

# **Parents of Children with Additional Needs**

Charity number 1147436

## **Annual Report and Financial Statements for the year ended 31 March 2024**



**Parents of Children with Additional Needs**

**Annual Report and Financial Statements**  
**for the year ended 31 March 2024**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 8
Examiner's report	9
Statement of financial activities	10
Balance sheet	11
Notes to the accounts	12 to 15

**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Parents of Children with Additional Needs**

## **Trustees' report for the year ended 31 March 2024**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Anne Patterson-Brown		
Tracey Smith-McQuillan		Resigned 30 June 2023
Carol Thomas		
Johanna Hull		
Anisa Kothia		
Joanne Jackson		Resigned 23 October 2023
Joanne Osborne		
Natasha Smith		Resigned 3 May 2023
Bolouebi Solomon		Appointed 29 February 2024
<b>Charity number</b>	1147436	Registered in England and Wales

<b>Registered and principal address</b>	<b>Bankers</b>
Suite 230	Lloyds Bank plc
6 Queen Street	PO Box 1000
Huddersfield	Andover
HD1 2SQ	BX1 1LT

### **Independent examiner**

Simon Bostrom FCIE

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is governed by a constitution adopted on 18 June 2011, as amended on 15 November

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **Parents of Children with Additional Needs**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Objectives and activities**

#### **The charity's objects**

To relieve in the metropolitan district of Kirklees, and surrounding districts, children under 25 years old with learning, physical or sensory disabilities, or who have behavioural problems, by providing support, advice and information to their parents and/or others who are responsible for providing their care and/or support.

#### **The charity's main activities**

PCAN is the independent, parent-led forum in Kirklees for all parents and carers of children and young people with additional needs aged from birth to 25 years.

PCAN provides good information, links to social media so parents can network with each other, and a range of social and other events to help us to develop a strong, collective voice so that we can work in partnership with service providers across Kirklees. Together we can improve services for our children and young people with additional needs!

PCAN welcomes all parents or carers, whether you are just beginning to become aware that your child or young person may have additional needs, or if they have confirmed diagnosis or disability.

Our work is divided into three strands: Good information, Support and friendship and Stronger voice.

#### **Public benefit statement**

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular ensuring that the voices of parents and carers of children and young people with SEND (Special Educational Needs and Disability) are heard in the planning, development and delivery of services for their children (engagement and co-production).

### **Achievements and performance**

#### **Note from the Trustees**

A number of the Trustees were dealing with significant personal issues during this financial year but still found time to direct and support PCAN's activities. A big thank you to them for ensuring PCAN's continued presence as an active Parent Carer Forum and to other colleagues who stepped up to assist.

Apologies to anyone affected if we were unable to respond to queries as quickly as usual.

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular ensuring that the voices of parents and carers of children and young people with SEND are heard in the planning, development and delivery of services for their children (engagement and co-production)

#### **Thanks to all our helpers**

Our team at PCAN consists of Trustees and freelance workers. In addition, we have a number of fabulous volunteers who have been involved in checking documents, meeting and greeting at events, interviewing Kirklees staff, supporting people to fill in surveys, networking information and more.

We would like to thank PCAN Trustees, volunteers and members for giving up their valuable time to either help us with PCAN's work in whatever ways they can and generally helping us to make a difference for everyone.

You are fantastic, and we couldn't do this without you! Thanks also to our team of freelance workers who always go above and beyond.

#### **Appeal for new Trustees**

A number of Trustees have retired from PCAN or are due to retire in the forthcoming financial year.

If you would like to share your skills with us by becoming a Trustee, we would be delighted to hear from you. Please contact us on 07754102336 or [info@pcankirklees.org](mailto:info@pcankirklees.org)

The role is voluntary, not too onerous, can be fun and is very rewarding – you would need to attend around 4 meetings per year to help decide PCAN's activities, monitor our progress and make decisions about how we spend our funding.

# **Parents of Children with Additional Needs**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Achievements and performance (continued)**

#### **Good Information**

Parents and carers need good quality information to do the best job they can for their children and young people. PCAN works hard to let local parents and carers know about the activities, services, support and information that can make their life, and that of their family, better and this year was still very challenging with the legacy of Covid restrictions and services starting back up. Key activities for 2023/24 include:

PCAN website and social media were regularly updated. Our main private Facebook Group has 1266 members, with over 1000 followers/members of our other groups. All information posted is networked across many other local social media parent and SEND groups ensuring a wider reach. We continued to respond to members' posts via private message as needed.

