
Kermesse	(1,963.05)	(1,892.32)	(1,925.36)	(1,017.60)	<i>Disclosure - Note 1</i>
Christmas Market	(915.39)	(1,369.27)	(600.00)	(225.00)	<i>Disclosure - Note 1</i>
School Directory	(948.71)	(540.00)	(540.00)	(486.00)	<i>Disclosure - Note 1</i>
Viennoiseries / Pains	-	-	-	-	<i>Disclosure - Note 1</i>
Book Sale	-	-	-	-	<i>Disclosure - Note 1</i>
Cake Sale	-	-	-	-	<i>Disclosure - Note 1</i>
Galette des rois	-	(1,161.00)	(947.70)	(727.60)	<i>Disclosure - Note 1</i>
Insurance	-	-	-	(3,165.00)	
Cotisations Parent Kind	-	-	-	-	<i>Disclosure - Note 1</i>
Merchandising	-	-	-	-	<i>Disclosure - Note 1</i>
Pots Rentree et Departs APEEF	(2,007.51)	(1,612.10)	(1,157.26)	(581.20)	<i>Disclosure - Note 3</i>
Parenting Event	-	-	-	-	<i>Disclosure - Note 3</i>
Hot Drinks Services	-	-	-	(181.28)	
Solidarity fund	-	-	(220.00)	(220.00)	<i>Disclosure - Note 3</i>
<b>Other costs (Website, PTA subscription, T&amp;E)</b>	<b>(682.16)</b>	<b>(723.60)</b>	<b>(2,077.49)</b>	<b>(466.00)</b>	<i>Disclosure - Note 3</i>
Interest, bank charges & PDQ rental	✓ (576.60)	(533.10)	(502.80)	(469.10)	
<b>Sub Total</b>	<b>(446,921.76)</b>	<b>(377,011.97)</b>	<b>(338,499.89)</b>	<b>(98,210.46)</b>	
Asset and Investment purchases	-	-	-	-	
<b>Total Payments</b>	<b>(446,921.76)</b>	<b>(377,011.97)</b>	<b>(338,499.89)</b>	<b>(98,210.46)</b>	
<b>NET OF RECEIPTS / PAYMENTS</b>	<b>(22,638.37)</b>	<b>(38,824.51)</b>	<b>(32,119.17)</b>	<b>25,467.45</b>	

**STATEMENTS OF ASSETS AND LIABILITIES**

<b>GBP</b>	Year ended 31/07/2024 Unrestricted Funds	Year ended 31/07/2024 Unrestricted Funds	Year ended 31/07/2023 Unrestricted Funds	Year ended 31/07/2022 Unrestricted Funds
<b>Cash funds</b>				
Bank Current Account	48,378.60	14,907.22	19,499.50	64,745.07
Deposit Account	7,447.39	63,543.59	97,775.07	85,554.67
<b>Other Monetary Assets</b>				
Other Debtors (accrued income)				
<b>Investment Assets</b>				
<b>Assets retained for Charity's use</b>				
Computers & Other Equipment				
<b>TOTAL ASSETS</b>	<b>55,825.99</b>	<b>78,450.81</b>	<b>117,274.57</b>	<b>150,299.74</b>
<b>Liabilities</b>				
Creditors (accrued payables)	(14.00)	121.15	1.05	(904.95)
<b>TOTAL EQUITY AND LIABILITIES</b>	<b>(14.00)</b>	<b>121.15</b>	<b>1.05</b>	<b>(904.95)</b>
<b>NET ASSETS (assets less current liabilities)</b>	<b>55,811.99</b>	<b>78,571.96</b>	<b>117,275.62</b>	<b>149,394.79</b>

## NOTES TO THE ACCOUNTS

Prepared in accordance with the Charities Act 2006 using the Receipts and Payments basis.

### 1. The APEEF raised this year a net £28,728 as follows:

	2024-25	2023-24	2022-23	2021-22	Comments
Parents Dinner	13,016.46	8,909.13	6,658.74	8,648.59	
School Directory	2,196.29	4,392.00	4,225.99	3,684.34	
Kermesse	3,980.37	2,958.57	3,426.50	2,806.15	
Christmas Market	2,234.17	2,372.87	1,704.44	-	
Easyfundraising / Yellow Moon	497.67	718.72	1,188.79	560.20	
Cake Sale	958.50	996.60	879.00	254.84	
Book Sale	972.11	450.99	727.19	372.00	
Apeef Race	150.00	236.39	458.21	1,003.84	
Galette des rois	278.00	265.00	384.30	392.40	
Hot Drinks Services	760.14	190.45	339.72	261.59	Hot chocolates proposed to families during Xmas Choirs
Cotisations & Donations	3,188.87	2,293.50	20.00	3,518.95	There was no APEEF cotisation collected in FY 22-23
Apeef Board of Advert	-	59.00	30.00	49.00	
Other Revenue	495.87	1,186.53	248.40	8.84	Interest Received on Bank Accounts
<b>Total Raised</b>	<b>28,728.45</b>	<b>25,029.75</b>	<b>20,042.88</b>	<b>21,600.90</b>	

- 2024-25 was a full on year for the APEEF with successful fund raising activities such as the parents dinner, the school directory, the Kermesse and the Christmas Market. These top 4 activities represent 75% of the fund raising activities.

- Since 2023-24, the collection of the annual cotisation has improved through SchoolsBuddy distribution. Representing an additional 11% of fundraising revenue in 2024-25.

### 2. These amounts were used to finance the following school activities for our children as follows:

Annual school projects	2024-25	2023-24	2022-23	2021-22	Comments
Circus	(5,700.00)	(5,150.00)	(5,000.00)	(4,050.00)	Circus workshops for maternelles and CE2
Arts and Culture	(9,496.44)	(6,446.35)	(4,966.48)	(3,706.00)	Var. projects with artists, Beatbox, ..
Civic, Safety and Security Workshops	(346.50)	(1,623.00)	(1,159.00)	(150.00)	Includes the Bike Works for CM, RSE workshop, etc.
Ice Skating	-	-	-	-	
Rock Climbing	(1,600.33)	(3,616.25)	(1,380.00)	(2,325.00)	Rock climbing activities for CM
Danse and Yoga	-	-	(840.00)	-	
Graduation / End of year Surprises CM2	(782.25)	(719.20)	(513.92)	(607.80)	This includes the End of year party and surprise
Gifts and Incentive	-	(357.78)	(100.00)	-	
<b>Total for school activities</b>	<b>(17,925.52)</b>	<b>(17,912.58)</b>	<b>(13,959.40)</b>	<b>(10,838.80)</b>	

The APEEF was able to answer school's request to co-fund (at 50%) the annual school projects during 2024-25, APEEF funding £17.1K of Annual school projects and other ad-hoc requests

School Refurbishments	2024-25	2023-24	2022-23	2021-22	Comments
Purchase of IT Equipment	-	-	(31,271.04)	-	100% contribution to renewal of IT equipment in 2022-23
Purchase of Screen and interactive Boards	-	-	(1,918.80)	-	50% contribution to CE2 Interactive Board in 2022-23
Purchase of Audio equipment	-	-	-	-	
Refurbishment of the school	(39,448.80)	(18,583.16)	(7,462.68)	-	50% contribution to CE2 and CM1 classrooms and 100% salle polyvalent
<b>Total financed</b>	<b>(39,448.80)</b>	<b>(18,583.16)</b>	<b>(40,652.52)</b>	<b>-</b>	
<b>Total financed for the school</b>	<b>(57,374.32)</b>	<b>(36,495.74)</b>	<b>(54,611.92)</b>	<b>(10,838.80)</b>	

### 3. The amounts raised were also used to finance the following:

	2024-25	2023-24	2022-23	2021-22	Comments
Solidarity Fund	-	-	(220.00)	(220.00)	No scholarship request this year
Parenting Event	-	-	-	-	
Pots rentree et Departs APEEF	(2,007.51)	(1,612.10)	(1,157.26)	(581.20)	APEEF funding several back to school parents drinks by age group
Other costs (Website, PTA subscription, T&E)	(682.16)	(723.60)	-	(466.00)	
Interest, bank charges & PDQ rental	(576.60)	(533.10)	(502.80)	(469.10)	
<b>Total</b>	<b>(3,266.27)</b>	<b>(2,868.80)</b>	<b>(1,880.06)</b>	<b>(1,736.30)</b>	

The solidarity fund is normally used to finance clubs and other school activities requiring parents funding for the pupils on scholarship.

### 4. The After-School Club accounts were overall balanced for the year as follows:








	2024-25	2023-24	2022-23	2021-22	Comments
Club - Bozart	5,807.12	2,056.81	(1,441.60)	-	Was run outside Schoolbuddy until 2022-23
Club - Chess	2,492.14	(4,104.78)	3,502.52	2,868.23	
Club - Coding	1,686.87	1,797.32	1,623.31	-	
Club - Cooking (Cuisine)	-	1,576.51	611.83	1,125.41	Cancelled in 2024-25
Club - Danse	(64.00)	146.06	(351.84)	-	incl. dance, street dance, hip hop
Club - English	481.51	(109.96)	1,740.77	1,195.79	
Club - Football	2,291.08	1,812.69	8,928.55	-	Was run outside Schoolbuddy until 2022-23
Club - Handball	(581.27)	(923.04)	388.14	1,814.22	
Club - Holiday Camps	(717.41)	(13,229.13)	489.92	-	Incl. revenue of July24 Camps but not July25 Camps
Club - Judo	2,827.46	574.13	(2,316.17)	-	
Club - Karate	3,536.80	2,624.58	(928.32)	1,988.68	
Club - Musique / Piano	561.15	(855.90)	875.63	1,961.64	
Club - Multisport / Multifun	5,592.19	(1,022.35)	334.34	(517.02)	
Club - Playball	691.96	333.73	(233.00)	797.90	
Club - Radio Media	690.56	(147.66)	-	-	
Club - Science	(8.27)	158.82	49.13	-	
Club - Spanish	(204.13)	(157.09)	80.59	-	
Club - Tennis	2,997.06	2,269.69	375.94	3,351.90	
Club - Theatre / Drama Dreams	910.75	217.68	111.17	-	
Club - Yoga	(175.68)	2,732.41	(1,254.50)	3,851.37	
Club Booking System - Schoolbuddy	(682.80)	(682.68)	(724.50)	-	Schoolbuddy was paid in 2020-21 for 2 years
Club - General Admin and Coordination	(18,774.00)	(17,234.23)	(4,720.80)	(1,996.31)	Club coordinator cost (admin, safeguarding costs)
<b>Total Clubs</b>	<b>9,273.77</b>	<b>(22,354.57)</b>	<b>6,159.02</b>	<b>16,441.81</b>	

Since 2018, Clubs are run based on an estimated fee model (rather than cost based previously) and using on a online booking system (Schoolbuddy). This has helped reduced the administration burden and the profitability of clubs not letting them being run if subscriptions does not cover costs.

