

ST LEONARD'S CHURCH, MIDDLETON

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

**BK Plus Limited
Chartered Certified Accountants
Sterling House
501 Middleton Road
Chadderton
Oldham
OL9 9LY**

REPORT OF THE PAROCHIAL CHURCH COUNCIL : YEAR ENDED 31 DECEMBER 2023

ST LEONARD'S CHURCH, MIDDLETON

REPORT OF THE PAROCHIAL CHURCH COUNCIL : YEAR ENDED 31 DECEMBER 2023 continued

Review of the year

The full PCC had 15 (17) members in 2023 (2022) and met 6 (7) times during the year with an average level of attendance of 11 (10). Committees met between meetings and reports of these meetings were received by the full PCC. Reports of the mission, ministry and activities of the church and a report from the Rector are given in a separate report at the APCM and are circulated to all members of the Electoral Roll and other church attenders.

Financial review

The total receipts on ordinary unrestricted funds were £349,423 (2022: £78,040) whilst receipts on restricted and endowment funds were £11,927 (2022: £8,510). The significant increase in unrestricted receipts was accounted for by two significant bequests and by the sale in October 2023 of the Old Grammar School.

£95,664 (2022 : £63,348) was spent to provide the Christian Ministry from St Leonard's Church including the contribution to the diocesan parish share of £43,450 (2022: £nil) out of £43,450 (£39,500) requested, representing 100% (0%) of the total. The Parish Share is a voluntary contribution and not a legal debt, and largely provides for clergy stipends, housing and pensions, as well as Diocesan and national Church of England expenses. Under a new Diocesan scheme, the Parish Share proposed for the next year (and to be discussed) is £23,000.

The net result for the year was an excess of ordinary unrestricted income over expenditure of £253,759 (2022: excess £14,692). The overall result for the year was an excess of income over expenditure of £277,439 (2022: excess £16,532) whilst there was an unrealised gain on investment assets of £14,584 (2022: loss of £20,682).

The balances carried forward at 31 December 2023 were £294,964 on unrestricted funds, £140,734 on restricted funds and £222,056 on endowment funds.

Reserves policy

It is PCC policy to endeavour to maintain a balance on unrestricted funds equating to approximately six months payments to cover situations which may arise from time to time. In addition it is felt appropriate to build up a further sum to cover property repairs, maintenance and security. The brought forward balance of unrestricted funds equated to approximately five and a half months of anticipated unrestricted expenditure, but the sale of the Old Grammar School has lifted that figure to nearly four years' worth of anticipated unrestricted spending. Plans are being formulated to designate a substantial sum to be put towards a planned re-ordering of the Church.

Approved by the PCC and signed on their behalf by



Rev Alison M Bailie (Chairman)

Chairman of the Parochial Church Council
Middleton Parish Church
St Leonard's Square
Middleton
Manchester
M24 6DJ

PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S, MIDDLETON

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £ 2022 £	
INCOMING RESOURCES						
Voluntary income	2a	102,165	1,785	-	103,950	56,491
Activities for generating funds	2b	-	-	-	-	-
Income from investments	2c	927	2,858	7,284	11,069	6,310
Income from church activities	2d	9,768	-	-	9,768	16,044
Other incoming resources	2e	236,563	-	-	236,563	7,705
TOTAL INCOMING RESOURCES		349,423	4,643	7,284	361,350	86,550
RESOURCES USED						
Fundraising costs	3a	-	-	-	-	-
Grants	3b	1,405	-	-	1,405	1,405
Activities directly relating to the work of the Church	3c	78,492	2,831	-	81,323	42,338
Church Management and administration	3d	15,767	-	-	15,767	26,275
Transfers between funds		-	-	-	-	-
		95,664	2,831	-	98,495	70,018
NET (OUTGOING) INCOMING RESOURCES		253,759	1,812	7,284	262,855	16,532
GAINS/ (LOSSES) ON INVESTMENTS:	5b	-	2,245	12,339	14,584	(20,682)
NET MOVEMENT IN FUNDS		253,759	4,057	19,623	277,439	(4,150)
BALANCES BROUGHT FORWARD		41,205	136,677	202,433	380,315	384,465
BALANCES CARRIED FORWARD		£ 294,964	140,734	222,056	657,754	380,315


PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S, MIDDLETON

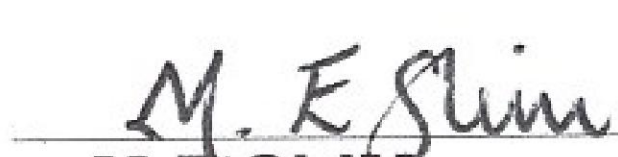
BALANCE SHEET AT 31 DECEMBER 2023

	Note	2023 £	2022 £
FIXED ASSETS			
Tangible Fixed Assets	5a	664	1,390
Investment Assets	5b	<u>169,592</u> <u>170,256</u>	<u>155,008</u> <u>156,398</u>
CURRENT ASSETS			
Sundry Debtors	6	237,428	4,315
Short Term Deposits		191,938	148,558
Cash at Bank and in Hand		<u>61,567</u> <u>490,933</u>	<u>75,055</u> <u>227,928</u>
LIABILITIES			
Creditors falling due within one year	7	(3,435)	(4,011)
NET CURRENT ASSETS		<u>487,498</u>	<u>223,917</u>
NET ASSETS	8	£ <u>657,754</u>	£ <u>380,315</u>
FUNDS			
Unrestricted		294,964	41,205
Restricted	9	140,734	136,677
Endowment	9	<u>222,056</u>	<u>202,433</u>
		£ <u>657,754</u>	£ <u>380,315</u>

Signed on behalf of the Parochial Church
Council on 26 May 2024


Chair
Rev A M BAILIE


Churchwarden
C SWAILES


Secretary
M E SLIM

1. **ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act, except that no depreciation is provided on buildings (note 1). The financial statements have been prepared under the historical cost convention except for the valuation of buildings and investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The accounts have been prepared on the going concern basis.

Funds

Endowment funds are funds, the capital of which must be maintained, only income arising from investments of the endowment may be used as unrestricted income.

Restricted funds are funds which may only be expended on the specific object for which they were given.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Voluntary income

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Other ordinary income

Rental income from the letting of church premises is recognised when received.

Income from investments

Dividends and interest are accounted for when receivable.

1. **ACCOUNTING POLICIES (cont'd)**

Incoming Resources (cont'd)

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Resources used

Donations

Donations are accounted for when paid over.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when payable. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and benefice property is excluded from the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 5 years.

Investments

Investments are valued at market value at 31 December.

PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S, MIDDLETON

NOTES TO THE FINANCIAL STATEMENTS TO 31 DECEMBER 2023 continued ...

2. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2023 £	2022 £
a) <u>Voluntary Income</u>				
Planned giving :				
Gift Aid donations (incl Gift Day)	21,410	492	21,902	23,435
Tax recoverable	7,660	63	7,723	7,045
Other	5,536	-	5,536	7,042
Collections	6,010	-	6,010	4,300
Donations	6,018	989	7,007	8,952
Grants	330	-	330	1,250
Legacies	51,617	-	51,617	2,150
Subscriptions	-	-	-	-
Miscellaneous	3,584	241	3,825	2,317
	<u>102,165</u>	<u>1,785</u>	<u>103,950</u>	<u>56,491</u>
b) <u>Activities for generating funds</u>				
Fund raising	-	-	-	-
Churchyard stones	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
c) <u>Income from Investments</u>				
Dividends and interest	927	10,142	11,069	6,310
d) <u>Income from church activities</u>				
Hall Lettings	-	-	-	100
Fees	9,386	-	9,386	15,693
Organ and bell charges	360	-	360	-
Bookstall	22	-	22	251
Magazine	-	-	-	-
	<u>9,768</u>	<u>-</u>	<u>9,768</u>	<u>16,044</u>
e) <u>Other incoming resources</u>				
Churchyard fees	2,894	-	2,894	6,877
Miscellaneous income	233,669	-	233,669	142
Insurance claims	-	-	-	686
	<u>236,563</u>	<u>-</u>	<u>236,563</u>	<u>7,705</u>
<u>TOTAL INCOMING RESOURCES</u>	<u>349,423</u>	<u>11,927</u>	<u>361,350</u>	<u>86,550</u>

Miscellaneous income includes net sale proceeds of the Old Grammar School.

PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S ,MIDDLETON

NOTES TO THE FINANCIAL STATEMENTS TO 31 DECEMBER 2023 continued ...

3. <u>RESOURCES USED</u>	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2023 £	2022 £
a) <u>Fundraising costs</u>				
Fundraising	-	-	-	-
b) <u>Grants</u>				
Charitable giving	1,405	-	1,405	1,405
c) <u>Activities directly relating to the work of the Church</u>				
Ministry - Parish share	43,450	-	43,450	-
Clergy expenses	-	-	-	-
Rectory	1,997	-	1,997	1,295
Church running costs				
Utilities, insurance	13,839	-	13,839	13,470
Maintenance	10,151	1,056	11,207	10,352
Fees to Diocese	4,986	-	4,986	7,637
Education and Evangelism	1,324	-	1,324	705
Churchyard	2,033	-	2,033	6,961
Miscellaneous	712	1,775	2,487	1,918
	78,492	2,831	81,323	42,338
d) <u>Administration</u>				
Administration				
Staff costs	9,846	-	9,846	8,973
Stationery, copying, ICT	2,255	-	2,255	1,930
Other	368	-	368	309
Old Grammar School costs	1,593	-	1,593	13,537
Legal and professional	981	-	981	620
Depreciation	724	-	724	906
	15,767	-	15,767	26,275
Total Resources Used	£ 95,664	2,831	98,495	70,018

