



**WMYC**

Registered Charity Number: 1147460

# **WATFORD MUSLIM YOUTH CENTRE**

## **FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

## LEGAL AND ADMINISTRATIVE INFORMATION

<b>Charity Name</b>	Watford Muslim Youth Centre
<b>Charity Registration Number</b>	1147460
<b>Principle Office</b>	61 Harford Drive Watford Hertfordshire WD17 3DQ
<b>Board of Trustees</b>	Zahid Mahmood Zarin Imran Khan Dr Saiqah Azad Zakia Hussain Aqib Dahoud Riaz Samie Iqbal Kayani Mohammad Munir
<b>Bankers</b>	Lloyds Bank PLC 32A Intu Shopping Centre Watford Hertfordshire WD17 2UB

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# **WATFORD MUSLIM YOUTH CENTRE**

## **REPORT OF THE TRUSTEES**

### **FOR THE YEAR ENDED 31 MARCH 2021**

The Trustees present their annual report and financial statements for the year ended 31 March 2021 and confirm that they comply with the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

#### **Public Benefit Statement**

The trustees have complied with their duty in section 17 of the Charities Act 2011 to have due regard to guidance published by the Charity Commission.

#### **Aims and Objectives**

##### **Our Aims**

To further or benefit the residents of Watford and the neighbourhoods without distinction of sex, race, religious background, ethnicity or language, by associating together the said residents and the local authorities, voluntary and other organizations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

##### **Our Objectives**

Watford Muslim Youth Centre's (WMYC) **main objective of the charity is to fundraise (using various fundraising streams) to help construct a multipurpose community centre**, offering a wide range of educational and recreational activities for everyone especially the youth. WMYC hopes to form the ideal place to address community problems and provide solutions for the entire community. The prospect of a community centre offers a much-needed resource to bring all communities together to create a vibrant environment to facilitate the development of the youth.

**In addition to fundraising, we also try to implement the following objectives either within our fundraising events or separate non-fundraising events:**

- promote social, culture, leisure activities for young male and females for the Watford and surrounding areas;
- support the growth of young people's abilities and potential in order to encourage them to participate in coping and dealing with those traditions and forces that damage and oppress their community, and in working towards a more just and peaceful community;
- offer programmes of social and personal development to young people to enable the building of good character;

- provide a voice for and on behalf of the local area to ensure that local services identified as required are provided to meet local needs;
- offer mentoring of young people to help them realise their value and meaning within society to prepare them for better engagement within the community;
- help young people understand citizenship and their positive contribution to society;
- enhance the spiritual values of young people to enable them to feel at peace within themselves and their community;
- support vulnerable young females within the community to assist them in dealing with sensitive issues whilst maintaining their position and dignity within the community;
- enhance the education of the inhabitants of Watford and to provide facilities in the interests of social welfare by the provision of a community centre to improve the conditions of life of those inhabitants. Particularly those who have need of such facilities by reason of the youth, age, infirmity or disablement, poverty of social and economic circumstances; and
- promote a place where ALL residents in the area from the entire community can meet and learn from one another and share experiences and understanding.

## **Review of activities and achievements**

### **Covid-19 Crowd Funding**

Watford Muslim Youth Centre created a Crowd Funding Donation page to support the Watford and Bushey Covid-19 group who have been working hard in helping the most vulnerable during the difficult period of the Coronavirus pandemic. We fundraised to support all health care workers through this difficult time by providing them with personal and protective items which they were in desperate need of (specialist plasters, deodorants, hand creams, energy bars). One of our trustees works for the NHS who led the initiative to support those among us who were truly vulnerable and in need, especially the elderly.

### **Nasheed Night**

A beautiful Nasheed night was held in commemoration of the birth of our Beloved Prophet ﷺ. This celebration is known as The Mawlid and is a very special time for Muslims as we rejoice, remember and reflect on the life and teachings of our Beloved Prophet ﷺ. The event was held online as per Covid Restrictions and showcased reciters from across the world, some of which we members of the Watford community. Many people tuned in to the premiere and the video for the event has been posted on YouTube which has attracted 100s of views. It provided those hardworking volunteers a chance to relax and enjoy the celebration.

### **Mawlid Kahoot Quiz**

Alongside the Nasheed night, WMYC also hosted a family quiz night online on Kahoot. The quiz night attracted many households, some of which are from outside of Watford. The topic for the quiz was on the life of our Beloved Prophet ﷺ, in line with the event theme and families thoroughly enjoyed the fun friendly quiz night.