Attendees

- Jeremie d'ESPARBES
- Corinne Storz-Hatier
- Julien EYMARD
- CYRUS KAPADIA
- Claisse PLISSONNETH
- Tara Sharpe
- Olivier GROS
- Céline GIBERT
- Mathieu Hatier
- Elodie NOURRY
- Alice d'Espaubes
- Gaukai Πραιτησα

Vote

-  JE
-  CSH
- ~~~~ JE
-  CK
- ~~~~ PC
-  TS
-  oe

**APEEF PA**

England & Wales - Charity number 1147525

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# Accounts

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# **APEEF PA TRUSTEES ANNUAL REPORT AND ACCOUNTS**

## **PERIOD FROM 1 AUGUST 2023 to 31 JULY 2024**

### **Reference and administration details**

Charity Name: APEEF PA  
Other Name Charity: APEEF  
Registered Charity Number: 1147525  
Charity's principal address: 59 Brook Green, London, W6 7BE

Names of the charity trustees who manage the charity:

Olivier Coros – Chair  
Jeremie d'Esparbes - Treasurer  
Clarisse Plissonneau – Secretary (since 2024)  
Cyrus Kapadia – Deputy Secretary (since 2024)  
Wissam Chahine – Trustee (since 2024)  
Julien Eymard – Trustee  
Justis McEvilly – Trustee  
Natasha Samuel – Trustee  
Carine Vauchy – Trustee

*Carine Vauchy has decided to step down and leave the board of Trustees from May 2024.*

Names and addresses of advisors:

Bank – Barclays (75 King Street, Hammersmith, London W6 9HY)

### **Structure, governance and management**

Governing document: Constitution adopted 4 April 2012

The charity is an association consisting of all the parents, guardians or carers of any pupil attending the Jacques Prévert School in Brook Green, London.

Trustees are appointed or reappointed annually at the Annual General Meeting generally held in May.

## Objectives and activities

The APEEF (in French: Association des Parents Elèves de l'Ecole Française de Londres Jacques Prévert) works towards improving our children's school environment:

- We organise after-school clubs (sports, art, etc...) and holiday camps
- We organise events to build a community and raise funds for the school
- We help fund recurring school projects (circus skills, art projects, CM end of year party for example)
- We support the school in exceptional projects such as refurbishing classrooms or purchasing new equipment

Some examples of recent actions and services provided by the APEEF:

- Organising and managing after-school clubs (various sports and art classes for children taking place Monday to Friday during the term)
- Organising and managing holiday camps (various sports and art classes for children taking place during half term and school holidays)
- Welcoming new families
- Helping to fund specific projects within the teachers' projet d'école framework, such as circus, arts and culture, civic, rock-climbing, danse or yoga activities
- Organising parent class representatives
- Creating, printing and distributing the Ecole Jacques Prévert Parents Directory
- Organising fundraising events such as the Christmas Market, the Parents Dinner, the Summer Fair and the APEEF race.
- Organising regular cake and second hand book sales for charity in the school's courtyard
- Organising immersion days in close collaboration with the school (for example Chinese immersion day around Chinese New Year in February)

The APEEF provides support and advice regarding school life organisation, including informing parents on the Plan Ecole and on secondary schools options.

The APEEF helps families in need, and who receive financial support (mainly families whose child(ren) receive a French government grant).

## Achievements, performance and financial review

The trustees of the APEEF PA would like to present their annual report and independently examined accounts for the year ended 31 July 2023 and confirm that they comply with the requirements of the Charities Act of 1993, as amended by the Charities Act 2006, the trust deed and the Charities SORP 2005.

### OUR AIMS

The aim of The APEEF PA is to advance the education of pupils in the School, specifically by (a) engaging in and funding activities and providing facilities and equipment which support the school and advance the education of pupils, (b) organising after-school clubs holiday camps and (c) developing effective relationships between the School, the parents and others associated with the School.

### KEY ACHIEVEMENTS 2023-24

The APEEF PA has been able to play again a positive role for the school and families enriching the After School Clubs and Holiday Camps offering as well as organising great events which are contributing to significant fundraising.

As a result, we have managed to support the usual School activities, contributing to 50% of the cost of various arts, culture, sports or civic activities led by school staff and teachers.

We also have supported the school in exceptional projects contributing to 50% of ground floor and staircase refurbishment and committing to support further refurbishment work happening in the Summer 2024.

### FINANCIAL HIGHLIGHT

During the 2023-24 year, the APEEF raised more than £25,000 including a record fundraising event for the Parents Dinner and bringing back the APEEF membership collection.

Over the period, we spent close to £18,000 on school activities and another £18,000 on exceptional investment for the school.

Our reserve funds (deposit account) at the end of the period amounted to £63,544 (see Reserve Policy below). Other Cash at bank (current account) amounted to £14,907 as at 31 July 2024.

### SPECIAL INVESTMENT AND SPECIAL CIRCUMSTANCES

As per our 2022-23 Report, the APEEF trustees have agreed to further support the school by agreeing to fund significant £58,000 refurbishment works planned for 2024.

This year 2023-24, the APEEF contributed to 50% of the flooring and staircase refurbishment works conducted in Spring 2024, following the usual fund-matching principle with the school for £18,583.

Next year 2024-25, there will be additional funding will as follows:

- £18,000: 50% contribution to CE2A and CM1B classrooms refurbishment
- £21,000: 100% of *salle polyvalente* refurbishment including soundproofing

The trustees of the APEEF would expect that, after these exceptional funding, any further investments in the school material, equipment or activities would return to the fundamental fund-matching principle.

As per our 2022-23 Report, the APEEF also paid £2,014 this year in 2023-24 for previous year Club activity (school room rental for one term).

The APEEF launched an early booking system for Afterschool Clubs to allow families to register (and pay) for the Term 1 of the following year's in June 2024 instead of September 2024. This process required us to suspend all incoming revenue flow from our booking platform SchoolsBuddy and payment provider BlueSnap including July'24 Holiday Camp until the end of our Fiscal Year (31<sup>st</sup> July 2024). Then we couldn't collect July'24 Holiday Camp revenue of £12,361, lowering our total revenue for 2023-24 by the same amount, while we paid the July'24 Holiday Camps costs (club providers and venue rental) for £12,630.

Accounting for this additional revenue, our Clubs and Camps activity would have come to a total loss of £9,993 which is mainly driven by the increase in administrative and coordination fees which will be better anticipated in the future.

#### **SPECIAL THANKS**

The APEEF PA had another great year thanks to all the families that dedicated time, energy, talent, and funds to multiple activities. On behalf of the Parents' Association, I would like to extend our special thanks to all of you for your involvement, passion and care.

Warm regards,

Olivier Coros  
**APEEF PA Chair**

**Reserves and Cash at Bank Policy**

The APEEF PA trust shall always hold about one year of operations as reserve funds, or about £20,000.



Additionally, current APEEF Trust reserve fund, or £63,544 shall only be spent for extraordinary school project, such as, but not limited to, a school extension, additional rooms built under the roof, a rework of the courtyard to create more workspace.

APEEF spend on an extraordinary school project shall be approved by a) the APEEF Trustees, b) the School Management Committee and c) the School Headmaster.

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Claisse Plissonneau	Olivier Corcos
Position(s)	Trustee	Chair
Date	22/05/2025	22/05/2025

## Independent examiner's report on the accounts

I report on the accounts of the APEEF PA Trust for the year ended 31 July 2024, which are set out on pages 7 to 10.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

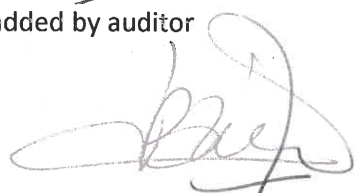
- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### Suggestions

To be added by auditor

Name of the auditor  
Address of the auditor



Julie BRIAND  
46 Vespa Road  
Kendon W12 9QQ

## STATEMENT OF PROFIT AND LOSS: RECEIPTS AND PAYMENTS METHOD

GBP	Year ending 31/07/2024	Year ending 31/07/2023	Year ending 31/07/2022	Notes to accounts
<b>Receipts</b>				
After-School Clubs Total	301,335.29	275,953.57	90,394.69	Disclosure - Note 4
Parents Dinner	15,768.96	12,781.55	14,528.59	Disclosure - Note 1
Kermesse	4,850.89	5,351.86	3,823.75	Disclosure - Note 1
Christmas Market	3,742.14	2,304.44	225.00	Disclosure - Note 1
School Directory	4,932.00	4,765.99	4,170.34	Disclosure - Note 1
Viennoiseries / Pains	-	-	-	Disclosure - Note 1
Book Sale	450.99	727.19	372.00	Disclosure - Note 1
Cake Sale	996.60	879.00	254.84	Disclosure - Note 1
Galette des rois	1,426.00	1,332.00	1,120.00	Disclosure - Note 1
Apeef Race	236.39	458.21	1,003.84	Disclosure - Note 1
Apeef Board of Advert	59.00	30.00	49.00	Disclosure - Note 1
Insurance	-	-	3,165.00	No longer with APEEF
Cotisations & Donations	2,293.50	20.00	3,518.95	Disclosure - Note 1
Gift Aid Reclaimed	-	-	-	Disclosure - Note 1
Easyfundraising / Yellow Moon	718.72	1,188.79	560.20	Disclosure - Note 1
Merchandising	-	-	40.00	Disclosure - Note 1
Hot Drinks Services	190.45	339.72	442.87	
Other Revenue	1,186.53	248.40	8.84	Disclosure - Note 3
Interest & bank charges	-	-	-	
<b>Sub Total</b>	<b>338,187.46</b>	<b>306,380.72</b>	<b>123,677.91</b>	
<b>Total Receipts</b>	<b>338,187.46</b>	<b>306,380.72</b>	<b>123,677.91</b>	
<b>Payments</b>				
After-School Clubs Total	(323,689.86)	(269,794.55)	(73,952.88)	Disclosure - Note 4
Financing School activities & equipment	(36,495.74)	(54,611.92)	(10,838.80)	Disclosure - Note 2
Parents Dinner	(6,859.83)	(6,122.81)	(5,880.00)	Disclosure - Note 1
Kermesse	(1,892.32)	(1,925.36)	(1,017.60)	Disclosure - Note 1
Christmas Market	(1,369.27)	(600.00)	(225.00)	Disclosure - Note 1
School Directory	(540.00)	(540.00)	(486.00)	Disclosure - Note 1
Viennoiseries / Pains	-	-	-	Disclosure - Note 1
Book Sale	-	-	-	Disclosure - Note 1
Cake Sale	-	-	-	Disclosure - Note 1
Galette des rois	(1,161.00)	(947.70)	(727.60)	Disclosure - Note 1
Insurance	-	-	(3,165.00)	
Cotisations Parent Kind	-	-	-	Disclosure - Note 1
Merchandising	-	-	-	Disclosure - Note 1
Pots Rentree et Departs APEEF	(1,612.10)	(1,157.26)	(581.20)	Disclosure - Note 3
Parenting Event	-	-	-	Disclosure - Note 3
Hot Drinks Services	-	-	(181.28)	
Solidarity fund	-	(220.00)	(220.00)	Disclosure - Note 3
Other costs (Website, PTA subscription, T&E)	(723.60)	(2,077.49)	(466.00)	Disclosure - Note 3
Interest, bank charges & PDQ rental	(533.10)	(502.80)	(469.10)	
Cost of Prior Years Payments	(2,135.15)	-	-	
<b>Sub Total</b>	<b>(377,011.97)</b>	<b>(338,499.89)</b>	<b>(98,210.46)</b>	
Asset and Investment purchases	-	-	-	
<b>Total Payments</b>	<b>(377,011.97)</b>	<b>(338,499.89)</b>	<b>(98,210.46)</b>	
<b>NET OF RECEIPTS / PAYMENTS</b>	<b>(38,824.51)</b>	<b>(32,119.17)</b>	<b>25,467.45</b>	

**STATEMENTS OF ASSETS AND LIABILITIES**

GBP	Year ended 31/07/2024 Unrestricted Funds	Year ended 31/07/2023 Unrestricted Funds	Year ended 31/07/2022 Unrestricted Funds	Year ended 31/07/2021 Unrestricted Funds	Year ended 31/07/2020 Unrestricted Funds	Year ended 31/07/2019 Unrestricted Funds	Year ended 31/07/2018 Unrestricted Funds
<b>Cash funds</b>							
Bank Current account	14,907.22	19,499.50	64,745.07	39,635.28	65,991.00	13,688.00	14,530.62
Deposit account	63,543.59	97,775.07	85,554.67	85,546.13	85,521.26	85,272.34	84,974.00
<b>Other Monetary Assets</b>							
Other debtors (accrued income)						250.00	562.50
<b>Investment Assets</b>							
<b>Assets retained for Charity's use</b>							
Computers and other equipment							
<b>TOTAL ASSETS</b>	<b>78,450.81</b>	<b>117,274.57</b>	<b>150,299.74</b>	<b>125,181.41</b>	<b>151,512.26</b>	<b>99,210.34</b>	<b>99,872.49</b>
<b>Liabilities</b>							
Creditors (accrued payables)	121.15	1.05	(904.95)	(1,254.07)	(32,922.00)	(3,350.00)	(12,920.00)
<b>TOTAL EQUITY AND LIABILITIES</b>	<b>121.15</b>	<b>1.05</b>	<b>(904.95)</b>	<b>(1,254.07)</b>	<b>(32,922.00)</b>	<b>(3,350.00)</b>	<b>(12,920.00)</b>
<b>NET ASSETS (assets less current liabilities)</b>	<b>78,571.96</b>	<b>117,275.62</b>	<b>149,394.79</b>	<b>123,927.34</b>	<b>118,590.26</b>	<b>95,860.34</b>	<b>86,952.49</b>

## NOTES TO THE ACCOUNTS

Prepared in accordance with the Charities Act 2006 using the Receipts and Payments basis.

