

**Trustees Annual Report Stokesley Methodist Circuit**  
**Reg No 1147112**  
**Stokesley Circuit Policy & Financial Review**  
**Year ended 31<sup>st</sup> August 2023**

**Aims of the Circuit:**

- To ensure and sustain the Circuits Viability and future
- Support the six Churches which make up the Circuit
- Ensure that there is good financial management and safeguarding procedures in place for the benefit of its members and the general public.
- Reach out to the Community which we serve and make a difference to peoples lives.

**Financial Review:**

**Policy:**

- To ensure ministerial oversight and pastoral care of the six churches in the Circuit.
- The support of a ministerial team of two presbyter ministers and admin staff.
- The maintenance of three Circuit manses and Chapel House. One of the Manses is rented out.

**Financial Management**

- Under Methodist Church Standing Orders the Circuit must meet its financial obligations in relation to the support of its ministers, the maintenance of its manses and support to the District.
- Each church shares the cost of running the Circuit and is the basis of each Church's Assessment.
- Although we make provision for maintenance of the Circuit properties, which cost £14k in the current year, this continues to put pressure on finances.

- Key Financial indicators
  - Total Income was £172960
  - Total Expenditure was £154439
  - Net Receipts were £18521
  - Total Funds were £222863
  - Endowments (restricted Funds) were an additional £14142
  - Other Assets & Liabilities were £13112

Overall a successful year in which the Circuit added to its Reserves.

### **Reserves Policy**

This document and accounts includes all funds held by the Circuit Meeting as charity Trustees.

These relate to to our general (unrestricted) funds which are freely available to be used for any or all the purpose of the Circuit.

Our reserves policy is to hold one years expenditure, as recommended by the Charity Commission. We have increased our holding with CFB where it it will attract additional interest.

### **Future Plans**

Each Church and the Circuit is undergoing a review of its Mission & Vision to ensure that it has clear understanding as to how it intends to move forward. We recognize that whilst the future holds challenges it also offers opportunity for growth.

The objective to be sustainable and to widen its appeal to both members and the general public.

### **Designated Funds**

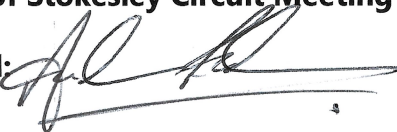
The Charity Commission has agreed that it is appropriate for the Trustees to set a policy for the management of the Circuit Funds

John Howard Whitehead  
Treasurer

March 2024

**Rev Andrew Robinson**  
**Chair of Stokesley Circuit Meeting**

Signed:



Date:

March 13<sup>th</sup> 2024.

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>Stokesley</b>	<b>Circuit</b>
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**FOR THE YEAR ENDED  
31 August 2023**

Darlington	District	Circuit no	13.5
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Registered Charity - Charity Registration number

1147112

If not a registered charity Her Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242 )

Ministers:

<b>Rev Andrew Robinson</b>
<b>Rev Robert Weir</b>

Circuit Stewards:

<b>Brian Hull - Property</b>
<b>Steve Smith - Circuit Steward</b>
<b>Peter Jackson - Safeguarding</b>
<b>John Howard Whitehead - Treasurer</b>

Treasurer:

<b>John Howard Whitehead</b>
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## SECTION A

			Un - restricted Funds	Circuit Model Trust Fund	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£	£	£
a1	<b>RECEIPTS</b>						
a2	Assessment/Share		140,140			140,140	111,467
a3	Capital receipts						
a4	Bank and CFB interest and Investment income		3,568	500	50	4,118	705
a5	Grants						2,000
a6	Other receipts		28,702			28,702	25,833
a7	<b>TOTAL RECEIPTS</b>		<b>172,410</b>	<b>500</b>	<b>50</b>	<b>172,960 (a8)</b>	<b>140,005</b>

## SECTION B

b1	<b>PAYMENTS</b>						
b2	Stipends, salaries, NIC, Pension and travel costs		87,453			87,453	80,591
b3	Manse Costs		13,876			13,876	20,074
b4	Administration etc		7,608	472	4	8,084	4,407
b5	District Assessment		27,100			27,100	28,500
b6	Grants & donations						
b7							
b8	Other payments		17,926			17,926	10,545
b9	<b>TOTAL PAYMENTS</b>		<b>153,963</b>	<b>472</b>	<b>4</b>	<b>154,439 (b9)</b>	<b>144,117</b>

## SECTION C

c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	(a7-b9)	18,447	28	46	18,521	(4,112)
c2	Total funds brought forward from last year		200,528	3,200	614	204,342 (c6)	208,454
c3	<b>Sub total</b>	(c1+c2)	<b>218,975</b>	<b>3,228</b>	<b>660</b>	<b>222,863</b>	<b>204,342</b>
c4	Transfers and adjustments		27		(27)	(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	(c3+c4)	<b>219,002</b>	<b>3,228</b>	<b>633</b>	<b>222,863 (c8)</b>	<b>204,342 (c6)</b>

