

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**Company Registration Number: 07886190**

**Registered Charity Number: 1147104**

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 MARCH 2023**

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**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED  
31 MARCH 2023**

The trustees are pleased to present their annual report and unaudited Financial Statements for the year ended 31 March 2023, which are also prepared to meet the requirements for a Directors' Report and Financial Statements for Companies Act purposes.

The Financial Statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**REFERENCE AND ADMINISTRATIVE INFORMATION**

**Charity Name:** Velmore Community Association

**Charity Registration Number:** 1147104

**Company Registration Number:** 07886190

**Principal Office:** Velmore Centre  
Falkland Road  
Eastleigh  
Hampshire  
SO53 3GY

**Registered Office Address:** Velmore Centre  
Falkland Road  
Eastleigh  
Hampshire  
SO53 3GY

**The Trustees**

The trustees who served the company during the year were as follows:

Mr G Riddoch	Chair
Mr A J Watt	Treasurer
Mr R A Dibb	
Mrs K Hatchett	
Mrs L Ross	

**Secretary:** To be advertised/appointed

**VELMORE COMMUNITY ASSOCIATION  
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**TRUSTEES' ANNUAL REPORT  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**REFERENCE AND ADMINISTRATIVE INFORMATION (CONTINUED)**

**Our Advisors**

Independent Examiner: Abraham & Dobell  
230 Shirley Road  
Southampton  
SO15 3HR

**OBJECTIVES AND ACTIVITIES**

The charitable company's objectives and principal activities are:

- to promote the benefit of the inhabitants of the Velmore Estate and North End Copse in the borough of Eastleigh without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by association together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- to establish or secure the establishment of a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects; and
- to promote such other charitable purposes as may from time to time be determined.

The charitable company shall be non-party in politics and non-sectarian in religion. The area of benefit shall be Velmore Estate and North End Copse in the borough of Eastleigh. This area is bounded by Leigh Road, Bournemouth Road, Chestnut Avenue and the M3.

**Public Benefit Statement**

All of our activities are undertaken to further our charitable purposes for the public benefit. In shaping our objectives and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit including the guidance 'Public Benefit: Running a Charity (PB2)'.



**VELMORE COMMUNITY ASSOCIATION  
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**TRUSTEES' ANNUAL REPORT  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**ACHIEVEMENTS AND PERFORMANCE**

**Covid 19**

The year has been free from disruption due to the Covid pandemic of previous years. However, the pandemic continued to affect the Centre by the change of lifestyles it brought about. Some clients were still reluctant to mix socially and some business hires had adapted to new ways of working without physical meetings. This was exasperated during the year by increasing costs affecting people's budgets.

**Centre Management**

The Centre management structure continued to prove a successful working model for the Community Association. The current Centre Manager was appointed in July 2021 and Sue runs the Centre effectively and efficiently and is supported by a cohesive and dedicated team of staff and volunteers. The staff in the key support roles of admin assistant and café manager remained unchanged during this reporting period and so the Centre has benefited from an experienced staff team.

**Buildings Maintenance**

The programme of routine maintenance at the Centre was completed during the year and the inspection of the emergency lighting system highlighted that a number of units failed to meet the statutory requirements. A programme of installing replacement fittings was undertaken and all the lights now meet the test requirements.

The hot air heating system in Belmont Hall was replaced with a radiator system by an approved Gas Safe contractor. The previous heating system was obsolete and unreliable and had caused significant disruption to Velmore Preschool who use the hall. The project was supported by a Hampshire County Council grant and a number of contributions from the local community. The Association is very grateful for this support which reduced the overall cost to the Association by half.

**Health & Safety**

Health and safety incidents and accidents are reported to the Trustee Board. There have been 3 minor accidents with small cuts or bruising but nothing that required anything more than on-the-spot treatment and no corrective actions for the Centre were identified.

**Business Development**

The focus of business development during this period has been to return the income streams to the pre-pandemic levels. The hire income has increased and a major contribution to this has been due to a higher level of social media presence advertising the activities and also the increased hire of rooms for health-related uses.

The level of engagement of the Association with the community has also been enhanced during this period. A new regular meeting "The Social Café" was started on a Thursday afternoon with the intention of providing a friendly space for people to come for activity or just for chat and refreshment. This has drawn in some residents from local supported accommodation. There has been a program of social one-off events such as the Christmas Fair and a Queen's Jubilee Tea which has also brought good numbers into the Centre. The Centre has also run events in support of other Charities including Guide Dogs and Macmillan Cancer support and these have a high level of support from the community.