### 1. The APEEF raised this year a net £25,030 as follows:

	2023-24	2022-23	2021-22	Comments
Parents Dinner	8,909.13	6,658.74	8,648.59	
School Directory	4,392.00	4,225.99	3,684.34	
Kermesse	2,958.57	3,426.50	2,806.15	
Christmas Market	2,372.87	1,704.44	-	
Easyfundraising / Yellow Moon	718.72	1,188.79	560.20	
Cake Sale	996.60	879.00	254.84	
Book Sale	450.99	727.19	372.00	
Apeef Race	236.39	458.21	1,003.84	
Galette des rois	265.00	384.30	392.40	
Hot Drinks Services	190.45	339.72	261.59	Hot chocolates proposed to families during Xmas Carols
Cotisations & Donations	2,293.50	20.00	3,518.95	There was no APEEF cotisation collected in FY 22-23
Apeef Board of Advert	59.00	30.00	49.00	
Other Revenue	1,186.53	248.40	8.84	Interest Received on Bank Accounts
<b>Total Raised</b>	<b>25,029.75</b>	<b>20,042.88</b>	<b>21,600.90</b>	

2023-24 saw successful fund raising activities such as the parents dinner, the school directory, the Kermesse and the Christmas Market. These top 4 activities represent 74% of the fund raising activities. Since 2023-24, the collection of the annual cotisation has improved through SchoolsBuddy distribution. Representing an additional 9% of fundraising revenue.

### 2. These amounts were used to finance the following school activities for our children as follows:

	2023-24	2022-23	2021-22	Comments
<b>Annual school projects</b>				
Circus	(5,150.00)	(5,000.00)	(4,050.00)	
Arts and Culture	(6,446.35)	(4,966.48)	(3,706.00)	Var. projects with artists (Sofy Chemin, Valerie Bernardini), Beatbox,..
Civic, Safety and Security Workshops	(1,623.00)	(1,159.00)	(150.00)	Includes the Bike Works for CM, RSE workshop, anti-bullying, durable development
Rock Climbing	(3,616.25)	(1,380.00)	(2,325.00)	Rock climbing activities for CM
Danse and Yoga	-	(840.00)	-	
Graduation / End of year Surprises CM2	(719.20)	(513.92)	(607.80)	This includes the End of year party as well as some funding for the CM end of year trip
Gifts and Incentive	(357.78)	(100.00)	-	£100 Decathlon Gift Voucher - Price offered for Mme Hagg competition
<b>Total for school activities</b>	<b>(17,912.58)</b>	<b>(13,959.40)</b>	<b>(10,838.80)</b>	

The APEEF was able to answer school's request to co-fund (at 50%) the annual school projects during 2023-24, APEEF funding £16.8K of Annual school projects and other ad-hoc requests

	2023-24	2022-23	2021-22	Comments
<b>School Refurbishments</b>				
Purchase of IT Equipment	-	(31,271.04)	-	Renewal of IT equipment in 2022-23 : iPad, laptops, computers funded at 100%
Purchase of Screen and interactive Boards	-	(1,918.80)	-	Purchase of Interactive Board for CE2 class funded at 50% in 2022-23
Purchase of Audio equipment	-	-	-	
Refurbishment of the school	(18,583.16)	(7,462.68)	-	Refurbishment of the GF flooring and staircase in 2023-24 funded at 50%
<b>Total financed</b>	<b>(18,583.16)</b>	<b>(40,652.52)</b>	<b>-</b>	

The APEEF was also able to continue substantial investments in the school during 2023-24, looking to support the school needs (co-funding at 50%), APEEF funding £18.6K of Refurbishment of the school

	2023-24	2022-23	2021-22
<b>Total financed for the school</b>	<b>(36,495.74)</b>	<b>(54,611.92)</b>	<b>(10,838.80)</b>

### 3. The amounts raised were also used to finance the following:

	2023-24	2022-23	2021-22	Comments
Solidarity Fund	-	(220.00)	(220.00)	No scholarship request this year
Pots rentree et Departs APEEF	(1,612.10)	(1,157.26)	(581.20)	APEEF funding several back to school parents drinks by age group
Other costs (Website, PTA subscription, T&E)	(723.60)	-	(466.00)	
Interest, bank charges & PDQ rental	(533.10)	(502.80)	(469.10)	
<b>Total</b>	<b>(2,868.80)</b>	<b>(1,880.06)</b>	<b>(1,736.30)</b>	

The solidarity fund is normally used to finance clubs and other school activities requiring parents funding for the pupils on scholarship.

### 4. The After-School Club accounts were overall balanced for the year as follows:

	2023-24	2022-23	2021-22	Comments
Club - Bozart	2,056.81	(1,441.60)	-	Was run outside Schoolbuddy until 2022-23
Club - Chess	(4,104.78)	3,502.52	2,868.23	
Club - Chinese	-	(982.09)	-	Chinese club was canceled in 2023-24
Club - Coding	1,797.32	1,623.31	-	
Club - Cooking (Cuisine)	1,576.51	611.83	1,125.41	
Club - Danse	146.06	(351.84)	-	incl. dance, street dance, hip hop
Club - English	(109.96)	1,740.77	1,195.79	
Club - Football	1,812.69	8,928.55	-	Was run outside Schoolbuddy until 2022-23
Club - Handball	(923.04)	388.14	1,814.22	
Club - Happy Confident / Speak Easy	(188.18)	-	-	
Club - Holiday Camps	(13,229.13)	489.92	-	Incl. cost of July'24 Camps (room rental, club provider fees) but no revenue (parents paymen
Club - Judo	574.13	(2,316.17)	-	
Club - Karate	2,624.58	(928.32)	1,988.68	
Club - Musique / Piano	(855.90)	875.63	1,961.64	
Club - Multisport / Multifun	(1,022.35)	334.34	(517.02)	
Club - Playball	333.73	(233.00)	797.90	
Club - Radio Media	(147.66)	-	-	
Club - Science	158.82	49.13	-	
Club - Spanish	(157.09)	80.59	-	
Club - Tennis	2,269.69	375.94	3,351.90	
Club - Theatre / Drama Dreams	217.68	111.17	-	
Club - Yoga	2,732.41	(1,254.50)	3,851.37	
Club Booking System - Schoolbuddy	(682.68)	(724.50)	-	Schoolbuddy was paid in 2020-21 for 2 years
Club - General Admin and Coordination	(17,234.23)	(4,720.80)	(1,996.31)	Club coordinator cost (admin, safeguarding costs inc High vis. Jacket)
<b>Total Clubs</b>	<b>(22,354.57)</b>	<b>6,159.02</b>	<b>16,441.81</b>	

Since 2018, Clubs are run based on an estimated fee model (rather than cost based previously) and using on a online booking system (Schoolbuddy). This has helped reduced the administration burden and the profitability of clubs not letting them being run if subscriptions does not cover costs.






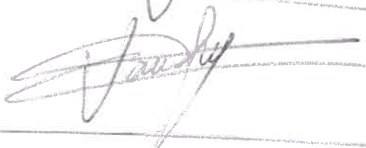




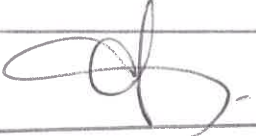
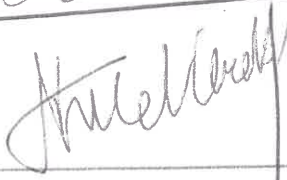

In the year 2022-23, the offer has been improved even further with new clubs offered And Holiday Camps were launched during 2022-23 and extended to 4 periods (1 week in October, February, April, July) since 2023-24

A paid club coordinator is supporting since April 2023, their first full year is 2023-24

Total Clubs does not include £12,361 for July24 Camp revenue (will be in 2024-25).

Total Clubs does not include £2,014 cost paid in 2023-24 for previous fiscal year 2022-23 (room rental for one term).

The stock as at 31 July 2020 has not been valued and is not shown on the Statements of Assets and Liabilities as not deemed significant enough.

NOM	PRENOM	SIGNATURE	TRUSTÉE
BRIAND	Julie		
PLISSONNEAU	Clairisse		X
EYMARD	Julien		X
SLAMA	Sophie		
LAFAYE	Florence		
VAVCHY	Carine		
<del>CYRUS KAPADIA</del>	<del>Cecile</del> CYRUS	<del></del>	<del>X</del>
COROS	Olivier		X
NOURRY	Elodie		
<del>MCEVILLY</del> MCEVILLY	<del>JUS-</del> JUSTIS		X
d'ESPARBÈS	JEREMIE		X
ZEIGER	Clair	Clair Zei	
OUDET	ANICET		
CHAHINE	WISSAM		X

**APEEF PA**

England & Wales - Charity number 1147525

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# Accounts

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## **APEEF PA TRUSTEES ANNUAL REPORT AND ACCOUNTS PERIOD FROM 1 AUGUST 2022 to 31 JULY 2023**

### **Reference and administration details**

Charity Name: APEEF PA  
Other Name Charity: APEEF  
Registered Charity Number: 1147525  
Charity's principal address: 59 Brook Green, London, W6 7BE

Names of the charity trustees who manage the charity:

Olivier Coros – Chair (since 2023)

Emilie Jacqz – Secretary

Jeremie d'Esparbes - Treasurer

Julien Eymard – Trustee

Justis McEvilly – Trustee

Natasha Samuel - Trustee

Carine Vauchy – Trustee

*Emilie Jacqz has decided to step down and will be replaced by Clarisse Plissonneau and Cyrus Kapadia from end of May 2024 as Secretary and Deputy Secretary.*

*Wissam Chahine has kindly accepted to join as a trustee of the APEEF from May 2024.*

Names and addresses of advisors:

Bank – Barclays (75 King Street, Hammersmith, London W6 9HY)

### **Structure, governance and management**

Governing document: Constitution adopted 4 April 2012

The charity is an association consisting of all the parents, guardians or carers of any pupil attending the Jacques Prévert School in Brook Green, London.

