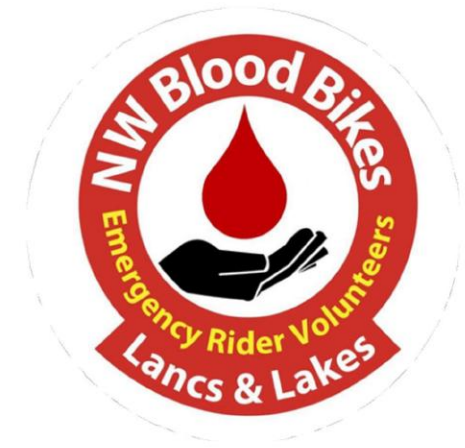


ANNUAL REPORT & ACCOUNTS FOR YEAR THE YEAR ENDED 31 ST MARCH 2023



Charity Number: 1147282



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CHAIRMAN'S REPORT

The financial year ending 31st March 2023 saw the Charity continue to increase its momentum in fund raising and to continue efficiently deploying those funds in support our NHS Trust partners.

Thanks to the activities of our volunteer fundraisers and our generous donors, we increased donations year on year by 5%, despite the widely reported pressure on cost of living and general economic uncertainty. Our expenses associated with fundraising were again negligible, at less than 1% (0.68%) of funds raised. We spend no money on marketing, or fund raiser incentivisation. Our trustees and chair received zero remuneration, and did not claim any expenses in the year.

Our controllers who manage the despatch of our fleet of bikes worked tirelessly throughout the year, and thanks to their dedication provided 100% coverage for our shifts, including 24 hours on weekend days and Bank Holidays.

Supported by their controllers, our riders clocked up over 230,000 miles in the year, riding and driving in all weathers and through the night.

Our engagement with our donors and with volunteers increased significantly in the year, thanks to well managed use of social media, and through our coming together at our General Meetings.

Finally our Committee and Trustees worked effectively together to run the Charity in accordance with its constitution, and did so with positivity and commitment. We are lucky to have them.

We look forward to an even more successful year ending in 2024.

Colin Greene
Chair



Key Facts 2022-23

Figures from 1st April 2022 to 31st March 2023

Deliveries completed

15,622

Total for the year

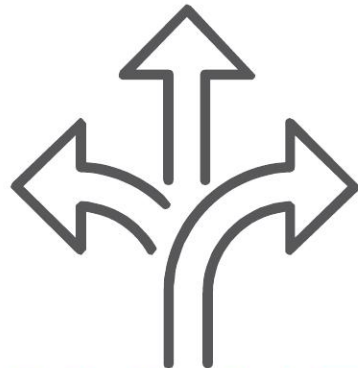
123,637 Total deliveries completed since 2012



400
members



18 bikes



230,417
miles covered

Map of NW Trusts



TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2023

Board of Trustees

The trustees present their annual report and unaudited financial statements of the charity for the year ended 31st March 2023.

The financial statements comply with the Charities Act 2011 and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)).

The trustees who served during the year were as follows:

Andrew Gilroy
Hadyn Williams
Graham Miller
Colin Greene (Chair)
Oliver John Steele
Katherine Anne O'Connor MBE
Adam Dennett

Changes in trustees since 31st March 2022 were as follows:

Mr Andrew Gilroy – Resigned 24th July 2022
Mr Graham Miller – Resigned 24th July 2022

Constitution

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity. The constitution was first adopted 25/01/2012 and last amended on 24th July 2022.

The management of the charity is the responsibility of the Trustees who are elected under the terms of the trust deed.

Organisational structure

The Board consisted of five trustees at the year end and is responsible for key policy decisions and the effective governance of the organisation overall. The Committee takes care of the day to day running and legal requirements of the charity and the Members meet for a general meeting twice every year to discuss the direction and progression of the charity, especially projects and how they are benefitting the community. All projects and events are organised and taken into the community by volunteers who report back to the trustees on a regular basis. All members are subject to the overall jurisdiction of the Committee and the Committee's interpretation of these rules.

Recruitment and appointment of new board members

Trustees are appointed to reflect the skills required to support the Board and its range of activities. A minimum of three Trustees will form the Executive Committee and be elected by the Committee to the Board either through volunteers or people they have met whilst working in the community. Such recruitment is based on their individual skills and empathy for the subject. The Board provides appointees with a full orientation on the services provided, the decision-making processes of the charity and the roles and responsibilities of a trustee, including their legal obligations under applicable laws.

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2023

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to ensure that regular reports are produced and that necessary steps can be taken to address any issues arising.

Principal activities and objectives

To provide a free, but out of hours transport service to local NHS hospitals by carrying urgent and emergency blood, platelets, samples, donor breast milk, patient notes, theatre equipment, etc. In fact, anything that can be safely carried by motorcycle between hospitals that is urgently required. This service is provided primarily, but not exclusively, in the North West region of England.