### **Muslim Writer Initiative**

We launched an initiative to provide an opportunity for young aspiring writers to showcase their

talents. We invited young writers to write a poem or a short story on any topic they like about Islam. This was a perfect opportunity to maintain momentum after the success of the family quiz night as it gave us a platform to provide another example of one of many initiatives and activities that the centre will be offering to the community. There are many talented young adults in our communities who just need the support and a real opportunity to showcase their talents. WMYC hope to host many events and initiatives such as this to provide a true positive impact to all communities.

### **Young Muslim Sisters Group**

Much like the realisation circles and mentoring, The Young Muslim Sisters Group (GEMS) is a focus group with the aims of providing self-development, mentoring and social skills through dialogue and challenging discussions. Young women are encouraged to be empowered to make a difference within our community and to form inspirational female role models.

### **Windows and Doors campaign (March–April 2021)**

WMYC pushed an online campaign via Virgin Money to raise money for much needed windows and doors for the centre. The campaign was started in March 2021 with a target to raise £50,000 by the end of Ramadan (April 2021). The 50k figure would give us the funds needed to finally make the building wind and water tight. After an exciting campaign and many generous donations from our charitable community, we successfully reached and surpassed our target, raising a figure of £66,020.00. The effort displayed by our committed volunteers as well as the charitable donations by our generous community does not go unnoticed. We are so thankful to everyone who contributed as every donation not matter how large or small is appreciated. We are proud to be a part of such a charitable community that has proven time and time again that we are able to come together for a just cause and are able to work together in building a better future for many generations to come.

### **786 Club**

The 786 Club has been formed to provide a platform for the personal and religious development of our local youth. It comprises of Mentors who are young professionals (including doctors, dentists, consultants, solicitors and teachers) that are well versed in religious understanding. We are seeking to offer guidance and inspiration by volunteering our free time to the character building of today's youth and tomorrow's future.

786 Club is aiming to nurture the minds and hearts of our children, so that they learn how to implement Islamic teachings in the modern world. This is to be done in a fun way and by providing 'big brother' and 'big sister' support to help them grow into well-rounded adults.

The 786 Club aims to give young people the opportunity to:

- Enjoy Islamic educational & fun activities
- Meet and learn from influential, young Muslim professionals
- Be inspired to develop a noble character, based on the Sunnah
- Help our local community through kind acts of charity
- Learn more about their talents & achieving their true potential
- Developing their lives in a well-rounded way- through personal, educational and religious education

During the pandemic, we held online classes which was very gratefully received by the community.

### **Plans for Future Periods**

We intend to continue to raise funds towards the construction of the multipurpose community centre via fundraising events and applications of grants. We also intend to return to our existing range of community activities, once the pandemic is over, for the residents of Watford and surrounding areas.

## **Financial Review**

During 2020-2021, the charity's activities continued to focus on delivering the needs of the community as well as establishing a multipurpose community Centre.

The charity's incoming resources totalled to £51k in the year (2020: £168k). These comprise of donations and collections. A surplus of £39k (2020: £153k) is recorded for the period and, at 31 March 2021, reserves of £872k (2020: £833k) are shown.

### **Reserves Policy**

There are no current operating costs in existence and the current policy is to maximize reserves as part of financing future activities including the establishment of a multipurpose community centre.

### **Principle Funding Sources**

The charity's main source of income is donations and monies raised from fundraising events.

### **Investment policy and objectives**

The charity has no long-term investment. Our cash reserves are held in a charity deposit account.

## **Structure, Governance and Management**

### **Governing Document**

Watford Muslim Youth Centre (WMYC) is constituted as a charitable trust and registered with the Charity Commission on 25 May 2012 under the charity number 1147460. It is governed by a deed of trust dated 16 May 2012.

### **Organisational Structure**

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefit.

The trustees meet as a body at least twice a year and are responsible for all decisions taken in relation to the community facilities and activities provided by the charity. To assist in the smooth running of the charity, the trustees have set up several sub-committees that consist of the Central Executive Committee, Finance Committee, Activity Committee, Grants and Consultation Committee, Corporate Fundraising Committee and the Fundraising Committee.

### **Recruitment and appointment of trustees**

The existing trustees are responsible for the appointment of new trustees and will take into consideration the views and recommendations of both the elders and community leaders. This approach ensures the new trustees are respected members of the local community, ensuring that good relations are fostered with the people of the local community we serve.

In selecting new trustees, we seek to identify people who regularly attend fundraising events and charitable activities organised by the charity and are willing to volunteer to help in our broader community work especially for youth work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aim and objectives and, if all agree, they are then proposed as a new trustee at the subsequent trustee's meeting. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

### **Induction and training of trustees**

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance on charities and public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. Initially, new trustees work with an existing trustee assisting on particular activities and projects run by the charity. After satisfactory feedback from existing trustees, they are given the task of leading a particular activity or project, reporting progress at trustees' meetings.

