



# **Great Ayton Discovery Centre Limited**

**A Company Charity Limited by Guarantee**

**Charity No: 1147411**

**Registered Company No: 07972012**

## **Annual Report and Financial Statements For the Year Ending**

**31 March 2021**

**Great Ayton Discovery Centre Limited**  
**REPORT OF THE TRUSTEES**

The Trustees are pleased to present their Annual Report together with the unaudited Financial Statements of the Charity for the year ended 31st March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

The Company is governed by a Board of Trustees. Trustees are also Directors of the Company for the purposes of the Companies Act 2006

**Reference and administrative details**

**Directors and Trustees**

Those who served as Directors of the Company and as Trustees during the year ended 31st March 2021 were:

John Dickinson  
Tamzin Little  
Christine Parker  
Geraldine Pinder  
Angela Taylor  
Kenneth B Taylor  
Linda Wright  
Ian D Pearce (Resigned 5 October 2020)

**Registered Company Number 07972012**

**Registered Charity Number 1147411**

**Registered Office Address**

105b High Street  
Great Ayton  
North Yorkshire  
TS9 6NB

**Bankers**

NatWest Bank  
2 Bridge Street  
Stokesley  
North Yorkshire  
TS9 5QZ

Virgin Money  
Jubilee House  
Gosforth  
Newcastle upon Tyne  
NE3 4TG

## **Objectives and Activities**

### **Principal Activity**

The Objects of the Charity are:

- i. To promote the benefit of the inhabitants of Great Ayton, to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- ii. To establish, or secure the establishment of, a Community Centre and to maintain and manage the same.
- iii. To promote such other charitable purposes as may from time to time be determined.

The area of benefit shall be Great Ayton and the neighbourhood together defined by Great Ayton, Little Ayton, Easby, Ingleby Greenhow, Battersby and Kildale.

### **Public Benefit**

The Trustees have had due regard to guidance published by the Charities Commission on public benefit.

## **Achievements and Performance**

The principle objectives for the past year were to continue to operate the Great Ayton library (under community management), to maintain and develop the services offered and to enhance the position of the Centre as a central hub within the Village. Prior to opening, the Great Ayton Discovery Centre (GADC) was established as a limited company and during the first month of operation registration as a charity was confirmed. Legal contracts and operational policies were agreed with North Yorkshire County Council (NYCC), and core income from the parish precept agreed with the Great Ayton Parish Council for an initial period of three years.

The Discovery Centre duly opened on 8 May 2012, with increased opening hours and improved facilities. 2018 saw the incorporation of the Tourist Information Centre within its range of services and in 2019 we continued to increase visitor numbers and provide a wider range of services, community and commercial activities which contributed to the Company's ability to meet its financial needs.

Inevitably, in the year ended 31 March 2021, we were significantly impacted by the COVID pandemic which resulted in the closure of virtually all facilities. We were successful in continuing a limited library service, beginning with a click and collect service and, later in 2020, allowing borrowers to select books in person, albeit with severe distancing and sanitization processes in place. Some limited art and craft sales were made possible in the four weeks prior to Christmas 2020, but everything was locked down again in the New Year 2021.

During the year, our financial sustainability was entirely due to the continued support of the Parish Council, which allowed us to retain paid staff, meet overhead costs and thereby offer services at a time when it was not possible to use volunteers. As a result, we enter our tenth year confident that, with competent paid staff, capable Volunteers and sound operating systems, we can re-establish our operations and continue to serve the community in both old and new ways..

## **Financial Review**

The Company's Statement of Financial Activities can be seen on pages 7 and 8, together with the notes on subsequent pages.

This is the ninth year of the Company's operation and the most challenging. Financial stability has been maintained, albeit contingent upon the continued support of the Great Ayton Parish Council. This has now been secured until March 31<sup>st</sup> 2023 at the current levels.

During the year costs were reduced and support was received through the Job Retention Scheme and from North Yorkshire County Council. This compensated for the loss of commercial activities and other funding, and, with the Parish Council donation, resulted in a surplus of £2,057

At the time of writing this report, the country still operates under lockdown restrictions due to the COVID-19. The Directors are confident that sufficient reserves are available to carry the company through this hiatus and rebuild the centre's operations as and when permitted to do so.

