

# SUSSEX CANCER FUND

England & Wales · Charity number 1147195

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [07963616](#)

**Registered** 2012-05-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Sussex Cancer Fund  
Sussex Cancer Centre  
Bristol Gate  
Brighton  
BN2 5BE

**Phone** 01273664930

**Email** [bsuh.scfadministrator@nhs.net](mailto:bsuh.scfadministrator@nhs.net)

**Website** [www.sussexcancerfund.co.uk](http://www.sussexcancerfund.co.uk)

## Activities

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**Objects:** 1. TO PROVIDE FOR THE RELIEF OF SICKNESS BY WAY OF RESEARCH AND THE ROVISION OF BUILDINGS FACILITIES EQUIPMENT INCLUDING THE MAINTENANCE AND REPLACEMENT OF FACILITIES EQUIPMENT AND BUILDINGS FOR THE RADIOTHERAPY AND ONCOLOGY DEPARTMENT OF LOCAL HOSPITALS WITHIN THE AREA OF BRIGHTON AND HOVE AND IN SUCH PARTS OF THE SURROUNDING DISTRICT AS THE DIRECTORS OF THE CHARITY MAY IN THEIR ABSOLUTE DISCRETION FROM TIME TO TIME DETERMINE AND IN PARTICULAR THE ROYAL SUSSEX COUNTY HOSPITAL BRIGHTON. 2. SUCH OTHER CHARITABLE PURPOSES AS THE DIRECTORS MAY FROM TIME TO TIME DETERMINE IN THEIR ABSOLUTE DISCRETION.

**Activities:** To provide financial support for cancer research and for the provision, maintenance and replacement of facilities, equipment and buildings for the Radiotherapy and Oncology department at the Royal Sussex County Hospital, Brighton.

## Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Buildings/facilities/open Space, Sponsors Or Undertakes Research
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** People With Disabilities, The General Public/mankind

## Geography

- **Area of benefit:** 1 BRIGHTON AND HOVE2 EAST SUSSEX3 WEST SUSSEX
- East Sussex
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£432,930	£440,586	-	-
2024-03-31	£569,386	£493,064	£1,084,784	2
2023-03-31	£317,554	£165,026	-	-
2022-03-31	£396,639	£353,184	-	-
2021-03-31	£164,652	£524,569	-	-

## Trustees

Name	Role	Appointed
Dr DAVID JAMES BLOOMFIELD	Chair	2012-05-09
Erica Elaine Carroll		2025-05-01
Louise Amanda Jane Scott		2024-04-01
Neil Pearce		2023-02-20
Sarah Ralphson		2024-04-01
Stephen David Crocker		2023-02-20

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# Accounts

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**Sussex Cancer Fund**  
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**Sussex Cancer Fund**

**Limited By Guarantee**

**Trustees' Annual Report and Accounts**

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### **Reference and administrative details**

Charity number: 1147195  
Company number: 7963616  
Registered office: Sussex Cancer Centre, Bristol Gate, Brighton, East Sussex, BN2 5BE

### **Our advisers**

Auditors TC Group The Courtyard, Shoreham Road, Upper Beeding, West Sussex, BN44 3TN  
Bankers CAF Bank 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ  
Solicitors Wannops Southfield House, 11 Liverpool Gardens, Worthing, West Sussex, BN11 1SD

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## **Trustees' Report**

The Trustees (who are also directors of the Trust for the purposes of the Companies Act) present their Annual Report, together with the audited accounts of Sussex Cancer Fund (SCF) for the year ended 31 March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The accounts comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **Purposes and activities**

The purposes of SCF are to provide for the relief of sickness by way of research and the funding of complementary patient services, and the maintenance and replacement of facilities, equipment and buildings for Radiotherapy and Oncology departments of hospitals in West Sussex and East Sussex.

SCF's principal activity continues to be to seek funds in order to provide financial support for the purposes noted above and in addition to provide financial support to the Macmillan Horizon Centre at The Royal Sussex County Hospital, Brighton. We monitor regularly the services to which we provide funds and also the quality of the research projects in which we invest and measure our success in terms of the number of locations and patients, and research projects we support.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: Running A Charity (PB2)'.

## **Achievements and performance**

SCF maintains its responsibilities to the Sussex Cancer Centre and its ongoing donations to the running costs of the Horizon Centre. Further to the strategic review performed in 2023 the new operational and financial plan was adopted and SCF has started to broaden the range and locations of its funding of complementary patient services whilst maintaining its financial support for cancer research projects and the Horizon Centre. SCF now funds patient services in Chichester, Hastings, Brighton, Eastbourne, Haywards Heath and Worthing.

In addition SCF was able to continue to fund cancer research projects to the amount of £184,000 during the year. It has also approved five new projects during the year to a value of £124,000.

SCF has continued to work in partnership with Macmillan Cancer Support. SCF's services complement not only those provided by the NHS but also Macmillan and in addition it contributes over £60,000 per annum to the running costs of the Horizon Centre. Both organisations have also supported one another in many different non-financial ways during the year including volunteering for each other at various fund raising and awareness events. We have a strong, dedicated team of volunteers without which we would not be able to function as effectively. In November 2024 this enabled us to take on the provision of cafeteria services at the The Park Centre for Breast Care in Preston Park, Brighton with negligible investment funding being needed.

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SCF also continues to provide free parking to cancer patients at Brighton. This saves patients in total approximately £200,000 a year in parking charges.

SCF has invested time and effort in widening the services providing and making its research grant process more robust. It has done this by joining the Association of Medical Research Charities in order to standardise on charity sector best practice. It is also collaborating with the newly established Sussex Cancer Research Center to leverage it's medical and scientific expertise.

**Trustees, staff and volunteers**

Trustees and volunteers receive no remuneration. Staff remuneration is reviewed annually and revised as appropriate taking account of prevailing rates within the NHS for roles of a similar nature. During the year two new roles were created. The first to manage our fundraising activities and the second to provide support in the management of the fund and marketing.

**Future plans**

SCF will continue to provides funds to improve, diversify and service additional locations as its and others' resources allow. It will also continue to invest in research projects which seek to increase knowledge of cancer and/or seek to provide better pathways for patients throughout any cycle of treatment and support.

**Financial review (including Reserves policy)**

In the year ended 31 March 2025 SCF reported a deficit of £8,000 in comparison to a surplus of £127,000 in the previous year. The deficit was planned to ensure that general reserves are utilised appropriately.

Income from donations was £137,000 (2024: £204,000) and legacies granted to SCF were £212,000 (2023: £333,000).

**Principal risks and uncertainties**

The Trustees consider the principal risks and uncertainties which face SCF to be:

- **certainty of future income streams:** SCF is almost totally reliant on donation and legacy income which can fluctuate significantly. This is the key factor which is likely to affect future financial performance. The Trustees manage this financial risk by setting its reserves policy from time to time and setting annual budgets for the organisation as a whole and the individual service streams.
- **quality of patient services and research projects which SCF funds:** All new patient service suggestions are presented to the Trustees as business cases which includes patient needs for review by the Board. The services are then monitored regularly and patient feedback is sought where appropriate to assess whether the services provide the benefits originally foreseen. All research projects which are funded are supported by the Sussex Cancer Research Centre and then reviewed by appropriately experienced Trustees.
- **expertise and succession planning:** As with many small charities SCF has a responsibility to ensure that it has access to specialist and professional expertise - both in house and externally as appropriate. It also needs to ensure that the resources available are sufficient and sustainable into the future. The Trustees regularly review the skills sets required and plan appropriately to mitigate any such risk.

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The Board of Trustees is responsible for ensuring that SCF has sufficient funds to meet its day to day requirements and plans and commitments for the foreseeable future. The Board therefore regularly reviews its approach to its Reserves policy.

Currently SCF will maintain at all times a minimum unrestricted financial reserve of £150,000 to ensure ongoing operational costs together with an allowance for any unforeseen expenditure can be met for a period of at least six months. This reserve is the Protected reserve.

When a conditional donation is made then the funds are ringfenced and accounted for as a Restricted fund. Where the Board has approved expenditure which is due to be carried out in current and future years such expenditure is accounted for as a Designated fund and forms part of the overall Unrestricted funds of SCF.

The remaining balance of reserves is therefore unrestricted and available to be used to fund other charitable activities of SCF. This reserve is classified as Undesignated funds.

#### **Directors and Trustees**

The directors of the charitable company (SCF) are its Trustees for the purpose of charity law. The Trustees and officers serving during the year and since the year end were as follows:

Professor DJ Bloomfield MRCP FRCR (Chairman)	
SD Crocker	
N Pearce	
S Ralphson	Appointed 1 April 2024
L Scott	Appointed 1 April 2024
FR Sims	Resigned 2 November 2024
BJ Tremlett (Deputy Chair)	Resigned 2 November 2024
RH Taylor	Resigned 14 April 2025
EE Carroll	Appointed 1 May 2025
MA Protani	Appointed 1 May 2025 and resigned 11 November 2025

#### **Structure, Governance and Management**

##### **Governing Document**

Sussex Cancer Fund is a company limited by guarantee governed by its Memorandum and Articles of Association dated 24 February 2012. It is registered as a charity with the Charity Commission.

##### **Appointment and training of Trustees**

Appointment of Trustees is governed by the Articles of Association of SCF. The Board of Trustees is authorised to appoint new or additional Trustees. It recruits with the intention that the Board of Trustees is represented by a mix of business and medical skills. They are invited and encouraged to attend short training sessions given by existing Trustees in order to familiarise themselves with the Charity and the context within which it operates.

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## **Organisation**

SCF is organised by the Trustees in accordance with its governing document. The Trustees meet quarterly but there are subgroups, which include specialist co-optees, and which meet more frequently to assess grant applications. These subgroups report to the full Board of Trustees, which then approve or refuse grants.

## **Risk management**

The Trustees have examined the major strategic, business and operational risks which SCF faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

## **Trustees' responsibilities in relation to the accounts**

The Trustees (who are also the directors of Sussex Cancer Fund for the purposes of company law) are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that SCF will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of SCF and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of SCF and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

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**Statement as to disclosure to our auditors**

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware; and
- the Trustees, having made enquiries of fellow directors and the auditor that they ought to have individually taken, have each taken steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the Board of Trustees



Neil Pearce ACA, Treasurer

Date 18/12/2025

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**Auditor's report**  
**For the Year Ended 31 March 2025**

**To the members of Sussex Cancer Fund**

**Opinion**

We have audited the financial statements of Sussex Cancer Fund (the 'charitable' company) for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Cashflow Statement and notes to the financial statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees' with respect to going concern are described in the relevant sections of this report.

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#### **Other information**

The other information comprises the information included in the annual report, including the trustees' report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with the applicable legal requirements.

#### **Matters on which we are required to report by exception**

In light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matter in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

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### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general sector experience, and through discussion with the trustees and other management (as required by auditing standards), and discussed with the trustees and other management the policies and procedures regarding compliance with laws and regulations (see below);

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- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption; DBS checks; and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any. The identified actual or suspected non-compliance was not sufficiently significant to our audit to result in our response being identified as a key audit matter;
- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102, the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;
- We considered the nature of the charity's operations, the control environment and financial performance;
- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;
- We considered the procedures and controls that the charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those procedures and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

#### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for the no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members, as a body, for our audit work, or for the opinions we have formed.

TC Group

Mark Cummins FCCA (Senior Statutory Auditor)

for and on behalf of TC Group

Office: Steyning, West Sussex

Date: 18<sup>th</sup> December 2025

Statement of Financial Activities including Income and Expenditure Account

	Notes	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
<b>Income from:</b>					
Donations and legacies	6	236,900	150,533	387,433	536,943
Investment income	7	36,385	-	36,385	32,443
<b>Total income</b>		<u>273,285</u>	<u>150,533</u>	<u>423,818</u>	<u>569,386</u>
<b>Expenditure on:</b>					
Raising funds		(56,805)	-	(56,805)	(14,821)
Charitable activities		(357,643)	(26,138)	(383,781)	(478,243)
<b>Total expenditure</b>	8	<u>(414,448)</u>	<u>(26,138)</u>	<u>(440,586)</u>	<u>(493,064)</u>
Net gains/(losses) on investments	12	9,112	-	9,112	50,866
<b>Net (deficit)/income</b>		<u>(132,051)</u>	<u>124,395</u>	<u>(7,656)</u>	<u>127,188</u>
Transfers between funds	17	33,127	(33,127)	-	-
<b>Net movement in funds</b>		<u>(98,924)</u>	<u>91,268</u>	<u>(7,656)</u>	<u>127,188</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		890,983	193,801	1,084,784	957,596
<b>Total funds carried forward</b>	17	<u>792,059</u>	<u>285,069</u>	<u>1,077,128</u>	<u>1,084,784</u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All activities are classified as continuing. There are no recognised gains or losses other than those reported on the statement of financial activities.

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**Balance Sheet**

	Notes	2025 £	2024 £
<b>Fixed assets</b>			
Investments	12	605,326	596,214
<b>Current assets</b>			
Debtors	13	78,978	52,030
Cash at bank and in hand		829,658	1,004,234
		<u>908,636</u>	<u>1,056,264</u>
<b>Creditors: amounts falling due within one year</b>	14	<b>(380,418)</b>	<b>(380,194)</b>
		<u>          </u>	<u>          </u>
<b>Net current assets</b>		<b>528,218</b>	<b>676,070</b>
		<u>          </u>	<u>          </u>
<b>Total assets less current liabilities</b>		<b>1,133,544</b>	<b>1,272,284</b>
		<u>          </u>	<u>          </u>
<b>Creditors: amounts falling due after more than one year</b>	15	<b>(56,416)</b>	<b>(187,500)</b>
		<u>          </u>	<u>          </u>
<b>Net assets</b>		<b>1,077,128</b>	<b>1,084,784</b>
		<u>          </u>	<u>          </u>
<b>The funds of SCF:</b>			
<b>Restricted funds</b>	17	<b>285,069</b>	<b>193,801</b>
<b>Unrestricted funds</b>	17	<b>792,059</b>	<b>890,983</b>
		<u>          </u>	<u>          </u>
		<b>1,077,128</b>	<b>1,084,784</b>
		<u>          </u>	<u>          </u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The accounts were approved by the Board on 18/12/2025



Neil Pearce ACA

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**Statement of Cash Flows**

		2025	2024	
	Notes	£	£	
<b>Cash flows from operating activities:</b>				
Net surplus / (deficit)		(7,656)	127,188	
Unrealised losses on investments	12	(9,112)	(50,866)	
Dividends and interest from investments	7	(9,437)	(18,913)	
(Increase)/decrease in debtors	13	(26,948)	(13,530)	
(Decrease)/increase in creditors	14	(130,860)	121,549	
<b>Net cash provided by operating activities</b>		<b>(184,013)</b>	<b>165,428</b>	
<b>Cash flows from investing activities:</b>				
Dividends and interest from investments	7	9,437	18,913	
<b>(Decrease)/increase in cash</b>		<b>(174,576)</b>	<b>184,341</b>	
<b>Cash and cash equivalents at the beginning of the year</b>		<b>1,004,234</b>	<b>819,893</b>	
<b>Cash and cash equivalents at the end of the year</b>		<b>829,658</b>	<b>1,004,234</b>	
<b>Analysis of cash and cash equivalents</b>				
		At 1 April 2024	Cash flow	At 31 March 2025
		£	£	£
Cash at bank and in hand		1,004,234	(174,576)	829,658

## **Notes to the Accounts**

### **1 Legal status of charitable company**

Sussex Cancer Fund is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the Trustees' report.

