

Creative Sparkworks
Annual Report and Financial Statements
Year ended 2nd August 2022

Company Limited by Guarantee
Registered in England & Wales number 07610796
Registered charity 1146863

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Administrative details

Name of charity	Creative Sparkworks
Governing document	Memorandum and Articles incorporated 20 April 2011 as amended by Special Resolution registered at Companies House on 27 March 2012
Registered charity number	1146863
Registered company number	07610796 (England and Wales)
Trustees and Directors	Bridget Edwards (Chair) Alan Ogden (Honorary Treasurer from 27 th March 2021) Adrian Jones Karen McCormick Mary Heskell Andrew Dean Tabitha Harris Zainab Abrar Zahra Malik Andre Saporì
Registered office	Flat 10 Davenport House Walnut Tree Walk London SE11 6DH
Bankers	Santander Bank, Co-operative Bank
Independent examiner	Faisal Khan t/a M J Golz Odeon House, 146 College Road Harrow HA1 1BH

Trustees Report for the year ended 2 August 2022

Objectives of the charity

Creative Sparkworks is a registered charity with the objectives:

- 1) to advance young people in life, especially through accredited educational creative activities, to develop their capabilities that they may grow to full maturity as individuals and members of society.
- 2) to promote the rehabilitation of young offenders and those young people at risk of offending by educating them in the arts with the aim of assisting them to re-integrate into the community and to provide them with skills to help them find employment and rehabilitate themselves.
- 3) to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. 'Socially excluded' means being excluded because of unemployment, financial hardship, youth, or old age, physical or mental ill-health, substance abuse or dependency including alcohol and drugs, discrimination, poor educational or skills attainment, relationship and family breakdown, poor housing, and crime, either as a victim or as an offender.

Activities

We deliver free film and media education, skills, and employment training courses with entry-level paid jobs to unemployed young adults from disadvantaged groups including young offenders, refugees, and those with disabilities. These activities are tailored to meet the needs of both our client base and those of our established employers in the film and TV industries. We work in secondary schools to raise awareness of careers in the creative industries through documentary filmmaking. We deliver free community arts and crafts activities to economically and socially disadvantaged residents, local children from disadvantaged backgrounds and mental health service users. Our bespoke activities are devised to meet the needs of our client base: film making, murals, mosaics, and crafts.

Our free courses include: -

- Film2Learn2Earn: film skills and employment courses for young people from under-represented groups with paid work entry-level placements in the industry and Bectu Set Ready accreditation.
- Film with Health in MIND: film production courses for young adults facing mental health challenges with industry-based work experience and AQA accreditation.
- Community Murals: collaborative painting programmes to increase community cohesion and enhance deprived neighbourhoods.
- Buzzy Bees: school holidays art and film activities for local children and youths

Achievements and performance

We have a fifteen-year record of helping disadvantaged young talent, and of increasing creative opportunities and community cohesion in our local area.

- We have been funded to deliver 55 free film, media, and community art programmes.
- 83% of our beneficiaries are from diverse groups.
- Over 550 students have worked on 45 completed projects.
- 93% of our beneficiaries achieve some entry level paid work, other paid work, or gain places in higher education, further training, and volunteering.

Recent Testimonials

*Dear Sylvia,
I am delighted to provide the following reference.
Re: Creative Sparkworks - (Learn2Film2Earn)*

On behalf of the Walcot Foundation, I am able to confirm that we have worked with Creative Sparkworks since as far back of 2008 and have most recently funded the last 6 years of the Learn2Film2Earn project in Lambeth. This excellent project works with disadvantaged cohorts of students, particularly those from neuro-diverse groups and BME young people, to provide training, opportunities, and employment within the creative industries.

Projects have always been delivered on time and on budget and the Walcot Foundation has always been particularly impressed with the range of work experience and opportunities on offer to individuals who are often excluded on the basis of their background and/or lack of connections in the industry.

Should there be a future opportunity for Creative Sparkworks to apply for our funded support, we would welcome an application from them.

