

ALNE PRE-SCHOOL PLAY GROUP
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

Company Registration No. 08056940 (England and Wales)

Charity Registration No. 1147197

ALNE PRE-SCHOOL PLAY GROUP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs Dawn Grainger Mrs Nicola Morris Mrs Hannah Corner Mr Chris Chapman Dr Laura Patel Miss Kirsty Roe	(Appointed 18 January 2023)
Secretary	Dr Laura Patel	
Charity number	1147197	
Company number	08056940	
Principal address	Alne Pre-school Playgroup Alne Primary School Main Steet Alne YO61 1RT	
Registered office	Alne Primary School Main Street Alne York YO61 1RT	
Independent examiner	Hunter Gee Holroyd Club Chambers Museum Street York YO1 7DN	
Bankers	HSBC Bank plc Market Place Easingwold York YO61 3AA	

ALNE PRE-SCHOOL PLAY GROUP

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ALNE PRE-SCHOOL PLAY GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 AUGUST 2023

The trustees present their annual report and financial statements for the year ended 31 August 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

We care for and educate children from Alne and surrounding villages from 2 years old until they start primary school. Our aim is to encourage the development and education of these children through play in a safe, stimulating environment; developing their ability to co-operate and share; teaching them to treat others with kindness and respect; encouraging them to become independent learners, to make friends and to have fun. We are open to all and welcome children with special learning needs or physical disabilities.

Since moving into our new building in April 2013 we have been able to expand our activities to include a breakfast club and an after school club, both of which are open to children up to 11 years.

We have also been able to extend our opening hours and we are now open Mondays to Fridays from 8.00am to 6.00pm.

Outwood Primary Academy no longer offers any afterschool or holiday club. Alne Preschool playgroup now provides a full afterschool facility up to 11 years old during term time, Monday to Friday and more places are available during the school holidays.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Following the turbulence in child attendance numbers and staff costs as a result of the COVID 19 pandemic and the academisation of the neighbouring Alne Primary school, we continue to work hard to bring down staff costs and increase the number of children using the setting within the ratios set by the Early Years Foundation Statutory Framework.

Some funding has been gained through grants awarded to the preschool allowing the opportunity to invest in outdoor play provision improvements such as replacement of the outdoor flooring to ensure the garden remains a safe and clean area for children to play.

Financial review

Incoming resources for the year were £144,478 (2022 £123,950) including fees received of £144,447 and fundraising income of £1,310.

Reserves Policy:

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level that would cover our operating costs for one school term. This is currently approximately £30,000. This target was achieved this year with general unrestricted funds being £88,212 at the year end.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

ALNE PRE-SCHOOL PLAY GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

Plans for future periods

Following the success of Alne Preschool after-school provision club (previously run via Outwood Primary Academy Alne), this year we hope to build on that success by increasing numbers of children attending, along with increasing the number of Early Years children and pre-schoolers. As mentioned in the previous report, Alne Pre-school has been working to recruit new qualified staff to the setting which has so far been successful. This is something we will continue to work on and monitor to ensure effective staff to children ratios. As recruitment has been a challenge in the childcare sector recently, we are also focusing on ensuring that we have a strong team of permanently employed staff, to minimise the need for supply staff and maintain consistency for the children.

We also intend to continue applying for Grants to help with updating and improving both the inside and outside provision at Alne Preschool Playgroup. Additional funding has also been raised through events in support of the Alne Pre-school which is being invested in further improvements in the garden area, indoor provisions and improving our storage facilities.

Structure, governance and management

The charity is a company limited by guarantee governed by its articles of association.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs Dawn Grainger

Mrs Nicola Morris

Mrs Hannah Corner

Mr Chris Chapman

Dr Laura Patel

Miss Kirsty Roe

(Appointed 18 January 2023)

Trustees are appointed or reappointed annually at the Annual General Meeting held in May.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Alne Pre-school Playgroup is managed by a voluntary committee of parents/carers and individuals who support the aims and objectives of the group. We have six members of staff comprising a Manager, one Deputy Manager and three Pre-school Playgroup Assistants. We are members of the Pre-school Learning Alliance and are registered with and regularly inspected by Ofsted. We follow the Early Years Foundation Stage (EYFS) which is the statutory framework that sets the standards that all Early Years providers must meet.