Trustees are appointed or reappointed annually at the Annual General Meeting generally held in May.

## Objectives and activities

The APEEF (in French: **A**ssociation des **P**arents **E**leves de l'**E**cole **F**rançaise de Londres Jacques Prévert) works towards improving our children's school environment:

- We organise after-school clubs (sports, art, etc...) and holiday camps
- We organise events to build a community and raise funds for the school
- We help fund recurring school projects (circus skills, art projects, CM end of year party for example)
- We support the school in exceptional projects such as refurbishing classrooms or purchasing new equipment

Some examples of recent actions and services provided by the APEEF:

- Organising and managing after-school clubs (various sports and art classes for children taking place Monday to Friday during the term)
- Organising and managing holiday camps (various sports and art classes for children taking place during half term and school holidays)
- Welcoming new families
- Helping to fund specific projects within the teachers' projet d'école framework, such as circus, arts and culture, civic, rock-climbing, danse or yoga activities
- Organising parent class representatives
- Creating, printing and distributing the Ecole Jacques Prévert Parents Directory
- Organising fundraising events such as the Christmas Market, the Parents Dinner, the Summer Fair and the APEEF race.
- Organising regular cake and second hand book sales for charity in the school's courtyard
- Organising immersion days in close collaboration with the school (for example Chinese immersion day around Chinese New Year in February)

The APEEF provides support and advice regarding school life organisation, including informing parents on the Plan Ecole and on secondary schools options.

The APEEF helps families in need, and who receive financial support (mainly families whose child(ren) receive a French government grant).

## Achievements, performance and financial review

The trustees of the APEEF PA would like to present their annual report and independently examined accounts for the year ended 31 July 2023 and confirm that they comply with the requirements of the Charities Act of 1993, as amended by the Charities Act 2006, the trust deed and the Charities SORP 2005.

### OUR AIMS

The aim of The APEEF PA is to advance the education of pupils in the School, specifically by (a) engaging in and funding activities and providing facilities and equipment which support the school and advance the education of pupils, (b) organising after-school clubs holiday camps and (c) developing effective relationships between the School, the parents and others associated with the School.

### KEY ACHIEVEMENTS 2022-23

The APEEF PA has been able to play again a positive role for the school, pupils, and parents after some years of being impacted by the sanitary crisis. Clubs were run as normal and all our key fundraising activities have taken place.

As a result, we have managed to support the usual School activities, contributing to 50% of the cost of various arts, culture, sports or civic activities led by school staff and teachers.

We also have supported the school in exceptional projects contributing to 50% of the CE2A classroom refurbishment and 100% of the IT equipment renewal for the children (28 iPads, 26 laptops and 12 desktops for the BCD library).

### FINANCIAL HIGHLIGHT

During the 2022-23 year, the APEEF raised more than £20,000 and spent close to £14,000 on school activities and £55,000 on exceptional investment for the school.

Our reserve funds (deposit account) at the end of the period amounted to £97,775 (see Reserve Policy below). Other Cash at bank (current account) amounted to £19,500 as at 31 July 2023.

### SPECIAL INVESTMENT AND SPECIAL CIRCUMSTANCES

As per our 2022-23 Report, the APEEF contributed to 50% of the CE2A classroom refurbishment, conducted in Summer 2022, following the usual fund-matching principle with the school.

As presented during our last AGM, the APEEF has been further supporting the school by deploying some much needed, extra funding. In addition to Covid, the school has been affected by a lower number of children and families signing up to join the school since Brexit, as well as an increase in costs due to recent inflation.

Where normally the APEEF would use the funds raised through our fundraising activities to match what the school is willing to invest, the APEEF has proposed to solely bear the cost of some IT material replacement (iPads, laptops and desktops) worth £31,271. This decision has come up after several discussions between the trustees and with the Board of the School, and all trustees unanimously felt this is the only way the APEEF can continue to deploy the funds raised in this specific period.

During the year 2023-24 (i.e. the year following the accounts presented in this report), the trustees have agreed to further support the school by agreeing to fund significant £58,000 refurbishment works planned for the Summer 2024 as follows:

- £36,000: 50% contribution to CE2A and CM1B classrooms refurbishment and ground floor and staircase refurbishment
- £21,000: 100% of *salle polyvalente* refurbishment including soundproofing

The trustees of the APEEF would expect that, after these exceptional funding, any further investments in the school material, equipment or activities would return to the fundamental fund-matching principle.

**SPECIAL THANKS**

The APEEF PA had another great year thanks to all the families that dedicated time, energy, talent, and funds to multiple activities. On behalf of the Parents' Association, I would like to extend our special thanks to all of you for your involvement, passion and care.

Warm regards,

Olivier Coros  
**APEEF PA Chair**



**Reserves and Cash at Bank Policy**

The APEEF PA trust shall always hold about one year of operations as reserve funds, or about £20,000.  
Additionally, current APEEF Trust reserve fund, or £97,775 shall only be spent for extraordinary school project, such as, but not limited to, a school extension, additional rooms built under the roof, a rework of the courtyard to create more workspace.  
APEEF spend on an extraordinary school project shall be approved by a) the APEEF Trustees, b) the School Management Committee and c) the School Headmaster.

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Olivia Cross	Alice Taylor
Position(s)	Chair	Treasurer
Date	21/05/24	21/05/24

## Independent examiner's report on the accounts

I report on the accounts of the APEEF PA Trust for the year ended 31 July 2023, which are set out on pages 7 to 10.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### Suggestions

N/A



Clarisse Plissonneau  
23B heathfield road  
W3 8EH London

**STATEMENT OF PROFIT AND LOSS: RECEIPTS AND PAYMENTS METHOD**

GBP	Year ending 31/07/2023	Year ending 31/07/2022	Year ending 31/07/2021	Year ending 31/07/2020	Year ending 31/07/2019	Year ending 31/07/2018	Notes to accounts
<b>Receipts</b>							
After-School Clubs	275,954	90,395	-	144,581	112,963	84,834	Disclosure - Note 4
Parents Dinner	12,782	14,529	-	-	10,634	450	Disclosure - Note 1
Kermesse	5,352	3,824	-	-	7,289	7,013	Disclosure - Note 1
Christmas Market	2,304	225	-	3,983	2,772	3,199	Disclosure - Note 1
School Directory	4,766	4,170	3,575	3,326	1,982	3,510	Disclosure - Note 1
Viennoiseries / Pains	-	-	-	5,273	7,413	7,632	Disclosure - Note 1
Book Sale	727	372	-	-	559	-	Disclosure - Note 1
Cake Sale	879	255	-	289	276	218	Disclosure - Note 1
Galette des rois	1,332	1,120	1,030	945	930	-	Disclosure - Note 1
Apeef Race	458	1,004	-	665	849	-	Disclosure - Note 1
Apeef Board of Advert	30	49	22	22	16	-	Disclosure - Note 1
Insurance	-	3,165	3,210	3,277	3,253	3,272	No longer with APEEF
Cotisations & Donations	20	3,519	3,673	3,374	4,188	3,071	Disclosure - Note 1
Gift Aid Reclaimed	-	-	-	-	-	1,079	Disclosure - Note 1
Easyfundraising / Yellow Moon	1,189	560	414	365	648	346	Disclosure - Note 1
Merchandising	-	40	117	-	245	29	Disclosure - Note 1
Hot Drinks Services	340	443	-	-	-	-	
Other revenue	248	9	6	-	-	1,260	Disclosure - Note 3
Interest & bank charges	-	-	-	-	322	195	
<b>Sub Total</b>	<b>306,381</b>	<b>123,678</b>	<b>12,047</b>	<b>166,099</b>	<b>154,338</b>	<b>116,108</b>	
<b>Total Receipts</b>	<b>306,381</b>	<b>123,678</b>	<b>12,047</b>	<b>166,099</b>	<b>154,338</b>	<b>116,108</b>	
	-	0.00					
<b>Payments</b>							
After-School Clubs	- 269,795	- 73,953	- 720	- 124,274	- 108,728	- 71,541	Disclosure - Note 4
Financing School activities & equipment	- 54,612	- 10,839	- 516	- 7,693	- 14,953	- 34,835	Disclosure - Note 2
Parents Dinner	- 6,123	- 5,880	-	-	- 5,679	-	Disclosure - Note 1
Kermesse	- 1,925	- 1,018	-	-	- 2,840	- 2,786	Disclosure - Note 1
Christmas Market	- 600	- 225	-	- 274	- 291	- 534	Disclosure - Note 1
School Directory	- 540	- 486	- 461	- 471	- 517	- 437	Disclosure - Note 1
Viennoiseries / Pains	-	-	-	- 3,573	- 5,254	- 5,959	Disclosure - Note 1
Book Sale	-	-	-	-	-	-	Disclosure - Note 1
Cake Sale	-	-	-	-	-	-	Disclosure - Note 1
Galette des rois	- 948	- 728	- 705	- 644	- 713	-	Disclosure - Note 1
Insurance	-	- 3,165	- 3,170	- 3,295	- 3,350	- 3,075	
Cotisations Parent Kind	-	-	-	-	- 105	- 105	Disclosure - Note 1
Merchandising	-	-	-	-	-	-	Disclosure - Note 1
Pots Rentree et Departs APEEF	- 1,157	- 581	-	- 970	- 1,045	- 778	Disclosure - Note 3
Parenting Event	-	-	-	-	- 303	- 956	Disclosure - Note 3
Hot Drinks Services	-	- 181	-	-	-	-	
Solidarity fund	- 220	- 220	-	- 1,172	- 915	- 2,342	Disclosure - Note 3
Other costs (Website, PTA subscription, T&E)	- 2,077	- 466	- 506	- 460	- 410	- 1,184	Disclosure - Note 3
Interest, bank charges & PDQ rental	- 503	- 469	- 652	- 804	- 148	-	
<b>Sub Total</b>	<b>- 338,500</b>	<b>- 98,210</b>	<b>- 6,729</b>	<b>- 143,629</b>	<b>- 145,252</b>	<b>- 124,532</b>	
Asset and Investment purchases							
<b>Total Payments</b>	<b>- 338,500</b>	<b>- 98,210</b>	<b>- 6,729</b>	<b>- 143,629</b>	<b>- 145,252</b>	<b>- 124,532</b>	
<b>NET OF RECEIPTS / PAYMENTS</b>	<b>- 32,119</b>	<b>25,467</b>	<b>5,318</b>	<b>22,470</b>	<b>9,087</b>	<b>- 8,424</b>	

<b>STATEMENTS OF ASSETS AND LIABILITIES</b>						
	Year ended 31/07/2023	Year ended 31/07/2022	Year ended 31/07/2021	Year ended 31/07/2020	Year ended 31/07/2019	Year ended 31/07/2018
<b>GBP</b>	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds
<b>Cash funds</b>						
Bank Current account	19,500	64,745	39,635	65,991	13,688	14,531
Deposit account	97,775	85,555	85,546	85,521	85,272	84,974
<b>Other Monetary Assets</b>						
Other debtors (accrued income)				-	250	563
<b>Investment Assets</b>						
<b>Assets retained for Charity's use</b>						
Computers and other equipment						
<b>TOTAL ASSETS</b>	<b>117,275</b>	<b>150,300</b>	<b>125,181</b>	<b>151,512</b>	<b>99,210</b>	<b>99,872</b>
<b>Liabilities</b>						
Creditors (accrued payables)	1	- 905	- 1,254	- 32,922	- 3,350	- 12,920
<b>TOTAL EQUITY AND LIABILITIES</b>	<b>1</b>	<b>- 905</b>	<b>- 1,254</b>	<b>- 32,922</b>	<b>- 3,350</b>	<b>- 12,920</b>
<b>NET ASSETS (assets less current liabilities)</b>	<b>117,276</b>	<b>149,395</b>	<b>123,927</b>	<b>118,590</b>	<b>95,860</b>	<b>86,952</b>

## NOTES TO THE ACCOUNTS

Prepared in accordance with the Charities Act 2006 using the Receipts and Payments basis.