**VELMORE COMMUNITY ASSOCIATION  
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**TRUSTEES' ANNUAL REPORT  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**ACHIEVEMENTS AND PERFORMANCE (CONTINUED)**

The number of community led groups has increased over this past year with Bingo, Table Tennis, Quiz and Knit and Natter all being run weekly or monthly by members of the community with good levels of community attendance.

The agreement with Velmore Church to operate the building ended within this year and, following a review, a new agreement was signed off for a further 10 years.

**Cherry Tree Cafe**

The Cherry Tree café continues to be recognized as a key local resource for people who live on the estate. The main demand on the café space continues to be as a place to meet-up and socialize. This is particularly true for the older generations. The Trustees continue to monitor the cost of this provision to the Association and seek through the management to maximize the income but recognize its importance as a social need. During the year, to reduce the subsidy of the café from the other income streams, the number of paid staff hours in the café were reduced but replaced by volunteers.

**FINANCIAL REVIEW**

The charitable company increased its income to £80,348 compared to £57,306 in the previous year. This was due to increased charitable activities in the year compared to the year ended 31 March 2022.

Expenditure also increased to £71,507 compared to £49,041 in the year to 31 March 2022.

As a result, the charitable company achieved a surplus in the year to 31 March 2023 of £8,841 (2022 - £8,265).

The financial aim of Velmore Community Association during this period was to rebuild the income following the impact of Covid. At the outset of the year there was a cautious approach as at that time many users were reluctant to return. The P&L budget for the year predicted a small loss but this has been turned into a profit due to higher levels of sales income than were anticipated. There have also been a number of grants and donations which have supported the activity of the Association and the finances are in a healthy position to consider some improvements to the building and ways to further engage with the community.

**Reserves**

Prior to Covid the Trustees had an aim to create a reserve. of 3 months' turnover over the following two years. This was set aside during the Covid pandemic but the Trustees recognised the importance of this and formalised a reserves policy during this period.



**VELMORE COMMUNITY ASSOCIATION  
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**TRUSTEES' ANNUAL REPORT  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**FINANCIAL REVIEW (CONTINUED)**

**Investment Policy**

In accordance with the reserves policy a sum of £15,400 was put into a Corporate Instant Deposit account with the Co-op.

**PLANS FOR FUTURE PERIODS**

- To continue to engage with the community and to consider new ideas and initiatives to promote Velmore Centre with the local community.
- To investigate the employment of a community engagement person.
- To look for more opportunities for social engagement groups run by community volunteers.
- To continue to develop initiatives and services to reflect the needs of local residents and business communities and to be aware of the potential competition for these from other nearby facilities.
- To build on the reputation of the Velmore Centre as a hub for health and wellbeing activities in the community through development and promotion of services.
- To investigate the provision of an additional 'health room' to allow more health-related services to be delivered on the estate.
- To continue to promote our Café and reach out to a broader range of clientele with targeted menus and offers.
- To continue to maintain links and work with local partners.
- To work closely with the local Co-operative Store who have agreed to have Velmore Community Association as their "Charity Partner" in the next financial year.
- To continue to work with Fedex who donate community volunteer hours to support maintenance, particularly at Belmont Hall.
- To continue to monitor the hire rates and compare with the rates of similar organisations in the area to ensure we remain competitive in this market.
- To review all service contracts and regular suppliers to ensure that we are receiving the best possible rates available, and to make changes where improvements can be obtained.
- To investigate the upgrade of the lighting within the Centre to reduce energy consumption.

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' ANNUAL REPORT  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 19 December 2011 and registered as a charity on 3 May 2012. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association. Anybody can apply to the Board of Directors to become a member of the charitable company and each member is required to contribute £1 in the event of the charitable company winding up.

The Association works within current, relevant legislation, in particular Health and Safety at Work Act 1974, Employment Act 2001, Charities Act 2011, Companies Act 2006, Data Protection Act 1988, together with appropriate guidance including Charities Statement of Recommended Practice (SORP (FRS 102)) and European Working Time Directive.

**Recruitment and Appointment of the Trustees**

The directors of the company are also charity trustees for the purposes of charity law.