All trustees and members of the sub-committees will have access to a wide variety of training opportunities in order to equip them to fulfil the aims and objectives of the charity.

### **Risk Management**

The trustees have assessed the risks to the charity and review these risks regularly during the meetings held throughout the year. Risks are continually being identified and their impacts are assessed. It can be reported that, to date, the exercise of risk management has indicated minimal areas of concern, though it is recognised that systems can only provide reasonable, not absolute, assurance that all major risks have been adequately identified.

### **Use of Volunteers**

Volunteers are important resource in our community work. We have over 40 people regularly giving their time in order to achieve the charity's aims and objectives. All of our volunteers also give up their time freely. We encourage all members of the community to be involved in voluntary activities and to share skills with each other. All those volunteers working on projects involving children or other vulnerable groups are required to undergo Disclosure and Barring Service (DBS) checks.

### **Patrons and Supporters**

Our existing patrons and supporters are:

- Baroness Dorothy Thornhill
- Peter Taylor (Mayor of Watford)
- Patron Richard Harrington (MP of Watford)
- Patron Shahid Afridi (International Cricketer)
- Patron Baroness Sayeeda Warsi



## **STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2021**

The charity's trustees are responsible for the preparation of an annual report and financial statements in accordance with applicable law and United Kingdom accounting standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which gives true and fair view of the state of affairs of the charity and of the incoming resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and the apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year end and up to the date of this report are set out on the Legal and administrative information page of this report.

Approved by the trustees on 24<sup>th</sup> December 2021 and signed on their behalf by:



**Zahid Zarin ( Chair of Trustees)**  
**24th March, 2022**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WATFORD MUSLIM YOUTH CENTRE**

I report to the trustees on my examination of the accounts of the Watford Muslim Youth Centre Trust (the Trust) for the year ended 31 March 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

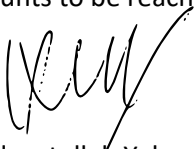
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act..

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Hedayatullah Yahya FCCA  
Chartered Certified Accountant  
Yahya & Co Accountants Ltd  
164 West Hendon Broadway  
London  
NW9 7AA

**08th April , 2022**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>INCOMING RESOURCES</b>				
<i>Incoming resources from generated funds:</i>				
Donation & legacies	<b>3</b>	51,349	51,349	162,904
Charitable Activities	<b>4</b>	0	0	4,955
Other trading activities	<b>5</b>	0	0	0
Other incoming resources	<b>6</b>	0	0	0
<b>TOTAL INCOMING RESOURCES</b>		51,349	51,349	167,859
<b>RESOURCES EXPENDED</b>				
Costs of generating funds		1,592	1,592	12,793
Charitable activities		10,302	10,302	1,968
<b>TOTAL RESOURCES EXPENDED</b>	<b>7</b>	11,894	11,894	14,761
<b>NET MOVEMENTS IN FUNDS</b>		39,455	39,455	153,098
<i>Reconciliation of funds</i>				
Total funds brought forward		832,752	832,752	679,654
<b>TOTAL FUNDS CARRIED FORWARD</b>		872,207	872,207	832,752

The statement of Financial Activities included all gains and losses in the year.

**BALANCE SHEET**  
**AS AT 31 MARCH 2020**

	Note	2021		2020	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets	8		1,186,173		1,132,573
<b>Current Assets</b>					
Debtors	9	17,116		17,116	
Cash at bank		<u>96,303</u>		<u>99,389</u>	
<b>Total Current Assets</b>		113,419		116,505	
<b>Liabilities</b>					
Creditors: Amounts falling due within one year	10	<u>0</u>		<u>0</u>	
<b>Net Current Assets or (Liabilities)</b>			113,419		116,505
Creditors: Amounts falling due after more than one year	11	<u>427,385</u>		<u>416,326</u>	
			427,385		416,326
<b>Net Assets/(Liabilities)</b>			<u>872,207</u>		<u>832,752</u>
<b>The funds of the charity:</b>					
Unrestricted funds	12		872,207		832,752
<b>Total charity funds</b>			<u>872,207</u>		<u>832,752</u>

The notes at pages 12 to 16 form part of the accounts.

Approved by the trustees' on date and signed on their behalf by:



**Zahid Zarin (Chair of Trustees)**  
**24th March 2022**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021**

### **1. Accounting Policies**

#### **1.1 Basis of accounting**

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005, and applicable to UK Accounting Standards and the Charities Act 2011.