### 1. The APEEF raised this year a net £20291.28 as follows:

	2022-23	2021-22	2020-21	2019-20	Comments
Parents Dinner	6,659	8,649	-	-	
School Directory	4,226	3,684	3,114	2,855	
Kermesse	3,427	2,806	-	-	
Christmas Market	1,704	-	-	3,709	
Easyfundraising / Yellow Moon	1,189	560	414	365	
Cake Sale	879	255	-	289	
Book Sale	727	372	-	-	
Apeef Race	458	1,004	-	665	
Galette des rois	384	392	326	301	
Hot Drinks Services	340	262	-	-	Hot chocolates proposed to families during Xmas Carols
Cotisations & Donations	20	3,519	3,673	3,374	There was not APEEF cotisation collected TY
Exceptional donation from philanthropist	-	-	-	2,339	
Viennoiseries / Pains	-	-	-	1,700	
Merchandising	-	40	117	-	
Apeef Board of Advert	30	49	22	22	
Other revenues	248	9	6	-	interests perceived on bank account
<b>Total</b>	<b>20,291</b>	<b>21,601</b>	<b>7,672</b>	<b>15,619</b>	

2022-23 was a full on year for the APEEF with successful fund raising activities such as the parents dinner, the school directory, the Kermesse and the Christmas Market. These top 4 activities represent 80% of the fund raising activities.

Since 2022-23, it has been more challenging to collect cotisation with the school now managing insurance directly.

### 2. These amounts were used to finance the following school activities for our children as follows:

	2022-23	2021-22	2020-21	2019-20	Comments
Circus	-5,000	-4,050	-	-3,050	
Arts and Culture	-4,966	-3,706	-	-2,613	Var. projects with artists (Sofy Chemin, Valerie Bernardini), Beatbox, ..
Civic, Safety and Security Workshops	-1,159	-150	-	-374	Includes the Bike Works for CM, RSE workshop, anti-bullying, durable development
Rock Climbing	-1,380	-2,325	-	-1,056	For CM
Danse and Yoga	-840	-	-	-	
Graduation / End of year Surprises CM2	-514	-608	-516	-	This includes the End of year party as well as some funding for the Legoland trip
Gifts and Incentive	-100	-	-	-	£100 Decathlon Gift Voucher - Price offered for Mme Hagg competition
<b>Total for school activities</b>	<b>-13,959</b>	<b>-10,839</b>	<b>-516</b>	<b>-7,693</b>	

In 2022-23, a large effort has been made by the APEEF to support the school needs, even funding 100% of the IT hardware renewal as agreed in the previous year at the AGM.

	2022-23	2021-22	2020-21	2019-20	Comments
Purchase of IT Equipment	-31,271	-	-	-	Renewal of IT equipment in 23 : iPad, laptops, computers funded at 100%
Purchase of Screen and interactive Boards	-1,919	-	-	-	Purchase of Interactive Board for CE2 class funded at 50%
Purchase of Audio equipment	-	-	-	-	
Refurbishment of the school	-7,463	-	-	-	CE2 Class refurbishment funded at 50%
<b>Total financed</b>	<b>-40,653</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total financed for the school</b>	<b>-54,612</b>	<b>-10,839</b>	<b>-516</b>	<b>-7,693</b>	

### 3. The amounts raised were also used to finance the following:

	2022-23	2021-22	2020-21	2019-20	Comments
Solidarity Fund	-220	-220	-	-1,172	
Parenting Event	-	-	-	-	
Pots rentree et Departs APEEF	-1,157	-581	-	-970	
Other costs (Website, PTA subscription, T&E)	-2,077	-466	-506	-460	
Interest, bank charges & PDQ rental	-503	-469	-646	-804	
<b>Total</b>	<b>-3,958</b>	<b>-1,736</b>	<b>-1,152</b>	<b>-3,406</b>	

The solidarity fund is normally used to finance clubs and other school activities requiring parents funding for the pupils on scholarship.

### 4. The After-School Club accounts were overall balanced for the year as follows:

	2022-23	2021-22	2020-21	2019-20	Comments
Club - Bozart	-1,442	-	-	-	Was run outside Schoolbuddy
Club - Chess	3,503	2,868	-	1,408	
Club - Chinese	-982	-	-	-	
Club - Coding	1,623	-	-	2,073	
Club - Cooking (Cuisine)	612	1,125	-	489	
Club - Danse	-352	-	-	-	Incl Danse, Street Danse.
Club - English	1,741	1,196	-	2,397	
Club - Football	8,929	-	-	2,563	Was ran independently until TY
Club - Handball	388	1,814	-	2,817	
Club - Holiday Camps	490	-	-	-	New! Clubs ran during Half term : Bozart, Multifun & MultiSport
Club - Judo	-2,316	-	-	-	
Club - Karate	-928	1,989	-	2,730	
Club - Musique / Piano	876	1,962	-	554	
Club - Multisport / Multifun	334	-517	-	-	
Club - Playball	-233	798	-	1,418	
Club - Science	49	-	-	-	
Club - Spanish	81	-	-	-	
Club - Tennis	376	3,352	-	1,946	
Club - Theatre / Drama Dreams	111	-	-	-	
Club - Yoga	-1,255	3,851	-	1,657	
Club Booking System - Schoolbuddy	-725	-	-1,237	-712	Schoolbuddy was paid in 2020-21 for 2 years
Club - General Admin and Coordination	-4,721	-1,996	517	-3,358	Admin, safeguarding costs inc High vis. Jacket
<b>Total</b>	<b>6,159</b>	<b>16,442</b>	<b>-720</b>	<b>20,307</b>	

Since 2018, Clubs are run based on an estimated fee model (rather than cost based previously) and using an online booking system (Schoolbuddy).

This has helped reduce the administration burden and the profitability of clubs not letting them being run if subscriptions does not cover costs.




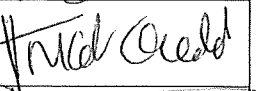


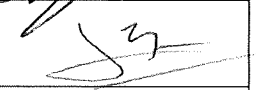
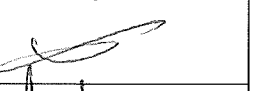
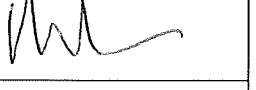
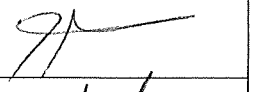
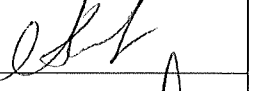
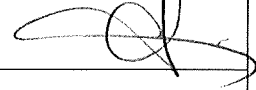

Since 2019, The Clubs have been using the services of an external admin to help with the admin burden.

The stock as at 31 July 2020 has not been valued and is not shown on the Statements of Assets and Liabilities as not deemed significant enough.

In the year 2022-23, the offer has been improved even further with new clubs offered as well as Holiday Camps

Two invoices impacting 2022-23 were not paid before the end of the fiscal year: £9,852 (Term 1 football) and £2,014 (school room rental for Term 2 2022-23)



Nom	Signature	Nom	Signature
Claire Plissonneau			
Olivier Colas			
Arnaud Gregoire			
Amel OUPET			
Ale TACQZ			
CYRUS KAPADIA			
Julien Eymard			
Victor Hiltbrand			
ROBERT CAPPER			
Wissam CHAHINE			
Anna Korotcheenko			
Jeremie d'ESPAREES			
Justis McEvilly			



**APEEF PA**

England & Wales - Charity number 1147525

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# Accounts

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# APEEF PA TRUSTEES ANNUAL REPORT AND ACCOUNTS

## PERIOD FROM 1 AUGUST 2021 to 31 JULY 2022

### Reference and administration details

Charity Name: APEEF PA  
Other Name Charity: APEEF  
Registered Charity Number: 1147525  
Charity's principal address: 59 Brook Green, London, W6 7BE

Names of the charity trustees who manage the charity:

Justin Howat – Chair (since 2018)

Emilie Jacqz – Secretary

Jeremie d'Esparbes - Treasurer

Olivier Coros – Trustee

Carine Vauchy – Trustee

Justis McEvilly – Trustee

Natasha Samuel - Trustee

*Justin Howat has decided to step down and will be replaced by Olivier Coros from end of May 2023 as Chairman of the APEEF. Julien Eymard has kindly accepted to join as a trustee of the APEEF from May 2023.*

Names and addresses of advisors:

Bank – Barclays (75 King Street, Hammersmith, London W6 9HY)

### Structure, governance and management

Governing document: Constitution adopted 4 April 2012

The charity is an association consisting of all the parents, guardians or carers of any pupil attending the Jacques Prévert School in Brook Green, London. Trustees are appointed or reappointed annually at the Annual General Meeting generally held in May.

### Objectives and activities

The APEEF (in French: Association des Parents Elèves de l'École Française de Londres Jacques Prévert) works towards improving our children's school environment

- We organise after-school clubs (sports, art, etc...) and holiday camps
- We help fund school projects (circus skills, art projects, CM end of year party for example)
- We help purchase new equipment, such as books, laptops, audio equipment, etc.

Some examples of recent actions and services provided by the APEEF:

- Organising and managing after-school clubs (various sports and art classes for children taking place Monday to Friday)
- Organising and managing holiday camps (various sports and art classes for children taking place during half term and school holidays)
- Welcoming new families
- Helping to fund specific projects within the teachers' projet d'école framework, such as circus skills or rock-climbing
- Organising parent class representatives
- Creating, printing and distributing the Ecole Jacques Prévert Parents Directory

- Organising fundraising events such as the Christmas Market, the Parents Dinner, the Summer Fair and the APEEF race.
- Organising regular cake and second hand book sales for charity in the school's courtyard
- Organising immersion days in close collaboration with the school (for example Chinese immersion day around Chinese New Year in February)

The APEEF provides support and advice regarding school life organisation, including informing parents on the Plan Ecole and on secondary schools options.

The APEEF helps families in need, and who receive financial support (mainly families whose child(ren) receive a French government grant).

## Achievements, performance and financial review

The Trustees of the APEEF PA would like to present their annual report and independently examined accounts for the year ended 31 July 2022 and confirm that they comply with the requirements of the Charities Act of 1993, as amended by the Charities Act 2006, the trust deed and the Charities SORP 2005.

### OUR AIMS

The aim of The APEEF PA is to advance the education of pupils in the School, specifically by (a) engaging in and funding activities and providing facilities and equipment which support the school and advance the education of pupils, (b) organising after-school clubs and (c) developing effective relationships between the School, the parents and others associated with the School.

### KEY ACHIEVEMENTS 2021-22

The APEEF PA has been able to start and play again a positive role for the school, pupils, and parents after 2 years of being impacted by the sanitary crisis. Clubs were run almost as normal and most of our key fundraising activities have taken place (no Christmas market due to a Covid-19 outbreak in December 2021 and limited Kermesse/Summer Fair). As a result, we have managed to support the usual School activities, such as funding the circus and rock-climbing activities, sponsoring the Arts activities as well as financing part of other initiatives.

