

ST LEONARD'S CHURCH, MIDDLETON

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

**WRIGLEY PARTINGTON
Chartered Accountants
Sterling House
501 Middleton Road
Chadderton
Oldham
OL9 9LY**

ST LEONARD'S CHURCH, MIDDLETON

REPORT OF THE PAROCHIAL CHURCH COUNCIL : YEAR ENDED 31 DECEMBER 2022

Administrative Information

St Leonard's Church is situated in Middleton. It is part of the Diocese of Manchester within the Church of England and is within the Deanery of Heywood and Middleton. The Parochial Church Council is a charity registered with the Charity Commission under reference 1147214.

PCC members who have served during the year are:

Incumbent: The Reverend A M Bailie (ex officio)

Curate: The Reverend F Jackson (ex officio)

The Reverend D E Brooks (ex officio)

The Reverend H A Bridle (ex officio) (until 5 April 2022)

Churchwardens: Mr D Brennan

Miss C J Swailes

(Deanery Synod)

Elective Members:

Mrs H Bakht

Mrs S Jennings

(Deanery Synod)

Mrs C Callan

Mrs V Phillipson (Secretary)

Mr P Carr (until 22 May 2022)

Mr A Slim (Treasurer)

Mrs A Connell

Mrs M Slim

(Deanery Synod)

Mrs K Hamnett

Mrs D Taylor

Mr P Hamnett

Mr R Taylor

Structure, governance, management, objectives and activities

The PCC's duties and obligations are set out in the Parochial Church Councils (Powers) Measure 1956 (as amended). The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

St Leonard's PCC has the responsibility of co-operating with the Rector and Assistant Clergy in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

In the opinion of the trustees the objects of promoting justice, equality, peace and understanding in the local community and more widely in society is wholly consistent with the Charity Commission definition of "public benefit".

Achievements and performance

Following the Covid19 pandemic, the number of services being held was fewer than before its onset, and certain restrictions remained in place. However, licence income continued to come from the Old Grammar School and, although some members elected to attend 'virtually' using Zoom technology, PCC meetings were once again held 'live'.

Electoral roll and church attendance

The Electoral Roll reported to the APCM in May 2022 (2021) was 76 (81) of whom 31 (33) lived in the Parish and 48 (48) outside. The total attendance counted in October 2022 (2021) in accordance with Church of England Diocesan requirements at all services (including Harvest Festival, School Service and Baptisms) was 455 (173) adults and 515 (57) children under 16. The average weekly Sunday attendance (excluding baptisms and school harvest) was 60 adults and 14 children under 16 (2021: 46 and 15 respectively). The total number of 'attenders' was in the region of 60 adults and 18 children aged under 16 registered for Sunday School (2021: approximately 50 and 10 respectively).

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ST LEONARD'S CHURCH, MIDDLETON

REPORT OF THE PAROCHIAL CHURCH COUNCIL : YEAR ENDED 31 DECEMBER 2022 continued

Review of the year

The full PCC had 17 (18) members in 2022 (2021) and met 7 (10) times during the year with an average level of attendance of 10 (13). Committees met between meetings and reports of these meetings were received by the full PCC. Reports of the mission, ministry and activities of the church and a report from the Rector are given in a separate report at the APCM and are circulated to all members of the Electoral Roll and other church attenders.

Financial review

The total receipts on ordinary unrestricted funds were £78,040 (2021: £65,691) whilst receipts on restricted and endowment funds were £8,510 (2021: £7,190).

£63,348 (2021 : £58,104) was spent to provide the Christian Ministry from St Leonard's Church including the contribution to the diocesan parish share of £nil (2021: £9,500) out of £39,500 (£39,000) requested, representing 0% (24%) of the total. The Parish Share is a voluntary contribution and not a legal debt, and largely provides for clergy stipends, housing and pensions, as well as Diocesan and national Church of England expenses. Under a new Diocesan scheme, the Parish Share proposed for the next year (and to be discussed) is £43,450.