In the event of SCF being wound up, the liability in respect of the guarantee is limited to £10 per member of SCF.

### **2 Accounting policies**

#### **2.1 Basis of preparation**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Sussex Cancer Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about Sussex Cancer Fund's ability to continue as a going concern.

The financial statements are prepared in sterling, which is the functional currency of SCF. Monetary amounts in these financial statements are rounded to the nearest pound.

#### **2.2 Income**

Legacy income is accounted for in the Statement of Financial Activities when SCF is entitled to the income, receipt is probable and when the amount can be quantified with sufficient accuracy.

Donations and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Other trading activities represent income from organised events and are recognised when receivable.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the year in which they are receivable unless a grant is subject to donor imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

### **2.3 Expenditure**

Expenditure is accounted for on an accruals basis with the irrecoverable element of VAT included with the item of expense to which it relates.

Expenditure on raising funds includes costs incurred by SCF in fundraising.

Charitable expenditure comprises those costs incurred by SCF in the delivery of its activities and funding services to patients. Grants payable are charged in the year when the offer is approved by Trustees and conveyed to the recipient. All grants awarded are specifically to provide financial support for cancer research and for the provision, maintenance and replacement of facilities, equipment and buildings for the radiotherapy and oncology departments.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of SCF and include audit fees and costs linked to the strategic management of SCF. These are shown within support costs.

All costs are allocated between expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned based on estimated usage as a proportion of directly attributable expenditure.

### **2.4 Fund accounting**

Funds held by SCF are either:

Unrestricted undesignated funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Unrestricted designated funds - these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Unrestricted protected reserve - these are funds set aside by the Trustees to ensure SCF has sufficient funds to continue to trade for at least six months at any point in time.

Restricted funds - these are funds where conditions of use have been expressed by the benefactor.

### **2.5 Investments**

Investments are included at fair value at the balance sheet date. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

**2.6 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments. The Trustees seek to use short term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

**2.7 Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

**2.8 Creditors and provisions**

Creditors and provisions are recognised where SCF has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

**2.9 Donated services and facilities**

SCF operates from an office within the Royal Sussex County Hospital. These facilities are donated to SCF. The Trustees are grateful for the continuing support from University Hospitals Sussex NHS Foundation Trust. On receipt, donated facilities are recognised on the basis of the value of the gift to the Trust which is the amount SCF would have been willing to pay to obtain facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**2.10 Pensions**

SCF operates an Auto Enrolment defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they are incurred.

**3 Taxation**

The charitable company is registered as a Trust and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

**4 Net income/(expenditure) for the year**

This is stated after charging:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Audit fee charge	<b>10,000</b>	<b>9,300</b>

**Sussex Cancer Fund**  
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**5 Comparative funds – Statement of Financial Activities for the year ended 31 March 2024**

	Unrestricted funds £	Restricted funds £	Total 2024 £
Income from:			
Donations and legacies	395,820	141,123	536,943
Investment income	32,443	-	32,443
	<u>          </u>	<u>          </u>	<u>          </u>
Total income	428,263	141,123	569,386
	<u>          </u>	<u>          </u>	<u>          </u>
Expenditure on:			
Fundraising	(14,821)	-	(14,821)
Charitable activities	(429,354)	(48,889)	(478,243)
	<u>          </u>	<u>          </u>	<u>          </u>
Total expenditure	(444,175)	(48,889)	(493,064)
	<u>          </u>	<u>          </u>	<u>          </u>
Net losses on investments	50,866	-	50,866
	<u>          </u>	<u>          </u>	<u>          </u>
Net income	34,954	92,234	127,188
Transfers between funds	11,894	(11,894)	-
	<u>          </u>	<u>          </u>	<u>          </u>
Net movement in funds	46,848	80,340	127,188
Reconciliation of funds			
Total funds brought forward	844,135	113,461	957,596
	<u>          </u>	<u>          </u>	<u>          </u>
Total funds carried forward	<u>890,983</u>	<u>193,801</u>	<u>1,084,784</u>

**6 Income from donations, legacies and events**

	2025 £	2024 £
Donations	137,333	203,645
Legacies	211,552	333,298
Events	38,548	-
	<u>          </u>	<u>          </u>
	<u>387,433</u>	<u>536,943</u>

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<b>7</b>	<b>Investment income</b>			<b>2025</b>	2024
				£	£
	Interest receivable			<b>36,385</b>	32,443

<b>8</b>	<b>Expenditure</b>				
		Staff costs	Other costs	Grant funding	Total
		£	£	£	£
	<b>Raising funds</b>				
	Fundraising	42,091	14,714	-	56,805
	<b>Charitable activities</b>				
	Donation to the Macmillan Cancer	-	-	66,000	66,000
	Funding patient services	-	-	180,218	180,218
	Funding cancer research projects	-	-	49,891	49,891
	Funding cancer equipment	-	-	26,138	26,138
	Support expenditure	42,091	19,443	-	61,534
		42,091	19,443	322,247	383,781
	<b>Total expenditure</b>	<b>84,182</b>	<b>34,157</b>	<b>322,247</b>	<b>440,586</b>

£124,000 of research grants were awarded during the year and £58,000 of grants previously awarded were no longer required. £184,000 was paid out during the year to projects awarded funds in previous years which were accrued when awarded in accordance with the accounting policy.

<b>9</b>	<b>Analysis of support costs (including Governance costs)</b>			<b>2025</b>	2024
				£	£
	Wages and salaries			<b>42,091</b>	32,143
	General office and administration			<b>9,443</b>	(3,595)
	Governance costs:				
	Audit fees			<b>10,000</b>	9,300
				<b>61,534</b>	69,992

**10** **Trustees**

None of the Trustees (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure. Three Trustees made donations to the charity during the year totaling £200.

**11 Employees**

**Number of employees**

The average monthly number of employees during the year was:

	<b>2025</b>	2024
	<b>Number</b>	Number
Administration and support staff	<b>2</b>	2

**Employment costs**

	<b>2025</b>	2024
	<b>£</b>	£
Salaries	<b>79,487</b>	61,546
Social security	<b>2,936</b>	1,216
Pension contributions	<b>1,759</b>	1,525
	<b>84,182</b>	64,287

There were no employees whose annual remuneration was £60,000 or more. Pension contributions solely related to a defined contribution scheme. There were pension contributions outstanding at the year-end totalling £nil (2024: £nil). The key management personnel comprises of the fund manager and the marketing & communications officer, the total employee benefits of the key management personnel (including Employer's National Insurance Contributions) were £77,882 (2024: £64,287).

**12 Fixed asset investments**

	<b>£</b>
Fair value at 1 April 2024	596,214
Change in value in the year	9,112
Fair value at 31 March 2025	<b>605,326</b>

The historic cost of the investment is £450,000.

**13 Debtors**

	<b>2025</b>	2024
	<b>£</b>	£
Income tax recoverable	<b>10,000</b>	10,000
Prepayments and accrued income	<b>68,978</b>	42,030
	<b>78,978</b>	52,030

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<b>14</b>	<b>Creditors: amounts falling due within one year</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	Grants payable	<b>262,618</b>	265,395
	Accruals	<b>117,800</b>	114,799
		<u><b>380,418</b></u>	<u>380,194</u>
<b>15</b>	<b>Creditors: amounts falling due after more than one year</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	Grants payable 1-2 years	<b>56,416</b>	187,500
		<u><b>56,416</b></u>	<u>187,500</u>
<b>16</b>	<b>Reconciliation of research grants payable</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	Research grants brought forward	<b>452,895</b>	366,956
	Net commitments/(withdrawals) made during the year	<b>49,891</b>	212,501
	Research grants paid during the year	<b>(183,752)</b>	(126,562)
	Commitments at 31 March 2025	<u><b>319,034</b></u>	<u>452,895</u>

At the year end 10 funding research projects were active at University Hospital Sussex Trust, University of Sussex, University of Brighton and Kings College London.

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17 Funds

The funds of SCF include restricted funds which represent donations and legacies which have restricted use.

	Movement in funds					Balance at 31 March 2025
	Balance at 1 April 2024	Income	Expenditure	Gains	Transfers	
	£	£	£		£	
<b>Restricted funds</b>	193,801	150,533	(26,138)	-	(33,127)	<b>285,069</b>
<b>Unrestricted funds</b>						
Protected reserve	150,000	-	-	-	-	150,000
Designated funds	264,000	-	(294,502)	-	500,000	469,498
Undesignated funds	476,983	273,285	(119,946)	9,112	(466,873)	172,561
	890,983	273,285	(414,448)	9,112	33,127	792,059
<b>Total funds</b>	<b>1,084,784</b>	<b>423,818</b>	<b>(440,586)</b>	<b>9,112</b>	<b>-</b>	<b>1,077,128</b>

Analysis of restricted funds	Balance at				Balance at 31 March 2025
	1 April 2024	Income	Expenditure	Transfers	
	£	£	£	£	
Books - cancer related literature	493	-	-	(450)	43
Breast Cushions - provision of equipment	2,269	33	(2,119)	(183)	-
NHS chemotherapy nurse support	402	500	-	-	902
Equipment	97,590	150,000	(3,212)	-	244,378
Head, Neck & Thyroid services	116	-	-	(116)	-
Thancs - support for local cancer charity	1	-	(482)	481	-
Website development	325	-	(325)	-	-
Whizz It Up - cancer related literature	759	-	-	(759)	-
Worthing breast cancer support	52,100	-	-	(32,100)	20,000
A Howie Legacy Paxman Cold Cap	10,822	-	-	-	10,822
PRH Toilet Refurbishment	10,000	-	(10,000)	-	-
PRH Oncology Team	1,924	-	-	-	1,924
PRH Works and Staff Support	5,000	-	-	-	5,000
Zaki CNS Training and Staff Events	2,000	-	-	-	2,000
T Stewart Sarcoma Boards	10,000	-	(10,000)	-	-
	193,801	150,533	(26,138)	(33,127)	285,069

During the year the Trustees started a review of restricted funds. It found that equipment spend from previous years had not been allocated to the relevant restricted fund. This has been corrected by transfer during the year.

**18 Analysis of net assets between funds**

	Unrestricted funds	Restricted funds	Total
	£	£	£
<b>Fund balances at 31 March 2025 are represented by:</b>			
Investments	605,326	-	605,326
Current assets	623,567	285,069	908,636
Creditors: amounts falling due within one year	(380,418)	-	(380,418)
Creditors: amounts falling due after more than one year	(56,416)	-	(56,416)
	<u>792,059</u>	<u>285,069</u>	<u>1,077,128</u>

Analysis of net assets between funds - Comparative

	Unrestricted	Restricted	Total
	£	£	£
<b>Fund balances at 31 March 2024 are represented by:</b>			
Investments	596,214	-	596,214
Current assets	862,463	193,801	1,056,264
Creditors: amounts falling due within one year	(380,194)	-	(380,194)
Creditors: amounts falling due after more than one year	(187,500)	-	(187,500)
	<u>890,983</u>	<u>193,801</u>	<u>1,084,784</u>

**19 Control**

SCF is under the control of the Trustees.

**20 Related Party Transactions**

The nature of SCF's activities means that it provides financial support to University Hospitals NHS Sussex NHS Foundations Trust through research and equipment grants. Some of SCF's Trustees are employed by this Trust but do not financially gain from the support given by SCF.

**SUSSEX CANCER FUND**

England & Wales - Charity number 1147195

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# Accounts

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**Sussex Cancer Fund**  
**Limited By Guarantee**  
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**Reference and administrative details**

Charity number: 1147195  
Company number: 7963616  
Registered office: Sussex Cancer Centre, Bristol Gate, Brighton, East Sussex, BN2 5BE

**Our advisers**

Auditors	TC Group	The Courtyard, Shoreham Road, Upper Beeding, West Sussex, BN44 3TN
Bankers	CAF Bank	25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Solicitors	Wannops	Southfield House, 11 Liverpool Gardens, Worthing, West Sussex, BN11 1SD

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## Trustees' Report

The Trustees (who are also directors of the Trust for the purposes of the Companies Act) present their Annual Report, together with the audited accounts of Sussex Cancer Fund (the Company) for the year ended 31 March 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The accounts comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## Purposes and activities

The purposes of the Trust are to provide for the relief of sickness by way of research and the provision of complementary patient services, and the maintenance and replacement of facilities, equipment and buildings for Radiotherapy and Oncology departments of hospitals in West Sussex and East Sussex.

The Trust's principal activity continues to be to seek funds in order to provide financial support for the purposes noted above and in addition to provide financial support to the Macmillan Horizon Centre at The Royal Sussex County Hospital, Brighton. We monitor regularly the services we provide and also the quality of the research projects in which we invest and measure our success in terms of the number of locations and patients, and research projects we support.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: Running A Charity (PB2)'.

## Achievements and performance

SCF maintains its responsibilities to the Sussex Cancer Centre and its ongoing donations to the running costs of the Horizon Centre. Further to the strategic review performed in 2023 the new operational and financial plan was adopted and the Trust has started to broaden the range and location of its complementary patient services whilst maintaining its financial support for cancer research projects and the Horizon Centre. The Trust now provides patient services in Chichester, Brighton, Eastbourne, Haywards Heath and Worthing.

In addition the Trust was able to continue to fund cancer research projects to the amount of £134,000 during the year. It has also approved four new projects during the year to a value of £231,000.

The Trust has continued to work in partnership with Macmillan Cancer Support. SCF's services complement not only those provided by the NHS but also Macmillan and in addition it contributes over £60,000 per annum to the running costs of the Horizon Centre. Both organisations have also supported one another in many different non-financial ways during the year including volunteering for each other at various fund raising and awareness events. We have a strong, dedicated team of volunteers without which we would not be able to function as effectively. In November 2024 this enabled us to take on the provision of cafeteria services at the The Park Centre for Breast Care in Preston Park, Brighton with negligible investment funding being needed.

The Trust also continues to provide free parking to cancer patients at Brighton. This saves patients in total approximately £200,000 a year in parking charges.

#### Trustees, staff and volunteers

Trustees and volunteers receive no remuneration. Staff remuneration is reviewed annually and revised as appropriate taking account of prevailing rates within the NHS for roles of a similar nature.

#### Future plans

The Trust will continue to improve, diversify and service additional locations as its and others' resources allow. It will also continue to invest in research projects which seek to increase knowledge of cancer and/or seek to provide better pathways for patients throughout any cycle of treatment and support.

#### Financial review (including Reserves policy)

In the year ended 31 March 2024 the Trust reported a surplus of £127,188 in comparison to £139,429 in the previous year.

Income from donations was £203,645 (2023: £289,797) however this was more than offset by an increase in legacies granted to the Trust resulting in £333,298 (2023: £15,829).

Expenditure increased by 189% reflecting the implementation of the strategic review - with more patient services coming on stream and research grants awarded. Since the year end the Trustees have approved funding for four new projects to the total value of £115,000.