## **Plans for Future Periods**

The Trustees recognise that significant social changes are taking place as a result of the pandemic. Public services provision is also undergoing change and it is the Trustees priority to ensure that, with the resources we have available, we can adapt and expand our role, supporting the people of Great Ayton

The GADC is fortunate in having the ongoing support of the community, represented by the Great Ayton Parish Council and North Yorkshire County Council, who continue to provide library and technology services, together with grant aid where appropriate. These partnerships, and the essential support of volunteers and staff, enable the Trustees to be confident in GADC meeting the core objective of providing long term benefit to the local community.

## **Structure, Governance and Management**

### **Governance**

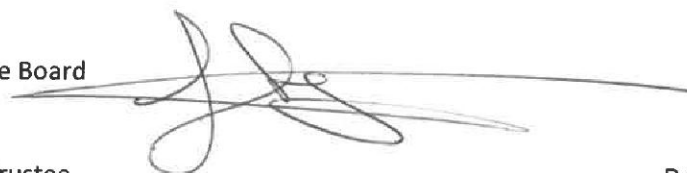
Great Ayton Discovery Centre Limited is a company limited by guarantee and governed by its Memorandum and Articles of Association.

### **Risk Management**

The Trustees have identified the major risks to which the Charity is exposed, and systems have been established to mitigate those risks.

By Order of the Board

Angela Taylor  
Director and Trustee



Date

8/12/21

# **Great Ayton Discovery Centre Limited**

## **STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES**

The Trustees (who are also Directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare Financial Statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these Financial Statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to
- any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is
- inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**GREAT AYTON DISCOVERY CENTRE LIMITED**

I report on the accounts of the Company for the year ended 31 March 2021 which are set out on pages 7 to 15.

**Respective responsibilities of Trustees and Examiner**

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Directors and Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jon Gresham, FCCA  
Chartered Certified Accountant  
Azets



New Garth House  
Upper Garth Gardens  
Guisborough TS14 6HA

Date

# Great Ayton Discovery Centre Limited

STATEMENT OF FINANCIAL ACTIVITIES					
	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS £	Notes	2020 £
<b>INCOMING AND RECEIPT OF ENDOWMENT</b>					
<i>Income from Donations and legacies</i>					
Donations	25,233		25,233	3	25,633
Grants Receivable	2,856		2,856	4	0
<i>Income from Charitable Activities</i>					
Other Activities	584		584	5	10,980
<i>Income from other Trading Activities</i>					
Fundraising	0		0		186
<i>Investment income</i>					
Interest	-8		-8		21
<b>TOTAL INCOME</b>	<b>28,665</b>	<b>0</b>	<b>28,665</b>		<b>36,820</b>
<b>EXPENDITURE</b>					
<i>Expenditure on Charitable Activities</i>	26,174	0	26,174	6,7	35,304
<i>Other Costs</i>	434	0	434	8	640
<b>TOTAL EXPENDITURE</b>	<b>26,608</b>	<b>0</b>	<b>26,608</b>		<b>35,944</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>	<b>2,057</b>	<b>0</b>	<b>2,057</b>		<b>876</b>
Transfers between Funds					
<b>NET INCOMING RESOURCES AFTER TRANSFERS</b>	<b>2,057</b>	<b>0</b>	<b>2,057</b>		<b>876</b>
<b>Reserves brought forward</b>	<b>22,111</b>	<b>277,956</b>	<b>300,067</b>		<b>299,191</b>
<b>RESERVES CARRIED FORWARD</b>	<b>£ 24,168</b>	<b>£ 277,956</b>	<b>£ 302,124</b>		<b>£ 300,067</b>

# Great Ayton Discovery Centre Limited

Balance Sheet at 31 March 2021		2020	
	£	£	Notes
<b>FIXED ASSETS</b>			
Freehold building		277,957	277,957
Tangible Assets (after depreciation)		445	9 757
<b>CURRENT ASSETS</b>			
Stocks	0		0
Debtors	811		10 208
Cash	31,111		31,672
	31,922		
<b>LESS CURRENT LIABILITIES</b>			
Creditors	-8,200		11 -10,527
<b>NET CURRENT ASSETS</b>		23,722	21,353
<b>NET ASSETS</b>		£ 302,124	14 £ 300,067
<b>RESERVES</b>			
Unrestricted		11,364	9,307
Designated future replacement/repairs		12,804	13 12,804
		24,168	22,111
Restricted		10,750	10,750
Revaluation of building on acquisition		267,206	267,206
		£ 302,124	12 £ 300,067

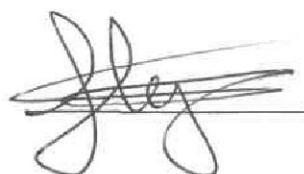
For the year ending 31st March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

## Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The financial statements were approved by the Directors and Trustees and authorised for issue on 5<sup>th</sup> October 2021 and signed on their behalf by:



Angela Taylor  
Director and Trustee



John Dickinson  
Director and Trustee



# Great Ayton Discovery Centre Limited

## Notes to the Accounts for the Year Ending 31 March 2021

### **1 Basis of Preparation**

#### **1.1 General information and basis of preparation**

Great Ayton Discovery Centre Limited is a company limited by guarantee and registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activities are:

- to continue to operate the Great Ayton library under community management;
- to maintain and develop the services offered; and
- To enhance the position of the Centre as a central hub within the Village.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year but this has not affected the financial position or performance.

