

The Starfish Enterprise  
Trust Limited

THE STARFISH ENTERPRISE TRUST LIMITED  
(A company Limited by Guarantee)

Report and Financial Statements  
For the year ended 31<sup>st</sup> December 2020

Charity Number 1147380  
Registered on 22<sup>nd</sup> May 2012

Company Number 07971991  
Registered on 1<sup>st</sup> March 2012

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## Legal and Administrative Information

### Directors

Dr Andrew Taylor

Mr Ian Thompson

Mr Robert Francis Smith

Mr Jonathan Pain (appointed 18/02/2021)

Mr David Grant (appointed 18/02/2021)

### Members

Cedar Tree Counselling

Healing on the Streets

Night Light Winter Shelter

OneChurch Basingstoke

Basingstoke Community Food Link

### Nominated Representative

Mr Peter Marrison

Mr Robin Mendelsohn

Dr Andrew Taylor

Mr Will Ross

Mr Noel Matthews

### Registered Office

Buckskin Evangelical Church, Chiltern Way, Basingstoke, Hampshire, RG22 5BB

### Bankers

NatWest, Basingstoke Old Market Square Branch, 3 London Street, Basingstoke, Hampshire  
RG21 7NS

The Company does not retain other professional advisers but pays for services when necessary,

The Starfish Enterprise Trust Limited, Buckskin Evangelical Church, Chiltern Way, Basingstoke, RG22 5BB

A Company Limited by Guarantee

Company Number 07971991

Registered Charity Number 1147380

## Aims of the Charity

These are set out in the Company's Memorandum and Articles of Association. For clarity, these are reproduced below:

### 4. OBJECTS

#### 4.1 The Charity's objects ("Objects") are

- a) To advance education by such means as the Trustees may consider appropriate including the establishing and operating of any educational establishment or establishments, including, but not limited to the fields of religion, music, and arts and crafts, and to provide facilities and resources for the development of skills and knowledge in appreciation and practising of the same, in such parts of the United Kingdom or the world as the Trustees from time to time may think fit;
- b) To relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby, in such parts of the United Kingdom or the world as the Trustees from time to time may think fit;
- c) To advance the Christian faith in accordance with Schedule A of these articles in such parts of the United Kingdom or the world as the Trustees from time to time may think fit;
- d) To promote and fulfil such other charitable purposes beneficial to the community in such parts of the United Kingdom or the world as the Trustees from time to time may think fit;



## THE STARFISH ENTERPRISE TRUST LTD. ANNUAL GENERAL MEETING ON 8<sup>th</sup> JULY 2021

### TRUSTEES REPORT

Like every other organisation worldwide, the year 2020 was dominated by the Covid-19 pandemic and the massive restrictions this brought to every aspect of the work of Starfish. However, far from grinding to a halt, the imagination, determination and resilience of our member project workers meant that, in some areas our activity into the community increased dramatically, be it in a different format.

Early in 2020, we welcomed a new project under the Starfish umbrella, Community Food Link. The original aim of this project was to co-ordinate the collection of superfluous food from supermarkets and deliver it to various community organisations who directly served some of our town's most needy people, e.g. parent & toddler groups, schools, churches, etc. In fact, with the onset of the pandemic, CFL had to develop fast and began to set up local food hubs in community halls and churches in order to be able to distribute large amounts of food more effectively. Funds were made available from local government and other sources to assist with this and CFL were able to purchase a refrigerated vehicle to assist in the delivery of frozen and fresh foods.

Initially, Cedar Tree Counselling had to cease operating altogether during the first lockdown. However, a number of the counsellors were trained up to do online counselling and, subsequently, this has proved a highly effective additional tool in their armoury. To date, CTC has not yet returned to face-to-face counselling, hoping to do so when restrictions are finally lifted later this year. Nevertheless, the online counselling will no doubt continue as an option for any clients who may prefer it.

Healing On The Streets was unable to operate during the various lockdowns for obvious reasons but, at time of writing, has just begun to venture out on to the streets once again on Saturday afternoons.

OneChurch Basingstoke has thrived during the year. Although a number of live events had to be cancelled, these were replaced by online events which have proven to be very popular. Having switched the weekly prayer meetings to Zoom, the number of church leaders attending increased significantly.

