



Trustees' Annual Report for the period

From

Period start date

01

09

2020

To

Period end date

31

08

2021

Charity name

BerkoAstro at Ashlyns School

Other names charity is known by

BerkoAstro

Registered charity number (if any)

1146798

Charity's principal address

Ashlyns School

Chesham Road

Berkhamsted, Herts.

Postcode

HP4 3AH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Shapland			Ashlyns Governing Body
	Julie Laws			Ashlyns Governing Body
2	Keith Pollard			Berkhamsted Raiders Charity Football Club
3	Julia Bastiman			Berkhamsted Raiders Charity Football Club
4	Peter Shell			Ashlyns Governing Body
5	Howard Wells	Chair		Independent
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	CAF Bank	25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Name of chief executive or names of senior staff members (Optional information)

N/A



Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust executed on 5/4/2012
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By a resolution of the trustees at a special meeting. New trustees are appointed for 3 years. Minimum of 3 trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees give their time voluntarily and receive no remuneration or other benefits.

Drawing Trustees from both organisations, with an independent chair reflects the working partnership the school and the club has developed to enhance sporting provision for the community and the school. This working relationship is set out through a Partnership Agreement – the facilities referred to in this agreement are the floodlit 3G pitch and meetings rooms in the Paul Beard Centre (PBC)

The administration of these facilities is monitored by the Trustees made up of representatives of both organisations. In addition to this, the activity of the facility is monitored by the Football Foundation (FF) on a yearly basis through a Monitoring & Evaluation form.

The 3G pitch is available during the day for school use and community use after school hours. This has enhanced curriculum time and enabled the club to develop, doubling in size and offering a more comprehensive offer.

Links with other clubs have been developed to enhance community involvement. Hiring the facility to other organisations ensures the long term viability of the facility and enables us to build a sinking fund for pitch and fence replacement.

<p>The success of the facility is due to the mutual respect and common goal of both organisations, which is reflected in the Partnership Agreement.</p> <p>The Sinking Fund is held in a ring fenced CAF account set up in May 2013.</p>
--



Summary of the objects of the charity set out in its governing document

To provide or assist in the provision of facilities for recreation or other leisure time occupation at Ashlyns School or in the local community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning and conducting our activities for the year we have had due regard to the Charity Commission’s guidance on public benefit.

The main activity related to BerkoAstro is a 3G pitch and meeting rooms which provide an affordable facility for local clubs at a beneficial rate compared to nearby local commercial facilities. The activities related to the facilities are’

- In addition to clubs block booking of the 3G pitch the Facility Manager and Raiders liaises with local clubs to offer off peak availability during times grass pitches aren’t available, so clubs can still play matches within leagues.
- Commercial organisations hire the pitch to offer a 6-a-side adult football leagues which has now been extended to Sundays.
- The pitch has enhanced the curriculum on offer at the school and provided an area to offer sporting lunchtime activities. Inter-school matches held on the pitch increase participation by students in local leagues.
- Herts FA hold training courses using meeting rooms in PBC and the pitch.
- Girls’ football is increasing year on year as we have extended our partnership with Arsenal Ladies
- Due to COVID-19 restrictions the facility has been closed for part of the year from mid September 2020 to April 2021 and therefore the Charities activities and income has significantly reduced.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

- Raiders and the school through BerkoAstro have worked in partnership to make the facility a success, affordable and accessible to a wide range of users.
- The facility has helped Raiders to increase the number of teams.
- The PE department has increased its offer of extra-curricular activities and participation in leagues.
- The PBC opened in September 2012 and has enhanced the overall facilities as well as increasing income which has been reinvested back into the facility.
- The trustees work closely with the school maintenance team to ensure the facilities are maintained to a high standard.
- Girls football continues to increase year on year.