We ran a schedule of social events at the Zone and Thornhill Lees Community Centre. However, numbers are slow to grow back to pre-pandemic levels despite a programme of attendees from organisations that we know our parents value the opportunity to talk to. This included Carers Count, members of the Kirklees Post 16 transport team, DWP and others. Thanks to a new member joining our PCAN team, we also support a monthly evening event at Holmfirth Library.

Our South Asian outreach worker built on her groundwork including attendance at community events, and planning for specific events for South Asian Families starting in April 2024. The addition of a person with community language skills has made a huge difference and we are starting to see a higher number of non-English speaking parents at our events. (Our experience so far shows that many of these families are simply not aware of information, support and services and do not have many opportunities to have their say.

PCAN continued to work closely with the Local Offer team throughout the year to improve the quality of the information supplied to anyone caring for a child or young person with special educational needs or disabilities. We regularly signpost families to the relevant sections of the Local Offer. Our chairing of the wider Co-Production group has ensured that providers keep the audience in mind when designing information so that it is parent friendly, jargon free and clear as to its purpose ("What is it, what does it do, who is it for and how do I get it" are the questions we pose to providers). A successful Local Offer Live event was held in November 2023 co-produced with PCAN. It was held in Dewsbury for the first time and over a slightly different time period 12 to 7. This was well attended with faces new and old.

We ran 2 free Webinars on Wills, Trusts and Powers of Attorney from an external company for the benefit of our members.

We ran a post 16 event at the Zone in January which was well attended. This led us to plan a larger Planning for Future event in response to members' queries and requests. (taking place in May 2024). Some of the information workshops will be co-produced with colleagues from the LA.

We ran two free webinars of Wills, Trusts and Powers of Attorney facilitated by an external company for the benefit of our members (due to popular request). They were well received and will be run again in the next financial year.

Our team visited 40 schools this year – a good way of meeting new families, sharing good information and finding out key issues which affect our families.

Our private Facebook groups have 1343 members plus 1100 followers in our public facing group.

We network information to other support groups across Kirklees.

The AGM in November 2023 was attended by Council officers who gave an explanation about the upcoming consultations on Post 16 transport, short breaks plus an update from the Service Director for Learning and Early Support on SEND Transformation

# **Parents of Children with Additional Needs**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Achievements and performance (continued)**

#### **Support and Friendship**

Helping parents to meet and support each other is a big part of what PCAN is about. We want parents and carers to feel less isolated and to be able to contact other parents who understand the challenges and the joys of having children and young people with additional needs.

##### **What we did in 2023/24**

Connected people via our Facebook groups, and virtual social and information events. Huge thanks for our members for the helping hand they extended to others.

We ran 25 social groups based in the Zone, Huddersfield, Thornhill Lees Community Centre and Holmfirth Library.

We had a stand at the Kirklees Local Offer Live event in November at Dewsbury Town Hall. The event was co-produced with PCAN including timing of the event, selection of stallholders, marketing and promotion, workshops for parents etc. It was well attended and the feedback indicated that the event was highly valued by those who attended.

A PCAN Trustee was available to offer a friendly, empathic point of contact for parent carers who ring the main PCAN number with concerns or contacted us by email. We received multiple referrals from other agencies such as Carers Count, KIAS, Community Plus, Early Support and schools.

We continued to supply Maxcards for families living in Kirklees to enable families to save money on days out.

Parents contacted us with a multitude of issues and despite availability issues, Trustees and volunteers worked really hard to support those families signposting them to relevant information and offering a listening ear. When necessary, referrals were made on their behalf (with their consent) for support.

#### **Stronger Voice - Together we can make a difference**

PCAN works with local service providers to ensure that parents' voices are heard in the design and development of new and existing services (parent participation). It is a mandatory requirement for Local Authority and Health departments to gather the views of parent carers and this forms a large part of PCAN's work.

Parent participation is all about making sure that parents and carers of children/young people with additional needs can be involved alongside providers in service planning and decision making. The result is services which meet families' needs more quickly and effectively which are therefore more valued and have good levels of take up. PCAN receives specific funding from the Department of Education towards the cost of this really important work in addition to a contract with Kirklees Council to be the voice of parents.