The Night Light Winter Shelter operated for its 4<sup>th</sup> year over the winter of 2019/20, this time reverting back to the model of moving from church to church over the 7 nights of each week. Once again, this proved to be highly successful, with many homeless people being rehoused in either temporary or permanent accommodation at the end of the winter. Sadly, we were not able to run a Night Shelter over the winter of 2020/21 due to the pandemic restrictions and all the rough sleepers in the town were offered B&B accommodation instead. It is unlikely that our traditional night shelter model will be acceptable for this coming winter either, so we are looking towards providing those in B&B accommodation with a daily "safe space" where they can get a hot meal, relax and have access to professional support.

In the present year, Starfish has been successful in recruiting two new trustees – Jonathan Pain and David Grant – and we are looking forward to developing further our support of our local churches in serving our local community.

*Dr. Andy Taylor, on behalf of the Trustees*

## **Cedar Tree Counselling Report for Starfish April 2021**

At the start of 2020 there were up to 13 counsellors available for face to face consultations. During March it became clear that face to face operations were not going to be possible during the lockdown. The office was closed on March 19, 2020. The management team are keeping the situation under review and listening to advice from the government and our professional bodies BACP and ACC.

Anne Stokes, our chair, is an author and BACP advisor on the provision of Online therapy and provided training for 6 counsellors which was completed by early July. The office remained closed and new procedures were put in place which cover the online operation including video sessions and client donations. The demand for counselling in Basingstoke remains high and the counsellors have been very busy.

Online counselling has proved to be workable and continues at the present time. The management team are keeping the situation under review.

Fortunately Cedar Tree had strong financial reserves when the operation was shut for 4 months. In that period fixed costs continued to be paid but the only income were a few small charitable donations. By the end of July, 2020 reserves had reduced by over £4,000 and there were some concerns as we entered a different mode of working. However online counselling is working well and, on average, client donations increased. We have noticed that some clients cannot afford even the smallest donation so the management team have agreed that there can be flexibility to offer sessions without a donation. Reserves by the end of the year had recovered and were down to £17,817 at year end, a drop of £2,600 over the year. Reserves continued to increase in early 2021.

Peter Marrison  
for Cedar Tree Counselling  
March 2021

## **Healing on the Streets (HOTS) Annual Report to Starfish AGM 2020/21**

Up until 7th March 2020, the team had continued to meet at the bottom of Wote Street on the first Saturday of each month between 1 p.m. to 3 p.m. to pray for anyone in Basingstoke requiring prayer. At the onset of the first lockdown at the end of March 2020, it was deemed no longer appropriate to venture out, in line with government guidelines. As such, HOTS activity outdoors on the streets of Basingstoke was therefore put on hold. Over the past year, the lockdown rules have been relaxed at various points but then retightened and so the HOTS team has had to consider the risks associated with the team members as well as for the general population. In view of this, the only activity on the streets of Basingstoke has been on two occasions when the government rules were relaxed and so allowed a limited activity to proceed. A small number of the team did venture out to prayer walk in socially distanced pairs one Saturday afternoon when the government rules so allowed. At the end of October two members of the team also participated in the URC Bread Ministry (outdoors at the front of the URC building) to be available to talk to members of the public (in a Covid compliant manner) if required. This, however, has been the extent of the HOTS activity outdoors over the calendar year 2020.

In the meantime, the HOTS team has faithfully maintained a regular hourly prayer time at 12 noon every Saturday to continue to pray for the pandemic, for team members and also any situations brought to our attention requiring prayer. This has helped the team maintain a close team bond and also kept the focus of healing at the forefront of the team. We hope to resume HOTS activity on the streets of Basingstoke as soon as government rules and common sense allow.

As this pandemic has impacted all HOTS teams across the UK, Mark and Linda Marx in Coleraine, Northern Ireland, have adapted HOTS as Healing On The Zoom (HOTZ). Here, team members are put in pairs over zoom with anyone requiring prayer brought into the breakout rooms and ministered to accordingly. However, as our team is relatively small in number, we have not been able, as yet, to pioneer a similar move and so continue to pray.

With regards to HOTS finances, there have been no expenses over the past year (2020) and therefore the bank account currently stands at £252.64.

