



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Sept	Year 2020		Day 31	Aug	Year 2021

Section A Reference and administration details

Charity name

Holcombe Brook Methodist Preschool

Other names charity is known by

Registered charity number (if any)

1147111

Charity's principal address

Holcombe Brook Methodist Church

Bolton Road West

Ramsbottom, Bury

Postcode

BL0 9QZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Barker	Chairperson	Chairperson until 19 th January 2021 Remained as trustee	
2	Helen Massingham	Chairperson	Chairperson from 19 th January 2021	
3	Claire Smith	Secretary		
4	Hazel Brookes	Treasurer		
5	Sophie Neary			
6	Elizabeth O'Brien		From 18/11/2020	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Preschool Learning Alliance – now known as Early Years Alliance)
How the charity is constituted (eg. trust, association, company)	Association consisting of family and affiliate members
Trustee selection methods (eg. appointed by, elected by)	Appointment/Reappointment at annual general meeting or during year

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Disclosure and Barring Service Checks are carried out by our regulator, OFSTED, for newly appointed trustees. DBS checks for staff members are carried out by ourselves prior to appointment and every three years thereafter.

Holcombe Brook Methodist Preschool is a member of the Early Years Alliance which provides advice and resources.

We operate in accordance with the Early Years Foundation Stage curriculum and are regulated by OFSTED.

We receive local authority funding for some of our children and operate within the terms of the contract for that funding.

All trustees give their time voluntarily and receive no remuneration or other financial benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age.

In planning our activities we keep in mind the Charity Commission's guidance on public benefit at our trustee meetings.
The focus of our activities is to deliver the EYFS and to provide high quality childcare through a well planned and child/parent led curriculum.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Our committee is made up of volunteers from the church in which we operate and parents of children currently attending the preschool plus affiliate members. These volunteers ensure that the preschool is governed according to our constitution and in line with Charity Commission guidelines.
Our parents also organise fundraising events.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have provided childcare for 32 children over the year and remained open throughout apart from a Covid-19 closure due to a member of staff testing positive in June 2021.

We held our annual nativity virtually, Christmas party and leaver's concert.

We also held a sponsored walk to raise funds, this was done by families over half term. We also had other fundraising activities such as selling crafts items and t-shirts.

We were awarded the Golden Apple gold award for promoting healthy eating, good hygiene and oral hygiene.

We support children with a range of needs and are inclusive of all children.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold a business reserve account of £16500. This year we have transferred an additional £5000 to the reserve account to ensure we can meet any future needs. These funds are held in order to meet any unforeseen expenditure that may occur and in particular to enable to pay statutory redundancy pay and payment in lieu of notice (if applicable) to staff should we cease to operate

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds is through the Early Education Care funding for 3 and 4 year olds which we claim from the local authority on behalf of parents of eligible children. Some children are also eligible for 2 year old funding. We also receive income from fees paid by parents who are not yet eligible for funding or are only eligible for part of their time at preschool.

We had 2 children who received additional funding through the Early Years Pupil Premium, this funding was used to purchase resources to particularly enhance the provision for those individual children in terms of their interests and development goals.

We hold fundraising events to enable us to purchase additional resources to further enhance our provision.

We had a surplus of £2375 at the end of the financial year.

Section F

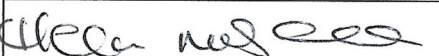
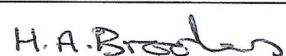
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Helen Massingham	Hazel Brookes
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
Date	20/04/2022	



Charity Name	No (if any)
Holcombe Brook Methodist Pre-School	1147111

CC16a

Receipts and payments accounts

For the period from	1st September 2020	To	31st August 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies and grants	71,743	-	-	71,743	82,351
Fundraising events	1,203	-	-	1,203	126
Interest on deposit account	2	-	-	2	25
Dividends on investments	-	-	-	-	-
Members' subscriptions	1,977	-	-	1,977	1,863
Fees for charitable services	-	-	-	-	-
Hire of hall and equipments	-	-	-	-	-
Other misc income	1,683	-	-	1,683	103
Sub total (Gross income for AR)	76,608	-	-	76,608	84,468
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	76,608	-	-	76,608	84,468
A3 Payments					
Costs of pre-school sessions (milk / snacks etc)	320	-	-	320	439
Wages / salaries and national insurance	64,782	-	-	64,782	62,215
Training	127	-	-	127	102
Pension contributions	-	-	-	-	-
Rent / hire of room	3,800	-	-	3,800	3,780
Repairs and maintenance	-	-	-	-	-
Light and heating	-	-	-	-	-
Water and sewerage	-	-	-	-	-
Insurance	860	-	-	860	846
Telephone and internet	83	-	-	83	92
Resources and Equipment	3,108	-	-	3,108	1,356
Printing, postage, stationery and computer supplies	260	-	-	260	174
Grants and donations paid	-	-	-	-	-
Other costs	891	-	-	891	757
Bank interest and charges	-	-	-	-	-
Sub total	74,232	-	-	74,232	69,761
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	74,232	-	-	74,232	69,761
Net of receipts/(payments)	2,376	-	-	2,376	14,707
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,075	-	-	35,075	-
Cash funds this year end	37,451	-	-	37,451	14,707

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
CCXX R1 accounts (SS)	1			02/11/2021

B1 Cash funds

Current account	15,817	-	-
Business reserve account	21,604	-	-
Petty cash	30	-	-
Total cash funds	37,451	-	-
(agree balances with receipts and payments account(s))	OK	OK	OK

Unrestricted funds
to nearest £

Restricted funds
to nearest £

Endowment funds
to nearest £

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
M. A. Brooks	HAZEL A BROOKES	20/04/22
Helena Nassifham	HELENA NASSIFHAM	20/04/22



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Holcombe Brook Methodist Preschool

On accounts for the year
ended

31st August 2021

Charity no
(if any)

1147111

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

26 OCT 2021

Name:

SL MORTON

Relevant professional
qualification(s) or body
(if any):

ACMA

Address:

16 LANSDOWNE CLOSE
RAMSBOTTOM, BURY
BLO 9WE 1

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.