#### **Achievements**

PCAN collects evidence from parents and carers about the services and support they receive in Kirklees across education, health, social care and voluntary sector. Sometimes this is in the form of collated information from specific engagement events or surveys; often our information is anecdotal which is collected from the daily stream of information from social media, emails and phone calls, plus information gathered at social and other parent events. This vitally important evidence of the lived experiences of families is shared as needed at strategic groups which meet regularly and have representation from PCAN, for example:

SEND Transformation Group

Local Offer Steering Group

Carers Strategy Group

KIAS Steering Group

Youth Development Partnership Board

Early Support and Families Together Partnerships

# Parents of Children with Additional Needs

## Trustees' report (continued) for the year ended 31 March 2024

### Achievements and performance (continued)

#### Education:

Having chosen to use our collated thematic information rather than a survey we gathered a broad range of information about experiences of the EHCP process from a wide range of parents across different age ranges, needs, ethnicity and so on. This data has informed the SEND Transformation Plan and as a result there has been a significant re-organisation in the local SENDACT team to improve compliance and reduce the backlog. In addition, a PCAN colleague sits on the quality assurance panel which has had a positive impact on the quality of plans. Whilst this is a long-term project, improvements have been seen already, especially around timely communications. We are continuing to gather data in this area.

The Big Plan – Kirklees Council produced a SEND Transformation Strategy as public information. Our members found that it was full of inaccessible language and was far too long. Feedback from young people said the same thing so a new document was co-produced with PCAN parents and young people, simply called the Big Plan. It can be found [here](#)

We have continued to work on the consultations around the plans for Woodley and Joseph Norton schools.

PCAN has continued to work alongside the Council on improvements in the areas identified in the Written Statement of Action following the Local Area Inspection.

Short Breaks consultation: We were thanked by a Service Director for both our challenge and support in revising the short breaks survey and altering the timeframe so it could be more accessible to the parents completing it. Feedback indicated that parents wanted more variety of activity in different locations. The new short breaks offer is still being designed but a number of new venues will become available from September 2024.

Post 16 Transport: . We worked on this consultation with our members. The Post 16 Transport survey, which was widely advertised by PCAN, attracted 165 responses – a high number for an LA survey. However, we don't believe it reached enough people or that they understood the consequences of the proposed changes. Although the consultation is complete, we will be working with the Team to make sure that information about the changes are available on the Local Offer.

Direct Payments Policy - We have contributed to the creation of a new clearer policy around Direct Payments with a specific co-production group run by a Council Policy Officer and support by SCIE – feedback from professionals supporting families indicates that they have found it easier to use with clearer information that they can pass on to families. This work will be ongoing in the next financial year with a review of what difference this has made to families. There is also a project intended to improve the tone and content of letters from the Council to Direct Payment users which will continue into the next financial year.

PCAN promoted the survey from the Council regarding the re-design of CAMHS (child and adolescent mental health service) across our networks. This was not specifically aimed at SEND but all children and young people. This consultation clashed with the ones around Short Breaks and Post 16 Transport so we were unable to run any specific events around this.

PINS Partnership for Inclusion of Neurodiversity in School: PCAN was given the opportunity to be a key partner in this project in Kirklees. PCAN worked closely with our Designated Clinical Officer (DCO) Mel Watkin and West Yorkshire NHS to get paperwork completed in a very short timescale so that funding could be released to enable Kirklees primary schools to take part in this NHS initiative.

# **Parents of Children with Additional Needs**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Achievements and performance (continued)**

The remit here is around ongoing co-production between schools and parents/carers and we will be able to speak to lots of new parents who hopefully will get involved. Invitations were sent out to schools requesting an expression of interest from them in March 24. The project will continue during 2024, finishing at the end of March 2025.

PCAN Trustees attended regular catch up meetings with the Service Director for Learning and early Support.

A PCAN representative sits on the Youth Development Board and Tackling Poverty Partnership. These are generic boards for all children in Kirklees and an important part of our presence there is to keep the SEND population in Kirklees firmly in view.

PCAN is part of a regional group of Parent Carer Forums, which in turn feed information into a National Network known as the NNPCF. A PCAN representative attended regular regional meetings (some virtual, some face to face) in Yorkshire and the Humber.

Our continuous presence at early support meetings and Families Together networking events continuously raises the profile of children and young people with SEND – borne out by the number attending the co-produced locally based family events (at which PCAN had a presence)

We have been promoting PCAN to families and other organisations in those areas.

PCAN Trustees and volunteers attended over 100 meetings and other events with Council and Health colleagues, voluntary sector, schools and other support groups and organisations over the 12 month period

Feedback from Jo-Anne Sanders, Service Director for Learning and Early Support:

"We would like to thank you for the fantastic way that you work with us and challenge us. It's great to work with people who genuinely want to make positive things happen and we really value the open and honest relationship we have with you to make a difference for children and families in Kirklees – it really helps!"

### **PCAN is looking for volunteers to help us with our work.**

That might be helping at events, representing parents' views at meetings, looking at documents, helping us with social media and newsletters, delivering training. There are loads of things you could help with and it may not take up too much of your time.