### FINANCIAL HIGHLIGHT

During the 2021-22 year and despite Covid, the APEEF raised close to £22,000 and spent £11,000 on school activities. Our reserve funds (deposit account) at the end of the period amounted to £85,555 (see Reserve Policy below). Other Cash at bank (current account) amounted to £64,745 as at 31 July 2022.

Given the relative return to normality after the Covid crisis and the bedding in of the new processes for the management of clubs on the Schools Buddy system, and the amount of cash in our current account, we will start moving amounts from the current account in excess of the required reserves (see Reserve Policy below) into the deposit account.

### CORONAVIRUS

The coronavirus crisis has had an impact on all the fundraising activities after March 2020 as well as our ability to run the clubs. The charity has however been able to maintain a good financial balance since the school has had lower financial needs leaving the charity in a positive situation.

### SPECIAL INVESTMENT AND SPECIAL CIRCUMSTANCES

During the year 2022-23 (i.e. the year following the accounts presented in this report), the trustees have been further supporting the school by deploying some much needed, extra funding. In addition to Covid, the school has been affected by a lower number of children and families signing up to join the school since Brexit, as well as an increase in costs due to recent inflation. Where normally the APEEF would use the funds raised through our fundraising activities to match what the school is willing to invest, this year the APEEF has proposed to solely bear the cost of some IT material replacement (iPads, laptops and desktops). This decision has come up after several discussions between the trustees and with the Board of the School, and all trustees unanimously felt this is the only way the APEEF can continue to deploy the funds raised in this specific period. The Trustees of the APEEF would expect that, after this IT investment, any further investments in the school material, equipment or activities would return to the fundamental fund-matching principle.

Also of note was the agreement for the APEEF to co-fund the refurbishment of the CE2A

classroom in the summer of 2022 – this will be reflected in the 2022-23 accounts (as invoiced by the school in that period).

**SPECIAL THANKS**

The APEEF PA had another great year despite the difficult Coronavirus context, thanks to all the families that dedicated time, energy, talent, and funds to multiple activities. On behalf of the Parents' Association, I would like to extend our special thanks to all of you for your involvement, passion and care.

Warm regards,



Justin Howat  
**APEEF PA Chair**

## Reserves and Cash at Bank Policy

The APEEF PA trust shall always hold about one year of operations as reserve funds, or about £20,000.



Additionally, current APEEF Trust reserve fund, or £85,546 shall only be spent for extraordinary school project, such as, but not limited to, a school extension, additional rooms built under the roof, a rework of the courtyard to create more workspace.

APEEF spend on an extraordinary school project shall be approved by a) the APEEF Trustees, b) the School Management Committee and c) the School Headmaster.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Oliver Gros	JUSTIN MCEVILLY
Position(s)	Trustee	TRUSTEE
Date	18/05/23	18/05/23

## Independent examiner's report on the accounts

I report on the accounts of the APEEF PA Trust for the year ended 31 July 2022, which are set out on pages 7 to 10.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

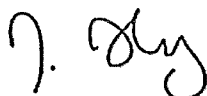
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### Suggestions

The use of the accounting software Xero helped once again to make the review of the accounts a smooth and straight forward process.



Marion Deligny  
46 Richford Street  
London W6 7HP

**STATEMENT OF PROFIT AND LOSS: RECEIPTS AND PAYMENTS METHOD**

<b>GBP</b>	Year ending 31/07/2022	Year ending 31/07/2021	Year ending 31/07/2020	Year ending 31/07/2019	Year ending 31/07/2018	Notes to accounts
<b>Receipts</b>						
After-School Clubs	90,395	-	144,581	112,963	84,834	Disclosure - Note 4
Parents Dinner	14,529	-	-	10,634	450	Disclosure - Note 1
Kermesse	3,824	-	-	7,289	7,013	Disclosure - Note 1
Christmas Market	225	-	3,983	2,772	3,199	Disclosure - Note 1
School Directory	4,170	3,575	3,326	1,982	3,510	Disclosure - Note 1
Viennoiseries / Pains	-	-	5,273	7,413	7,632	Disclosure - Note 1
Book Sale	372	-	-	559	-	Disclosure - Note 1
Cake Sale	255	-	289	276	218	Disclosure - Note 1
Galette des rois	1,120	1,030	945	930	-	Disclosure - Note 1
Apeef Race	1,004	-	665	849	-	Disclosure - Note 1
Apeef Board of Advert	49	22	22	16	-	Disclosure - Note 1
Insurance	3,165	3,210	3,277	3,253	3,272	
Cotisations & Donations	3,519	3,673	3,374	4,188	3,071	Disclosure - Note 1
Gift Aid Reclaimed	-	-	-	-	1,079	Disclosure - Note 1
Easyfundraising / Yellow Moon	560	414	365	648	346	Disclosure - Note 1
Merchandising	40	117	-	245	29	Disclosure - Note 1
Hot Drinks Services	443	-	-	-	-	
Other revenue	9	6	-	-	1,260	Disclosure - Note 3
Interest & bank charges	-	-	-	322	195	
<b>Sub Total</b>	<b>123,678</b>	<b>12,047</b>	<b>166,099</b>	<b>154,338</b>	<b>116,108</b>	
<b>Total Receipts</b>	<b>123,678</b>	<b>12,047</b>	<b>166,099</b>	<b>154,338</b>	<b>116,108</b>	
<b>Payments</b>						
After-School Clubs	- 73,953	- 720	- 124,274	- 108,728	- 71,541	Disclosure - Note 4
Financing School activities & equipment	- 10,839	- 516	- 7,693	- 14,953	- 34,835	Disclosure - Note 2
Parents Dinner	- 5,880	-	-	- 5,679	-	Disclosure - Note 1
Kermesse	- 1,018	-	-	- 2,840	- 2,786	Disclosure - Note 1
Christmas Market	- 225	-	- 274	- 291	- 534	Disclosure - Note 1
School Directory	- 486	- 461	- 471	- 517	- 437	Disclosure - Note 1
Viennoiseries / Pains	-	-	- 3,573	- 5,254	- 5,959	Disclosure - Note 1
Book Sale	-	-	-	-	-	Disclosure - Note 1
Cake Sale	-	-	-	-	-	Disclosure - Note 1
Galette des rois	- 728	- 705	- 644	- 713	-	Disclosure - Note 1
Insurance	- 3,165	- 3,170	- 3,295	- 3,350	- 3,075	
Cotisations Parent Kind	-	-	-	- 105	- 105	Disclosure - Note 1
Merchandising	-	-	-	-	-	Disclosure - Note 1
Pots Rentree et Departs APEEF	- 581	-	- 970	- 1,045	- 778	Disclosure - Note 3
Parenting Event	-	-	-	- 303	- 956	Disclosure - Note 3
Hot Drinks Services	- 181	-	-	-	-	
Solidarity fund	- 220	-	- 1,172	- 915	- 2,342	Disclosure - Note 3
Other costs (Internet, PTA subscription)	- 466	- 506	- 460	- 410	- 1,184	Disclosure - Note 3
Interest, bank charges & PDQ rental	- 469	- 652	- 804	- 148	-	
<b>Sub Total</b>	<b>- 98,210</b>	<b>- 6,729</b>	<b>- 143,629</b>	<b>- 145,252</b>	<b>- 124,532</b>	
Asset and Investment purchases	-	-	-	-	-	
<b>Total Payments</b>	<b>- 98,210</b>	<b>- 6,729</b>	<b>- 143,629</b>	<b>- 145,252</b>	<b>- 124,532</b>	
<b>NET OF RECEIPTS / PAYMENTS</b>	<b>25,467</b>	<b>5,318</b>	<b>22,470</b>	<b>9,087</b>	<b>- 8,424</b>	



## STATEMENTS OF ASSETS AND LIABILITIES

GBP	Year ended	Year ended	Year ended	Year ended	Year ended
	31/07/2022	31/07/2021	31/07/2020	31/07/2019	31/07/2018
	Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted
	Funds	Funds	Funds	Funds	Funds
<b>Cash funds</b>					
Bank Current account	64,745	39,635	65,991	13,688	14,531
Deposit account	85,555	85,546	85,521	85,272	84,974
<b>Other Monetary Assets</b>					
Other debtors (accrued income)			-	250	563
<b>Investment Assets</b>					
<b>Assets retained for Charity's use</b>					
Computers and other equipment					
<b>TOTAL ASSETS</b>	<b>150,300</b>	<b>125,181</b>	<b>151,512</b>	<b>99,210</b>	<b>99,872</b>
<b>Liabilities</b>					
Creditors (accrued payables)	- 905	- 1,254	- 32,922	- 3,350	- 12,920
<b>TOTAL EQUITY AND LIABILITIES</b>	<b>- 905</b>	<b>- 1,254</b>	<b>- 32,922</b>	<b>- 3,350</b>	<b>- 12,920</b>
<b>NET ASSETS (assets less current liabilities)</b>	<b>149,395</b>	<b>123,927</b>	<b>118,590</b>	<b>95,860</b>	<b>86,952</b>



## NOTES TO THE ACCOUNTS

Prepared in accordance with the Charities Act 2006 using the Receipts and Payments basis.

### 1. The APEEF raised this year a net £21591.0 as follows:

	2021-22	2020-21	2019-20	2018-19	2017-18	Comments
Cotisations & Donations	3,519	3,673	3,374	4,188	3,164	
Exceptional donation from philanthropist	-	-	2,339	-	-	
Gift Aid reclaimed	-	-	-	-	1,079	
Viennoiseries / Pains	-	-	1,700	2,159	1,682	
Galette des rois	392	326	301	218	-	
School Directory	3,684	3,114	2,855	1,465	3,073	
Parents Dinner	8,649	-	-	4,955	-	
Cake Sale	255	-	289	276	218	
Christmas Market	-	-	3,709	2,480	2,585	No Xmas market in Dec 21 - Covid
Kermesse	2,806	-	-	4,199	4,227	
Apeef Race	1,004	-	665	649	-	
Book Sale	372	-	-	559	-	
Hot Drinks Services	262	-	-	-	-	Hot chocolates during Xmas Carols
Merchandising	40	117	-	245	29	
Apeef Board of Advert	49	22	22	16	-	
Easyfundraising / Yellow Moon	560	414	365	648	346	
<b>Total</b>	<b>21,592</b>	<b>7,666</b>	<b>15,619</b>	<b>22,257</b>	<b>16,403</b>	

In 2021-22, activities resumed progressively after the sanitary crisis, especially in the second semester of the year. The parents dinner and the cotisation combined provided more than half of the funds raised.

### 2. These amounts were used to finance the following school activities for our children as follows:

	2021-22	2020-21	2019-20	2018-19	2017-18	Comments
Circus	-4,050	-	-3,050	-5,500	-5,500	There was no school activities in 2020-21 due to the sanitary crisis
Bike works	-150	-	-374	-370	-	
Arts Plastiques	-3,706	-	-2,613	-3,438	-3,819	
Rock Climbing	-2,325	-	-1,056	-1,789	-1,521	
Basketball	-	-	-	-	-200	
Rugby	-	-	-600	-600	-600	
End of school year party CM2	-608	-516	-	-557	-493	
Semaine du gout	-	-	-	-1,200	-	
Location Salle Spectacle fin d'annee	-	-	-	-1,500	-3,700	No room rental for show since 2018
<b>Total for school activities</b>	<b>-10,839</b>	<b>-516</b>	<b>-7,693</b>	<b>-14,953</b>	<b>-15,832</b>	

... in 2021-22 there was still no further equipment being purchased however it has been agreed by all trustees that the APEEF will be funding £40k worth of IT equipment for the school by the end of the following year.