#### Principal risks and uncertainties

The Trustees consider the principal risks and uncertainties which face the Trust to be:

- **certainty of future income streams:** The Trust is almost totally reliant on donation and legacy income which can fluctuate significantly. This is the key factor which is likely to affect future financial performance. The Trustees manage this financial risk by setting its reserves policy from time to time and setting annual budgets for the organisation as a whole and the individual service streams.
- **quality of patient services and research projects:** All new patient service suggestions are presented to the Trustees as business cases which includes patient needs for review by the Board. The services are then monitored regularly and patient feedback is sought where appropriate to assess whether the services provide the benefits originally foreseen. All research projects which are funded are supported by the Sussex Cancer Research Centre and then reviewed by appropriately experienced Trustees.
- **expertise and succession planning:** As with many small charities the Trust has a responsibility to ensure that it has access to specialist and professional expertise - both in house and externally as appropriate. It also needs to ensure that the resources available are sufficient and sustainable into the future. The Trustees regularly review the skills sets required and plan appropriately to mitigate any such risk.

The Board of Trustees is responsible for ensuring that the Trust has sufficient funds to meet its day to day requirements and plans and commitments for the foreseeable future. The Board therefore regularly reviews its approach to its Reserves policy.

Currently the Trust will maintain at all times a minimum unrestricted financial reserve of £150,000 to ensure ongoing operational costs together with an allowance for any unforeseen expenditure can be met for a period of at least six months. This reserve is the Protected reserve.

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When a conditional donation is made then the funds are ringfenced and accounted for as a Restricted fund. Where the Board has approved expenditure which is due to be carried out in current and future years such expenditure is accounted for as a Designated fund and forms part of the overall Unrestricted funds of the Trust.

The remaining balance of reserves is therefore unrestricted and available to be used to fund other charitable activities of the Trust. This reserve is classified as Undesignated funds.

#### **Directors and Trustees**

The directors of the charitable company (the Trust) are its Trustees for the purpose of charity law. The Trustees and officers serving during the year and since the year end were as follows:

Professor DJ Bloomfield MRCP FRCR (Chairman)	
SD Crocker	
N Pearce	
S Ralphson	Appointed 1 April 2024
L Scott	Appointed 1 April 2024
FR Sims	Resigned 2 November 2024
RH Taylor	
BJ Tremlett (Deputy Chair)	Resigned 2 November 2024

#### **Structure, Governance and Management**

##### **Governing Document**

Sussex Cancer Fund is a company limited by guarantee governed by its Memorandum and Articles of Association dated 24 February 2012. It is registered as a charity with the Charity Commission.

##### **Appointment and training of Trustees**

Appointment of Trustees is governed by the Articles of Association of the Trust. The Board of Trustees is authorised to appoint new or additional Trustees. It recruits with the intention that the Board of Trustees is represented by a mix of business and medical skills. They are invited and encouraged to attend short training sessions given by existing Trustees in order to familiarise themselves with the Charity and the context within which it operates.

##### **Organisation**

The Trust is organised by the Trustees in accordance with its governing document. The Trustees meet quarterly but there are subgroups, which include specialist co-optees, and which meet more frequently to assess grant applications. These subgroups report to the full Board of Trustees, which then approve or refuse grants.

##### **Risk management**

The Trustees have examined the major strategic, business and operational risks which the Trust faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

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#### **Trustees' responsibilities in relation to the accounts**

The Trustees (who are also the directors of Sussex Cancer Fund for the purposes of company law) are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explains in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Trust will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### **Statement as to disclosure to our auditors**

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware; and
- the Trustees, having made enquiries of fellow directors and the auditor that they ought to have individually taken, have each taken steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the Board of Trustees



Neil Pearce ACA, Treasurer  
Date: 20/12/24

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**Auditor's report**  
**For the Year Ended 31 March 2024**

**To the members of Sussex Cancer Fund**

### **Opinion**

We have audited the financial statements of Sussex Cancer Fund (the 'charitable company') for the year ended 31 March 2024 on pages 10 to 21. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with the applicable legal requirements.

#### Matters on which we are required to report by exception

In light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matter in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

#### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

#### Extent to which the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due


Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general sector experience, and through discussion with the trustees and other management (as required)
- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption, and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and
- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102, the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;
- We considered the nature of the charity's operations, the control environment and financial performance;
- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;
- We considered the procedures and controls that the charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

  
Mr Mark Cummins FCCA (Senior Statutory Auditor)  
for and on behalf of TC Group, Statutory Auditors  
The Courtyard, Shoreham Road  
Upper Beeding  
Steyning  
West Sussex, BN44 3TN

Dated

20 December 2024.

Statement of Financial Activities including Income and Expenditure Account

	Notes	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b>Income from:</b>					
Donations and legacies	6	395,620	141,123	536,943	305,625
Investment income	7	32,443	0	32,443	11,929
<b>Total income</b>		<u>428,263</u>	<u>141,123</u>	<u>569,386</u>	<u>317,555</u>
<b>Expenditure on:</b>					
Raising funds		(14,821)	0	(14,821)	(3,323)
Charitable activities		(429,353)	(48,889)	(478,243)	(161,703)
<b>Total expenditure</b>	8	<u>(444,175)</u>	<u>(48,889)</u>	<u>(493,064)</u>	<u>(165,026)</u>
Net gains/(losses) on investments	12	50,866	0	50,866	(13,100)
<b>Net income</b>		<u>34,954</u>	<u>92,234</u>	<u>127,188</u>	<u>139,429</u>
Transfers between funds	17	11,894	(11,894)	0	0
<b>Net movement in funds</b>		<u>46,848</u>	<u>80,340</u>	<u>127,188</u>	<u>139,429</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		844,135	113,461	957,596	818,167
<b>Total funds carried forward</b>		<u>890,983</u>	<u>193,801</u>	<u>1,084,784</u>	<u>957,596</u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All activities are classified as continuing. There are no recognised gains or losses other than those reported on the statement of financial activities.

Sussex Cancer Fund  
Charity Registration No. 1147195  
Company Registration No. 07963616 (England and Wales)  
Trustees' Annual Report and Accounts  
31 March 2024

**Balance Sheet**

	Notes	2024 £	2023 £
<b>Fixed assets</b>			
Investments	12	596,214	545,348
<b>Current assets</b>			
Debtors	13	52,030	38,500
Cash at bank and in hand		1,004,234	819,893
		<u>1,056,264</u>	<u>858,393</u>
<b>Creditors: amounts falling due within one year</b>	14	(380,194)	(287,665)
<b>Net current assets</b>		<u>676,070</u>	<u>570,728</u>
<b>Total assets less current liabilities</b>		<u>1,272,284</u>	<u>1,116,076</u>
<b>Creditors: amounts falling due after more than one year</b>	15	(187,500)	(158,480)
<b>Net assets</b>		<u>1,084,784</u>	<u>957,596</u>
<b>The funds of the Trust:</b>			
Restricted funds	17	193,801	113,461
Unrestricted funds	17	890,983	844,135
		<u>1,084,784</u>	<u>957,596</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The accounts were approved by the Board on



Neil Pearce ACA

Date: 20/12/24

**Statement of Cash Flows**

		2024	2023	
	Notes	£	£	
<b>Cash flows from operating activities:</b>				
Net income		127,188	139,429	
Unrealised (gain)/losses on investments	12	(50,866)	13,100	
Dividends and interest from investments	7	(32,443)	(11,929)	
(Increase)/decrease in trade debtors	13	0	86,645	
Increase/(decrease) in creditors	14	121,549	(183,632)	
<b>Net cash provided by operating activities</b>		<u>165,428</u>	<u>43,613</u>	
<b>Cash flows from investing activities:</b>				
Dividends and interest from investments	7	18,913	11,929	
<b>Increase in cash</b>		<u>184,341</u>	<u>55,542</u>	
<b>Cash and cash equivalents at the beginning of the year</b>		<u>819,893</u>	<u>764,351</u>	
<b>Cash and cash equivalents at the end of the year</b>		<u><u>1,004,234</u></u>	<u><u>819,893</u></u>	
<b>Analysis of cash and cash equivalents</b>				
		At 1 April 2023	Cash flow	At 31 March 2024
		£	£	£
Cash at bank and in hand		<u>819,893</u>	<u>184,341</u>	<u>1,004,234</u>

## Notes to the Accounts

### 1 Legal status of charitable company

Sussex Cancer Fund is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the Trustees' report.

In the event of the Trust being wound up, the liability in respect of the guarantee is limited to £10 per member of the Trust.

### 2 Accounting policies

#### 2.1 Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Sussex Cancer Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about Sussex Cancer Fund's ability to continue as a going concern.

The financial statements are prepared in sterling, which is the functional currency of the Trust. Monetary amounts in these financial statements are rounded to the nearest pound.

#### 2.2 Income

Legacy income is accounted for in the Statement of Financial Activities when the Trust is entitled to the income, receipt is probable and when the amount can be quantified with sufficient accuracy.

Donations and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Other trading activities represent income from organised events and are recognised when receivable.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the year in which they are receivable unless a grant is subject to donor imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

### 2.3 Expenditure

Expenditure is accounted for on an accruals basis with the irrecoverable element of VAT included with the item of expense to which it relates.

Expenditure on raising funds includes costs incurred by the Trust in fundraising.

Charitable expenditure comprises those costs incurred by the Trust in the delivery of its activities and services for its beneficiaries. Grants payable are charged in the year when the offer is approved by Trustees and conveyed to the recipient. All grants awarded are specifically to provide financial support for cancer research and for the provision, maintenance and replacement of facilities, equipment and buildings for the radiotherapy and oncology departments.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Trust and include audit fees and costs linked to the strategic management of the Trust. These are shown within support costs.

All costs are allocated between expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned based on estimated usage as a proportion of directly attributable expenditure.

### 2.4 Fund accounting

Funds held by the Trust are either:

Unrestricted undesignated funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Unrestricted designated funds - these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Unrestricted protected reserve - these are funds set aside by the Trustees to ensure the Trust has sufficient funds to continue to trade for at least six months at any point in time.

Restricted funds - these are funds where conditions of use have been expressed by the benefactor.

### 2.5 Investments

Investments are included at fair value at the balance sheet date. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

### 2.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The Trustees seek to use short term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

**2.7 Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

**2.8 Creditors and provisions**

Creditors and provisions are recognised where the Trust has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

**2.9 Donated services and facilities**

The Trust operates from an office within the Royal Sussex County Hospital. These facilities are donated to the Trust. The Trustees are grateful for the continuing support from University Hospitals Sussex NHS Foundation Trust. On receipt, donated facilities are recognised on the basis of the value of the gift to the Trust which is the amount the Trust would have been willing to pay to obtain facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**2.10 Pensions**

The Trust operates an Auto Enrolment defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they are incurred.

**3 Taxation**

The charitable company is registered as a Trust and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

**4 Net income/(expenditure) for the year**

This is stated after charging:

	2024	2023
	£	£
Audit fee charge	9,300	8,100

5 Comparative funds – Statement of Financial Activities for the year ended 31 March 2023

	Unrestricted funds	Restricted funds	Total 2023
<b>Income from:</b>			
Donations and legacies	248,890	56,736	305,625
Investment income	11,929	0	11,929
<b>Total income</b>	<b>260,819</b>	<b>56,736</b>	<b>317,555</b>
<b>Expenditure on:</b>			
Fundraising	(3,323)	0	(3,323)
Charitable activities	(146,515)	(15,188)	(161,703)
<b>Total expenditure</b>	<b>(149,838)</b>	<b>(15,188)</b>	<b>(165,026)</b>
Net losses on investments	(13,100)	0	(13,100)
<b>Net income</b>	<b>97,881</b>	<b>41,548</b>	<b>139,429</b>
Transfers between funds	(70,029)	70,029	0
<b>Net movement in funds</b>	<b>27,852</b>	<b>111,577</b>	<b>139,429</b>
<b>Reconciliation of funds</b>			
Total funds brought forward	816,283	1,884	818,167
<b>Total funds carried forward</b>	<b>844,135</b>	<b>113,461</b>	<b>957,596</b>

6 Income from donations and legacies

	2024 £	2023 £
Donations	203,645	289,797
Legacies	333,298	15,829
	<b>536,943</b>	<b>305,625</b>

7 Investment income

	2024 £	2023 £
Interest receivable	32,443	11,929

8 Expenditure	Staff costs	Other costs	Grant funding	Total 2024	Total 2023
	£	£	£	£	£
<b>Raising funds</b>					
Fundraising	0	14,821	0	14,821	3,323
<b>Charitable activities</b>					
Donation to the Macmillan Cancer Support	0	0	60,115	60,115	61,089
Funding patient services	0	0	125,075	125,075	53,824
Funding cancer research projects	0	0	212,501	212,501	(52,047)
Funding cancer equipment	0	0	3,508	3,508	23,644
Support expenditure	64,287	12,757	0	77,044	75,192
	<u>64,287</u>	<u>12,757</u>	<u>401,199</u>	<u>478,243</u>	<u>161,703</u>
<b>Total expenditure</b>	<u><u>64,287</u></u>	<u><u>27,578</u></u>	<u><u>401,199</u></u>	<u><u>493,064</u></u>	<u><u>165,026</u></u>

£254,000 of research grants were awarded during the year and £43,000 of grants previously awarded were no longer required. £114,000 was paid out during the year to projects awarded funds in previous years which were accrued when awarded in accordance with the accounting policy. Since the year end four new research projects have been awarded a total of £115,000 in grants.

9 Analysis of support costs (including Governance costs)	2024	2023
	£	£
Wages and salaries	64,287	52,865
General office and administration	3,467	14,227
Governance costs:		
Audit fees	9,300	8,100
	<u>77,044</u>	<u>75,192</u>

**10 Trustees**

None of the Trustees (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Administration and support staff	<u>2</u>	<u>2</u>
<b>Employment costs</b>	<b>2024</b>	<b>2023</b>
	£	£
Wages and social security costs	61,546	49,814
Social security	1,216	1,354
Pension contributions	<u>1,525</u>	<u>1,698</u>
	<u>64,287</u>	<u>52,865</u>

There were no employees whose annual remuneration was £60,000 or more. Pension contributions solely related to a defined contribution scheme. There were pension contributions outstanding at the year-end totalling £nil (2023: £nil). The key management personnel comprises of the fund manager and the marketing & communications officer, to which all of the above employment costs relate.