## **2 Accounting Policies**

The principle policies adopted in the preparation of the financial statements are set out below. They have remained unchanged from the previous year and have also been consistently applied within the same accounts.

### **2.1. Income**

#### **2.1.1. Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the Charity becomes entitled to the resources;
- the Directors and Trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

#### **2.1.2. Incoming resources with related expenditure**

Where incoming resources have related expenditure, the incoming resources and related expenditure are reported gross in the SoFA.

#### **2.1.3. Grants and donations**

Grants and donations are only included in the SoFA when the Charity has unconditional entitlement to the resources.

#### **2.1.4 Contractual income and performance related grants**

This is only included in the SoFA once the related goods or services have been delivered.

#### **2.1.5 Volunteer help**

The value of any voluntary help received is not included in the accounts but is referred to in the Trustees' Annual Report.

#### **2.1.6 Investment Income**

This is included in the accounts when receivable.

### **2.2. Expenditure and Liabilities**

#### **2.2.1 Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to pay out resources.

#### **2.2.2 Trustee Remuneration and Expenses**

No Trustees received remuneration for services rendered during the year, nor were any Trustees out of pocket expenses reimbursed.

#### **2.2.3 Inventories**

These are valued at the lower of the cost or net realisable value.

## 2.3. Assets

### 2.3.1. Tangible fixed assets for use by the Charity

These are capitalised if they can be used for more than one year and cost at least £250. They are valued at cost less depreciation. Deprecation is provided on a straight-line basis at rates to write off the costs, less estimated residual value of each asset

Freehold Land – no depreciation

Freehold Buildings – 2% per annum

Equipment, fixtures and fittings – 20% per annum

Where the asset was purchased using a Restricted Grant the depreciation is written off the Restricted Grant value.

## 2.4 Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

## 3 Donations

	2021 £	2020 £
Great Ayton Parish Council	25,000	25,000
Other Donations	233	633
	<u>£ 25,233</u>	<u>£ 25,633</u>

During the year Great Ayton Parish Council provided the Charity with £25,000 towards operational costs and have committed £25,000 per year for the year ended 31 March 2022

## 4 Grants Received

From	Purpose/Expense	2021 £	2020 £
NYCC	PPE restructuring	1,304	0
HMRC	Job Retention Scheme	1,552	0
		<u>£ 2,856</u>	<u>£ -</u>

All Grants are one off.

## 5 Income from Charitable Activities

	2021	2020
	£	£
Library Fees & Subscriptions	158	1761
Computer Fees	0	42
Prints, Copies & Scan	134	948
Sale of Books	109	2890
Craft Rental	0	1339
Craft Sales Commission	48	538
Art Sales Commission	40	283
Facilities and workshops	0	1753
Tourist Information	6	1281
Sundry Sales	89	145
	<u>£ 584</u>	<u>£ 10,980</u>

## 6 Expenditure on Charitable Activities (all unrestricted)

### Operating Costs

	2021	2020
	£	£
Professional Staff	10,016	15,851
Administration Staff	8,130	8,427
Utilities	2,272	3,885
Insurance	1,244	1,159
Repairs & Maintenance	1,922	2,852
Building Improvements	0	0
ITC Costs	235	0
Communications	439	487
General Administration	125	431
Cleaning	1,478	1,504
Entertaining	0	96
Tourist Information and Other Activities	0	350
Depreciation	312	262
	<u>£ 26,174</u>	<u>£ 35,304</u>

## 7 Administration Staff

There is one part time paid member of staff who commenced employment in September 2015 and works a total of 15 hours per week. The gross salary is under the Employee's and Employer's threshold for National Insurance Contributions and the employee has declined a Workplace Pension.