The trustees' report was approved by the Board of Trustees.

Miss Kirsty Roe
Trustee

27 March 2024

ALNE PRE-SCHOOL PLAY GROUP
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF ALNE PRE-SCHOOL PLAY GROUP

I report to the trustees on my examination of the financial statements of Alne Pre-school Play Group (the charity) for the year ended 31 August 2023.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Hunter Gee Holroyd

Nigel Everard BA FCA
Club Chambers
Museum Street
York
YO1 7DN

Dated: 8 April 2024

ALNE PRE-SCHOOL PLAY GROUP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<u>Income and endowments from:</u>							
Voluntary income	2	-	-	-	-	5,311	5,311
Charitable activities	3	142,694	-	142,694	117,450	-	117,450
Other trading activities	4	1,310	-	1,310	953	-	953
Investments	5	474	-	474	35	-	35
Other income	6	-	-	-	201	-	201
Total income		144,478	-	144,478	118,639	5,311	123,950
<u>Expenditure on:</u>							
Raising funds	7	20	-	20	93	-	93
Charitable activities	8	126,353	3,675	130,028	107,506	1,100	108,606
Total expenditure		126,373	3,675	130,048	107,599	1,100	108,699
Net income/(expenditure) for the year/							
Net movement in funds		18,105	(3,675)	14,430	11,040	4,211	15,251
Fund balances at 1 September 2022		204,777	6,446	211,223	193,737	2,235	195,972
Fund balances at 31 August 2023		222,882	2,771	225,653	204,777	6,446	211,223

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ALNE PRE-SCHOOL PLAY GROUP

BALANCE SHEET AS AT 31 AUGUST 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	12		134,670		138,083
Current assets					
Debtors	13	872		4,009	
Cash at bank and in hand		94,170		77,094	
		<u>95,042</u>		<u>81,103</u>	
Creditors: amounts falling due within one year	14	<u>(4,059)</u>		<u>(7,963)</u>	
Net current assets			90,983		73,140
Total assets less current liabilities			<u>225,653</u>		<u>211,223</u>
Income funds					
Restricted funds	15		2,771		6,446
<u>Unrestricted funds</u>					
Designated funds	16	134,670		138,083	
General unrestricted funds		<u>88,212</u>		<u>66,694</u>	
			<u>222,882</u>		<u>204,777</u>
			<u>225,653</u>		<u>211,223</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 August 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 27 March 2024

Miss Kirsty Roe
Trustee

Company registration number 08056940

ALNE PRE-SCHOOL PLAY GROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

Company information

Alne Pre-school Play Group is a private company limited by guarantee incorporated in England and Wales. The registered office is Alne Primary School, Main Street, Alne, York, YO61 1RT.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Fees received are accounted for on a receipts basis.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from fundraising events is included when a specific fund raising event has been held.

ALNE PRE-SCHOOL PLAY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

(Continued)

1.5 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates. Charitable expenditure includes those costs incurred by the charity in the delivery of its activities and services. Costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource and are all allocated directly to a particular activity. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity including costs of the independent examination.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Building	2% straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/ expenditure for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

ALNE PRE-SCHOOL PLAY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Voluntary income

	Total	Restricted funds
	2023	2022
	£	£
Grants receivable for core activities	-	5,311

ALNE PRE-SCHOOL PLAY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

3 Charitable activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
NYCC Fees received	142,694	117,450

4 Other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Fundraising events	1,310	953

5 Investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Interest receivable	474	35

6 Other income

	Unrestricted funds 2023 £	Total 2022 £
Furlough claim grants	-	201

ALNE PRE-SCHOOL PLAY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

7 Raising funds

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
<u>Fundraising and publicity</u>		
Staging fundraising events	20	93
	<u>20</u>	<u>93</u>