Purchase of i-Pads & Cases	-	-	-	-	-19,002	i-pads and cover purchased in 2018
Purchase of Audio equipment	-	-	-	-	-	
Purchase of Projector Multipurpose room	-	-	-	-	-	Projector salee polyvalente in 2015
Purchase of Mac computers	-	-	-	-	-	
<b>Total financed</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-19,002</b>	
<b>Total financed for the school</b>	<b>-10,839</b>	<b>-516</b>	<b>-7,693</b>	<b>-14,953</b>	<b>-34,835</b>	

### 3. The amounts raised were also used to finance the following:

	2021-22	2020-21	2019-20	2018-19	2017-18	Comments
Solidarity Fund	-220	-	-1,172	-915	-2,342	
Parenting Event	-	-	-	-303	-956	
Pots rentree et Departs APEEF	-581	-	-970	-1,045	-778	
Other costs (Internet, PTA subscription)	-466	-506	-460	-410	-1,194	
Interest, bank charges & PDQ rental	-469	-646	-804	-148	-	
<b>Total</b>	<b>-1,736</b>	<b>-1,152</b>	<b>-3,406</b>	<b>-2,821</b>	<b>-5,270</b>	

The solidarity fund is normally used to finance clubs and other school activities requiring parents funding for the pupils on scholarship.

### 4. The After-School Club accounts were overall balanced for the year as follows:


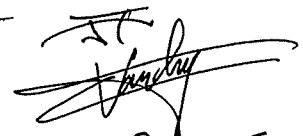



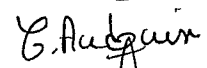
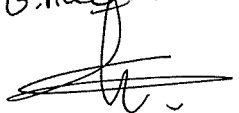
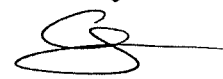
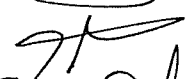




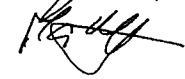
	2021-22	2020-21	2019-20	2018-19	2017-18	Comments
Club - Arts des Petits	-	-	2,000	829	-99	
Club Bazaar	-	-	-	-	500	Was run outside Schoolbuddy
Club - Coding	-	-	2,073	-56	-315	
Club - Chess	2,868	-	1,408	-4,190	-1,461	
Club - Choir (Chorale)	-	-	-643	-972	-89	
Club - Cooking (Cuisine)	1,125	-	489	959	39	
Club - Crea'Livre	-	-	1,805	-	-	
Club - English	1,196	-	2,397	2,691	413	
Club - Football	-	-	2,563	-28	-	
Club - Fencing	-	-	-	-154	10	
Club - Handball	1,814	-	2,817	1,671	207	
Club - Happy Confident me	-	-	73	-295	-	
Club - Judo	-	-	-	-	-85	
Club - Karate	1,989	-	2,730	1,426	1,315	
Club - Musique / Piano	1,962	-	554	820	780	
Club - Multisport	-517	-	-	-	-	
Club - Playball	798	-	1,418	346	697	
Club - Rugby	-	-	-	-561	101	
Club - Tennis	3,352	-	1,946	569	-	
Club - Street Dance	-	-	-	-	-1,093	
Club - Yoga	3,851	-	1,657	625	-	
Club - Zumba	-	-	1,089	556	851	
Club Booking System - Schoolbuddy	-	-1,237	-712	-	-	Schoolbuddy was paid in 2020-21 for 2 years
Club - Other small costs	-1,996	517	-3,358	-	-	Admin, safeguarding costs inc High vis. jacket
<b>Total</b>	<b>16,442</b>	<b>-720</b>	<b>20,307</b>	<b>4,235</b>	<b>1,773</b>	

Since 2018, Clubs are run based on an estimated fee model (rather than cost based previously) and using on a online booking system (Schoolbuddy). This has helped reduced the administration burden and the profitability of clubs not letting them being run if subscriptions does not cover costs. In the year 2021-22, Clubs have resumed with an offer similar as 2019-20 for the greatest pleasure of kids and parents. Since 2019, The Clubs have been using the services of an external admin to help with the admin burden.

The stock as at 31 July 2020 has not been valued and is not shown on the Statements of Assets and Liabilities as not deemed significant enough.

AGM APEEF

18/5/23

JUSTIN HOWAT   
Carine VAUCHY   
Celine Gibert Gros   
Alexandra Lourenço   
Caroline SANJUAN   
Cécile AUDOUIN   
Cécile CAU   
Ilinae GROS   
Wissam Chalime   
Jérémie d'ESPARBÈS   
Emilie JACQZ   
Julian EYMARD   
JUSTIS MCEVILLY   
ERIKA MCEVILLY 



**APEEF PA**

England & Wales - Charity number 1147525

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# Accounts

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# **APEEF PA TRUSTEES ANNUAL REPORT AND ACCOUNTS**

## **PERIOD FROM 1 AUGUST 2019 to 31 JULY 2020**

### **Reference and administration details**

Charity Name: APEEF PA  
Other Name Charity: APEEF  
Registered Charity Number: 1147525  
Charity's principal address: 59 Brook Green, London, W6 7BE

Names of the charity trustees who manage the charity:

Justin Howat – Chair (since 2018)

Emilie Jacqz – Secretary

Freya Van Oncklen – Treasurer

Carine Vauchy – Trustee

Anne Spinali – Trustee

Jeremie d'Esparbes - Trustee

*Clio Khayat has decided to resign from her trustee role from the end of the financial year 2020-21. Jeremie d'Esparbes has kindly accepted to replace her and will also become the treasurer from the following year.*

Names and addresses of advisors:

Bank – Barclays (75 King Street, Hammersmith, London W6 9HY)

### **Structure, governance and management**

Governing document: Constitution adopted 4 April 2012

The charity is an association consisting of all the parents, guardians or carers of any pupil attending the Jacques Prévert School in Brook Green, London. Trustees are appointed or reappointed annually at the Annual General Meeting held in April or May.

### **Objectives and activities**

The APEEF works towards improving our children's school environment

- We organise after-school clubs (sports, art, etc...)
- We help fund school projects (circus skills, art projects, CM end of year party for example)
- We help purchase new equipment, such as books, laptops, audio equipment, etc.

Some examples of recent actions and services provided by the APEEF:

- Organising and managing after-school clubs (various sports and art classes for children taking place Monday to Friday)
- Welcoming new families
- Helping to fund specific projects within the teachers' projet d'école framework, such as circus skills or rock-climbing
- Organising class reps
- Creating, printing and distributing the Jacques Prévert Parents Directory
- Weekly sale of croissants and breads in the school's courtyard every Monday and Thursday

- Organising fundraising events such as the Christmas Market, the Parents Dinner and the Summer Fair
- Managing the notice board
- Organising cake sales for charity

The APEEF provides support and advice regarding school life organisation, including informing parents on the Plan Ecole and on secondary schools options.

The APEEF helps families in need, and who receive financial support (mainly families whose child(ren) receive a French government grant).

## Achievements, performance and financial review

The Trustees of the APEEF PA would like to present their annual report and independently examined accounts for the year ended 31 July 2020, and confirm that they comply with the requirements of the Charities Act of 1993, as amended by the Charities Act 2006, the trust deed and the Charities SORP 2005

### OUR AIMS

The aim of The APEEF PA is to advance the education of pupils in the School, specifically by (a) engaging in and funding activities and providing facilities and equipment which support the school and advance the education of pupils, and (b) developing effective relationships between the School, the parents and others associated with the School.

### KEY ACHIEVEMENTS 2019-20

The APEEF PA has played a positive role this year again and despite Covid, supporting the School activities, specifically funding the circus and rock-climbing activities, sponsoring the Arts activities as well as financing part other initiatives. We have significantly improved the management of the clubs in this second year of using Schools buddy as our centralised booking system and the clubs team has been able to work with the school ensuring the kids receive the adequate level of safeguarding. We issued the School directory, which is used widely and often daily by the families. We organised the Christmas market but there was exceptionally no Parents' dinner or June School fair due to the Coronavirus crisis. We have helped families in need and who receive financial support through the Solidarity Fund. We have worked closely with the headmaster, in order to ensure a close coordination with all the relevant staff within the School.

### FINANCIAL HIGHLIGHT

During the 2019-20 year and despite Covid, we raised close to £14,000 (against £22,000 the year before). The APEEF Trust spent £8,000 (£15,000 the year before) on several School activities and on events dedicated to parents (welcome drinks, parenting events, etc) and children, as described page 7 of this annual report. Our reserve funds at the end of the period amounted to £85,386 (see Reserve Policy below). Other Cash at bank amounted to £65,991 as at 31 July 2020.

### CORONAVIRUS

The coronavirus crisis has had an impact on all the fundraising activities after March 2020 as well as our ability to run the clubs. The charity has however been able to maintain a good financial balance since the school has had lower financial needs (no room for the show, lots of planned activities cancelled) leaving the charity in a positive situation. Exceptionally, we have accrued for the club refunds which were relating to the year 2019-20 but were only processed the following year.

**SPECIAL THANKS**

The APEEF PA had another good year (especially until March) despite the very difficult Coronavirus context, thanks to all the families that dedicated time, energy, talent, and funds to multiple activities. On behalf of the Parents' Association, I would like to extend our special thanks to all of you for your involvement, passion and care.

Warm regards,



Justin Howat  
**APEEF PA Chair**

## Reserves and Cash at Bank Policy

The APEEF PA trust shall always hold about one year of operations as reserve funds, or about £20,000 as of 2020.

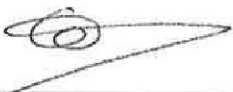

Additionally, current APEEF Trust reserve fund, or £85,386 shall only be spent for extraordinary school project, such as, but not limited to, a school extension, additional rooms built under the roof, a rework of the courtyard to create more workspace.

APEEF spend on an extraordinary school project shall be approved by a) the APEEF Trustees, b) the School Management Committee and c) the School Headmaster.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Emie JACQZ	Susan Howarth
Position(s)	Secretary APEEF	APEEF President
Date	30/05/2021	30/05/2021

## Independent examiner's report on the accounts

I report on the accounts of the APEEF PA Trust for the year ended 31 July 2020, which are set out on pages 5 to 8.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### Suggestions

The investment in Xero has really helped to make the review of the accounts smooth and straight forward. Also, despite the complexity of the club refunds due to the coronavirus crisis, the accounts look clean. I would suggest in the future to attach receipts in Xero and create invoices in the software rather than manually.