Please speak to one of us at any time if you are interested. Full training will be given as required. Tel: 07754102336.

Thank you!

### **Funders and Supporters**

Many thanks to Kirklees Council for awarding us a new three year contract from September 2022 to continue to be the voice for parents in Kirklees.

Thank you to the professionals across education, health and social care who promote engagement and co-production at every opportunity – you know who you are!

Thank you to all the people who took time to help other parents during these difficult times.

Thank you to all our colleagues at Carers Count for their commitment to supporting all carers in Kirklees.

Huge thanks to all the PCAN Trustees, volunteers and supporters who give up their time for the benefit of others. We couldn't do any of this without you.



# **Parents of Children with Additional Needs**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Financial review**

The net income for the year was £9,981, including net income of £10,103 on unrestricted funds and net expenditure of £122 on restricted funds after transfers.

### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £64,300.

PCAN generates income from two major sources. The first is an annual grant from the Department for Education and the second is a contract with Kirklees Council. The Trustees wish to ensure that in the event of sudden reduction in income (which might occur if either source of funding were no longer in place or if the funding were delayed for any reason) PCAN could continue with the commitments it had already made and in that 6 month period either obtain another source of income or wind down some of its activities in an orderly

This policy allocates money from our unrestricted funds which are not invested in fixed assets.

It is therefore considered that the general reserve should represent approximately 6 - 9 months of operating costs. Based on 2023/24 expenditure this would equate to £23,750 to £35,625.

The policy will be reviewed annually as part of the budgeting process.

Approved by the board of trustees on 5/11/2024

Johanna Hull (Trustee)

## **Parents of Children with Additional Needs**

### **Independent examiner's report to the trustees of Parents of Children with Additional Needs**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024, which are set out on pages 10 to 15.

#### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

18/12/2024

#### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Parents of Children with Additional Needs**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2024**

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
<b>Income from:</b>					
Grants and donations	(2)	230	17,286	17,516	18,625
Contracts for services		31,403	-	31,403	26,593
Max card income		1,545	-	1,545	1,470
<b>Total income</b>		<b>33,178</b>	<b>17,286</b>	<b>50,464</b>	<b>46,688</b>
<b>Expenditure on:</b>					
Co-ordination, project delivery and administration		11,412	-	11,412	7,200
Liaison service		851	8,041	8,892	7,283
Education work		2,149	-	2,149	2,059
Freelance workers		5,930	-	5,930	3,721
Website		-	261	261	204
Room hire, event costs and childcare		-	3,250	3,250	4,058
Promotions		36	554	590	227
Max cards		1,181	-	1,181	1,179
Postage, telephone, broadband and stationery		68	1,508	1,576	1,379
Equipment		47	336	383	498
Travel, meeting and AGM expenses		56	2,099	2,155	1,224
Insurance and registrations		729	279	1,008	1,270
Accountancy and independent examination		561	363	924	726
Trustee training		-	-	-	420
Memberships		55	-	55	55
Training		-	717	717	-
<b>Total expenditure</b>		<b>23,075</b>	<b>17,408</b>	<b>40,483</b>	<b>31,503</b>
<b>Net income / (expenditure)</b>		<b>10,103</b>	<b>(122)</b>	<b>9,981</b>	<b>15,185</b>
<b>Fund balances brought forward</b>		<b>54,197</b>	<b>308</b>	<b>54,505</b>	<b>39,320</b>
<b>Fund balances carried forward</b>	(3)	<b>64,300</b>	<b>186</b>	<b>64,486</b>	<b>54,505</b>

All incoming resources and resources expended derive from continuing activities.

## Parents of Children with Additional Needs

### Balance sheet

as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Current assets</b>				
Debtors and prepayments	(4) 407	186	593	14,068
Cash at bank	85,008	-	85,008	43,992
<b>Total current assets</b>	<u>85,415</u>	<u>186</u>	<u>85,601</u>	<u>58,060</u>
<b>Current liabilities:</b>				
<b>amounts falling due within one year</b>				
Creditors and accruals	(5) 21,115	-	21,115	3,555
<b>Total current liabilities</b>	<u>21,115</u>	<u>-</u>	<u>21,115</u>	<u>3,555</u>
<b>Net assets</b>	<u>64,300</u>	<u>186</u>	<u>64,486</u>	<u>54,505</u>
<b>Funds</b>				
Unrestricted funds	64,300	-	64,300	54,197
Restricted funds	-	186	186	308
<b>Total funds</b>	<u>64,300</u>	<u>186</u>	<u>64,486</u>	<u>54,505</u>

