

# FRIENDS OF HIGHWOOD PRIMARY SCHOOL

England & Wales · Charity number 1147488

## Details

---

**Other names** FRIENDS

**Status** Registered

**Legal form** Other

**Registered** 2012-05-29

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** Highwood Primary School  
Mead Way  
Bushey  
WD23 2AW

**Phone** 01923484650

**Email** [friendsofhighwood@highwood.herts.sch.uk](mailto:friendsofhighwood@highwood.herts.sch.uk)

**Website** <http://www.highwood.herts.sch.uk/friends>

## Activities

---

**Objects:** TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY:DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL;ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

**Activities:** School fairs, projects and events.

## Classification

---

- **How:** Provides Other Finance
- **What:** Recreation
- **Who:** Children/young People

## Geography

---

- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£22,185	£15,292	-	-
2024-08-31	£24,717	£34,224	-	-
2023-08-31	£18,948	£25,561	-	-
2022-08-31	£25,531	£13,906	-	-
2021-08-31	£10,678	£8,006	-	-
2020-08-31	£9,467	£6,724	-	-

## Trustees

Name	Role	Appointed
Beverley Pratt		2024-10-18
Emma McKenna		2024-10-18
Meeta Solanki		2021-09-15
Melanie Gemma Rusher		2022-09-22
Wendy Morris		2024-10-18

**FRIENDS OF HIGHWOOD PRIMARY SCHOOL**

England & Wales - Charity number 1147488

---

# Accounts

---



Friends of Highwood Primary School  
Registered Charity Number



Highwood Primary School  
'Promoting resilience, achieving potential'

## **Chairs Report 2021/2022**

It doesn't feel like a year since I wrote my last report and yet it has been a busy year indeed.

Covid restrictions still lingered initially but as the year went on we were soon able to say goodbye to all restrictions and resume business as usual!

We kicked off the year with a fabulous pumpkin festival which the children thoroughly enjoyed and we saw some amazing creations! The Christmas fair was a huge success and even featured a flurry of snow thanks to a cleverly situated snow machine! The 22/2/22 challenge was accepted and it was a pleasure to see so many of the children participate.

Shopping rooms/discos/dress down days ...the return of quiz night and the wonderful Highwood's Got Talent has certainly kept us busy.

All in all the team raised over £11,000 which I'm sure you will agree is fantastic

The team that make up Friends of Highwood are just brilliant; friendly and welcoming and a far cry from the stereotypical PTA cliques that you hear so much about, without them none of these wonderful events would happen and I'd like to offer my sincere thanks to each and every one of them for giving up their time and sharing their skills to create such wonderful experiences for our children. Those that have decided to step down this year will be dearly missed and we thank you for your dedication and generosity.

We launched our playground project in response to the children's feedback. We are looking forward to seeing how this progresses and to support the school in achieving their dreams. The relationship between Friends of Highwood and the school team has continued to flourish, the input and support from the team really cannot ever be underestimated and it makes such a difference to the success of events when the staff team are involved, the children love it and the FOH team love it, so I will take this opportunity to thank them also especially the office and site team who always go above and beyond.

I step down this year and we have been actively seeking a new chair, without which Friends of Highwood cannot continue to operate, I am hoping this evening's AGM will bring forth some new talent and I wish them well in their new role, I hope they enjoy the experience as much as I have.

Beverley Pratt

Chair

# FRIENDS OF HIGHWOOD 2021/22

## FINANCIAL SUMMARY

<b>Bank Account</b>		
<i>Balance b/f at 1 Sep 2021</i>		<b>16,482.63</b>
<b>Paid in:</b>		
Income from Events	19,970.55	
Income from fundraising	1,313.84	
School Lottery and Amazon (donate as spend)	2,794.52	
Matched funding/Payroll Giving	1,113.00	
Co-op donation	181.12	
Funds returned from school	158.09	
	<b>25,531.12</b>	<b>42,013.75</b>
<b>Paid out:</b>		
Event related costs	10,364.38	
PTA Membership	128.00	
Miscellaneous	157.05	
Costs for Future events	1,040.37	
Funding for the School	2,215.88	
	<b>13,905.68</b>	<b>28,108.07</b>
<i>Balance as at 31 August 2022</i>		<b>28,108.07</b>
<b>Cash Summary (excluding stock)</b>		
Total Balance of Bank account		28,108.07
Petty cash balance		-
<b>Total Cash Available</b>		<b>28,108.07</b>

*N.B. In reconciliation to the Detailed accounts a £150 deposit that was subsequently returned has not been included in incoming and outgoing values as this nets out*

## **Independent examiner's report to the trustees of Friends of Highwood Primary School**

I report to the trustees on my examination of the accounts of **Friends of Highwood Primary School** for the year ended 31 August 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:   
Name: Lorraine Barclay ACCA

Relevant professional qualification or membership of professional bodies : I am a member of the Association of Certified Chartered Accountants as well as Treasury of Leadership through Sport & Business charity and Chair of Best Beginnings charity.

Address: 1 Petre Close, Ingatestone. Essex CM4 9SX

Date: 28 June 2023