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**STATEMENT OF PROFIT AND LOSS: RECEIPTS AND PAYMENTS METHOD**

GBP	Year ending 31/07/2020	Adjustments	Year ending 31/07/2020	Year ending 31/07/2019	Year ending 31/07/2018	Year ending 31/07/2017	Notes to accounts
<b>Receipts</b>							
After-School Clubs	144,581		144,581	112,963	84,834	114,295	Disclosure - Note 4
Parents Dinner	-		-	10,634	450	10,459	Disclosure - Note 1
Kermesse	375	- 375	-	7,289	7,013	5,977	Disclosure - Note 1
Christmas Market	3,983		3,983	2,772	3,199	3,571	Disclosure - Note 1
School Directory	3,326		3,326	1,982	3,510	3,807	Disclosure - Note 1
Viennoiseries / Pains	5,273		5,273	7,413	7,632	6,948	Disclosure - Note 1
Book Sale	-		-	559	-	811	Disclosure - Note 1
Cake Sale	289		289	276	218	1,873	Disclosure - Note 1
Galette des rois	945		945	930	-	-	Disclosure - Note 1
Apeef Race	665		665	849	-	-	Disclosure - Note 1
Apeef Board of Advert	22		22	16	-	-	Disclosure - Note 1
Insurance	3,277		3,277	3,253	3,272	3,335	
Cotisations & Donations	3,374		3,374	4,188	3,071	3,968	Disclosure - Note 1
Gift Aid Reclaimed	-		-	-	1,079	2,856	Disclosure - Note 1
Easyfundraising / Yellow Moon	365		365	648	346	347	Disclosure - Note 1
Merchandising	-		-	245	29	261	Disclosure - Note 1
Other revenue	-		-	-	1,260	-	Disclosure - Note 3
Interest & bank charges	-		-	322	195	318	
<b>Sub Total</b>	<b>166,474</b>		<b>166,099</b>	<b>154,338</b>	<b>116,108</b>	<b>158,825</b>	
<b>Total Receipts</b>	<b>166,474</b>		<b>166,099</b>	<b>154,338</b>	<b>116,108</b>	<b>158,825</b>	
<b>Payments</b>							
After-School Clubs	- 124,274		- 124,274	- 108,728	- 71,541	- 110,780	Disclosure - Note 4
Financing School activities & equipment	- 7,693		- 7,693	- 14,953	- 34,835	- 13,406	Disclosure - Note 2
Parents Dinner	-		-	- 5,679	-	- 4,630	Disclosure - Note 1
Kermesse	-		-	- 2,840	- 2,786	- 2,409	Disclosure - Note 1
Christmas Market	- 274		- 274	- 291	- 534	- 524	Disclosure - Note 1
School Directory	- 471		- 471	- 517	- 437	- 422	Disclosure - Note 1
Viennoiseries / Pains	- 3,573		- 3,573	- 5,254	- 5,959	- 5,055	Disclosure - Note 1
Book Sale	-		-	-	-	- 726	Disclosure - Note 1
Cake Sale	-		-	-	-	- 945	Disclosure - Note 1
Galette des rois	- 644		- 644	- 713	-	-	Disclosure - Note 1
Insurance	- 6,645	3,350	- 3,295	- 3,350	- 3,075	- 3,230	Adjusted to reflect LV payment
Cotisations Parent Kind	-		-	- 105	- 105	- 105	Disclosure - Note 1
Merchandising	-		-	-	-	- 1,314	Disclosure - Note 1
Pots Rentree et Departs APEEF	- 970		- 970	- 1,045	- 778	- 1,190	Disclosure - Note 3
Parenting Event	-		-	- 303	- 956	- 918	Disclosure - Note 3
Solidarity fund	- 1,172		- 1,172	- 915	- 2,342	- 2,381	Disclosure - Note 3
Other costs (Internet, PTA subscription)	- 460		- 460	- 410	- 1,184	- 433	Disclosure - Note 3
Interest, bank charges & PDQ rental	- 804		- 804	- 148	-	-	
<b>Sub Total</b>	<b>- 146,979</b>		<b>- 143,629</b>	<b>- 145,252</b>	<b>- 124,532</b>	<b>- 148,469</b>	
Asset and Investment purchases	-		-	-	-	-	
<b>Total Payments</b>	<b>- 146,979</b>		<b>- 143,629</b>	<b>- 145,252</b>	<b>- 124,532</b>	<b>- 148,469</b>	
<b>NET OF RECEIPTS / PAYMENTS</b>	<b>19,495</b>		<b>22,470</b>	<b>9,087</b>	<b>- 8,424</b>	<b>10,356</b>	

## STATEMENTS OF ASSETS AND LIABILITIES

<b>GBP</b>	Year ended 31/07/2020	Year ended 31/07/2019	Year ended 31/07/2018	Year ended 31/07/2017
	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds
<b>Cash funds</b>				
Bank Current account	65,991	13,688	14,531	23,230
Deposit account	85,386	85,272	84,974	84,779
<b>Other Monetary Assets</b>				
Other debtors (accrued income)	-	250	563	300
<b>Investment Assets</b>				
<b>Assets retained for Charity's use</b>				
Computers and other equipment				
<b>TOTAL ASSETS</b>	<b>151,377</b>	<b>99,210</b>	<b>99,872</b>	<b>108,309</b>
<b>Liabilities</b>				
Creditors (accrued payables)	- 32,922	- 3,350	- 12,920	- 140
<b>TOTAL EQUITY AND LIABILITIES</b>	<b>- 32,922</b>	<b>- 3,350</b>	<b>- 12,920</b>	<b>- 140</b>
<b>NET ASSETS (assets less current liabilities)</b>	<b>118,455</b>	<b>95,860</b>	<b>86,952</b>	<b>108,169</b>

## NOTES TO THE ACCOUNTS

by the Charities Act 2006 using the Receipts and Payments basis.

### 1. The APEEF raised this year a net £13654.82 as follows:

	2019-20	Prior year Adjust	Future Year Adjust	2019-20	2018-19	2017-18	2016-17	Comments
Cotisations & Donations	3,374			3,374	4,188	3,164	633	
Gift Aid reclaimed	-			-	-	1,079	-	
Viennoiserles / Pains	1,700			1,700	2,159	1,682	1,867	
Galette des rois	301			301	218	-	-	
School Directory	2,855			2,855	1,465	3,073	3,235	
Parents Dinner	-			-	4,955	-	5,897	
Cake Sale	289			289	276	218	928	
Christmas Market	3,709			3,709	2,480	2,585	3,047	
Kermesse	375	-375		-	4,199	4,227	3,318	Kermesse revenue from prior year
Apeef Race	665			665	849	-	-	New initiative from 2018-19
Book Sale	-			-	559	-	84	
Merchandising	-			-	245	29	-1,053	
Apeef Board of Advert	22			22	16	-	-	
Easyfundraising / Yellow Moon	365			365	648	346	347	
<b>Total</b>	<b>13,655</b>	<b>-375</b>	<b>-</b>	<b>15,619</b>	<b>22,257</b>	<b>16,403</b>	<b>18,302</b>	

There was no APEEF activities organised after March 2020 due to the sanitary crisis therefore no parents diner nor any Kermesse. Those 2 events combined are normally providing £5k to £10k worth of funds.

### 2. These amounts were used to finance the following school activities for our children as follows:

	2019-20	Prior year Adjust	Future Year Adjust	2019-20	2018-19	2017-18	2016-17	Comments
Circus	-3,050	-	-	-3,050	-5,500	-5,500	-5,500	Did not run for the full year
Bike works	-374	-	-	-374	-370	-	-	
Contemporary Dance	-	-	-	-	-	-	-	
Arts Plastiques	-2,613	-	-	-2,613	-3,438	-3,819	-3,924	Did not run for the full year
Ice Skating	-	-	-	-	-	-	-1,380	
Rock Climbing	-1,056	-	-	-1,056	-1,789	-1,521	-1,341	Did not run for the full year
Basketball	-	-	-	-	-	-200	-200	
Rugby	-600	-	-	-600	-600	-600	-600	
End of school year party CMZ	-	-	-	-	-557	-493	-462	
Semaine du gout	-	-	-	-	-1,200	-	-	
Location Salle Spectacle fin d'annee	-	-	-	-	-1,500	-3,700	-	There was no show in 2019-20
<b>Total for school activities</b>	<b>-7,693</b>	<b>-</b>	<b>-</b>	<b>-7,693</b>	<b>-14,953</b>	<b>-15,832</b>	<b>-13,406</b>	

... in 2019-20 there was no further equipment being purchased as the Apeef sometimes do:

Purchase of i-Pads & Cases	-	-	-	-	-	-19,002	-	i-pads and cover purchased in 2018
Purchase of Audio equipment	-	-	-	-	-	-	-	
Purchase of Projector Multipurpose room	-	-	-	-	-	-	-	Projector salee polyvalente in 2015
Purchase of Mac computers	-	-	-	-	-	-	-	
<b>Total financed</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-19,002</b>	<b>-</b>	
<b>Total financed for the school</b>	<b>-7,693</b>	<b>-</b>	<b>-</b>	<b>-7,693</b>	<b>-14,953</b>	<b>-34,835</b>	<b>-13,406</b>	

### 3. The amounts raised were also used to finance the following:

	2019-20	Prior year Adjust	Future Year Adjust	2019-20	2018-19	2017-18	2016-17	Comments
Solidarity Fund	-1,172	-	-	-1,172	-915	-2,342	-1,781	
Parenting Event	-	-	-	-	-303	-956	-918	
Pots rentree et Departs APEEF	-970	-	-	-970	-1,045	-778	-1,190	
Other costs (Internet, PTA subscription)	-460	-	-	-460	-410	-1,194	-1,454	
Interest, bank charges & PDQ rental	-804	-	-	-804	-148	-	-	
<b>Total</b>	<b>-3,406</b>	<b>-</b>	<b>-</b>	<b>-3,406</b>	<b>-2,821</b>	<b>-5,270</b>	<b>-5,343</b>	

The solidarity fund has been used to finance clubs and other school activities requiring parents funding for the pupils on scholarship.

### 4. The After-School Club accounts were overall balanced for the year as follows:

	2019-20	Prior year Adjust	Future Year Adjust	2019-20	2018-19	2017-18	2016-17	Comments
Club - Arts des Petits	2,000	-	-	2,000	829	-99	677	
Club Bozart	-	-	-	-	-	500	-2,655	Run-independantly
Club - Coding	2,073	-	-	2,073	-56	-315	-2,475	
Club - Chess	1,408	-	-	1,408	-4,190	-1,461	982	
Club - Choir (Chorale)	-643	-	-	-643	-972	-89	601	
Club - Cooking (Cuisine)	489	-	-	489	959	39	-34	
Club - Crea'Livre	1,805	-	-	1,805	-	-	-	New Club
Club - Junior English Fun Club	210	-	-	210	1,498	147	127	
Club - English Drama for little kids	699	-	-	699	670	266	-	
Club - English Debates (and drama)	1,488	-	-	1,488	523	-	-	
Club - Football	2,563	-	-	2,563	-28	-	-	Was run independantly until TY

Club - Fencing	-	-	-154	10	621	<i>not enough interest</i>
Club - Handball	2,817	2,817	1,671	207	93	
Club - Happy Confident me	73	73	-295	-	-	
Club - Judo	-	-	-	-85	-420	
Club - Karate	2,730	2,730	1,426	1,315	-50	
Club - Musique / Piano	554	554	820	780	349	
Club - Playball	1,418	1,418	346	697	62	
Club - Rugby	-	-	-561	101	52	
Club - Tennis	1,946	1,946	569	-	-341	
Club - Street Dance	-	-	-	-1,093	-686	
Club - Yoga Blg Kids	-55	-55	625	-	-	
Club - Yoga Little Kids	1,712	1,712	-	-	-	
Club - Zumba	1,089	1,089	556	851	222	
Club Booking System - Schoolbuddy	-712	-712	-	-	-	
Club - Other small costs	-3,358	-3,358	-	-	1,120	<i>Admin, safeguarding costs Inc High vs. jacket</i>
<b>Total</b>	<b>20,307</b>	<b>20,307</b>	<b>4,235</b>	<b>1,773</b>	<b>-2,037</b>	

Since 2018-19, Clubs are run based on an estimated fee model (rather than cost based previously) and using an online booking system (Schoolbuddy).

This has helped reduce the administration burden and the profitability of clubs not letting them being run if subscriptions does not cover costs.

The clubs have however generated a profit higher than expected because of the modelling assumptions which were slightly too prudent yet very volatile - we will aim to resorb next year.

The stock as at 31 July 2020 has not been valued and is not shown on the Statements of Assets and Liabilities as not deemed significant enough.