

**FINANCIAL STATEMENTS
FOR YEAR ENDED
31ST DECEMBER 2020**

**SOUTHALL
BAPTIST CHURCH**

CHARITY REGISTRATION No: 1147013

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Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

SOUTHALL BAPTIST CHURCH

TRUSTEES, ELDERS AND DEACONS REPORT FOR THE YEAR ENDED 31ST DECEMBER 2020

LEGAL AND ADMINISTRATIVE INFORMATION

REGISTERED CHARITY NUMBER	1147013	
START OF FINANCIAL YEAR	1st January 2020	
END OF FINANCIAL YEAR	31st December 2020	
TRUSTEES AT 31 DECEMBER 2020	Boyd Williams Christine Streets David Streets	Douglas Rundell Lal Masih Susan Welch
ELDERS	Boyd V Williams David Streets	Lal Masih
DEACONS	Douglas Rundell Shaleem Asghar Sergio Bragga Susan Welch Wendy Ho	Paul Pervez Kathleen Colemack Simro Sidhu Alberio Vieira Parveen Aneel

The Trustees are appointed by church members at an annual church meeting.

CONTACT DETAILS	Mrs Christine Streets Southall Baptist Church Western Road Southall Middlesex UB2 5DS
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GOVERNING INSTRUMENT	The church is governed by its own constitution and rules as approved at the church members' meeting. It first became registered with the Charity Commission on 25th April 2012
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OBJECTS	The Church exists to proclaim the Christian faith and to serve the local community through its work and witness. Its purpose is to turn people into fully devoted followers of Jesus Christ.
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PRIMARY BANKERS	Barclays Bank Plc Southall Branch Hounslow
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INDEPENDENT EXAMINER	P B Robinson MAAT FCIE Independent Examiners Ltd 2 Broadbridge Centre Delling Lane Bosham West Sussex PO18 8NF
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SOUTHALL BAPTIST CHURCH

TRUSTEES, ELDERS AND DEACONS REPORT FOR THE YEAR ENDED 31ST DECEMBER 2020

OBJECTS AND ACTIVITIES

As a church we have only been open for three months in 2020 this was due to a global pandemic whereby the UK was locked down and churches were not allowed to meet. We have therefore been required to take advantage of today's technology.

We have had to adapt to this new situation. Sunday services have been streamed by YouTube and a mid-week meeting has taken place on Zoom. Very few church meetings have been held and these too have been by Zoom. Members have used online banking to give. Members that are without digital communication have been contacted by telephone and post including a monthly church letter. People have visited the elderly and infirm where they can on a regular basis. Pastoral care of the local congregations has been carried out by the local pastors. We have been unable to carry out our Homeless ministry and the Senior Citizens have been unable to meet.

When allowed we are committed to enabling as many people as possible to worship at our church and to become part of the international community of Southall Baptist Church when our services and worship will help put faith into practice through prayer and scripture.

The Sunday morning services are normally conducted in English. Other congregations which come under the umbrella of Southall Baptist Church are carried out in their mother tongues of Punjabi/Urdu/Portuguese/Lingala/Kachin.

Being aware of the Commissions guidance on public benefit and in particular the specific guidance on Charities for the advancement of religion people are encouraged to live out their faith by taking part in worship and prayer learning about the Gospel and developing their knowledge and trust in Jesus.

WORSHIP AND PRAYER

Prayer groups are normally available throughout the week giving people the opportunity for quiet times, but these too have been carried out online.

As of 31 December 2020, there were 241 church members. These numbers would not necessarily reflect the true attendance at services as these are also attended by non-members.

We would normally carry out dedication services for new-born children and adult baptism by immersion following a person becoming a Christian. In normal times we are licensed to register Marriages and Blessing of Marriages (following Registry Office weddings). Funeral services for members of the church family and the community are also taken.

CHURCH

Due to the pandemic all proposed renovations to the building has been put on hold until we are allowed to use the building again.

PASTORAL CARE

Normally a café is run from the church building which is open two days a week reaches the local community. Fixtures and fittings for this are the responsibility of the church. Fire, Health and Safety regulations are complied with.

Sunday schools have met where possible online under supervision.

SOUTHALL BAPTIST CHURCH

TRUSTEES, ELDERS AND DEACONS REPORT(continued) FOR THE YEAR ENDED 31ST DECEMBER 2020

MISSION AND EVANGELISM

Several congregations have been set up under the umbrella of Southall Baptist Church where the pastors of these small congregations have needed visas. To encourage these congregations, it has necessitated in the church successfully applying for a further four-year sponsorship licence for Tier 2 Minister of Religion from the UK Border Agency. The ethnic diversity of the church enriches church life. We are closely related to the local Medical Centre. The Kachin Church which meets in the Hammond Road building are trying to buy these premises which we hold in trust.