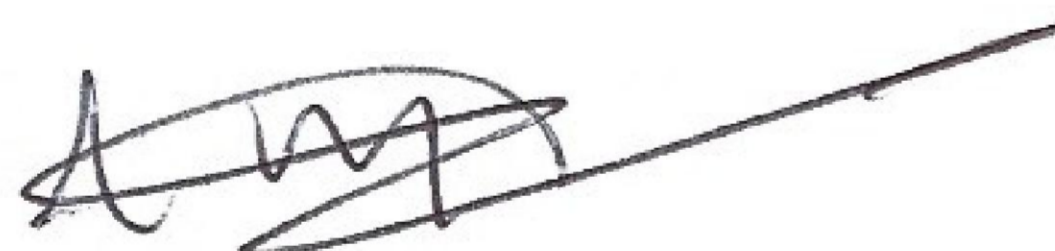
The net result for the year was an excess of ordinary unrestricted income over expenditure of £14,692 (2021: excess £7,587). The overall result for the year was an excess of income over expenditure of £16,532 (2021: excess £13,150) whilst there was an unrealised loss on investment assets of £20,682 (2021: gain of £22,293).

The balances carried forward at 31 December 2022 were £41,205 on unrestricted funds, £136,677 on restricted funds and £202,433 on endowment funds.

Reserves policy

It is PCC policy to endeavour to maintain a balance on unrestricted funds equating to approximately six months payments to cover situations which may arise from time to time. In addition it is felt appropriate to build up a further sum to cover property repairs, maintenance and security. The carried forward balance of unrestricted funds equates to approximately five and a half months of anticipated unrestricted expenditure.

Approved by the PCC and signed on their behalf by



Rev Alison M Bailie (Chairman)

Chairman of the Parochial Church Council
Middleton Parish Church
St Leonard's Square
Middleton
Manchester
M24 6DJ

PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S, MIDDLETON

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	2021 £
INCOMING RESOURCES						
Voluntary income	2a	54,087	2,404	-	56,491	54,400
Activities for generating funds	2b	-	-	-	-	-
Income from investments	2c	384	1,118	4,808	6,310	4,938
Income from church activities	2d	15,864	180	-	16,044	9,744
Other incoming resources	2e	7,705	-	-	7,705	3,799
TOTAL INCOMING RESOURCES		78,040	3,702	4,808	86,550	72,881
RESOURCES USED						
Fundraising costs	3a	-	-	-	-	-
Grants	3b	1,405	-	-	1,405	1,955
Activities directly relating to the work of the Church	3c	35,668	6,670	-	42,338	41,622
Church Management and administration	3d	26,275	-	-	26,275	16,154
Transfers between funds		-	-	-	-	-
		63,348	6,670	-	70,018	59,731
NET (OUTGOING) INCOMING RESOURCES		14,692	(2,968)	4,808	16,532	13,150
GAINS/ (LOSSES) ON INVESTMENTS:	5b	-	(3,184)	(17,498)	(20,682)	22,293
NET MOVEMENT IN FUNDS		14,692	(6,152)	(12,690)	(4,150)	35,443
BALANCES BROUGHT FORWARD		26,513	142,829	215,123	384,465	349,022
BALANCES CARRIED FORWARD	£	41,205	136,677	202,433	380,315	384,465