Robin Mendelsohn – February 2021

Despite the lockdowns in 2020, the ministry of 1CB has continued in serving the Christians and churches in the town. Our focus has been in the following four main areas of Fellowship, Prayer, Mission and Communication. However, due to Covid19 many of the planned initiatives, events and activities had to be cancelled, these included a Civic Prayer Breakfast, Eastrop Live, the Resilience Challenge plus our annual Church Leaders Retreat. It was disappointing to have to cancel them but we hope that as society starts to return to some kind of normality we will be able to rearrange them. Although, we have not been able to run these events we have seen God's blessing this year on other areas of our ministry.

**Fellowship and Prayer** – 1CB church leaders have always met for weekly prayer and with the pandemic in March we moved this meeting online. These Wednesday morning meetings have continued and it has been wonderful to see the number of leaders grow to around 25 leaders from different denominations attending. These have been encouraging times of teaching, prayer, fellowship, mutual support and a growing sense of unity.

**Communication** – last January at the AGM we spoke about our hope to employ an Administrator for 1CB to support and develop our work. Our plan was to take on someone for 3 hours a week to develop our website, engage in social media and undertake general administration. We agreed this role would be funded using some of the annual subscriptions given by the churches. Following an interview, we were pleased to be able to appoint David Grant (former Pastor of Life Church in Hook) on 1<sup>st</sup> August. David has also accepted a role as Administrator for Basingstoke Street Pastors.

**Prayer and Worship** – we feel that it is important to gather Christians from different churches to worship and pray together. Due to the lockdowns we arranged two services online using Zoom. The first was a Pentecost Service at the end of May focusing on 'Thy Kingdom Come' and for the mission of the church in the town. We met again at the beginning of November and we prayed specifically for the Christian ministries that serve our town. Both services were well attended and it was encouraging to be able to pray together.

**Mission** – whilst many churches have been shut we have seen an increase in activity for many of the Christian charities that serve our town. Besom, Foodbank and Community Food Link have all been busy supporting the poor and needy in society. 1CB has been seeking to support these ministries through prayer, communicating their needs and encouraging people to volunteer. In particular, it was wonderful to see through the Christmas period Besom and Foodbank supply over 700 hampers. 1CB was also involved in supporting the town centre churches put on their 'Walking Live Nativity'.

As well as these areas the leadership team has also engaged with the local MP, Maria Miller, Bishop David Williams and been involved in discussions about the new hospital for North Hampshire. A number of leaders also met with David Hart from 'Try Praying' to discuss how we might partner in mission.

Looking ahead into 2021 we will be consulting with the Cinnamon Network and Transform Reading about how the church can serve our town together. We recognise that the church needs to prepare itself to minister to a 'post pandemic' society. The challenges will be huge, there will be many people in need of love, encouragement and support. Our goal will be to encourage and support the church to be the heart, hands and voice of Christ into our broken world.

God bless

Will Ross  
Chairman, One Church Basingstoke





STOPPING FOOD WASTE OUT OF REACH

## Basingstoke Community Food link – stopping food waste

CFL collects fresh nutritious food that cannot be sold and would normally go to landfill, from supermarkets around the town. Their volunteers then sort and repack it and deliver to charities and churches who distribute it among their local community.

2020 has been an incredible year for CFL – we have seen demand for food increase, we have seen the organisations we supply evolve, we have increased the number of supermarkets we collect from, we now have our own refrigerated van and the number of CFL volunteers has risen to approximately 50!

### Food supply

We are very dependent on donations from local supermarkets to feed those in need in the local community. We currently make 50 regular collections a week and the following chart shows collections made in a typical week.

	Monday	Tuesday	Weds	Thursday	Friday	Sat	Sunday
<b>Morning</b>	Aldi SM Lidl HW	Aldi SM Lidl HW	Aldi SM Furn P	Lidl HW	Aldi SM	Aldi SM Lidl HW	Aldi SM
<b>Afternoon</b>	Booker	Bakery Asda	Booker Bakery	Bakery Asda	Booker Bakery		
<b>Evening</b>		Tesco C Tesco H M&S C	Tesco C M&S C	Tesco C Waitrose Tesco H M&S C	Tesco C Waitrose	Tesco C Waitrose	Waitrose M&S C
	Neighbourly Confirmed						
	Fareshare Confirmed						
	No Collection						

We are currently trying to establish relationships with Sainbury and Morrisons as they are the only 2 major supermarkets we do not collect from.

CFL are partners with Fareshare <https://fareshare.org.uk/> and neighbourly <https://www.neighbourly.com/> who co-ordinate national supermarket food collections.