FINANCE

Total receipts of unrestricted funds were £ 84,413.

Total receipts of restricted funds were £27,438 these were gifts for specific purposes, the school, Asian Convention, The Baptist World Mission (Birthday Scheme), Seniors, Sunday School and ROPE.

We carried forward £289,406 The Building Fund stood at £19,190.

For most of the year giving has been made through online banking which has been separately annotated. Due to the pandemic the Christian International Community Hayes (Hayes Methodist Church) have not been able to meet which meant no offerings were taken. The accounts were balanced each month. We were able to make a claim via the Small Donations Gift Aid but although encouraged to use Gift Aid, less than 10% of members have taken this up.

By the end of 2020, our Payroll consisted of 6 pastors/workers, one of which is funded through their own congregation giving and passing through the account of Southall Baptist Church. Tax, National Insurance Contributions and Employers National Insurance Contributions were paid through Southall Baptist Church. Two pastors are enrolled on the NEST pension scheme. We were also able to take advantage of the Government Job Retention Scheme for two of our employees who are on furlough.

The buildings of the former Baptist Churches at Harmondsworth and Hatton Road, Bedford continue to be under the umbrella of Southall Baptist Church. The church property at 25 Tilney Road is let to a church family, as is a flat at the rear of the church. All income and payments for the latter two properties are passed through the Church Rent Account.

Governance

The church is a member of the London Baptist Association, The Baptist Union of Great Britain and The Evangelical Alliance.

Leaders of the main church meet weekly to discuss pastoral matters.

The deacons/trustees meet bi-monthly mainly to discuss and implement the administration of the church and its buildings.

Due to the pandemic, it has been extremely difficult to have church meetings, but these have where possible been held online after due notice to members. This has not proved very practicable as many members have no access to online facilities.

SOUTHALL BAPTIST CHURCH

TRUSTEES, ELDERS AND DEACONS REPORT(continued) FOR THE YEAR ENDED 31ST DECEMBER 2020

Trustees Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the elders and deacons on 24 September 2021

Signed on their behalf by B.V. Williams Mr B V Williams (Pastor)

SOUTHALL BAPTIST CHURCH

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2020

INCOME AND ENDOWMENT FROM:	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
Donations and Legacies	3a	69,067	7,438	76,505	127,415
Trading Activities	3b	10,200	0	10,200	10,800
Investments	3c	63	0	63	98
Other Income	3d	5,083	0	5,083	0
TOTAL INCOME		84,413	7,438	91,851	138,313
EXPENDITURE ON:					
Charitable Activities	4	75,900	10,305	86,205	135,000
TOTAL EXPENDITURE		75,900	10,305	86,205	135,000
NET INCOME/ EXPENDITURE		8,513	-2,867	5,646	3,313
Transfers	5	0	0	0	0
Total Funds Brought Forward		246,297	37,463	283,760	280,447
TOTAL FUNDS CARRIED FORWARD		254,810	34,596	289,406	283,760

Movements on all reserves and all recognised gains and losses are shown above. All of the charity's operations are classed as continuing.

The notes on pages 8 to 13 form part of these financial statements.

SOUTHALL BAPTIST CHURCH

BALANCE SHEET AS AT 31 DECEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	31-Dec 2020 Total £	31-Dec 2019 Total £
Fixed Assets					
Tangible assets	2	185,800	0	185,800	185,800
Current Assets					
Debtors	7	0	0	0	0
Cash at bank and in hand	6	70,270	34,596	104,866	99,208
Total Current Assets		70,270	34,596	104,866	99,208
Creditors: amounts falling due within one year	8	1,260	0	1,260	1,248
NET CURRENT ASSETS		69,010	34,596	103,606	97,960
TOTAL ASSETS less current liabilities		254,810	34,596	289,406	283,760
NET ASSETS		254,810	34,596	289,406	283,760
Funds of the Charity					
General Funds		254,810	0	254,810	246,297
Restricted Funds	5	0	34,596	34,596	37,463
Total Funds		254,810	34,596	289,406	283,760

Approved by the elders and deacons on 24 September 2021

Signed on their behalf by B. V. Williams, Mr B V Williams (Pastor)

SOUTHALL BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

1. ACCOUNTING POLICIES

a) Basis of Preparation

The financial statements have been prepared on the historical cost convention (as modified to include the revaluation of investments) in accordance with the Charities Act 2011, Statement of Recommended Practice - "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards. The accounts have been prepared on a going concern basis. The charity meets the definition of a public benefit entity under FRS 102, and being a small charity has claimed exemption under Section 1a not to prepare a cash flow statement.