The financial statements were approved by the board of trustees on 5/11/2024

Johanna Hull (Trustee)

# **Parents of Children with Additional Needs**

## **Notes to the accounts**

### **for the year ended 31 March 2024**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computer equipment: over 4 years

Equipment: over 4 years

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

# Parents of Children with Additional Needs

## Notes to the accounts continued

for the year ended 31 March 2024

2 Grants and donations	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Department for Education	-	17,286	17,286	17,232
Other donations	230	-	230	1,393
	<u>230</u>	<u>17,286</u>	<u>17,516</u>	<u>18,625</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Department for Education	308	17,286	17,408	-	186
	<u>308</u>	<u>17,286</u>	<u>17,408</u>	<u>-</u>	<u>186</u>

### Fund name

Department for Education

### Purpose of restriction

Towards the provision of a Parent Carer Forum in Kirklees.

4 Debtors and prepayments	2024 £	2023 £
Prepayments	593	404
Accrued income	-	13,664
	<u>593</u>	<u>14,068</u>

5 Creditors and accruals	2024 £	2023 £
Creditors	2,955	2,829
Accruals	924	726
Contract income received in advance	17,236	-
	<u>21,115</u>	<u>3,555</u>

# Parents of Children with Additional Needs

## Notes to the accounts continued

### for the year ended 31 March 2024

#### 6 Related party transactions

##### Trustee expenses

During the year 3 trustees were paid a total of £600 in respect of travel (previous year: 3 trustees and

##### Trustee remuneration and benefits

##### Details of remuneration and benefits

	2024	2023
	£	£
Carol Thomas	10,380	7,200
Tracey Smith-McQuillan	2,209	6,355
Johanna Hull	2,149	2,059
	<u>14,738</u>	<u>15,613</u>

##### Reason for remuneration

The above trustees were engaged on a freelance basis to provide Co-ordination services, Liaison Services and the Education role.

##### Legal authority for the payment

The legal authority for the payment is via a provision within the charity's governing document.

##### Other transactions with trustees or related parties

			2024	2023
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
F Smith McQuillan	Husband of a trustee	Provision of admin work	1,258	793
			<u>1,258</u>	<u>793</u>

## Parents of Children with Additional Needs

### Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2024

	2024 Unrestricted funds £	2023 Unrestricted funds £	2024 Restricted funds £	2023 Restricted funds £	2024 Total funds £	2023 Total funds £
<b>Income</b>						
Grants and donations	230	1,393	17,286	17,232	17,516	18,625
Contracts for services	31,403	26,593	-	-	31,403	26,593
Max card income	1,545	1,470	-	-	1,545	1,470
<b>Total income</b>	<b>33,178</b>	<b>29,456</b>	<b>17,286</b>	<b>17,232</b>	<b>50,464</b>	<b>46,688</b>
<b>Expenditure</b>						
Co-ordination, project delivery and admin	11,412	7,200	-	-	11,412	7,200
Liaison service	851	553	8,041	6,730	8,892	7,283
Education work	2,149	2,059	-	-	2,149	2,059
Freelance workers	5,930	1,712	-	2,009	5,930	3,721
Website	-	-	261	204	261	204
Room hire, event costs and childcare	-	-	3,250	4,058	3,250	4,058
Promotions	36	-	554	227	590	227
Max cards	1,181	1,179	-	-	1,181	1,179
Post, phone, and stationery	68	-	1,508	1,379	1,576	1,379
Equipment	47	-	336	498	383	498
Travel, meeting and AGM expenses	56	51	2,099	1,173	2,155	1,224
Insurance and registrations	729	919	279	351	1,008	1,270
Accountancy and independent exam	561	526	363	200	924	726
Trustee training	-	-	-	420	-	420
Memberships	55	55	-	-	55	55
Training	-	-	717	-	717	-
<b>Total expenditure</b>	<b>23,075</b>	<b>14,254</b>	<b>17,408</b>	<b>17,249</b>	<b>40,483</b>	<b>31,503</b>
<b>Net income / (expenditure)</b>	<b>10,103</b>	<b>15,202</b>	<b>(122)</b>	<b>(17)</b>	<b>9,981</b>	<b>15,185</b>
<b>Fund balances brought forward</b>	<b>54,197</b>	<b>38,995</b>	<b>308</b>	<b>325</b>	<b>54,505</b>	<b>39,320</b>
<b>Fund balances carried forward</b>	<b>64,300</b>	<b>54,197</b>	<b>186</b>	<b>308</b>	<b>64,486</b>	<b>54,505</b>