12 Fixed asset investments

	£
Fair value at 1 April 2023	545,348
Change in value in the year	<u>50,866</u>
Fair value at 31 March 2024	<u>596,214</u>

If fixed assets had not been revalued, they would have been included at the following historical cost:

	2024	2023
	£	£
Cost	<u>450,000</u>	<u>450,000</u>

<b>13</b>	<b>Debtors</b>	<b>2024</b>	<b>2023</b>
		£	£
	Income tax recoverable	10,000	10,000
	Prepayments and accrued income	42,030	28,500
		<u>52,030</u>	<u>38,500</u>
<b>14</b>	<b>Creditors: amounts falling due within one year</b>	<b>2024</b>	<b>2023</b>
		£	£
	Grants payable	265,395	208,476
	Trade creditors	0	10,000
	Accruals	114,799	69,189
		<u>380,194</u>	<u>287,665</u>
<b>15</b>	<b>Creditors: amounts falling due after more than one year</b>	<b>2024</b>	<b>2023</b>
		£	£
	Grants payable 1-2 years	187,500	158,480
<b>16</b>	<b>Reconciliation of research grants payable</b>	<b>2024</b>	<b>2023</b>
		£	£
	Research grants brought forward	366,956	617,184
	Net commitments/(withdrawals) made during the year	212,501	(52,047)
	Research grants paid during the year	(126,562)	(198,181)
	Commitments at 31 March 2024	<u>452,895</u>	<u>366,956</u>
	Commitments at 31 March 2024 are payable as follows:		
	Within one year	265,395	208,476
	After more than one year	187,500	158,480
		<u>452,895</u>	<u>366,956</u>

At the year end, there were eight grant commitments outstanding with a total remaining grant of £452,895 funding research projects at University Hospital Sussex Trust, University of Brighton and Kings College London.

17 Funds

The funds of the Trust include restricted funds which represent donations and legacies which have restricted use.

	Movement in funds				Balance at 31 March 2024
	Balance at 1 April 2023	Income	Expenditure	Transfers	
	£	£	£	£	
<b>Restricted funds</b>	113,461	141,123	(48,889)	(11,894)	193,801
<b>Unrestricted funds</b>					
Protected reserve	150,000	0	0	0	150,000
Designated funds	342,304	0	(190,020)	111,716	264,000
Undesignated funds	351,831	479,129	(254,155)	(99,822)	476,983
	844,135	479,129	(444,175)	11,894	890,983
<b>Total funds</b>	957,596	620,252	(493,064)	0	1,084,784

Analysis of restricted funds	Balance at 1 April 2023	Income	Expenditure	Transfers	Balance at 31 March 2024
	£	£	£	£	£
	Books - cancer related literature	493	0	0	0
Breast Cushions - provision of equipment	3,117	250	(1,267)	169	2,269
NHS chemotherapy nurse support	812	51	(461)	0	402
Haematology research	42,991	0	(42,991)	0	0
Equipment	12,500	100,000	(2,410)	(12,500)	97,590
Head, Neck & Thyroid services	116	0	0	0	116
Thanks - support for local cancer charity	248	0	(685)	437	0
Website development	325	0	0	0	325
Whizz It Up - cancer related literature	759	0	0	0	759
Worthing breast cancer support	52,100	0	0	0	52,100
A Howie Legacy Paxman Cold Cap	0	10,822	0	0	10,822
PRH Toilet Refurbishment	0	10,000	0	0	10,000
PRH Oncology Team	0	3,000	(1,076)	0	1,924
PRH Works and Staff Support	0	5,000	0	0	5,000
Zaki CNS Training and Staff Events	0	2,000	0	0	2,000
T Stewart Sarcoma Boards	0	10,000	0	0	10,000
	113,461	141,123	(48,889)	(11,894)	193,801

During the year the Trustees started a review of restricted funds. It found that equipment spend from previous years had not been allocated to the relevant restricted fund. This has been corrected by transfer during the year.

**18 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total £
<b>Fund balances at 31 March 2024 are represented by:</b>			
Investments	596,214	0	596,214
Current assets	862,463	193,801	1,056,264
Creditors: amounts falling due within one year	(380,194)	0	(380,194)
Creditors: amounts falling due after more than one year	(187,500)	0	(187,500)
	<u>890,983</u>	<u>193,801</u>	<u>1,084,784</u>

**Analysis of net assets between funds - Comparative**

	Unrestricted £	Restricted funds £	Total £
<b>Fund balances at 31 March 2023 are represented by:</b>			
Investments	545,348	0	545,348
Current assets	744,932	113,461	858,393
Creditors: amounts falling due within one year	(287,665)	0	(287,665)
Creditors: amounts falling due after more than one year	(158,480)	0	(158,480)
	<u>844,135</u>	<u>113,461</u>	<u>957,596</u>

**19 Control**

The Trust is under the control of the Trustees.

**20 Related Party Transactions**

The nature of the Trust's activities means that it provides financial support to University Hospitals NHS Sussex NHS Foundations Trust through research and equipment grants. Some of the Trust's Trustees are employed by the Trust but do not financially gain from the support given by the Trust.



**SUSSEX CANCER FUND**

England & Wales - Charity number 1147195

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# Accounts

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**Charity Registration No. 1147195**

**Company Registration No. 07963616 (England and Wales)**

**Sussex Cancer Fund**

**Limited By Guarantee**

**Trustees' Annual Report and Accounts**

**31 March 2023**

# Sussex Cancer Fund

Limited by Guarantee

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## Reference and administrative details

Charity

number: 1147195

Company

number: 7963616

Registered

office: Sussex Cancer Centre, Royal Sussex County Hospital, Eastern Road, Brighton, East Sussex, BN2 5BE

## Our advisers

Auditors	TC Group	The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN
Bankers	CAF Bank	25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Solicitors	Wannops LLP	Southfield House, 11 Liverpool Gardens, Worthing, West Sussex, BN11 1SD

# **Sussex Cancer Fund**

**Limited by Guarantee**

**Trustees' Report**

**For the Year Ended 31 March 2023**

The Trustees (who are also directors of the Trust for the purposes of the Companies Act) present their Annual Report, together with the audited accounts of Sussex Cancer Fund (the Company) for the year ended 31 March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The accounts comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

## **Our purposes and activities**

The purposes of the Trust are to provide for the relief of sickness by way of research and the provision of complementary patient services, and the maintenance and replacement of facilities, equipment and buildings for Radiotherapy and Oncology departments of local hospitals in West Sussex and East Sussex.

The Trust's principal activity continues to be to seek funds in order to provide financial support for the purposes noted above and provide financial support to the Macmillan Horizon Centre at The Royal Sussex County Hospital, Brighton.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: Running A Charity (PB2)'.

## **Achievements and performance**

The SCF maintains its responsibility to the Sussex Cancer Centre and its ongoing contributions to the running costs of the Horizon Centre. During the year a strategic review was conducted and a new operational and financial plan was adopted which seeks to broaden the range and location of our complementary patient services whilst maintaining our financial support for cancer research projects and the Horizon Centre.

We were able to continue to fund cancer research projects to the amount of £198,000 during the year. Whilst we did not approve any new research grants during the financial year since the year end the Trustee have approved funding for a further five projects with a total value of £216,000. Our current total financial commitment to cancer research projects is c£0.5 million supporting 11 projects.

We have continued to work in partnership with Macmillan Cancer Support. Our services complement not only those provided by the NHS but also Macmillan. We utilise space at both organisations' premises to provide our services and contribute over £60,000 per annum to the running costs of the Horizon Centre.

# Sussex Cancer Fund

Limited by Guarantee

Trustees' Report

For the Year Ended 31 March 2023

During the year we welcomed three new Trustees to the Board, each bringing additional skills with them. We continue with this strategy and are currently looking to further strengthen the Board and our volunteer base.

Three Trustees have retired since the last annual report - Bob Leeds, Robert Maxwell and Tim Fenton. Their support and input over many years has been greatly appreciated by all of the Trustees.

Since the financial year end we have commenced our plans to both broaden the services we offer together with the locations where they can be accessed. We now have presence in Brighton, Worthing, Eastbourne, Chichester and Haywards Heath and we have designated c£340,000 for the provision of these services over the coming few years.

## Financial review (including Reserves policy)

In the year ended 31 March 2023 the Trust reported a surplus of £139,429 in comparison to £91,235 in the previous year.

Income from donations increased by 74% to £289,797 reflecting the return to normal levels of activity following the Pandemic however this was more than offset by a reduction of legacies granted to the Trust which fell by 93% to £15,829.

Expenditure fell by 53% to £165,026. The reduction reflects that there were no research grants awarded during the year. However the Trust continued its support of research throughout the year with the continued funding to projects approved in previous years. Since the year end the Trustees have approved funding for five new projects to the total value of £216,000.

Year on year our equity investment reduced in value by £13,100 to £545,328 which was compensated by higher interest receipts on our cash investments.

The Board of Trustees is responsible for ensuring that the Trust has sufficient funds to meet its day to day requirements and plans and commitments for the foreseeable future. The Board therefore regularly reviews its approach to its Reserves policy. The latest review concluded that it is appropriate to change our policy as follows.

The Trust will maintain at all times a minimum unrestricted financial reserve of £150,000 to ensure ongoing operational costs together with an allowance for any unforeseen expenditure can be met for a period of at least six months. This reserve is the Protected reserve.

When a conditional donation is made then the funds are ringfenced and accounted for as a Restricted fund. Where the Board has approved expenditure which is due to be carried out in current and future years such expenditure is accounted for as a Designated fund and forms part of the overall Unrestricted funds of the Trust.

The remaining balance of reserves is therefore unrestricted and available to be used to fund other charitable activities of the Trust. This reserve is classified as Undesignated funds.

**Sussex Cancer Fund**  
**Limited by Guarantee**  
**Trustees' Report**  
**For the Year Ended 31 March 2023**

**Directors and Trustees**

The directors of the charitable company (the Trust) are its Trustees for the purpose of charity law. The Trustees and officers serving during the year and since the year end were as follows:

Professor D J Bloomfield MRCP FRCR (Chairman)

B J Tremlett (Deputy Chair)

R A Leeds (Honorary Treasurer)	Resigned	20/02/2023
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R G Maxwell	Resigned	20/02/2023
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W H T Fenton	Resigned	26/04/2023
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F R Sims

R H Taylor

S D Crocker	Appointed	20/02/2023
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N Pearce	Appointed	20/02/2023
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**Structure, Governance and Management**

**Governing Document**

Sussex Cancer Fund is a company limited by guarantee governed by its Memorandum and Articles of Association dated 24 February 2012. It is registered as a charity with the Charity Commission.

**Appointment and training of Trustees**

Appointment of Trustees is governed by the Articles of Association of the Trust. The Board of Trustees is authorised to appoint new or additional Trustees. It recruits with the intention that the Board of Trustees is represented by a mix of business and medical skills. They are invited and encouraged to attend short training sessions given by existing Trustees in order to familiarise themselves with the Charity and the context within which it operates.

# **Sussex Cancer Fund**

## **Limited by Guarantee**

### **Trustees' Report**

#### **For the Year Ended 31 March 2023**

#### **Organisation**

The Trust is organised by the Trustees in accordance with its governing document. The Trustees meet quarterly but there are subgroups, which include specialist co-optees, and which meet more frequently to assess grant applications. These subgroups report to the full Board of Trustees, which then approve or refuse grants.

#### **Risk management**

The Trustees have examined the major strategic, business and operational risks which the Trust faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

#### **Trustees' responsibilities in relation to the accounts**

The Trustees (who are also the directors of Sussex Cancer Fund for the purposes of company law) are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explains in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Trust will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

# Sussex Cancer Fund

Limited by Guarantee

Trustees' Report

For the Year Ended 31 March 2023

## Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware; and
- the Trustees, having made enquiries of fellow directors and the auditor that they ought to have individually taken, have each taken steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the Board of Trustees



Neil Pearce ACA, Treasurer

Date 20/12/23

**Sussex Cancer Fund**  
**Limited by Guarantee**  
**Auditor's report**  
**For the Year Ended 31 March 2023**

**To the members of Sussex Cancer Fund**

**Opinion**

We have audited the financial statements of Sussex Cancer Fund (the 'charitable company') for the year ended 31 March 2021 on pages 13 to 25. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Sussex Cancer Fund**  
**Limited by Guarantee**  
**Auditor's report (continued)**  
**For the Year Ended 31 March 2023**

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with the applicable legal requirements.

**Sussex Cancer Fund**  
**Limited by Guarantee**  
**Auditor's report (continued)**  
**For the Year Ended 31 March 2023**

**Matters on which we are required to report by exception**

In light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matter in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**Sussex Cancer Fund**  
**Limited by Guarantee**  
**Auditor's report (continued)**  
**For the Year Ended 31 March 2023**

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

**Extent to which the audit was considered capable of detecting irregularities, including fraud**

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general sector experience, and through discussion with the trustees and other management (as required by auditing standards), and discussed with the trustees and other management the policies and procedures regarding compliance with laws and regulations (see below);
- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption, and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any. The identified actual or suspected non-compliance was not sufficiently significant to our audit to result in our response being identified as a key audit matter;
- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102, the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;
- We considered the nature of the charity's operations, the control environment and financial performance;
- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;
- We considered the procedures and controls that the charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

# Sussex Cancer Fund

Limited by Guarantee

Auditor's report (continued)

For the Year Ended 31 March 2023

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

## Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Mr Mark Cummins FCCA (Senior Statutory Auditor)

for and on behalf of TC Group

Statutory Auditors

The Courtyard

Shoreham Road

Upper Beeding

Steyping

West Sussex

BN44 3TN

Date 

# Sussex Cancer Fund

Limited by Guarantee

Statement of Financial Activities including Income and Expenditure Account

For the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b>Income from:</b>					
Donations and legacies	6	248,890	56,736	305,625	391,328
Investment income	7	11,929	0	11,929	5,311
<b>Total income</b>		<u>260,819</u>	<u>56,736</u>	<u>317,555</u>	<u>396,639</u>
<b>Expenditure on:</b>					
Raising funds		(3,323)	0	(3,323)	(3,046)
Charitable activities		(146,515)	(15,188)	(161,703)	(350,138)
<b>Total expenditure</b>	8	<u>(149,838)</u>	<u>(15,188)</u>	<u>(165,026)</u>	<u>(353,184)</u>
Net gains/(losses) on investments	12	(13,100)	0	(13,100)	47,780
<b>Net income/(expenditure)</b>		<u>97,881</u>	<u>41,548</u>	<u>139,429</u>	<u>91,235</u>
Transfers between funds	18	(70,029)	70,029	0	0
<b>Net movement in funds</b>		<u>27,852</u>	<u>111,577</u>	<u>139,429</u>	<u>91,235</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		816,283	1,884	818,167	726,932
<b>Total funds carried forward</b>		<u>844,135</u>	<u>113,461</u>	<u>957,596</u>	<u>818,167</u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All activities are classified as continuing. There are no recognised gains or losses other than those reported on the statement of financial activities.