## 8 Independent Examiner's and Legal Costs

An accrual has been made for the cost of the Independent Examiner's Fee at £412.50

## 9 Tangible Fixed Assets and Depreciation

	Land & Buildings	Equipment, fixtures & fittings	Total
<b>Assets at Cost</b>			
Brought forward as at 1 April 2020	277,957	10,249	288,206
Additions in Year	-	-	-
Cost at 31 March 2021	<u>277,957</u>	<u>10,249</u>	<u>288,206</u>
<b>Depreciation</b>			
Brought forward as at 1 April 2020	-	- 9,492	- 9,492
Charge for Year	-	- 312	- 312
Depreciation at 31 March 2021	<u>-</u>	<u>- 9,804</u>	<u>- 9,804</u>
<b>Net book value at 31 March 2021</b>	<u>£ 277,957</u>	<u>£ 445</u>	<u>£ 278,402</u>
<b>Net book value at 31 March 2020</b>	<u>£ 277,957</u>	<u>£ 757</u>	<u>£ 278,714</u>

The majority of fixed assets brought forward at the beginning of the year was the value of the freehold building. During the year this was extended to include a Tourist Information office and other uses. The contracted building expenditure has been capitalised and the Directors do not consider depreciation to be necessary.

## 10 Debtors and Prepayments

	2021 £	2020 £
Trade Debtors	53	3
Prepayments and Accrued Income	758	205
<b>Total</b>	<u>£ 811</u>	<u>£ 208</u>

## 11 Creditors and Accruals

	2021 £	2020 £
Trade Creditors	7,074	9467
Accruals and Deferred Income	1,126	1060
<b>Total</b>	<u>£ 8,200</u>	<u>£ 10,527</u>

## 12 Reserves

	2021 £	2020 £
Unrestricted - general	11,364	9,307
Unrestricted - designated	12,804	12,804
	<u>24,168</u>	<u>22,111</u>
Restricted funds	99,980	99,980
Development reserve	27,977	27,977
	<u>127,957</u>	<u>127,957</u>
Freehold property reserve	149,999	149,999
	<u>277,956</u>	<u>277,956</u>
	<u>£ 302,124</u>	<u>£ 300,067</u>

## 13 Designated Funds

The Charity has amended its policy following the completion of the major development programme. No reserves were transferred to designated funds during the year.

## 14 Analysis of Net Assets between Funds

	Unrestricted	Restricted	2021 £	2020 £
				<i>Total Funds</i>
				£
Fixed Assets	445	277,957	278,402	278,714
Current Assets	31,922		31,922	31,880
Current Liabilities	-8,200		-8,200	-10,527
	<u>£ 24,167</u>	<u>£ 277,957</u>	<u>£ 302,124</u>	<u>£ 300,067</u>

## 15 Movement in Funds

Year Ended 31 March 2021	B/F	Income	Expenditure	Transfers		C/F
<b>Restricted funds:</b>						
NYCC	99,230	0	-	0	-	99,230
JBT	750	-	-	-	-	750
	99,980	0	-	0	-	99,980
Development reserve	27,977	-	-	0	0	27,977
Donated freehold building	149,999	-	-	-	-	149,999
<b>Total restricted funds</b>	<b>277,956</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>277,956</b>
<b>Unrestricted funds</b>						
Unrestricted - designated	12,804	0	0	0	0	12,804
Unrestricted - general	9,307	28,665	-26,608	0	0	11,364
<b>Total unrestricted funds</b>	<b>22,111</b>	<b>28,665</b>	<b>-26,608</b>	<b>0</b>	<b>0</b>	<b>24,168</b>
<b>Total funds</b>	<b>£ 300,067</b>	<b>£ 28,665</b>	<b>-£ 26,608</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 302,124</b>

Year Ended 31 March 2020	B/F	Income	Expenditure	Transfers		C/F
<b>Restricted funds:</b>						
NYCC	99,230	0	-	0	-	99,230
JBT	750	-	-	-	-	750
	99,980	0	-	0	-	99,980
Development reserve	27,977	-	-	0	0	27,977
Donated freehold building	149,999	-	-	-	-	149,999
<b>Total restricted funds</b>	<b>277,956</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>277,956</b>
<b>Unrestricted funds</b>						
Unrestricted - designated	12,804	0	0	0	0	12,804
Unrestricted - general	8,431	36,820	-35,944	0	0	9,307
<b>Total unrestricted funds</b>	<b>21,235</b>	<b>36,820</b>	<b>-35,944</b>	<b>0</b>	<b>0</b>	<b>22,111</b>
<b>Total funds</b>	<b>£ 299,191</b>	<b>£ 36,820</b>	<b>-£ 35,944</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 300,067</b>