#### **1.2 Fund structure**

Unrestricted income funds comprise of those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are used in accordance with specific restrictions imposed by the donor or the terms of a specific appeal.

#### **1.3 Incoming resources**

All incoming resources are recognised once the charity has entitlement to the resources. It is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability. The following specific policies are applied to particular categories of income:

Voluntary Income is received by way of donations, collections, charity boxes and is included in the Statement of Financial Activities on a receipt basis.

Income resources from generating funds are accounted for when earned.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services donated by volunteers has not been included in these accounts, except where the services provided are in the nature of professional services where a fee would otherwise be charged, in which case the donated service is valued at their chargeable rate.

Investment Income is included when receivable.

Incoming resources from grants, where there are performance or service deliverables required by the terms of the grant, are accounted for as the charity earns the right to payment through its performance.

Income resources from charitable trading activity are accounted for when earned.

#### **1.4 Resources expended**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. All expenditures are taken into consideration on an accruals basis and have been classified under appropriate headings in the statement of financial activities.

#### **1.5 Value Added Tax**

Value added tax is not recoverable by the charity and charged against the category of the resources expended for which it was incurred.

### 1.6 Cost of generating funds

Costs of generating funds are those costs incurred in attracting voluntary income, or incurred in trading activities taken to raise funds.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

### 1.7 Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct pay and non-pay costs and support costs relating to those activities.

### 1.8 Leasehold land and depreciation

Lease premium on land is stated at cost less depreciation. Depreciation is provided to write off cost of the asset over the term of the lease.

### 1.9 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised. Fixed assets are stated at historic cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	25% straight line
Computer equipment	33% straight line

## 2. Related party transactions and trustees' remuneration

There were no donated services from trustees (2020: £nil). Trustees received no emoluments (2020: £nil).

## 3. Incoming resources from voluntary income

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Donations	51,349	51,349	156,388
Collections	0	0	6,516
	<b>51,349</b>	<b>51,349</b>	<b>162,904</b>

## 4. Incoming resources from charitable activities

	Unrestricted Funds	Total 2021	Total 2020
	£	£	£
Event Income	0	0	4,955
	<b>0</b>	<b>0</b>	<b>3,190</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

### 5. Activities from other trading activities

	Unrestricted Funds	Total 2021	Total 2020
	£	£	£
Event Income	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>

### 6. Other incoming resources

	Funds	2021	2020
	£	£	£
License Income	-	-	-
Rental Income	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>

### 7. Resources expended

	Unrestricted Funds Direct Costs	Support Costs	Total 2021	Total 2020
	£	£	£	£
Cost of generating funds	1,295	297	1,592	12,793
Charitable activities	0	10,302	10,302	1,968
	<b>1,295</b>	<b>10,599</b>	<b>11,894</b>	<b>14,761</b>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

### 8. Fixed Assets: Tangible Assets

	Leasehold Land & building £
<b>Cost</b>	
As at 1 April 2020	1,132,573
Additions	53,600
Disposals	-
As at 31 March 2021	<u>1,186,173</u>
<b>Depreciation</b>	
As at 1 April 2020	-
Charge for the year	-
Disposals	-
As at 31 March 2021	<u>-</u>
<b>Net Book Value</b>	
At 31 March 2021	<u>1,186,173</u>
<b>At 31 March 2020</b>	<u>1,132,573</u>

Costs relating to the construction of community centre have been capitalized.

The leasehold land was valued professionally at £2,600,000 in 2018. The valuation complies with the international valuation standards and has been carried out in accordance with the professional practice.

The lease premium on the land will start to depreciate 10 days after the date of practical completion date over the agreed lease term of 125 year as stipulated in the sign lease agreement.



## 9. Analysis of debtors

	2021	2020
	£	£
Trade debtors	-	-
Prepayments- Insurance	17,116	17,116
<b>Total</b>	<b>17,116</b>	<b>17,116</b>

## 10. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Trade creditors	-	-
Accruals and deferred income	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

## 11. Creditors: Amounts falling after more than one year

	2021	2020
	£	£
Loans & overdrafts	272,385	266,326
Loan- Watford council	150,000	150,000
Tenant's Deposit	5,000	-
<b>Total</b>	<b>427,385</b>	<b>416,326</b>

## 12. Analysis of funds

	Balance b/fwd £	Incoming resources £	Resources expended £	Fund c/fwd £
<b>Unrestricted funds:</b>				
Unrestricted general funds	832,752	51,349	11,894	872,207
	<b>832,752</b>	<b>51,349</b>	<b>11,894</b>	<b>872,207</b>