# Sussex Cancer Fund

Limited by Guarantee

Balance Sheet

For the Year Ended 31 March 2023

	Notes	2023 £	2022 £
<b>Fixed assets</b>			Restated
Investments	12	545,348	558,448
<b>Current assets</b>			
Debtors	13	38,500	125,145
Cash at bank and in hand		819,893	764,351
		<u>858,393</u>	<u>889,496</u>
<b>Creditors: amounts falling due within one year</b>	14	<b>(287,665)</b>	<b>(311,481)</b>
<b>Net current assets</b>		<u>570,728</u>	<u>578,015</u>
<b>Total assets less current liabilities</b>		<u>1,116,076</u>	<u>1,136,463</u>
<b>Creditors: amounts falling due after more than one year</b>	15	<b>(158,480)</b>	<b>(318,296)</b>
<b>Net assets</b>		<u>957,596</u>	<u>818,167</u>
<b>The funds of the Trust:</b>			
<b>Restricted funds</b>	18	113,461	1,884
<b>Unrestricted funds</b>	18	844,135	816,283
		<u>957,596</u>	<u>818,167</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The accounts were approved by the Board on 20/12/23



Neil Pearce ACA

**Sussex Cancer Fund**  
**Limited by Guarantee**  
**Statement of Cash Flows**  
**For the Year Ended 31 March 2023**

	Notes	2023 £	2022 £
<b>Cash flows from operating activities:</b>			
Net income/expenditure for the year		139,429	91,235
Unrealised (gain)/losses on investments	12	13,100	(47,780)
Dividends and interest from investments	7	(11,929)	(5,311)
(Increase)/decrease in debtors	13	86,645	(106,937)
Increase/(decrease) in creditors	14	(183,632)	72,189
		<u>43,613</u>	<u>3,396</u>
<b>Net cash provided by/(used in) operating activities</b>			
 <b>Cash flows from investing activities:</b>			
Dividends and interest from investments	7	11,929	5,311
		<u>55,542</u>	<u>8,707</u>
<b>Increase/(decrease) in cash</b>			
		<u>764,351</u>	<u>755,644</u>
<b>Cash and cash equivalents at the beginning of the year</b>			
		<u>819,893</u>	<u>764,351</u>
 <b>Analysis of cash and cash equivalents</b>			
	At 1 April 2022	Cash flow	At 31 March 2023
	£	£	£
Cash at bank and in hand	764,351	55,542	819,893
	<u>764,351</u>	<u>55,542</u>	<u>819,893</u>

# Sussex Cancer Fund

Limited by Guarantee

Notes to the Accounts

For the Year Ended 31 March 2023

## 1 Legal status of charitable company

Sussex Cancer Fund is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the Trustees' report.

In the event of the Trust being wound up, the liability in respect of the guarantee is limited to £10 per member of the Trust.

## 2 Accounting policies

### 2.1 Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Sussex Cancer Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about Sussex Cancer Fund's ability to continue as a going concern. This takes into account any known impact of the covid-19 pandemic on the financial position of the Trust.

The financial statements are prepared in sterling, which is the functional currency of the Trust. Monetary amounts in these financial statements are rounded to the nearest pound.

### 2.2 Income

Legacy income is accounted for in the Statement of Financial Activities when the Trust is entitled to the income, receipt is probable and when the amount can be quantified with sufficient accuracy.

Donations and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

### 2.2 Other trading activities represent income from organised events and are recognised when receivable.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the year in which they are receivable unless a grant is subject to donor imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

# Sussex Cancer Fund

Limited by Guarantee

Notes to the Accounts

For the Year Ended 31 March 2023

## 2.3 Expenditure

Expenditure is accounted for on an accruals basis with the irrecoverable element of VAT included with the item of expense to which it relates.

Expenditure on raising funds includes costs incurred by the Trust in fundraising.

Charitable expenditure comprises those costs incurred by the Trust in the delivery of its activities and services for its beneficiaries. Grants payable are charged in the year when the offer is approved by Trustees and conveyed to the recipient. All grants awarded are specifically to provide financial support for cancer research and for the provision, maintenance and replacement of facilities, equipment and buildings for the radiotherapy and oncology department at the Royal Sussex County Hospital, Brighton. In the year, the Trust also provided funding for a new Cancer Support Centre.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Trust and include audit fees and costs linked to the strategic management of the Trust. These are shown within support costs.

All costs are allocated between expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned based on estimated usage as a proportion of directly attributable expenditure.

## 2.4 Fund accounting

Funds held by the Trust are either:

Unrestricted undesignated funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Unrestricted designated funds - these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Unrestricted protected reserve - these are funds set aside by the Trustees to ensure the Trust has sufficient funds to continue to trade for at least six months at any point in time.

Restricted funds - these are funds where conditions of use have been expressed by the benefactor.

## 2.5 Investments

Investments are included at fair value at the balance sheet date. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

# Sussex Cancer Fund

Limited by Guarantee

Notes to the Accounts

For the Year Ended 31 March 2023

## 2.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The Trustees seek to use short term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

## 2.7 Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

## 2.8 Creditors and provisions

Creditors and provisions are recognised where the Trust has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

## 2.9 Donated services and facilities

The Trust operates from an office within the Royal Sussex County Hospital. These facilities are donated to the Trust. The Trustees are grateful for the continuing support from University Hospitals Sussex NHS Foundation Trust. On receipt, donated facilities are recognised on the basis of the value of the gift to the Trust which is the amount the Trust would have been willing to pay to obtain facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

## 2.1 Pensions

The Trust operates an Auto Enrolment defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they are incurred.

## 3 Taxation

The charitable company is registered as a Trust and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

## 4 Net income/(expenditure) for the year

This is stated after charging:

	<b>2023</b>	2022
	£	£
Audit fee	<b>7,000</b>	7,800

# Sussex Cancer Fund

Limited by Guarantee

Notes to the Accounts

For the Year Ended 31 March 2023

## 5 Comparative funds – Statement of Financial Activities for the year ended 31 March 2022

	Unrestricted funds £s	Restricted funds £s	Total 2022 £s
<b>Income from:</b>		Restated	
Donations and legacies	391,328	0	391,328
Other trading activities:			
Fundraising	0	0	0
Investment income	5,311	0	5,311
<b>Total income</b>	<u>396,639</u>	<u>0</u>	<u>396,639</u>
<b>Expenditure on:</b>			
Raising funds:			
Fundraising	(3,046)	0	(3,046)
Charitable activities	(189,852)	(160,286)	(350,138)
<b>Total expenditure</b>	<u>(192,898)</u>	<u>(160,286)</u>	<u>(353,184)</u>
Net gains/(losses) on investments	47,780	0	47,780
<b>Net income/(expenditure)</b>	<u>251,521</u>	<u>(160,286)</u>	<u>91,235</u>
Transfers between funds	(100,000)	100,000	0
<b>Net movement in funds</b>	<u>151,521</u>	<u>(60,286)</u>	<u>91,235</u>
<b>Reconciliation of funds</b>			
Total funds brought forward	664,762	62,170	726,932
<b>Total funds carried forward</b>	<u>816,283</u>	<u>1,884</u>	<u>818,167</u>

## 6 Income from donations and legacies

	2023 £	2022 £
Donations and gifts	289,797	166,841
Legacies receivable	15,829	224,487
	<u>305,625</u>	<u>391,328</u>

## 7 Investment income

	2023 £	2022 £
Interest receivable	11,929	5,311

# Sussex Cancer Fund

Limited by Guarantee

Notes to the Accounts

For the Year Ended 31 March 2023

8 Expenditure	Staff costs £	Other costs £	Grant funding £	Total 2023 £	Total 2022 £
<b>Raising funds</b>					
Fundraising	0	3,323	0	3,323	3,046
<b>Charitable activities</b>					
Donation to the Macmillan Cancer	0	0	61,089	61,089	55,942
Funding services for the direct benefit of patients	0	53,824	0	53,824	72,474
Funding cancer research projects	0	0	(52,047)	(52,047)	160,286
Funding of cancer specialist equipment	0	0	23,644	23,644	0
Support expenditure	52,865	22,327	0	75,192	61,436
	<u>52,865</u>	<u>76,151</u>	<u>32,686</u>	<u>161,703</u>	<u>350,138</u>
<b>Total expenditure</b>	<u><u>52,865</u></u>	<u><u>79,474</u></u>	<u><u>32,686</u></u>	<u><u>165,026</u></u>	<u><u>353,184</u></u>

£52,047 of research grants previously granted were no longer required. No new research projects were awarded grants during the year. £198,280 was paid out during the year to projects awarded funds in previous years which were accrued when awarded in accordance with the accounting policy. Since the year end five new research projects have been awarded a total of £216,000 in grants.

8 Analysis of support costs (including Governance costs)	2023 £	2022 £
Wages and salaries	52,865	49,951
General office and administration	14,227	3,685
Governance costs:		
Audit fees	8,100	7,800
	<u><u>75,192</u></u>	<u><u>61,436</u></u>

# Sussex Cancer Fund

Limited by Guarantee

Notes to the Accounts

For the Year Ended 31 March 2023

9	Grants payable	2023	2022
		£	£
	Net surplus for the year is stated after charging/(crediting):		
	Research grants	(52,047)	160,286
	Equipment grants	23,644	0
		<u>(28,403)</u>	<u>160,286</u>
	Net grants awarded during the year	0	160,286
	Grants previously awarded which are no longer required	(52,047)	0
		<u>(52,047)</u>	<u>160,286</u>

Details of grant commitments payable at the year-end can be found at note 15.

## 10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure.

## 11 Employees

### Number of employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Administration and support staff	<u>2</u>	<u>2</u>

### Employment costs

	2023	2022
	£	£
Wages and social security costs	49,814	47,100
Pension contributions	3,051	2,851
	<u>52,865</u>	<u>49,951</u>

There were no employees whose annual remuneration was £60,000 or more. Pension contributions solely related to a defined contribution scheme. There were pension contributions outstanding at the year-end totalling £nil (2022: £nil). The key management personnel comprises of the Administrator and the marketing & communications officer, to which all of the above employment costs relate.

# Sussex Cancer Fund

Limited by Guarantee

Notes to the Accounts

For the Year Ended 31 March 2023

<b>12</b>	<b>Fixed asset investments</b>		<b>£</b>
	Fair value at 1 April 2022		558,448
	Change in value in the year		(13,100)
	Fair value at 31 March 2023		<u><u>545,348</u></u>

If fixed assets had not been revalued, they would have been included at the following historical cost:

	2023	2022
	£	£
Cost	<u><u>450,000</u></u>	<u><u>450,000</u></u>
<b>13</b>	<b>Debtors</b>	2022
		£
	Income tax recoverable	10,145
	Prepayments and accrued income	115,000
	<u><u>38,500</u></u>	<u><u>125,145</u></u>
<b>14</b>	<b>Creditors: amounts falling due within one year</b>	2022
		£
	Grants payable	298,888
	Trade creditors	4,793
	Accruals	7,800
	<u><u>287,665</u></u>	<u><u>311,481</u></u>
<b>15</b>	<b>Creditors: amounts falling due after more than one year</b>	2022
		£
	Grants payable 1-2 years	318,296
	<u><u>158,480</u></u>	<u><u>318,296</u></u>
<b>16</b>	<b>Pension and other post-retirement benefit commitments</b>	
	<b>Defined contribution</b>	
		2022
		£
	Contributions payable by the Trust for the year	<u><u>2,850</u></u>
	<u><u>3,051</u></u>	

# Sussex Cancer Fund

Limited by Guarantee

Notes to the Accounts

For the Year Ended 31 March 2023

<b>17</b>	<b>Reconciliation of grants payable</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Research grants brought forward	<b>617,184</b>	549,121
	Net commitments/(withdrawals) made during the year	<b>(52,047)</b>	160,286
	Research grants paid during the year	<b>(198,181)</b>	(92,023)
	Commitments at 31 March 2023	<b><u>366,956</u></b>	<u>617,384</u>
	Commitments at 31 March 2023 are payable as follows:		
	Within one year	<b>208,476</b>	<b>298,888</b>
	After more than one year	<b>158,480</b>	<b>318,296</b>
		<b><u>366,956</u></b>	<u>617,184</u>

At the year end, there were seven grant commitments outstanding with a total remaining grant of £366,956.

## 18 Funds

The funds of the Trust include restricted funds which represent donations and legacies which have restricted use.

	<b>Movement in funds</b>				<b>Balance</b>
	Balance at 1 April 2022	Income	Expenditure	Transfers	<b>at 31 March 2023</b>
	£	£	£	£	£
	Restated				
<b>Restricted funds</b>	<u>1,884</u>	<u>56,736</u>	<u>(15,188)</u>	<u>70,029</u>	<b><u>113,461</u></b>
<b>Unrestricted funds</b>					
Protected reserve	450,000	0	0	(300,000)	<b>150,000</b>
Designated funds	0	0	0	342,304	<b>342,304</b>
Undesignated funds	<u>366,283</u>	<u>260,819</u>	<u>(162,938)</u>	<u>(112,333)</u>	<b><u>351,831</u></b>
	<u>816,283</u>	<u>260,819</u>	<u>(162,938)</u>	<u>(70,029)</u>	<b><u>844,135</u></b>
<b>Total funds</b>	<b><u>818,167</u></b>	<b><u>317,555</u></b>	<b><u>(178,126)</u></b>	<b><u>0</u></b>	<b><u>957,596</u></b>

Restricted funds of £1,884 were previously disclosed as Designated funds. During the year these were reclassified together with additional funds, reflected in the transfers column, as Restricted funds.

## Sussex Cancer Fund

Limited by Guarantee

Notes to the Accounts

For the Year Ended 31 March 2023

<b>Analysis of restricted funds at 31 March 2023</b>	<b>£</b>
Book Fund - provision of cancer related literature	493
Breast Cushions - provision of equipment	3,117
Chemotherapy Nurses - support for NHS staff	812
Haematology - support for haematology related research	42,964
Equipment	12,500
Haematology - support for haematology related research	27
Head, Neck & Thyroid service support	116
Thanks - support for local cancer related charity affiliate	248
Website development including cancer related literature	325
Whizz It Up - provision of cancer related literature	759
Worthing Breast Care - support for Worthing Hospital breast cancer services	52,100
	<u>113,461</u>

### 19 Analysis of net assets between funds

	Unrestricted	Restricted	Total
	£	£	£
<b>Fund balances at 31 March 2023 are represented by:</b>			
Investments	545,348	0	545,348
Current assets	744,932	113,461	858,393
Creditors: amounts falling due within one year	(287,665)	0	(287,665)
Creditors: amounts falling due after more than one year	(158,480)	0	(158,480)
	<u>844,135</u>	<u>113,461</u>	<u>957,596</u>

# Sussex Cancer Fund

Limited by Guarantee

Notes to the Accounts

For the Year Ended 31 March 2023

Analysis of net assets between funds - Comparative (Restated)

	Unrestricted	Restricted	Total
	£	£	£
Fund balances at 31 March 2022 are represented by:			
Investments	558,448	0	558,448
Current assets	887,612	1,884	889,496
Creditors: amounts falling due within one year	(311,481)	0	(311,481)
Creditors: amounts falling due after more than one year	(318,296)	0	(318,296)
	<u>816,283</u>	<u>1,884</u>	<u>818,167</u>

2022 has been restated to reflect that Research Grants are fully accrued when initially awarded. Therefore associated costs are deducted from Unrestricted funds at that time and classified as liabilities within the Balance Sheet.

The impact of the restatement is to reduce Current assets allocated to Restricted funds by £617,184, reduce Creditors: amounts falling due within one year allocated to Restricted funds by £298,888 and reduce Creditors: amounts falling due after more than one year allocated to Restricted funds by £318,296. Assets and liabilities allocated to Unrestricted funds have increased by commensurate amounts.

## 20 Control

The Trust is under the control of the Trustees.

## 21 Related Party Transactions

The nature of the Trust's activities means that it provides financial support to University Hospitals NHS Sussex NHS Foundations Trust through research and equipment grants. Some of the Trust's Trustees are employed by the Trust but do not financially gain from the support given by the Trust.