The trustees are appointed by members' agreement at an Annual General Meeting. A third of the directors shall retire (but may be re-appointed) by rotation at each Annual General Meeting. Trustees have not been paid any remuneration for their roles as Trustees.

**Trustee Induction and Training**

Trustees are recruited and appointed in accordance with the Articles of Association. Induction and training of new trustees is arranged by the Board on an individual basis.

**Risk Management**

The trustees have examined the major strategic, business and operational risks which the charitable company faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

**Organisational Structure**

The trustees of Velmore Community Association meet 6 times a year, ensuring that any decisions are agreed at a quorum meeting of the Board of Trustees. The Board of Trustees, at the date of signing this Report, comprised 5 trustees. The trustees come from a variety of professional backgrounds relevant to the work of the charitable company. The trustees delegate day to day responsibility for the running of the organisation to Senior Executives who are responsible for delivering services.

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' ANNUAL REPORT  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT (CONTINUED)**

**Related Parties**

Velmore Community Association collaborates with a number of key parties to ensure the charitable company meets its objectives. The key parties are:

- Vivid Homes
- Eastleigh Borough Council
- Chandlers Ford Parish Council
- Co-operative Stores
- Velmore Friendship Group
- Velmore Church
- One Community

**Key Management and Personnel Remuneration**

The trustees consider the Board of Trustees and the Senior Management Team comprise the key management personnel of the charitable company in charge of directing and controlling the charitable company and running and operating the charity on a day to day basis.

All trustees give their time freely and no remuneration was paid to trustees in the year.

The pay of the Senior Management Team is reviewed by the trustees periodically on the basis of the performance of the individual concerned and the charitable company as a whole.

**RESPONSIBILITIES OF THE DIRECTORS**

The charitable company's directors (who are trustees for the purposes of charity law) are responsible for preparing an annual report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the directors to prepare Financial Statements for each financial period, which give a true and fair view of the state of the affairs of the charitable company as at the Balance Sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial period. In preparing those Financial Statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements; and
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue on that basis.



**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' ANNUAL REPORT  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**RESPONSIBILITIES OF THE DIRECTORS (CONTINUED)**

The directors are responsible for keeping proper accounting records that disclose, with reasonable accuracy at any time, the financial position of the charitable company and to enable them to ensure that the Financial Statements comply with the Companies Act 2006. The directors are also responsible for safeguarding the assets of the charitable company and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of the Financial Statements may differ from legislation in other jurisdictions.

**SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption under the Companies Act 2006.

**Approved by the trustees on 16 November 2023 and signed on their behalf by:**

.....  
  
**G RIDDOCH**  
**CHAIR**

.....  
  
**A WATT**  
**TREASURER**



**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**VELMORE COMMUNITY ASSOCIATION**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**FOR THE YEAR ENDED**  
**31 MARCH 2023**

I report to the charity trustees on my examination of the Accounts of Velmore Community Association (the Company) for the year ended 31 March 2023.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the Accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the Accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's Accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act;
2. the Accounts do not accord with those records;
3. the Accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the Accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the Accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their Accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

**INDEPENDENT EXAMINER'S REPORT  
(CONTINUED)**

**TO THE TRUSTEES OF  
VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**INDEPENDENT EXAMINER'S STATEMENT (CONTINUED)**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in the report in order to enable a proper understanding of the Accounts to be reached.

  
.....  
**D J MANT FCA**

**16 November 2023**

**ABRAHAM & DOBELL  
Chartered Accountants  
230 Shirley Road  
Southampton  
SO15 3HR**

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
<b>INCOME</b>					
Donations and legacies	2	17,134	-	17,134	16,060
Charitable activities	3	62,769	-	62,769	37,806
Other trading activities	4	445	-	445	525
Coronavirus schemes and relief	5	-	-	-	2,915
		<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL INCOME</b>		80,348	-	80,348	57,306
		<hr/>	<hr/>	<hr/>	<hr/>
<b>EXPENDITURE</b>					
Charitable activities	6	71,507	-	71,507	49,041
		<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL EXPENDITURE</b>		71,507	-	71,507	49,041
		<hr/>	<hr/>	<hr/>	<hr/>
<b>NET INCOME/(EXPENDITURE)/ NET MOVEMENTS IN FUNDS FOR THE YEAR</b>					
		8,841	-	8,841	8,265
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		43,652	-	43,652	35,387
		<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward		£52,493	£-	£52,493	£43,652
		<hr/>	<hr/>	<hr/>	<hr/>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET**