Should you require further information, please do not hesitate to contact me.

Yours faithfully,

*Dan Hogan | Grants Officer
The Walcot Foundation
127 Kennington Road London SE11 6SF | Tel 020 7735 1925
walcotfoundation.org.uk | email disclaimer | Subscribe to news*

Case Study and Testimonials

Jamal, was looking for help to enter the Film & TV industry, he was associating with young people who were living a life of crime and documenting this through films but couldn't break into the industry and access opportunities, he was becoming increasingly demotivated and frustrated. With our help and support, to build his self-confidence & reach his full potential ,

develop his CV, interview and soft skills he managed to secure a 1 year paid traineeship at ITV Studios in his words: *“Working with Creative Sparkworks has been really helpful experience for me. I was looking for a new opportunity when I met the team and they provided me with exactly what I was looking for. They put me forward for various different opportunities and I was eventually hired by ITV Studios. I would like to give a special thanks to CREATIVE SPARKWORKS who have been inspirational in helping me secure my new role and assisted me every step of the way.”* Jamal, 2022, Student Trainee, Creative Sparkworks

Hello Paula, My apologies for the very early message but I really wanted to send you this. Thank You so much for allowing me to go to this event because even if it was for filming, it ended up pushing my music. I got my track premiere last night and if it wasn't for you none of this would've happened. Thank you again for believing in me and put in rooms full of opportunities. Can't wait to see you tomorrow! Have a great day! Molly J, 2023, Student Trainee, Creative Sparkworks

Achievements and performance August 2021 to August 2022

From the summer of 2021 we devised a continuing and flexible Covid-19 aware strategy to ensure that our activities, students, and staff were kept as safe as possible during the transitional period of infections and following government guidelines for the pandemic. We are proud to have been able to make the following achievements possible in this difficult time:

- Awarded grant for the sixth Film2Learn2Earn skills and employment training project by the Walcot Foundation, recruited 20 young economically disadvantaged Lambeth residents for Film and employment skills training with paid entry-level work.
- Awarded a Year Three of Three Years transformational grant by the Band Trust for the role of Partnerships and Business Development Manager
- Awarded grant for the STRIDE Digital and Creative Industries Talent and Employment project in partnership with Iconic Steps.
- Awarded grant by Lambeth Council Children and Young Peoples' Commissioning Service for the Holiday Activities Fund combined with healthy eating and physical wellbeing activities.
- Built new and productive relationships with employers and industry partners included BBC Studios, ITV Talent Manager, ITV Good Morning Britain, Sony Pictures Spotlight, Disney, Netflix, Channel 4, London Youth, Goldsmiths University, Department Work & Pensions Lambeth, The Foundry Vauxhall/Equalities Work, University Arts London LCC
- 45 trainees received inspirational talks and visits to production studios with Q&A from a series of esteemed directors, founders, producers in the industry, for example Daniel Robinson from ITV Good Morning Britain, Sony Pictures in their Head Office Brunel Building Paddington, Intermission Film editing workshops, Film London 'Equal Access Network Scheme' CV writing clinics; Kooth youth mental health charity delivered a timely workshop on awareness and signposting for mental illness including offering free consultations online around the clock.
- Employment outcomes for 45 trainees during this period: 30 gained paid entry-level work in the film and TV industry, including 4 full-time posts, 5 gained places on further training, 2 gained places in university, 2 won bursaries with ScreenSkills, 1 won first prize at the 48hour Film Festival London
- 'Set Ready Training' led by FilmFixer was delivered in the South London Boroughs of Lewisham and Southwark; this was a successful repeat scheme which prepared 22 trainees

for working on live production sets including at least 2 paid work opportunities and credits for their CVs