b) Donations are accounted for gross when received.

c) Legacies

Legacies are accounted for when their receipt is certain and can be properly quantified.

d) Investment Income

Investment income is included in the accounts in the year it is receivable.

e) Fund Raising and Publicity Costs

The church does not make formal appeals for funds, and expenditure on these items is therefore not material.

f) Grants Payable

The church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are paid.

g) Governance Costs

This represents direct expenditure on the governance of the church. Most of the management is carried out without charge by volunteers. This intangible cost is not included in the Statement of Financial Activities since there is no measurable cost to volunteers for their service.

h) Fixed Assets

The church premises are included in the balance sheet at Insurance value because reliable cost information is not available, and valuation would incur significant costs which would be onerous compared with the additional benefit gained by the user of the accounts. Furniture and Equipment in the church premises is included at cost or net realisable value.

i) Depreciation

Depreciation has not been charged on the Church or Manse premises, because in the opinion of the Trustees, the residual value of the asset is not less than the original cost price.

Depreciation on other fixed assets are calculated to write off the cost on a reducing balance basis over their expected useful life, at the following rates:

Equipment	25%
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j) Investment Assets

Quoted investments are stated at market value. All other investment assets are shown at cost price.

k) Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

SOUTHALL BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS(continued) FOR THE YEAR ENDED 31ST DECEMBER 2020

2. TANGIBLE FIXED ASSETS

		Buildings £	Equipment £	Total £
Cost	01-Jan-20	185,800	33,549	215,627
Additions		0	0	0
Cost at	31-Dec-20	<u>185,800</u>	<u>33,549</u>	<u>215,627</u>
Depreciation	01-Jan-20	0	33,549	22,882
Charge		0	0	0
Depreciation at	31-Dec-20	<u>0</u>	<u>33,549</u>	<u>22,882</u>
Net Book Value	31-Dec-20	<u>185,800</u>	<u>0</u>	<u>185,800</u>
Net Book Value	31-Dec-19	185,800	0	185,800

All fixed assets are used for direct charitable purposes. Some of the furniture, computers and equipment is used both for direct charitable purposes and the management and administration of the church.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st December 2020 : None
(31st December 2019: None)

3. INCOME AND ENDOWMENTS FROM:

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
a) Donations and Legacies					
General Offerings and Donations		13,078		13,078	52,546
Sundry Offerings		2,203		2,203	4,251
Unrestricted Gift Aid BGC		51,702		51,702	29,269
Restricted Income:	5				
Building Fund			2,463	2,463	14,444
Earmarked Accounts			2,832	2,832	5,251
Other Churches		2,084	1,600	3,684	20,515
Subsidary Accounts			543	543	1,139
		<u>69,067</u>	<u>7,438</u>	<u>76,505</u>	<u>127,415</u>

b) Trading Activities

Rents	10,200	10,200	10,800
	<u>10,200</u>	<u>0</u>	<u>10,800</u>

c) Investments

Bank Interest	<u>63</u>	<u>0</u>	<u>63</u>	<u>98</u>
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SOUTHALL BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS(continued) FOR THE YEAR ENDED 31ST DECEMBER 2020

3. INCOME AND ENDOWMENTS FROM: (Continued)	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £	TOTAL 2019 £
d) Other Income					
HMRC JRS Grant		5,083		5,083	0
		5,083	0	5,083	0

4. EXPENDITURE ON:

Charitable Activities

Bedfont		262		262	247
Catering		356		356	1,924
Cleaning		2,676		2,676	2,236
Depreciation		0		0	0
Fabric		7,347		7,347	3,675
Gifts				0	1,153
Legal Fees				0	0
Other Churches		5,719		5,719	16,004
Home Mission Fund & Baptist Missionary Society		1,800		1,800	1,800
Independent Examiners Fee		1,260		1,260	1,248
Insurance		2,421		2,421	2,366
Mission		3,283		3,283	3,256
Office		888		888	1,459
PHS/ADT (Water heater/Alarm system)		1,236		1,236	1,089
Rent:					
Council Tax		1,043		1,043	1,003
Property Expenses		1,390		1,390	10,248
Professional Fees		4,053		4,053	5,587
Bank Charges		284		284	447
Restricted Expenditure:	5				
Building Fund			4,770	4,770	19,733
Earmarked Accounts			2,741	2,741	12,048
Other Churches			1,746	1,746	3,009
Subsidary Accounts			1,048	1,048	1,444
Speakers		391		391	650
Sundry Expenditure		582		582	268
Telephone		1,185		1,185	1,085
Utilities:					
Gas		3,237		3,237	4,825
Electric		1,535		1,535	3,000
Water		1,484		1,484	925
Wages & Salaries	9	33,468		33,468	34,271
		75,900	10,305	86,205	135,000