**AS AT 31 MARCH 2023**

	Notes	2023		2022	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible fixed assets	9		2,336		3,347
			<hr/>		<hr/>
<b>TOTAL FIXED ASSETS</b>			2,336		3,347
<b>CURRENT ASSETS</b>					
Debtors	10	6,055		5,355	
Cash at bank and in hand		48,863		38,612	
		<hr/>		<hr/>	
<b>TOTAL CURRENT ASSETS</b>		54,918		43,967	
<b>LIABILITIES</b>					
Creditors: Amounts falling due within one year	11	4,761		3,662	
		<hr/>		<hr/>	
<b>NET CURRENT ASSETS</b>			50,157		40,305
			<hr/>		<hr/>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			52,493		43,652
			<hr/>		<hr/>
<b>NET ASSETS</b>	13		£52,493		£43,652
			<hr/>		<hr/>
<b>THE FUNDS OF THE CHARITABLE COMPANY</b>	14				
Unrestricted income funds			52,493		43,652
			<hr/>		<hr/>
<b>TOTAL CHARITABLE COMPANY FUNDS</b>			£52,493		£43,652
			<hr/>		<hr/>

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET  
(CONTINUED)**

**AS AT 31 MARCH 2023**

For the year ended 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' Responsibilities:**

- The directors have not required the company to obtain an audit of its Accounts for the year in question in accordance with section 476; and
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of Accounts.

The directors have prepared Financial Statements in accordance with the special provisions of Part 15 of the Companies Act relating to small companies which constitute the annual Financial Statements required by the Companies Act 2006 and are for circulation to members of the charitable company.

The notes on pages 14 to 23 form part of these Financial Statements.

**Approved by the trustees on 16 November 2023 and signed on their behalf by:**

  
.....  
**G RIDDOCH**  
**CHAIR**

  
.....  
**A WATT**  
**TREASURER**



**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**1. ACCOUNTING POLICIES**

**Charity Information**

Velmore Community Association is a charitable company established under its Memorandum and Articles of Association and registered with the Charity Commission and Companies House in England and Wales. The principal address is Velmore Centre, Falkland Road, Eastleigh, Hampshire, SO53 3GY. The charitable company is a public benefit entity.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the Financial Statements are as follows:

**(a) Basis of Preparation**

The Financial Statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their Financial Statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Financial Statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts are rounded to the nearest £.

**(b) Income**

All income is included in the Statement of Financial Activities when the charitable company is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacies are received by way of donations and gifts and are included in full in the Statement of Financial Activities when receivable.
- Donated services and facilities are included at the value to the charitable company where this can be quantified. The value of services provided by volunteers has not been included in these Financial Statements.
- Investment income is included when receivable.
- Income from charitable trading activities is accounted for when earned.
- Income from grants, where related to performance and specific deliverables, are accounted for as the charitable company earns the right to consideration by its performance.
- Government grants are recognised at the fair value received or receivable.



**VELMORE COMMUNITY ASSOCIATION  
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**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**1. ACCOUNTING POLICIES (CONTINUED)**

**(c) Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT as the charitable company is not VAT registered and is reported as part of the expenditure to which it relates.

Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Expenditure on charitable activities comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and their associated support costs.

Support costs are those functions that assist the work of the charitable company but do not directly undertake the charitable activities. These costs have been allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource and are apportioned on an appropriate basis, eg floor areas, per capita or estimated usage.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charitable company and include the Independent Examiner's fees and costs linked to the strategic management of the charitable company.

**(d) Tangible Fixed Assets**

All fixed assets are initially recorded at cost less accumulated depreciation and any impairment losses. Fixed assets over £500 are capitalised.

Depreciation is calculated so as to write-off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- Equipment	25% reducing balance
- Fixtures and Fittings	25% reducing balance

**(e) Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(f) Cash at Bank and in Hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**VELMORE COMMUNITY ASSOCIATION  
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**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**1. ACCOUNTING POLICIES (CONTINUED)**

**(g) Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**(h) Operating Leases**

Rentals payable under operating leases are charged to the Statement of Financial Activities evenly over the period of the lease.

**(i) Taxation**

The charitable company is exempt from Corporation Tax on its charitable activities.

**(j) Fund Accounting**

Unrestricted funds consist of the general purposes fund and designated funds.