4. STAFF COSTS

Wages and salaries	£ 13,420	£ 12,750
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5. a) Tangible Fixed Assets

	Freehold Land & Buildings	Equipment	Total
Cost/Valuation			
At 1 January 2023	1	10,371	10,372
Addition at Cost	-	-	-
Revaluation	-	-	-
Disposal	(1)	-	(1)
At 31 December 2023	-	10,371	10,371
Depreciation			
At 1 January 2023	-	8,983	8,983
On disposals	-	-	-
Charge for the year	-	724	724
At 31 December 2023	-	9,707	9,707
Net Book Value 31 December 2023	£ -	664	664
31 December 2022	£ 1	1,389	1,390

PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S, MIDDLETON

NOTES TO THE FINANCIAL STATEMENTS TO 31 DECEMBER 2023 continued ...

5. a) **Tangible Fixed Assets (cont'd)**

	2023	2022
The land and buildings comprises :	£	£
Old Grammar School	<u>-</u>	<u>1</u>

(i) The Old Grammar School was let to the Trustees of the Old Grammar School Trust for a period of 25 years from 9 December 1997 at an annual rent of one peppercorn and was therefore included in the accounts at £1 value until its reversion to the Church. Although the lease was surrendered, it was felt that the restrictions placed upon the building by its listing limited its market value and so a nominal valuation was retained. However, in October 2023, the building was sold at an auction for a net amount of £233,530. The proceeds are included in miscellaneous income in note 2e).

(ii) The equipment was valued by the officers of the PCC as at 1 January 1997 and depreciation has been provided at 20% per annum on this valuation and subsequent additions.

5. b) **Investments**

7,502.33 (2022 : 7,502.33) shares in CBF Investment Fund:	£
Market value 1 January 2023	155,008
Unrealised gain/(loss) on revaluation	14,584
Market value 31 December 2023	£ <u>169,592</u>

6. **SUNDRY DEBTORS**

	2023	2022
	£	£
Amounts due within one year	<u>237,428</u>	<u>4,315</u>

7. **CREDITORS : AMOUNTS DUE WITHIN ONE YEAR**

	2023	2022
	£	£
Accruals and Deferred Income	3,435	4,011
Creditors for Goods and Levies	-	-
	<u>£ 3,435</u>	<u>£ 4,011</u>

8. **ANALYSIS OF NET ASSETS BY FUND**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed Assets	664	26,107	143,485	170,256
Net Current Assets	294,300	114,627	78,571	487,498
	<u>£ 294,964</u>	<u>140,734</u>	<u>222,056</u>	<u>657,754</u>

9. **FUND DETAILS**

- (a) The Restricted Funds comprise the Friends of Middleton Parish Church Society, the Friends' Restoration Fund, the Flower Fund, the Charity Fund, the Muhindo Fund, the CUCMUK Fund, and the Organ Fund.

At 31 December 2023 the balances on the Restricted Funds were, as follows:

	£
Friends Society	130,042
Flower Fund	6,351
Charity Fund	908
Muhindo Fund	46
CUCMUK Fund	2,179
Organ Fund	1,208
	£ <u>140,734</u>

- (b) The Endowment Funds consist of certain investments held under five separate trust funds administered by the Diocesan Board of Finance on behalf of the PCC. At 31 December 2023 the balances on these funds consisted of:

	£
6,347.39 shares in the CBF Investment Fund	143,485
Deposit accounts	78,571
	£ <u>222,056</u>

10. **RELATED PARTY TRANSACTION**

The Parish Administrator, Mrs M Brennan, is the wife of Churchwarden, D Brennan. Mr Brennan had taken no part in the decision to appoint his wife to this position, for which her remuneration in the year amounted to £9,846 (2022: £8,973).

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PCC

I hereby report on the financial statements of the Parochial Church Council of St Leonard, Middleton for the year ended 31 December 2023 which comprise the statement of financial activities, balance sheet and related notes, which are set out on pages 3 to 10. This report is in respect of an examination carried out in accordance with the Church Accounting Regulations 2016 (the Regulations) and section 145 of the Charities Act 2011 (the 2011 Act).

Respective responsibilities of the PCC and Examiner

As the members of the PCC and as trustees you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under s.144 of the 2011 Act and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the 2011 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

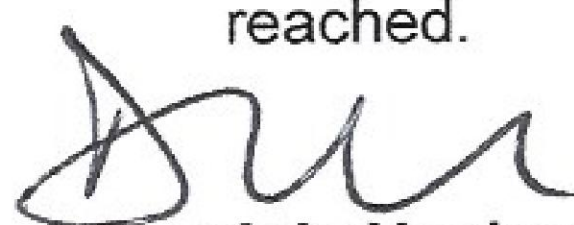
My examination was carried out in accordance with the General Directions given by the Charity Commission and to be found in Church Guidance 2016 edition. This examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Dominic Huxley BSc ACA
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Chartered Accountants
Sterling House
501 Middleton Road
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Oldham
OL9 9LY

26 May 2024