



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Aug	Year
	01	Sept	2024		31		2025

Section A Reference and administration details

Charity name

Holcombe Brook Methodist Preschool

Other names charity is known by

Registered charity number (if any) 1147111

Charity's principal address

Holcombe Brook Methodist Church

Bolton Road West

Ramsbottom, Bury

Postcode

BL0 9QZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Somerville	Chairperson	Appointed 20 th November 2023	
2	Claire Smith	Secretary		
3	Hazel Brookes	Treasurer		
4	Colin Suttie	Church Rep	Appointed 18 th March 2024	
5	Rebecca Francis	Parent Rep	Appointed 24 th June 2024	
6	Lucy Jackson	Parent Rep	Appointed 17 th Sept 2024	
7	Jodie Briggs	Parent Rep	Appointed 17 th Sept 2024, resigned 1 st Sept 2025	
8	Francesca Kerwin	Parent Rep	Appointed 17 th Sept 2024, resigned 1 st Sept 2025.	
9				
10				
11				
12				
13				
14				
15				
16				
17				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Preschool Learning Alliance – now known as Early Years Alliance)
How the charity is constituted (eg. trust, association, company)	Association consisting of family and affiliate members
Trustee selection methods (eg. appointed by, elected by)	Appointment/Reappointment at annual general meeting or during year

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Disclosure and Barring Service Checks are carried out by our regulator, OFSTED, for newly appointed trustees. DBS checks for staff members are carried out by ourselves prior to appointment and every three years thereafter.

Holcombe Brook Methodist Preschool is a member of the Early Years Alliance which provides advice and resources.

We operate in accordance with the Early Years Foundation Stage curriculum and are regulated by OFSTED.

We receive local authority funding for some of our children and operate within the terms of the contract for that funding.

All trustees give their time voluntarily and receive no remuneration or other financial benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities, we keep in mind the Charity Commission's guidance on public benefit at our trustee meetings.
The focus of our activities is to deliver the EYFS and to provide high quality childcare through a well planned and child/parent led curriculum.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our committee is made up of volunteers from the church in which we operate and parents of children currently attending the preschool plus affiliate members. These volunteers ensure that the preschool is governed according to our constitution and in line with Charity Commission guidelines.
Our parents also organise fundraising events.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have provided childcare for 34 children over the year.

We held our annual nativity, Christmas party and leaver's concert.

We also had other fundraising activities such as selling crafts items and sponsored Autumn walk and Teddy Bear Challenge.

We were awarded the Golden Apple gold award for promoting healthy eating, good hygiene and oral hygiene.

We support children with a range of needs and are inclusive of all children.

Section E Financial review

Brief statement of the charity's policy on reserves

We hold a business reserve account of £19808 held in 2 accounts, one with instant access and one with a 35 day notice period. These funds are held in order to meet any unforeseen expenditure that may occur and in particular to enable to pay statutory redundancy pay and payment in lieu of notice (if applicable) to staff should we cease to operate

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds is through the Early Education Care funding for 3 and 4 year olds which we claim from the local authority on behalf of parents of eligible children. Some children are also eligible for 2 year old funding. We also receive income from fees paid by parents who are not yet eligible for funding or are only eligible for part of their time at preschool.

We had 3 children who received additional funding through the Early Years Pupil Premium, this funding was used to purchase resources to particularly enhance the provision for those individual children in terms of their interests and development goals.

We hold fundraising events to enable us to purchase additional resources to further enhance our provision.

We had a surplus of £1576.00 at the end of the financial year.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Somerville	Hazel Brookes
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
Date		



Charity Name Holcombe Brook Methodist Pre-School	No (if any) 1147111
---	------------------------

Receipts and payments accounts

CC16a

For the period from	1st September 2024	To	31st August 2025
---------------------	--------------------	----	------------------

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations, legacies and grants	113,310	-	-	113,310	86,108
Fundraising events	224	-	-	224	304
Interest on deposit account	370	-	-	370	437
Dividends on investments	-	-	-	-	-
Members' subscriptions	2,517	-	-	2,517	2,172
Fees for charitable services	-	-	-	-	-
Hire of hall and equipments	-	-	-	-	-
Other misc income	854	-	-	854	191
Sub total (Gross income for AR)	117,275	-	-	117,275	89,212
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	117,275	-	-	117,275	89,212
A3 Payments					
Costs of pre-school sessions (milk / snacks etc)	620	-	-	620	422
Wages / salaries and national insurance	96,242	-	-	96,242	78,964
Training	485	-	-	485	98
Pension contributions	3,480	-	-	3,480	2,496
Rent / hire of room	5,850	-	-	5,850	5,625
Repairs and maintenance	-	-	-	-	-
Light and heating	-	-	-	-	-
Water and sewerage	-	-	-	-	-
Insurance	1,962	-	-	1,962	-
Telephone and internet	115	-	-	115	98
Resources and Equipment	2,280	-	-	2,280	1,220
Printing, postage, stationery and computer supplies	290	-	-	290	270
Grants and donations paid	-	-	-	-	-
Other costs	4,375	-	-	4,375	2,348
Bank interest and charges	-	-	-	-	-
Sub total	115,699	-	-	115,699	91,541
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	115,699	-	-	115,699	91,541
Net of receipts/(payments)	1,576	-	-	1,576	- 2,329
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,300	-	-	24,300	26,629
Cash funds this year end	25,876	-	-	25,876	24,300

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds				
	Current account	5,960	-	-
	Business reserve account	19,808	-	-
	Petty cash	108	-	-

Total cash funds	25,876	-	-
(agree balances with receipts and payments account(s))	OK	OK	OK

	Unrestricted funds	Restricted funds	Endowment funds
	to nearest £	to nearest £	to nearest £
Details			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B2 Other monetary assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Details			
		-	-
		-	-
		-	-
		-	-
		-	-

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Details			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

	Fund to which liability relates	Amount due (optional)	When due (optional)
Details			
		-	
		-	
		-	
		-	
		-	

B5 Liabilities

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Holcombe Brook Methodist Preschool

**On accounts for the year
ended**

31st August 2025

**Charity no
(if any)**

1147111

Set out on pages

(Please delete to indicate the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

24/11/2025

Name:

James Settle

**Relevant professional
qualification(s) or body
(if any):**

FCA (ICAEW)

Address:

Wood Meadow, Long Heys Lane

Dalton, Wigan

WN8 7RS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.