**SUSSEX CANCER FUND**

England & Wales - Charity number 1147195

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# Accounts

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Charity Registration No. 1147195

Company Registration No. 07963616 (England and Wales)

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**TRUSTEES' REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
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Statement of cash flows	10
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# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 31 MARCH 2022*

The Trustees (who are also directors of the Charity for the purposes of the Companies Act) present their Annual Report, together with the audited accounts of Sussex Cancer Fund (the Company) for the year ended 31 March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The accounts comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Our purposes and activities**

The purposes of the charity are to provide for the relief of sickness by way of research and the provision, maintenance and replacement of facilities, equipment and buildings for the Radiotherapy and Oncology department of local hospitals within the area of Brighton and Hove, in particular, the Royal Sussex County Hospital, Brighton, and in such parts of the surrounding district as the Trustees of the Charity may, in their absolute discretion, determine, from time to time.

The Charity's principal activity continues to be to seek funds in order to provide financial support for both research and the provision, maintenance and replacement of facilities, equipment and buildings for the Sussex Cancer centre at the Royal Sussex County Hospital Brighton and the Macmillan Horizon centre which was completed in 2017.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: Running A Charity (PB2)'.

#### **Achievements and performance - Chairman's Report**

The SCF maintains its responsibility to the Sussex Cancer Centre and ongoing contribution to the running costs of the Horizon Centre

The main emphasis of the SCF is moving towards that of a research grant body, enabling local cancer research in Sussex, directly benefitting Sussex patients and helping to attract a critical mass of skilled multidisciplinary cancer clinicians. This growing research funding role sits alongside the established provision of services for patient benefit.

In 2021/22 we have funded £20,000 for Dr Ollie Minton, Consultant in Palliative Care, to use to create a 'live' electronic reporting of Patient Related Outcome Measures (PROMS) whereby patients can answer questions related to their quality of life and side-effects on treatment, which can flag problems for the treating team and be used as part of the routine consultation.

We continue funding a further 2 research degrees, one to Professor Flint at the University of Brighton to supervise a senior gynaecological surgical trainee working on the effect of stress hormones on cancer cell response to chemotherapy and one to Dr Duncan Gilbert, Consultant Oncologist to supervise a senior Oncology trainee researching the effect of gut microbiome on colo-rectal cancer. Higher Specialist Trainees have been appointed to both these research positions.

Items of equipment have included chemotherapy chairs, bladder scanners and home blood pressure monitoring devices. The medical acupuncture service funded by SCF continues to be a great success delivering acupuncture in the Horizon Centre and has been rolled out to Eastbourne at St Wilfred's Hospice as a result of patient demand and we are planning to extend medical acupuncture to Worthing Hospital.

We continue to fund specialised services from partner charities such as the medical massage service in the chemotherapy suite and personalised fitness training for cancer patients through Brighter Outlook as part of Albion in the Community.

I am most grateful to Bob Leeds, David Witham and Joanna Godden for their continued commitment. The Board's support is very welcome and the future of the SCF remains positive.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

### Financial review (including Reserves policy)

Income for the year totalled £396,639, overall expenditure was £353,184 which included £160,286 of research and equipment grants made in the year.

The overall surplus for the year was £91,235.

Total funds carried forward was £818,167 which includes £1,884 of funds which have been designated for research grants.

The effects of Covid-19 seem to have finally disappeared, with income returning to a more normal level.

The charity's reserves policy is for reserves never to be allowed to go below £450,000. At the year end free reserves were £816,283, which are in excess of the policy.

### Reference and administrative details

Charity number: 1147195  
Company number: 07963616  
Registered office: Sussex Cancer Centre, Royal Sussex County Hospital, Eastern Road, Brighton, East Sussex, BN2 5BE

### Our advisers

Auditors	TC Group	The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN
Bankers	CAF Bank	25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Solicitors	Wannops LLP	Southfield House, 11 Liverpool Gardens, Worthing, West Sussex, BN11 1SD

### Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Dr D J Bloomfield MRCP FRCR (Chairman)

B J Tremlett (Deputy Chair)

R A Leeds (Honorary Treasurer)

R G Maxwell

W H T Fenton

F Sims

### Structure, Governance and Management

#### Governing Document

Sussex Cancer Fund is a company limited by guarantee governed by its Memorandum and Articles of Association dated 24 February 2012. It is registered as a charity with the Charity Commission.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## TRUSTEES' REPORT (CONTINUED)

### *FOR THE YEAR ENDED 31 MARCH 2022*

#### **Appointment and training of trustees**

Appointment of Trustees is governed by the Articles of Association of the Charity. The board of Trustees is authorised to appoint new or additional Trustees. It recruits with the intention that the Board of Trustees is represented by a mix of business and medical skills. They are invited and encouraged to attend short training sessions given by existing Trustees in order to familiarise themselves with the Charity and the context within which it operates.

The charity is organised by the trustees in accordance with its governing document. The trustees meet quarterly but there are subgroups, which include specialist co-optees, and which meet more frequently to assess grant applications. These subgroups report to the full Board of trustees, which then approve or refuse grants.

#### **Organisation**

The charity is organised by the trustees in accordance with its governing document. The trustees meet quarterly but there are subgroups, which include specialist co-optees, and which meet more frequently to assess grant applications. These subgroups report to the full Board of trustees, which then approve or refuse grants.

#### **Risk management**

The Trustees have examined the major strategic, business and operational risks which the Charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

#### **Trustees' responsibilities in relation to the accounts**

The charity trustees (who are also the directors of Sussex Cancer Fund for the purposes of company law) are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explains in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## TRUSTEES' REPORT (CONTINUED)

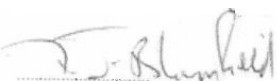
**FOR THE YEAR ENDED 31 MARCH 2022**

### Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware; and
- the trustees, having made enquiries of fellow directors and the auditor that they ought to have individually taken, have each taken steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the board of trustees



Dr D Bloomfield MRCP FRCR

Dated: 10 January 2023

# **SUSSEX CANCER FUND**

**(LIMITED BY GUARANTEE)**

## **INDEPENDENT AUDITOR'S REPORT**

### **TO THE MEMBERS OF SUSSEX CANCER FUND**

#### **Opinion**

We have audited the financial statements of Sussex Cancer Fund (the 'charitable company') for the year ended 31 March 2021 on pages 8 to 20. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report<sup>1</sup>, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**  
**TO THE MEMBERS OF SUSSEX CANCER FUND**

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with the applicable legal requirements.

**Matters on which we are required to report by exception**

In light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matter in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF SUSSEX CANCER FUND

#### Extent to which the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general sector experience, and through discussion with the trustees and other management (as required by auditing standards), and discussed with the trustees and other management the policies and procedures regarding compliance with laws and regulations (see below);
- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption, and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any. The identified actual or suspected non-compliance was not sufficiently significant to our audit to result in our response being identified as a key audit matter.
- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102, the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;
- We considered the nature of the charity's operations, the control environment and financial performance.
- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;
- We considered the procedures and controls that the charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**Mr Mark Cummins FCCA (Senior Statutory Auditor)**

**for and on behalf of TC Group**

**Statutory Auditors**

The Courtyard

Shoreham Road

Upper Beeding

Steyning

West Sussex

BN44 3TN

Dated: 24 January 2023

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted funds £	Designated funds £	Total 2022 £	Total 2021 £
<b>Income from:</b>					
Donations and legacies	6	391,328	-	391,328	159,132
Investment income	7	5,311	-	5,311	5,520
<b>Total income</b>		<u>396,639</u>	<u>-</u>	<u>396,639</u>	<u>164,652</u>
<b>Expenditure on:</b>					
Raising funds		3,046	-	3,046	1,411
Charitable activities		189,852	160,286	350,138	523,158
<b>Total expenditure</b>	8	<u>192,898</u>	<u>160,286</u>	<u>353,184</u>	<u>524,569</u>
Net gains/(losses) on investments	12	47,780	-	47,780	106,991
<b>Net income/(expenditure)</b>		<u>251,521</u>	<u>(160,286)</u>	<u>91,235</u>	<u>(252,926)</u>
Transfers between funds	18	<u>(100,000)</u>	<u>100,000</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>151,521</u>	<u>(60,286)</u>	<u>91,235</u>	<u>(252,926)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>664,762</u>	<u>62,170</u>	<u>726,932</u>	<u>979,858</u>
<b>Total funds carried forward</b>		<u><u>816,283</u></u>	<u><u>1,884</u></u>	<u><u>818,167</u></u>	<u><u>726,932</u></u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All activities are classified as continuing. There are no recognised gains or losses other than those reported on the statement of financial activities.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Investments	12		558,448		510,668
<b>Current assets</b>					
Debtors	13	125,145		18,208	
Cash at bank and in hand		764,351		755,644	
		<u>889,496</u>		<u>773,852</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(311,481)</u>		<u>(291,903)</u>	
<b>Net current assets</b>			<u>578,015</u>		<u>481,949</u>
<b>Total assets less current liabilities</b>			<u>1,136,463</u>		<u>992,617</u>
<b>Creditors: amounts falling due after more than one year</b>	15		<u>(318,296)</u>		<u>(265,685)</u>
<b>Net assets</b>			<u><u>818,167</u></u>		<u><u>726,932</u></u>
The funds of the charity:					
Unrestricted funds:					
Designated funds	18	1,884		62,170	
Unrestricted income funds		816,283		664,762	
		<u>818,167</u>		<u>726,932</u>	

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The accounts were approved by the Board on 10 January 2023.



Dr D Bloomfield MRCP FRCR

Company Registration No. 07963616

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF CASHFLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	£	2022 £	£	2021 £
<b>Cash flows from operating activities:</b>					
Net income/expenditure for the year		91,235		(252,926)	
Unrealised (gain)/losses on investments	12	(47,780)		(106,991)	
Dividends and interest from investments	7	(5,311)		(5,520)	
(Increase)/decrease in debtors	13	(106,937)		41,018	
Increase/(decrease) in creditors	14	72,189		203,255	
			<b>3,396</b>		<b>(121,164)</b>
<b>Cash flows from investing activities:</b>					
Dividends and interest from investments	7	5,311		5,520	
<b>Cash provided by/(used in) investing activities</b>			<b>5,311</b>		<b>5,520</b>
<b>Increase/(decrease) in cash</b>			<b>8,707</b>		<b>(115,644)</b>
<b>Cash and cash equivalents at the beginning of the year</b>			<b>755,644</b>		<b>871,288</b>
<b>Cash and cash equivalents at the end of the year</b>			<b>764,351</b>		<b>755,644</b>
<b>Analysis of cash and cash equivalents</b>					
			<b>At 1 April 2021</b>	<b>Cash flow</b>	<b>At 31 March 2022</b>
			£	£	£
Cash at bank and in hand			755,644	8,707	764,351
			<u>755,644</u>	<u>8,647</u>	<u>764,351</u>

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2022

#### 1 Legal status of charitable company

Sussex Cancer Fund is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the trustees' report.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

#### 2 Accounting policies

##### 2.1 Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Sussex Cancer Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about Sussex Cancer Fund's ability to continue as a going concern. This takes into account any known impact of the covid-19 pandemic on the financial position of the charity.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

##### 2.2 Income

Legacy income is accounted for in the Statement of Financial Activities when the charity is entitled to the income, receipt is probable and when the amount can be quantified with sufficient accuracy.

Donations and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Other trading activities represent income from organised events and are recognised when receivable.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the year in which they are receivable unless a grant is subject to donor imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

##### 2.3 Expenditure

Expenditure is accounted for on an accruals basis with the irrecoverable element of VAT included with the item of expense to which it relates.

Expenditure on raising funds includes costs incurred by the charity in fundraising.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. Grants payable are charged in the year when the offer is approved by trustees and conveyed to the recipient. All grants awarded are specifically to provide financial support for cancer research and for the provision, maintenance and replacement of facilities, equipment and buildings for the radiotherapy and oncology department at the Royal Sussex County Hospital, Brighton. In the year, the charity also provided funding for a new Cancer Support Centre.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees and costs linked to the strategic management of the charity. These are shown within support costs.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## NOTES TO THE ACCOUNTS

**FOR THE YEAR ENDED 31 MARCH 2022**

### **2 Accounting Policies**

**(continued)**

All costs are allocated between expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned based on estimated usage as a proportion of directly attributable expenditure.

#### **2.4 Fund accounting**

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

#### **2.5 Investments**

Investments are included at fair value at the balance sheet date. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

#### **2.6 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments. The Trustees seek to use short term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

#### **2.7 Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

#### **2.8 Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

#### **2.9 Donated services and facilities**

The Charity operates from an office within the Royal Sussex County Hospital. These facilities are donated to the charity. The trustees are grateful for the continuing support from Brighton and Sussex University Hospitals Trust. On receipt, donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### **2.10 Pensions**

The charity operates an Auto Enrolment defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they are incurred.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2022

#### 3 Taxation

The charitable company is registered as a charity and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

#### 4 Net income/(expenditure) for the year

This is stated after charging:

	2022	2021
	£	£
Audit fee	7,800	7,800

#### 5 Comparative funds – Statement of Financial Activities for the year ended 31 March 2021

	Unrestricted funds	Designated funds	Total 2021
<b>Income from:</b>			
Donations and legacies	159,132	-	159,132
<i>Other trading activities:</i>			
Fundraising	-	-	-
Investment income	5,520	-	5,520
<b>Total income</b>	<u>164,652</u>	<u>-</u>	<u>164,652</u>
<b>Expenditure on:</b>			
<i>Raising funds:</i>			
Fundraising	1,411	-	1,411
<i>Charitable activities</i>	173,450	349,708	523,158
<b>Total expenditure</b>	<u>174,861</u>	<u>349,708</u>	<u>524,569</u>
Net gains/(losses) on investments	106,991	-	106,991
<b>Net income/(expenditure)</b>	<u>96,782</u>	<u>(349,708)</u>	<u>(252,926)</u>
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Reconciliation of funds</b>			
Total funds brought forward	567,980	411,878	979,858
<b>Total funds carried forward</b>	<u><u>664,762</u></u>	<u><u>62,170</u></u>	<u><u>726,932</u></u>

**SUSSEX CANCER FUND**  
(LIMITED BY GUARANTEE)  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**6 Income from donations and legacies**

	<b>2022</b>	<b>2021</b>
	£	£
Donations and gifts	<b>166,841</b>	113,632
Legacies receivable	<b>224,487</b>	45,500
	<u><b>391,328</b></u>	<u>159,132</u>

**7 Investment income**

	<b>2022</b>	<b>2021</b>
	£	£
Dividends from UK equities	-	1
Interest receivable	<b>5,311</b>	5,519
	<u><b>5,311</b></u>	<u>5,520</u>

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 8 Expenditure

	Staff costs £	Other costs £	Grant funding £	Total 2022 £	Total 2021 £
<b>Raising funds</b>					
Fundraising	-	3,046	-	<b>3,046</b>	1,411
<b>Charitable activities</b>					
Horizon Centre costs	-	96,378	-	<b>96,378</b>	62,910
Cancer Centre costs	-	32,038	-	<b>32,038</b>	39,645
Research and equipment grants	-	-	160,286	<b>160,286</b>	349,708
Support costs	49,951	11,485	-	<b>61,436</b>	70,895
	<u>49,951</u>	<u>139,901</u>	<u>160,286</u>	<u><b>350,138</b></u>	<u>523,158</u>
<b>Total expenditure</b>	<u>49,951</u>	<u>142,947</u>	<u>160,286</u>	<u><b>353,184</b></u>	<u>524,569</u>

#### Analysis of support costs (including Governance costs)

	2022 £	2021 £
Wages and salaries	<b>49,951</b>	61,975
General office and administration	<b>3,685</b>	1,120
Governance costs:		
Audit fees	<b>7,800</b>	7,800
	<u><b>61,436</b></u>	<u>70,895</u>

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**9 Grants payable**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Equipment and Research grants	<b>160,286</b>	349,708
	<u><u>160,286</u></u>	<u><u>349,708</u></u>
<b>Grants to institutions relating to equipment and research grants comprise:</b>		
Research (Chevassut)	<b>66,883</b>	50,000
Research ( Dr Nikipota & Dr Brock)	-	52,047
Research (Gilbert)	-	95,133
Research (Chevassut & Pepper)	<b>20,000</b>	209,552
Research (Trigger Project)	-	5,800
Research ( Cressida Lormier)	-	384
Research ( Chessavut/Saad)	<b>46,884</b>	-
Research (Flint)	<b>138,519</b>	-
Grants withdrawn	<b>(112,000)</b>	(63,208)
	<u><u>160,286</u></u>	<u><u>349,708</u></u>

Details of grant commitments payable at the year-end can be found at note 15.