8 Charitable activities

	Playgroup activities	Playgroup activities
	2023	2022
	£	£
Staff costs	92,120	81,782
Depreciation and impairment	3,413	3,413
Equipment	9,303	2,834
Rent	291	583
PLA membership/insurance	880	1,132
Postage and stationery	309	516
Telephone	567	405
Refreshments	6,686	6,964
Ofsted	220	220
Licences	118	84
Electricity and water	2,937	1,671
Professional fees	3,291	621
Council tax	898	465
Sundry expenses	1,468	1,298
Repairs	798	865
Bad debts	-	151
	<u>123,299</u>	<u>103,004</u>
Share of governance costs (see note 9)	6,729	5,602
	<u>130,028</u>	<u>108,606</u>
Analysis by fund		
Unrestricted funds	126,353	107,506
Restricted funds	3,675	1,100
	<u>130,028</u>	<u>108,606</u>

ALNE PRE-SCHOOL PLAY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

9 Support costs

	Support costs £	Governance costs £	2023 £	2022 £	Basis of allocation
Accountancy	-	1,742	1,742	1,584	Governance
Bookkeeping and Sage costs	-	4,987	4,987	4,018	Governance
	<u>-</u>	<u>6,729</u>	<u>6,729</u>	<u>5,602</u>	
Analysed between:					
Charitable activities	-	6,729	6,729	5,602	
	<u>-</u>	<u>6,729</u>	<u>6,729</u>	<u>5,602</u>	

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year or were reimbursed any expenses.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Education and development	<u>5</u>	<u>6</u>
Employment costs	2023 £	2022 £
Wages and salaries	87,904	81,782
Agency staff costs	<u>4,216</u>	<u>-</u>
	<u>92,120</u>	<u>81,782</u>

There were no employees whose annual remuneration was £60,000 or more.

ALNE PRE-SCHOOL PLAY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

12 Tangible fixed assets

	Building £
Cost	
At 1 September 2022	170,647
At 31 August 2023	170,647
Depreciation and impairment	
At 1 September 2022	32,564
Depreciation charged in the year	3,413
At 31 August 2023	35,977
Carrying amount	
At 31 August 2023	134,670
At 31 August 2022	138,083

13 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	872	4,009

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	-	31
Accruals and deferred income	4,059	7,932
	4,059	7,963

ALNE PRE-SCHOOL PLAY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds					
	Balance at 1 September 2021	Incoming resources	Resources expended	Balance at 1 September 2022	Resources expended	Balance at 31 August 2023
	£	£	£	£	£	£
Co-op grant funding	1,527	4,211	-	5,738	(2,967)	2,771
NYCC grant funding	708	-	-	708	(708)	-
Outdoor project	-	1,100	(1,100)	-	-	-
	<u>2,235</u>	<u>5,311</u>	<u>(1,100)</u>	<u>6,446</u>	<u>(3,675)</u>	<u>2,771</u>

Co-op Grant to be used to purchase new outside play equipment, mud kitchen, raised planting for growing fruit and vegetables. New rain water collection butts will be installed.

NYCC Locality budget grant of £708 for the purpose of a water mill wall for water play.

Outdoor project relates to further grants received to be used on expenditure on the outdoor project.

16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 September 2021	Resources expended	Balance at 1 September 2022	Resources expended	Balance at 31 August 2023
	£	£	£	£	£
Playgroup buildings fund	141,496	(3,413)	138,083	(3,413)	134,670
	<u>141,496</u>	<u>(3,413)</u>	<u>138,083</u>	<u>(3,413)</u>	<u>134,670</u>

The designated building fund reflects the cost of the playgroup buildings less depreciation charged.

ALNE PRE-SCHOOL PLAY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

17 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 August 2023 are represented by:						
Tangible assets	134,670	-	134,670	138,083	-	138,083
Current assets/(liabilities)	88,212	2,771	90,983	66,694	6,446	73,140
	<u>222,882</u>	<u>2,771</u>	<u>225,653</u>	<u>204,777</u>	<u>6,446</u>	<u>211,223</u>

18 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