Public benefit

In setting out the charity's objectives and planning of activities the trustees have given careful consideration to the Charity Commission's general guidance and section 17(5) of the Charities Act 2011. The trustees are confident that the charity offers services of real and practical use to the local population and therefore complies with the responsibility placed on all charities under the Charities Act 2011 to demonstrate a public benefit.

Review of the work of the charity 2022-2023

The charity commenced operations in May 2012 and celebrated ten years of operation in 2022. As at 31 March 2023, the charity had completed 123,637 successful call outs since its inception. This year our riders, drivers and controllers handled 15,622 call outs (2022: 16,771).

All our 400 volunteers are dedicated to helping the hospitals in and beyond our catchment area of 3,000 square miles, covering Lancashire and the South Lakes. We are the busiest and largest Blood Bike group in the United Kingdom.

In the year ended 31 March 2023 we saved the NHS approximately £968,000 (31 March 2022: £940,000).

Financial Review

The accounts for the year ended 31 March 2023 are appended herewith. There were net incoming resources for the year of £62,434 (2022: incoming resources £75,003). Of this amount, £62,434 was unrestricted and none was restricted.

Reserves

It is the policy of the charity to maintain unrestricted funds, which are free reserves of the charity, at levels which equate to an excess of its projected needs for the forthcoming year, thereby providing sufficient funds to cover management, administration and support costs and enable the ongoing development of projects. The trustees believe the net asset position is sufficient to satisfy such requirements although these levels of free reserves are reviewed on a regular basis.

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2023

Reference and administrative details

Registered charity number: 1147282

Registered address: North West Blood Bikes Lancs and Lakes
Unit 5, Momentum Place, Momentum Business Park, Bamber
Bridge, Preston PR5 6EF

Independent examiner: Mark Sunter FCA

Ainsworths Limited, Charter House, Stansfield Street, Nelson,
Lancashire, BB9 9XY

Bankers: HSBC Bank PLC.

49A Fishergate, Preston, Lancashire PR1 8BH

Statement of trustees' responsibilities

Under charity law, the trustees are responsible for preparing the Report of the Trustees and the financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the excess of income over expenditure for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the recommendations of the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;

- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable them to ensure that, where any statements of accounts are prepared by them under the Charities Act 2011 and the applicable Charity (Accounts and Reports) Regulations, those statements of accounts comply with the requirements of regulations under those provisions. The trustees also have a general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Charity requirements

This report has been prepared in accordance with requirements set down by the Charities SORP (FRS 102).

Approved by order of the board of trustees on 29th January 2024 and signed on its behalf by:



Colin Greene (Chair)

INDEPENDENT EXAMINER REPORT TO THE MEMBERS

I report on the accounts of the North West Blood Bikes Lancs and Lakes for the year ended 31st March 2023, which are set out on pages 9 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied that the Charity is not subject to an audit under section 144(2) of the 2011 Act and is eligible for independent examination, it is my responsibility to: -

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b. to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M Sunter FCA

Ainsworths Limited, Chartered Accountants, Charter House, Stansfield Street, NELSON. BB9 9XY



Dated: 29th January 2024

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st March 2023



	Notes	2023 £	2022 £
Incoming resources			
Charitable activities	2	192,241	183,533
Total incoming resources		192,241	183,533
Resources expended			
Charitable activities	3	129,807	108,530
Total resources expended		129,807	108,530
Net incoming resources		62,434	75,003
Total funds brought forward		306,085	231,082
Total funds carried forward	10	368,519	306,085

All of the movements in funds are of unrestricted funds.

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

BALANCE SHEET

As at 31st March 2023



	Notes	2023	2022
		£	£
Fixed assets			
Tangible assets	6	124,992	114,011
Current assets			
Stock		2,000	2,000
Debtors	7	16,831	24,170
Cash at bank and in hand		229,228	170,270
		248,059	196,440
Creditors			
Amounts falling due within one year	8	4,532	4,366
Net current assets		243,527	192,074
Net assets		368,519	306,085
Funds			
Restricted		-	-
Unrestricted		368,519	306,085
Total funds carried forward	10	368,519	306,085

The financial statements were approved by the Board of Trustees on 29th January 2024 and were signed on its behalf by:

Colin Greene (Chair) - 

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2023

1. Accounting policies

Statutory information

North West Blood Bikes Lancs and Lakes is registered with the Charity Commission in England. The registered charity number and address can be found in the Report of the Trustees on page 1.

Basis of preparation

The financial statement of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income from donations, legacies, fundraising and similar incoming resources are included in the year in which they are receivable.

Any income received for specific purpose is accounted for as restricted funds when receivable.

Cash flow

The charity is exempt from the requirement to prepare a cash flow statement as it qualifies as a small entity.

