



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2022		31	08	2023

Charity name	BerkoAstro at Ashlyns School
Other names charity is known by	BerkoAstro
Registered charity number (if any)	1146798
Charity's principal address	Ashlyns School
	Chesham Road
	Berkhamsted, Herts.
	Postcode HP4 3AH

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Shapland			Ashlyns Governing Body
	Julie Laws			Ashlyns Governing Body
2	Charlotte Spooner			Berkhamsted Raiders Charity Football Club
3	Julia Bastiman			Berkhamsted Raiders Charity Football Club
4	Peter Shell			Ashlyns Governing Body
5	Gary Illingworth	Chair		Independent
6				
7				
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9				
10				
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12				
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14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
Howard Wells	Resigned 18th September 22

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Bank	CAF Bank	25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

**Name of chief executive or names of senior staff members (Optional information)**

N/A

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Deed of Trust
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By a resolution of the trustees at a special meeting. New trustees are appointed for 3 years. Minimum of 3 trustees.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees give their time voluntarily and receive no remuneration or other benefits.

Drawing Trustees from both organisations, with an independent chair reflects the working partnership the school and the club has developed to enhance sporting provision for the community and the school. This working relationship is set out through a Partnership Agreement – the facilities referred to in this agreement are the floodlit 3G pitch and meetings rooms in the Paul Beard Centre (PBC)

The administration of these facilities is monitored by the Trustees made up of representatives of both organisations. In addition to this, the activity of the facility is monitored by the Football Foundation (FF) on a yearly basis through a Monitoring & Evaluation form.

The 3G pitch is available during the day for school use and community use after school hours. This has enhanced curriculum time and enabled the club to develop, continual growth and offering a more comprehensive offer.

Links with other clubs have been developed to enhance community involvement. Hiring the facility to other organisations ensures the long term viability of the facility and enables us to build a sinking fund for pitch

and fence replacement.

The success of the facility is due to the mutual respect and common goal of both organisations, which is reflected in the Partnership Agreement.

The Sinking Fund is held in a ring fenced CAF account set up in May 2013.

**Summary of the objects of the charity set out in its governing document**

To provide or assist in the provision of facilities for recreation or other leisure time occupation at Ashlyns School or in the local community.

In planning and conducting our activities for the year we have had due regard to the Charity Commission's guidance on public benefit.

The main activity related to BerkoAstro is a 3G pitch and meeting rooms which provide an affordable facility for local clubs at a beneficial rate compared to nearby local commercial facilities. The activities related to the facilities are'

- In addition to clubs block booking of the 3G pitch the Facility Manager and Raiders liaises with local clubs to offer off peak availability during times grass pitches aren't available, so clubs can still play matches within leagues.
- Commercial organisations hire the pitch to offer a 6-a-side adult football leagues which has now been extended to Sundays.
- The pitch has enhanced the curriculum on offer at the school and provided an area to offer sporting lunchtime activities. Inter-school matches held on the pitch increase participation by students in local leagues.
- Girls' football is increasing year on year as we have extended our partnership with Arsenal Ladies

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

- Raiders and the school through BerkoAstro have worked in partnership to make the facility a success, affordable and accessible to a wide range of users.
- The facility has helped Raiders to increase the number of teams, offering extended use to the local youngsters. The PE department has increased its offer of extra-curricular activities and participation in leagues.
- The PBC opened in September 2012 continues to enhance the overall facilities as well as increasing income which has been reinvested back into the facility.
- The trustees work closely with the school maintenance team to ensure the facilities are maintained to a high standard.
- Girls football continues to increase year on year.
- Replacement surface enhanced usage.
- Enhancement of fencing.
- Extra storage space around the pitch.

**Brief statement of the charity’s policy on reserves**

We aim to rebuild the reserve fund over time to cover the future investment needed for replacement of the 3G surface and fencing. The amount set aside is based on the assumption that the current new surface will last a minimum of 10 years.  
The carpet was replaced during August 2021 and the sinking fund is being rebuilt over the next 10 years.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds is from the hire of the facility for use as outlined in the Objectives and Activities above.

The majority of income is applied to the running costs of the facility and the reserve fund outlined above. Any excess is used to enhance any sporting facilities on the school site and to support Raiders development.