## **Distribution**

Before the COVID crisis, CFL distributed food to a number of charities and organisations around Basingstoke so they could help the most vulnerable in our society by giving them nutritious food for themselves and their families.

Since COVID a lot of these organisations can no longer meet but the people in the community are still in need. Therefore CFL have set up distribution hubs in local churches and schools around Basingstoke where those in need can come and collect food. The distribution hubs also make up food boxes, particularly for pupil premium families nominated by local schools. Through the CFL distribution Hubs approximately 50 meals and up to 40 family food boxes are provided each week with around 100 meals a week being provided in the school holidays.

Currently we supply hubs at:

- Basingstoke Baptist Church
- Church of the Good Shepard
- Melrose Community centre
- United Reform Church
- St Andrews South Ham
- Oakridge
- Inspiro Kempshott

## **Transport**

In summer 2020 we purchased our own refrigerated vehicle to ensure all food is kept at the correct temperature. This was bought from Acrobat vehicle rentals in Kingsclere, who specialises in refrigerated van rental and is run by a Christian. The 8 year old vehicle came with a 12 month warranty and the fridge unit is still under his maintenance contract.

We currently have a team of approximately 25 drivers who are on a rota ~~and~~

## **Structure**

The CFL organisation has developed over the last year and we are organised as follows:

We have 3 managers, Driver manager, Hub manager and Store manager who meet twice a week to coordinate smooth operations.

3 "Trustees" who meet weekly – Penny Dilley, Noel Matthews and Kay Blackwell.

Operations management team meets monthly – the 3 trustees plus the driver and store managers and treasurer.

We are currently writing our constitution which will enable us to open our own bank account.

## **Finances**

We have received a large number of one off donations and grants which have more than covered our costs including purchasing and running the vehicle.

A financial report is attached separately.

Whilst our current balance sheet is healthy we are very concerned that we do not have a regular income stream and are actively seeking to recruit a volunteer to drive our funding raising activities – if you can help, please contact us.

## **Summary**

CFL is based at the URC church in London Street Basingstoke and is now collecting around 4 Tonnes of food a month. CFL has approximately 50 volunteers who work an average of 180 hours a week helping the local community and we believe we are enabling our hubs to touch the lives of over 1,000 people a week!

Not only that but we are helping stop food waste in our community - WRAP

<https://wrap.org.uk/> estimate that 7.2% of all UK food production ends up as waste or surplus food.

If you want to know more about the project or to make a donation please visit our website at <https://bcfd.org.uk/>



Section A

Independent Examiner's Report

Report to the  
trustees/directors/  
members of

THE STARFISH ENTERPRISE TRUST LIMITED

On accounts for the year  
ended

31/12/2020

Charity no.:

1147380

Company no.:

07971991

Set out on pages

I report to the charity trustees on my examination of the accounts of the Company for the year ended **31/12/2020**

Responsibilities and  
basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

S Boardman

Date:

19.8.21

**Name:** Susan Boardman

**Relevant professional qualification(s) or body (if any):**

**Address:** 9 Swains Close  
Tadley, Hampshire  
RG26 4NF

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

THE STARFISH ENTERPRISE TRUST LTD.

CHARITY NUMBER:

1147380

COMPANY  
NUMBER:

7971991

ANNUAL ACCOUNTS FOR PERIOD 1 JANUARY 2020 TO 31 DECEMBER 2020

STATEMENT OF FINANCIAL ACTIVITIES		Unrestricted Funds	Restricted Funds	TOTAL	Prior year funds
		£	£	£	£
INCOME	Note number	3			
Donations & legacies		24,922		24,922	42,355
Charitable activities		16,524		16,524	29,341
Other					
TOTAL		41,446		41,446	71,696
EXPENDITURE	Note number	4			
Raising funds					
Charitable activities		43,851		43,851	39,106
Other		6,408		6,408	8,469
TOTAL		50,259		50,259	47,575
Net income(expenditure)		-8,813		-8,813	24,121
Transfer between funds		0		0	0
Net movement funds		-8,813		-8,813	24,121
<b>Reconciliation of Funds</b>					
Total funds brought forward		62,376		62,376	38,255
Total funds carried forward		53,563		53,563	62,376

CHARITY NUMBER:

1147380

COMPANY  
NUMBER:

7971991

## ANNUAL ACCOUNTS FOR PERIOD 1 JANUARY 2020 TO 31 DECEMBER 2020

## BALANCE SHEET

Unrestricted Funds	Restricted Funds	TOTAL	Prior year funds
£	£	£	£

## Current assets

Note number

Debtors	5	498	498	219
Cash at bank & in hand	6	53,065	53,065	64,118
<b>TOTAL CURRENT ASSETS</b>		<b>53,563</b>	<b>53,563</b>	<b>64,337</b>

Creditors: amounts falling due  
within one year

0 -1,961

TOTAL CURRENT  
LIABILITIES

-1,961

TOTAL NET CURRENT  
ASSETS LESS CURRENT  
LIABILITIES

53,563 53,563 62,376

## FUNDS OF THE CHARITY:

Restricted

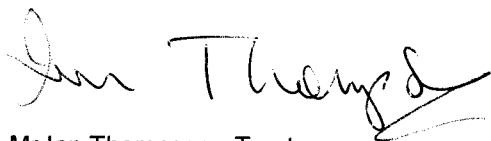
Unrestricted

53,563 53,563 62,376

TOTAL FUNDS

53,563 53,563 62,376

The financial statements were approved by the Trustees on 2nd September 2021  
and signed on their behalf by:



Mr Ian Thompson - Trustee

## Notes to the accounts

### **Note 1 Basis of preparation**

#### **1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

#### **1.2 Change of accounting policy**

The accounts present a true and fair view and no changes have been made to the accounting policies.

### **Note 2 Accounting policies**

#### **Income and Expenditure:**

##### **Recognition of income**

Income is included in the Statement of Financial Activities when the charity becomes entitled to the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the Statement of Financial Activities when the general income criteria are met.

##### **Tax reclaims on donations and gifts**

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

##### **Support costs**

The charity has incurred expenditure on support costs.

##### **Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

##### **Income from interest**

This is included in the accounts when receipt is probable and the amount receivable can be



measured reliably.

## **Liabilities and Assets:**

### **Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

### **Governance & support costs**

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

### **Creditors**

Creditors: amounts falling due within one year

### **Debtors**

Debtors are measured as the cash or other consideration expected to be received.

## **Note 3 Income**

### **Analysis of income:**

#### **Donations & legacies -**

	<b>Unrestricted Funds</b>	<b>Total</b>	<b>Last Year</b>
Starfish	200	200	0
Cedar Tree	8,035	8,035	12,847
Healing on the Streets	0	0	1
Night Shelter	5,453	5,453	19,225
1CB	3,662	3,662	10,282
CFL	7,572	7,572	0
	<b>24,922</b>	<b>24,922</b>	<b>42,355</b>

#### **Charitable activities -**

Starfish	0	0	202
Cedar Tree	541	541	65
Healing on the Streets	0	0	0
Night Shelter	108	108	26,555
1CB	12	12	2,519
CFL	15,863	15,863	0
	<b>16,524</b>	<b>16,524</b>	<b>29,341</b>

## **Note 4 Expenditure**

### **Analysis of expenditure:**

#### **Charitable activities -**

	<b>Unrestricted Funds</b>	<b>Total</b>	<b>Last Year</b>
Starfish	263	263	263
Cedar Tree	7,588	7,588	7,978

Healing on the Streets	0	0	50
Night Shelter	16,838	16,838	20,648
1CB	5,200	5,200	10,167
CFL	13,962	13,962	0
	<b>43,851</b>	<b>43,851</b>	<b>39,106</b>

**Support Costs:**

Starfish	13	13	28
Cedar Tree	3,026	3,026	3,233
Healing on the Streets	0	0	50
Night Shelter	2,071	2,071	2,283
1CB	1,027	1,027	2875
CFL	271	271	0
	<b>6,408</b>	<b>6,408</b>	<b>8,469</b>

**Note 5 Debtors**

**Accrued Income**

	<b>This Year</b>	<b>Last Year</b>
Night Shelter	0	219
CFL	463	0
Cedar Tree	35	0
	<b>498</b>	<b>219</b>

**Note 5 Creditors**

**Accruals**

Cedar Tree	0	265
Night Shelter	0	1696
	<b>0</b>	<b>1,961</b>

**Note 6 Cash at bank and in hand**

	<b>This Year</b>	<b>Last Year</b>
Cash at bank and in hand	53,065	64,118

**Note 7 Charity funds**

No transfers between funds have taken place during the year.

**Note 8 Transactions with related parties**

There have been no related party transactions in the reporting period.