Expenditure

Expenditure is accounted for on an accruals basis (inclusive of attributable value added tax which cannot be recovered) and has been classified under the principal categories related to the cost. Costs allocated to activities in the furtherance of the charity's objects are those directly associated with achieving the charity's goals. Support costs are those incurred in connection with the management of the company's assets, organisational administration and compliance with constitutional and statutory requirements.

Tangible Fixed Assets

Depreciation is provided at the following annual rate in order to write off each asset over its estimated useful life.

Motor vehicles	-	30% on a reducing balance basis
Plant and equipment	-	25% on a reducing balance basis.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the general activities of the charity. Surplus funds can be allocated to restricted projects if the trustees believe they are required. Restricted funds are funds subject to specific restriction imposed by the donors for the purpose of any appeal in which the funds are raised and can only be used for particular purpose within the objects of the charity.

Taxation

The organisation is a charity and is therefore exempt from Income Tax and Corporation Tax under the provisions of Section 505(1) of the Income and Corporation Taxes Act 1988.

Irrecoverable VAT

Irrecoverable VAT is accounted for in the expenditure category under which the costs are incurred.

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

For the year ended 31st March 2023

2.	Incoming resources from charitable activities	2023	2022
		£	£
	Donations	188,191	179,334
	Merchandise sales	2,261	2,840
	Membership fees	1,112	1,350
	Bank interest received	677	9
		<u>192,241</u>	<u>183,533</u>
3.	Resources expended	2023	2022
		£	£
	Unit expenses	12,169	9,635
	Post and stationery	1,642	1,604
	Motor expenses	49,438	45,387
	Insurance	14,769	12,586
	Telephone	870	715
	Fundraising expenses	1,796	1,564
	Personal protective equipment (PPE)	1,996	-
	Depreciation	42,299	36,919
	(Profit)/loss on sale of assets	(160)	(4,406)
	Bank charges	244	67
	Miscellaneous	4,094	3,209
	Support costs (note 4)	650	1,250
		<u>129,807</u>	<u>108,530</u>
4.	Support costs	2023	2022
		£	£
	Legal and professional	-	600
	Accountancy	650	650
		<u>650</u>	<u>1,250</u>



5. **Trustee remuneration**

There were no trustees' remuneration, expenses or other benefits for the year ended 31 March 2023, nor the year ended 31 March 2022.

6. **Tangible fixed assets**

	Motor Vehicles	Plant and machinery	Total
	£	£	£
Cost			
As at 1 April 2022	210,878	30,097	240,975
Additions	56,245	-	56,245
Disposals	(15,613)	-	(15,613)
As at 31 March 2023	<u>251,510</u>	<u>30,097</u>	<u>281,607</u>
Depreciation			
As at 1 April 2022	105,880	21,084	126,964
Charge for the year	40,046	2,253	42,299
Eliminated on disposal	(12,648)	-	(12,648)
As at 31 March 2023	<u>133,278</u>	<u>23,337</u>	<u>156,615</u>
Net book value			
As at 31 March 2022	<u>104,998</u>	<u>9,013</u>	<u>114,011</u>
As at 31 March 2023	<u>118,232</u>	<u>6,760</u>	<u>124,992</u>

NOTES TO THE FINANCIAL STATEMENTS CONTINUED

For the year ended 31st March 2023

7.	Debtors	2023	2022	
		£	£	
	Other debtors	-	266	
	Prepayments	12,425	13,953	
	VAT	4,406	9,951	
		<u>16,831</u>	<u>24,170</u>	
8.	Creditors: amounts falling due within one year	2023	2022	
		£	£	
	Trade creditors	101	-	
	Accruals	4,431	4,366	
		<u>4,532</u>	<u>4,366</u>	
9.	Summary of funds	Restricted funds	Unrestricted funds	Total funds
		£	£	£
	Fixed assets	-	124,992	124,992
	Current assets	-	248,059	248,059
	Current liabilities	-	(4,532)	(4,532)
	As at 31 March 2023	<u>-</u>	<u>368,519</u>	<u>368,519</u>
	Fixed assets	-	114,011	114,011
	Current assets	-	196,440	196,440
	Current liabilities	-	(4,366)	(4,366)
	As at 31 March 2022	<u>-</u>	<u>306,085</u>	<u>306,085</u>



10.	Movement in funds	Restricted funds	Unrestricted funds	Total funds
		£	£	£
	As at 1 April 2022	-	306,085	306,085
	Incoming resources	-	192,241	192,241
	Resources expended	-	(129,807)	(129,807)
	As at 31 March 2023	-	<u>368,519</u>	<u>368,519</u>
	As at 1 April 2021	-	231,082	231,082
	Incoming resources	-	183,533	183,533
	Resources expended	-	(108,530)	(108,530)
	As at 31 March 2022	-	<u>306,085</u>	<u>306,085</u>

Unrestricted funds represent the value of monetary and other assets available for the use by the trustees in accordance with the charitable objectives.

11. Related party disclosure

There were no related party transactions for the year ended 31 March 2023, nor for the year ended 31 March 2022.