## SECTION D

d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> (these amounts should not be included in total receipts/payments above)						
d1	Balance brought forward from last year					1,131	1,131
d2	Offerings/Gifts - received for external organisations						
d3	Offerings/Gifts - passed to external organisations					1,131	
d4	<b>BALANCE STILL TO BE PAID (d1 + d2 - d3)</b>						1,131



**SUMMARY OF CIRCUIT ACCOUNTS AND INTERNAL ORGANISATION REPORTING TO THE CIRCUIT MEETING****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Circuit accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Circuit Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross receipts and payments totals of the Circuit. If gross income exceeds the Accruals threshold of £250,000, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the Circuit and connected Circuit Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Circuit accounts (totals brought forward from page 2 - totals column)					
	172,960 (a8)	154,439 (b9)	18,521	(c7)	204,342 (c6)	222,863 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>				204,342 (x)	222,863 (y)
	Continue on a separate sheet if necessary and bring the totals forward					
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CIRCUIT - CASH FUNDS HELD at 31 August 2023**

	OPENING BALANCES	CLOSING BALANCES
f1		
f2	101,617	46,643
f3		
f4	98,911	172,359
f5	3,814	3,861
f6		
f7	<b>SUB TOTAL</b>	
	204,342 (c6)	222,863 (c8)
f8	Total funds held by Internal Organisations (the closing balance totals above) (e12)	(e11)
		(e12)
f9	<b>TOTAL CASH FUNDS HELD BY CIRCUIT</b>	
	204,342 (x)	222,863 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2022	At 31 August 2023
g1	14767	14142
g2	1,110,000	1,110,000
g3	7,060	13,382
g4		
g5	8,358	1,030

f4 Include only Funds held at the Central Finance Board

f5 Include only CFB Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trust accounts this is inserted in line f5)

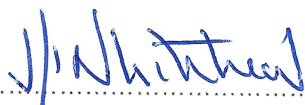
**STOKESLEY CIRCUIT**  
**NOTES TO THE ACCOUNTS 31 AUGUST 2023**

	2023	2022
	£	£
<b>1 STIPENDS AND ASSOCIATED COSTS</b>		
Stipends	57271	54702
National Insurance	5477	5341
Pension Contributions	14582	13943
Travel	1263	1217
Telephone etc	223	119
Circuit Administrator	8637	5269
	<u>87453</u>	<u>80591</u>
	2023	2022
	£	£
<b>2 MANSE COSTS</b>		
Repairs	4722	11076
Council Tax	5567	5637
Water	1266	1362
Insurance	2321	1999
	<u>13876</u>	<u>20074</u>
	2023	2022
	£	£
<b>3 ADMINISTRATION</b>		
Telephones	2312	2066
Secretarial expenses	215	39
Quinquennial inspections	1980	293
Books etc	238	202
Others	1402	920
Website costs	490	412
Computer	971	0
	<u>7608</u>	<u>3932</u>
	2023	2022
	£	£
<b>4 OTHER PAYMENTS</b>		
Hutton Rudby HUB - expenditure	<u>17926</u>	<u>10545</u>
	2023	2022
	£	£
<b>5 OTHER RECEIPTS</b>		
Rents Received	15711	15288
Hutton Rudby Hub - Cost reimbursed	12991	10545
	<u>28702</u>	<u>25833</u>
<b>6 SECTION G - LAND AND BUILDINGS</b>		
This Includes 3 Manses and Chapel House. During the year two of these were occupied by Ministers		
Chapel House and one Manse were let out for the year		

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer .....



Date .....



Name and address of treasurer .....

**John Howard Whitehead****33 Skottowe Crescent, Great Ayton, North Yorkshire**Post Code..... **TS9 6DS**

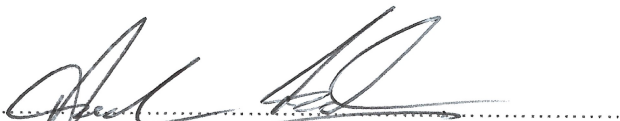
### Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be\*

presented to the Circuit meeting held on .

**13th March 2024**

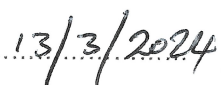
Signature of the Chair of the meeting .....



Name of the Chair of the meeting .....



Date .....



### Independent Examiner's Report to the Trustees of the

**Stokesley Circuit**

Charity Number ...

**1147112**

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... **Year ended 31st August 2023**

Circuit for the year ended 31 August 2023 set out on pages 1 to 6 As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate



**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

*R. E. N. Shawcross*

Name of independent examiner

*R. E. N. SHAWCROSS*

Relevant professional qualification of independent examiner

*F.C.A.*

Name of firm (where appropriate)

*N/A*

Address

*2 DEVON CRES. SKELTON. CLEVELAND*

Post Code

*TS12 2BS*

Date

*5 March 2024*

\* delete or circle as appropriate