- David Thomas, Financial Consultant for ScreenSkills, delivered another outstanding workshop 'Finance for Freelancers' to prepare trainees for the world of work, self-employed or PAYE.
- Q Accountants continued to deliver a great service supporting the charity with Annual Returns for Companies House and the Charity Commission.
- We appointed Paula DaCosta into the new role of Assistant Executive Director, funded by the BAND Trust, who continues to do a magnificent job in supporting the busy CEO and leading on industry employers and sponsors relationships
- We appointed Federico Rivas into the new role of Creative Youth Co-ordinator, who continues to inspire and support our young cohorts with his wide experience of working in a similar pastoral role with Refugee Youth for over 15 years
- We appointed 3 Young Trustees from our star alumni, all in high-end employment in the industry, to our Board who are already making a difference to the future of the charity.
- We appointed 2 new Trustees from the film and TV industries, with whom we are excited to move forward in the next years to bring further positive employment connections and funding opportunities.
- The third Trustees' AWAYDAY was held at the Lambeth Garden Museum with a review of the Policies and Procedures and the succession planning of the CEO
- The creation of a Community Mural for the Lambeth Walk was funded by the Big Lottery 'Awards For All' with local residents and artists.
- We delivered a Smartphone Filmmaking project 'Rights, Camera, Action!' in Lambeth secondary schools with partners Equalities Work, funded by the Big Lottery 'Awards For All'.
- We delivered a new After School Creative Crafts Club as well as 'The Buzzy Beez' holiday activities with repeat funding from Lambeth Council

Financial review

The charity received income of £115,335 in the year ended 2 August 2022 including major grants and donations from:

- Walcot Foundation
- Stride South London Innovation Corridor
- Lambeth Living
- Lambeth Council
- Peabody Charity
- The Band Trust
- Intermission Films
- Sony Pictures

Expenditure for the year amounted to £129,268. During the year the charity made a net expenditure of £13,933. Net assets on 2 August 2022 consisted wholly of cash of £19,615.

Reserves policy

The charity holds cash of **£3,750** as a reserve. This is intended to cover rent and potential bad debts for the quarter ahead. Apart from the rent, the charity has no significant fixed overheads.

The Trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

Structure, governance, and management

Creative Sparkworks is a charitable company limited by guarantee.

Members of the charity guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up. The total number of such guarantees on-was (2022: [10]). The Trustees are members of the charity, but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

The Trustees of the charity are listed on page 2. They have each served during the year.

Statement of Trustees' and Directors' responsibilities

The Trustees (who are also Directors of Creative Sparkworks for the purposes of company law) are responsible for preparing the Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for

safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Preparation of the report

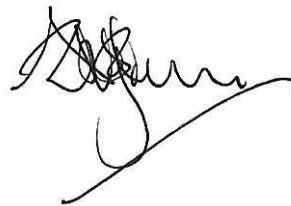
The report was approved and authorised for issue by the Trustees on March 9th, 2023, and is signed on behalf of the Trustees by: -

Chair

A handwritten signature in black ink, appearing to read 'B. Edwards', on a light grey rectangular background.

Bridget Edwards

Treasurer

A handwritten signature in black ink, appearing to read 'Alan Ogden', on a light grey rectangular background.

Alan Ogden

Independent Examiner's Report to the Trustees For the year ended 2 August 2022

I report to the Trustees on my examination of the accounts of the charitable company for the year ended 2 August 2022.

Responsibilities and basis of report

The charity Trustees, who are also Directors for the purposes of company law, are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Approved on 14th March 2023.



Faisal Khan ACCA

Statement of Financial Activities (including summary of Income and Expenditure Account)
Year ended 2 August 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Funds £
Income and Endowments from Charitable Activities	3	<u>52,815</u>	<u>62,520</u>	<u>115,335</u>	<u>92,711</u>
Expenditure on;					
Raising funds	4	18,993	7,592	26,585	20,312
Charitable activities	4	34,477	63,172	97,649	78,414
Other	4	<u>3,258</u>	<u>1,776</u>	<u>5,035</u>	<u>1,417</u>
		<u>56,728</u>	<u>72,540</u>	<u>129,268</u>	<u>100,143</u>
Net (Expenditure)/Income		(3,912)	(10,020)	(13,933)	✓ (7,432)
Reconciliation of funds;					
Total funds brought forward		18,651	14,897	33,548	40,980
Total funds carried forward	3	<u><u>14,739</u></u>	<u><u>4,877</u></u>	<u><u>19,615</u></u>	<u><u>33,548</u></u>