SOUTHALL BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS(continued) FOR THE YEAR ENDED 31ST DECEMBER 2020

5. RESTRICTED FUNDS

	Balance 01-Jan-20 £	Income £	Expenditure £	Transfers £	Balance 31-Dec-20 £
Building Fund	21,497	2,463	4,770	0	19,190
Earmarked Accounts					
Carpet	0	150	0	0	150
Convention/Glory TV	1,669	0	700	0	969
Feeding the Homeless	206	1,278	0	0	1,484
Harlesden Church Balance	1,523	0	0	0	1,523
In Memory of Vera	0	400	400	0	0
Ladies Teas	64	0	0	0	64
Loan (originally £1,500)	-2,800	0	0	0	-2,800
Loan to Airport Church	-810	0	0	0	-810
New Key Deposit (DF)	50	0	0	0	50
ROPE (GA)	0	290	240	0	50
Seniors	2,045	651	1,082	0	1,614
Sunday School/ Youth	1,528	63	319	0	1,272
Transport	200	0	0	0	200
Worship	80	0	0	0	80
	3,755	2,832	2,741	0	3,846
Other Churches					
Harmondsworth	9,696	1,600	1,746	0	9,550
	9,696	1,600	1,746	0	9,550
Subsidiary Accounts					
B M S	0	493	483	0	10
Love in Action	2,515	50	565	0	2,000
	2,515	543	1,048	0	2,010
TOTAL	37,463	7,438	10,305	0	34,596

The restricted funds are wholly represented by cash reserves of the charity.

SOUTHALL BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS(continued) FOR THE YEAR ENDED 31ST DECEMBER 2020

6. CASH AT BANK AND IN HAND	31-Dec 2020 £	31-Dec 2019 £
General	9,689	11,504
Business Premium	23,138	27,885
High Interest Account	27,673	21,659
No 2 Account (Sudbury Church)	0	0
No 3 Account (payroll for one associated Pastor)	0	0
No 4 Account (Hayes Church)	20,045	21,611
Earmarked	3,175	3,173
Rent Account	20,226	12,459
LBPB*	920	917
	104,866	99,208

* London Baptist Property Board hold these funds on behalf of Southall Baptist Church and can be drawn upon at any time.

7. DEBTORS AND PREPAYMENTS	31-Dec 2020 £	31-Dec 2019 £
Debtors and Prepayments	0	0
	0	0

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	£	£
Independent Examiners Fees	1,260	1,248
	1,260	1,248

9. STAFF COSTS AND NUMBERS	£	£
Net Wages and Salaries	32,532	31,286
Employer's NIC less allowance	163	164
Employer Pension Contributions	773	714
	33,468	32,164

Average number of employees who were engaged in each of the following activities during the year:

	2020 TOTAL	2019 TOTAL
Activities in furtherance of the charities objects	5	5

The church operates a PAYE scheme to pay all employed members of staff. The average number of staff employed was 5 over 2020 (2019:5). No employees received emoluments in the range of £50,000 to £60,000. (2019:None)

SOUTHALL BAPTIST CHURCH

NOTES TO THE FINANCIAL STATEMENTS(continued) FOR THE YEAR ENDED 31ST DECEMBER 2020

10. PAYMENTS TO TRUSTEES, MINISTERS AND RELATED PARTIES

Custodian Trustees

The custodian trustee of the church is the Baptist Union Corporation Limited which is a registered charity (number: 249635), and which is controlled by the Baptist Union Council. The church is also a member of the Baptist Union of Great Britain, and the London Baptist Association.

No payments were made to the custodian trustees or any persons/organisations connected with them during this financial period. No material transaction took place between the charity and the custodian trustee or any person/organisation connected with them.

Ministers , Elders and Deacons

Mr Boyd Williams received remuneration for his role as Pastor. This amount is included in Gross Wages and Salaries in note 9.

No other payments were made to Ministers, Elders, Deacons or any persons connected with them during this financial period. No material transaction took place between the charity and a ministers, elders, deacons or any person connected with them.

11. RISK ASSESSMENT

The trustees, elders and deacons actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees, elders and deacons have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

12. RESERVES POLICY

The trustees, elders and deacons have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees, elders and deacons aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees, elders and deacons will endeavour not to set aside funds unnecessarily.

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES, ELDERS AND DEACONS OF SOUTHALL BAPTIST CHURCH

Report to the members of Southall Baptist Church on the accounts for the year ended 31st December 2020 set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P B Robinson MAAT FCIE
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
W. Sussex
PO18 8NF



Dated: 25th October 2021