Brief statement of the charity's policy on reserves

We aim to build a reserve fund over time to cover the future investment needed for replacement of the 3G surface and fencing. The amount set aside is based on the assumption that the surface will last a minimum of 10 years.
The carpet was replaced during August 2021 and the sinking fund is being rebuilt over the next 10 years.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds is from the hire of the facility for use as outlined in the Objectives and Activities above.
The majority of income is applied to the running costs of the facility and the reserve fund outlined above. Any excess is used to enhance any sporting facilities on the school site and to support Raiders development.

Section F Other optional information

The coming year will focus on the success of the current year with an aim to continue to offer the activities as outlined above, plus aiming to offer new activities and make sure some of this year's new activities become regular ongoing offerings.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Julie Laws

Full name(s)

Julie Laws

Position (eg Secretary, Chair, etc)

Trustee

Date

17th June 22



Receipts and payments accounts

CC16a

For the period
from

01/09/2020

To

31/08/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Football Season Usage: September to April	45,415	-	-	45,415	61,413
Out of Season Usage: May to August	28,530	-	-	28,530	-
Catering sales	74	-	-	74	-
Vending machine sales	-	-	-	-	1,042
CAF Bank interest and donation	-	-	-	-	352
Sub total (Gross income for AR)	74,019	-	-	74,019	62,807
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	74,019	-	-	74,019	62,807
A3 Payments					
Cost of Sales					
Coaching Fees-parties, courses etc	-	-	-	-	-
Administration	-	-	-	-	-
Ashlyns Finance & Admin	1,420	-	-	1,420	1,404
Sports Development Officer	-	-	-	-	4,677
Berko Astro Manager	-	-	-	-	-
Sports & Facilities Manager	2,700	-	-	2,700	2,558
School overheads	1,676	-	-	1,676	1,676
A2F Staff	3,704	-	-	3,704	-
Telephone/Planet Numbers	188	-	-	188	181
IT systems and software	327	-	-	327	826
Health & safety training/compliance	78	-	-	78	59
Insurance	2,392	-	-	2,392	2,392
Training/first aid	138	-	-	138	-
Legal & professional fees	310	-	-	310	341
Bank costs	263	-	-	263	326
Maintenance	-	-	-	-	-
Weekly Pitch maintenance	6,735	-	-	6,735	9,540
Annual pitch inspection	-	-	-	-	1,015
Occasional Maintenance Items	120	-	-	120	-
Floodlight maintenance	1,707	-	-	1,707	3,931
Electricity running costs	3,581	-	-	3,581	4,630
Gas	210	-	-	210	974
Cleaning building/changing rooms	2,000	-	-	2,000	1,529
Cleaning materials/supplies	490	-	-	490	335
Caretaking costs	840	-	-	840	715
Building maintenance	-	-	-	-	14,304
Catering	-	-	-	-	-
Equipment leasing	5,781	-	-	5,781	4,573
Catering consumables	-	-	-	-	201
Donations	-	-	-	-	-
Road Replacement Fund	3,000	-	-	3,000	1,000
Carpet Replacement Fund	25,574	-	-	25,574	-
Fence Replacement Fund	3,000	-	-	3,000	-
Berkhamsted Raiders	3,893	-	-	3,893	-
Ashlyns School	3,893	-	-	3,893	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	74,019	-	-	74,019	57,187
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	74,019	-	-	74,019	57,187
Net of receipts/(payments)	- 0	-	-	- 0	5,620
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	266,066	-	-	266,066	260,446
Cash funds this year end	266,066	-	-	266,067	266,066

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Bank	230,160	-	-
	Ashlyns Account	35,906	-	-
		-	-	-
	Total cash funds	266,066	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
Signature		Print Name		Date of approval



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Berko Astro at Ashlyns School

On accounts for the year
ended

31 August 2021

Charity no
(if any)

1146798

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

09/06/2022

Name:

Gavin James

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

Stewarts Accountants Ltd

271 High Street, Berkhamsted, Herts HP4 1AA