Balance Sheet
As at 2 August 2022

	Note	2 August 2022 £	2 August 2021 £
Cash at bank and in hand		19,615	33,548
Total Net Assets		<u>19,615</u>	<u>33,548</u>
Restricted Income Funds	3	4,877	14,897
Unrestricted Funds	3	<u>14,739</u>	<u>18,651</u>
		<u>19,615</u>	<u>33,548</u>

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS102 SORP.

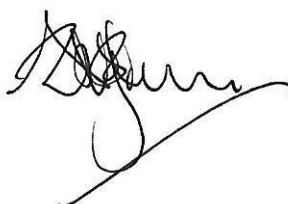
The accounts were approved by the Trustees on 9th March 2023, and signed on their behalf by: -

Chair



Bridget Edwards

Treasurer



Alan Ogden

Notes to the financial statements.

1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (the Charities SORP); and
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102);
- the Charities Act 2011.

The Trustees consider that there are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

The accounts have been prepared under the Charities SORP for the first time. Although the format of the accounts differs from that applied in the past, no changes have been made to amounts previously reported.

No material prior year error has been identified in the reporting period.

2 Accounting policies

Income

Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability. Performance related grants are recognised to the extent that the charity has provided the specified goods or services.

It is not practical to value the monetary value of donated time.

Expenditure and liabilities

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

3 Movement in Funds

	At Start of Year £	Incoming Resources £	Outgoing Resources £	At the End of Year £
Restricted Funds	14,897	62,520	72,540	4,877
Unrestricted Funds	18,651	52,815	56,728	14,739
Total Funds	<u>33,548</u>	<u>115,335</u>	<u>129,268</u>	<u>19,615</u>

4 Expenditure

	Unrestricted Funds £	Restricted Funds £	Total £	Prior Year £
Expenditure on raising funds;				
Staff Fees (CEO)	14,440	6,450	20,890	15,400
Advertising & Marketing	2,257	644	2,901	326
Bank Charges	1	0	1	14
Repairs & Maintenance	2,295	497	2,792	71
Rent	0	0	0	4,500
	<u>18,993</u>	<u>7,592</u>	<u>26,585</u>	<u>20,312</u>
Expenditure on Charitable activities;				
Rent	2,981	3,512	6,493	3,750
Staff Fees	21,954	38,829	60,783	58,095
Materials / Direct Expenses	2,855	15,663	18,519	3,123
Insurance	981	475	1,456	1444.14
Travel	664	338	1,002	339
Beneficiaries' Canteen	213	717	930	28
Phone, Internet & Website	221	33	254	2,108
Bookkeeping & Accountancy	1,354	188	1,542	1,185
Health & Safety, Training	640	142	783	0
Electricity & Water	72	701	773	381
Events, Stall & Hall Hire	32	250	282	200
Equipment	2,509	922	3,432	5,667
EquiVolunteers' Expenses			0	633.03
Professional & Production costs		1,400	1,400	1462
	<u>34,477</u>	<u>63,172</u>	<u>97,649</u>	<u>78,414</u>
Other				
Sundry expenses	£3,246.32	£830.97	4,077	815
Postage, Printing & Stationary	£11.85	£945.39	957	602
Moving specialist equipment			0	0
	<u>3,258</u>	<u>1,776</u>	<u>5,035</u>	<u>1,417</u>
Total	<u>56,728</u>	<u>72,540</u>	<u>129,268</u>	<u>100,143</u>

The charitable activities of Creative Sparkworks are the delivery of visual art, film and media education skills and employment training courses.

The charity has no employees and, therefore, no employee earning more than £30,000 per annum. Staff fees above consist of payments to freelancers.

None of the trustees have been paid any remuneration or received any other benefits from employment with this charity or a related entity.

No trustee expenses have been incurred.