## Section F Other optional information

The coming year will focus on the success of the current year with an aim to continue to offer the activities as outlined above.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) Julie Laws

Position (eg Secretary, Chair, etc) Trustee

Date June 2024

Charity Name		No (if any)		CC16a
Berko Astro at Ashlyns School		1146798		
Receipts and payments accounts				
For the period from	01/09/2022	To	31/08/2023	

CC16a

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Football Season Usage: September to April	70,800	-	-	70,800	73,259
Out of Season Usage: May to August	19,135	-	-	19,135	17,841
Vending income	527	-	-	527	668
Catering sales	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>90,462</b>	<b>-</b>	<b>-</b>	<b>90,462</b>	<b>91,768</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>90,462</b>	<b>-</b>	<b>-</b>	<b>90,462</b>	<b>91,768</b>
<b>A3 Payments</b>					
Ashlyns Finance & Admin	1,500	-	-	1,500	1,500
Sports & Facilities Manager	3,233	-	-	3,233	2,812
A2FStaff	4,392	-	-	4,392	3,764
School overheads	1,676	-	-	1,676	1,676
Telephone/Planet Numbers	183	-	-	183	212
Bank costs	61	-	-	61	300
IT costs	44	-	-	44	350
Insurance	2,700	-	-	2,700	2,500
Legal and Professional	359	-	-	359	346
Weekly Pitch inc Brushing	7,200	-	-	7,200	7,518
Occasional Maintenance Items	395	-	-	395	1,682
Equipment	415	-	-	415	2,550
Electricity/Floodlights running costs	20,679	-	-	20,679	6,408
Floodlight lamp clean, maintain and replace	2,217	-	-	2,217	-
Gas	15	-	-	15	135
Cleaning	2,000	-	-	2,000	2,000
Cleaning materials/supplies	70	-	-	70	63
Equipment leasing	2,930	-	-	2,930	7,477
Catering consumables	-	-	-	-	229
Catering equipment	1,280	-	-	1,280	-
Health & safety compliance	-	-	-	-	-
Training/first aid	-	-	-	-	-
Caretaking costs	-	-	-	-	-
Building maintenance	767	-	-	767	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>52,116</b>	<b>-</b>	<b>-</b>	<b>52,116</b>	<b>41,523</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Carpet Replacement Fund	32,346	-	-	32,346	44,246
Fence Replacement Fund	3,000	-	-	3,000	3,000
Road Replacement Fund	3,000	-	-	3,000	3,000
Berkhamsted Raiders	-	-	-	-	-
Ashlyns School	-	-	-	-	-
<b>Sub total</b>	<b>38,346</b>	<b>-</b>	<b>-</b>	<b>38,346</b>	<b>50,246</b>
<b>Total payments</b>	<b>90,462</b>	<b>-</b>	<b>-</b>	<b>90,462</b>	<b>91,769</b>
<b>Net of receipts/(payments)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>A5 Transfers between funds</b>	<b>36,293</b>	<b>-</b>	<b>-</b>	<b>36,293</b>	<b>160,965</b>
<b>A6 Cash funds last year end</b>	<b>124,346</b>	<b>-</b>	<b>-</b>	<b>124,346</b>	<b>266,066</b>
<b>Cash funds this year end</b>	<b>160,639</b>	<b>-</b>	<b>-</b>	<b>160,639</b>	<b>105,101</b>

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Gold account	125,245	-	-
	Ashlyns account	35,346	-	-
	CAF Platinum account	-	-	-
	CAF Cash account	48	-	-
	<b>Total cash funds</b>	<b>160,639</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval





**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Berko Astro at Ashlyns School

**On accounts for the year  
ended**

31 August 2023

**Charity no  
(if any)**

1146798

**Set out on pages**

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

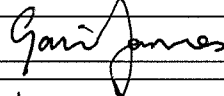
I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**



**Date:**

21 February 2024

**Name:**

Gavin James

**Relevant professional  
qualification(s) or body  
(if any):**

ACCA, AAT

**Address:**

Stewarts Accountants Ltd

271 High Street, Berkhamsted, Herts HP4 1AA