Designated funds are funds established by the trustees from time to time for specific projects or purposes, are not in any way restricted and any surplus or deficit will be transferred to/from the general purposes fund when the designated fund is closed.

Restricted Funds are funds subject to specific restrictions imposed by donors or by the purpose of the appeal. The purpose and use of designated and restricted funds is set out in the notes to the Financial Statements.

**(k) Donated Services**

Donated services and facilities are included at the value to the charitable company where this can be quantified.

**(l) Financial Instruments**

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**(m) Significant Judgements and Estimates**

Preparation of the Financial Statements may require management to make significant judgements and estimates. There are no items in the Financial Statements where judgements and estimates would have a significant effect on amounts recognised in the Financial Statements.

**VELMORE COMMUNITY ASSOCIATION  
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**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**2. DONATIONS AND LEGACIES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2023 Total Funds £</b>	<b>2022 Total Funds £</b>
Grants received	7,297	-	7,297	13,516
Other donations	9,837	-	9,837	2,544
	<hr/>	<hr/>	<hr/>	<hr/>
	£17,134	£-	£17,134	£16,060
	<hr/>	<hr/>	<hr/>	<hr/>

In 2022 the income from donations and legacies of £16,060 was unrestricted.

There were no donated services and facilities receivable which could be quantified in the year (2022 - none).

**3. INCOME FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2023 Total Funds £</b>	<b>2022 Total Funds £</b>
Rental income	46,729	-	46,729	30,147
Café income	15,389	-	15,389	7,116
Miscellaneous	651	-	651	543
	<hr/>	<hr/>	<hr/>	<hr/>
	£62,769	£-	£62,769	£37,806
	<hr/>	<hr/>	<hr/>	<hr/>

In 2022 the income from charitable activities of £37,806 was unrestricted.

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**4. OTHER TRADING ACTIVITIES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2023 Total Funds £</b>	<b>2022 Total Funds £</b>
Other activities	£445	£-	£445	£525
	—	—	—	—

In 2022, the income from other trading activities of £525 was unrestricted.

**5. CORONAVIRUS SCHEMES AND RELIEF**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2023 Total Funds £</b>	<b>2022 Total Funds £</b>
Coronavirus Job Retention Scheme	-	-	-	2,915
EBC Business Rates Relief Scheme	-	-	-	-
	—	—	—	—
	£-	-	£-	£2,915
	—	—	—	—

**6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2023 Total Funds £</b>	<b>2022 Total Funds £</b>
Community Centre costs	66,324	-	66,324	44,675
Support costs	3,987	-	3,987	3,244
Governance costs	1,196	-	1,196	1,122
	—	—	—	—
	£71,507	£-	£71,507	£49,041
	—	—	—	—

In 2022 the expenditure on charitable activities of £49,041 was unrestricted.



**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**7. ANALYSIS OF SUPPORT AND GOVERNANCE COSTS**

The charitable company identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the key charitable activities undertaken (see note 6) in the year. Refer to the table below for the basis for apportionment and the analysis of support and governance costs.

	<b>General Support £</b>	<b>Governance £</b>	<b>Total Funds £</b>	<b>Basis of Apportionment</b>
Other costs	3,987	-	3,987	Usage
Independent Examiner's fees	-	1,196	1,196	Governance
	<hr/>	<hr/>	<hr/>	
	£3,987	£1,196	£5,183	
	<hr/>	<hr/>	<hr/>	

**8. ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES  
AND THE COST OF KEY MANAGEMENT PERSONNEL**

	<b>2023 £</b>	<b>2022 £</b>
Wages and salaries	41,791	27,332
Employer's pension	591	327
	<hr/>	<hr/>
	£42,382	£27,659
	<hr/>	<hr/>

**Particulars of Employees**

The average number of employees during the year was as follows:

	<b>2023</b>	<b>2022</b>
Administration staff	5	4
	<hr/>	<hr/>

No employee received remuneration of more than £60,000 during the year (2022 - £nil).

No payments were made to Trustees by way of remuneration or expenses during the year (2022 - £nil).