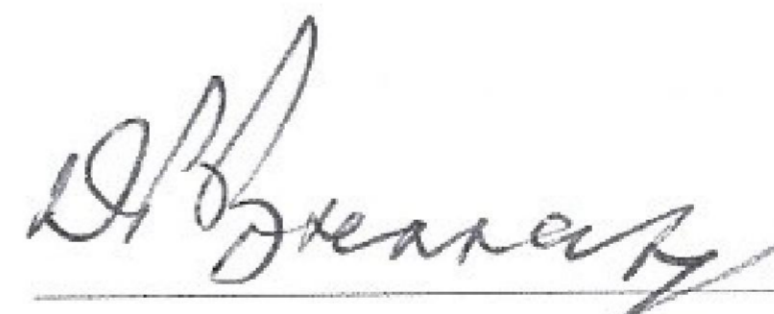
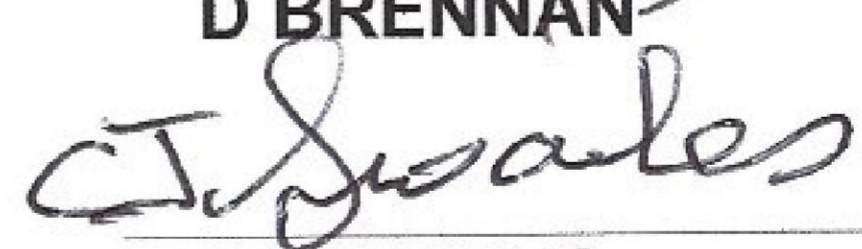
PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S, MIDDLETON

BALANCE SHEET AT 31 DECEMBER 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible Fixed Assets	5a	1,390	2,295
Investment Assets	5b	<u>155,008</u> <u>156,398</u>	<u>175,690</u> <u>177,985</u>
CURRENT ASSETS			
Sundry Debtors	6	4,315	2,943
Short Term Deposits		148,558	143,250
Cash at Bank and in Hand		<u>75,055</u> <u>227,928</u>	<u>63,582</u> <u>209,775</u>
LIABILITIES			
Creditors falling due within one year	7	(4,011)	(3,295)
NET CURRENT ASSETS		<u>223,917</u>	<u>206,480</u>
NET ASSETS	8	£ <u>380,315</u>	£ <u>384,465</u>
FUNDS			
Unrestricted		41,205	26,513
Restricted	9	136,677	142,829
Endowment	9	<u>202,433</u>	<u>215,123</u>
		£ <u>380,315</u>	£ <u>384,465</u>

Signed on behalf of the Parochial Church
Council on 23 April 2023

 Chair
Rev A M BAILIE

 Churchwarden
D BRENNAN
 Churchwarden
C SWAILES

1. **ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act, except that no depreciation is provided on buildings (note 1). The financial statements have been prepared under the historical cost convention except for the valuation of buildings and investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The accounts have been prepared on the going concern basis.

Funds

Endowment funds are funds, the capital of which must be maintained, only income arising from investments of the endowment may be used as unrestricted income.

Restricted funds are funds which may only be expended on the specific object for which they were given.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming Resources

Voluntary income

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Other ordinary income

Rental income from the letting of church premises is recognised when received.

Income from investments

Dividends and interest are accounted for when receivable.

1. **ACCOUNTING POLICIES (cont'd)**

Incoming Resources (cont'd)

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Resources used

Donations

Donations are accounted for when paid over.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when payable. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

Fixed assets

Consecrated land and buildings and movable church furnishings

Consecrated and benefice property is excluded from the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 5 years.

Investments

Investments are valued at market value at 31 December.

PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S, MIDDLETON

NOTES TO THE FINANCIAL STATEMENTS TO 31 DECEMBER 2022 continued ...

2. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2022 £	2021 £
a) <u>Voluntary Income</u>				
Planned giving :				
Gift Aid donations (incl Gift Day)	22,931	504	23,435	27,319
Tax recoverable	6,894	151	7,045	7,109
Other	7,042	-	7,042	7,898
Collections	4,300	-	4,300	1,632
Donations	7,203	1,749	8,952	7,952
Grants	1,250	-	1,250	-
Legacies	2,150	-	2,150	-
Subscriptions	-	-	-	-
Miscellaneous	2,317	-	2,317	2,490
	<u>54,087</u>	<u>2,404</u>	<u>56,491</u>	<u>54,400</u>
b) <u>Activities for generating funds</u>				
Fund raising	-	-	-	-
Churchyard stones	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
c) <u>Income from Investments</u>				
Dividends and interest	<u>384</u>	<u>5,926</u>	<u>6,310</u>	<u>4,938</u>
d) <u>Income from church activities</u>				
Hall Lettings	100	-	100	-
Fees	15,513	180	15,693	9,400
Organ and bell charges	-	-	-	300
Bookstall	251	-	251	36
Magazine	-	-	-	8
	<u>15,864</u>	<u>180</u>	<u>16,044</u>	<u>9,744</u>
e) <u>Other incoming resources</u>				
Churchyard fees	6,877	-	6,877	3,736
Miscellaneous income	142	-	142	63
Insurance claims	686	-	686	-
	<u>7,705</u>	<u>-</u>	<u>7,705</u>	<u>3,799</u>
<u>TOTAL INCOMING RESOURCES</u>	<u>78,040</u>	<u>8,510</u>	<u>86,550</u>	<u>72,881</u>

PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S ,MIDDLETON

NOTES TO THE FINANCIAL STATEMENTS TO 31 DECEMBER 2022 continued ...

3. RESOURCES USED	Unrestricted	Restricted	Total Funds	
	Funds £	Funds £	2022 £	2021 £
a) Fundraising costs				
Fundraising	-	-	-	-
b) Grants				
Charitable giving	1,405	-	1,405	1,955
c) Activities directly relating to the work of the Church				
Ministry - Parish share	-	-	-	9,500
Clergy expenses	-	-	-	-
Rectory	1,295	-	1,295	2,204
Church running costs	30,403	1,056	31,459	26,730
Education and Evangelism	705	-	705	111
Churchyard	3,265	3,696	6,961	2,536
Miscellaneous	-	1,918	1,918	541
	35,668	6,670	42,338	41,622
d) Administration				
Administration	11,212	-	11,212	11,770
Old Grammar School costs	13,537	-	13,537	2,322
Legal and professional	620	-	620	1,156
Depreciation	906	-	906	906
	26,275	-	26,275	16,154
Total Resources Used	£ 63,348	6,670	70,018	59,731

4. **STAFF COSTS**

Wages and salaries	£ 12,750	£ 13,258
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5. a) **Tangible Fixed Assets**

	Freehold Land & Buildings	Equipment	Total
Cost/Valuation			
At 1 January 2022	1	10,371	10,372
Addition at Cost	-	-	-
Revaluation	-	-	-
Disposal	-	-	-
At 31 December 2022	1	10,371	10,372
Depreciation			
At 1 January 2022	-	8,077	8,077
On disposals	-	-	-
Charge for the year	-	906	906
At 31 December 2022	-	8,983	8,983
Net Book Value 31 December 2022	£ 1	1,389	1,390
31 December 2021	£ 1	2,293	2,294

PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S, MIDDLETON

NOTES TO THE FINANCIAL STATEMENTS TO 31 DECEMBER 2022 continued ...

5. a) <u>Tangible Fixed Assets (cont'd)</u>	2022	2021		
The land and buildings comprises :	£	£		
Old Grammar School	<u>1</u>	<u>1</u>		
(i) The Old Grammar School was let to the Trustees of the Old Grammar School Trust for a period of 25 years from 9 December 1997 at an annual rent of one peppercorn and was therefore included in the accounts at £1 value until its reversion to the Church. Although the lease has now been surrendered, it is felt that the restrictions placed upon the building by its listing limit its market value and so the nominal valuation is retained for the time being.				
(ii) The equipment was valued by the officers of the PCC as at 1 January 1997 and depreciation has been provided at 20% per annum on this valuation and subsequent additions.				
5. b) <u>Investments</u>				
7,502.33 (2021 : 7,502.33) shares in CBF Investment Fund:		£		
Market value 1 January 2022		175,690		
Unrealised gain/(loss) on revaluation		(20,682)		
Market value 31 December 2021		£ <u>155,008</u>		
6. <u>SUNDRY DEBTORS</u>	2022	2021		
	£	£		
Amounts due within one year	<u>4,315</u>	<u>2,943</u>		
7. <u>CREDITORS : AMOUNTS DUE WITHIN ONE YEAR</u>	2022	2021		
	£	£		
Accruals and Deferred Income	4,011	3,295		
Creditors for Goods and Levies	-	-		
	<u>£ 4,011</u>	<u>3,295</u>		
8. <u>ANALYSIS OF NET ASSETS BY FUND</u>	Unrestricted	Restricted	Endowment	
	Funds	Funds	Funds	Total
	£	£	£	£
Fixed Assets	1,390	23,863	131,146	156,399
Net Current Assets	39,815	112,814	71,287	223,916
	<u>£ 41,205</u>	<u>136,677</u>	<u>202,433</u>	<u>380,315</u>

PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S, MIDDLETON

NOTES TO THE FINANCIAL STATEMENTS TO 31 DECEMBER 2022 continued ...

9. FUND DETAILS

- (a) The Restricted Funds comprise the Friends of Middleton Parish Church Society, the Friends' Restoration Fund, the Flower Fund, the Charity Fund, the Muhindo Fund, the CUCMUK Fund, and the Organ Fund.

At 31 December 2022 the balances on the Restricted Funds were, as follows:

	£
Friends Society	124,532
Flower Fund	7,457
Charity Fund	878
Muhindo Fund	46
CUCMUK Fund	1,500
Organ Fund	2,264
	<u>£ 136,677</u>

- (b) The Endowment Funds consist of certain investments held under five separate trust funds administered by the Diocesan Board of Finance on behalf of the PCC. At 31 December 2022 the balances on these funds consisted of:

	£
6,347.39 shares in the CBF Investment Fund	131,146
Deposit accounts	71,287
	<u>£ 202,433</u>

10. RELATED PARTY TRANSACTION

The Parish Administrator, Mrs M Brennan, is the wife of Churchwarden, D Brennan. Mr Brennan had taken no part in the decision to appoint his wife to this position, for which her remuneration in the year amounted to £8,973 (2021: £9,800).

PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S, MIDDLETON

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE PCC

I hereby report on the financial statements of the Parochial Church Council of St Leonard, Middleton for the year ended 31 December 2022 which comprise the statement of financial activities, balance sheet and related notes, which are set out on pages 3 to 10. This report is in respect of an examination carried out in accordance with the Church Accounting Regulations 2016 (the Regulations) and section 145 of the Charities Act 2011 (the 2011 Act).

Respective responsibilities of the PCC and Examiner

As the members of the PCC and as trustees you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year under s.144 of the 2011 Act and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the 2011 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

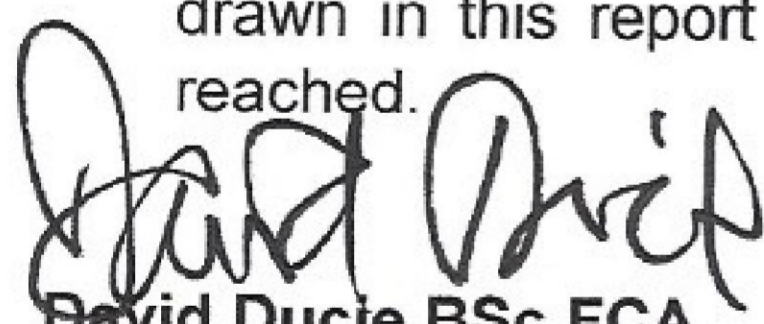
My examination was carried out in accordance with the General Directions given by the Charity Commission and to be found in Church Guidance 2016 edition. This examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



David Ducie BSc FCA

Wrigley Partington

Chartered Accountants

Sterling House

501 Middleton Road

Chadderton

Oldham

OL9 9LY

2nd May 2023