**10 Trustees**

None of the trustees (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure.

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**11 Employees**

**Number of employees**

The average monthly number of employees during the year was:

	<b>2022</b>	<b>2021</b>
	<b>Number</b>	<b>Number</b>
Administration and support staff	<u>2</u>	<u>2</u>

**Employment costs**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Wages and social security costs	<b>47,100</b>	58,279
Pension contributions	<b>2,851</b>	3,696
	<u><b>49,951</b></u>	<u>61,975</u>

There were no employees whose annual remuneration was £60,000 or more.

Pension contributions solely related to a defined contribution scheme. There were pension contributions outstanding at the year-end totalling £nil (2021: £nil).

The key management personnel comprises of the Administrator and the marketing & communications officer, all of which the above employment costs relate to.

**12 Fixed asset investments**

Fair value at 1 April 2021	<b>£</b>	<b>510,668</b>
Change in value in the year		<b>47,780</b>
Fair value at 31 March 2022		<u><b>558,448</b></u>

If fixed assets had not been revalued, they would have been included at the following historical cost:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Cost	450,000	450,000

**13 Debtors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Income tax recoverable	10,145	8,208
Prepayments and accrued income	115,000	10,000
	<u>125,145</u>	<u>18,208</u>

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

<b>14 Creditors: amounts falling due within one year</b>	<b>2022</b>	<b>2021</b>
	£	£
Grants payable	<b>298,888</b>	283,435
Trade creditors	<b>4,793</b>	668
Accruals	<b>7,800</b>	7,800
	<u>311,481</u>	<u>291,903</u>
	<u><u>311,481</u></u>	<u><u>291,903</u></u>
<b>15 Creditors: amounts falling due after more than one year</b>	<b>2022</b>	<b>2021</b>
	£	£
Grants payable		
1-2 years	<b>318,296</b>	210,685
2-5 years	-	55,000
	<u>318,296</u>	<u>265,685</u>
	<u><u>318,296</u></u>	<u><u>265,685</u></u>
<b>16 Pension and other post-retirement benefit commitments</b>		
<b>Defined contribution</b>		
	<b>2022</b>	<b>2021</b>
	£	£
Contributions payable by the charity for the year	<b>2,850</b>	3,696
	<u>2,850</u>	<u>3,696</u>
	<u><u>2,850</u></u>	<u><u>3,696</u></u>
<b>17 Reconciliation of grants payable</b>	<b>2022</b>	<b>2021</b>
	£	£
Grants brought forward	<b>549,121</b>	292,572
Net commitments made in the year (note 9)	<b>160,286</b>	349,708
Grants paid during the year	<b>(92,023)</b>	(93,160)
	<u>617,384</u>	<u>549,120</u>
Commitments at 31 March 2022	<b>617,384</b>	549,120
	<u><u>617,384</u></u>	<u><u>549,120</u></u>
Commitments at 31 March 2022 are payable as follows:		
Within one year	<b>298,888</b>	283,435
After more than one year	<b>318,296</b>	265,685
	<u>617,184</u>	<u>549,120</u>
	<u><u>617,184</u></u>	<u><u>549,120</u></u>

At the year end, there were eight grant commitments outstanding. Eight of the grants relate to research totalling £617,184.

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**18 Designated funds**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021	Income	Movement in funds		Balance at 31 March 2022
			Expenditure	Transfers	
	£	£	£	£	£
Research Funds	62,170	-	(160,286)	100,000	<b>1,884</b>
	<u>62,170</u>	<u>-</u>	<u>(160,286)</u>	<u>100,000</u>	<u><b>1,884</b></u>
	<u><u>62,170</u></u>	<u><u>-</u></u>	<u><u>(160,286)</u></u>	<u><u>100,000</u></u>	<u><u><b>1,884</b></u></u>

The research fund is separated from general funds for the purpose of funding future research projects as shown in note 10.

**19 Analysis of net assets between funds**

	Unrestricted funds	Designated funds	Total
	£	£	£
<b>Fund balances at 31 March 2022 are represented by:</b>			
Investments	558,448	-	558,448
Current assets	270,428	619,068	889,496
Creditors: amounts falling due within one year	(12,593)	(298,888)	(311,481)
Creditors: amounts falling due after more than one year	-	(318,296)	(318,296)
	<u>816,283</u>	<u>1,884</u>	<u>818,167</u>
	<u><u>816,283</u></u>	<u><u>1,884</u></u>	<u><u>818,167</u></u>

**Analysis of net assets between funds - Comparative**

	Unrestricted funds	Designated funds	Total
	£	£	£
<b>Fund balances at 31 March 2021 are represented by:</b>			
Investments	510,668	-	510,668
Current assets	162,562	611,290	773,852
Creditors: amounts falling due within one year	(8,468)	(283,435)	(291,903)
Creditors: amounts falling due after more than one year	-	(265,685)	(265,685)
	<u>664,762</u>	<u>62,170</u>	<u>726,932</u>
	<u><u>664,762</u></u>	<u><u>62,170</u></u>	<u><u>726,932</u></u>

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

**20 Control**

The charity is under the control of the Trustees.

**21 Related Party Transactions**

The nature of the charity's activities means that it provides financial support to Brighton and Sussex University Hospitals NHS Trust through research and equipment grants. Some of the charity's Trustees are employed by the Trust but do not financially gain from the support given by the charity.

**SUSSEX CANCER FUND**

England & Wales - Charity number 1147195

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# Accounts

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Charity Registration No. 1147195

Company Registration No. 07963616 (England and Wales)

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**TRUSTEES' REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

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# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 31 MARCH 2021*

The Trustees (who are also directors of the Charity for the purposes of the Companies Act) present their Annual Report, together with the audited accounts of Sussex Cancer Fund (the Company) for the year ended 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The accounts comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **Our purposes and activities**

The purposes of the charity are to provide for the relief of sickness by way of research and the provision, maintenance and replacement of facilities, equipment and buildings for the Radiotherapy and Oncology department of local hospitals within the area of Brighton and Hove, in particular, the Royal Sussex County Hospital, Brighton, and in such parts of the surrounding district as the Trustees of the Charity may, in their absolute discretion, determine, from time to time.

The Charity's principal activity continues to be to seek funds in order to provide financial support for both research and the provision, maintenance and replacement of facilities, equipment and buildings for the Sussex Cancer centre at the Royal Sussex County Hospital Brighton and the Macmillan Horizon centre which was completed in 2017.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: Running A Charity (PB2)'.

#### **Achievements and performance - Chairman's Report**

The SCF maintains its responsibility to the Sussex Cancer Centre and ongoing contribution to the running costs of the Horizon Centre

The main emphasis of the SCF is moving towards that of a research grant body, enabling local cancer research in Sussex, directly benefitting Sussex patients and helping to attract a critical mass of skilled multidisciplinary cancer clinicians.

In 2021 we have funded £20,000 for Dr Ollie Minton, Consultant in Palliative Care, to use to create a 'live' electronic reporting of Patient Related Outcome Measures (PROMS) whereby patients can answer questions related to their quality of life and side-effects on treatment, which can flag problems for the treating team and be used as part of the routine consultation.

We have also funded a further 2 research degrees, one grant of £95,133 was made during the year, whilst an additional grant of £135,519 was made post year end to Professor Flint at the University of Brighton to supervise a senior gynaecological trainee working on the effect of stress hormones on cancer cell response to chemotherapy and to Dr Duncan Gilbert, Consultant Oncologist to supervise a senior Oncology trainee researching the effect of gut microbiome on colo-rectal cancer.

The medical acupuncture service funded by SCF continues to be a great success and is back to post covid delivery in the Horizon Centre and has been rolled out to Eastbourne as a result of patient demand.

We continue to fund specialised services from partner charities such as the medical massage service in the chemotherapy suite and personalised fitness training for cancer patients through Brighter Outlook as part of Albion in the Community.

I am most grateful to Bob Leeds, Julia Lenton and Joanna Godden for their continued commitment. After 10 years Julia Lenton stepped down in September 2021 from being Sussex Cancer Fund Manager and is being ably replaced by David Witham. The Board's support is very welcome and the future of the SCF remains positive.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2021

#### Financial review (including Reserves policy)

Income for the year totalled £164,652, overall expenditure was £524,569 which included £349,708 of research and equipment grants made in the year.

The overall deficit for the year was £252,926. This would have been greater had it not been for the expected recovery of, and increase in, investments.

Total funds carried forward was £726,932 which includes £62,170 of funds which have been designated for research grants.

The effects of Covid-19 continued to be felt throughout the year, although there were encouraging signs towards the end of the year that income was returning to something closer to normal. It is hoped that next year income will more closely match that of previous years.

The charity's reserves policy is for reserves never to be allowed to go below £450,000 or the sum of core expenditure over the previous three years. At the year end the charity had free reserves of £664,762, which are in excess of the policy.

#### Reference and administrative details

Charity number: 1147195  
Company number: 07963616  
Registered office: Sussex Cancer Centre, Royal Sussex County Hospital, Eastern Road, Brighton, East Sussex, BN2 5BE

#### Our advisers

Auditors	TC Group	The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN
Bankers	CAF Bank	25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
Solicitors	Wannops LLP	Southfield House, 11 Liverpool Gardens, Worthing, West Sussex, BN11 1SD

#### Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Dr D J Bloomfield MRCP FRCR (Chairman)

B J Tremlett (Deputy Chair)

R A Leeds (Honorary Treasurer)

R G Maxwell

W H T Fenton

#### Structure, Governance and Management

##### Governing Document

Sussex Cancer Fund is a company limited by guarantee governed by its Memorandum and Articles of Association dated 24 February 2012. It is registered as a charity with the Charity Commission.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## TRUSTEES' REPORT (CONTINUED)

### *FOR THE YEAR ENDED 31 MARCH 2021*

#### **Appointment and training of trustees**

Appointment of Trustees is governed by the Articles of Association of the Charity. The board of Trustees is authorised to appoint new or additional Trustees. It recruits with the intention that the Board of Trustees is represented by a mix of business and medical skills. They are invited and encouraged to attend short training sessions given by existing Trustees in order to familiarise themselves with the Charity and the context within which it operates.

The charity is organised by the trustees in accordance with its governing document. The trustees meet quarterly but there are subgroups, which include specialist co-optees, and which meet more frequently to assess grant applications. These subgroups report to the full Board of trustees, which then approve or refuse grants.

#### **Organisation**

The charity is organised by the trustees in accordance with its governing document. The trustees meet quarterly but there are subgroups, which include specialist co-optees, and which meet more frequently to assess grant applications. These subgroups report to the full Board of trustees, which then approve or refuse grants.

#### **Risk management**

The Trustees have examined the major strategic, business and operational risks which the Charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

#### **Trustees' responsibilities in relation to the accounts**

The charity trustees (who are also the directors of Sussex Cancer Fund for the purposes of company law) are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explains in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## TRUSTEES' REPORT (CONTINUED)

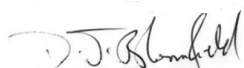
**FOR THE YEAR ENDED 31 MARCH 2021**

### Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the auditor is unaware; and
- the trustees, having made enquiries of fellow directors and the auditor that they ought to have individually taken, have each taken steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

By order of the board of trustees



Dr D Bloomfield MRCP FRCR

Dated: 9 December 2021

# **SUSSEX CANCER FUND**

**(LIMITED BY GUARANTEE)**

## **INDEPENDENT AUDITOR'S REPORT**

### **TO THE MEMBERS OF SUSSEX CANCER FUND**

#### **Opinion**

We have audited the financial statements of Sussex Cancer Fund (the 'charitable company') for the year ended 31 March 2021 on pages 8 to 20. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report<sup>1</sup>, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**  
**TO THE MEMBERS OF SUSSEX CANCER FUND**

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with the applicable legal requirements.

**Matters on which we are required to report by exception**

In light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matter in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

**Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 3, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF SUSSEX CANCER FUND

#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

The objectives of our audit, in respect to fraud, are: to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and its management.

Our approach was as follows:

- We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general sector experience, and through discussion with the trustees and other management (as required by auditing standards), and discussed with the trustees and other management the policies and procedures regarding compliance with laws and regulations (see below);
- We identified the following areas as those most likely to have such an effect: health and safety; General Data Protection Regulation (GDPR); fraud; bribery and corruption, and employment law. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the trustees and other management and inspection of regulatory and legal correspondence, if any. The identified actual or suspected non-compliance was not sufficiently significant to our audit to result in our response being identified as a key audit matter.
- We considered the legal and regulatory frameworks directly applicable to the financial statements reporting framework (FRS 102, the Companies Act 2006 and the Charities Act 2011) and the relevant tax compliance regulations in the UK;
- We considered the nature of the charity's operations, the control environment and financial performance.
- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit;
- We considered the procedures and controls that the charity has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how senior management monitors those programmes and controls.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk. These procedures included: testing manual journals; reviewing the financial statement disclosures and testing to supporting documentation; performing analytical procedures; and enquiring of management, and were designed to provide reasonable assurance that the financial statements were free from fraud or error.

#### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*TC Group*

**Mr Mark Cummins FCCA (Senior Statutory Auditor)**

**for and on behalf of TC Group**

**Statutory Auditors**

The Courtyard  
Shoreham Road  
Upper Beeding  
Steyning  
West Sussex  
BN44 3TN

Dated: 17 December 2021

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Designated funds £	Total 2021 £	Total 2020 £
<b>Income from:</b>					
Donations and legacies	6	159,132	-	159,132	248,977
Other trading activities	7	-	-	-	193
Investment income	8	5,520	-	5,520	5,622
<b>Total income</b>		<u>164,652</u>	<u>-</u>	<u>164,652</u>	<u>254,792</u>
<b>Expenditure on:</b>					
Raising funds		1,411	-	1,411	7,614
Charitable activities		173,450	349,708	523,158	236,479
<b>Total expenditure</b>	9	<u>174,861</u>	<u>349,708</u>	<u>524,569</u>	<u>244,093</u>
Net gains/(losses) on investments	13	106,991	-	106,991	(46,793)
<b>Net income/(expenditure)</b>		<u>96,782</u>	<u>(349,708)</u>	<u>(252,926)</u>	<u>(36,094)</u>
Transfers between funds	19	-	-	-	-
<b>Net movement in funds</b>		<u>96,782</u>	<u>(349,708)</u>	<u>(252,926)</u>	<u>(36,094)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		567,980	411,878	979,858	1,015,952
<b>Total funds carried forward</b>		<u>664,762</u>	<u>62,170</u>	<u>726,932</u>	<u>979,858</u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All activities are classified as continuing. There are no recognised gains or losses other than those reported on the statement of financial activities.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

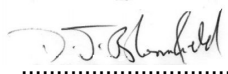
## BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Investments	13	510,668		403,677	
<b>Current assets</b>					
Debtors	14	18,208		59,225	
Cash at bank and in hand		755,644		871,288	
		<u>773,852</u>		<u>930,513</u>	
<b>Creditors: amounts falling due within one year</b>	15	<u>(291,903)</u>		<u>(294,332)</u>	
<b>Net current assets</b>		<u>481,949</u>		<u>636,181</u>	
<b>Total assets less current liabilities</b>		<u>992,617</u>		<u>1,039,858</u>	
<b>Creditors: amounts falling due after more than one year</b>	16	<u>(265,685)</u>		<u>(60,000)</u>	
<b>Net assets</b>		<u><u>726,932</u></u>		<u><u>979,858</u></u>	
The funds of the charity:					
Unrestricted funds:					
Designated funds	19	62,170		411,878	
Unrestricted income funds		664,762		567,980	
		<u>726,932</u>		<u>979,858</u>	

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The accounts were approved by the Board on 9 December 2021



Dr D Bloomfield MRCP FRCR

Company Registration No. 07963616

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**STATEMENT OF CASHFLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	£	2021 £	£	2020 £
<b>Cash flows from operating activities:</b>					
Net income/expenditure for the year		(252,926)		(36,094)	
Unrealised (gain)/losses on investments	13	(106,991)		46,793	
Dividends and interest from investments	8	(5,520)		(5,622)	
(Increase)/decrease in debtors	14	41,018		(6,684)	
Increase/(decrease) in creditors	15	203,255		(205,602)	
<b>Net cash provided by/(used in) operating activities</b>			<b>(121,164)</b>		<b>(207,209)</b>
<b>Cash flows from investing activities:</b>					
Dividends and interest from investments	8	5,520		5,622	
Purchase of investments		-		(450,000)	
<b>Cash provided by/(used in) investing activities</b>			<b>5,520</b>		<b>(444,378)</b>
<b>Increase/(decrease) in cash</b>			<b>(115,644)</b>		<b>(651,587)</b>
<b>Cash and cash equivalents at the beginning of the year</b>			<b>871,288</b>		<b>1,522,875</b>
<b>Cash and cash equivalents at the end of the year</b>			<b>755,644</b>		<b>871,288</b>
<b>Analysis of cash and cash equivalents</b>					
			<b>At 1 April 2020</b>	<b>Cash flow</b>	<b>At 31 March 2021</b>
			£	£	£
Cash at bank and in hand			871,288	(115,644)	755,644
			<u>871,288</u>	<u>(115,644)</u>	<u>755,644</u>

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 1 Legal status of charitable company

Sussex Cancer Fund is a charitable company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the trustees' report.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

#### 2 Accounting policies

##### 2.1 Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Sussex Cancer Fund meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about Sussex Cancer Fund's ability to continue as a going concern. This takes into account any known impact of the covid-19 pandemic on the financial position of the charity.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

##### 2.2 Income

Legacy income is accounted for in the Statement of Financial Activities when the charity is entitled to the income, receipt is probable and when the amount can be quantified with sufficient accuracy.

Donations and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Other trading activities represent income from organised events and are recognised when receivable.

Investment income is accounted for when receivable.

Grants are credited to the Statement of Financial Activities in the year in which they are receivable unless a grant is subject to donor imposed conditions that specify the time period in which the expenditure of the resources can take place; in which case they are deferred.

##### 2.3 Expenditure

Expenditure is accounted for on an accruals basis with the irrecoverable element of VAT included with the item of expense to which it relates.

Expenditure on raising funds includes costs incurred by the charity in fundraising.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. Grants payable are charged in the year when the offer is approved by trustees and conveyed to the recipient. All grants awarded are specifically to provide financial support for cancer research and for the provision, maintenance and replacement of facilities, equipment and buildings for the radiotherapy and oncology department at the Royal Sussex County Hospital, Brighton. In the year, the charity also provided funding for a new Cancer Support Centre.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees and costs linked to the strategic management of the charity. These are shown within support costs.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## NOTES TO THE ACCOUNTS

**FOR THE YEAR ENDED 31 MARCH 2021**

### **2 Accounting Policies**

**(continued)**

All costs are allocated between expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned based on estimated usage as a proportion of directly attributable expenditure.

#### **2.4 Fund accounting**

Funds held by the charity are either:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

#### **2.5 Investments**

Investments are included at fair value at the balance sheet date. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

#### **2.6 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments. The Trustees seek to use short term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

#### **2.7 Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

#### **2.8 Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

#### **2.9 Donated services and facilities**

The Charity operates from an office within the Royal Sussex County Hospital. These facilities are donated to the charity. The trustees are grateful for the continuing support from Brighton and Sussex University Hospitals Trust. On receipt, donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### **2.10 Pensions**

The charity operates an Auto Enrolment defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they are incurred.

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2021

#### 3 Taxation

The charitable company is registered as a charity and all of its income falls within the exemptions under Part 11 of the Corporation Tax Act 2010.

#### 4 Net income/(expenditure) for the year

This is stated after charging:

	2021	2020
	£	£
Audit fee	7,800	7,560

#### 5 Comparative funds – Statement of Financial Activities for the year ended 31 March 2020

	Unrestricted funds	Designated funds	Total 2020
<b>Income from:</b>			
Donations and legacies	248,977	-	248,977
<i>Other trading activities:</i>			
Fundraising	193	-	193
Investment income	5,622	-	5,622
<b>Total income</b>	<u>254,792</u>	<u>-</u>	<u>254,792</u>
<b>Expenditure on:</b>			
<i>Raising funds:</i>			
Fundraising	7,614	-	7,614
<i>Charitable activities</i>	177,599	58,880	236,479
<b>Total expenditure</b>	<u>185,213</u>	<u>58,880</u>	<u>244,093</u>
Net gains/(losses) on investments	(46,793)	-	(46,793)
<b>Net income/(expenditure)</b>	<u>22,786</u>	<u>(58,880)</u>	<u>244,093</u>
Transfers between funds	-	-	-
<b>Net movement in funds</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Reconciliation of funds</b>			
Total funds brought forward	545,194	470,758	1,015,952
<b>Total funds carried forward</b>	<u><u>567,980</u></u>	<u><u>411,878</u></u>	<u><u>979,858</u></u>

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2021**

**6 Income from donations and legacies**

	<b>2021</b>	<b>2020</b>
	£	£
Donations and gifts	<b>113,632</b>	158,951
Legacies receivable	<b>45,500</b>	90,026
	<u><b>159,132</b></u>	<u>248,977</u>

**7 Income from other trading activities**

	<b>2021</b>	<b>2020</b>
	£	£
Card sales	-	193
	<u>-</u>	<u>193</u>
	<u><u>-</u></u>	<u><u>193</u></u>

**8 Investment income**

	<b>2021</b>	<b>2020</b>
	£	£
Dividends from UK equities	1	14
Interest receivable	<b>5,519</b>	5,608
	<u><b>5,520</b></u>	<u>5,622</u>
	<u><u>5,520</u></u>	<u><u>5,622</u></u>

# SUSSEX CANCER FUND

(LIMITED BY GUARANTEE)

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

9 Expenditure	Staff costs £	Other costs £	Grant funding £	Total 2021 £	Total 2020 £
<b>Raising funds</b>					
Fundraising	-	1,411	-	1,411	7,614
<b>Charitable activities</b>					
Horizon Centre costs	-	62,910	-	62,910	81,215
Cancer Centre costs	-	39,645	-	39,645	33,262
Research and equipment grants	-		349,708	349,708	58,880
Support costs	61,975	8,920	-	70,895	68,122
	<u>61,975</u>	<u>111,475</u>	<u>349,708</u>	<u>523,158</u>	<u>236,479</u>
<b>Total expenditure</b>	<u>61,975</u>	<u>112,886</u>	<u>349,708</u>	<u>524,569</u>	<u>244,093</u>

### Analysis of support costs (including Governance costs)

	2021 £	2020 £
Wages and salaries	61,975	58,029
General office and administration	1,120	2,533
Governance costs:		
Audit fees	7,800	7,560
	<u>70,895</u>	<u>68,122</u>

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**10 Grants payable**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Equipment and Research grants	<b>349,708</b>	58,880
	<u><u>349,708</u></u>	<u><u>58,880</u></u>
<b>Grants to institutions relating to equipment and research grants comprise:</b>		
Research (Chevassut)	<b>50,000</b>	80,000
Research ( Dr Nikipota & Dr Brock)	<b>52,047</b>	-
Research (Gilbert)	<b>95,133</b>	-
Research (Chevassut & Pepper)	<b>209,552</b>	-
Research (Trigger Project)	<b>5,800</b>	-
Research ( Cressida Lormier)	<b>384</b>	-
Research ( Dr Patel)	-	60,000
Research (Rachel Edmunds)	-	50,000
Grants withdrawn	<b>(63,208)</b>	(131,120)
	<u><u>349,708</u></u>	<u><u>58,880</u></u>

Details of grant commitments payable at the year-end can be found at note 16.

**11 Trustees**

None of the trustees (or any persons connected with them) received any remuneration during the year or received any reimbursement of expenditure.

**SUSSEX CANCER FUND**  
(LIMITED BY GUARANTEE)  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**12 Employees**

**Number of employees**

The average monthly number of employees during the year was:

	<b>2021</b>	<b>2020</b>
	<b>Number</b>	<b>Number</b>
Administration and support staff	<u>2</u>	<u>2</u>

**Employment costs**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and social security costs	<b>58,279</b>	55,046
Pension contributions	<b>3,696</b>	2,983
	<u><b>61,975</b></u>	<u>58,029</u>

There were no employees whose annual remuneration was £60,000 or more.

Pension contributions solely related to a defined contribution scheme. There were pension contributions outstanding at the year-end totalling £nil (2020: £nil).

The key management personnel comprises of the Administrator and the marketing & communications officer, all of which the above employment costs relate to.

**13 Fixed asset investments**

Fair value at 1 April 2020	<b>£</b>	<b>403,677</b>
Change in value in the year		<b>106,991</b>
Fair value at 31 March 2021		<u><b>510,668</b></u>

If fixed assets had not been revalued, they would have been included at the following historical cost:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Cost	450,000	450,000

**14 Debtors**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Income tax recoverable	8,208	6,656
Prepayments and accrued income	10,000	52,569
	<u>18,208</u>	<u>59,225</u>

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2021**

<b>15 Creditors: amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Grants payable	<b>283,435</b>	232,572
Trade creditors	<b>668</b>	949
Accruals	<b>7,800</b>	60,811
	<hr/>	<hr/>
	<b>291,903</b>	294,332
	<hr/> <hr/>	<hr/> <hr/>
<b>16 Creditors: amounts falling due after more than one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Grants payable		
1-2 years	<b>210,685</b>	-
2-5 years	<b>55,000</b>	60,000
	<hr/>	<hr/>
	<b>265,685</b>	60,000
	<hr/> <hr/>	<hr/> <hr/>
<b>17 Pension and other post-retirement benefit commitments</b>		
<b>Defined contribution</b>		
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Contributions payable by the charity for the year	<b>3,696</b>	2,983
	<hr/> <hr/>	<hr/> <hr/>
<b>18 Reconciliation of grants payable</b>		
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Grants brought forward	<b>292,572</b>	499,556
Net commitments made in the year (note 10)	<b>349,708</b>	58,880
Grants paid during the year	<b>(93,160)</b>	(265,864)
	<hr/>	<hr/>
Commitments at 31 March 2021	<b>549,120</b>	292,572
	<hr/> <hr/>	<hr/> <hr/>
Commitments at 31 March 2021 are payable as follows:		
Within one year	<b>283,435</b>	232,572
After more than one year	<b>265,685</b>	60,000
	<hr/>	<hr/>
	<b>549,120</b>	292,572
	<hr/> <hr/>	<hr/> <hr/>

At the year end, there were nine grant commitments outstanding. Eight of the grants relate to research totalling £439,120. The ninth grant is to pay for a two year research fellowship to facilitate the use of the Cyberknife radiotherapy machine totalling £110,000.

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**19 Designated funds**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020	Income	Movement in funds		Balance at 31 March 2021
			Expenditure	Transfers	
	£	£	£	£	£
Research Funds	411,878	-	(349,708)	-	62,170
	<u>411,878</u>	<u>-</u>	<u>(349,708)</u>	<u>-</u>	<u>62,170</u>
	<u><u>411,878</u></u>	<u><u>-</u></u>	<u><u>(349,708)</u></u>	<u><u>-</u></u>	<u><u>62,170</u></u>

The research fund is separated from general funds for the purpose of funding future research projects as shown in note 10.

**20 Analysis of net assets between funds - Comparative**

	Unrestricted funds	Designated funds	Total
	£	£	£
<b>Fund balances at 31 March 2021 are represented by:</b>			
Investments	510,668	-	510,668
Current assets	162,562	611,290	773,852
Creditors: amounts falling due within one year	(8,468)	(283,435)	(497,588)
Creditors: amounts falling due after more than one year	-	(265,685)	(60,000)
	<u>664,762</u>	<u>62,170</u>	<u>726,932</u>
	<u><u>664,762</u></u>	<u><u>62,170</u></u>	<u><u>726,932</u></u>

**Analysis of net assets between funds**

	Unrestricted £	Designated £	Total £
<b>Fund balances at 31 March 2020 are represented by:</b>			
Investments	403,677	-	403,677
Current assets	226,063	704,450	930,513
Creditors: amounts falling due within one year	(61,760)	(232,572)	(294,332)
Creditors: amounts falling due after more than one year	-	(60,000)	(60,000)
	<u>567,980</u>	<u>411,878</u>	<u>979,858</u>
	<u><u>567,980</u></u>	<u><u>411,878</u></u>	<u><u>979,858</u></u>

**SUSSEX CANCER FUND**  
**(LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2021***

**21 Control**

The charity is under the control of the Trustees.

**22 Related Party Transactions**

The nature of the charity's activities means that it provides financial support to Brighton and Sussex University Hospitals NHS Trust through research and equipment grants. Some of the charity's Trustees are employed by the Trust but do not financially gain from the support given by the charity.