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**9. TANGIBLE FIXED ASSETS**

	<b>Equipment £</b>	<b>Fixtures &amp; Fittings £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2022	1,772	17,524	19,296
Disposals	(922)	(841)	(1,763)
	—	—	—
As at 31 March 2023	850	16,683	17,533
	—	—	—
<b>Depreciation</b>			
At 1 April 2022	1,642	14,307	15,949
Provided for the year	130	881	1,011
Eliminated on disposal	(922)	(841)	(1,763)
	—	—	—
As at 31 March 2023	850	14,347	15,197
	—	—	—
<b>Net Book Values</b>			
As at 31 March 2023	£-	£2,336	£2,336
	—	—	—
As at 31 March 2022	£130	£3,217	£3,347
	—	—	—

**10. DEBTORS**

	<b>2023 £</b>	<b>2022 £</b>
Trade debtors	6,055	5,355
	—	—
	£6,055	£5,355
	—	—



**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**11. CREDITORS: Amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	887	986
PAYE and pension	374	372
Accruals	3,500	2,304
	<hr/>	<hr/>
	£4,761	£3,662
	<hr/>	<hr/>

**12. FINANCIAL INSTRUMENTS**

Financial instruments measured at amortised cost comprise the following:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Financial assets that are debt instruments	£6,055	£5,355
Financial liabilities that are debt instruments	£4,387	£3,290
	<hr/>	<hr/>

**13. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2023 Total Funds £</b>	<b>2022 Total Funds £</b>
Tangible fixed assets	2,336	-	2,336	3,347
Current assets	54,918	-	54,918	43,967
Current liabilities	(4,761)	-	(4,761)	(3,662)
	<hr/>	<hr/>	<hr/>	<hr/>
Total funds	£52,493	£-	£52,493	£43,652
	<hr/>	<hr/>	<hr/>	<hr/>

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**14. ANALYSIS OF CHARITABLE FUNDS**

	At 01.04.21 £	Incoming Resources £	Outgoing Resources £	At 31.03.22 £
<b>Analysis of Movements in Unrestricted Funds</b>				
General Funds	43,652	80,348	71,507	52,493
	<hr/>			
<b>Total Unrestricted Funds</b>	43,652	80,348	71,507	52,493
	<hr/>			
<b>Total Funds</b>	£43,652	£80,348	£71,507	£52,493
	<hr/>			

**Unrestricted Funds**

Unrestricted Funds comprise those funds which trustees are free to use in accordance with the charitable objects.

**15. ANALYSIS OF CHARITABLE FUNDS (CONTINUED)**

**Restricted Funds**

Restricted Funds are funds which have been given for particular purposes and projects. The Restricted Funds must be used for the specific purpose as laid down by the donor.

There were no restricted funds held during the year.

**16. RELATED PARTY TRANSACTIONS**

There were no related party transactions arising in the year to 31 March 2023 (2022 - £nil).

**17. TAXATION**

As a registered charity, the income is generally exempt from Corporation Tax under Section 478 of the Corporation Taxes Act 2010 by reason of its charitable objects and activities.

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
(CONTINUED)**

**FOR THE YEAR ENDED  
31 MARCH 2023**

**18. LEGAL STATUS OF THE CHARITABLE COMPANY**

The charitable company is limited by guarantee and has no share capital. The liability of each trustee, in the event of winding-up, is limited to £1.

**THE FOLLOWING PAGE  
DOES NOT FORM PART OF THE  
STATUTORY FINANCIAL STATEMENTS**

**VELMORE COMMUNITY ASSOCIATION  
(A COMPANY LIMITED BY GUARANTEE)**

**DETAILED UNRESTRICTED  
INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED  
31 MARCH 2023**

	<b>2023</b>		<b>2022</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>INCOME</b>				
Donations and legacies		17,134		16,060
Charitable activities		62,769		37,806
Other trading activities		445		525
Coronavirus schemes and relief		-		2,915
		<hr/>		<hr/>
		80,348		57,306
 <b>EXPENDITURE</b>				
Café purchases	3,858		1,493	
Friendship club expenses	76		25	
Wages and salaries	41,791		27,332	
Employers' pension	591		327	
Light and heat	5,317		4,529	
Repairs and maintenance	11,320		5,150	
Insurance	1,594		1,559	
Accountancy	2,249		1,765	
Other professional fees	413		66	
Telephone	758		722	
Other office costs	567		691	
Licences and subscriptions	297		1,667	
Independent Examiner's fees	1,196		1,122	
Depreciation	1,011		2,435	
Other sundry items	469		158	
	<hr/>	71,507	<hr/>	49,041
		<hr/>		<hr/>
 <b>SURPLUS FOR THE YEAR</b>		£8,841		£8,265
		<hr/>		<hr/>