

ST. JOHN'S HOUSE TRUST (BRIDGEND  
REGISTERED CHARITY NO. 1147340  
COMPANY REGISTERED BY GUARANTEE  
NO. 7843012  
TRUSTEES' REPORT & ACCOUNTS  
FOR THE YEAR ENDED  
31<sup>st</sup> December, 2020

## **St John's House Trust (Bridgend)**

### **Contents**

<u>Item</u>	<u>Page(s)</u>
Trustees' Annual Report (consisting of:)	
Reference and Administrative Details	3
Governance, Management and Structure	3
Objectives and Activities	4
Achievements & Performance	4
Public Benefit	4
Risk Management	4
Financial Review	4
Reserves policy	5
Responsibilities of Trustees	5

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Trustee Details from 31<sup>s</sup> December, 2020 to the Approval of these Accounts**

Ken Hinton  
Wendy Hinton  
Jacky Brown  
Graham Mallaghan  
Andy Shell  
Ian Price  
Wendy Gardner

### **Changes to trustees during the year**

None

### **Bankers**

Barclays Bank  
36, Dunraven Place  
Bridgend  
CF31 1JB

**Charity Registration number** 515965

**Contact Name and Address** Ken Hinton  
14 Cefn Glas Road  
Bridgend  
CF31 4PG

## **STRUCTURE, GOVERNANCE & MANAGEMENT**

### **Governing Document**

The Trusts' governing documents are the articles first submitted to the Charity Commission on its entry in the Register of Charities on 18<sup>th</sup> May 2012.

### **Recruitment and Appointment of Trustees**

The Trustees are appointed in accordance with that document. No remuneration was paid to any of the trustees during the year.

The charity is administered and managed by a Management Committee, comprised of the trustees listed on page 2 and other non-trustee members.

## **OBJECTIVES & ACTIVITIES**

The objects of the Charity are specifically restricted to the following:

to preserve for the benefit of the people of Bridgend County Borough and of the Nation, the historical, architectural and constructional heritage that may exist in and around St John's House in buildings (including any structure or erection, and any part of a building as so defined) of particular beauty or historical, architectural or constructional interest.

and

The provision of facilities for recreation and other leisure-time occupation in the interests of social welfare with the object of improving the conditions of life for the persons for whom they are intended.

## **ACHIEVEMENTS & PERFORMANCE**

Due to the COVID pandemic the house was open for the first few months of the year but has remained closed since March 2020.

The trustees have continued to meet and prepare for the future. The organisation has been in receipt of government grants which has put the organisation on a firm financial footing.

## **PUBLIC BENEFIT STATEMENT**

The trustees confirm that they have complied with the duty in the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. As stated elsewhere in this report, the charity's charitable activity work is clear evidence of both the identifiable benefit provided and the relation of this benefit to the charity's aims.

## **RISK MANAGEMENT**

The trustees continually examine the principal areas of the charity's operations and regularly consider any major risks that may arise in each of these areas. The risk management policy is currently undergoing review - which will lead to an update of the procedures for managing major risks.

## **Reserves Policy**

The trustees are aware of the need to accumulate sufficient reserves such that the charity can continue in operation should there be an unexpected drop in funding. It is the policy of the charity to hold reserves representing around six months total running costs, which gives an approximate target of £500.

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- ☐ Select suitable accounting policies and then apply them consistently.
- ☐ Make judgements and estimates that are reasonable and prudent.

- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the provisions of the governing documents. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 26<sup>th</sup> November 2013

Ken Hinton  
Chairman & Trustee

Ian Price  
Treasurer

## St John's House Trust (Bridgend)

### Financial Report January - December 2020

Opening Balance    £ 7,130.58

Closing Balance    £41,274.99

Net increase        £34,144.41

---

#### Income

Shop	£ 418.36
Tea/Coffee	£ 7.00
Brass Rubbings	£ 0.00
Donations in person	£ 165.53
Donations electronically	£ 553.70
Events	£ 0.00
Quiz	£ 125.00
Interest	£ 11.95
Refunds	£ 14.99
Compensation	£ 125.00
Grants	£36,500.00

**Total**                                **£37,921.53**

---

#### Expenditure

Furniture & Fittings	£2,418.19
Maintenance	£ 121.10
Consumables	£ 690.90
Utilities	£ 301.32
Shop Expenses	£ 31.25
Refreshments	£ 0.00
Quiz Expenses	£ 53.36
Event Expenses	£ 0.00
Fees	£ 161.00
Sundries	£ 0.00

**Total**                                **£3,777.12**



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
St John's House trust

**On accounts for the year  
ended**

31<sup>st</sup> December 2020

**Charity no  
(if any)**

1147340

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

1. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** Tony Evans

**Date:** 11th June 2020

**Name:** Tony Evans

**Relevant professional  
qualification(s) or body  
(if any)**

Member of Chartered Institute of Public Finance and Accountancy

